

# *The Village of Northfield*

## REGULAR COUNCIL MEETING AGENDA

FEBRUARY 8, 2023, 7:30 p.m.

10455 NORTHFIELD ROAD

NORTHFIELD, OHIO 44067

**Call to Order; Roll Call**

**Approval of Minutes:** January 25, 2023 Regular Council Meeting

**Remonstrances:**

**Reports of Municipal Officers:**

Jennifer Domzalski, Mayor

Finance Director, Jennifer Potvin

Brad Bryan, Law Director

Engineer, Dan Collins

**Department Heads:**

Lt. Zajac, Police Department

Jason Buss, Fire Chief

Jason Walters, Service/Building Superintendent

**Reports of Municipal Boards and Commissions:**

Alan Hipps, Planning Commission

Mayor Domzalski, Recreation Board

Renell Noack, Cemetery Board

**Reports of Standing Committees:**

Finance, Nick Magistrelli

Roads and Public Works, Kevin Lewis

Health and Welfare, Jesse Ferko

Wages and Working Conditions, Gary Vojtush

Fire and Safety, Renell Noack

Buildings and Grounds, Alan Hipps

**Legislation:**

**Ordinance No. 2023-03, An Emergency Ordinance Amending Section 1280.20 of the Codified Ordinances Relating to Nonconforming Signs (Second Reading)**

**Resolution No. 2023-04, An Emergency Resolution Confirming the Mayor's Appointment of Stash Apana to the Recreation Board (First Reading)**

**Resolution No. 2023-05, An Emergency Resolution Confirming the Mayor/Director of Public Safety's Appointment of Bunker Vom Logan Haus ("Bunk") as a Village Police Dog (First Reading)**

**Old Business; New Business; Announcements**

**Executive Session (If Necessary)**

**Adjournment**

**VILLAGE OF NORTHFIELD ORDINANCE NO. 2023-03  
AN EMERGENCY ORDINANCE AMENDING SECTION 1280.20 OF THE CODIFIED  
ORDINANCES RELATING TO NONCONFORMING SIGNS**

WHEREAS, the Building and Zoning Department has recommended that the Village Sign Code be amended to require nonconforming signs to be rendered conforming in connection with the sale, transfer, or leasing of property; and

WHEREAS, Council desires to amend Section 1280.20 of the Sign Code accordingly.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That Council hereby amends Section 1280.20 of the Sign Code, as is indicated in the attachment hereto that is incorporated herein.

SECTION 2. That the rest and remainder of the Codified Ordinances of the Village of Northfield shall remain as presently drafted unless inconsistent herewith.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were rendered in an open meeting of this Council and/or were in compliance with all legal requirements.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield for the reason that it will assist with harmonizing commercial signage in the Municipality, and Council desires this ordinance to be effective and enforceable immediately. Therefore, this Ordinance shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Alan Hipps, President Pro-Tem of Council

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Jennifer Domzalski, Mayor

Approved as to Legal Form.

\_\_\_\_\_  
Bradric T. Bryan, Director of Law

I, Jennifer Potvin, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Ordinance was duly and regularly passed by Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jennifer Potvin, Clerk of Council

## **1280.20 NONCONFORMING SIGNS.**

- (a) Except as otherwise provided in this section, Signs which were legally in existence prior to the effective date of this Chapter, but which do not conform with the provisions hereof, may be maintained as a matter of right provided that such signs comply with the provisions of Part Fourteen of the Building and Housing Code regarding safety, maintenance, and repair.
- (b) Normal maintenance such as painting, cleaning, or minor repairs to the sign face shall be permitted on all such nonconforming signs.
- (c) Relocation or replacement of a nonconforming sign or any alteration in the size or structure of such sign or a change in the mechanical facilities, type of illumination or sign face material, shall cause the sign to lose its status as legally nonconforming and said sign shall be immediately brought into compliance with this Chapter.
- (d) If more than 50% of the sign area is damaged, it shall be repaired to conform to this Chapter.
- (e) If a non-conforming sign ceases to be used for any reason for a continuous period of six (6) months, the non-conforming sign shall be eliminated and the sign shall thereafter be required to comply with the requirements of this Chapter.
- (f) For the purpose of amortization, these signs may be continued from the February 27, 2019 effective date of this updated Chapter for a period not to exceed ten (10) years (until February 26, 2029), unless otherwise provided in this section.
- (g) In the event a property is sold or transferred, or a new tenant leases a property or property unit, any nonconforming signs related to the business of the new property owner or new tenant shall be made to conform to the provisions of this Ordinance within ninety (90) days of the property transfer or lease commencement date.

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2023-04  
AN EMERGENCY RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF  
STASH APANA TO THE RECREATION BOARD**

WHEREAS, there is currently a vacancy on the Recreation Board, and the Village requested applications from persons interested in receiving the appointment; and

WHEREAS, Section 12.01 of the Charter provides that Recreation Board members are appointed by the Mayor subject to confirmation by a two-thirds vote of those members elected to Council; and

WHEREAS, Stash Apana applied for the position, is an elector of the Municipality, and does not hold any other Municipal office; and the Mayor desires to appoint Stash Apana to the Recreation Board.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the Mayor's appointment of Stash Apana to the Recreation Board is hereby and herein confirmed. Mr. Apana shall be appointed to serve on the Board for a new five year term that commences in February of 2023.

SECTION 2. That all formal actions of this Council and any actions of its committees that resulted in those formal actions concerning and relating to the passage of this Resolution were taken in meetings open to the public and/or in compliance with law.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health, and welfare of the residents of the Village of Northfield, for the reason that the vacancy on the Recreation Board needs to be filled as expeditiously as possible, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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Alan Hipps, President Pro-Tem of Council

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Jennifer Domzalski, Mayor

Approved as to Legal Form.

\_\_\_\_\_  
Bradric Bryan, Director of Law

I, Jennifer Potvin, Clerk of Council of the Village of Northfield, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly and regularly passed by Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jennifer Potvin, Clerk of Council

**VILLAGE OF NORTHFIELD RESOLUTION NO. 2023-05  
AN EMERGENCY RESOLUTION  
CONFIRMING THE MAYOR/DIRECTOR OF PUBLIC SAFETY'S APPOINTMENT OF  
BUNKER VOM LOGAN HAUS ("BUNK") AS A VILLAGE POLICE DOG**

WHEREAS, the Village Police Department has a K9 program; and

WHEREAS, the Village K9 Officer, Paul Gramlich, is an experienced and trained K9 officer and the owner and handler of Bunker Vom Logan Haus ("Bunk"), a 1 year old old, pure bred, yellow, male, Labrador Retriever that has successfully completed an OPOTC approved canine academy and is a State Certified Special Purpose working dog trained in detecting smokeless powder (the propellant used in firearms); and

WHEREAS, Bunk has trained with and can also be handled by Lt. Zajac and is currently training to track people.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Northfield, County of Summit, and State of Ohio:

SECTION 1. That the Mayor/Director of Public Safety's appointment of Bunker Vom Logan Haus ("Bunk") as a Village of Northfield Police Dog is hereby confirmed, effective immediately.

SECTION 2. That all formal actions of this Council concerning and relating to the deliberation and adoption of this Resolution were taken in an open meeting of this Council or any of its legal committees and were in compliance with all legal requirements.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and welfare of the residents of the Village of Northfield for the reason that it will assist with the proper protection of the Village's residents and the public, and that this Resolution shall take immediate effect upon its signature by the Mayor, or upon the expiration of time within which it may be disapproved by the Mayor, or upon its passage after its disapproval by the Mayor, as the case may be, pursuant to Village of Northfield Charter Section 4.11.

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Alan Hipps, President Pro-Tem of Council

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Jennifer Domzalski, Mayor

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Bradric T. Bryan, Director of Law

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Jennifer Potvin, Clerk of Council