2024-2025

Location: 1 East Memorial Parkway, Northglenn, CO 80233
Director: Cara Hockaday
Contact: 303-450-8776 or CHockaday@northglenn.org
Revised: 03/2024
Welcome to City of Northglenn Preschool Program! Our Colorado Shines Level 5 rated preschool consists of two classrooms, with two or three teachers in each classroom. This packet highlights the function of the program and how we can partner for the success of your child(ren).

Preschool Program Goals

- Provide opportunities for being with other children in a setting that supports the development of social emotional skills.
- Provide developmentally appropriate play opportunities, that support the whole child.
- Provide a solid foundation for school readiness based on the child’s needs, interests, and abilities.
- To create an environment where each child feels accepted, appreciated, and loved.

Preschool Program Philosophy

City of Northglenn Preschool Program is a play-based program that is designed to teach using developmentally appropriate practices that encourage social, emotional, intellectual, and physical growth. We follow the child’s lead to meet them where they are, encourage them to explore what they love, and support them while they explore new experiences.

Preschool Curriculum

We utilize Second Step Curriculum to support social emotional development. Second Step helps children learn important skills like expressing their feelings, solving problems, taking turns, asking for help and much more.

Teachers get weekly planning and coaching time. This time ensures teachers can plan and prep fun, engaging, developmentally appropriate activities for all children. All activities align with the Colorado Early Learning and Development Guidelines. These guidelines can be found at: http://earlylearningco.org/

Registration Information

Address: 1 East Memorial Parkway, Northglenn, CO 80233
Contact: 303-450-8776 or CHockaday@northglenn.org
Fees: Resident $21/day  Non-Resident $24.50/day
We accept registration through Universal Preschool - for more information visit upk.colorado.gov

Registration is on a first come first served basis. Payment can be made at the time of registration. Payment can be made in full for the year or payment plans can be set up. Payment plans are recurring and withdrawal on the 15th of the month for the next month.

Registration can be completed online (for paid in full) or at the Recreation Center. It is best to register for the entire school year- spots are not guaranteed unless you have paid for the full year or are on a payment plan. Month to month registration is NOT recommended.

**All registration packets must be completed in full and submitted at least 1 week prior to starting - submitting at our back to school night is best**
Check List for Registration Packet:

- Current Physical (within the last year) - signed by doctor
- Immunization Records - or exemption from Dr or Certificate of Exemption Course
- Emergency Contact Page (please indicate a specific doctor, dentist and hospital)
- Medication orders – please disclose ASAP if your child has allergies, medical needs, etc.

Preschool Program Information

Preschool classes meet for monthly session through the school year (September 5-May 24).

Times: 8:30 am - 12:00 pm

Days: Monday, Wednesday, Friday
- Tuesday, Thursday
- Monday – Friday (register for both session MWF and TTH)

Closure Dates:
- November 11 (Conferences)
- November 25-29 (Fall Break)
- December 23-January 3 (Winter Break)
- March 6 & 7 (Staff Professional Development)
- March 31-April 4 (Spring Break)
- April 14 (Conferences)

Things children need daily: *please label all items* leave all toys, money and personal items at home*

- Small Backpack (no plastic bags, sunscreen/lotion/hand sanitizer/chapstick, money, etc. in backpacks)
- Weather Appropriate change of clothing (pants, shirt, socks, underwear)
- Water Bottle (covered lid)

- Children are assigned classrooms based off their development, abilities, needs or best fit of teacher. Each classroom has children whose age range from 3-5 years old.
- Northglenn Preschool Program practices continuity of care- children remain with their teachers through the extent of the year, if they come multiple years, we will strive to have them with the same teacher each year.
- Enrollment is open to any child meeting our age requirements, providing the school can meet the needs of the child. 3 years old – Kindergarten. Age verification may be required.
- Enrollment in classes shall be granted without discrimination with regard to sex, race, color, creed, political belief, religion, or special needs.
- Admission of a child with special needs shall be encouraged when staff has skill, understanding and management of needs of the child and when the child can be integrated into the group in compliance with the ADA (American's with Disabilities) and Nurse Practice Act - our staff is prepared to make reasonable accommodations for inclusion of all students including working on goals based on the child’s IEP and 504 plans. Families are welcome to share any therapy, IEP or 504 documents with the classroom teachers and we will make any reasonable accommodations that we can.
- Children must be potty trained – if they are not, we ask that someone who is able to change the child be at the recreation center within 10 minutes of their bathroom need- we will notify of need via BrightWheel.
- The City of Northglenn reserves the right to terminate enrollment when the safety of other children, the staff or of the child themselves cannot be assured.
Guardians may disenroll at their discretion but are subject to the withdrawal policies listed in this packet

Licensing Information

Classroom Capacity: 20 Children per classroom, 2 to 3 staff
Ratio: 1 staff/10 Children
License Number: 85494

We are a licensed preschool program- if you have any concerns about the program please attempt resolution of the issue with the director first. If you have further concerns, you can contact the Department of Early Childhood between 8:00 am and 5:00 pm Monday-Friday at 303-866-5958.

All Department of Early Childhood, Health Department and Fire Department inspections are available on file at the Recreation Center upon request.

Preschool General Policies

Refunds for Missed Days
We do not offer refunds are sick or vacation days. If your child will not be at school, please use the BrightWheel app to communicate absences. Please indicate the reason for the absence. If the absence is illness related, please include any diagnoses or symptoms when informing us of the absence.

Withdrawal
If you are withdrawing from the program, please let the director know in writing 2 weeks before the next session. If given 2 weeks’ notice refunds can be processed. Refunds may be subject to a $5 processing fee. No refunds are given for partial sessions.

Drop off and Pick Up
- Children can be dropped off and picked up from their classroom by any guardian (over the age of 18) listed on their emergency contact forms.
- Children must be signed in and out using the BrightWheel app.
- Children must have sunscreen applied as they are dropped off.
- In the event a child needs to be picked up by someone not on their designated list please inform the teachers via BrightWheel with the person’s first and last name.
- Please ensure anyone who is picking up your child(ren) is prepared to present their ID
- If staff have reason to believe a person who is trying to pick up a child is intoxicated the child will not be released to the individual, we will contact the other authorized people to pick up and/or 911 will be notified.
- Please indicate if there is anyone who is unauthorized to pick up your child. Anyone who is listed on child’s birth certificate must be allowed to take the child unless we have court paperwork stating otherwise.
- Children who are not picked up immediately after class the child will remain with the classroom teachers, teachers will attempt to contact guardians and emergency contacts. If no contact has been made within 30 minutes, Northglenn Police Department will be notified.

Classroom Routines: *each classroom will have their own daily schedule and routines
Drop off:
Each child will be greeted by their classroom teacher, guardians should help their child get settled into the classroom and say a quick goodbye. Sometimes a child will become tearful or reluctant to come to school- this is normal. When this
happens, it is best to say a quick goodbye, reassure your child someone will come get them after school. Please feel free to check in via BrightWheel. We will send a photo update and let you know once they are engaged in play.

Pick up:
Anyone who arrives to pick up a child must be seen by a staff member and must acknowledge they have the child with them. If you need to discuss anything with teachers, please wait until all children have been released to their guardians.

Snack:
Snack is provided by the Northglenn Recreation Center Preschool; we are part of the CACFP food program. Each family is required to fill out the Income Eligibility form. We ask that all families fill out this paperwork regardless of income. We receive reimbursement for all healthy snacks being served at a rate determined by submission of the eligibility form.

_We are a Peanut and Tree nut free preschool._

Toilet Usage: Children are required to independently use the bathroom (pull down pants, use toilet, clean themselves, pull up pants, flush, wash hands) prior to attending our program. If your child is unable to do this please plan to stay onsite or be available within 10 minutes to support their toilet usage.

**Continuity of Care and Mixed Age Classrooms**
We strive to keep children with their teachers and peers for multiple years. This helps them develop lasting, trusting and safe relationships with adults and the children in their classroom. This practice is great for building relationships and for helping teachers best meet the needs of their students.

**Birthday/Holiday Celebrations**
Simple snacks may be allowed to come to preschool but please arrange with teachers first. We cannot allow party decorations, hats, goodies, etc.

If you would like to invite children from the classroom to your child’s party, please hand the invitations to staff and we will give them to the children.

**Media and Video Viewing**
Television viewing is not used during class sessions. iPads and interactive smart TV’s may be used when it enhances the curriculum. Some of these uses could include movement videos/apps, educational videos and skill building apps.

**Visitors/Volunteers**
All visitors must sign into the classrooms- sign in will include their name, time of arrival, time of departure and reason for visit. Volunteers are welcome in the classroom with advance notice.

**Field Trips**
Field trips are a valuable learning opportunity for children. They create a hands-on experience that often cannot be replicated in the classroom. If a field trip is planned it would be during class hours, children would be required to be chaperoned on the field trip with a guardian. Plenty of notice will be given to make arrangements for a chaperone.

**Discipline**
Staff uses positive techniques to guide behaviors including:
- Anticipation of possible challenging behaviors
- Redirection to an acceptable behavior that is age appropriate
- Encouragement and praise of positive behaviors
- Consistent, clear, and concise directions and rules
- Occasional use of separation from the group may be used but must be for an appropriate amount of time and must be supervised by a staff member.

Staff encourage children to solve problems with assistance by:
- Helping children recognize their feelings and others
- Encouraging cooperation, helping, turn taking
- Providing a safe space where feelings can be honored and processed

Staff will NOT:
- Use any form of corporal punishment including being ridiculed, humiliated, teased or embarrassed, even if requested by guardians
- Associate punishment with food, rest, toileting or outdoor time
- Make threats or coerce children for refusal to eat (forced feeding, loss/denial of food)

Challenging Behaviors
All preschool age children are learning how to use their voice to advocate for themselves, ask for what they need and express their feelings- because we respect that children are still learning we help children work through their challenging behaviors and teach them appropriate behaviors. This is a process that could take time. If you have any concerns or need support at home with challenging behaviors, please let staff know. Remember it is NEVER appropriate to approach another a child or guardian in our program about issues between children in the classroom.

In the event that a child has excessive and repetitive challenging behaviors that put others in danger:
↓ First event, the child will be disciplined using the guidance listed above
↓ Second event, staff will partner to identify what is causing the behavior and discuss potential supports needed in the classroom
↓ Third event, teachers will partner with guardians to create a behavior plan for the child- this could include partnering with our Early Childhood Mental Health Consultant
↓ Further plan of action will be dictated by the behavior plan
*Please note the City of Northglenn Preschool reserves the right to terminate enrollment due to behavior problems that cannot be mitigated and/or put others in danger*

Early Intervention
Each child in our program is screened using an ASQ (Ages and Stages Questionnaire) that families and staff complete and staff score. If a child is in the “monitor” or “refer” zones we ensure we communicate that to families during conferences along with the appropriate referrals- via Child Find or through Early Childhood Partnerships of Adams County. Children that fall in the “monitor” or “refer” zones will receive ASQ’s multiple times through the year to monitor their growth and development.

We also use BrightWheel and an assessment based off the Colorado Early Learning and Development Goals to monitor children’s growth and development. The formal assessment is completed 2x per year and teachers regularly upload informal assessment indicators and observations into the BrightWheel app.

Family Partnerships

Guardian/Teacher Daily Communication
BrightWheel is used for daily communication. Please let us know in the “message” section on BrightWheel if your child will be absent, if you have any questions about the day or about the program. Teachers will post photos of the activities the children participate in daily. They will also post their lesson plans under the “learning” section.
Teachers are also available after school. Please be respectful and understand that they cannot have conversations until a majority of the children have been picked up, so you may have to wait for awhile.

**Guardian/Director Communication**
BrightWheel has a feature where guardians can message the admin staff only. Please use this feature if you have questions or concerns about the program, staff, or facility.

If needed you can email [children@northglenn.org](mailto:children@northglenn.org) or call 303-450-8776.

**Guardian/Teacher Conferences**
Northglenn Preschool Program offers conferences 2x per year, October and April. Conferences can be requested by guardians or teachers more frequently if necessary. Conferences are an important step in your child’s transition to kindergarten.

**Transitions (new room or to new schools)**
Since primary caregiving is an integral part of our program children do not often transition from one classroom to the next - however, if the need arises (generally due to parent request) staff will take time to observe the child in their original room, read the child’s family questionnaire in the registration packet, meet with the family to establish goals and to get to know the child better.

When children transition to a new school staff can support in the following ways - parent teacher conferences, school surveys and questionnaires, distribution of the Adams 12 Kindergarten Readiness guide and sharing information about local schools with families. We also strive to connect families who are going to the same school so the children transition to the new school with a familiar friend to navigate the change with.

**Opportunities for Involvement**
Guardians and family members are encouraged to participate in the program. Some ways to participate include volunteering to help prep classroom activities, plan celebrations, provide input via surveys or advisory boards, or donation of needed items.

**Translation Services**
If language translation services are needed the program will do their best to provide this information in each child’s home language. We also strive to hire teachers who are bi-lingual and attempt to put children with staff that can speak their native language if possible. Professional translation provided by a City of Northglenn Employee or the use of a translation app can be provided for daily communications, conferences, meetings, etc. if requested 2 weeks in advance.

**Health Policies**

Each child must submit a current physical (completed within the last year) signed by the child’s doctor and an up-to-date immunization record. If you choose not to immunize, please have a Dr. exemption letter or certificate of immunization course completion.

**Nurse Consultant:**
Bryan C Maki, RN, CCHC
Colorado CPR and Safety Professionals
720-605-0605

**Medical Needs**
If your child has identified needs (either physical, mental or emotional) information about care for them should accompany their registration paperwork. Some examples of these needs could include but are not limited to Asthma, Diabetes, allergic reactions, ADHD, seizures, heart issues, traumatic history, any therapies they are receiving. The city is prepared to make reasonable accommodations for children that align with our programming. If your child has needs, please contact the program director to discuss and ensure the program is the best fit for your child.

**Medication**
*All preschool staff are trained for medication administration and are delegated under our nurse consultant’s license*

All medication, including but not limited to, prescription, over the counter, topical, oral, or injected MUST be administered with written orders from the child’s doctor. Medication must come in the original container and accompany the proper paperwork completed by the child’s doctor. The medication, prescription on bottle and doctors’ orders MUST be an exact match and labeled for the child for staff to be able to administer the medication.

All medication will be stored in its original packaging, with the prescription label still attached and forms accompanying. Medication is stored out of reach of children and away from foods.

Medication will be checked monthly to ensure it is not expired and will be returned to the child’s guardians when their program registration is complete.

**Illness**
Use the program provided How Sick is Too Sick guidance to assess if your child should be at school. This form is linked on our website and in the documents section on BrightWheel. Please use BrightWheel to let us know if your child has an illness related absence- please include symptoms.

**HOW SICK IS TOO SICK? GUIDANCE**

If your child has been diagnosed with a contagious illness or disease, please notify the Northglenn Preschool Program. We will notify all families if their child has been exposed to a highly contagious illness or disease.

If your child becomes ill while at school, we will use this guidance to decide if the child should remain at school. If deemed that the child should go home, we will contact the child’s guardians and ask that they come get the child within 30 minutes of the call. The child will be isolated with adult supervision until their guardian comes to pick them up.

**Breastfeeding**
Breastfeeding is welcomed and encouraged in our program. Our program provides a clean, private area, outside of the women’s locker room in the lobby area, for parents and staff to breastfeed throughout the day. Our breastfeeding space has a comfortable chair, an electrical outlet which can be used for expressing milk with a breast pump, and resources available to assist with any breastfeeding questions or needs parents may have.

If breastmilk is needing stored, we have refrigerators in both classrooms with specified space to store expressed milk.

Staff receive training on breastfeeding and practices which include- Health benefits, Importance of breastfeeding, supportive practices, safe handling, storage, and age-appropriate feeding habits.

**Screenings- Hearing, Vision, Dental**
Children will have the opportunity to be screened for hearing, vision and dental health. This practice helps identify children who may need extra supports before they transition to school.
Safety Policies

Emergencies Practices and Drills

**HOLD**

Initiated when the hallways need to be kept clear due to a situation. Students and staff are instructed to clear the halls and remain securely in a classroom or area until the situation is resolved.

**Example:** A medical emergency in the hallway allowing emergency responders with clear access to support the situation

**SECURE**

Building locked, and students and activities brought inside as a precaution due to activity in the area, not in the school or on school grounds. Learning continues inside the building with minimal interruption or distractions.

**Example(s):** Law enforcement activity nearby, Report of dangerous wildlife in the area

**LOCKDOWN**

Perceived danger inside or very near the building. All students and staff are trained to get behind a locked door - Locks, Lights, Out of Sight. In the rare event that a student cannot get behind a locked door, they are trained in self-evacuation protocols.

**Example(s):** Threat inside the school, Emergency or dangerous situation very near the building

**EVACUATE**

Students and staff are moved to a new or safe location due to a situation in or near the school building.

**Location:** Kiwanis Outdoor Pool, 550 Garland Dr, Northglenn, CO 80233

**Example(s):** Gas leak in the school, Unsafe situation near the school affecting release time

**SHELTER**

Students and staff take shelter due to a situation in or near the school.

**Example(s):** Tornado, earthquake or other natural events.

**REUNIFICATION**

Will happen as soon as possible, at times with the support of first responders. Brightwheel will be main sources of communication.

**DRILLS**

Fire (Monthly), Tornado (Monthly, March-October), Hold/Lockdown (Quarterly)

**ADA Emergency Care Plan**

Northglenn Recreation Center Preschool has an active Emergency Preparation Plan for all children, including those with special needs. Northglenn Recreation Center Preschool recognizes that some children need additional help in emergency situations and will accommodate reasonable supports.

**Sunscreen**

Sunscreen will be available for all guardians to apply to their children at the beginning of class (this is required) and for staff to reapply to all children per written permission on file.

**Brand:** Rocky Mountain Sunscreen SPF 30
**Injury**

*All staff in the Northglenn Preschool Program are CPR/1st Aid certified*

Minor Injury Protocol (bumps, scrapes, scratches, etc.)
- Child will be comforted and attended to using 1st Aid
- Guardians will be notified via BrightWheel, Phone or at Pickup - there may be cases where we request the child gets picked up from the program
- Incident form will be completed, and need signed by a Guardian at pick up

Major Injury Protocol (major bleeding, severe head injury, big falls, etc.)
- Teacher 1 will comfort and attend to the child using 1st aid practices - leaving the child in the location where they were injured
- Teacher 2 will immediately move other children to a safe location
- Teacher 2 will contact the director or other supervisor in the building for assistance via radio call
- If emergency care is needed the any responsible adult will be asked to call 911
- Guardians of the child will be notified (if emergency care isn’t necessary guardians may need to come pick the child up)
- When emergency help arrives, they will take over medical care for the child, if the child is going with emergency care their emergency contact information should accompany them

*If an injury happens at the Northglenn Recreation Center Preschool Program that requires follow up emergency care, please notify the director as soon as possible so the injury can be reported to licensing*

**Inclement Weather**
Inclement weather closures will be decided on a case by case basis. In the event of extreme weather any closures will be notified via Brightwheel. We use the Weather Watch guidance and air quality information to determine if it is safe for children to be outside. Please ensure children are dressed appropriately for the weather – we go outside in all types of weather so boots and coats are suggested in the cold!

**Supervision of Children – Attendance and Name to Face**
Teachers are required to be actively supervising all children at all times. When transitioning from one space to another, teachers should complete a name to face attendance using the BrightWheel app. When in the location teachers should take regular count of each child. Staff may be seen using phone/iPads to upload photos to BrightWheel or to take name to face attendance, but teachers should not BOTH be on their phone/iPads. If you have concerns about supervision, please notify the director immediately.

**Child Abuse**
Colorado Law requires that childcare providers report all known or suspected cases of child abuse or neglect. Staff members who have reasonable cause to know or suspect that a child has been subjected to circumstances or conditions which would reasonably result in abuse or neglect shall immediately report to Adams County Children and Family Services.
If you believe your child has been abused you should seek immediate assistance from the Adams County Children and Family Services Center at 11860 Pecos St. Westminster, Co. 80234. To report child abuse call (720) 523-2000.
Resources

**Guardian Learning Opportunities**
Throughout the school year Northglenn Recreation Center Preschool will be offering several informational session and resources for families with regard to raising children, child development, kindergarten readiness, social emotional learning and engaging children in a positive way.

**Community Referrals and Resources**
If you have questions or concerns about your child’s development, please let staff know. We can point you in the direction of resources to evaluate and/or support their growth and development. Some supports include Child Find, Early Childhood Mental Health Consultant, or local offerings for young children (doctors, sports, dentist, activities, etc.)

If you or your family are experiencing trauma or adversity and need additional resources, we can share information provided by the Early Childhood Partnerships of Adams County.

**Medical, Developmental, Oral, and Mental Health Resources in Adams County**

**School Supply List - OPTIONAL**
No pressure to purchase any of these items if you are unable to.

- Playdough 4 pack
- Kinetic Sand
- Stickers
- Kleenex Tissues (1 box)
- Expo Markers (any size/color)
- Paper Towel Roll (1)
### Northglenn Recreation Center Preschool Emergency Information

**Enrollment Date:**

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<tr>
<th>Child’s Name:</th>
<th>First</th>
<th>Middle</th>
<th>Last</th>
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<tr>
<td>Home Address:</td>
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**Date of Birth:** □□□/□□□/□□□□

**Gender:** Male    Female    Other:

**Hair Color:**

**Eye Color:**

**Any Nicknames:**

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<tr>
<th>Guardian 1:</th>
<th>First</th>
<th>Middle</th>
<th>Last</th>
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<td>Address (if different from the child):</td>
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| Email Address: | | |
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<th>Employer:</th>
<th>Name</th>
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<th>Guardian 2:</th>
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<td>Address (if different from the child):</td>
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**Emergency Contacts - other than guardians:**

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<tr>
<th>Name</th>
<th>Phone</th>
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2: 

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<th>Name</th>
<th>Phone</th>
<th>Address</th>
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**Health Information:**

Does your child have health insurance? yes    no

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<th>Child’s Doctor:</th>
<th>Name</th>
<th>Phone</th>
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<th>Child’s Dentist:</th>
<th>Name</th>
<th>Phone</th>
<th>Address</th>
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<tr>
<th>Preferred Hospital:</th>
<th>Name</th>
<th>Phone</th>
<th>Address</th>
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Any allergies or health concerns:
### Authorized Pick Up List:

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**AUTHORIZATION SIGNATURE PAGE**

**EMERGENCY MEDICAL CARE**
I hereby give my permission to the Northglenn Recreation Center Preschool staff to call a doctor or emergency medical service and for the doctor, hospital, or medical service to provide emergency care for my child __________________ should an emergency arise. It is understood that staff instructors will make a conscientious effort to locate the guardians or emergency contacts listed on the registration information document when 911 action is taken. I/we accept all expenses associated with such emergency medical and/or surgical care. By the signature/s below, I/we release the City of Northglenn and its employees from any liability.

INITIALS: __________

**ILL CHILD STATEMENT**
I will not bring my ill child to preschool. I will use the “How Sick is Too Sick” guidance provided to make a decision that is safe for all other children and staff. Notices will be posted in the classroom to alert parents of exposure to highly contagious illnesses. Confidentiality will always be maintained. Staff have an obligation to check children upon entry to class, if at any point staff deem a child is ill, the child will be sent home from school.

INITIALS: __________

**SUNSCREEN**
Rocky Mountain Sunscreen Brand SPF 30 sunscreen is provided by the program for guardians to apply to their child at the beginning of class. In the event that guardians do not apply sunscreen, permission is granted for staff to appropriately apply sunscreen to my child or rights to sunscreen are waived. If the sunscreen provided does not meet the needs of the guardian, please sunscreen your child prior to their arrival at school.

INITIALS: __________

**FIELD TRIPS**
If a field trip is planned away from the Recreation Center campus, it is the guardian’s responsibility to escort the child on the field trip. Additionally, my child has permission to take occasional walking trips around the facility grounds.

INITIALS: __________

**MEDIA VIEWING:**
Video viewing will only take place when it directly enhances planned curriculum and is age appropriate. I give my permission for my child to participate at those times.

INITIALS: __________

**PHOTOGRAPHY WAIVER:**
Occasionally, photos of children are taken by staff to enhance our environment, or for marketing purposes (ie. Activity guide, flyers, social media, etc.) Names will never be shared. I give my permission for my child’s images to be used for these occasions.

INITIALS: __________

**BRIGHT WHEEL APP:**
I will download and use the BrightWheel app for communication with my child’s teacher and the program director. I understand that photos of my child will be taken on BrightWheel and will be sent to me. My child may appear in photos that are shared with to other families as well.

INITIALS: __________

_________________________________________________________________
Parent/Guardian Signature                        Date
GUARDIAN CONTRACT - PRESCHOOL PROGRAMS

I have read and understand the policies and procedures set forth in the guardian handbook and have had all my questions answered. I agree with the policies and procedures as stated and will adhere to them.

_______________________________________
Parent Signature

_____________________________________________________________________
Please Print Name

_____________________________________________________________________
Date
Preschool Family Questionnaire

This information is intended to help us understand your family, your child, and his/her development.

Child’s Name: ________________________________ Nickname (if applicable): _______________________________

1. Has your child had previous childcare/preschool?  
   Yes  No
   If yes, what school? ________________________________

2. What are your views on education and what is your reason for choosing preschool for your child:

3. How does your child adapt to new situations?

4. What are your child’s interests and/or what does your child enjoy doing?

5. Are there any activities or foods your child is unable to participate in due to medical, physical, social, or religious reasons? (circle)  
   Yes  No
   Please elaborate:

6. Who are the primary caregivers of the child including (those who have significant contact with your child and/or who may participate in your child’s care):

   Name ____________________________  Relationship? ______________

   Name ____________________________  Relationship? ______________

   Name ____________________________  Relationship? ______________

   Name ____________________________  Relationship? ______________

7. Relationship with brothers, sisters, and other children:

   Name ____________________________  Age_____  Living with child? ____________

   Name ____________________________  Age_____  Living with child? ____________

   Name ____________________________  Age_____  Living with child? ____________

8. Does your child have any problems with sleeping? ________________________________
   Does your child nap at home? ________________________________

9. Is your child afraid of anything (i.e. dogs, loud noises, bugs, etc.)?
10. How does your child express anger or frustration? How does your child express pleasure, excitement, or joy?

11. What morals or values does your family hold close?

12. What is guidance or discipline strategies are used at home?

13. What is your child’s primary language? How does your child communicate his/her needs (please include primary language words for bathroom — urination and bowel movement, thirsty, hungry, tired, Mom, Dad, etc., if not English)?

14. Are there any customs, traditions, holidays, or special occasions that you do or do not celebrate with your child and/or your family? Please elaborate.
   Would you be willing/able to come into class to share these traditions with all the kids?   Yes   No

15. Is there any other information we should know to best work with your child (therapy your child has, special needs, temperament, what you would like to see take place in class, etc.)?

Please attach a family photo with this packet.