

City of Northglenn

Applicants invited: Director of Public Works



The Position

The City of Northglenn, a progressive municipality located just 20 minutes north of Denver, is seeking a Director of Public Works who is a hands-on dynamic leader and excellent communicator with outstanding interpersonal skills. The Director is an integral, participative member of the City's Leadership team who will work closely and collaboratively with the City Manager and other members of executive staff. The Director of Public Works is customer focused and has regular interactions with the community and elected officials.

This is a highly responsible department head position directing the efficient and effective delivery of all public works functions. The position requires proficiency in public works functions, personnel management, financial administration, strategic planning, project management, and systems development, all in a public service environment.

The Director plans, organizes, directs and integrates the City's public works activities and functions, including the following divisions: Engineering, Water Resources, Utilities (water, wastewater, and sanitation) and general operations. The Department is considered full-service and the operations division includes street maintenance, sanitation, fleet services, and facilities maintenance. Additionally, this position oversees all activities of the acquisition, development, operations and protection for raw water supplies and compliance with federal and state laws. The Director also provides guidance to project managers in the Department implementing horizontal and vertical construction of public facilities. As an integral member of the City's Leadership Team, the Director will assist the City Manager in providing policy and budget guidance to the City Council and in implementing the annual Work Plan and 5-year Capital Improvement Program (Capital Projects Fund, Water Fund, Wastewater Fund and Stormwater Fund).

Salary \$117,597 - \$156,934 DOQ



The City of Northglenn

The nearly 39,000 residents of Northglenn enjoy established neighborhoods with excellent schools, access to shopping centers, parks, lakes, open spaces, and outdoor recreation facilities. The city government's support for community and economic development makes Northglenn a hub of safe neighborhoods and business activity. The quality of planning, development, services and volunteers creates a distinctive sense of community that is uncommon in many modern cities. Many of the original residents who lived in Northglenn when it incorporated in 1969 still live here.

The community is connected by the well-planned Greenway Trail System. The 28 miles of off-street walking and biking paths connect with larger trail systems that lead throughout the Denver metro area. Northglenn is only 15 minutes north of downtown Denver and all of the events and attractions of a major metropolitan city. Go east on Interstate 70 and Denver International Airport is only 25 minutes away. Turn to the west and the majestic Rocky Mountains tower over the landscape and are a mere half hour away by car. Bask in 300 days of sunshine as Northglenn enjoys full seasons of summer, spring, winter, and fall. But thanks to our dry climate, the hot and cold aren't as harsh as in more humid climates. Today, the residents of "the most perfectly planned community in America" continue to maintain that identity and embrace "the city that pride built."



Qualifications

The successful candidate will have at least 5-7 years of professional engineering experience, including 3 years of management/administration experience and a Bachelor's Degree in Civil Engineering or closely related field. A Master's Degree preferred. Registration with the Colorado State Board of Professional Engineers and Land Surveyors as a Professional Engineer (P.E.) or ability to obtain within 6 months required. Knowledge of applicable federal, state and local laws, codes and regulations, including the Colorado Water Law and general corporate and liability laws as they relate to water resources is highly desirable. Equivalent combinations of education, training and experience will be considered.

Must have a valid Colorado Driver's License with a good driving record at time of hire. Successful applicants will be required to undergo a pre-employment physical with a drug screen.

Ideal Candidate

The ideal candidate will have a strong understanding of public works operations, overall municipal operations, best practices and issues; possess outstanding communication and interpersonal skills; have experience managing a diverse work force; the ability to work with public/elected officials, federal, state, and local agencies, and community groups; and demonstrate strong problem-solving competence. Ability to work in a fast paced environment.

Application Process

Candidates should submit an on-line application at www.governmentjobs.com/careers/northglenn, no later than Friday, September 28, 2018 @ 5:00 p.m.. Please include cover letter and resume. In addition, please attach, in not more than 2 pages, an overview of project involvement, including size and scale, budget, and role on project.



Recruitment Schedule

Application Deadline: Friday, September 28, 2018 @ 5:00 p.m.

Preliminary Interview: Week of October 15th

Final Interview: Week of October 29th

For more information contact Heather Geyer, City Manager at hgeyer@northglenn.org or Paula Jensen, Director of Management Services at pjensen@northglenn.org

*Relocation assistance may be provided for out of state candidates.

Highlighted Benefits

Medical, Dental and Vision

Northglenn provides full-time employees with medical and dental benefits and pays a major portion of the employee premium (including dependent coverage). Medical benefits are offered through Kaiser Permanente. The Kaiser medical plan is a Health Maintenance Organization (HMO), which requires you to visit Kaiser hospitals and doctors for all non-emergency care. Dental benefits are provided through Delta Dental of Colorado. Vision benefits are provided through Vision Service Plan (VSP), employees pay the full premium.

Life Insurance, Accident Coverage and Disability

Full-time employees are provided with basic life and accidental death & dismemberment (AD&D) coverage at no cost. Life insurance benefit is one and one-half times your annual salary up to \$200,000. AD&D benefit: Should your death be due to an accident, your beneficiary would receive an additional one and one-half times your annual salary up to \$200,000. Your spouse and dependent children are covered for \$1,000 of life benefits.

Northglenn provides full-time employees with short-term disability and long-term disability coverage at no cost.

Retirement Savings

Northglenn helps employees save for retirement on a tax-deferred basis with a 401(a) pension plan. Northglenn contributes a percentage to your 401(a) based on years of service. Employees have a mandatory 12% contribution. Additionally, employees may choose to participate in 457 retirement plans offered through ICMA-RC or Nationwide Retirement solutions.

Leave Time

Northglenn provides employees competitive general leave accruals, 10 paid holidays and 2 personal leave days annually.

Wellness Program

The city of Northglenn values employee wellness by encouraging healthy lifestyle choices through education and engaging wellness opportunities. Our employee wellness program includes all aspects of employee wellbeing including physical/nutrition, mental/emotional, environmental, social/community and financial wellbeing.

