

# Water Treatment Facility

## Tour Request Form

### Application Information

Today's Date \_\_\_\_\_

Full Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

DL/ State ID # \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

Number of People Attending \_\_\_\_\_

### Treatment Facility Tours Times

Monday—Friday | 8:00 a.m. — 2:00 p.m.

**Allow for two week processing time from receipt of application for tour approval.**

**Approval Decision** - Will be emailed to the address listed on this form. Background checks will be performed on all visitors touring the plant.

**Cancellation Policy** – The Northglenn Water Plant is a working industrial facility and might encounter unforeseen events resulting in cancellation of a tour at any time. You will be given priority when rescheduling your tour.

### Tour Guidelines

#### Dress Code

No shorts, skirts, flip-flops, sandals or open-toed shoes. Long pants and closed toed shoes are preferred for your safety. *If you are not wearing the appropriate attire you may be prohibited from the tour.*

#### Required Documentation

Valid Colorado Driver's License or ID residency must be provided when the tour starts. *If you do not have this item you will be prohibited from taking the tour.*

#### Special Accommodations

Northglenn is committed to policies of nondiscrimination in all programs, services and activities. Please contact us prior to your tour if you have any special requests.

#### Tour Etiquette

- Never touch any switches, buttons or equipment.
- Always follow the directions of the tour guides.
- Stay with the tour guide at all times.
- Be mindful of staff working throughout the facility.

Requested	Tour Date	Tour Time
1 <sup>st</sup> Choice		
2 <sup>nd</sup> Choice		

Purpose of your visit and if you have any special interests or focus areas for your tour?

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**Signature affirms that you understand and agree to abide by the pre-stated guidelines.**

Signature \_\_\_\_\_ Date \_\_\_\_\_



Submit your application via email to [tbowlds@northglenn.org](mailto:tbowlds@northglenn.org) or

By mail to 2350 W. 112th Avenue, Northglenn, CO 80234.

Questions? 303.450.4051