

<p>Department of Public Works Stormwater Division Pam Acre (303) 450-8792 Pacre@northglenn.org</p>	<p>A Grading Permit is required for all land disturbance activities equal to or greater than one acre, OR for land disturbance activities less than one acre that are part of a larger common development (Municipal Code §16-17). See page 2 for grading permit requirements and fees.</p>
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Project Information:

Project/Subdivision Name:			
Address/Location:			
Filing/Block/Lot: <small>(list all lots covered under this permit)</small>			
Site Area: <small>(total acres that will or may be disturbed)</small>		Estimated start & completion date:	
Project Description:			
Colorado State Stormwater Permit # COR-400000:		<input type="checkbox"/> Certification Pending <small>(attach copy of State Application)</small> <input type="checkbox"/> Signed Agreement with permit holder	

Bonding Information:

Estimated cost of Stormwater BMP's: <small>(For erosion / sediment controls)</small>	\$	<input type="checkbox"/> Accepted for Bonding as requested by _____ <input type="checkbox"/> Required Amount of Bonding for Project: \$ _____ by _____ Bond Reference #: _____
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Note: Developers are required to include the estimated cost for Best Management Practices (BMPs) into a bond for the overall development, or bond directly if not included.

Contact Information:

Construction Site Operator: <small>(responsible party for site compliance)</small>	Construction Company Name:		
	Operator Name & Title:		
Address:			
Phone:		Fax:	
Mobile:		E-Mail:	
Land Owner:	Company Name:		
	Land Owner Name & Title:		
Address:			
Phone:		Fax:	
Mobile:		E-Mail:	
Project Manager / Site Superintendent:	Company Name:		
	Name & Title:		
Address:			
Phone:		Fax:	
Mobile:		E-Mail:	

APPLICANT CHECK LIST (Permit applications **MUST** be accompanied by the following items. See page 2 for details.)

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| <input type="checkbox"/> Acknowledgement Certificate Signed | <input type="checkbox"/> Erosion & Sediment Control BMP Cost Opinion Spreadsheet |
| <input type="checkbox"/> Stormwater Management Plan (SWMP) | <input type="checkbox"/> Grading Plans |
| <input type="checkbox"/> Copy of the State Stormwater Permit (COR-400000) | <input type="checkbox"/> Grading Permit Fee included \$ _____ |

Applicant Signature: _____ **Printed Name:** _____ **Date:** _____

Please allow 15 business days for processing
Incomplete application packets will not be reviewed

All submittals for Grading Permits MUST include:

- 1) **Grading Permit Application**
 - a) **Project Information:** Project name, address, list of lots, land area (in acres) that may be disturbed during grading or construction, project description, estimated date for completion of project build-out, and Colorado State Stormwater Permit number.
 - b) **Bonding Information:** For grading, right-of-way or temporary use projects only. Developers are required to provide financial security in a form and language acceptable to the City for the estimated cost of all Best Management Practices (BPMs). Use the **Erosion & Sediment Control Cost Opinion Spreadsheet** found at www.northglenn.org/row to estimate the cost to manage erosion/stormwater and re-establish vegetation or permanent soil stabilization.
 - c) **Contact Information:** Required of persons responsible for overall stormwater and erosion control compliance, land owner and local project manager.

- 2) **Signed Acknowledgement Certificate of Receipt of the City of Northglenn Stormwater Quality Enforcement Policy** (posted at www.northglenn.org/row)

- 3) **Stormwater Management Plan (SWMP)**
The SWMP must meet the requirements prescribed by the Colorado Department of Public Health and Environment. For additional guidance go to:
 - www.northglenn.org/stormwater, or
 - www.colorado.gov/pacific/cdphe/news/water-quality-permits and navigate to the Construction Sector header.

- 4) **Copy of the Certification Number of State Issued Stormwater Permit for Construction Activity**
The State requires that all applicable land disturbing projects apply for a State Issued Stormwater Permit at least 10 days prior to commencement of work.
 - a) If certification has not been received from the State prior to application for a Grading Permit, the applicant may provide a copy of the completed State Permit Application along with the date it was submitted to the State. **Grading Permits will not be issued without a State Stormwater Permit Certification number.**
 - b) If your Company will be covered under the Developer's State Stormwater permit, then a **written and signed Agreement** between both companies needs to be submitted in addition to the Developer's SWMP. The agreement must address requirements and responsibilities for the construction project.

- 5) **Erosion & Sediment Control Cost Opinion Spreadsheet** (found at www.northglenn.org/row)
Estimates cost of BMP's for determining required amount of bonding for project.

- 6) **Grading Permit Fee for all types of projects:** \$20 + \$5 per acre for project. Minimum \$95.

For more information please visit www.northglenn.org/stormwater or contact Pam Acre pacre@northglenn.org (303) 450-8792

For Office Use Only

Acknowledgement Certificate Signed: <input type="checkbox"/> Yes <input type="checkbox"/> No Stormwater Management Plan (SWMP) attached: <input type="checkbox"/> Yes <input type="checkbox"/> No Copy of the State Stormwater Permit (COR-400000) <input type="checkbox"/> Yes <input type="checkbox"/> No Grading Plans Required: <input type="checkbox"/> Yes <input type="checkbox"/> No BMP Est Spreadsheet: <input type="checkbox"/> Yes <input type="checkbox"/> No Staff Comments:	Grading Permit Application Received Date: _____ by: _____ Grading Permit Fee: _____ Receipt# _____ Grading Permit Approved Date: _____ by: _____ Grading Permit Issuance Date: _____ by: _____ Grading Permit #: _____
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