



City of North Royalton

Mayor Larry Antoskiewicz

Community Development, Building Division

David Smerek, Building Commissioner

11545 Royalton Road, North Royalton, OH 44133 Phone:

440-582-3000 Fax: 440-582-3089

APPLICATION FOR RESIDENTIAL PLAN APPROVAL

ONE-, TWO-, AND THREE-FAMILY ADDITIONS AND ALTERATIONS

- Submit one completed application per building or structure. Type or print all information in ink. Fill in the forms completely. Incomplete forms may delay processing.
- For new residential (ground-up) construction, the applicant shall read and complete the "New Residential Construction - Supplemental Requirements" packet.
- Submit two (2) hard copies of the entire set of construction documents (drawings and specifications). Construction documents shall include information as required by the project scope and may include, but not be limited to the following: plans, elevations, sections, detailed wall sections, enlarged details, mechanical system drawings, electrical system drawings, plumbing system drawings, specifications, product literature, etc. Drawings shall be to a standard scale and legible.
- Submit five (5) hard copies of the site plans and associated site construction documents. Construction documents shall include information as required by the project scope and may include, but not be limited to the following: site plans (showing all lot lines, structures, front / side / rear setbacks, easements, paving, site features, etc.), topographic / grading plans, utility plans, etc. Drawings shall be to a standard scale and legible.

1. PROJECT LOCATION:

Address _____

Sublot _____

Permanent Parcel Number _____

Zoning District and Ward _____

2. TYPE OF RESIDENCE:

1-Family _____

2-Family _____

3-Family _____

3. TYPE OF WORK:

New Construction _____

Addition _____

Alteration _____

Demolition _____

4. SCOPE OF WORK:

Building / General _____

Electrical _____

Specialty/Miscellaneous/Other (describe) _____

HVACR (Mechanical) _____

Plumbing _____

5. BRIEFLY DESCRIBE THE WORK COVERED UNDER THIS APPLICATION:

6. SQUARE FOOTAGE:

Basement Square Footage: _____	Garage Square Footage: _____
First Floor Square Footage: _____	Porch & Patio Square Footage: _____
Second Floor Square Footage: _____	Deck Square Footage: _____
Total (Basement, 1 st & 2 nd Floors): _____	Total (Garage, Porch, Patio & Deck): _____

7. PROPERTY OWNER/PROSPECTIVE BUYER:

_____ Name	_____ Name of Business (if applicable)
_____ Address	_____ Phone
_____ City, State and Postal Code	_____ Email (electronic mail)

8. APPLICANT - OWNER OR DESIGNATED REPRESENTATIVE:

_____ Name	_____ Name of Business (if applicable)
_____ Address	_____ Phone
_____ City, State and Postal Code	_____ Email (electronic mail)

9. DESIGN PROFESSIONAL (IF APPLICABLE):

_____ Name	_____ Name of Business (if applicable)
_____ Address	_____ Phone
_____ City, State and Postal Code	_____ Email (electronic mail)
_____ Registration / Certification Number and Expiration Number	_____ Type of Design Professional (Architect, Engineer, Fire Protection, Etc.)

10. LIST OF CONTRACTORS / SUB-CONTRACTORS:

_____ Carpentry	_____ Masonry
_____ Electrical	_____ Plumbing
_____ Excavation	_____ Roofing

General

Specialty / Miscellaneous / Other

HVACR (Heating Ventilation Air-conditioning and Refrigeration)

Specialty / Miscellaneous / Other

11. ESTIMATED CONSTRUCTION COST: _____

12. CERTIFICATION:

I certify that I am the _____ Owner _____ Owners Authorized Agent and that all of the information contained in this application is true, accurate and completed to the best of my knowledge. All official correspondence related to this application should be sent to my attention at the address shown above.

Signature

Printed Name, Title and Date

THE AREAS BELOW ARE FOR OFFICIAL USE ONLY

CLERICAL:

Application Fee or Deposits Taken

Permit Application Number

Payment Information (date, check number, cash, etc.)

Application Fee Received By

NOTES AND PERMIT FEES:

Building Officials Signature and Date