



2023 Storefront Renovation Rebate Program

- The 2023 Storefront Renovation Rebate Program is designed to assist business owners in North Royalton with improving the facades of storefronts and/or correcting exterior code violations.
- A 50% rebate for all exterior renovations of any commercial buildings within the City of North Royalton. The applicant can be any business owner or commercial property owner.
- A limit of \$10,000 rebate per building.
- An additional 5% rebate will be given to businesses that use **green/sustainable/recycled** component in the project.

Process:

Eligible Projects include

- Façade Improvements
- Signs
- Awnings
- Windows/ Doors
- Painting or Cleaning
- Lighting
- ADA-Compliant Access
- Exterior Code Violations
- Landscaping (only as an addition to any of the projects listed above)

Ineligible Projects include

- Interior Improvements
- Elements not seen from the front of the building: e.g. the rear of the building, flat roofs,

Ineligible Buildings

- Schools
- Residential Buildings
- Strip Mall/Plazas

The Storefront Renovation Rebate Program is available to businesses located in North Royalton. The applicant must complete the NRSP Application. Applicant must be pre-approved by the city. Business owners may apply with approval of the property owner. ALL improvements must address the publicly seen sides of the building.

Applications are now being accepted. Application (*MS WORD format*) Final Report (*MS WORD format*) Application and Final Report Instructions are available at www.northroyalton.org under the Economic Development link. Applications must be submitted in the electronic format. Please contact **Thomas Jordan** at 440-237-5484 or email tjordan@northroyalton.org for more information.

2023 NORTH ROYALTON STOREFRONT RENOVATION APPLICATION CHECKLIST

- ✦ Signed Application
- ✦ Two itemized, competitive and comparable bids, from two different contractors, for work to be completed
- ✦ Completed W-9 form for building owner
- ✦ Completed Signature Authority Form
- ✦ At least two color photos of the existing façade from different angles.
- ✦ A signed exterior building inspection by the municipality's building official indicating the exact nature of any applicable code violations.

2023 STOREFRONT SIGNATURE AUTHORITY FORM APPLICATION

Application Certification:

I acknowledge and agree that all City programs, agreements and contracts are subject to all applicable City ordinances. I hereby certify that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete and correct to the best of my knowledge. I understand that this information may be made available for public review. I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under provisions of the United States Criminal Code. IN WITNESS WHEREOF, the undersigned, being duly authorized so to do, have signed this application.

_____	_____
Print Owner's Name	Date
_____	_____
Owner or Owner Representative Signature	Date
_____	_____
Name/Signature City Official	Date

DO NOT BEGIN WORK WITHOUT WRITTEN AUTHORIZATION FROM THE CITY OF NORTH ROYALTON



2023 NORTH ROYALTON STOREFRONT RENOVATION REBATE APPLICATION

A. Applicant Information:

Name: _____
Address: _____ Zip Code: _____
Phone#: _____
Email: _____
Applicant is the ___ Property Owner ___ Business Owner

B. Business Information:

Business Name: _____ Type of Business: _____
Business Address: _____ Zip Code: _____
Business Phone#: _____
Email: _____ Website: _____
Permanent Parcel#: _____ Federal Tax ID#: _____
No. of years in operation: _____ No. of years at this location: _____
No. of full-time employees at time of application: _____ No.
of projected new jobs in 2 years: _____

2 CONTRACTOR ESTIMATES ARE REQUIRED FOR EACH PROPOSED IMPROVEMENT

C. Project Information (Please indicate the proposed improvements intended):

<input type="checkbox"/> Signage	<input type="checkbox"/> Exterior Code Violations (attach citation)
<input type="checkbox"/> Awning/Canopy	<input type="checkbox"/> Windows
<input type="checkbox"/> Doors	<input type="checkbox"/> Entryway
<input type="checkbox"/> Lighting	<input type="checkbox"/> Painting or Cleaning
<input type="checkbox"/> Siding	<input type="checkbox"/> Other _____

(Repairs listed below are ONLY eligible if they are in addition to any of the above listed projects)

Landscaping
 Fencing

Certification by Applicant

The applicant certifies that all information given in this application is true and complete to the best of the applicant's knowledge and belief. The applicant pledges to complete the project in the manner described in order to receive the grant from the North Royalton Storefront Renovation Rebate Program. The applicant also acknowledges that no grant funds will be awarded prior to the completion of the project.

The City of North Royalton reserves the right to verify any information given in support of this application and pledges that the information will be used for no other purpose than the administration of the Storefront Renovation Rebate Program.

_____ Date
Applicant Signature

The property owner or organization executive must sign this section if the applicant is not the owner of the property to be renovated. As property owner of the building located at _____

_____ I give authority to _____ to sign and enter into an agreement to arrange for the renovation of the business property. A statement of this authority must be provided with this application.

_____ Date
Owner Signature

Attachments:

- _____ Color Photo of the existing condition
- _____ Cost Estimate
- _____ Documentation of recycled/green/sustainable component
- _____ Signed and Completed W-9

FOR CITY USE ONLY	
Does the property have any code violations? ___ Yes ___ No	
City Official	Title
Officials Name Printed	



NORTH ROYALTON
2023 STOREFRONT RENOVATION REBATE FINAL REPORT

A. Application Information:

Name: _____

Business Name: _____

Business Address _____

Zip Code: _____

Permanent Parcel #: _____

B. Project Information:

Final Project Cost: _____
Project cost x 50% = _____ (Maximum rebate not to exceed \$10,000)

Please indicate completed improvements:

- | | |
|-----------------------------------|---|
| <input type="checkbox"/> Signage | <input type="checkbox"/> Exterior Code Violations (attach citation) |
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Windows |
| <input type="checkbox"/> Doors | <input type="checkbox"/> Entryways |
| <input type="checkbox"/> Lighting | <input type="checkbox"/> Painting or Cleaning |
| <input type="checkbox"/> Siding | <input type="checkbox"/> Other _____ |

Repairs listed below are ONLY eligible if completed in addition to any of the above listed projects:

- Landscaping
- Fencing

All work has been completed and approved by the city.

City Official

Date

Total Completed Project Cost Worksheet:

Completion Date	Contractor	Description of Completed Work	Amount Paid

Total Project Cost: _____

Applicant Signature

Date

Required Attachments:

_____ Copies of all paid invoices

_____ Copies of all methods of payment (canceled check, bank statement, cash receipt)

_____ Color Photos of the completed project (photo should be from the same angle as "before" photo)