

September 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 <i>LABOR DAY</i>	6 COUNCIL AND CAUCUS 7:00 STORM WATER, STREETS UTILITIES AND R&O 6:00	7 PLANNING COMMISSION 7:00 CAUCUS 6:45	8	9	10
11	12 CIVIL SERVICE COMM 4:00 (COMMUNITY ROOM #2)	13	14	15	16	17
18	19	20 COUNCIL AND CAUCUS 7:00 B&BC, FINANCE AND SAFETY 6:00	21	22 BOARD OF ZONING APPEALS 7:00 CAUCUS 6:45	23	24
25	26	27 RECREATION BOARD 6:00	28	29	30	

All meetings will be held at City Hall 14600 State Road, unless otherwise noted.

October 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 COUNCIL AND CAUCUS 7:00 STORM WATER, STREETS AND UTILITIES 6:00	5 PLANNING COMMISSION 7:00 CAUCUS 6:45	6	7	8
9	10 <i>COLUMBUS DAY</i> CIVIL SERVICE COMM 4:00 (COMMUNITY ROOM #2)	11	12	13	14	15
16	17	18 COUNCIL AND CAUCUS 7:00 B&BC, FINANCE AND SAFETY 6:00	19	20 BOARD OF ZONING APPEALS 7:00 CAUCUS 6:45	21	22
23	24	25 RECREATION BOARD 6:00	26	27	28	29
30	31 <i>HALLOWEEN</i>					

All meetings will be held at City Hall 14600 State Road, unless otherwise noted.

**NORTH ROYALTON CITY COUNCIL
A G E N D A
SEPTEMBER 20, 2022**

7:00 p.m. Caucus

Council Meeting 7:00 p.m.



REGULAR ORDER OF BUSINESS

- 1. Call to Order.
- 2. Opening Ceremony (Pledge of Allegiance).
- 3. Roll Call.
- 4. Approval of Consent Agenda: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by Council is desired on any Consent Agenda item, or if discussion is requested by the public on any legislative item on the Consent Agenda, that item will be removed from the Consent Agenda and considered in its normal sequence under the Regular Order of Business.
 - a. Approval of Minutes: September 6, 2022
 - b. Legislation: Introduce, suspend rules requiring 3 readings and referral to committee, and adopt those legislative items indicated with an asterisk (*).
- 5. Communications.
- 6. Mayor's Report.
- 7. Department Head Reports.
- 8. President of Council's Report.
- 9. Committee Reports:

Building & Building Codes	John Nickell
Finance	Paul Marnecheck
Review & Oversight	Jeremy Dietrich
Safety	Michael Wos
Storm Water	Linda Barath
Streets	Joanne Krejci
Utilities	Dawn Carbone-McDonald
- 10. Report from Council Representatives to regulatory or other boards:

Board of Zoning Appeals	John Nickell
Planning Commission	Paul Marnecheck
Recreation Board	Jeremy Dietrich
- 11. Public Discussion: Five minute maximum, on current agenda legislation only.
- 12. LEGISLATION

SECOND READING CONSIDERATION

- 1. **22-139** - AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF NORTH ROYALTON PART 2 ADMINISTRATION CODE, CHAPTER 232 DEPARTMENT OF FINANCE, AMENDING ORDINANCE 10-103 STAFFING AND CLASSIFICATION PLAN FOR THE VARIOUS DEPARTMENTS OF THE CITY OF NORTH ROYALTON SECTION 4 FINANCE DEPARTMENT, AND AMENDING ORDINANCE 21-182 ESTABLISHING RATES OF COMPENSATION FOR NON UNION EMPLOYEES OF THE CITY OF NORTH ROYALTON, AND DECLARING AN EMERGENCY. **First reading September 6, 2022 and referred to Finance Committee.**

FIRST READING CONSIDERATION

- * 1. **22-141** - A RESOLUTION ACKNOWLEDGING THE COMMUNITY SERVICE OF LIEUTENANT DOUG STEIGER.

2. **22-142** - A RESOLUTION CONFIRMING THE APPOINTMENT OF RUSSELL WELLS TO FILL THE UNEXPIRED TERM OF FRANK CASTROVILLARI AS A MEMBER OF THE CITY OF NORTH ROYALTON'S BOARD OF ZONING APPEALS, AND DECLARING AN EMERGENCY.
3. **22-143** - A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL ON THE CITY OF NORTH ROYALTON'S ENTERPRISE ZONE AGREEMENTS, AND DECLARING AN EMERGENCY.
4. **22-144** - A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL ON THE CITY OF NORTH ROYALTON'S COMMUNITY REINVESTMENT ACT AGREEMENTS, AND DECLARING AN EMERGENCY.
5. **22-145** - AN ORDINANCE AMENDING THE ORIGINAL APPROPRIATION ORDINANCE 21-184 AS AMENDED BY ORDINANCES 22-21, 22-34, 22-53, 22-74, 22-88, 22-97 AND 22-119 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022 BY TRANSFERRING APPROPRIATIONS AND MAKING ADDITIONAL APPROPRIATIONS, AND DECLARING AN EMERGENCY.
6. **22-146** - AN ORDINANCE AMENDING ORDINANCE 22-28 WHICH AUTHORIZED THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF THREE (3) WESTERN STAR 4700SB SINGLE AXLE CAB AND CHASSIS FOR AN AMOUNT NOT TO EXCEED \$327,798.00 (\$109,266.00 EACH) FOR THE NORTH ROYALTON SERVICE DEPARTMENT THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION PURCHASING CONTRACT BY INCREASING THE NOT TO EXCEED COST BY AN ADDITIONAL \$17,400.00 (\$5,800.00 EACH), AND DECLARING AN EMERGENCY.
7. **22-147** - AN ORDINANCE AMENDING ORDINANCE 22-29 WHICH AUTHORIZED THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF THREE (3) SINGLE AXLE DUMP BODY AND SNOW PLOW EQUIPMENT PACKAGES FOR AN AMOUNT NOT TO EXCEED \$229,323.93 (\$76,441.31 EACH) FOR THE NORTH ROYALTON SERVICE DEPARTMENT THROUGH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, OHIO COOPERATIVE PURCHASING PROGRAM, VENDOR CONCORD ROAD EQUIPMENT MFG, INC. BY INCREASING THE NOT TO EXCEED COST BY AN ADDITIONAL \$14,583.36 (\$4,861.12 EACH), AND DECLARING AN EMERGENCY.
8. **22-148** - AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF THREE (3) SINGLE AXLE HOPPER SPREADERS FOR THE NORTH ROYALTON SERVICE DEPARTMENT THROUGH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, OHIO COOPERATIVE PURCHASING PROGRAM, VENDOR CONCORD ROAD EQUIPMENT MFG, INC., FOR AN AMOUNT NOT TO EXCEED \$61,707.66 (\$20,569.22 EACH), AND DECLARING AN EMERGENCY.
9. **22-149** - AN ORDINANCE UPDATING THE CREDIT CARD POLICY FOR THE CITY OF NORTH ROYALTON, REPEALING ORDINANCE 18-119, AND DECLARING AN EMERGENCY.
10. **22-150** - AN ORDINANCE AMENDING ORDINANCE 12-149 TO RECLASSIFY AN ADVANCE OF \$30,000.00 FROM THE GENERAL FUND (#101) TO YORK ROAD SEWER IMPROVEMENT FUND (#448) AS A TRANSFER THEREOF IN ACCORD WITH THE RECOMMENDATION OF THE AUDITOR, AND DECLARING AN EMERGENCY.
11. **22-151** - AN ORDINANCE FOR THE RECTIFICATION OF CERTAIN MINOR DEPOSITS MISAPPLIED DURING 2021 AND DETERMINED BY THE ANNUAL AUDIT TO HAVE BEEN MADE IN ERROR AND FOR THE CORRECTION THEREOF, AND DECLARING AN EMERGENCY.
12. **22-152** - AN ORDINANCE TO AMEND THE CITY FIXED ASSET MANUAL, EFFECTIVE JANUARY 1, 2022 FOR THE PURPOSE OF RAISING THE MINIMUM THRESHOLD VALUE OF ASSETS SUBJECT TO THOSE POLICIES AND GENERALLY ACCEPTED ACCOUNTING PRACTICES TO \$10,000.00 AND DECLARING AN EMERGENCY.
13. **22-153** - AN ORDINANCE TO AMEND THE CITY FIXED ASSET MANUAL, EFFECTIVE JANUARY 1, 2022, NUNC PRO TUNC, BY ADOPTION OF A NEW PROVISION TO SET A SALVAGE VALUE ON EACH MUNICIPAL ASSET AT 5% OR LESS OF ITS ORIGINAL VALUE FOR PURPOSES OF APPROPRIATE DISPOSITION AND DECLARING AN EMERGENCY.

14. **22-154** - AN ORDINANCE FIXING THE CHARGES FOR BOTH PER DIEM AND ANNUAL RENTAL TO BE PAID FOR THE LEASE OF JAIL CELL BED(S) AT THE NORTH ROYALTON JAIL FOR 2023, AUTHORIZING THE MAYOR TO CONCLUDE AGREEMENTS WITH OTHER MUNICIPAL GOVERNMENTS AND/OR LAW ENFORCEMENT AGENCIES FOR JAIL CELL BED(S) RENTALS, AND DECLARING AN EMERGENCY.
15. **22-155** - A RESOLUTION DECLARING IT NECESSARY TO IMPROVE CERTAIN STREETS IN THE CITY BY CONSTRUCTING SANITARY SEWERS, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.
13. Miscellaneous.
14. Adjournment.

RESOLUTION NO. 22-141

INTRODUCED BY: Marnecheck, Nickell, Barath, Krejci, Dietrich,
Carbone-McDonald, Wos, Mayor Antoskiewicz

A RESOLUTION ACKNOWLEDGING THE
COMMUNITY SERVICE OF LIEUTENANT DOUG STEIGER

- WHEREAS: Doug Steiger was appointed to the position of Firefighter/Paramedic for the North Royalton Fire Department on September 10, 1990; and
- WHEREAS; Mr. Steiger was appointed to the position of Lieutenant for the North Royalton Fire Department on July 1, 2008 and served in that capacity until his retirement on September 14, 2022; and
- WHEREAS: The Council and the Mayor of the City of North Royalton wish to acknowledge Lieutenant Steiger for his many years of community service.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

- Section 1. The Council and the Mayor of the City of North Royalton hereby acknowledge the community service of Doug Steiger.
- Section 2. Council further recognizes the professionalism and dedication that Mr. Steiger has demonstrated through his work for the City of North Royalton and through his willingness and desire to better serve the community.
- Section 3. The Director of Legislative Services is authorized and directed to forward a copy of this Resolution to Mr. Steiger in recognition of his many years of community service to the City of North Royalton.

THEREFORE, provided this Resolution receives the affirmative vote of a majority of all members elected to Council, it shall take effect and be in force from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

A RESOLUTION CONFIRMING THE APPOINTMENT OF RUSSELL WELLS TO FILL THE UNEXPIRED TERM OF FRANK CASTROVILLARI AS A MEMBER OF THE CITY OF NORTH ROYALTON’S BOARD OF ZONING APPEALS, AND DECLARING AN EMERGENCY

WHEREAS: The Mayor has appointed Russell Wells to fill the unexpired term of Frank Castrovillari to the City of North Royalton’s Board of Zoning Appeals; and

WHEREAS: Council confirms various appointments made by the Mayor; and

WHEREAS: It is necessary to keep an accurate record of these various appointments as to individuals appointed and their term of office.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Council hereby confirms the appointment of Russell Wells to fill the unexpired term of Frank Castrovillari to the City of North Royalton’s Board of Zoning Appeals, effective September 20, 2022.

Section 2. The term of said appointment shall expire on February 6, 2024.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to keep accurate public records as to the various appointments made by the Mayor and the date of said appointments.

THEREFORE, provided this Resolution receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____

MAYOR

DATE PASSED: _____

DATE APPROVED: _____

ATTEST: _____

DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

RESOLUTION NO. 22-143

INTRODUCED BY: Mayor Antoskiewicz
Co-Sponsor: Marnecheck, Carbone-McDonald

**A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW
COUNCIL ON THE CITY OF NORTH ROYALTON’S ENTERPRISE ZONE AGREEMENTS,
AND DECLARING AN EMERGENCY**

WHEREAS: Council has received and reviewed the recommendations for the city's two (2) active Enterprise Zone Agreements from the Tax Incentive Review Council; and

WHEREAS: Council desires to approve these recommendations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. The Council of the City of North Royalton hereby approves the following recommendations for the city's two (2) Enterprise Zone Agreements made by the Tax Incentive Review Council as follows:

A. Continuance of the following agreement due to compliance:

1. Laztech Real Estate, LLC (agreement dated 2011)
2. Stuehr Properties, LLC/Induction Tooling, Inc.

Section 2. The Director of Legislative Services is directed to transmit a certified copy of this Resolution to: Ohio Development Services Agency, 77 South High Street, Columbus, Ohio 43215, and Lisa Rocco, Tax Incentive Review Council Chair, Director of Operations, Fiscal Office at Cuyahoga County, 2079 E. 9th Street, Cleveland, Ohio 44115.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to approve the recommendations for the city's two (2) active Enterprise Zone Agreements from the Tax Incentive Review Council.

THEREFORE, provided this Resolution receives the affirmative vote of two-thirds of all members elected to Council, it shall take affect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

RESOLUTION NO. 22-144

INTRODUCED BY: Mayor Antoskiewicz
Co-Sponsor: Marnecheck, Carbone-McDonald

A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW
COUNCIL ON THE CITY OF NORTH ROYALTON'S COMMUNITY REINVESTMENT ACT
AGREEMENTS, AND DECLARING AN EMERGENCY

WHEREAS: Council has received and reviewed the recommendations for the city's three (3) active Community Reinvestment Act Agreements from the Tax Incentive Review Council; and

WHEREAS: Council desires to approve these recommendations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON,
COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. The Council of the City of North Royalton hereby approves the following recommendations for the city's three (3) Community Reinvestment Act Agreements made by the Tax Incentive Review Council as follows:

A. Continuance of the following agreement due to compliance:

1. Matrix LLC
2. 10499 Royalton Road LLC
3. Winkler Enterprises LLC

Section 2. The Director of Legislative Services is directed to transmit a certified copy of this Resolution to: Ohio Development Services Agency, 77 South High Street, Columbus, Ohio 43215, and Lisa Rocco, Tax Incentive Review Council Chair, Director of Operations, Fiscal Office at Cuyahoga County, 2079 E. 9th Street, Cleveland, Ohio 44115.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to approve the recommendations for the city's three (3) active Community Reinvestment Act Agreements from the Tax Incentive Review Council.

THEREFORE, provided this Resolution receives the affirmative vote of two-thirds of all members elected to Council, it shall take affect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

AN ORDINANCE AMENDING THE ORIGINAL APPROPRIATION ORDINANCE 21-184 AS AMENDED BY ORDINANCES 22-21, 22-34, 22-53, 22-74, 22-88, 22-97 AND 22-119 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022 BY TRANSFERRING APPROPRIATIONS AND MAKING ADDITIONAL APPROPRIATIONS, AND DECLARING AN EMERGENCY

WHEREAS: Council wishes to amend the Original Appropriation Ordinance 21-184 as amended by Ordinances 22-21, 22-34, 22-53, 22-74, 22-88, 22-97 and 22-119 for the fiscal year ending December 31, 2022 by transferring and making additional appropriations and providing for transfers between funds.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. To provide for the current expenses and other expenditures for the City of North Royalton, Ohio for the fiscal year ending December 31, 2022, the following sums be and they are hereby appropriated as itemized on Exhibit A attached hereto and incorporated herein as if fully rewritten.

Section 2. The attached Exhibit A includes the following inter-fund transfers:

General Fund	Police Facility Fund	\$ 590,000.00	Operating
General Fund	EMS Levy Fund	2,178,000.00	Operating
General Fund	SCMR Fund	850,000.00	Operating
General Fund	NOPEC Grant Fund	99,000.00	Operating
General Fund	Enterprise Zone Fund	37,200.00	Operating
General Fund	Police Pension Fund	376,500.00	Operating
General Fund	Fire Pension Fund	629,000.00	Operating
General Fund	General Bond Retirement Fund	745,000.00	Debt Service
General Fund	Rec Capital Improvement Fund	961,500.00	Operating
Street Construction, Maintenance and Repair Fund	Wastewater Maintenance Fund	184,287.00	Operating
NOPEC Grant Fund	General Fund	147,500.00	Advance (Repayment)
YMCA Special Revenue	General Bond Retirement Fund	428,000.00	Debt Service
Future Capital Improvement Fund	General Bond Retirement Fund	209,837.00	Debt Service
Fire Capital Improvement Fund	General Bond Retirement Fund	235,838.00	Debt Service
Sprague Road Reconstruction Fund	General Bond Retirement Fund	17,887.00	Debt Service
Building Construction Bond Fund	General Fund	5,000.00	Operating

Section 3. A copy of this Ordinance shall be submitted by the Director of Finance to the Auditor of Cuyahoga County, Ohio and upon certification by said Auditor as required by law, the Director of Finance of this City is hereby authorized to draw his warrants upon the City Treasury for payment of any certification and vouchers therefore approved by the proper officers authorized by law to approve the same, or an Ordinance or Resolution of the Council to make such expenditures; provided, however, that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with the law or the Ordinances of this Council.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

THEREFORE, provided this Ordinance receives the affirmative vote of a majority of all members elected to Council, it shall take effect and be in force from and after the earliest period allowed by law.

_____	APPROVED: _____
PRESIDENT OF COUNCIL	MAYOR

DATE PASSED: _____	DATE APPROVED: _____
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ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

City of North Royalton
2022 Budget Amendment Detail - Proposed Budget Amendment 09/20/2022 - Finance Committee/Council Meeting

Fund	Department	Budget Category	Amendments this Ordinance			Total 2022 Appropriations	Reason for Change
General Fund #101	Police Department	Personal Service	\$	9,600	A	\$ 2,725,871.01	Monies received from Cuyahoga County grant for Training that can be used to offset Overtime Costs.
General Fund #101	Police Department	Capital Outlay	\$	15,000	B	\$ 83,000	Monies requested for additional capital item purchases
General Fund #101	Police & Fire Communications	Contractual Services	\$	(15,000)	B	\$ 731,395	Offset used for Capital Outlay for Police Department (#1014110)
General Fund #101	Police & Fire Communications	Contractual Services	\$	(110,000)	C	\$ 731,395	Monies budgeted for Telephone (Acct # 114160-42207) are not needed so can be used to offset needed budget amendments for estimated remaining wages.
General Fund #101	Cemetery	Supply & Materials	\$	22,015	D	\$ 214,705	Additional Monies needed for Cuyahoga County Board of Health Annual Expenditures. This annual fee is paid directly from the semi-annual disbursements from Cuyahoga County for real estate taxes. The approved 2022 budget amount was \$165,920, but the actual 2022 costs is \$187,932 (which is a difference of \$22,012).
General Fund #101	Parks & Recreation	Contractual Services	\$	10,000	E	\$ 119,826	Monies needed for additional contractual services necessary to complete the opening of the fuel tanks at the Recreation Facility. An issue with the gasoline in the tanks was uncovered that needs additional services before the fuel tanks can be fully operational.
General Fund #101	Parks & Recreation	Capital Outlay	\$	(10,000)	E	\$ 137,800	Offset for Contractual Services Appropriations Amendments
General Fund #101	Building	Contractual Services	\$	(16,255)	Multi	\$ 110,745	Offset used for General Fund (#101) proposed budget amendments.
General Fund #101	Building	Supply & Materials	\$	8,000	F	\$ 31,800	This proposed amendment is to accommodate the monthly fees associated with the building department accepting credit cards as payment. The 2022 approved budget amount will accommodate the estimated 2022 bank monthly fees for accepting credit cards. (Currently the City is covering the entire cost of credit card fees).
General Fund #101	Finance	Personal Service	\$	(10,000)	Multi	\$ 379,165	Offset used for General Fund (#101) proposed budget amendments.
General Fund #101	City Hall Building	Personal Service	\$	(27,630)	Multi	\$ 186,970	Offset used for General Fund (#101) proposed budget amendments.
General Fund #101	City Hall Building	Contractual Services	\$	10,000	G	\$ 278,050	Monies Needed for Estimated Remaining 2022 Contractual Services (Budget Amendment #22-21 should have been split between Capital and Contractual Services).
General Fund #101	City Hall Building	Capital Outlay	\$	(10,000)	G	\$ 45,000	Offset - Contractual Services
General Fund #101	Other General Government	Supply & Materials	\$	14,270	H	\$ 374,270	Sale of Land Bank Property - 13900 Stoney Creek (Approved from Ord #21-95) occurred in 2022. It has been determined while working with Cuyahoga County that Property Taxes would be back-assessed since the property was sold and real estate taxes were not assessed while the city was holding the property as part of the Land Bank. The proposed budget amendment is being presented to accommodate the required payment to Cuyahoga County for prior year taxes (taxes due up to the sale price of the property less any administrative costs including grass cutting).

City of North Royalton
2022 Budget Amendment Detail - Proposed Budget Amendment 09/20/2022 - Finance Committee/Council Meeting

Fund	Department	Budget Category	Amendments this Ordinance		Total 2022 Appropriations		Reason for Change
Enforcement & Education Fund #205	Police	Personal Services	\$	15,000	I	\$ 30,000	Monies related to Overtime Costs Directly Reimbursed from SHEP and SRAD Grants. This is a zero dollar adjustment to the budget, since the estimated revenues are also being increased by \$15,000 (since the grant monies are directly related to the overtime costs being charged).
Emergency Medical Service Levy Fund #209	Fire	Personal Services	\$	35,000	J	\$ 3,596,275	Monies needed for BWC Claim - Reserve Payment to Be Made by 12/31/2022
SCMR Fund #211	Street Reconstruction	Contractual Service	\$	(40,000)	K	\$ 160,000	Offset for Personal Services - SCMR & Snow Removal
SCMR Fund #211	Street Reconstruction	Capital Outlay	\$	(15,000)	K	\$ 1,097,480	Offset for Personal Services - SCMR & Snow Removal
SCMR Fund #211	SCMR	Personal Services	\$	75,000	K	\$ 2,030,800	Monies needed for estimated remaining 2022 Payroll Expenditures (Wages, Medical Insurance, Pension, Medicare, Uniform Allowance, etc.)
SCMR Fund #211	Snow Removal	Personal Services	\$	30,000	K	\$ 75,550	Monies needed for estimated remaining 2022 Payroll Expenditures (Wages, Medical Insurance, Pension, Medicare, Uniform Allowance, etc.)
SCMR Fund #211	Snow Removal	Supply & Materials	\$	(50,000)	K	\$ 404,000	Offset for Personal Services - SCMR & Snow Removal
SCMR Fund #211	Street Reconstruction	Capital Outlay	\$	(118,905)	L	\$ 1,097,480	Offset to accommodate purchase of Capital Outlay (Reduction in 2022 Road Program due to actual costs coming in below budget).
SCMR Fund #211	Street Construction, Maintenance, & Repair	Capital Outlay	\$	118,905	L	\$ 1,026,305	Estimated Costs to Purchase the Following --- (1) Trailer for \$10,444, (1) Trailer for \$14,353, (3) Western Star Plows at \$5,800 each for a total of \$17,400, and (3) V Boxes for \$61,708 (~\$20,570 each). There is also an additional \$15,000 being included to accommodate additional costs related to the Single Axle Trucks - Authorized Per Ord #22-29 (3 Trucks at ~\$5,000 a piece)
Office on Aging Fund #219	Office on Aging	Personal Services	\$	(25,000)	M	\$ 97,300	Appropriations not necessary for estimated remaining 2022 Wages/Benefits.
Excessive Load Fund #444	Police	Capital Outlay	\$	5,000	N	\$ 5,000	A radar sign was stolen, and insurance reimbursed the city for the loss (insurance claim totaling \$2,445). Since the original purchase for the Radar Speed Signs occurred in 2021 (PO #20210179) from Excessive Load Fund #444, the insurance reimbursement and purchase of the replacement radar sign is also occurring from Excessive Load Fund #444.
Wastewater Treatment Fund #551	Sanitary Sewer Treatment	Personal Services	\$	50,000	O	\$ 1,425,895	Estimated Monies for Remaining 2022 Wages/Benefits
Wastewater Treatment Fund #551	Sanitary Sewer Treatment	Contractual Services	\$	(50,000)	O	\$ 5,328,076	Offset for Estimated Monies Needed for Remaining 2022 Wages/Benefits
Wastewater Treatment Fund #551	Sanitary Sewer Treatment	Contractual Services	\$	(125,000)	P	\$ 5,328,076	Offset for Supply & Materials
Wastewater Treatment Fund #551	Sanitary Sewer Treatment	Supply & Materials	\$	125,000	P	\$ 600,300	Monies needed for purchase of necessary Process Chemicals. 2022 Approved Budget is not enough to accommodate the remaining 2022 estimated expenditures.
Wastewater Maintenance Fund #552	Storm Sewer & Drainage	Personal Service	\$	(65,000)	Q	\$ 670,171	Offset for Estimated Monies Needed for Remaining 2022 Wages/Benefits
Wastewater Maintenance Fund #552	Wastewater Maintenance	Personal Service	\$	117,175	Q	\$ 1,089,775	Estimated Monies for Remaining 2022 Wages/Benefits
Wastewater Maintenance Fund #552	Wastewater Maintenance	Supply & Materials	\$	(24,675)	Q	\$ 402,525	Offset for Estimated Monies Needed for Remaining 2022 Wages/Benefits
Wastewater Maintenance Fund #552	Wastewater Maintenance	Capital Outlay	\$	(27,500)	Q	\$ 175,500	Offset for Estimated Monies Needed for Remaining 2022 Wages/Benefits

City of North Royalton
2022 Budget Amendment Detail - Proposed Budget Amendment 09/20/2022 - Finance Committee/Council Meeting

Fund	Department	Budget Category	Amendments this Ordinance		Total 2022 Appropriations	Reason for Change
Building Construction Bond Fund #766	Engineering	Other	\$ 29,500	R	\$ 239,536	Amend #6 (Ordinance #22-97) authorized the Subdivision Inspection costs of \$48,535.97 for View Point Subdivision. It has been determined that there will be additional costs of \$29,500 for the View Point Subdivision Inspection Costs. As with the original expenditures as part of Ord#22-97 (Amend #6), the developer made a deposit totaling \$29,500 so the net cost to the city will be \$0.00.
Payroll Adjustments - ARPA Money Offset and Monies for Wages/Benefits						
General Fund #101	Police	Personal Service	\$ (1,387,401.56)	S	\$ 2,725,871.01	Offset - ARPA Monies - Ord #22-118 - Police Wages
General Fund #101	Fire	Personal Service	<u>\$ (200,000.00)</u>	S	\$ 289,050	Offset - ARPA Monies - Ord #22-118 - Fire Wages
			\$ (1,587,401.56)			
General Fund #101	Police	Personal Service	\$ 70,000	S	\$ 2,725,871.01	Estimated Monies for Remaining 2022 Wages/Benefits
General Fund #101	Police	Personal Service	\$ 132,500	S	\$ 2,725,871.01	Estimated Monies for Remaining 2022 Holiday Payout and Educational Pay
General Fund #101	Animal Control	Personal Service	\$ 2,500	S	\$ 174,800	Estimated Monies for Remaining 2022 Wages/Benefits
General Fund #101	Fire	Personal Services	\$ 21,000	S	\$ 289,050	Estimated Monies for Remaining 2022 Holiday Payout and Educational Pay
General Fund #101	Parks & Recreation	Personal Service	\$ 50,000	S	\$ 629,950	Estimated Monies for Remaining 2022 Wages/Benefits
General Fund #101	Legal Administration	Personal Service	\$ 55,000	S	\$ 436,200	Estimated Monies for Remaining 2022 Wages/Benefits
General Fund #101	Other General Government	Transfers Out	\$ 40,000	S	\$ 6,466,200	Transfer to Police Operating Facility Fund #207 for Estimated Remaining 2022 Wages / Benefits
General Fund #101	Other General Government	Transfers Out	\$ 178,000	S	\$ 6,466,200	Transfer to EMS Levy Fund #209 for Estimated Remaining 2022 Wages/Benefits
General Fund #101	Other General Government	Transfer Out	\$ 26,500	S	\$ 6,466,200	Transfer to Police Pension Fund #261 for Estimated Remaining 2022 Wages/Benefits
General Fund #101	Other General Government	Transfers Out	\$ 74,000	S	\$ 6,466,200	Transfer to Fire Pension Fund #262 for Estimated Remaining 2022 Wages/Benefits
Police Operating Facility Fund #207	Police	Personal Service	\$ 40,000	S	\$ 1,025,000	Estimated Monies for Remaining 2022 Wages/Benefits
EMS Levy Fund #209	Fire	Personal Service	\$ 25,000	S	\$ 3,596,275	\$25,000 for Estimated Monies for Remaining 2022 Wages/Benefits and also see \$35,000 (See Letter "J" Above - BWC Claim)
EMS Levy Fund #209	Fire	Personal Service	\$ 118,000	S	\$ 3,596,275	Estimated Monies for Remaining 2022 Holiday Payout and Educational Pay
ARPA Federal Fund #254	Police/Fire	Personal Service	\$ 12,574.56	S	\$ 1,662,228.99	In 2021, the City Received \$1,574,827.43 in ARPA Monies. The City offset Police Wages totaling \$1,500,000 in 2021, and \$74,827.43 in February 2022 to completely use the \$1,574,827.43 received in 2021. In 2022, the City Received \$1,587,401.56 in ARPA Monies. As part of the original budget (Ord #21-184), the City budgeted \$1,574,827, so the \$12,574.56 amendment is to accommodate the difference of the \$1,574,827 budgeted and the \$1,587,401.56 in monies received (\$1,587,401.56 - \$1,574,827 = \$12,574.56)
Police Pension Fund #261	Police	Personal Service	\$ 26,500	S	\$ 697,170	Estimated Monies for Remaining OP&F Remaining 2022 Expenditures
Fire Pension Fund #262	Fire	Personal Service	\$ 74,000	S	\$ 856,277	Estimated Monies for Remaining OP&F Remaining 2022 Expenditures

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022		Total 2022 Appropriations
GENERAL FUND											
POLICE DEPARTMENT											
Personal Service	3,976,000.00		(74,827.43)			-	-	-	(1,175,301.56)	A,S	2,725,871.01
Contractual Services	319,611.00	30,240.00				23,641.08	-	-			373,492.08
Supply & Materials	168,200.00	38,680.00				-	27,500.00	-	-		234,380.00
Capital Outlay	14,500.00	53,500.00				-	-	-	15,000.00	B	83,000.00
Debt Service	147,000.00					-	-	-	-		147,000.00
Total Police Department	4,625,311.00	122,420.00	(74,827.43)	-	-	23,641.08	27,500.00	-	(1,160,301.56)		3,563,743.09
ANIMAL CONTROL											
Personal Service	172,300.00					-	-	-	2,500.00	S	174,800.00
Contractual Services	4,452.00	350.00				-	-	-	-		4,802.00
Supply & Materials	4,880.00	1,410.00				-	-	-	-		6,290.00
Capital Outlay	200.00					-	2,000.00	-	-		2,200.00
Total Animal Control Department	181,832.00	1,760.00	-	-	-	-	2,000.00	-	2,500.00		188,092.00
FIRE DEPARTMENT											
Personal Service	456,650.00	6,000.00	5,400.00			-	-	-	(179,000.00)	S	289,050.00
Contractual Services	355,700.00	59,000.00				-	-	-	-		414,700.00
Supply & Materials	114,500.00		8,900.00			-	-	-	-		123,400.00
Total Fire Department	926,850.00	65,000.00	14,300.00	-	-	-	-	-	(179,000.00)		827,150.00
POLICE AND FIRE COMMUNICATIONS											
Personal Service	388,550.00	-				-	-	-	-		388,550.00
Contractual Services	817,497.00	38,898.00				-	-	-	(125,000.00)	B, C	731,395.00
Supply & Materials	1,545.00					-	-	-	-		1,545.00
Capital Outlay	1,500.00					-	-	-	-		1,500.00
Total Police & Fire Comm	1,209,092.00	38,898.00	-	-	-	-	-	-	(125,000.00)		1,122,990.00
STREET LIGHTING											
Contractual Services	100,000.00					-	-	-	-		100,000.00
Total Street Lighting	100,000.00	-	-	-	-	-	-	-	-		100,000.00
CEMETERY DEPARTMENT											
Contractual Services	29,150.00			3,035.00							32,185.00
Supply & Materials	192,690.00								22,015.00	D	214,705.00
Capital Outlay	42,000.00	-			-						42,000.00
Total Cemetery Department	263,840.00	-	-	3,035.00	-	-	-	-	22,015.00		288,890.00

CITY OF NORTH ROYALTON 2022 Amending Budget Ordinance										
	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022	Total 2022 Appropriations
PARKS & RECREATION DEPARTMENT										
Personal Service	577,950.00	-	2,000.00			-	-	-	50,000.00	S 629,950.00
Contractual Services	92,121.00	-		14,205.00		3,500.00	-	-	10,000.00	E 119,826.00
Supply & Materials	145,960.00	10,000.00		(26,005.00)	5,000.00	-	-	-	-	134,955.00
Capital Outlay	80,000.00	5,000.00		22,800.00	15,000.00	10,000.00	15,000.00	-	(10,000.00)	E 137,800.00
Total Parks & Recreation Department	896,031.00	15,000.00	2,000.00	11,000.00	20,000.00	13,500.00	15,000.00	-	50,000.00	1,022,531.00
PLANNING COMMISSION										
Personal Service	102,600.00									102,600.00
Contractual Services	9,600.00									9,600.00
Supply & Materials	850.00									850.00
Total Planning Commission	113,050.00	-	-	-	-	-	-	-	-	113,050.00
BOARD OF ZONING										
Personal Service	8,450.00									8,450.00
Contractual Services	3,500.00									3,500.00
Supply & Materials	950.00									950.00
Total Board of Zoning	12,900.00	-	-	-	-	-	-	-	-	12,900.00
BUILDING DEPARTMENT										
Personal Service	755,450.00									755,450.00
Contractual Services	127,000.00								(16,255.00)	Multi 110,745.00
Supply & Materials	23,800.00								8,000.00	F 31,800.00
Capital Outlay	46,200.00									46,200.00
Total Building Department	952,450.00	-	-	-	-	-	-	-	(8,255.00)	944,195.00
COMMUNITY DEVELOPMENT										
Personal Service	179,850.00		700.00							180,550.00
Contractual Services	105,800.00		25,000.00							130,800.00
Supply & Materials	3,750.00									3,750.00
Capital Outlay	-									-
Total Community Development	289,400.00	-	25,700.00	-	-	-	-	-	-	315,100.00
RUBBISH COLLECTION										
Contractual Services	1,700,000.00					-	-	-	-	1,700,000.00
Total Rubbish Collection	1,700,000.00	-	-	-	-	-	-	-	-	1,700,000.00
SERVICE BUILDING AND GROUNDS										
Contractual Services	82,500.00									82,500.00
Supply & Materials	32,000.00									32,000.00
Total Service Bldg. & Grounds	114,500.00	-	-	-	-	-	-	-	-	114,500.00

CITY OF NORTH ROYALTON 2022 Amending Budget Ordinance										
	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022	Total 2022 Appropriations
MAYOR'S OFFICE										
Personal Service	271,200.00		750.00							271,950.00
Contractual Services	32,200.00									32,200.00
Supply & Materials	3,100.00									3,100.00
Capital Outlay	800.00									800.00
Total Mayor's Office	307,300.00	-	750.00	-	-	-	-	-	-	308,050.00
FINANCE DEPARTMENT										
Personal Service	340,700.00		4,715.00	50,000.00	(6,250.00)				(10,000.00) Multi	379,165.00
Contractual Services	140,250.00	1,000.00								141,250.00
Supply & Materials	2,500.00									2,500.00
Capital Outlay	2,500.00			5,000.00						7,500.00
Total Finance Department	485,950.00	1,000.00	4,715.00	55,000.00	(6,250.00)	-	-	-	(10,000.00)	530,415.00
LEGAL ADMINISTRATION										
Personal Service	376,200.00		5,000.00						55,000.00 S	436,200.00
Contractual Services	137,300.00									137,300.00
Supply & Materials	10,000.00									10,000.00
Capital Outlay	-		2,500.00							2,500.00
Total Legal Administration	523,500.00	-	7,500.00	-	-	-	-	-	55,000.00	586,000.00
ENGINEERING DEPARTMENT										
Personal Service	103,050.00		700.00							103,750.00
Contractual Services	234,250.00				(500.00)					233,750.00
Supply & Materials	500.00				500.00					1,000.00
Capital Outlay	3,500.00									3,500.00
Total Engineering	341,300.00	-	700.00	-	-	-	-	-	-	342,000.00
LEGISLATIVE										
Personal Service	343,500.00									343,500.00
Contractual Services	81,600.00									81,600.00
Supply & Materials	13,500.00									13,500.00
Capital Outlay	6,000.00									6,000.00
Total Legislative Activity	444,600.00	-	-	-	-	-	-	-	-	444,600.00
MAYOR'S COURT										
Personal Service	215,250.00									215,250.00
Contractual Services	44,200.00		9,275.00							53,475.00
Supply & Materials	1,100.00									1,100.00
Total Mayor's Court	260,550.00	-	9,275.00	-	-	-	-	-	-	269,825.00

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022	Total 2022 Appropriations
CIVIL SERVICE										
Personal Service	5,050.00									5,050.00
Contractual Services	22,400.00						(200.00)			22,200.00
Supply & Materials	200.00						200.00			400.00
Total Civil Service	27,650.00	-	-	-	-	-	-	-	-	27,650.00
CITY HALL BUILDING										
Personal Service	245,650.00		700.00		(13,750.00)	(13,500.00)	(4,500.00)		(27,630.00)	186,970.00
Contractual Services	231,550.00					36,500.00			10,000.00	278,050.00
Supply & Materials	16,000.00		6,000.00							22,000.00
Capital Outlay	15,000.00	40,000.00							(10,000.00)	45,000.00
Total City Hall Building	508,200.00	40,000.00	6,700.00	-	(13,750.00)	23,000.00	(4,500.00)	-	(27,630.00)	532,020.00
OTHER GENERAL GOVERNMENT										
Personal Services	7,500.00									7,500.00
Supply & Materials	265,000.00	75,000.00		20,000.00					14,270.00	374,270.00
Transfers-Out	4,717,200.00	1,036,500.00		99,000.00			295,000.00		318,500.00	6,466,200.00
Advances-Out	-									-
Total - Other General Government	4,989,700.00	1,111,500.00	-	119,000.00	-	-	295,000.00	-	332,770.00	6,847,970.00
TOTAL - GENERAL FUND	19,274,006.00	1,395,578.00	(3,187.43)	188,035.00	-	# 60,141.08	335,000.00	-	(1,047,901.56)	20,201,671.09
ENFORCEMENT AND EDUCATIONAL FUND #205										
Personal Service	15,000.00								15,000.00	30,000.00
Supply & Materials	6,000.00									6,000.00
Total Enforcement & Education Fund	21,000.00	-	-	-	-	-	-	-	15,000.00	36,000.00
DRUG LAW ENFORCEMENT FUND #206										
Supply & Materials	200.00									200.00
Total Drug Law Enforcement Fund	200.00	-	-	-	-	-	-	-	-	200.00
POLICE FACILITY OPERATING FUND #207										
Personal Service	985,000.00								40,000.00	1,025,000.00
Contractual Services	13,450.00	9,225.00								22,675.00
Supply & Materials	59,435.00	4,000.00								63,435.00
Capital Outlay	1,500.00									1,500.00
Total Police Facility Operating Fund	1,059,385.00	13,225.00	-	-	-	-	-	-	40,000.00	1,112,610.00

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022		Total 2022 Appropriations
LAW ENFORCEMENT TRUST FUND #208											
Contractual Service	1,500.00										1,500.00
Supply & Materials	5,500.00										5,500.00
Capital Outlay	37,500.00										37,500.00
Total Law Enforcement Trust Fund	44,500.00	-	-	-	-	-	-	-	-		44,500.00
EMERGENCY MEDICAL SERVICE LEVY FUND #209											
Personal Service	3,404,000.00		14,275.00						178,000.00	J,S	3,596,275.00
Contractual Services	77,000.00		400.00								77,400.00
Supply & Materials	41,800.00		2,350.00								44,150.00
Total EMS Levy Fund	3,522,800.00	-	17,025.00	-	-	-	-	-	178,000.00		3,717,825.00
MOTOR VEHICLE LICENSE FUND #210											
Street Repair	225,000.00										225,000.00
Total Motor Vehicle License Fund	225,000.00	-	-	-	-	-	-	-	-		225,000.00
STREET CONSTRUCTION, MAINTENANCE, & REPAIR FUND #211											
Signals & Signs											
Contractual Services	65,000.00										65,000.00
Supply & Materials	25,000.00										25,000.00
	90,000.00	-	-	-	-	-	-	-	-		90,000.00
Street Reconstruction											
Contractual Service	200,000.00				-				(40,000.00)	K	160,000.00
Capital Outlay	1,775,000.00	(475,000.00)			(68,615.00)				(133,905.00)	K,L	1,097,480.00
	1,975,000.00	(475,000.00)	-	-	(68,615.00)	-	-	-	(173,905.00)		1,257,480.00
Street Construction, Maintenance & Repair											
Personal Service	1,955,800.00								75,000.00	K	2,030,800.00
Contractual Services	126,350.00										126,350.00
Supply & Materials	521,800.00						150,000.00				671,800.00
Capital Outlay	432,400.00	475,000.00							118,905.00	L	1,026,305.00
Transfer Out	-				184,287.00						184,287.00
	3,036,350.00	475,000.00	-	-	184,287.00	-	150,000.00	-	193,905.00		4,039,542.00
Snow Removal											
Personal Service	45,550.00								30,000.00	K	75,550.00
Contractual Services	20,000.00										20,000.00
Supply & Materials	454,000.00								(50,000.00)	K	404,000.00
Capital Outlay	-										-
	519,550.00	-	-	-	-	-	-	-	(20,000.00)		499,550.00
Total SCMR Fund	5,620,900.00	-	-	-	115,672.00	-	150,000.00	-	-		5,886,572.00

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022	Total 2022 Appropriations
STATE HIGHWAY FUND #212										
Traffic Signals & Marking										
Contractual Services	<u>25,000.00</u>	-	-	-	-	-	-	-	-	<u>25,000.00</u>
Street Maintenance & Repair										
Operating Supplies	<u>30,000.00</u>	-	-	-	-	-	-	-	-	<u>30,000.00</u>
Snow & Ice Removal										
Supply & Materials	<u>70,000.00</u>	-	-	-	-	-	-	-	-	<u>70,000.00</u>
Total State Highway Fund	<u>125,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>125,000.00</u>
CITY INCOME TAX FUND #213										
Contractual Services	<u>500,000.00</u>				-	-	-	-	-	<u>500,000.00</u>
Total City Income Tax Fund	<u>500,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500,000.00</u>
POLICE LEVY FUND #215										
Personal Services	1,130,000.00		(100,000.00)							1,030,000.00
Contractual Services	2,000.00									2,000.00
Capital Outlay	<u>264,500.00</u>		124,720.00							<u>389,220.00</u>
Total Police Levy Fund	<u>1,396,500.00</u>	<u>-</u>	<u>24,720.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,421,220.00</u>
FIRE LEVY FUND #216										
Personal Service	<u>980,000.00</u>									<u>980,000.00</u>
Total Fire Levy Fund	<u>980,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>980,000.00</u>
RECYCLING GRANT FUND #217										
Contractual Services	<u>6,000.00</u>									<u>6,000.00</u>
Total Recycling Grant Fund	<u>6,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,000.00</u>
OFFICE ON AGING FUND #219										
Personal Services	148,750.00					(26,450.00)			(25,000.00)	97,300.00
Contractual Services	48,250.00	7,500.00				7,800.00				63,550.00
Supply & Materials	11,550.00					(4,000.00)				7,550.00
Capital Outlay	<u>800.00</u>					22,650.00				<u>23,450.00</u>
Total Office on Aging Fund	<u>209,350.00</u>	<u>7,500.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(25,000.00)</u>	<u>191,850.00</u>
NOPEC GRANT FUND #221										
Contractual Services	-						505.00			505.00
Capital Outlay	140,000.00	(50,000.00)		121,000.00			(505.00)			210,495.00
Advance Out	-			147,500.00						147,500.00
Total NOPEC Grant Fund	<u>140,000.00</u>	<u>(50,000.00)</u>	<u>-</u>	<u>268,500.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>358,500.00</u>

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022	Total 2022 Appropriations
COURT COMPUTER FUND #236										
Contractual Services	5,000.00									5,000.00
Operating Supplies	5,000.00									5,000.00
Capital Outlay	-									-
Total Court Computer Fund	10,000.00	-	-	-	-	-	-	-	-	10,000.00
COMMUNITY DIVERSION PROGRAM FUND #237										
Personal Services	3,500.00									3,500.00
Contractual Services	2,000.00									2,000.00
Operating Supplies	450.00									450.00
Capital Outlay				2,500.00						2,500.00
Total Community Diversion Program Fund	5,950.00	-	-	2,500.00	-	-	-	-	-	8,450.00
ENTERPTISE ZONE FUND #239										
Contractual Services	38,800.00									38,800.00
Total Enterprise Zone Fund	38,800.00	-	-	-	-	-	-	-	-	38,800.00
YMCA SPECIAL REVENUE FUND #249										
Transfers-Out	428,000.00									428,000.00
Total YMCA Special Revenue Fund	428,000.00	-	-	-	-	-	-	-	-	428,000.00
LOCAL CORONAVIRUS RELIEF FUND #252										
Personal Service	-	1,667.05								1,667.05
Operating Supplies	-	-								-
Total Local Coronavirus Relief Fund	-	1,667.05	-	-	-	-	-	-	-	1,667.05
ARPA FEDERAL FUND #254										
Personal Service	1,574,827.00	-	74,827.43	-					12,574.56	1,662,228.99
Contractual Services	-	-	-	250,000.00						250,000.00
Capital Outlay	-	-	-	-						-
Total Local Coronavirus Relief Fund	1,574,827.00	-	74,827.43	250,000.00	-	-	-	-	12,574.56	1,912,228.99
ACCRUED BALANCES FUND #260										
Personal Service	150,000.00				-					150,000.00
Total Accrued Balances Fund	150,000.00	-	-	-	-	-	-	-	-	150,000.00
POLICE PENSION FUND #261										
Personal Service	670,670.00					-	-	-	26,500.00	697,170.00
Total Police Pension Fund	670,670.00	-	-	-	-	-	-	-	26,500.00	697,170.00

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022	Total 2022 Appropriations
FIRE PENSION FUND #262										
Personal Service	782,277.00					-	-	-	74,000.00	856,277.00
Total Fire Pension Fund	<u>782,277.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>74,000.00</u>	<u>856,277.00</u>
GENERAL BOND RETIREMENT FUND #321										
Contractual Services	15,000.00	(15,000.00)								-
Operating Supplies	-	15,000.00								15,000.00
Debt Service - Interest	580,000.00						(15,000.00)			565,000.00
Debt Service - Principal	1,405,000.00						160,000.00			1,565,000.00
Total General Bond Retirement Fund	<u>2,000,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>145,000.00</u>	<u>-</u>	<u>-</u>	<u>2,145,000.00</u>
SPECIAL ASSESSMENT FUND #341										
Contractual Service	2,000.00	(2,000.00)								-
Operating Supplies	-	2,000.00								2,000.00
Debt Service	125,000.00									125,000.00
Total Special Assessment Fund	<u>127,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>127,000.00</u>
SERVICE CAPITAL FUND #430										
Capital Outlay	75,000.00	91,715.00								166,715.00
Debt Service	-									-
Total Service Capital Fund	<u>75,000.00</u>	<u>91,715.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>166,715.00</u>
RECREATION CAPITAL IMPROVEMENT FUND #431										
Contractual Services	6,000.00	50,500.00					4,500.00	4,000.00		65,000.00
Capital Outlay	-	911,000.00			33,000.00					-
Total Rec Capital Improvement Fund	<u>6,000.00</u>	<u>961,500.00</u>	<u>-</u>	<u>-</u>	<u>33,000.00</u>	<u>-</u>	<u>4,500.00</u>	<u>4,000.00</u>	<u>-</u>	<u>1,009,000.00</u>
FUTURE CAPITAL IMPROVEMENT FUND #432										
Professional Services	-									-
Capital Outlay	-									-
Transfers-Out	209,837.00									209,837.00
Total Future Capital Improvement Fund	<u>209,837.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>209,837.00</u>
STORM AND SEWER DRAINAGE FUND #433										
Contractual Services	62,000.00									62,000.00
Capital Outlay	-						45,000.00	58,100.00		103,100.00
Total Storm & Sewer Drainage Fund	<u>62,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,000.00</u>	<u>58,100.00</u>	<u>-</u>	<u>165,100.00</u>

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022	Total 2022 Appropriations
FIRE CAPITAL IMPROVEMENT FUND #434										
Contractual Service	37,000.00									37,000.00
Operating Supplies	1,000.00									1,000.00
Capital Outlay	131,000.00									131,000.00
Debt Service	107,813.00									107,813.00
Transfer Out	235,838.00									235,838.00
Advance Out	-									-
Total Fire Capital Improvement Fund	512,651.00	-	-	-	-	-	-	-	-	512,651.00
YMCA CAPITAL RESERVE FUND #437										
Contractual Services	30,000.00									30,000.00
Capital Outlay	-					30,000.00				30,000.00
Total YMCA Capital Imp Fund	30,000.00	-	-	-	-	30,000.00	-	-	-	60,000.00
EXCESSIVE LOAD FUND #444										
Contractual Services	-									-
Capital Outlay	-			-					5,000.00	5,000.00
Total Wallings Road Fund	-	-	-	-	-	-	-	-	5,000.00	5,000.00
WATER MAIN FUND #445										
Contractual Services	15,000.00									15,000.00
Operating Supplies	-									-
Capital Outlay	-									-
Total Water Main Fund	15,000.00	-	-	-	-	-	-	-	-	15,000.00
YMCA CAPITAL IMPROVEMENT FUND #449										
Contractual Services	-				-	-	-	-	-	-
Total YMCA Capital Imp Fund	-	-	-	-	-	-	-	-	-	-
ISSUE 1 - SPRAGUE ROAD FUND #451										
Transfer Out	17,887.00									17,887.00
Total Issue 1 - Sprague Rd. Fund	17,887.00	-	-	-	-	-	-	-	-	17,887.00
ENERGY CONSERVATION PROJECT CAPITAL FUND #463										
Capital Outlay	-					2,740.61				2,740.61
Total Energy Conservation Project Capital Fund	-	-	-	-	-	2,740.61	-	-	-	2,740.61
TRADITIONS AT ROYALTON PLACE TIF #465										
Capital Outlay	250,000.00									250,000.00
Total Traditions at Royalton Place TIF#465	250,000.00	-	-	-	-	-	-	-	-	250,000.00

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022		Total 2022 Appropriations
WASTEWATER TREATMENT FUND #551											
Sanitary Sewer Treatment											
Personal Services	1,332,500.00		43,395.00						50,000.00	O	1,425,895.00
Contractual Services	2,706,700.00	3,500.00	75,000.00	2,717,876.00					(175,000.00)	O,P	5,328,076.00
Supply & Materials	475,300.00								125,000.00	P	600,300.00
Capital Outlay	450,000.00										450,000.00
Advance Out	-										-
Total Wastewater Treatment Fund	4,964,500.00	3,500.00	118,395.00	2,717,876.00	-	-	-	-	-		7,804,271.00
WASTEWATER MAINTENANCE FUND #552											
Storm Sewer & Drainage Maintenance											
Personal Service	710,500.00		24,671.00						(65,000.00)	Q	670,171.00
Contractual Services	444,600.00										444,600.00
Supply & Materials	189,500.00										189,500.00
Capital Outlay	640,000.00										640,000.00
Total Stormwater & Drainage	1,984,600.00	-	24,671.00	-	-	-	-	-	(65,000.00)		1,944,271.00
Wastewater Maintenance											
Personal Service	972,600.00								117,175.00	Q	1,089,775.00
Contractual Services	377,200.00					(100,000.00)			-		277,200.00
Supply & Materials	327,200.00					100,000.00			(24,675.00)	Q	402,525.00
Capital Outlay	203,000.00								(27,500.00)	Q	175,500.00
Total Wastewater Maintenance	1,880,000.00	-	-	-	-	-	-	-	65,000.00		1,945,000.00
Total WW Maintenance Fund	3,864,600.00	-	24,671.00	-	-	-	-	-	-		3,889,271.00
WASTEWATER DEBT SERVICE FUND #553											
Debt Service	1,165,800.00						105,000.00				1,270,800.00
Total WW Debt Service Fund	1,165,800.00	-	-	-	-	-	105,000.00	-	-		1,270,800.00
WASTEWATER REPAIR AND REPLACEMENT FUND #555											
Capital Outlay	-						115,000.00				115,000.00
Transfers-Out	-	-									-
Total WW Repair & Replacem't	-	-	-	-	-	-	115,000.00	-	-		115,000.00

CITY OF NORTH ROYALTON
2022 Amending Budget Ordinance

	Original Appropriations Per Ordinance# 2021-184	Approved Amendment Ord #2022-21	Approved Amendment Ord #2022-34	Approved Amendment Ord #2022-53	Approved Amendment Ord #2022-74	Approved Amendment Ord #22-88	Approved Amendment Ord #22-97	Approved Amendment Ord #22-119	Proposed Amendment Sept 20, 2022	Total 2022 Appropriations
OHIO GOVERNMENT BENEFIT COOPERATIVE FUND #710										
Personal Services	-									-
Contractual Service	-									-
Other Operating	-									-
Transfer-Out										-
Total OGBC Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
IMPROVEMENT HOLDING FUND #763										
Refunds	<u>10,000.00</u>		<u>75,000.00</u>							<u>85,000.00</u>
Total Improvement Holding Fund	<u>10,000.00</u>	<u>-</u>	<u>75,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>85,000.00</u>
OHIO BOARD OF BUILDING STANDARDS FUND #764										
Other	<u>3,000.00</u>						<u>21,000.00</u>			<u>24,000.00</u>
Total OBBS Fund	<u>3,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,000.00</u>	<u>-</u>	<u>-</u>	<u>24,000.00</u>
BUILDING CONSTRUCTION BOND FUND #766										
Other	<u>70,000.00</u>				<u>80,000.00</u>		<u>60,036.00</u>		<u>29,500.00</u>	<u>239,536.00</u>
Transfer Out					<u>5,000.00</u>					<u>5,000.00</u>
Total Bldg. Construction Bond Fund	<u>70,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>85,000.00</u>	<u>-</u>	<u>60,036.00</u>	<u>-</u>	<u>29,500.00</u>	<u>244,536.00</u>
OFFICE ON AGING DEPOSITS FUND #768										
Other	<u>500.00</u>									<u>500.00</u>
Total Office on Aging Deposits Fund	<u>500.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500.00</u>
UNCLAIMED FUNDS #769										
Other	<u>500.00</u>									<u>500.00</u>
Total Unclaimed Funds	<u>500.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500.00</u>
FUND TOTALS	<u>50,169,440.00</u>	<u>2,424,685.05</u>	<u>331,451.00</u>	<u>3,426,911.00</u>	<u>233,672.00</u>	<u># 92,881.69</u>	<u>980,536.00</u>	<u>62,100.00</u>	<u>(692,327.00)</u>	<u>57,029,349.74</u>

ORDINANCE NO. 22-146

INTRODUCED BY: Mayor Antoskiewicz
Co-Sponsor: Marnecheck

AN ORDINANCE AMENDING ORDINANCE 22-28 WHICH AUTHORIZED THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF THREE (3) WESTERN STAR 4700SB SINGLE AXLE CAB AND CHASSIS FOR AN AMOUNT NOT TO EXCEED \$327,798.00 (\$109,266.00 EACH) FOR THE NORTH ROYALTON SERVICE DEPARTMENT THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION PURCHASING CONTRACT BY INCREASING THE NOT TO EXCEED COST BY AN ADDITIONAL \$17,400.00 (\$5,800.00 EACH), AND DECLARING AN EMERGENCY

- WHEREAS: Council has authorized the purchase of three (3) vehicles for the North Royalton Service Department through the Ohio Department of Transportation Purchasing Contract for an amount not to exceed \$327,798.00; and
- WHEREAS: Due to continued challenging global and domestic economic conditions, it is therefore necessary to implement an additional pricing surcharge; and
- WHEREAS: Council desires to amend Ordinance 22-28 to reflect the increase in cost of \$17,400.00 (\$5,800.00 each), and establish a new not to exceed cost of \$345,198.00.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

- Section 1. Ordinance 22-28 is hereby amended to implement an additional pricing surcharge in the amount of \$17,400.00 (\$5,800.00 each) and establish a new not to exceed cost of \$345,198.00, as further outlined in Exhibit A attached hereto and incorporated as if fully rewritten.
- Section 2. Ordinance 22-28 is hereby amended as provided for herein and all other provisions of Ordinance 22-28 shall remain in full force and effect.
- Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.
- Section 4. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to amend Ordinance 22-28 in order to implement an additional pricing surcharge.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

**AMENDMENT TO ODOT CONTRACT 023-22
BETWEEN
THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION
AND
Valley Freightliner Sterling & Western Star, Inc**

ADDITION OF CONTRACT TERMS

This AMENDMENT to ODOT Contract **023-22** is entered into by and between the **State of Ohio, Department of Transportation**, ("ODOT" hereinafter), 1980 West Broad Street, Columbus, Ohio 43223, and **Valley Freightliner Sterling & Western Star, Inc** ("Vendor" hereinafter). Hereinafter, ODOT and the Vendor will be referred to as the "Parties".

The Parties agree to amend the terms and conditions of the original Contract (which is a reflection of the original intent of the contract as documented by the pricing pages and communications) as follows:

A. ODOT will modify existing Purchase Orders for equipment only if the following criteria is met: 1. The equipment has not been built by the manufacturer, 2. The manufacturers' pricing increase is being applied to this equipment purchase and 3. The contract vendor's price increase is the same as manufacturer's price increase.

B. ODOT is adding the following language to the contract:

All bid pricing shall not increase for the first sixty (60) calendar days after the date of the bid opening. Thereafter, a request for a price increase may be submitted in writing to the Department's Office of Contract Sales along with all documentation that supports the need for the price increase. No price increase will be effective until it is approved by the Department and the Vendor is notified of such approval in writing. The price increase will take effect upon the date the Vendor is notified. In the event that a price increase is accepted by the Department, the Vendor may not seek an additional price increase for at least thirty (30) calendar days. The Department reserves the right to reject any proposed price increase, or to cancel the contract if such action is determined to be in the best interest of the Department.

In the event of a price decrease, the Department shall be guaranteed full benefit of the price reduction for all orders on the effective date of the decrease and thereafter. If the Vendor and the Department cannot agree on a renegotiated price, the Department will have the right, upon notice to the Vendor, to immediately remove the affected products and services from this Contract.

C. All other terms and conditions in the original Contract fully executed on **September 23, 2021** shall remain in effect and unchanged.

IN WITNESS THEREFORE, the parties hereunto have caused this AMENDMENT to ODOT Contract **023-22** to be executed by authorized persons thereunto duly authorized as of the day and year last written below.

ODOT

**Nathan Fling, Signing on behalf of Director
of Transportation, Jack Marchbanks**

Valley Freightliner Sterling & Western Star, Inc

By: 

Print Name: GREG SIMONIK

Title: GOVT SALES MNG.

Date: 12/27/2021

DTNA Communication

April 19, 2022

CY22 - MY23 Price Surcharge Update

4/19/2022 • Pricing

Dear Dealer Partners,

As discussed with you yesterday, the continued challenging global and domestic economic conditions have made it necessary for Daimler Truck North America (DTNA) to implement an additional pricing surcharge on all MY23 Freightliner & Western Star trucks (details below). Increases are in addition to the \$2,900 - \$4,500 Total MY23 Surcharge announced in December 2021 for CY22/MY23 units.

This new surcharge will be applied on CY22 units with a schedule build date starting May 30th, 2022. Units with a schedule build date on or before May 29th, 2022 are price protected and will not be impacted by the newly updated surcharge.

DTNA is committed to release MY24 Pricing in Q3/2022

Below are the updated Model Year 2023 Pricing Surcharge Details:

Values in USD

Models	Total MY23 Surcharge (as of January 1st, 2021)	Additional Surcharge	Total MY23 Surcharge As of May 30th**, 2022
Cascadia*/5700	\$4,200	\$5,700	\$9,900
4700/47X/4900/49X/122SD/6900	\$4,500	\$5,800	\$10,300
M2 106/112 & 108/114SD	\$2,900	\$3,800	\$6,700

*Includes eCascadia ** Indicates schedule build date

Greg Simonic, Municipal Sales Manager
Valley Truck Centers

Office: 216.267.4800

Mobile: 440.381.1085

Web: <https://www.valleyfreightlinertruck.com/>

Address: 10901 Brookpark Rd. Parma, Oh 44130

ORDINANCE NO. 22-147

INTRODUCED BY: Mayor Antoskiewicz
Co-Sponsor: Marnecheck

AN ORDINANCE AMENDING ORDINANCE 22-29 WHICH AUTHORIZED THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF THREE (3) SINGLE AXLE DUMP BODY AND SNOW PLOW EQUIPMENT PACKAGES FOR AN AMOUNT NOT TO EXCEED \$229,323.93 (\$76,441.31 EACH) FOR THE NORTH ROYALTON SERVICE DEPARTMENT THROUGH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, OHIO COOPERATIVE PURCHASING PROGRAM, VENDOR CONCORD ROAD EQUIPMENT MFG, INC. BY INCREASING THE NOT TO EXCEED COST BY AN ADDITIONAL \$14,583.36 (\$4,861.12 EACH), AND DECLARING AN EMERGENCY

WHEREAS: Council has authorized the purchase of three (3) vehicles and equipment packages for the North Royalton Service Department through the Ohio Department of Administrative Services, Ohio Cooperative Purchasing Program, Vendor Concord Road Equipment Mfg., Inc. for an amount not to exceed \$229,323.93; and

WHEREAS: Due to additional, necessary accommodations, it is therefore necessary to implement an additional pricing surcharge; and

WHEREAS: Council desires to amend Ordinance 22-29 to reflect the increase in cost of \$14,583.36 (\$4,861.12 each), and establish a new not to exceed cost of \$243,907.29.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON,
COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Ordinance 22-29 is hereby amended to implement an additional pricing surcharge in the amount of \$14,583.36 (\$4,861.12 each) and establish a new not to exceed cost of \$243,907.29 as further outlined in Exhibit A attached hereto and incorporated as if fully rewritten.

Section 2. Ordinance 22-29 is hereby amended as provided for herein and all other provisions of Ordinance 22-29 shall remain in full force and effect.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to amend Ordinance 22-29 in order to allow for an additional pricing surcharge.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:



348 CHESTER ST., PAINESVILLE, OH. 44077
PHONE: (440) 357-5344 FAX: (440) 357-1942
concordroadequipment.com

Change Order # 75802

Parent Job #74803

Quote Valid for 30 Days

Terms: NET 20

Page 1 of 1

Submitted To: NORTH ROYALTON, CITY OF 14600 STATE RD NORTH ROYALTON, OH 44133	Date: 8/31/2022 End User: SERVICE DEPARTMENT Attention: ED ROCHE Delivery: WITH 74803 County: CUYAHOGA Acct Mgr: JEFFERY S. WARFIELD
Phone: (440) 237-5686 Fax: (440) 236-5024	

CHANGES REQUIRED TO PARENT JOB NO. 74803 TO ACCOMENDATE CHASSIS WHEELBASE INCREASED LENGHT

REQUIRED CHANGE NO.1- CONFIGURE DUMP BODY LENGTH FROM TEN (10') FOOT LONG TO ELEVEN (11) FOOT LONG
ACCOMENDATE ADDITIONAL CHASSIS WHEELBASE LENGTH

REQUIRED CHANGE NO. 2- CHANGE DUMP BODY HOIST FROM ITS CURRENT TEN (10) FOOT CONFIGURATION TO ELEVEN (11) FOOT
DUMP BODY CONFIGURATION

NET TOTAL PER UNIT \$ 4,861.12
TOTAL FOR THREE (3) \$14,583.36

Authorized by _____

JEFFERY S. WARFIELD

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation. A 3% surcharge will be added to above total when paying by credit card.

ORDINANCE NO. 22-148

INTRODUCED BY: Krejci, Barath, Marnecheck
Co-Sponsor: Carbone-McDonald

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF THREE (3) SINGLE AXLE HOPPER SPREADERS FOR THE NORTH ROYALTON SERVICE DEPARTMENT THROUGH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, OHIO COOPERATIVE PURCHASING PROGRAM, VENDOR CONCORD ROAD EQUIPMENT MFG, INC., FOR AN AMOUNT NOT TO EXCEED \$61,707.66 (\$20,569.22 EACH), AND DECLARING AN EMERGENCY

WHEREAS: Council has authorized the purchase of three (3) single axle hopper spreaders for the North Royalton Service Department; and

WHEREAS: The city is purchasing this equipment through the Ohio Cooperative Purchasing Program of the Department of Administrative Services; and

WHEREAS: It is necessary to provide for the funding of said purchase.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Council hereby authorizes the expenditure of an amount not to exceed \$61,707.66 (\$20,569.22 each) for the purchase of three (3) single axle hopper spreaders for the North Royalton Service Department pursuant to Contract No. 800925 through the Ohio Cooperative Purchasing Program of the Department of Administrative Services, Vendor: Concord Road Equipment Mfg., Inc, 348 Chester Street, Painesville, Ohio 44077, Vendor #58520 and as further described in Exhibit A attached hereto and incorporated as if fully rewritten.

Section 2. The Service Director is hereby authorized and directed to forward a certified copy of this Ordinance to the Ohio Department of Administrative Services, Ohio Cooperative Purchasing Program.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to provide for the purchase of this equipment for the North Royalton Service Department for the proper and immediate performance of departmental duties.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:



Quote 75725

348 CHESTER ST., PAINESVILLE, OH. 44077
PHONE: (440) 357-5344 FAX: (440) 357-1942
concordroadequipment.com

Quote Valid for 60 Days

Terms: NET 20

Page 1 of 1

Submitted To:	Date:	8/10/2022
NORTH ROYALTON, CITY OF	End User:	SERVICE DEPARTMENT
14600 STATE RD	Attention:	ED ROCHE
NORTH ROYALTON, OH 44133	Delivery:	60-150 DAYS ARO
	County:	CUYAHOGA
Phone: (440) 237-5686	Acct Mgr:	JEFFERY S. WARFIELD
Fax: (440) 236-5024		

PER STATE OF OHIO STATE TERM SCHEDULE CONTRACT
SCHEDULE NUMBER: 800925; INDEX NUMBER: STS515

One More or Less BPC 10-foot x 57-inch tall x 7.0 cubic yard capacity all 304 stainless steel hopper spreader as follows;

• **SINGLE AUGER delivery system**

- Auger is driven by one (1) single direct-coupled hydraulic motor
- Heavy-duty hinged top screens
- Bolt-in replaceable conveyor auger trough floor
- Fully adjustable inverted vee over auger
- Adjustable height swing up spinner assembly with Three (3) adjustable external baffles
- Poly spinner disk
- Hand winch to assist with stowing spinner /spinner chute assembly
- Street and curbside installed hopper mounted 24-inch rubber side shedding skirts with bungee ties
- Remote grease line to rear of hopper for ease of lubricated auger idler bearing
- Ratchet strap tie downs
- Rear stainless steel tailgate latching bar
- Includes all required hydraulic hoses, stainless steel couplers, stainless steel hydraulic tubing to allow granular materials spreader to operate

TOTAL PRICE, INSTALLED, PER UNIT: \$ 20,569.22

APPROXIMATE DELIVERY ARO: 60-150 DAYS

Authorized by _____

JEFFERY S. WARFIELD

I /We hereby accept the above quotation including all terms and conditions, and place an order for the proposed item(s) on ____/____/____
(today's date) for a total amount of \$_____ (please include selected options, if applicable).

Accepted By _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation. A 3% surcharge will be added to above total when paying by credit card.



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800925

EFFECTIVE DATES: 08/06/2021 TO 05/31/2024

The Department of Administrative Services has completed the evaluation and analysis of the State Term Schedule (STS) offering submitted by the Contractor as listed herein. The Contractor listed herein has been determined to provide competitive, economical and reasonable pricing for the items contained in their offer. The respective offer, including the Standard Contract Terms & Conditions, any proposal amendment, special contract terms & conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this State Term Schedule.

This State Term Schedule is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Schedule is renewed, terminated, or cancelled in accordance with the Standard Contract Terms and Conditions.

This State Term Schedule is available to all state agencies, state institutions of higher education and political subdivisions properly registered as members of the Cooperative Purchasing Program of the Department of Administration Services, as applicable.

Agencies are eligible to make purchases of the supplies and/or services in any amount and at any time as determined by the agency (see maximum order limit). The State makes no representation or guarantee that agencies will purchase the supplies and/or services approved in the State Term Schedule.

State agencies may make purchases under this State Term Schedule up to \$2500.00 using the state of Ohio payment card. Any purchases that exceed \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency

This State Term Schedule and any Amendments thereto are available from the DAS website at the following address: <http://procure.ohio.gov>.

CONCORD ROAD EQUIPMENT MANUFACTURING LLC

STATE TERM SCHEDULE

Index No. STS515

Eff. Date 08/06/2021

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

0000281034

800925

CONCORD ROAD EQUIPMENT MANUFACTURING
LLC

348 Chester St.

Painesville, OH 44077

Contractor Contacts:

Mr. Jeffery Warfield

Telephone: (800) 942-7623 x120

Fax: (440) 357-1942

Email: jwarfield@concordroadequipment.com

Delivery:

See Notes Section

Terms:

0.5% - 20, Net 30 Days

Basic Order Limitations (Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.)

Minimum: \$50.00

Maximum: \$250,000.00

APPROVED PRODUCTS/SERVICES: Only those vendors, products, or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approve price sheets are outside the scope of this schedule.

MANDATORY USE CONTRACTS: All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request for Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

EXCLUDED ITEMS: (State Agencies Only) in accordance with the Ohio Revised Code Section 5147.07, 125.60, through 125.6012, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health and Addiction Services and Pharmacy Services (MHAS); and Opportunities for Ohioans with Disabilities (OOD). State agencies must obtain a waiver from OPI, CRP, DMHAS, Pharmacy Services, and/or OOD to procure from this schedule.

SPECIAL NOTE: The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

NOTICE TO CONTRACTOR / VENDOR: It is the responsibility of the contractor's contact to maintain this State Term Schedule with current information. All updates i.e., telephone numbers, contact names, email addresses, tax identification number, prices, and catalogs etc., are required to be processed through the formal amendment authorization process which is initiated by way of a written request from the contractor's contact.

UNSPSC CODES (OAKS Category ID) and Item Descriptions:

All purchase orders placed against this contract shall use the following UNSPSC Codes when completing requisitions.

22100000 - Heavy construction machinery and equipment

Aggregate Spreaders, Truck Mounted Spreaders for Aggregate and Ice Control Materials

NOTES:

Delivery: 60 - 300 Days A.R.O./A.R.C. (After Receipt of Chassis) - F.O.B. Destination

Discount Schedule:

2 - 5 Units = Additional 3%

6+ Units = Additional 5%

ePROCUREMENT: This contract will become part of an eProcurement System which will provide electronic contract and catalog hosting and management services. Ordering Agencies will access a web-based site to place orders for the procurement of goods and services using State of Ohio contracts. The Contractor agrees to establish, maintain and support an online contract and catalog.

ORDINANCE NO. 22-149

INTRODUCED BY: Mayor Antoskiewicz

AN ORDINANCE UPDATING THE CREDIT CARD POLICY FOR THE CITY OF NORTH ROYALTON,
REPEALING ORDINANCE 18-119, AND DECLARING AN EMERGENCY

- WHEREAS: There are situations whereby a city issued credit card is necessary to complete business transactions for the City of North Royalton; and
- WHEREAS: Ordinance 10-49, repealed by Ordinance 18-119 established a city-wide Credit Card Policy in order to ensure that all city purchasing policies are being followed and to provide for the safekeeping of city issued credit cards; and
- WHEREAS: HB 312 has established new requirements and guidelines regarding credit card usage for all political subdivisions in order to help eliminate fraud and minimize abuse of credit card usage; and
- WHEREAS: It is therefore necessary to update the Credit Card Policy for the City of North Royalton in order to incorporate these necessary requirements and guidelines by repealing Ordinance 18-119; and
- WHEREAS: Council desires to update this policy.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON,
COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. The Credit Card Policy for the City of North Royalton is hereby updated in accordance with HB 312, which is more fully explained in Exhibit A, a copy of which is attached hereto and incorporated herein as if fully rewritten.

Section 2. Ordinance 18-119 is hereby repealed in its entirety.

Section 3. This Ordinance shall supersede all previously adopted Ordinances in direct conflict herewith.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to update the city-wide Credit Card Policy in order to incorporate the necessary requirements and guidelines as required by HB 312.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

North Royalton Credit Card Policy

As there are situations whereby a credit card is necessary, convenient or preferable to complete municipal business transactions, City Council authorizes the use of city credit cards.

City credit cards shall only be used in connection with an approved municipal purchase or those types of expenses that are for the sole benefit of the city and serve a valid and proper public purpose, including but not limited to travel, hotel, seminar and conference registrations and other purchases approved by the Finance Director.

The City of North Royalton maintains several credit card accounts. All city credit cards shall be in the name of the city and held and supervised by the Finance Director. The Finance Director shall limit each credit card account's maximum credit limit to not to exceed \$50,000.00.

The Finance Director shall authorize the issuance and use of a city credit card(s) to the Mayor, department head or his/her designee, if designated in writing, with a municipal business need to use a credit card(s).

All credit cards will be issued under approval of and in coordination with the Finance Director. The reissuance of credit cards shall be approved by the Finance Director. In the event that a credit card has not been used during any twelve (12) month period, the Finance Director shall determine if the credit card account should be cancelled.

The Finance Director shall be responsible for giving direction to and supervising such employees' use of the city credit cards.

The Finance Director shall monitor, review and approve all credit card charges on a monthly basis.

The Finance Director shall annually provide City Council with a credit card rewards report, if any, based upon city credit card use.

City credit card use shall comply with city purchasing policy, departmental budget availability, and the following procedure:

Finance Department Credit Card Procedure:

1. Employees requiring the use of city credit cards shall provide the Finance Director with the purpose and approximate amount of the purchase and other information as deemed necessary by the Finance Director.
2. The department will submit a purchase requisition, and will wait for an authorized Purchase Order (PO) to begin the process of making a purchase with the credit card.
3. The card will then be signed out to the individual employee. It is the responsibility of the employee who signs out the card to safeguard the credit card while it is in their possession. Employees in possession of the city credit card shall at all time maintain control of the credit card and take all reasonable steps to prevent unauthorized charges.
4. Provide detailed documentation of all purchases, including, but not limited to, original receipts and invoices to the Finance Director within one (1) business day of purchase.
5. The credit card should be returned to the Finance Director as promptly as possible, with the employee returning the credit card signing the credit card back in.
6. All city purchasing policies must be followed when using a city credit card.
7. Employees shall immediately notify the Finance Director in the event of a lost, stolen or misuse of a city credit card.
8. Use of the city credit card for any cash withdrawal transaction, alcohol, personal purchases, or unauthorized use are strictly prohibited. Inappropriate, illegal or failure to follow the city's credit card policy may result in a loss of credit card privileges, disciplinary action, up to and including termination, as well as personal liability for all unauthorized use in connection with the purchase, and/or possible criminal charges.
9. When traveling on official city business, an employee may use a personal credit card for purchases, subject to the limits of the city's "Travel and Business Expense Policy."

ORDINANCE NO. 22-150

INTRODUCED BY: Mayor Antoskiewicz
Co-Sponsor: Marnecheck

AN ORDINANCE AMENDING ORDINANCE 12-149 TO RECLASSIFY AN ADVANCE OF \$30,000.00 FROM THE GENERAL FUND (#101) TO YORK ROAD SEWER IMPROVEMENT FUND (#448) AS A TRANSFER THEREOF IN ACCORD WITH THE RECOMMENDATION OF THE AUDITOR, AND DECLARING AN EMERGENCY

WHEREAS: The 2021 audit revealed that in 2012 an Advance of funds was made from the General Fund to the York Road Sewer Improvement Fund in the sum of \$30,000.00 which is more properly identified as a Transfer thereof, and

WHEREAS: The auditor has recommended that Council revisit that action and that it be reclassified as a Transfer of those funds, and

WHEREAS: In keeping with best practices and the city’s desire to conform to the highest standards of municipal accounting the Finance Director has requested that Council approve this amendment, and

WHEREAS: Council desires to provide for this amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON,
COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Ordinance 12-149 is amended to reflect that the movement of \$30,000.00 from the General Fund to the York Road Sewer Improvement Fund is hereby reclassified as a Transfer of those funds.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to conform to the highest standards of municipal accounting.

THEREFORE, provided this Ordinance receives the affirmative vote of a majority of all members elected to Council, it shall take effect and be in force from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

From: [Jenny Esarey](#)
To: [Dana Schroeder](#)
Cc: [Thomas Kelly](#); [Holly Quellos](#)
Subject: Request for Legislation - Advance to Transfer - Fund #448 - September 20, 2022 Finance & Council Meeting
Date: Monday, August 22, 2022 3:46:16 PM
Attachments: [Request for Legislation - Advance to Transfer - Fund #448 - September 20, 2022 Finance & Council Meeting.pdf](#)

Hi Dana,

I am requesting legislation for the September 20, 2022 Finance Committee/Council Agenda.

During the 2021 Audit, it was discovered that an Advance from the General Fund (#101) to the York Road Sewer Improvement Fund (#448) was authorized in 2012 (I have per Ordinance #12-149) for \$30,000.

Since the York Road Sewer Improvement Fund #448 only has a balance of \$46.52, the auditors recommended to change the authorization from an Advance to a Transfer since payment is no longer expected.

Munis has the authorization for the \$30,000 coming from Ord #12-149, but since I don't have access to those old ordinances, I am not sure if that is the correct ordinance number to reference.

Please let me know what questions you might have on this.

Thank you!!

Jenny Esarey
Finance Director
City of North Royalton
14600 State Road
North Royalton, Ohio 44133
(440) 582-6234
jesarey@northroyalton.org

ORDINANCE NO. 22-151

INTRODUCED BY: Mayor Antoskiewicz
Co-Sponsor: Marnecheck

AN ORDINANCE FOR THE RECTIFICATION OF CERTAIN MINOR DEPOSITS MISAPPLIED DURING 2021 AND DETERMINED BY THE ANNUAL AUDIT TO HAVE BEEN MADE IN ERROR AND FOR THE CORRECTION THEREOF, AND DECLARING AN EMERGENCY

- WHEREAS: It is the annual obligation of the city to commission an audit of its financial records in order to determine that its accounts are conducted in an orderly fashion, that the public may have full confidence in the manner of the operations of the finance department; and
- WHEREAS: The annual audit for the year 2021 has discovered that three (3) monetary deposits of funds from the U.S Treasury in the amounts of \$92.80, \$322.65 and \$92.80 were deposited incorrectly and, even though deemed immaterial by the auditor, it was suggested that they be corrected for purposes of record; and
- WHEREAS: The Finance Director desires to see that the record accurately reflects the correct state of affairs and that council authorize the rectification; and
- WHEREAS: Council desires to authorize this corrective measure.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. The Finance Director is authorized and directed to recognize the following deposits as having been made incorrectly and is directed to correctly apply those deposits as set forth herein:

- + \$92.80 – Acct #4343-34111 – Fire EMS Fees (Fire Capital Improvement Fund)
- - (\$92.80) – Acct #1013-34112 – Police Department Fees (General Fund)

- + \$322.65 – Acct #4343-34111 – Fire EMS Fees (Fire Capital Improvement Fund)
- - (\$322.65) – Acct #1013-34112 – Police Department Fees (General Fund)

- + \$92.80 – Acct #4343-34111 – Fire EMS Fees (Fire Capital Improvement Fund)
- - (\$92.80) – Acct #2083-33105 – Federal Revenues (Law Enforcement Fund)

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to authorize this corrective measure to have the record accurately reflect the correct state of affairs.

THEREFORE, provided this Ordinance receives the affirmative vote of a majority of all members elected to Council, it shall take effect and be in force from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:



City of North Royalton

Mayor Larry Antoskiewicz

Jenny Esarey

Director of Finance

email:jesarey@northroyalton.org

Finance Department

14600 State Road • North Royalton, OH 44133-4896

Phone: 440-582-6234

Fax: 440-237-0470

Date: August 22, 2022

To: Mayor Antoskiewicz and Council

From: Jenny Esarey, Finance Director

Re: Requested Legislation to Correct Accounts/Funds for Three (3) Deposits from January and February 2021

During the 2021 Audit, it was determined that three (3) deposits were received from the U.S Department of Treasury:

- 01/28/2022 - \$92.80 – US Department of Treasury
 - Deposited into Acct #1013-34112 (General Fund – Police Department Fees)
- 01/28/2022 - \$322.65 – US Department of Treasury
 - Deposited into Acct #1013-34112 (General Fund – Police Department Fees)
- 02/05/2022 - \$92.80 – US Department of Treasury
 - Deposited into Acct #2083-33105 (Law Enforcement Fund – Federal Revenues)

This was uncovered while reviewing federal monies for the Single Audit, and I was able to determine that these were not Police Department monies, but were actually Fire Department (EMS Billing) monies.

The auditors deemed these immaterial, but suggested that I still correct this error. Since the calendar year 2021 has been closed, the correction requires City Council legislative approval since the monies would be moved from various funds in a different calendar year.

I am presenting the following adjustment be authorized by City Council to correct the error of the three (3) deposits to ensure that the fund balances are accurate:

- + \$92.80 – Acct #4343-34111 – Fire EMS Fees (Fire Capital Improvement Fund)
- - (\$92.80) – Acct #1013-34112 – Police Department Fees (General Fund)
-
- + \$322.65 – Acct #4343-34111 – Fire EMS Fees (Fire Capital Improvement Fund)
- - (\$322.65) – Acct #1013-34112 – Police Department Fees (General Fund)
-
- + \$92.80 – Acct #4343-34111 – Fire EMS Fees (Fire Capital Improvement Fund)
- - (\$92.80) – Acct #2083-33105 – Federal Revenues (Law Enforcement Fund)

I look forward to our discussion at the September 20, 2022 Finance Committee Meeting, but please feel free to contact me with any questions prior to the meeting.

Thank you!

Jenny 😊

ORDINANCE NO. 22-152

INTRODUCED BY: Mayor Antoskiewicz

AN ORDINANCE TO AMEND THE CITY FIXED ASSET MANUAL, EFFECTIVE JANUARY 1, 2022
FOR THE PURPOSE OF RAISING THE MINIMUM THRESHOLD VALUE OF ASSETS SUBJECT TO
THOSE POLICIES AND GENERALLY ACCEPTED ACCOUNTING PRACTICES TO \$10,000.00 AND
DECLARING AN EMERGENCY

WHEREAS: The Finance Department of the City of North Royalton adheres to the Governmental Accounting Standards Board requirements in order to remain in conformity with generally accepted accounting principles for municipal corporations, and

WHEREAS: The city does currently maintain a Fixed Asset Manual that sets forth the policies and procedures for the possession, protection and disposal of fixed assets and therein sets the values to serve as minimum amounts for purposes of adherence to the policies, and

WHEREAS: The minimum Depreciable Threshold sum for a fixed asset in the Manual is \$1,000, extremely low by current standards and generally accepted best practices; and

WHEREAS: Such a low threshold creates a significant and fiscally unnecessary burden requiring the Finance Department to track assets that do not warrant such effort and to create an exhaustively long asset list; and

WHEREAS: By increasing the depreciable threshold to a minimum of \$10,000.00, as recommended by the Finance Director, the Capital Asset list will more appropriately reflect the true assets of the city and will be considerably more manageable to maintain; and

WHEREAS: Council desires to amend the Fixed Asset Manual and raise the minimum Depreciable Threshold limit to \$10,000.00 effective January 1, 2022.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Effective January 1, 2022 the Fixed Asset Manual is hereby amended, nunc pro tunc, to reflect the adoption of a new minimum threshold value of \$10,000.00 per asset as the standard to be applied and until such time as council may again revisit this issue.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to conform the city's fiscal policy to present day standards and best practices.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:



City of North Royalton

Mayor Larry Antoskiewicz

Jenny Esarey

Director of Finance

email:jesarey@northroyalton.org

Finance Department

14600 State Road • North Royalton, OH 44133-4896

Phone: 440-582-6234

Fax: 440-237-0470

Date: August 22, 2022

To: Mayor Antoskiewicz and Council

From: Jenny Esarey, Finance Director

Re: Depreciable Threshold and Establish Salvage Value (Capital Assets)

During the 2021 Audit, the auditors recommended a few items regarding Capital Assets.

Depreciable Threshold

- Currently, the Depreciable Threshold is \$1,000, which is an extremely low threshold.
- Since purchase costs have gone up substantially, a \$1,000 depreciable threshold creates an unnecessary burden to track assets that would not normally be necessary to track, along with an exhaustive in size asset listing.
- By increasing the depreciable threshold, the Capital Asset listing will be a more accurate and be more manageable to track.
 - ***I am recommending a \$10,000 Depreciable Threshold with an effective date of January 1, 2022***

Salvage Value

- Currently there is no salvage value established, so assets that are fully depreciated are still being carried on the asset list.
- By establishing a Salvage Value, it will reduce the number of assets on the asset list that have no value or not currently being used by the City.
 - ***I am recommending a Salvage (Residual) Value of 5% with an effective date of January 1, 2022***
 - This will allow the Capital Asset to be Depreciated to 95%, and leave the residual value of 5% on the Capital Asset listing until Disposal of Asset.

I look forward to our discussion at the September 20, 2022 Finance Committee Meeting, but please feel free to contact me prior to the meeting with any questions.

Thank you!

Jenny 😊

Fixed Asset Informational Manual

Table of Contents

- I. Introduction
- II. Fixed Asset Definition
- III. Fixed Asset Purposes
- IV. Explanation of Fixed Asset Policies and Procedures
- V. Accounting for Fixed Assets
- VI. Valuing Fixed Assets
- VII. Costs Subsequent to Acquisition
- VIII. Depreciation
- IX. Disposition of Fixed Assets
- X. Glossary
- XI. Fixed Asset Policy and Procedures

I. INTRODUCTION

The purpose of this manual is to introduce fixed asset accounting concepts and to provide you with assistance in understanding our City of North Royalton fixed asset system. The fixed asset system is a subsystem of the City's accounting system, and can be subdivided further into a "fixed asset accounting system" and a "fixed asset management system".

A "fixed asset accounting system" is a system of policies, procedures and methods for recording and reporting monetary amounts associated with fixed asset transactions.

A "fixed asset management system" is a system of methods, policies and procedures, which address the acquisition, use, control, protection, maintenance and disposal of assets.

Throughout this manual, the two subsystems will be discussed together as forming the City's fixed asset system.

II. FIXED ASSET DEFINITION

A fixed asset is defined as a financial resource meeting all of the following criteria:

1. It is tangible in nature.
2. It has an extended useful life.
3. It is not a repair part or supply item.
4. It has a value greater than the capitalization threshold established by the City or is considered to be an asset for which control (accountability) is desired.

The capitalization threshold dollar amount varies from entity to entity. The effect of setting a threshold dollar limit as fixed asset criteria is to create a category of assets that meet the first three criteria but are not classified as fixed assets because their original costs do not exceed the threshold. These are referred to as “controlled” or “critical nature” assets and would include assets that are sensitive, portable or prone to theft. For accountability a black property tag identifies “fixed assets” and “controlled assets” are identified with a yellow property tag.

Items meeting the fixed asset criteria are classified by major categories such as land, buildings, improvements other than buildings, furniture and fixtures, machinery and equipment, vehicles, infrastructure and construction-in-progress.

III. FIXED ASSET PURPOSES

These purposes may include financial statement information, insurable values, control and accountability, maintenance scheduling and cost analysis, excess asset management, accounting for depreciation, debt security, preparation of capital and operating budgets, and debt management.

A. Financial Statement Information

1. The Governmental Accounting Standards Board requires fixed asset reporting in order for a governmental entity to be in conformity with generally accepted accounting principles. A primary objective in the development of any fixed asset system for governmental entities planning to prepare their financial statements according to generally accepted accounting principles is the ability to meet the various requirements for correct and complete presentation of fixed asset financial information.
2. Governmental entities offering securities must meet fixed asset disclosure requirements.

B. Insurable Values

Complete fixed asset identification and valuation may prevent the local government from being over or under insured. In the event of a loss, property valuations, descriptions, and locations are necessary to insure full recovery under the insurance policy.

C. Control and Accountability

The fixed asset system can be used to maintain information regarding the location, responsible party and condition of public property. The system permits loss, theft, or damage to property to be identified by a comparison of the assets on hand and their present condition to the information found in the fixed asset records.

D. Excess Asset Management

If information regarding the use of the fixed asset is maintained, then those assets identified as “not in use” can be scrapped, salvaged, sold, or shifted to other departments. An excess asset list can be compared to the capital budget, purchase orders, or requisitions to save on unnecessary purchases.

E. Accounting For Depreciation

Depreciation of fixed assets must be recorded to determine total expense, net income, and changes in fund equity of proprietary and nonexpendable trust funds. The amount of accumulated depreciation plus the amount of depreciation expense for the current period must be maintained for reporting purposes.

F. Debt Security

Fixed assets in an Enterprise Fund may be used as security for debt issued to construct or improve assets of that enterprise fund.

G. Preparation of Capital and Operating Budgets

Fixed asset information regarding asset condition, useful life and repair costs permits management to prepare long-term capital budgets.

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Being able to prepare a long-term capital budget allows management to identify both long and short term financing needs and to prepare to meet those needs.

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The purpose or purposes selected by the management determines the information that must be maintained within the fixed asset system. This documentation informs employees and other interested parties of management's expectations. The following are representative areas where fixed asset policies and procedures have been established.

Capitalization Criteria – criteria that must be met before an asset will be accounted for as a fixed asset.

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Accumulated Depreciation – depreciation is calculated, computed and reported.

Asset Type – classes of fixed assets (see Class Codes)

Location

Description

Acquisition Date

Purchase Order Number

Vendor

Model & Serial Number

Estimated Life

Asset Account Number

V. ACCOUNTING FOR FIXED ASSETS

The appropriate accounting treatment for the acquisition of a fixed asset is governed by the fund type from which the fixed asset was purchased and the ultimate use of the asset.

A. Fund Categories

There are three categories of funds employed in governmental accounting, which are further classified into eight fund types.

1. Governmental Funds

Governmental funds are those funds through which most governmental functions typically are financed. A government's expendable financial resources and related liabilities, except those accounted for in proprietary funds are accounted for through governmental funds. The four governmental fund types are: general, special revenue, capital projects, and debt service.

2. Proprietary Funds

Proprietary funds are used to account for a government's ongoing organizations and activities that are similar to those found in the private sector. All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business activities are accounted for through proprietary funds. There two types of proprietary funds: enterprise and internal service funds.

a) Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises; where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed through user charges. (Wastewater Department)

b) Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units on a cost reimbursement basis.

3. Fiduciary Funds

Fiduciary Funds are of two types, trust funds and agency funds. They are used to account for assets held by a governmental unit in a trustee capacity and/or as an agent for individuals, private organizations, other governmental units or other funds.

B. Fixed Asset Categories

Fixed assets may be classified in three categories: general fixed assets, fund fixed assets and infrastructure, depending on whether the asset is associated with a governmental or proprietary fund type operation.

1. General Fixed Assets

Fixed assets associated with governmental functions are known as general fixed assets. General fixed assets are not included in the balance sheets of governmental funds, but rather are reported at historical cost in a separate, self-balancing account group called “General Fixed Assets Account Group”. The cost of general fixed assets is summarized in the General Fixed Assets Account Group by categories such as Land, Buildings, Improvements Other Than Buildings, Furniture and Fixtures, Machinery and Equipment, and Construction in Progress. Sources of the money used to acquire general fixed assets may include individual funds, federal or state grants, taxes or debt proceeds. Source disclosure for general fixed assets is only required if a comprehensive annual financial report is prepared. If the government entity is unable to identify sources from prior years, source disclosure in the CAFR may begin with the year for which the statements are prepared.

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Fixed assets utilized in proprietary (Enterprise and Internal Service) fund activities or in Trust Funds are accounted for in the appropriate fund, and are referred to as fund fixed assets.

Enterprise fund fixed assets are capitalized (recorded) in the fund because the fixed assets are used in the production of goods or services provided and sold. In order to determine profit or loss, the expense of using these assets (depreciation) must be included as an operating cost.

Internal Service Fund fixed assets are recorded in the fund’s accounts for similar reasons. These assets are also directly related to fund operations, as in the case with enterprise fund fixed assets. Depreciation must be recorded to determine fund expenses, charges to departments, and changes in fund equity.

The identification of the source of fixed assets associated with an enterprise or internal service fund is required in order for the entity to be able to properly prepare financial statements in accordance with generally accepted accounting principles. Sources may include federal grants, special assessments, property taxes, contributions from other funds or developers and purchase or construction by the enterprise or internal service fund itself.

Fixed assets associated with trust funds are also accounted for in those funds. This requirement assists in assuring compliance with the terms of the trust instrument, provides a deterrent to mismanagement of trust fund assets, and facilitates accounting for depreciation where trust principal must be maintained intact.

3. Infrastructure

Infrastructure fixed assets – roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets are reported within the fund from which funds are budgeted to construct and maintain such infrastructure. Those fixed assets belonging to an enterprise, internal service or trust fund must be recorded and reported within the fund.

C. Leased Assets

A review of each lease is necessary to determine whether the lease should be classified as an operating lease or capital lease. There are four criteria used to make this classification, the underlying issue being whether the benefits and risks of ownership are transferred from lessor to the lessee.

The purpose of the criteria is to establish the substance of the transaction and determine whether the lease is merely an extended rental agreement or actually an installment purchase in the form of a capital lease. If a lease is classified as a capital lease, the asset and a corresponding liability for the lease payments will be reported on the financial statements of the City.

VI. VALUING FIXED ASSETS

Fixed assets should be reported at cost or, if the cost is not practicable determined, at estimated cost. Donated fixed assets should be recorder at their estimated fair value at the time received.

Cost is defined as the cash price, or its equivalent, plus all other costs necessary to place the asset in its intended location and condition for use.

A. Sources of Cost Data

Sources of acquisition cost include: vendor invoices, vouchers, construction contracts, purchase contracts, real estate closing documents, insurance values, price lists, certificate of title and for land and buildings, the county auditor.

B. Existing Cost

Initial costs of fixed assets are usually ascertainable from contracts, purchase vouchers and other transaction documents at the time of acquisition or construction. However, governmental units are sometimes faced with the task of establishing fixed asset records after many years of operation without such records. It may be necessary to estimate the original cost of assets on the basis of documentary evidence available, and to record these estimated costs in the appropriate fixed asset funds.

One method of estimating original cost is to relate current replacement cost to the relevant price level at the acquisition date using the consumer price indexes.

C. Cost of Land

Items that are included as part of the acquisition cost for land are; purchase price, legal and title fees, appraisal fees, site preparation, including demolition of existing buildings, and damage payments. Improvement with limited lives, such as driveways, walks, fences, and parking lots are recorded separately as land improvements so they can be depreciated over their estimated lives.

D. Cost of Buildings

The cost of buildings includes all expenditures related directly to their acquisition or construction. These costs include; (1) purchase price, (2) direct materials, direct labor and overhead (indirect) costs incurred during construction, (3) fees, such as attorneys, architects and building permits, and (4) interest charges incurred during construction. All costs incurred, from excavation to completion of the buildings are considered part of the building costs.

E. Cost of Machinery and Equipment

The cost of machinery and equipment includes the purchase price, freight and handling charges, cost of special foundations, if required, assembling and installation costs, and costs of trial

runs. Costs thus include all expenditures incurred in acquiring the machinery or equipment and preparing it for use, plus the market value of any trade-ins or exchanges.

(a) Trade-ins – the cost of the asset when payment includes both cash and a trade-in is the sum of the cash paid plus the fair market value of the asset traded-in. If the fair market value of the asset being traded-in is not readily determinable, cost may be recorded as the cash paid plus the book value (cost minus depreciation) of the asset traded-in.

VII. COSTS SUBSEQUENT TO ACQUISITION

After fixed assets are acquired and made ready for use, additional costs are incurred that range from ordinary repair costs to significant additions. Costs incurred to achieve greater benefit should be capitalized, whereas expenditures that simply maintain a given level of services should be expensed.

Generally, the major types of expenditures incurred relative to existing assets are:

- A. Additions – increase or extension of existing assets. Any additions to assets are capitalized because a new asset has been created that increases the ability to provide service.
- B. Improvements and Replacements – substitution of an improved asset for an existing one.
- C. Repairs – expenditures that maintain assets in condition for operation. Ordinary repairs are expenditures made to maintain assets in operating condition; they are charged to an expenditure account in the period in which they are incurred on the basis that it is the only period benefited.

VIII. DEPRECIATION

The usefulness of most assets, other than land and construction in progress, declines over time and some type of write-down or write-off of cost is needed to indicate that the usefulness of an asset has declined. Depreciation is the term most often used to indicate that tangible assets have declined in service potential.

Depreciation is a means of cost allocation. The cost allocations approach (systematic charges of cost to income) is used because values are difficult to measure. The cost of an asset is charged as a depreciation expense over the estimated useful life of an asset. Depreciation is calculated in the following manner; the book value (original cost) of an asset minus accumulated depreciation. This method is called straight-line depreciation. The depreciation expense is the same for each year of the estimated useful life.

IX. DISPOSITION OF FIXED ASSETS

Assets may be retired voluntarily, or disposed of by sale, exchange, involuntary conversion, or abandonment. Regardless of the time of disposal, depreciation expenses for fund fixed assets should be taken up to the date of disposal and all amounts related to the retired asset should be removed from the accounts. Ideally, the book value of the specific asset would be equal to its disposal value. This is generally not the case, however, and a resulting gain or loss occurs.

Gains or losses on the retirement of assets should be shown in the income statements along with the other non-operating revenues/expenses that arise from ordinary business activities.

If an asset is scrapped or abandoned without any cash recovery, a loss should be recognized in the amount of the asset's book value. If scrap value exists, the gain or loss that occurs is the difference between the asset's scrap value and its' book value. If an asset still can be used even though it is fully depreciated, continue to carry the asset on the books at historical cost less its' related depreciation.

X. GLOSSARY

Acquisition - obtaining an asset by purchase, lease, loan, donation or construction

Acquisition date – date asset is acquired and becomes available for use

Average life – the normally expected duration of an asset

Capitalization threshold – a dollar amount established by the entity. Assets with an original cost in excess of the threshold are capitalized while those assets with an original cost below the threshold are not reported as fixed assets but controlled assets.

Coding – associating a unique number with a particular asset

Controlled asset – property that fails the capitalization threshold criterion but is inventoried and controlled because of its sensitive, portable and/or theft prone nature.

Direct costing method – the method of using source documents to obtain the actual original cost

Disposal – a retirement of an asset that has become obsolete, or has exhausted its useful life.

Fiduciary type funds – expendable trust funds, non-expendable trust funds and agency funds

Fixed asset – any object tangible in nature, having a useful life longer than one year, not considered a repair part or supply item, and either having a value greater than the capitalization threshold or being considered a controlled asset

Fixed asset accounting – a system of methods, policies, and procedures for recording and reporting monetary amounts associated with fixed asset transactions

Fixed asset control system – a system of methods, policies, and procedures to determine if deviations have occurred between actual fixed asset data and recorded fixed asset data and how to bring those deviations into line with management's objectives. A system of checks on the fixed asset system.

Fixed asset management system – a system of methods, policies and procedures to acquire, use, dispose, maintain, and safeguard assets

Fund fixed assets – fixed assets associated with Enterprise funds, Internal Service Funds or Trust Funds

General fixed assets – fixed assets not associated with the activity or Enterprise Funds, Internal Service Funds or Trust Funds

Government type funds – General Fund, Special Revenue Funds, Capital Project Funds, Debt Service Funds and Expendable Trust Funds

Infrastructure – also known as “public domain” fixed assets. Assets that are normally immovable and are of value only to the government unit

Normal costing method – an indirect method of estimating the original cost of an asset by using the reproduction cost new at time of appraisal and indexing it back to the estimated acquisition date

Original cost – cost of property at date constructed or installed

Proprietary type funds – Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds

Replacement cost – the cost to replace an asset with one of equal usefulness. Usually used for budgeting the replacement of an asset; in some cases replacement cost and reproduction cost being the same

Reproduction cost – the cost to reproduce an asset of like kind with similar materials and techniques

Standard costing method – an indirect method of estimating the original cost of an asset by averaging the original cost of like, installed assets that were installed and acquired at about the time the asset in questions was installed and acquired

Surplus asset – an asset that is not currently in use but is still retained by the entity

Tagging – placing identifying information physically on an asset

XI. FIXED ASSET POLICY AND PROCEDURES

1) The City of North Royalton shall maintain a fixed asset accounting system. The fixed asset system shall maintain sufficient information to permit the following;

- a. the preparation of year-end financial statements in accordance with generally accepted accounting principles
- b. adequate insurance coverage
- c. control and accountability

2) The Finance Department is responsible for the development and maintenance of the fixed asset accounting system. The Finance Department shall develop and maintain procedures to insure compliance with all fixed asset policies. To insure control over City property, an individual in each Building and/or Department shall be assigned fixed asset responsibilities and be designated to work with the Finance Department.

3) Fixed assets are defined as those tangible assets of the City with a useful life in excess of one year and an initial cost equal to or exceeding \$1,000. Controlled assets are defined as those tangible assets of the City with a useful life in excess of one year and an initial cost equal to or exceeding \$100.

4) Fixed assets shall be classified as following:

- a) Land
- b) Buildings and Improvements
- c) Improvements Other Than Buildings
- d) Machinery and Equipment
- e) Furniture and Fixtures
- f) Motor Vehicles
- g) Construction in Progress
- i) Infrastructure
- j) Capital Lease

5) Fixed assets shall be recorded at historical cost or, if that amount is not determinable, at estimated historical cost. The method (s) to be used to estimate historical cost shall be established by the Finance Department. Donated fixed assets shall be valued at their (estimated) fair market value on the date received.

6) The purchase of fixed assets, the transfer of fixed assets between buildings or departments, and the disposal of fixed assets shall be initiated from within the department of ownership and require the approval of that department head. An asset to be disposed of with a current value in excess of \$100 shall be disposed of at auction. At the discretion of the department of ownership or the Finance Department,

any asset, regardless of value, may be sold at auction. An auction shall be held when sufficient assets have accumulated to warrant the cost.

7) Depreciation shall be recorded for fund fixed assets using the straight-line method. Accumulated depreciation shall be calculated on a straight-line basis and be recorded for all fixed assets.

8) The following information shall be maintained for all fixed and controlled assets;

- a) system number
- b) property identification tag number
- c) description
- d) activity code
- e) fund
- f) G/L asset account
- g) class codes
- h) building
- i) cost center
- j) G/L expense account
- k) department
- l) custodial code
- m) acquisition date
- n) quantity
- o) purchase order number
- p) serial number
- q) vendor or manufacturer
- r) make and model
- s) place in service date
- t) acquisition value
- u) estimated life
- v) accumulated depreciation
- w) net value
- x) disposal, transfer, trade-in, sale, auction information

9) A request for asset disposal, sale or transfer is to be completed by the originating department and submitted to the Finance Department. When an asset is scheduled for auction a copy of the Disposal/Transfer form shall also be submitted to the Mayor's office by the originating department.

10) Annually, the Finance Department shall prepare a master list of all City assets, a report of assets purchased, and a report of assets disposed of or transferred. Each department shall receive that portion of each report which relates to that building or department. It is the responsibility of each department to review and compare the reports to the fixed assets maintained in their area of responsibility. Any discrepancies are to be reported to the Finance Department in writing for resolution.

11) Periodic physical inventories shall be conducted to insure accountability for the assets of the City.

AN ORDINANCE TO AMEND THE CITY FIXED ASSET MANUAL, EFFECTIVE JANUARY 1, 2022, NUNC PRO TUNC, BY ADOPTION OF A NEW PROVISION TO SET A SALVAGE VALUE ON EACH MUNICIPAL ASSET AT 5% OR LESS OF ITS ORIGINAL VALUE FOR PURPOSES OF APPROPRIATE DISPOSITION AND DECLARING AN EMERGENCY

- WHEREAS: The City maintains a Fixed Asset Manual which contains the policies and practices for the possession and protection of the city’s assets as defined therein in conformity with generally accepted accounting principles; and
- WHEREAS: The Fixed Asset Manual does not currently contain a manner/method for determining the salvage value of a fixed asset which has reached a predetermined life expectancy which would allow for the proper disposition thereof in accord with municipal accounting principles; and
- WHEREAS: Establishing a Salvage Value method allows for the Finance Department to make an assessment of assets on the asset list that have no value, are near to or have exceeded their life expectancy or are or may be no longer of use to the City; and
- WHEREAS: The Finance Director recommends the amendment of the Fixed Asset Manual by way of the adoption of a salvage value of 5% or less of each asset to allow for assessment and appropriate disposition to and including disposal thereof; and
- WHEREAS: Council desires to amend the Fixed Asset Manual and adopt a salvage value equal to or less than 5% of the original value of each asset to allow for appropriate disposition thereof with an effective date of January 1, 2022.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

- Section 1. Effective January 1, 2022, the city Fixed Asset Manual is amended, nunc pro tunc, by adoption of a new provision that sets the salvage value of every municipal asset at 5% or less of each asset’s original value to allow for appropriate disposition thereof.
- Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.
- Section 3. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to conform the policies of the Finance Department with generally accepted accounting practices in municipal corporations.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:



City of North Royalton

Mayor Larry Antoskiewicz

Jenny Esarey

Director of Finance

email:jesarey@northroyalton.org

Finance Department

14600 State Road • North Royalton, OH 44133-4896

Phone: 440-582-6234

Fax: 440-237-0470

Date: August 22, 2022

To: Mayor Antoskiewicz and Council

From: Jenny Esarey, Finance Director

Re: Depreciable Threshold and Establish Salvage Value (Capital Assets)

During the 2021 Audit, the auditors recommended a few items regarding Capital Assets.

Depreciable Threshold

- Currently, the Depreciable Threshold is \$1,000, which is an extremely low threshold.
- Since purchase costs have gone up substantially, a \$1,000 depreciable threshold creates an unnecessary burden to track assets that would not normally be necessary to track, along with an exhaustive in size asset listing.
- By increasing the depreciable threshold, the Capital Asset listing will be a more accurate and be more manageable to track.
 - ***I am recommending a \$10,000 Depreciable Threshold with an effective date of January 1, 2022***

Salvage Value

- Currently there is no salvage value established, so assets that are fully depreciated are still being carried on the asset list.
- By establishing a Salvage Value, it will reduce the number of assets on the asset list that have no value or not currently being used by the City.
 - ***I am recommending a Salvage (Residual) Value of 5% with an effective date of January 1, 2022***
 - This will allow the Capital Asset to be Depreciated to 95%, and leave the residual value of 5% on the Capital Asset listing until Disposal of Asset.

I look forward to our discussion at the September 20, 2022 Finance Committee Meeting, but please feel free to contact me prior to the meeting with any questions.

Thank you!

Jenny 😊

Fixed Asset Informational Manual

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- II. Fixed Asset Definition
- III. Fixed Asset Purposes
- IV. Explanation of Fixed Asset Policies and Procedures
- V. Accounting for Fixed Assets
- VI. Valuing Fixed Assets
- VII. Costs Subsequent to Acquisition
- VIII. Depreciation
- IX. Disposition of Fixed Assets
- X. Glossary
- XI. Fixed Asset Policy and Procedures

I. INTRODUCTION

The purpose of this manual is to introduce fixed asset accounting concepts and to provide you with assistance in understanding our City of North Royalton fixed asset system. The fixed asset system is a subsystem of the City's accounting system, and can be subdivided further into a "fixed asset accounting system" and a "fixed asset management system".

A "fixed asset accounting system" is a system of policies, procedures and methods for recording and reporting monetary amounts associated with fixed asset transactions.

A "fixed asset management system" is a system of methods, policies and procedures, which address the acquisition, use, control, protection, maintenance and disposal of assets.

Throughout this manual, the two subsystems will be discussed together as forming the City's fixed asset system.

II. FIXED ASSET DEFINITION

A fixed asset is defined as a financial resource meeting all of the following criteria:

1. It is tangible in nature.
2. It has an extended useful life.
3. It is not a repair part or supply item.
4. It has a value greater than the capitalization threshold established by the City or is considered to be an asset for which control (accountability) is desired.

The capitalization threshold dollar amount varies from entity to entity. The effect of setting a threshold dollar limit as fixed asset criteria is to create a category of assets that meet the first three criteria but are not classified as fixed assets because their original costs do not exceed the threshold. These are referred to as “controlled” or “critical nature” assets and would include assets that are sensitive, portable or prone to theft. For accountability a black property tag identifies “fixed assets” and “controlled assets” are identified with a yellow property tag.

Items meeting the fixed asset criteria are classified by major categories such as land, buildings, improvements other than buildings, furniture and fixtures, machinery and equipment, vehicles, infrastructure and construction-in-progress.

III. FIXED ASSET PURPOSES

These purposes may include financial statement information, insurable values, control and accountability, maintenance scheduling and cost analysis, excess asset management, accounting for depreciation, debt security, preparation of capital and operating budgets, and debt management.

A. Financial Statement Information

1. The Governmental Accounting Standards Board requires fixed asset reporting in order for a governmental entity to be in conformity with generally accepted accounting principles. A primary objective in the development of any fixed asset system for governmental entities planning to prepare their financial statements according to generally accepted accounting principles is the ability to meet the various requirements for correct and complete presentation of fixed asset financial information.
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Complete fixed asset identification and valuation may prevent the local government from being over or under insured. In the event of a loss, property valuations, descriptions, and locations are necessary to insure full recovery under the insurance policy.

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Fixed assets in an Enterprise Fund may be used as security for debt issued to construct or improve assets of that enterprise fund.

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Fixed asset information regarding asset condition, useful life and repair costs permits management to prepare long-term capital budgets.

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Being able to prepare a long-term capital budget allows management to identify both long and short term financing needs and to prepare to meet those needs.

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The purpose or purposes selected by the management determines the information that must be maintained within the fixed asset system. This documentation informs employees and other interested parties of management's expectations. The following are representative areas where fixed asset policies and procedures have been established.

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a) Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises; where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed through user charges. (Wastewater Department)

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Enterprise fund fixed assets are capitalized (recorded) in the fund because the fixed assets are used in the production of goods or services provided and sold. In order to determine profit or loss, the expense of using these assets (depreciation) must be included as an operating cost.

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The identification of the source of fixed assets associated with an enterprise or internal service fund is required in order for the entity to be able to properly prepare financial statements in accordance with generally accepted accounting principles. Sources may include federal grants, special assessments, property taxes, contributions from other funds or developers and purchase or construction by the enterprise or internal service fund itself.

Fixed assets associated with trust funds are also accounted for in those funds. This requirement assists in assuring compliance with the terms of the trust instrument, provides a deterrent to mismanagement of trust fund assets, and facilitates accounting for depreciation where trust principal must be maintained intact.

3. Infrastructure

Infrastructure fixed assets – roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets are reported within the fund from which funds are budgeted to construct and maintain such infrastructure. Those fixed assets belonging to an enterprise, internal service or trust fund must be recorded and reported within the fund.

C. Leased Assets

A review of each lease is necessary to determine whether the lease should be classified as an operating lease or capital lease. There are four criteria used to make this classification, the underlying issue being whether the benefits and risks of ownership are transferred from lessor to the lessee.

The purpose of the criteria is to establish the substance of the transaction and determine whether the lease is merely an extended rental agreement or actually an installment purchase in the form of a capital lease. If a lease is classified as a capital lease, the asset and a corresponding liability for the lease payments will be reported on the financial statements of the City.

VI. VALUING FIXED ASSETS

Fixed assets should be reported at cost or, if the cost is not practicable determined, at estimated cost. Donated fixed assets should be recorder at their estimated fair value at the time received.

Cost is defined as the cash price, or its equivalent, plus all other costs necessary to place the asset in its intended location and condition for use.

A. Sources of Cost Data

Sources of acquisition cost include: vendor invoices, vouchers, construction contracts, purchase contracts, real estate closing documents, insurance values, price lists, certificate of title and for land and buildings, the county auditor.

B. Existing Cost

Initial costs of fixed assets are usually ascertainable from contracts, purchase vouchers and other transaction documents at the time of acquisition or construction. However, governmental units are sometimes faced with the task of establishing fixed asset records after many years of operation without such records. It may be necessary to estimate the original cost of assets on the basis of documentary evidence available, and to record these estimated costs in the appropriate fixed asset funds.

One method of estimating original cost is to relate current replacement cost to the relevant price level at the acquisition date using the consumer price indexes.

C. Cost of Land

Items that are included as part of the acquisition cost for land are; purchase price, legal and title fees, appraisal fees, site preparation, including demolition of existing buildings, and damage payments. Improvement with limited lives, such as driveways, walks, fences, and parking lots are recorded separately as land improvements so they can be depreciated over their estimated lives.

D. Cost of Buildings

The cost of buildings includes all expenditures related directly to their acquisition or construction. These costs include; (1) purchase price, (2) direct materials, direct labor and overhead (indirect) costs incurred during construction, (3) fees, such as attorneys, architects and building permits, and (4) interest charges incurred during construction. All costs incurred, from excavation to completion of the buildings are considered part of the building costs.

E. Cost of Machinery and Equipment

The cost of machinery and equipment includes the purchase price, freight and handling charges, cost of special foundations, if required, assembling and installation costs, and costs of trial

runs. Costs thus include all expenditures incurred in acquiring the machinery or equipment and preparing it for use, plus the market value of any trade-ins or exchanges.

(a) Trade-ins – the cost of the asset when payment includes both cash and a trade-in is the sum of the cash paid plus the fair market value of the asset traded-in. If the fair market value of the asset being traded-in is not readily determinable, cost may be recorded as the cash paid plus the book value (cost minus depreciation) of the asset traded-in.

VII. COSTS SUBSEQUENT TO ACQUISITION

After fixed assets are acquired and made ready for use, additional costs are incurred that range from ordinary repair costs to significant additions. Costs incurred to achieve greater benefit should be capitalized, whereas expenditures that simply maintain a given level of services should be expensed.

Generally, the major types of expenditures incurred relative to existing assets are:

- A. Additions – increase or extension of existing assets. Any additions to assets are capitalized because a new asset has been created that increases the ability to provide service.
- B. Improvements and Replacements – substitution of an improved asset for an existing one.
- C. Repairs – expenditures that maintain assets in condition for operation. Ordinary repairs are expenditures made to maintain assets in operating condition; they are charged to an expenditure account in the period in which they are incurred on the basis that it is the only period benefited.

VIII. DEPRECIATION

The usefulness of most assets, other than land and construction in progress, declines over time and some type of write-down or write-off of cost is needed to indicate that the usefulness of an asset has declined. Depreciation is the term most often used to indicate that tangible assets have declined in service potential.

Depreciation is a means of cost allocation. The cost allocations approach (systematic charges of cost to income) is used because values are difficult to measure. The cost of an asset is charged as a depreciation expense over the estimated useful life of an asset. Depreciation is calculated in the following manner; the book value (original cost) of an asset minus accumulated depreciation. This method is called straight-line depreciation. The depreciation expense is the same for each year of the estimated useful life.

IX. DISPOSITION OF FIXED ASSETS

Assets may be retired voluntarily, or disposed of by sale, exchange, involuntary conversion, or abandonment. Regardless of the time of disposal, depreciation expenses for fund fixed assets should be taken up to the date of disposal and all amounts related to the retired asset should be removed from the accounts. Ideally, the book value of the specific asset would be equal to its disposal value. This is generally not the case, however, and a resulting gain or loss occurs.

Gains or losses on the retirement of assets should be shown in the income statements along with the other non-operating revenues/expenses that arise from ordinary business activities.

If an asset is scrapped or abandoned without any cash recovery, a loss should be recognized in the amount of the asset's book value. If scrap value exists, the gain or loss that occurs is the difference between the asset's scrap value and its' book value. If an asset still can be used even though it is fully depreciated, continue to carry the asset on the books at historical cost less its' related depreciation.

X. GLOSSARY

Acquisition - obtaining an asset by purchase, lease, loan, donation or construction

Acquisition date – date asset is acquired and becomes available for use

Average life – the normally expected duration of an asset

Capitalization threshold – a dollar amount established by the entity. Assets with an original cost in excess of the threshold are capitalized while those assets with an original cost below the threshold are not reported as fixed assets but controlled assets.

Coding – associating a unique number with a particular asset

Controlled asset – property that fails the capitalization threshold criterion but is inventoried and controlled because of its sensitive, portable and/or theft prone nature.

Direct costing method – the method of using source documents to obtain the actual original cost

Disposal – a retirement of an asset that has become obsolete, or has exhausted its useful life.

Fiduciary type funds – expendable trust funds, non-expendable trust funds and agency funds

Fixed asset – any object tangible in nature, having a useful life longer than one year, not considered a repair part or supply item, and either having a value greater than the capitalization threshold or being considered a controlled asset

Fixed asset accounting – a system of methods, policies, and procedures for recording and reporting monetary amounts associated with fixed asset transactions

Fixed asset control system – a system of methods, policies, and procedures to determine if deviations have occurred between actual fixed asset data and recorded fixed asset data and how to bring those deviations into line with management's objectives. A system of checks on the fixed asset system.

Fixed asset management system – a system of methods, policies and procedures to acquire, use, dispose, maintain, and safeguard assets

Fund fixed assets – fixed assets associated with Enterprise funds, Internal Service Funds or Trust Funds

General fixed assets – fixed assets not associated with the activity or Enterprise Funds, Internal Service Funds or Trust Funds

Government type funds – General Fund, Special Revenue Funds, Capital Project Funds, Debt Service Funds and Expendable Trust Funds

Infrastructure – also known as “public domain” fixed assets. Assets that are normally immovable and are of value only to the government unit

Normal costing method – an indirect method of estimating the original cost of an asset by using the reproduction cost new at time of appraisal and indexing it back to the estimated acquisition date

Original cost – cost of property at date constructed or installed

Proprietary type funds – Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds

Replacement cost – the cost to replace an asset with one of equal usefulness. Usually used for budgeting the replacement of an asset; in some cases replacement cost and reproduction cost being the same

Reproduction cost – the cost to reproduce an asset of like kind with similar materials and techniques

Standard costing method – an indirect method of estimating the original cost of an asset by averaging the original cost of like, installed assets that were installed and acquired at about the time the asset in questions was installed and acquired

Surplus asset – an asset that is not currently in use but is still retained by the entity

Tagging – placing identifying information physically on an asset

XI. FIXED ASSET POLICY AND PROCEDURES

1) The City of North Royalton shall maintain a fixed asset accounting system. The fixed asset system shall maintain sufficient information to permit the following;

- a. the preparation of year-end financial statements in accordance with generally accepted accounting principles
- b. adequate insurance coverage
- c. control and accountability

2) The Finance Department is responsible for the development and maintenance of the fixed asset accounting system. The Finance Department shall develop and maintain procedures to insure compliance with all fixed asset policies. To insure control over City property, an individual in each Building and/or Department shall be assigned fixed asset responsibilities and be designated to work with the Finance Department.

3) Fixed assets are defined as those tangible assets of the City with a useful life in excess of one year and an initial cost equal to or exceeding \$1,000. Controlled assets are defined as those tangible assets of the City with a useful life in excess of one year and an initial cost equal to or exceeding \$100.

4) Fixed assets shall be classified as following:

- a) Land
- b) Buildings and Improvements
- c) Improvements Other Than Buildings
- d) Machinery and Equipment
- e) Furniture and Fixtures
- f) Motor Vehicles
- g) Construction in Progress
- i) Infrastructure
- j) Capital Lease

5) Fixed assets shall be recorded at historical cost or, if that amount is not determinable, at estimated historical cost. The method (s) to be used to estimate historical cost shall be established by the Finance Department. Donated fixed assets shall be valued at their (estimated) fair market value on the date received.

6) The purchase of fixed assets, the transfer of fixed assets between buildings or departments, and the disposal of fixed assets shall be initiated from within the department of ownership and require the approval of that department head. An asset to be disposed of with a current value in excess of \$100 shall be disposed of at auction. At the discretion of the department of ownership or the Finance Department,

any asset, regardless of value, may be sold at auction. An auction shall be held when sufficient assets have accumulated to warrant the cost.

7) Depreciation shall be recorded for fund fixed assets using the straight-line method. Accumulated depreciation shall be calculated on a straight-line basis and be recorded for all fixed assets.

8) The following information shall be maintained for all fixed and controlled assets;

- a) system number
- b) property identification tag number
- c) description
- d) activity code
- e) fund
- f) G/L asset account
- g) class codes
- h) building
- i) cost center
- j) G/L expense account
- k) department
- l) custodial code
- m) acquisition date
- n) quantity
- o) purchase order number
- p) serial number
- q) vendor or manufacturer
- r) make and model
- s) place in service date
- t) acquisition value
- u) estimated life
- v) accumulated depreciation
- w) net value
- x) disposal, transfer, trade-in, sale, auction information

9) A request for asset disposal, sale or transfer is to be completed by the originating department and submitted to the Finance Department. When an asset is scheduled for auction a copy of the Disposal/Transfer form shall also be submitted to the Mayor's office by the originating department.

10) Annually, the Finance Department shall prepare a master list of all City assets, a report of assets purchased, and a report of assets disposed of or transferred. Each department shall receive that portion of each report which relates to that building or department. It is the responsibility of each department to review and compare the reports to the fixed assets maintained in their area of responsibility. Any discrepancies are to be reported to the Finance Department in writing for resolution.

11) Periodic physical inventories shall be conducted to insure accountability for the assets of the City.

AN ORDINANCE FIXING THE CHARGES FOR BOTH PER DIEM AND ANNUAL RENTAL TO BE PAID FOR THE LEASE OF JAIL CELL BED(S) AT THE NORTH ROYALTON JAIL FOR 2023, AUTHORIZING THE MAYOR TO CONCLUDE AGREEMENTS WITH OTHER MUNICIPAL GOVERNMENTS AND/OR LAW ENFORCEMENT AGENCIES FOR JAIL CELL BED(S) RENTALS, AND DECLARING AN EMERGENCY

- WHEREAS: The City of North Royalton operates a full-service jail facility and retains bed capacity beyond that required for the sole use of the North Royalton Police Department; and
- WHEREAS: The excess capacity at the jail allows for the city to lease space therein to other municipal governments and/or law enforcement agencies to develop revenue to offset operating revenue shortfall; and
- WHEREAS: It is both responsible and desirable to allow for the rental of the jail cell beds otherwise unused at rental rates determined to reduce the burden to the taxpayers; and
- WHEREAS: The Administration has recommended to Council that the annual rate to be charged for 2023 be fixed at Sixty-Three Thousand Eight Hundred Seventy-Five Dollars (\$63,875) per jail cell bed and that the per diem rate be fixed at Two Hundred Dollars (\$200.00) per jail cell bed; and
- WHEREAS: Having fixed the rates as stated herein, Council acknowledges that the making of agreements that include the stated rates is an administrative function and the Mayor is hereby authorized to enter into such agreements at his discretion; and
- WHEREAS: Council desires to accept the recommendations as to the rates to be fixed and the authority to be bestowed upon the Mayor for the making of such agreements.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Council hereby authorizes the Mayor to conclude agreements with other municipal governments and/or law enforcement agencies for jail cell bed rentals of an annual rate of Sixty Three Thousand Eight Hundred Seventy Five Dollars (\$63,875.00) per jail cell bed and that the per diem rate be fixed at Two Hundred Dollars (\$200.00) per jail cell bed for 2023 on appropriate contracts as approved by the Director of Law.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to conduct the operation of the jail in an orderly manner and allow for the most efficient options for our leasing partners.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PRESIDENT OF COUNCIL

APPROVED: _____
MAYOR

DATE PASSED: _____ DATE APPROVED: _____

ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS:

A RESOLUTION DECLARING IT NECESSARY TO IMPROVE CERTAIN STREETS IN THE CITY BY
CONSTRUCTING SANITARY SEWERS, TOGETHER WITH ALL NECESSARY APPURTENANCES
THERE TO, AND DECLARING AN EMERGENCY

WHEREAS: This Council has previously requested that the plans, specifications, profiles and estimates of cost for the Improvement defined in Section 1 below be prepared, and such have been prepared and placed on file in the office of the Director of Legislative Services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA, THAT:

Section 1. It is hereby declared necessary to improve in the City of North Royalton, Ohio, York Road from addresses 10725 York Road and 10634 York Road (south; east and west side of York Road) to addresses 10505 York Road and 10498 York Road (north; east and west side of York Road) in the City of North Royalton by constructing and installing sanitary sewers, together with all necessary appurtenances thereto (the "Improvement").

Section 2. The plans, specifications and profiles of the Improvement and the estimate of cost of the Improvement, prepared by the City Engineer and now on file in the office of the Director of Legislative Services, are approved. The Improvement shall be made in accordance with, and the grades of the Improvement shall be the grades as shown on, the plans, specifications and profiles for the Improvement.

Section 3. This Council finds and determines that the Improvement is conducive to the public health, convenience and welfare of this City and its inhabitants, and the lots and lands to be assessed as described in Section 4 are specially benefited by the Improvement.

Section 4. The total cost of the Improvement, less 2% plus the cost of intersections which shall be borne by the City (being referred to herein as the "City Portion"), shall be assessed in proportion to the benefits that may result from the Improvement (the "Property Owners' Portion") upon the lots and lands bounding and abutting York Road from addresses 10725 York Road and 10634 York Road (south; east and west side of York Road) to addresses 10505 York Road and 10498 York Road (north; east and west side of York Road) and identified in the land records of Cuyahoga County as PPN's 482-15-024, 481-24-024, 482-15-022, 482-15-008, 481-24-023, 481-24-022, 482-15-028, 482-15-029, 481-24-006, 482-15-006, and 481-24-005 in the City of North Royalton.

Section 5. The City Engineer is authorized and directed to prepare and file in the office of the Director of Legislative Services the estimated special assessments for the Property Owners' Portion of the Improvement described in this resolution. Those estimated special assessments shall be based upon the estimate of cost of the Improvement on file in the office of the Director of Legislative Services and shall be prepared pursuant to the provisions of this resolution. Upon such filing of the estimated special assessments, the Director of Legislative Services, in her capacity as Clerk of Council shall cause notice of the adoption of this resolution and the filing of the estimated special assessments to be served in the manner provided by law on the owners of all lots and lands to be assessed.

Section 6. The special assessments to be levied may be paid in cash within thirty days after passage of the assessing ordinance, or in twenty annual installments with interest at the rate of interest on the notes or bonds issued in anticipation of the collection of special assessments, or, if such notes or bonds are not issued, at the rate or rates of interest determined by this Council when it passes the assessing ordinance levying the special assessments. The assessments will be certified to the Cuyahoga County Fiscal Officer and collected in accordance with the Ohio Revised Code.

Section 7. Bonds of the City may be issued in anticipation of the collection of assessments to be collected in installments, in an amount equal to those assessments, and notes may be issued in anticipation of those bonds. The proceeds of the sale of such bonds and/or notes and the assessments collected shall be applied to the costs of the Improvement.

Section 8. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with the law.

Section 9. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the city, and for the further reason that this Resolution is required to be immediately effective so that the city can provide for the Improvement which is necessary to provide proper sewage disposal and thereby prevent pollution.

THEREFORE, provided this Resolution receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

_____	APPROVED: _____
PRESIDENT OF COUNCIL	MAYOR

DATE PASSED: _____	DATE APPROVED: _____
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ATTEST: _____
DIRECTOR OF LEGISLATIVE SERVICES

YEAS:

NAYS: