

THE CITY COUNCIL OF NORTH ROYALTON, OHIO

ORDINANCE NO. 18-70

INTRODUCED BY: Mayor Stefanik

AN ORDINANCE AMENDING ORDINANCE 10-103, STAFFING AND CLASSIFICATION PLAN FOR THE VARIOUS DEPARTMENTS OF THE CITY OF NORTH ROYALTON, SECTION 4 FINANCE DEPARTMENT, SECTION 7 POLICE DEPARTMENT, SECTION 8 LAW DEPARTMENT AND SECTION 12 MAYOR'S OFFICE, AND DECLARING AN EMERGENCY

WHEREAS: In an effort to better serve the community, the Administration has proposed the restructuring of various departments to ensure that they are functioning as efficiently as possible; and

WHEREAS: It is therefore necessary to amend Ordinance 10-103 to allow for these changes; and

WHEREAS: Council desires to provide for this amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Council hereby amends Ordinance No. 10-103, Staffing and Classification Plan, Section 4 Finance Department, which shall hereinafter read as follows:

Section 4. The **Finance Department** may employ and be staffed by employees classified in the following classifications providing that there shall be no greater number of employees employed in any one classification than specified herein.

<u>CLASSIFICATION (Job Title)</u>	<u>MAXIMUM NO. OF EMPLOYEES</u>
1) Finance Director	One (1)
2) Admin. Secretary/Clerical/Bookkeeper	One (1)
3) Payroll and Accounting Administrator Coordinator (part time)	One (1)
4) Accounting & Systems Administrator	One (1)
5) Admin. Secretary/Clerical/Bookkeeper (part time)	One (1)

Section 2. Council hereby amends Ordinance No. 10-103, Staffing and Classification Plan, Section 7 Police Department, which shall hereinafter read as follows:

Section 7. The **Police Department** may employ and be staffed by employees classified in the following classifications providing that there shall be no greater number of employees employed in any one classification than specified herein.

<u>CLASSIFICATION (Job Title)</u>	<u>MAXIMUM NO. OF EMPLOYEES</u>
1) Chief of Police	One (1)
2) Captain	None (0)
3) Lieutenant	Two (2)
4) Sergeant	Five (5)
5) Patrolman	Thirty Two (32)
6) Confidential Secretary to Chief	One (1)
7) Admin. Secretary/Clerical/Jail Custodian	Two (2)
8) Senior Animal Control Officer (Full time)	One (1)
9) Part-time Animal Warden	Two (2)
10) Record Room Clerk (full time)	One (1)
11) Jr. Records Room Clerk	One (1)
12)-11) Reserve Police Officers	Twenty Five (25)
13)-12) Maintenance	One (1)
14)-13) Lead Corrections Officer (full time)	One (1)
15)-14) Corrections Officer (full time)	Six (6)
16)-15) Corrections Officer (part time)	Ten (10)
17)-16) I.T. Systems Administrator-LAN Manager/I.T. Director	One (1)
18)-17) Clerical I (part time)	Sixteen (16)

Section 3. Council hereby amends Ordinance No. 10-103, Staffing and Classification Plan, Section 8 Law Department, which shall hereinafter read as follows:

Section 8. The **Law Department** may employ and be staffed by employees classified in the following classifications providing that there shall be no greater number of employees employed in any one classification than specified herein.

<u>CLASSIFICATION (Job Title)</u>	<u>MAXIMUM NO. OF EMPLOYEES</u>
1) Director of Law	One (1)
2) Assistant Law Director/First Assistant Prosecutor	One (1)
3) Second Assistant Prosecutor	One (1)
4) Confidential Secretary Clerical , part time	One (1)
5) Human Resources Specialist and Benefits Coordinator (part time)	One (1)

Section 4. Council hereby amends Ordinance No. 10-103, Staffing and Classification Plan, Section 12 Mayor's Office, which shall hereinafter read as follows:

Section 12. The **Mayor's Office** may employ and be staffed by employees classified in the following classifications providing that there shall be no greater number of employees employed in any one classification than specified herein.

<u>CLASSIFICATION (Job Title)</u>	<u>MAXIMUM NO. OF EMPLOYEES</u>
1) Safety Director	One (1)
2) Executive Assistant/Clerk of Courts	One (1)
3) Deputy Clerk of Court	Two (2) One (1)
4) Admin. Secretary/Clerical	One (1)
5) Confidential Secretary	One (1)
6) Custodial-Part Time	One (1)
7) Public Defender	One (1)
8) Magistrate	One (1)

Section 5. Ordinance No. 10-103 is amended as provided for herein and all other provisions of Ordinance No. 10-103 shall remain in full force and effect.

Section 6. This Ordinance shall supersede all previously adopted ordinances in direct conflict herewith.

Section 7. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 8. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that Council and the Administration have determined that it is immediately necessary to provide for these staffing changes in the various departments of the City of North Royalton.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

/s/ Larry Antoskiewicz
PRESIDENT OF COUNCIL

APPROVED: /s/ Robert A. Stefanik
MAYOR

DATE PASSED: June 19, 2018

DATE APPROVED: June 20, 2018

ATTEST: /s/ Laura J. Haller
DIRECTOR OF LEGISLATIVE SERVICES

First reading suspended
Second reading suspended
Third reading June 19, 2018

YEAS: Antoskiewicz, Nickell, Petrusky,
Marnecheck, Hannan, Kasaris

NAYS: none

ABSENT: Langshaw