

# THE CITY COUNCIL OF NORTH ROYALTON, OHIO

ORDINANCE NO. 19-107

INTRODUCED BY: Antoskiewicz, Marnecheck

AN ORDINANCE AMENDING ORDINANCE 10-103, STAFFING AND CLASSIFICATION PLAN FOR THE VARIOUS DEPARTMENTS OF THE CITY OF NORTH ROYALTON, SECTION 1 BUILDING DEPARTMENT, SECTION 8 LAW DEPARTMENT, AND SECTION 12 MAYOR'S OFFICE, AND DECLARING AN EMERGENCY

**WHEREAS:** In an effort to better serve the community, the Administration has proposed the restructuring of various departments to ensure that they are functioning as efficiently as possible; and

**WHEREAS:** It is therefore necessary to amend Ordinance 10-103 to allow for these changes; and

**WHEREAS:** Council desires to provide for this amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Council hereby amends Ordinance No. 10-103, Staffing and Classification Plan, Section 1 Building Department, which shall hereinafter read as follows:

Section 1. The **Building Department** may employ and be staffed by employees classified in the following classifications providing that there shall be no greater number of employees employed in any one classification than specified herein.

<u>CLASSIFICATION (Job Title)</u>	<u>MAXIMUM NO. OF EMPLOYEES</u>
1) Building Commissioner	One (1)
or	
2) Building Official (part-time)	One (1)
3) Certified Inspector	<del>Two (2)</del> <b>Three (3)</b>
4) Inspector (part-time)	Three (3)
5) Admin. Secretary/Clerical	<del>One (1)</del> <b>Two (2)</b>
6) Summer/Part time/Vacation Clerical	Two (2)
7) Office Manager/ <del>Confidential Secretary</del>	One (1)

Section 2. Council hereby amends Ordinance No. 10-103, Staffing and Classification Plan, Section 8 Law Department, which shall hereinafter read as follows:

Section 8. The **Law Department** may employ and be staffed by employees classified in the following classifications providing that there shall be no greater number of employees employed in any one classification than specified herein.

<u>CLASSIFICATION (Job Title)</u>	<u>MAXIMUM NO. OF EMPLOYEES</u>
1) Director of Law	One (1)
2) Assistant Law Director/First Assistant Prosecutor	One (1)
3) Second Assistant Prosecutor	One (1)
4) Confidential Secretary, part time	One (1)
5) Human Resources Specialist, <b>Civil Service</b> and Benefits Coordinator (part time)	One (1)

Section 3. Council hereby amends Ordinance No. 10-103, Staffing and Classification Plan, Section 12 Mayor's Office, which shall hereinafter read as follows:

Section 12. The **Mayor's Office** may employ and be staffed by employees classified in the following classifications providing that there shall be no greater number of employees employed in any one classification than specified herein.

***Effective January 1, 2020***

<u>CLASSIFICATION (Job Title)</u>	<u>MAXIMUM NO. OF EMPLOYEES</u>
1) Safety Director	One (1)
2) Executive Assistant/ <del>Clerk of Courts</del> <b>Civil Service Secretary</b>	One (1)
3) <b>Clerk of Court</b>	<b>One (1)</b>
4) <del>3)</del> Deputy Clerk of Court	Two (2)
5) <del>4)</del> Admin. Secretary/Clerical	One (1)
6) <del>5)</del> Confidential Secretary	One (1)
7) <del>6)</del> Custodial-Part Time	One (1)
8) <del>7)</del> Public Defender	One (1)
9) <del>8)</del> Magistrate	One (1)

Section 4. Ordinance No. 10-103 is amended as provided for herein and all other provisions of Ordinance No. 10-103 shall remain in full force and effect.

Section 5. This Ordinance shall supersede all previously adopted ordinances in direct conflict herewith.

Section 6. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 7. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that Council and the Administration have determined that it is immediately necessary to provide for these staffing changes in the various departments of the City of North Royalton.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

/s/ Larry Antoskiewicz  
PRESIDENT OF COUNCIL

APPROVED: /s/ Robert A. Stefanik  
MAYOR

DATE PASSED: December 3, 2019

DATE APPROVED: December 4, 2019

ATTEST: /s/ Dana A. Schroeder  
DIRECTOR OF LEGISLATIVE SERVICES

First reading suspended  
Second reading suspended  
Third reading December 3, 2019

YEAS: Antoskiewicz, Nickell, Petrusky, Langshaw,  
Marnecheck, Kasaris

NAYS: none

ABSENT: Hannan