

**NORTH VERNON  
UTILITY SERVICE BOARD MEETING  
September 18<sup>th</sup>, 2023  
6:00 p.m.**

**Board Members Terms: Terry Thompson (R) (M) 12/31/2026, Barbara Patterson 12/31/2026 (R) (M), Warren Alexander (R) (M) 12/31/2026, Patrick Kirchner 12/31/2026 (D) (C), Matt Hurley (D) (C) 12/31/2026**

The North Vernon Utilities Service Board met at the North Vernon City Hall. Members present: Patrick Kirchner, Warren Alexander, Barb Patterson, and Terry Thompson.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Kayla Zimmerman Attorney, Cara Byerley Office manager, and Mackenzie Gerbig USB Secretary and Sue Haase.

The agenda given to each Utility Service Board Member is as follows:

- I. **Pledge:** The Pledge is led by Terry Thompson
- II. **Roll Call:** All members present.
- III. **Approval of Minutes:** Patrick Kirchner made a motion to approve last meetings minutes, Warren Alexander 2<sup>nd</sup>. Vote 5-0
- IV. **Public Comment:** N/A
- V. **Storm Water Report:**
- VI. **Wastewater Department Reports & Info:**
  - **Collection System:** Russell Vaught reported to the board that the clarifier is back online and looking great. Russell Vaught also reported the summary on Harms Street slip lining is \$172,000.00 or 193,000.00. Russell Vaught suggested to the board about putting a man hole in 500-foot run for easier clean out, also to dig up and fill in all 3 sink holes to repair them. Patrick Kirchner made a motion for Russell Vaught to move forward with fixing the sink holes also putting in the man hole and slip line what he can. Terry Thompson 2<sup>nd</sup>. Vote 5-0
  - **Treatment Plant:** Russell Vaught reported to the board that GPSing for 8 hours every Friday is going great, they got 75 done last Friday bringing a total of 300 done.
- VII. **Water Department & Treatment Plant:** Water superintendent was absent.
  - **Distribution System:** Russell Vaught reported to the board that the new tablets read 100%, As far as he's concerned distribution and water plant are running well.
  - **Treatment Plant:**
- VIII. **Utility Administration Report:**
  - **Claims and Transfers:** Warren Alexander made a motion to approve claims Matt Hurley 2<sup>nd</sup>. Vote 5-0
  - **Office Report:** Cara Byerley reported to the board Hayden water is now charging us \$50 for 5 reads, compared to Jennings Water charging us a \$1 pre read. Cara Byerley also reported the office is running well.

**VI: Sue Haase:** Sue Haase reported to the board she's been working on the water loss audit.

**VII: Kayla Zimmerman:** Kayla Zimmerman reported to the board she has a court date on October 18<sup>th</sup> with Gayle Taylor due to overdue account.

**VIII. City Council:** N/A

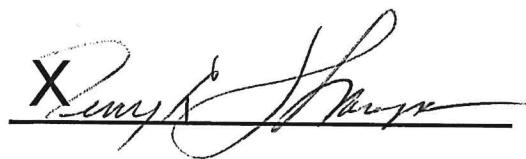
**IX. Unfinished Business:** N/A

**X. Shawn Gerkin:** N/A

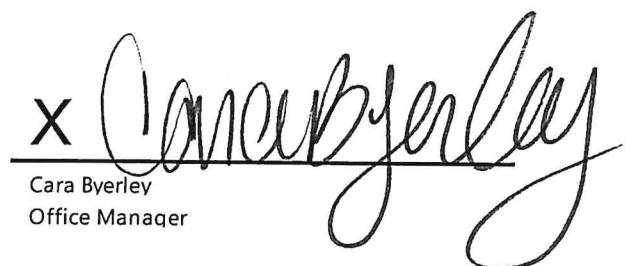
**XI. New Business:** Russell Vaught reported to the board that him and Sue Haase discovered Our whole sale customers can be charged penalties. Russell Vaught wants Cara Byerley to type up a letter to send to our whole sale customers informing them that they will be charged a 10% penalty if they are late. Warren Alexander made a motion for Cara Byerley to draft a letter and have Kayla Zimmerman look it over, Matt Hurley 2<sup>nd</sup>. Vote 5-0

**XII. Adjournment:**

Barb Patterson made a motion to adjourn. Matt Hurley 2<sup>nd</sup>. Vote 5-0.

A handwritten signature in black ink, appearing to read "Perry S. Hause". The signature is fluid and cursive, with a prominent "X" at the beginning.

Utility Service Board Chairman

A handwritten signature in black ink, appearing to read "Cara Byerley". The signature is cursive and elegant, with a prominent "X" at the beginning.

Cara Byerley  
Office Manager