

**NORTH VERNON
UTILITY SERVICE BOARD MEETING
June3, 2019
6:00 p.m.**

***Board Members Terms: Susan Taylor 12/31/2020 (R) (M), Warren Alexander (R) (M) 12/31/2020
Patrick Kirchner 12/31/2020 (D) (C),
Terry Thompson (R) (M) 12/31/2020, Harold Campbell (D) (C) 12/31/2018***

The North Vernon Utilities Service Board met on June 3rd, 2019 at the Carnegie/Government Center.
Members present: Terry Thompson, Patrick Kirchner, Warren Alexander, Susan Taylor and Harold Campbell.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Chris Doran Attorney, Cara Giles Office Manager, and Tonia Barberis Administrative Assistant

The agenda given to each Utility Service Board Member is as follows:

Approval of minutes previous meeting: Patrick Kirchner made motion to approve the previous meeting minutes, Susan Taylor second, 5-0.

I. Public Comment: No public comment.

II. Storm Water Report: Russell Vaught reports to the board that the department received 6 or 7 letters for the storm water survey. The application for the storm water grand should be complete by Friday.

III. Wastewater Department Reports & Info

- **Collection System:** Russell Vaught reports to the board the sewer line on County Road 240 will be ready to hook onto tomorrow.
- **Treatment Plant:** Russell Vaught reports to the board that they are cleaning out the tank that the Water department pumps into. He also reports that his department will be moving sludge next week. Russell also reports that he received news that the department passed the bio monitoring test, this is an annual test

V: Water Department & Treatment Plant:

- **Distribution System:** Will Spencer reports to the board that the current distribution foreman, James Abrell, is going to move to the maintenance foreman/ weekend operator

at the water plant. Brian Clark will become distribution foreman, and will be hiring a new distribution employee.

Will Spencer also discussed with the board the Consumer Confidence Report (CCR) that went out with the bills this past month. He noted 2 violations in the report, one being a dis-infection by-product from treatment with chlorine. The other violation was a failure to monitor for organic carbon.

- **Treatment Plant:** Will Spencer reports to the board that there is nothing new to report at this time for the Water treatment plant.

VI: Utility Administration Report: Cara Giles reports to the board that there is a customer issue with Tracy Dilk. She has a past due balance of 702.28, the board agreed to 260.60. It has been over a year and the charges have not been paid down as of yet. Allie drafted a letter that Dilk pay the balance in full or her water will be shut off. Chris Doran will be redoing the letter, Warren Alexander made motion to approve, Susan Taylor second. 5-0. Cara Giles and the board decided that Terry Thompson and Warren Alexander will be meeting to sign off on the adjustments.

- **Claims and Transfers:** Susan Taylor made motion to approve all claims and expenses, Terry Thompson second. 5-0.

Two invoices presented for special motion:

RLM Engineering services to monitor the construction of the Annex Sewer project in the amount of \$13,495.00. Patrick Kirchner made motion to approve, Susan Taylor second. 5-0.

Dave O'Mara Contractor's Application for Payment in the amount of \$151,165.30. Susan Taylor made motion to approve, Patrick Kirchner second. 5-0.

VII: Chris Doran Report: For budget reasons, Terry Thompson requested Chris Doran report to the board the breakdown of his duties. The monthly fees for legal service for the utility department has increased since January. Chris Doran states he will get that information from Larry Greathouse.

Chris Doran reports the 29th of March he was asked to file a lien on 73 Noon Drive for \$88.20. The property actually sold on March 20th to the USDA. He states we were not given notice of this sale. He suggests to the board ~~that he~~ pursue the customer and not file a lien on the home.

we should could

VII: Unfinished Business:

- **Quarry Update:** Richard Morin requests from the board to have authority to hold a preconstruction conference, if something is not in order, he will bring it to the next meeting. Susan Taylor made motion, Terry Thompson second. 5-0.
- **Annexation/ Easement Updates:** Richard Morin reports to the board that his department is continuing to do the work on the project, it is twenty five percent complete. He reports they are still working with potential customers on where they would like their sewer taps placed.

VIII: New Business: Terry Thompson discusses with the board the water-tap fees. He requests that Cara Giles research other surrounding communities on what they charge. She will report back at the next meeting.

This was Susan Taylor's last board meeting. We wish her the best.

Susan Taylor made motion to adjourn, Patrick Kirchner second. 5-0.



 Utility Service Board Chairman

 Date



 Utility board secretary

 Date