

**NORTH VERNON  
UTILITY SERVICE BOARD MEETING  
January 21, 2020  
6:00 p.m.**

***Board Members Terms: Barbara Patterson (R) (M), Warren Alexander (R) (M), Patrick Kirchner (D) (C), Terry Thompson (R) (M), Matt Hurley (D) (C)***

The North Vernon Utilities Service Board met on January 21, 2020 at the Carnegie/Government Center. Members present: Terry Thompson, Barbara Patterson, Patrick Kirchner, Warren Alexander, and Matt Hurley

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Richard Morin City Engineer, Chris Doran Attorney, Cara Giles Office Manager, Nikki Hatfield Administrative Assistant.

The agenda given to each Utility Service Board Member is as follows:

- I. **Election:** Patrick Kirchner makes motion to nominate Terry Thompson as the Utility Service Board President. Warren Alexander seconds. Terry Thompson accepts. 4-0. 1 Extension.
- II. **Approval of minutes previous meeting:** Patrick Kirchner makes a motion to approve the January 6, 2020 meeting minutes. Matt Hurley seconds. 5-0
- III. **Public Comment:** Russell Vaught reports a scope of work presented regarding the Phosphorus Compliance. Warren Alexander and Barbara Patterson would like additional proposals for the project. Warren Alexander makes a motion to table the proposal pending a second proposal. Barb Patterson seconds. 5-0
- IV. **Storm Water Report:** Russell reports about the rain that we have had. Russell reports that the parts for the clarifier should be here this week.
- V. **Wastewater Department Reports & Info**
  - **Collection System:** Russell Vaught reports that a tree was taken down at Lincoln street. Russell reports that the stump and roots still need to be taken out in order to run a sewer line.
  - **Treatment Plant:** Russell reports that there is a pressure leak valve that had sewage running out of it. He reports that the valve needs to be replaced. The valve is currently shut off until it can be replaced.
- VI. **Water Department & Treatment Plant:**
  - **Distribution System:** Will Spencer reports that handheld reading went well.

- **Treatment Plant:** Will Spencer reports that the Pak Skid has been installed. Will has re-trained his employees on how to properly dose for the Pak Skid. The VFD Pump at the river has been installed. Waiting on Xlyem to hook up the wiring for the motor.

**VII. Utility Administration Report:**

- **Claims and Transfers:** Matt Hurley makes a motion to approve claims. Patrick Kirchner seconds. 5-0.
- **Office Report:** Cara Giles asks the board to amend the minutes from December 16, 2019. The minutes need to show the account number for the customer that had an NSF. Matt Hurley makes a motion to amend December 16, 2019 minutes to add the account number 145402. Terry Thompson seconds. 5-0. Cara Giles reports to the board that customer 11440 with a payment arrangement is requesting an extension for their payment. The board agrees that customer 11440 must pay the bill by Friday the 24<sup>th</sup>, non-payment day, to make a payment.
- Cara reports that customer 7180 is asking to take his deceased wife's name off of the Utility bill. Warren Alexander makes a motion to take customer 7180 deceased wife's name off of the Utility bill. Terry Thompson seconds. 5-0

**VIII. Chris Doran:** Chris Doran reports to the board about a tax lien that was filed in 2015. Chris Doran is researching whether a payment was made to North Vernon Utilities.

**IX. Unfinished Business:**

- **Quarry Update:** Richard Morin reports that the dewatering well is working with the heavy rains. The hardness levels are still around the 600s. Richard Morin reports that Will has been working with the data logger in order to read the units.
- **Annexation:** Richard Morin reports that the annexation project is completed. Russell Vaught reports that sewer hook on notices will be going out February 1, 2020.

**X. City Council update:** City Council reappointed Patrick Kirchner and Matt Hurley to the Utility Service Board.

**XI. VII: New Business:** N/A


Barb Patterson makes motion to adjourn. Warren Alexander seconds. 5-0

X 

Terry Thompson  
Utility Service Board Chairman

X 2/3/2020

Date

X 

Nikki Hatfield  
Utility Board Secretary

X 2/3/2020

Date