

**NORTH VERNON  
UTILITY SERVICE BOARD MEETING  
January 6, 2020  
6:00 p.m.**

***Board Members Terms: Barbara Patterson (R) (M), Warren Alexander (R) (M),  
Patrick Kirchner (D) (C), Terry Thompson (R) (M),  
Matt Hurley (D) (C)***

The North Vernon Utilities Service Board met on January 6, 2020 at the Carnegie/Government Center. Members present: Terry Thompson, Barbara Patterson, Patrick Kirchner, Warren Alexander, and Matt Hurley

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Richard Morin City Engineer, Chris Doran Attorney, Cara Giles Office Manager, Nikki Hatfield Administrative Assistant.

The agenda given to each Utility Service Board Member is as follows:

- I. **Roll Call:** All members are present.
- II. **Approval of minutes previous meeting:** Terry Thompson makes motion to approve the minutes from the 12-16-19 meeting. Warren Alexander seconds. 5-0
- III. **Public Comment:** N/A
- IV. **Storm Water Report:** Russell Vaught reports that the clarifier is still down. The parts will be delivered Jan 17. RV reports that Lochmuller Group is in the process of writing the Storm Water Master Plan.
- V. **Wastewater Department Reports & Info**
  - **Collection System:** Russell Vaught reports that they will need to replace a wastewater line off of Thomas street. They will need to take a tree down in order to replace. Warren Alexander makes a motion to approve the take down of the tree. Matt Hurley seconds. 5-0
  - **Treatment Plant:** Russell Vaught reports that the Waste Water Treatment Plant did receive their new permit.
- VI. **Water Department & Treatment Plant:**
  - **Distribution System:** Will Spencer reports that on December 23<sup>rd</sup> 2019 we had two water main breaks. One on Webster Street and one on Bay Street.

- **Treatment Plant:** Will Spencer reports that the Pak Skid arrived. BL Anderson will be in next week to install.

**VI: Utility Administration Report:**

- **Claims and Transfers:** Matt Hurley makes motion to approve claims. Patrick Kirchner seconds. 5-0. Terry Thompson makes motion to pay Dave O'Mara claim in the amount of \$77,389.85. Patrick Kirchner seconds. 5-0 Terry Thompson makes motion to approve the change order in the amount of \$112,236.02 in the Utilities favor. Patrick Kirchner seconds. 5-0 Terry Thompson makes motion to approve payment for the RLM Engineering Claims in the amount of \$40,500.00 and \$48,495.00, and to approve the RLM Engineering in the amount of \$42,900.00 and \$5,000.00 to go to Tiff Board. Patrick Kirchner seconds. 5-0
- **Office Report:** Cara Giles reports that her computer crashed. She has lost everything. Cara Giles discusses past due accounts with the board. Warren Alexander makes a motion to send a proposal to the city council that after 3 months of no payment we close the customer account, apply the deposit, and then if the customer chooses to reopen they must pay a new deposit and settle their past due account. Patrick Kirchner seconds. 5-0

**VII: Unfinished Business:**

- **City Council update:** N/A
- **Quarry Update:** Richard reports that Will has been working to set up the data logger correctly. The hardness level is still near 600.
- **Chris Doran:** Chris Doran reports that we took a customer to small claims today. Customer did not show. Filed <sup>default</sup> judgement order. Chris Doran presents a sample ordinance regarding fire hydrant rentals for contractors. Warren Alexander makes motion for Will Spencer to purchase a new hydrant meter. Matt Hurley seconds. 5-0

**VIII: New Business:**

Patrick Kirchner makes motion to adjourn. Warren Alexander seconds. 5-0

X 

Utility Service Board Chairman

X 1-21-2020

Date

X Nikki Hatfield

Nikki Hatfield  
Utility Board Secretary

X 1-21-2020

Date