

**NORTH VERNON
UTILITY SERVICE BOARD MEETING
August 19, 2019
6:00 p.m.**

Board Members Terms: Terry Thompson (R) (M) 12/31/2020, Warren Alexander (R) (M) 12/31/2020, Patrick Kirchner (D) (C) 12/31/2020, Harold Campbell (D) (C), Barbara Patterson (R) (M) 12/31/2020

The North Vernon Utilities Service Board met on August 19, 2019 at the Carnegie/Government Center. Members present: Terry Thompson, Patrick Kirchner, Harold Campbell, and Barbara Patterson.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Chris Doran Attorney, Cara Giles Office Manager, Tonia Barberis Administrative Assistant.

The agenda given to each Utility Service Board Member is as follows:

Approval of minutes for the previous meeting: Harold Campbell made motion to approve the previous meeting minutes, Patrick Kirchner second. 4-0.

I. Public Comment: No public comment at this time.

II. Storm Water Report: Russell Vaught reports to the board that he and Terry Thompson attended the board of works meeting. He reports the board of works would like the utility department to pay for the CBG Project. Russell reported that the project can be paid for without adding an additional line appropriation. He states they transferred money and created a new line item called miscellaneous storm water project. The board and Russell discussed options for the project. Russell's recommendation is to move forward with paying for the project. Harold Campbell made motion to approve the expenditure and complete the project, Terry Thompson second. 4-0.

Russell also reports that the grant agreement was signed Friday. He reports he looked at the fourteen areas for the planning grant.

III. Wastewater Department Reports & Info

- **Collection System:** Russell Vaught reports that the collection system had three repairs this week and the department is continuing to haul sludge. He also reports that he spoke with Sue Haase this week and she suggested an operational analysis of storm, waste water and water. Pat Kirchner made motion to carry on and obtain an engagement letter for operational analysis, Terry Thompson second. 4-0.

- **Treatment Plant:** Russell Vaught doesn't have anything to report for the treatment plant at this time.

V: Water Department & Treatment Plant:

- **Distribution System:** Will Spencer reports to the board that flushing is complete, he reports a main break as a result. Will Spencer reports that he, Terry Thompson, Cara Giles and Russell Vaught met with customer Lori Maschino. It was discussed that she is still having dirty water issues. Will reports that the distribution department will be digging up her service line from the meter to her house to see what the material of pipe is. Will states this will explain the dirty water issue.
- **Treatment Plant:** Will Spencer reports to the board that the treatment plant is in need of two effluents. He states they will be replacing another section of actuators next month. He also reports the pack system is needing replaced.

Will Spencer also brings to the board's attention a low water issue. He reports the river is low, Brush creek reservoir is the secondary source and they are low as well due to a leak. The reservoir has agreed to send what they have, they will pump for 8 hours. Will reports he would like to issue a water restriction for the city, starting with no sales of bulk water, then continuing to restrict yard sprinkler use. The board and Will discussed the sprinkler usage and the process of disconnecting them. The board, Will and Richard Morin discussed the hardness level of the quarry. Will also reports that he spoke with a representative with Jennings Water and they would sell the needed water to us at a cost of \$110,000.00 a month. The board and Will also discussed blending water with the quarry to break up the hardness level. Will informs the board that we don't have enough water to spare in the river to pump to the quarry.

Pat Kirchner made motion to allow Will and Cara to proceed with publication to turn off water sprinklers and limit washing cars, and advising to conserve water, Barb Patterson second. 4-0.

VI: Utility Administration Report: Cara Giles and the board discussed the notifications about conserving water and what she would print in the letters. The board suggested calling the customers with sprinklers first. The board suggested a cut off period of the sprinklers of August 26th.

- **Claims and Transfers:** Harold Campbell made motion to approve all claims, expenses and transfers, Pat Kirchner second. 4-0.
- Two wastewater transfers were approved, one from HAS to Equipment in the amount of \$3,200.00. A second transfer from Overtime to Equipment in the amount of \$2,000.00.

VII: Chris Doran Report: Chris Doran informed the board that he represented customer Heath Malcomson in a legal matter, who lived at 954 South State St. This property is owned by Todd Hearne and Kendall Wildey. He states that the owners were notified of Malcomson's 60 day past due account in February of this year. Chris asked the board if they wanted him to file the lien now or send a letter stating we are going to file a lien. The sewer balance on this account is \$137.00. Chris Doran represented him in a legal matter. The board advised Chris to send a letter to the owner.

Chris reported to the board about a piece of property at 104 W O&M Ave. (Robert and Peggy Peck) where the owner has passed away and he was asked if we could put a lien on the property. He reported it could be done.

Chris also reports that he sent Tammy Gross, 805 Amvets Drive a letter. He reports he will be sending her another letter about her past due balance.

VII: Unfinished Business:

- **Quarry Update:** Richard morin reports to the board that the slurry wall is complete. He passed out an attachment of a graph of elevation. He states that it needs approval from utility boar for payment. Pat Kirchner made motion that the TIFF board pay GOE solutions Terry Thompson second 4-0.

Richard also reports that dewatering the water main needs to be done. He discussed the plans for this. He went over the packet and the updated budget where everything stands. He stated that additional boring would need to be done to find out what the material is below the cut rock for electrical lines to be re ran. Richard said the major part of the project is done. Pat Kirchner made motion to move forward with the well being dug and the additional boring needed, Harold Campbell second, 4-0.

- **Annexation/ Easement Updates:** Richard Morin reports to the board that they finished blasting along the creek and trenching last week, that will be done in five days. Richard reports that south of bypass has been installed, they will be in after Labor Day to test. He states that the North side won't be ready until end of project. Terry Thompson questioned the sewer hookup status on 240 North, Richard replied that they have all been hooked up but two people and they have been sent letters.

VIII: New Business: Russell Vaught reports to the board that the budgets have been turned into the SG. He states that it is very important to move forward with the rate study due to how the budget looks.

Pat Kirchner made motion to adjourn, Terry Thompson second 4-0.


Utility Service Board Chairman

9-3-19
Date


Utility board secretary

9-3-19
Date