

**NORTH VERNON
UTILITY SERVICE BOARD MEETING
January 7, 2019
6:00 p.m.**

***Board Members Terms: Susan Taylor 12/31/2020 (R) (M), Warren Alexander (R) (M) 12/31/2020,
Patrick Kirchner 12/31/2020 (D) (C),
Terry Thompson (R) (M) 12/31/2020, Harold Campbell (D) (C) 12/31/2018***

The North Vernon Utilities Service Board met on January 7, 2019 at the Carnegie/Government Center. Members present: Susan Taylor, Patrick Kirchner, Warren Alexander, Terry Thompson and Harold Campbell.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Richard Morin City Engineer, Chris Doran Attorney, Cara Giles Office Manager, Tonia Klepper Administrative Assistant.

The agenda given to each Utility Service Board Member is as follows:

- I. **Re-election of Board Members:** Susan Taylor made motion to nominate Terry Thompson as the new president of the Utility Service Board, Patrick Kirchner second, 4-1 abstain. The reappointment of the board members will be made at the next City Council meeting.
- II. **Approval of minutes previous meeting:** Susan Taylor made motion to approve the previous meeting minutes, Warren Alexander second, 5-0.
- III. **Public Comment:** Kyla Canary attended the meeting and spoke for public comment, she states that she had an issue with the utility office on Thursday. Her issue concerned the property at 904 N Madison Ave in North Vernon. She states the home has been deemed uninhabitable according to the Board of Health. She informs the board that Thursday she called the utility office and inquired about the disconnection of service. She states that she was informed that the water had been disconnected and the residents of 904 N Madison Ave have a water bill of over \$800.00. Kyla states that she doesn't feel she is responsible for the bill because she is not the owner of the property, it is still in her mother's name Mary Lou McDonald who is deceased. The board has decided to table this issue until the Utilities office can gather the information needed to bring to the next board meeting.
- IV. **Storm Water Report:** Russell Vaught reports to the board that the storm king discharged two million. He also reports that they will be finishing the scoring of the engineering companies for the planning grant.

V. Wastewater Department Reports & Info:

- **Collection System:** Russell Vaught reports the department had two calls and used the new vactor truck and everything worked great.
- **Treatment Plant:** Russell Vaught reports that everything is running well and there is nothing to report.

VI. Water Department & Treatment Plant:

- **Distribution System:** Will Spencer reports to the board that he and Russell Vaught met with Jeremy and Kevin with EJP today. He states that the plan going forward is to be more precise and thorough with the process of the reading of meters. Staff will be retrained on the Senses program. He states fifteen meters are having issues at this time.
- **Treatment Plant:** Will Spencer reports that the treatment plant is running well, and he had nothing to report at this time.

VII: Utility Administration Report:

- **Claims and Transfers:** Susan Taylor made motion to approve claims, Patrick Kirchner second, 5-0.

Special motion was made for two invoices for Lochmueller Group, one for \$2,928.00 and the second for \$1,642.00. Patrick Kirchner made motion to approve the two invoices, Susan Taylor second. 5-0.

Special motion was made for an invoice for RLM Engineering in the amount of \$108,750.00. Susan Taylor made motion to approve the invoice, Warren Alexander second. 5-0.

- **Office Report:** Cara Giles discusses with the board the Non-Sufficient Fund procedure; the board decides to not change the procedure at this time.

VIII: Unfinished Business:

- **Hwy 50 Bypass- Update:** Richard Morin reports to the board that RECON services will be here Thursday and he will report back to the board.
- **Annexation/ Easement Update:** Russell Vaught reports to the board that there was an executive meeting held. Warren Alexander made motion to allow Larry Greathouse to proceed with Mr. Wynetrout's easement. Patrick Kirchner second, 5-0.

Russell Vaught reports to the board about meetings held with DNR and IDEM. He reported the meeting was to help clean up permits. Richard reports that they have released certain parts of the project that the contractor can work on. He states those are the lift station on County Road 350. He states they have the materials for Highway 3, and manhole sections sitting at the lift station. Pat Kirchner questions how long it will be on the permits; Richard Morin responds with possibly 30 days.

Richard also reports that since the last meeting they have had the preconstruction conference and met with the contractors.

- IX: **Chris Doran:** Chris Doran reports to the board that a reserve can be put on the old vactor truck if they decide to sell it. Russell Vaught states that he would like to sell it for around 15 thousand.
- X. **New Business:** Russell Vaught reports to the board that on January 18th Robert Anthony will be retiring from the waste water department after 39 years of service.

Susan Taylor made motion to adjourn, Patrick Kirchner second, 5-0.


Utility Service Board Chairman

1-22-19
Date



1-22-19