

**NORTH VERNON
UTILITY SERVICE BOARD MEETING
July 15, 2019
6:00 p.m.**

Board Members Terms: Terry Thompson (R) (M) 12/31/2020, Warren Alexander (R) (M) 12/31/2020, Patrick Kirchner (D) (C) 12/31/2020, Harold Campbell (D) (C), Barbara Patterson (R) (M) 12/31/2020

The North Vernon Utilities Service Board met on July 15, 2019 at the Carnegie/Government Center.
Members present: Terry Thompson, Patrick Kirchner, Harold Campbell, and Barbara Patterson.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Chris Doran Attorney, Tonia Barberis Administrative Assistant and Cara Giles Office Manager

The agenda given to each Utility Service Board Member is as follows:

Approval of minutes for the previous meeting: Harold Campbell made motion to approve the previous meeting minutes, Patrick Kirchner second. 4-0.

- I. **Public Comment:** No public comment. Terry Thompson wanted to make the board aware that Pete Abel contacted him about the sewer portion of his bill for filling his pool. Mr. Abel wanted an adjustment. Terry suggested sending him the letter of resolution.
- II. **Storm Water Report:** Russell Vaught reports to the board that storm water grant is being signed, the next step is to get an agreement signed with the engineering company. He also reports that the storm water department is working on Middle School Road.
- III. **Wastewater Department Reports & Info**
 - **Collection System:** Russell Vaught reports that there aren't any issues. He reports that the lift station by the quarry was vandalized last week, and a police report has been filed.
 - **Treatment Plant:** Russell Vaught reports the treatment plant is running well. The new employee started July 1st. He also reports he received a letter from EPA approving what he sent back to them. He stated that 3 or 4 local limits need to change and an amendment to the ordinance will need to take place next Monday at the city council meeting.

V: **Water Department & Treatment Plant:**

- **Distribution System:** Will Spencer reports to the board that his department conducted reads all read but one. Cara Giles reports that she will look into a resolution about lawnmower damage to the radio read meters. Will Spencer reports that the distribution department will be flushing hydrants a week in August. He also reported he held an interview for a new employee for distribution, and they will start August 5th.
- **Treatment Plant:** Will Spencer reports that the treatment plant is running well.

VI: Utility Administration Report: Cara Giles reports to the board that St. Vincent De Paul is requesting a sanitation refund. Cara refunded back to August of 2016, which was a total refund of \$165.00 on each account, leaving a credit balance. The customer is requesting more of a refund for whatever they have receipts for. The board decided the issue is resolve. Pat Kirchner made motion not to refund anything further for sanitation for this customer, Harold Campbell second. 4-0.

Cara also reports on the issue about Tracy Dilk, she presented a spreadsheet to the board. Chris Doran has drafted a letter stating that the payoff is due to be paid by the 13th of next month or services will be disconnected. Cara informed the board Dilk paid \$150.00 today which is \$13.00 over the regular payment. The board decided that a new agreement needs signed stating that if she doesn't pay the \$10.00 more a month as originally agreed upon that her services will be disconnected.

She also reports that Old National Bank the office visited the office today with a new option for online payments called Express Pay, a demo will be held July 31st. Cara explained the different benefits of express pay. She states she will have more information for the next board meeting.

Cara and the board discussed raising the water meter deposit, to assure the final bill be made. The board discussed raising the water meter deposit to \$250.00, this will be tabled until next meeting until Cara can do more research.

- **Claims and Transfers:** Patrick Kirchner made motion to approve all claims and expenses, Harold Campbell second. 4-0.
Two Special motions were presented. One for RLM Engineering in the amount of \$15,595.00. Pat Kirchner made motion to approve this motion, Terry Thompson second. 4-0.
The second special motion was for Dave O'Mara Contracting in the amount of \$316,617.64. Patrick Kirchner made motion to approve this motion, Harold Campbell second. 4-0.

VII: Chris Doran Report: Nothing to report at this time.

VII: Unfinished Business:

- **Quarry Update:** Richard Morin reports to the board that everything is progressing with the project. The plan is to have everything ready to go for trenching next Monday.
- **Annexation/ Easement Updates:** Richard Morin reports to the board that the contractors are still progressing. Some recent areas they worked have been Locust St. He reports it will be 2 to 3 weeks before they can do the manhole test but once that's done it will be available for use. Richard reports they have worked east of the bypass, County Road 300 North area. He reports there is a line segment that the rock is so hard hammering out will not work, they are requesting to blast it out and that starts next week.

Richard Morin hands out a summary of what goes in change order #2. He went over the change order with the board. Pat Kirchner made motion to accept change order #2, Harold Campbell 2nd. 4-0.

Richard also states a construction meeting is scheduled a week from Thursday.

Russell Vaught reports to the board that County Road 240 residents have all paid the fees but one, and Russell worked out an agreement with him. He reports 3 residents are actually hooked up to sewer and will be getting billed in September. He also reports the rest should be hooked up this week and an updated report will be sent to IDEM.

VIII: New Business: Russell Vaught reports to the board that there is no new business at this time.

~~Terry Thompson~~ made motion to adjourn, ~~Pat Kirchner~~ second. 4-0.

Pat Kirchner

Terry Thompson

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Utility Service Board Chairman

8-5-19

Date



Utility board secretary

8-5-19

Date

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Utility Service Board Chairman

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