

**NORTH VERNON
UTILITY SERVICE BOARD MEETING
May 6, 2019
6:00 p.m.**

***Board Members Terms: Susan Taylor 12/31/2020 (R) (M), Warren Alexander (R) (M) 12/31/2020
Patrick Kirchner 12/31/2020 (D) (C),
Terry Thompson (R) (M) 12/31/2020, Harold Campbell (D) (C) 12/31/2018***

The North Vernon Utilities Service Board met on May 6, 2019 at the Carnegie/Government Center. Members present: Terry Thompson, Patrick Kirchner, Warren Alexander, Susan Taylor and Harold Campbell.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Richard Morin City Engineer, Chris Doran Attorney, Cara Giles Office Manager, and Tonia Klepper Administrative Assistant

The agenda given to each Utility Service Board Member is as follows:

Approval of minutes previous meeting: Patrick Kirchner made motion to approve the previous meeting minutes, Warren Alexander second. 5-0.

- I. **Public Comment:** Sara Steinrock with Administrative Resources Association attended the board meeting. She explained she is trying to help Russell Vaught obtain funding for a planning grant for storm water. She states there will be a public hearing next Monday at the City Council meeting. Sara spoke about the grant admission and requested citizens to write letters to state their own stories and complaints. She spoke of the survey for storm water issues. She will be applying for the grant June 15.

Russell Vaught informs the board that Larry Lee is building a new house and he wants to pay to have a 3-inch water main at his cost than after a year if met by city specifications, the city will take over possession of it.

- II. **Storm Water Report:** Russell Vaught reports to the board that he could not find an issue on Brian Wilkerson's property on 1248 East O&M Avenue. He states the issue is in the back yard and is not something we can repair. Russell also states that the storm king is running well.

III. **Wastewater Department Reports & Info**

- **Collection System:** Russell Vaught reports to the board that the digester is cleaned out.

- **Treatment Plant:** Russell Vaught reports to the board that the digester cleaning cost is about 82,000.00. He states they have a conference call with EPA and will resample for copper to prove that the plant can remove more than what they say.

V: Water Department & Treatment Plant:

- **Distribution System:** Will Spencer reports to the board that his department has started flushing hydrants. This will take about 2 weeks. The office has put the notice for flushing in the monthly newsletter and in the local newspaper. He also informs the board that EJP will be here for training, they will be spending time in the office for training as well.
- **Treatment Plant:** Will Spencer states the treatment plant is running well without issues.

VI: Utility Administration Report: Cara Giles reports to the board about a customer issue, Anna Yates. She claims she moved out and someone else was paying the water bill under Anna's name. Customer is asking for deposit back rather than being applied to the account of which she did not use the water. Warren Alexander made motion to refund Anna Yates her original deposit of \$100.00. Susan Taylor second. 5-0.

- **Claims and Transfers:** Susan Taylor made motion to approve all claims and expenses, Patrick Kirchner second. 5-0.
- **Special Motions:** A special motion was presented for RLM engineering in the amount of \$11,045.00 for annexation sewer inspection. A second special motion was presented for Dave O'Mara Contracting in the amount of \$91,644.22. Patrick Kirchner made motion to approve the special motions, Warren Alexander second 5-0.

VII: Chris Doran Report: Chris Doran reports to the board the draft for the change of policy for a customer opening an account that does not own the home. The renter will have to provide a lease or a contract. Warren Alexander made motion to move forward with the document Chris Doran provided the board, Susan Taylor second, 5-0.

VII: Unfinished Business:

- **Quarry Update:** Richard Morin reports to the board a summary of the bid quotes for the quarry project. Susan Taylor made motion to move forward to take the bids to city council and then to TIFF, Warren Alexander second 5-0.

- **Annexation/ Easement Updates:** RM reports to the board that he put together a change order for O'Mara's. They have about 5 items to change. Richard Morin went over the costs. Patrick Kirchner made motion to approve change order #1, Susan Taylor second, 5-0.

Richard Morin reported to the board re-pavement that needs done by damage caused by the sewer project. He spoke with a contractor about paving. Rick Marksberry approved the re-pavement. Susan Taylor made motion to approve a and c not b Patrick Kirchner second, 5-0.

VIII: New Business:

- Russell Vaught reports to the board that he had a meeting for the W. Walnut St. Project. The project construction is going to start in 2021.
- Campbell Township: Russell Vaught reports to the board that Campbell Township is two months behind on their utility bill. He reports they said they would have it current by the 15th of the month.
- Will Spencer made the board aware about domestic violence wanting to get rid of their hydrant and wants the city to remove it. Will Spencer inspected it and it is not the city's hydrant.

Susan Taylor made motion to adjourn, Patrick Kirchner second, 5-0.


Utility Service Board Chairman

5-20-19
Date


Utility board secretary

5-20-19
Date