

**NORTH VERNON
UTILITY SERVICE BOARD MEETING
November 4, 2019
6:00 p.m.**

Board Members Terms: Terry Thompson (R) (M) 12/31/2020, Barbara Patterson 12/31/2020 (R) (M), Warren Alexander (R) (M) 12/31/2020, Patrick Kirchner 12/31/2020 (D) (C), Matt Hurley (D) (C) 12/31/2020

The North Vernon Utilities Service Board met on November 18, 2019 at the Carnegie/Government Center. Members present: Terry Thompson, Patrick Kirchner, Warren Alexander, Barbara Patterson and Matt Hurley.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Richard Morin Utility Engineer, Chris Doran Attorney, Cara Giles Office Manager, Nikki Hatfield Administrative Assistant.

The agenda given to each Utility Service Board Member is as follows:

- I. **Approval of minutes previous meeting:** Warren Alexander makes motion to approve the minutes from 10-21-19. Patrick Kirchner seconds. 4-0.
- II. **Roll Call:** Mayor Mike Ochs swore in Matt Hurley for the Utility Service Board.
- III. **Public Comment:** Shane Cornett is public comment. He is speaking about his bill raising higher than he believes it should. He states that he came into the office. The office will do a 30-day report from his meter and contact him with results.
- IV. **Storm Water Report:** Russell Vaught reports that even with the rain we have received we did not have to run the Storm King. There will be a company coming to view our Storm King. They are considering purchasing one.
- V. **Wastewater Department Reports & Info:**
 - **Collection System:** Russell Vaught reports that they fixed a lateral repair in Shull Park this week. He reports that it was under the drainage system.
 - **Treatment Plant:** Russell Vaught reports that the discharge permit to NDPS is in the packets. The company said they will take our comments seriously and get back with us.
- VI. **Water Department & Treatment Plant:**
 - **Distribution System:** Will Spencer reports of a main break that started on Wednesday night. The water towers were both low. Alliance of Rural Water came in to look into the situation. M.E. Simpson came in, they found the break on South Woodlawn. M.E. Simpson will be charging \$2,100.00 for finding the main break. Will

Spencer reports that he has ordered a similar product to help find main breaks quicker, to reduce our water loss. This product will help to maintain lines and help to be a preventative measure.

- **Treatment Plant:** Will Spencer reports that a letter from IDEM went out with each copy of the bills. This letter states that they support our action to make a conservation to prevent any major water loss.

VI: Utility Administration Report:

- **Claims and Transfers:** Warren Alexander makes motion to approve claims. Terry Thompson seconds. 5-0
 - Patrick Kirchner makes motion to approve payment for the Dave O'Mara Contractors Bill. Warren Alexander seconds. 5-0
- **Office Report:** Cara Giles reports that the office will be closed for Keystone Training November 7, 2019. Cara Giles reports that a customer's meter size was entered in incorrectly when keystone was purchased. We have since corrected the issue. Warren Alexander makes a motion to refund the hospital Terry Thompson seconds. 5-0

VII: Unfinished Business:

- **Chris Doran:** N/A
- **City Council update:** Russell Vaught reports that the Salary Ordinance was approved for all City Employees. Russell Vaught reports that the City Council is considering a Sick Time Bank. The council has directed Shawn Gerkin to work on policies regarding. The City will Be picking up 90% of the city's dental and vision premium.
- **Quarry Update:** Richard Morin reports that the dewatering well is in service and has been pumping for the last 2 weeks, it is operating the way it should. The beta monitor will be installed soon, the product is on back order. Richard Morin is going to extend the discharged point. Richard Morin reports that they have been monitoring manually. The levels have been lower.
- **Annexation:** Richard Morin reports that there isn't much more to do. The easement for the force main still needs to be done. Being done on schedule is reasonable. Completion is set for December 8, 2019, aside from tree planting and yard detail.

VIII: New Business: N/A

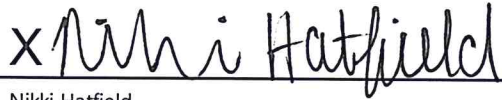
Patrick Kirchner makes motion to adjourn. Warren Alexander seconds. 5-0

X 

Terry Thompson
Utility Service Board Chairman

X 11-19-19

Date

X 

Nikki Hatfield
Utility Board Secretary

X 11/19/19

Date