

**NORTH VERNON  
UTILITY SERVICE BOARD MEETING  
October 7, 2019  
6:00 p.m.**

***Board Members Terms: Barbara Patterson 12/31/2020 (R) (M), Warren Alexander (R) (M)  
12/31/2020, Patrick Kirchner 12/31/2020 (D) (C),  
Terry Thompson (R) (M) 12/31/2020,***

The North Vernon Utilities Service Board met on October 7, 2018 at the Carnegie/Government Center. Members present: Terry Thompson, Patrick Kirchner, Warren Alexander, and Barbara Patterson.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Richard Morin City Engineer, Chris Doran Attorney, Cara Giles Office Manager, Nikki Hatfield Administrative Assistant.

The agenda given to each Utility Service Board Member is as follows:

- I. **Approval of minutes previous meeting:** Pat Kirchner makes motion to approve the previous meeting minutes with the changes Chris Doran advised. Warren Alexander seconds. 4-0
- II. **Public Comment:** N/A
- III. **Preview Committee:** N/A
- IV. **Storm Water Report:**
- V. **Wastewater Department Reports & Info**
  - **Collection System:** Russell Vaught reports to the board Garrie Ritchie & Kelly Richart got back from vector training. They learned many new things for the vector. Russell reports that the collection system has been working well.
  - **Treatment Plant:** Russell Vaught reports to the board that the new Waste Water employee is catching on quickly. Russell Vaught reports that he is going to contest 5 items in our drafted discharge permit.
- VI. **Water Department & Treatment Plant:**
  - **Distribution System:** William Spencer reports to the board that a water main break was discovered and fixed on Durbin. Will reports that two new hydrants will be installed this week. He is making fire protection a priority. Will presented two quotes

for a new truck for the water department. The Utility Service Board discussed the need for a new truck for the Water Department. Pat Kirchner makes motion to allow Will to purchase a new vehicle for the Water Department from Country Chevrolet in the amount of \$24,500. Warren Alexander seconds. 3-0. Terry Thompson abstained from the vote due to his relationship with Country Chevrolet.

- **Treatment Plant:** O'Mara will be at the river 10-8-19. They will be adding a tapping sleeve and an 8 inch main so that we can continue to replenish the river with water from the quarry.

**VI: Utility Administration Report:**

- **Claims and Transfers:** Pat Kirchner Makes motion to accept claims and transfers. Terry Thompson Seconds. 4-0. Pat Kirchner makes motion to accept and pay the invoice for RLM in the amount of \$18,800.50. Warren Alexander seconds. 4-0. Pat Kirchner makes motion to accept and pay the Dave O'Mara Contractors invoice in the amount of \$400,602.77. Terry Thompson seconds 4-0.
- **Office Report:** Patrick Kirchner makes motion to refund Scott browns 350.00-dollar Water Tap and Meter fees due to payment previously being submitted. Terry Thompson seconds. 4-0.

**VII: Unfinished Business:**

- **City Council update:** N/A
- **Chris Doran:** Warren Alexander makes motion to allow Mr. Taylor to pay his current bill in addition to \$50 for arrears. Pat Kirchner seconds. 4-0.
- **Quarry Update:** Pat Kirchner makes motion to pay the retainage. Terry Thompson seconds. 4-0.
- **Annexation/ Easement Updates:** Richard Morin reports that everything seems to be on schedule for completion.

**VIII: New Business:**

- Russell Vaught would like to require a locate wire on all main lines for water and sewer.
- Russell Vaught reports that a company has contacted our office about hiring out locates. Russell will be meeting with this company again to get more information.
- Russell Vaught would like to revisit increasing the Water Tap Fee. He reports we are losing money.

Patrick Kirchner makes motion to adjourn. Warren Alexander seconds. 4-0.

*[Handwritten Signature]*

Utility Service Board Chairman

10/21/19

Date

*[Handwritten Signature]*

Utility board secretary

10/21/19

Date