

**NORTH VERNON
UTILITY SERVICE BOARD MEETING
September 3, 2019
6:00 p.m.**

Board Members Terms: Terry Thompson (R) (M) 12/31/2020, Warren Alexander (R) (M) 12/31/2020, Patrick Kirchner (D) (C) 12/31/2020, Harold Campbell (D) (C), Barbara Patterson (R) (M) 12/31/2020

The North Vernon Utilities Service Board met on September 3rd, 2019 at the Carnegie/Government Center. Members present: Terry Thompson, Patrick Kirchner, and Barbara Patterson.

Also attending the meeting: Russell Vaught Wastewater Superintendent, Will Spencer Water Superintendent, Chris Doran Attorney, Tonia Barberis Administrative Assistant, and Nikki Hatfield Office Clerk.

The agenda given to each Utility Service Board Member is as follows:

Approval of minutes for the previous meeting: Patrick Kirchner made motion to approve the previous meeting minutes, Barb Patterson second, 3-0.

I. Public Comment: No public comment at this time.

II. Storm Water Report: Russell Vaught reports to the board that the storm water department is continuing to gather information towards the planning grant.

III. Wastewater Department Reports & Info

- **Collection System:** Russell Vaught reports to the board that the department finished up the job on Long Street. He also reports that two waste water department employees will be attending Vactor School in Chicago.
- **Treatment Plant:** Russell Vaught reports that the Treatment Plant has finished hauling sludge. He also reports he has a replacement for Bob Anthony, and he will start Monday. Russell also reports he received a notice from IDEM that the new permit will be in draft form and public notice next week. Russell will be asking for a 3-year compliance plan after obtaining the permit. He also reports a DNR QA study has been conducted and the department passed with 100 percent.

V: Water Department & Treatment Plant:

- **Distribution System:** Will Spencer gives the board a picture of a main water line that ties into the transmission main for the Gum Street tower. He states the condition of the

main could be the cause of brown water issues. Will reports that they will need to look at upgrading or replacing mains once the quarry project is complete. Will also reports a new employee for the distribution department started today.

- **Treatment Plant:** Will Spencer shows the board a quote from BL Anderson for the actuators on the pneumatic valves for the filters at the water plant for \$19,560.00. He reports this includes replacing six valves on the affluent portion on the filters. Pat Kirchner made motion to pay the BL Anderson to approve the expenditure out of depreciation, Terry Thompson second 3-0.

Will Spencer also reports to the board that the treatment plant is down an employee. The board and Will discussed the water shortage. Will states the brush creek reservoir has increased only slightly. Will states he isn't sure when the water conservation can be lifted at this point. The board and Will also discussed pulling pumps from the lift station. Will reported hardness level of the quarry at 640 as of today.

VI: Utility Administration Report: Nikki Hatfield requests the board consider allowing the office to accept checks as well as cash for meter deposits. She reports if the check for the meter deposit is found to be NSF the meter will immediately be pulled. The board discusses the pros and cons of accepting checks for meter deposits. Pat Kirchner made motion for the office to accept personal checks, money orders, cashier's checks as well as cash for meter deposits, Barbara Patterson second. 3-0.

Nikki also asks the board about putting a lien on the property for customer Malvery Fording of 904 Madison Avenue. The board decided to have Chris Doran send a letter to the owner of the land that a lien is going to be filed.

- **Claims and Transfers:** Patrick Kirchner made motion to approve all claims and expenses, Terry Thompson second, 3-0.

Special motion for O'Mara was presented in the amount of \$372,240.33. Pat Kirchner made motion to approve, Terry Thompson second. 3-0.

Special motion for RLM Engineering in the amount of \$18,490.00. Pat Kirchner made motion to approve, Terry Thompson second. 3-0.

VII: Chris Doran Report: Chris Doran and Nikki Hatfield discuss a number of past due accounts with the board and whether or not small claims can be filed. Chris Doran is to send a letter to the customers. Taylor in the amount of \$632.59 for Hydrant Maintenance and Trash. William White in the amount of \$469.93. Chris and Nikki discuss the letter received from Mr. Hearne and Mr. Wildey with the board about a past due bill for their renter at 948 South State St. The past due bill has been

paid. Chris Doran reports to the board that customer Tracy Dilk has signed the agreement to pay an additional \$10.00 as well as her regular monthly bill. Nikki Hatfield confirmed the customer has complied thus far.

VII: Unfinished Business:

- **Quarry Update:** Richard Morin presented the board with a drawing of the quarry and an attached memo. Richard discusses the borings with the board. Richard states that it will be up and running by the end of the month.
- **Annexation/ Easement Updates:** Richard Morin reports to the board that the pay requests are about two thirds of the project being complete. He reports everything south of bypass has been tested and is ready for connection. He states they are waiting on the final site work and the lift station will be complete. He also reports he will contact a couple property owners about trees being put in. Change order 3 summary is presented in the packets, the total amount of change order 3 is \$62,482.50. Patrick Kirchner made motion to approve change order number 3, Terry Thompson second. 3-0.

Russell Vaught reports he tried to make a deal with Mike Gilpin of 240 North. He states he sent a letter and Gilpin has received it certified. Chris Doran is sending a letter to Mike Gilpin about hooking up to the sewer.


VIII: New Business: Russell Vaught reports they will be having an executive session on September 16th, 2019. This will be held at 5:30 pm.

Russell Vaught discusses with the board that the 2006 service truck bed is in bad shape he got quotes for a new bed. He states they will need to look at replacing it in 2020 with a heavier truck with a heavier crane.

Pat Kirchner made motion to adjourn, Barbara Patterson second. 3-0.



Utility Service Board Chairman



Date

Carastelli

Utility board ~~secretary~~

Office Manager

Date