



North Vernon Police Department

101 Madison Avenue
North Vernon, IN 47265
(812) 346-1466



Application for employment Equal Opportunity Employer

- INSTRUCTIONS: 1. Please type or print legibly in black ink
2. All areas must be completed for consideration.
3. Return completed form to the North Vernon Police Department

Date: Position Applied For:

Name of applicant (last, first, middle):

Mailing address (number and street):

City: State: Zip:

Day Phone: Night Phone: Cell Phone:

Date of Birth: Social security #:

Drivers License Number: E-mail address:

Is any member of your family employed by the City of North Vernon? Yes No

If yes, provide Name, Relation, and Department:

Have you ever been arrested, convicted, pled no contest, plead guilty, or had the adjudication of guilt withheld for any offense(s) other than minor traffic violations? Yes No

If yes, what charge(s)?

County/State: Date:

Can you show proof of eligibility to work in the United State? Yes No

If offered employment with the City, you will be required by federal law, to furnish documents showing you are eligible to work in the U.S. Individuals who do not furnish these documents can not work for the City.

Education: (A copy of applicable transcripts may be required)

High School: [Redacted]

Address: [Redacted]

Received: Diploma Certificate of Completion GED

College, University or Professional School: [Redacted]

Major/Minor Course of Study: [Redacted] Number of Semester Hours Completed: [Redacted]

Did you graduate? Yes No Type of Degree Received? [Redacted]

Experience

Describe your work experience beginning with your current or most recent job. Use a separate block to describe each position. Include volunteer work, if applicable. Indicate number of employee supervised. Provide an explanation of any gaps of employment. If needed, attach additional sheets, using the same format as on the application. Resumes are acceptable for the description of duties and responsibilities.. All information in this section must be completed.

Name of Present or Last Employer: [Redacted]

Street/City/State/Zip: [Redacted]

Telephone: [Redacted] Job Title: [Redacted] Wage/Salary: [Redacted]

Dates: [Redacted] Reason for Leaving: [Redacted]

Duties and Responsibilities: [Redacted]

Name of Previous Employer: [Redacted]

Street/City/State/Zip: [Redacted]

Telephone: [Redacted] Job Title: [Redacted] Wage/Salary: [Redacted]

Dates: [Redacted] Reason for Leaving: [Redacted]

Duties and Responsibilities: [Redacted]

Name of Previous Employer: [Redacted]

Street/City/State/Zip: [Redacted]

Telephone: [Redacted] Job Title: [Redacted] Wage/Salary: [Redacted]

Dates: [Redacted] Reason for Leaving: [Redacted]

Duties and Responsibilities: [Redacted]

Name of Previous Employer: [Redacted]
Street/City/State/Zip: [Redacted]
Telephone: [Redacted] Job Title: [Redacted] Wage/Salary: [Redacted]
Dates: [Redacted] Reason for Leaving: [Redacted]
Duties and Responsibilities: [Redacted]

Name of Previous Employer: [Redacted]
Street/City/State/Zip: [Redacted]
Telephone: [Redacted] Job Title: [Redacted] Wage/Salary: [Redacted]
Dates: [Redacted] Reason for Leaving: [Redacted]
Duties and Responsibilities: [Redacted]

Military Service

Branch: [Redacted] Dates: [Redacted] Type of Discharge: [Redacted]

Personal References

Please list three individuals who are not related to you and do not live with you

Name: [Redacted]
Phone #: [Redacted] Relationship: [Redacted]

Name: [Redacted]
Phone #: [Redacted] Relationship: [Redacted]

Name: [Redacted]
Phone #: [Redacted] Relationship: [Redacted]

**POLICE OFFICER
APPLICATION ATTACHMENT**

1. Applicants must be at least 21 years of age and no more the 40 years of age by date of hire, therefore, the applicant must provide their date of birth.
2. Applicants must have a high school diploma or equivalent, and must supply a copy of their high school diploma or equivalent with their application.
3. Applicants must have a valid driver's license, and must supply a copy of their driver's license with their application.
4. Applicants must have a valid e-mail address listed on application. Applicants will be contacted via e-mail regarding details of hiring process.

I hereby certify that to the best of my knowledge all of the information contained in this application is true.

All statements on the application and attachment are subject to verification. Exaggerated, false or misleading statements and the omission of facts called for on this application may be cause for rejection of the application and / or termination of employment.

I authorize anyone to whom request is made to supply the North Vernon Police Department with any relevant information concerning my background in connection with employment consideration. I hereby release all parties including, but not limited to the North Vernon Police Department and my prior employers, from any and all liability for damage that may result from their furnishing information concerning me.

I voluntarily agree to submit to a drug test as part of my application for employment. I understand that either my refusal to submit or failure to pass the drug test will disqualify me from further consideration of employment.

I understand that if the North Vernon Police Department employs me, my employment will be at the will and pleasure of the City and may be terminated by the City at any time.

I understand that my employment, if for a driving position, is contingent upon having a clean driving record for the immediate past three years, and I hereby give my permission to the North Vernon Police Department to make investigations related to this contingency.

Applicant Signature

Date