

**NOTICE**  
**BOROUGH OF NORWOOD**

Meeting of the Mayor and Council of the Borough of Norwood, to be held at the Norwood Council Chambers, 455 Broadway, Norwood NJ 07648 on Wednesday January 4, 2022, 7:00PM

Please note if the public wishes to participate during public comment, you may do so by attending the meeting in person. Zoom will not be used for public comment. If the public wishes only to watch the meeting and not participate during the public comment portion of the meeting, you may do so by joining the Webinar by clicking the link below:

When: Jan 4, 2023 07:00 PM Eastern Time (US and Canada)

Topic: Reorganization Meeting 1-4-23

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_etM2S3ObRJ2LzlYTHMnl-w](https://us02web.zoom.us/webinar/register/WN_etM2S3ObRJ2LzlYTHMnl-w)

After registering, you will receive a confirmation email containing information about joining the webinar.

Jordan Padovano

Borough Clerk

**BOROUGH OF NORWOOD  
SINE-DIE/REORGANIZATION  
MEETING AGENDA  
JANUARY 4, 2023  
7:00 PM**

- I. Mayor calls meeting to order
- II. Salute to the Flag
- III. National Anthem – Performed by Norwood Resident Daniella Ashbahian
- IV. Invocation by Deacon James Puliatte
- V. Open Public Meeting Statement

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231 setting forth the time, date, place, and purpose of this Public Meeting through a legal notice published in The Record and Star Ledger.

- VI. Recognition of Dignitaries
- VII. Roll call of the 2022 Governing Body

Mayor Barsa_____	Councilman Ascolese_____
Councilman Brizzolara_____	Council President Foschino_____
Councilwoman Hausmann_____	Councilman Kim_____
Councilman Suljic_____	

- VIII. Consent Agenda:

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- 2022:200 Approving Refund of Maintenance Bond for Block 115 Lot 30  
(820 Blanch Avenue)
- 2022:201 Approving Refund of Performance Bond for Block 115 Lot 30  
(820 Blanch Avenue)
- 2022:202 Approving Refund of Escrow for Block 115 Lot 30  
(820 Blanch Avenue)
- 2022:203 Rescinding Resolution 2022:156 Requesting Approval of Items of  
Revenue and Appropriations - Northwoods Road Paving Project
- 2022:204 Authorizing Budget Transfers for Calendar Year 2022
- 2022:205 Authorizing the Award of Contract for the Purchase of 2 John Deere

Gators and Accessories  
2022:206 Authorizing Requests for Qualifications  
2022:207 Payment of Vouchers

Councilman Ascolese_____	Councilman Brizzolara_____
Council President Foschino_____	Councilwoman Hausmann_____
Councilman Kim_____	Councilman Suljic_____

- IX. Mayor's Comments and Remarks
- X. Close Meeting. SINE—DIE
- XI. The Borough Clerk announces the receipt of the Certificates of Election for Councilman Foschino and Councilman Condoleo.
- XII. Oath of Office administered to Councilman Foschino by Assemblyman Auth
- XIII. Oath of Office administered to Councilman Condoleo by Assemblyman Auth
- XIV. New Officers for Emergency Services:

**Fire Department:**

Chief: Michael Conguisti  
Assistant Chief: Richard Hess  
Captain: Danny Plescia  
Lieutenant/Safety Officer: Michael Aanonsen  
Lieutenant: Danny Ochse  
Lieutenant: Brian Bourke  
Safety Officer: Kevin McLaughlin

**Ambulance Corps:**

Chief: Chris Barron  
Deputy Chief: John Kuder  
1st Lieutenant: Dayna Tidwell

- XV. Mayor convenes the new Council and Roll Call is conducted.

Mayor Barsa_____	Councilman Ascolese_____
Councilman Brizzolara_____	Councilman Condoleo_____
Councilman Foschino_____	Councilwoman Hausmann_____
Councilman Kim_____	

- XVI. Selection of President of the Council

**XVII.** Consent Agenda – All items are considered to be routine and will be enacted with a single motion; any items requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- 23:01 Approving the Rules and By-Laws dated July 2, 1969 supplemented and approved for 2023
- 23:02 Approving the Rules of Order
- 23:03 Mayor and Council Meeting Annual Meeting Notice
- 23:04 Minutes of Meetings need not be read by the Borough Clerk at Council Meetings
- 23:05 Designation of Official Newspapers
- 23:06 2023 Official Holidays
- 23:07 Establishing a Cash Management Plan
- 23:08 Designating 2023 Bank Depositories
- 23:09 Fixing the Rate of Interest and Year End Penalty for non-payment of taxes
- 23:10 Appointment of Lori Gonzalez as assistant Treasurer for the year 2023
- 23:11 Appointment of Richard Buginsky as Deputy Borough Clerk
- 23:12 Appointment of Jordan Padovano as Insurance Commissioner for the Bergen County Joint Insurance Fund for 2023
- 23:13 Appointment of Robert Brescia as Municipal Housing Liaison for the year 2023
- 23:14 Appointment of Janet Gallagher as Court Assistant
- 23:15 Appointment of Laura A. Nunnink, Esq. as Municipal Prosecutor for the year 2023
- 23:16 Appointment of Chief Jeffrey Krapels as Emergency Management Coordinator for the year 2023
- 23:17 Appointing Kevin C. Corrison of Breslin & Breslin PA as Borough Attorney for a one-year term to expire 12/31/2023
- 23:18 Appointment of Boswell Engineering as Special Conflict Engineer for a one-year term to expire 12/31/2023
- 23:19 Approval of 2023 Temporary Budget
- 23:20 Appointing Steven Wielkocz of Wielkocz and Company as Borough Auditor for a one-year term to expire 12/31/2023
- 23:21 Appointing Steve Rogut of Rogut, McCarthy, L.L.C. as Bond Counsel for a one-year term to expire 12/31/2023
- 23:22 Appointing Victor Fadini as Risk Manager for the Borough of Norwood for a one-year term to expire 12/31/2023
- 23:23 Appointing Dart Computer as IT Consultant for a one-year term to expire on 12/31/2023
- 23:24 Appointing Kevin Doherty as Elevator Inspector for one-year term with one, one-year extensions
- 23:25 Appointing Acari and Iovino Architects PC as Borough Architect for a one-year term to expire on 12/31/2023

- 23:26 Appointing Kauker & Kauker LLC as Borough Planner for a one-year term to expire on 12/31/2023
- 23:27 Appointing Helene C. Herbert, Esq. as Special Counsel for Tax Appeal Conflicts for a one-year term to expire 12/31/2023
- 23:28 Appointment of Andrew Fede to Serve as Special Counsel to the Borough of Norwood
- 23:29 Appointing Jason Shafron as Labor Attorney for a one-year term to expire 12/31/2023
- 23:30 Appointment of the County of Bergen as its Animal Control Officer for 2023
- 23:31 Authorizing a Public Health Shared Services Agreement between the Borough of Norwood and the County of Bergen for Employees Assistance Program
- 23:32 Appointing Supporting Mutual Aid Plan and Rapid Deployment Force
- 23:33 Approving Inter-Boro Mutual Aid Group with various municipalities
- 23:34 Authorizing a Shared Services Agreement with the Borough of Closter for the Use of the Police Firearms Training Facility
- 23:35 Appointing Richard Buginsky as Deputy Tax Collector for 2023
- 23:36 Appointing Laurie Engel as TACO for the 2023
- 23:37 Authorizing an Interlocal Agreement for Cooperative Purchasing (HGAC)
- 23:38 Confirming the appointment of Jordan Padovano as Public Agency Compliance Officer in Accordance with the New Jersey Administrative Code's Requirements
- 23:39 Authorizing Animal Cruelty Agreement with Bergen County
- 23:40 Establishing Petty Cash for the Borough
- 23:41 Adopting A Form Required To Be Used For The Filing Of Notices Of Tort Claims
- 23:42 Authorizing an Emergency Temporary Appropriations to Fund the Replacement of a Muffin Monster Sewage Grinder on an Emergency Basis
- 23:43 Authorizing the Award of Contract to Rapid Pump & Meter Service Co. for the Replacement of a Muffin Monster Sewage Grinder
- 23:44 Resolution Supporting the Continuing Efforts of the Proposed Northern Valley Greenway Project

Councilman Ascolese_____	Councilman Brizzolara_____
Councilman Condoleo_____	Councilman Foschino_____
Councilwoman Hausmann_____	Councilman Kim_____

**XVII. MAYOR'S APPOINTMENTS TO VARIOUS BOARDS**

**Board of Health:**

Sheila Conroy - 3 Yr. Term Expires 12/31/2025

Marjorie Scott – Alternate I – 2 Yr. Term Expires 12/31/2024

**Recreation Committee:**

Nicole Rivera (Cheer)	3 Yr. Term Expires	12/31/2025
Larry Rossi (Football)	3 Yr. Term Expires	12/31/2025
Kevin Wilson		
(Knickerbocker Baseball)	3 Yr. Term Expires	12/31/2025
Steve Whaley (At Large)	3 Yr. Term Expires	12/31/2025
Gene Huelster (At Large)	3 Yr. Term Expires	12/31/2025

**Historic Preservation Committee: 1 Yr. Terms Expire 12/31/2023**

David Elling	Marjorie Scott	James Elling
Birgitha Tray	Richard Williams	

**Green Team Committee: 1 Yr. Terms Expires 12/31/2023**

Mayor James Barsa	David Hausmann
Annie Hausmann	Richard Buginsky (borough hall representative)
Anthony Foschino	Eric Schuck (DPW / Recycling representative)
Joanna Kao	Michael Congiusti (FD representative)
Jonathan Zipper	Sal Russino (PD representative)
Paul Haberman	Christopher Barron (EMS representative)
Barbara Vanderbeck	

**Shade Tree Committee:**

Responsibilities to be merged with the Environmental Commission

**Senior Citizen Advisory Committee: 1 Yr. Term, Expires 12/31/2023**

Mayor Barsa	Janet D’Ercole
Councilman Ascolese	John Jost
Martha Kleinlaut	Barbara Vanderbeck
Paul Elenio	

**Special Patrolmen:**

**Class I**

Christopher Campo  
Richard Sposa  
Thomas Tracy

**Police Clerk/Matron:**

JoAnn Voccola

**Police Physician:**

Park Medical Group

**Towing Services:**

D.T.R. Towing LLC  
DeMauro Towing, Inc  
Emerson Towing Inc  
NorthStar Towing  
Rich’s Automotive

**Bureau of Fire Safety Inspectors:**

William McGuire                      Kenny Sheppard

**Crossing Guards for 2023**

Alice McCausland	Harry Ahn
Michael Cheringal	Roger Girardin
Robert Kuenzler	Linda Dudzienski
Larry Grassi	Paul Weigartner
Robert Canas	Robert Wojcik
Barbara Latinis	Rita Paton

**Alternates:**

Alice Sposa  
Tzuyi Peter Lin

**Superintendent of Roads**

Mike Neglia

**XVII.I. COUNCIL COMMITTEE ASSIGNMENTS:**

**Finance**

Condoleo (Chair)  
Kim  
Ascolese

**Personnel**

Ascolese (Chair)  
Brizzolara  
Condoleo

**Property/Zoning**

Brizzolara (Chair)  
Kim (Construction)  
Ascolese (Planning Board)

**Public Health**

Hausmann (Chair)  
Brizzolara  
Ascolese

**Public Safety**

Ascolese (Police)  
Foschino (Fire)  
Condoleo (EMS)

**Public Utilities**

Brizzolara (Chair)  
Hausmann  
Kim

**Public Works**

Foschino (Chair)  
Condoleo  
Hausmann

**Shared Services**

Barsa (chair)  
Ascolese  
Foschino

**Grant Writer**

Hausmann (chair)

Ascolese

Kim

- XVIII.** Mayor Barsa offers the following appointments not subject to council approval:

**Planning Board:**

Chris Jackson	Class II, Term Expires	12/31/2023
Joseph Ascolese,	Class III, Term Expires	12/31/2023
Walter Deptuch	Class IV, Term Expires	12/31/2026
John Barry	Class IV, Term Expires	12/31/2026
W. Scott Roberts	Class IV, Term Expires	12/31/2026

**Environmental Commission:**

Walter Deptuch	3 Yr. Term Expires	12/31/2026
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- XIX.** Mayor Barsa to announce his Liaison Appointments for 2023:

Board of Education.....	Foschino/Kim
Board of Health.....	Hausmann
Community Development.....	Hausmann
Community Outreach/Food Pantry.....	Hausmann
Environmental Commission.....	Hausmann
Greenway Trail.....	Kim
Historic Preservation.....	Condoleo
Library.....	Kim
Recreation.....	Foschino
Seniors.....	Ascolese
Senior Advisory Board.....	Ascolese
Shade Tree.....	Hausmann

- XX.** COMMENTS AND REMARKS

- XXI.** OPEN TO THE PUBLIC – the Public is reminded that each person wishing to speak is limited to 3 minutes

- XXII.** ADJOURNMENT



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**BOROUGH OF NORWOOD**  
**END-OF-YEAR ENGINEER'S REPORT**  
**DECEMBER 2022**



**1. Blanche Avenue Bridge Improvements**

Neglia assisted the Borough in obtaining a grant from the New Jersey Department of Transportation Municipal Aid program in the amount of \$224,000 towards the construction of the bridge improvements. Neglia provided construction management/inspection services for the project. A contract was awarded in the amount of \$619,311.25 and was completed in the Spring of this year. Neglia is currently working with NJDOT to obtain final grant reimbursement.

**2. Knickerbocker Baseball Field and Kennedy Field Dugouts**

Neglia provided professional surveying, engineering, and bidding services for the Knickerbocker Baseball Field Improvements which included new dugouts, sod, infield clay, fencing, irrigation, and stormwater management measures. A contract was awarded in the amount of \$285,980.00 and construction was completed early this summer.

Neglia assisted the Borough in soliciting quotes and ultimately purchasing six (6) new dugouts in the amount of \$51,665.00. Installation of dugouts including new fencing, gates, and concrete pads were completed this spring.

**3. Norwood Dog Park**

Neglia assisted the Borough in obtaining a grant in the amount of \$98,480 from the Bergen County Open Space program, and provided professional surveying, engineering design, bidding, and construction management/inspection services for this project. Additionally, Neglia aided the Borough in obtaining NJDEP Land Use Permit necessary for construction. A contract was awarded in the amount of \$122,125.00 with construction of the dog park being substantially completed this fall. Finished touches and improvements near the Swim Club are anticipated to be completed in Spring 2023.

**4. 2022 Municipal Road Program**

**a. Walnut Street Improvements (NJDOT MA-22 Funded)**

- i. Neglia assisted the Borough in obtaining a grant from the New Jersey Department of Transportation Municipal Aid program in the amount of \$221,000 towards the paving of Walnut Street. Neglia provided professional engineering design and bidding services and is currently providing construction management/inspection services. A contract was awarded in the amount of \$172,502.18 and concrete curb repair started and finished in November. Milling and paving is expected to be completed in Spring 2023.

**b. 2022 Municipal Road Program (Municipal Funded)**

- i. Neglia provided professional surveying, engineering design and bidding services for this project and is in the process of assisting the Borough in obtaining NJDEP Land Use Permits for the construction of a

sidewalk along Hemlock Court. A contract was awarded in the amount of \$757,479.18 and includes paving of Hemlock Court and the Fire Company Parking Lot. Milling and paving is expected to be completed in Spring 2023.

**c. Summit Street Drainage**

- i. Neglia has prepared construction documents and estimated quantities for the installation of two (2) new catch basins and stormwater piping within Summit Street. The construction plan and quantities have been submitted to Smith-Sondy for pricing. Upon receipt, Neglia will prepare a change order and provide it to the Mayor and Council for approval for this work to be added to the 2022 Municipal Road Program.

**5. Livingston Street Crosswalk**

Neglia has submitted a site plan for the construction of crosswalk and ADA Accessible curb ramps across Livingston Street near the Dunkin Donuts to Bergen County for review. Initial comments have been received and Neglia is currently working with the County to address them.

**6. Kennedy Field Playground**

Neglia has participated in meetings with the playground subcommittee. The subcommittee has received layouts for playground equipment, which Neglia has used to prepare a preliminary cost estimate. Final engineering design will begin upon approval of a playground layout by the governing body.

**7. Kennedy Field Basketball Court**

Neglia was made aware of surficial cracking observed at the recently constructed basketball court. Our office, on behalf of the Borough, coordinated with the contractor to have the basketball surface repaired and resurfaced, at no cost to the Borough, in Spring 2023.

We trust you will find the above in order. Should you have any additional questions, comments, or require any additional information, please don't hesitate to contact the undersigned.

Respectfully submitted,  
Neglia Group

Respectfully submitted,  
Neglia Group



Michael J. Neglia, PE, PP, PLS, CPWM  
Borough Engineer  
Borough of Norwood

Scott Loverich, EIT  
For the Borough Engineer  
Borough of Norwood

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**BOROUGH OF NORWOOD**

**Resolution #2022-200**

**APPROVING REFUND OF ESCROW  
BLOCK 115 LOT 30.0 2  
MAINTENANCE BOND**

**WHEREAS**, Chapter 230 of the Code of the Borough of Norwood entitled, “Land Use Procedures” requires an applicant for any development to establish one or more escrow accounts with the Borough of Norwood to cover review and consultation costs and fees of the Borough's professional personnel; and

**WHEREAS**, funds received from Fatmir Dema were deposited into an escrow account for Block 115 Lot 30.02 820 Blanch; and

**WHEREAS**, verification was received from the Borough Engineer that billing has been completed; and

**WHEREAS**, the Construction Code Official and Chief Financial Officer investigated this account and have determined that a refund of \$1,091.52 is due the applicant.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood that the Chief Financial Officer is authorized to issue a refund in the amount of \$1,091.52 to Fatmir Dema, 820 Blanch Avenue, Norwood, NJ 07648.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Foschino						
Hausmann						
Kim						
Suljic						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**Resolution #2022-201**

**APPROVING REFUND OF ESCROW  
BLOCK 115 LOT 30.0 2  
PERFORMANCE BOND**

**WHEREAS**, Chapter 230 of the Code of the Borough of Norwood entitled, "Land Use Procedures" requires an applicant for any development to establish one or more escrow accounts with the Borough of Norwood to cover review and consultation costs and fees of the Borough's professional personnel; and

**WHEREAS**, funds received from Fatmir Dema were deposited into an escrow account for Block 115 Lot 30.02 820 Blanch; and

**WHEREAS**, verification was received from the Borough Engineer that billing has been completed; and

**WHEREAS**, the Construction Code Official and Chief Financial Officer investigated this account and have determined that a refund of \$7,442.98 is due the applicant.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood that the Chief Financial Officer is authorized to issue a refund in the amount of \$7,442.98 to Fatmir Dema, 820 Blanch Avenue, Norwood, NJ 07648.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Foschino						
Hausmann						
Kim						
Suljic						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**Resolution #2022-202**

**APPROVING REFUND OF ESCROW  
BLOCK 115 LOT 30.0 2**

**WHEREAS**, Chapter 230 of the Code of the Borough of Norwood entitled, “Land Use Procedures” requires an applicant for any development to establish one or more escrow accounts with the Borough of Norwood to cover review and consultation costs and fees of the Borough's professional personnel; and

**WHEREAS**, funds received from Fatmir Dema were deposited into an escrow account for Block 115 Lot 30.02 820 Blanch; and

**WHEREAS**, verification was received from the Borough Engineer that billing has been completed; and

**WHEREAS**, the Construction Code Official and Chief Financial Officer investigated this account and have determined that a refund of \$5,886.24 is due the applicant.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood that the Chief Financial Officer is authorized to issue a refund in the amount of \$5,886.24 to Fatmir Dema, 820 Blanch Avenue, Norwood, NJ 07648.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Foschino						
Hausmann						
Kim						
Suljic						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**Resolution #2022-203**

**A RESOLUTION RESCINDING THE FORM OF RESOLUTION REQUESTING  
APPROVAL OF ITEMS OF REVENUE AND APPROPRIATIONS NJS 40A:4-87  
ENCOMPASSED IN RESOLUTION 2022-156**

**WHEREAS**, the Borough of Norwood in the County of Bergen, New Jersey, hereby requested the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$1,432,283.95, which was made available from “Northwoods – Road Paving” in the amount of \$1,432,283.95; and

**WHEREAS**, the Northwoods Condominium Association of Norwood, Inc. has decided to pursue their own separate contract for paving work to be completed on their property.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Norwood authorize the Borough Clerk to rescind Resolution 2022:156 pertaining to the insertion of an item of appropriation for the 2022 Municipal Road Program.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Foschino						
Hausmann						
Kim						
Suljic						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**  
**Resolution #2022-204**

**RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR CALENDAR YEAR 2022**

**WHEREAS**, certain appropriations were required and provided for during the calendar year 2022 and will require additional sums for expenditures to the end of 2022; and

**WHEREAS**, other appropriations reflect that balances do exist as of the end of the year 2022; and

**WHEREAS**, it is provided per N.J.S.A. 40A:4-58 that municipalities may make transfers from appropriations having excesses to those requiring additional sums.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Norwood that the list of transfers herein and below be and they are authorized to be made upon records of appropriations in the keeping of the CFO as per the amounts listed herein, provided this resolution is adopted by not less than 2/3 vote of the full membership of the Governing Body as required by Statute.

<u>ACCOUNT</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
GENERAL ADMINISTRATION S&W	\$ 100.00	
CODE ENFORCEMENT S&W	\$ 18,500.00	
GASOLINE	\$ 20,000.00	
OTHER PUBLIC WORKS O/E	\$ 5,000.00	
ELECTRICITY	\$ 3,000.00	
STREETS AND ROADS O/E		\$ 20,000.00
POLICE S&W		\$ 26,600.00
<b>TOTAL</b>	<b>\$ 46,600.00</b>	<b>\$ 46,600.00</b>

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Foschino						
Hausmann						
Kim						
Suljic						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
 Borough Clerk

**BOROUGH OF NORWOOD**

**Resolution #2022-205**

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR TWO JOHN DEERE GATORS (MODEL # XUV835M) AND ACCESSORIES UTILIZING THE SOURCEWELL CONTRACT #031121-DAC FOR AN AMOUNT OF \$45,323.40**

**WHEREAS**, the Department of Public Works ("Department") recommends that the Borough of Norwood ("Norwood") procure the two new John Deere Gators and accessories;

**WHEREAS**, Norwood is a member of Sourcewell (Member ID # - 29798) and

**WHEREAS**, pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c. 139) and LFN 2012-10, a New Jersey municipality may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another State; and

**WHEREAS**, Sourcewell is a regional organization of governmental units operating under the laws of the State of Minnesota and is itself a government corporation and agency pursuant to the laws of Minnesota; and

**WHEREAS**, the subject cooperative purchasing contract was awarded by Sourcewell to United AG & Turf utilizing a competitive contracting process; and

**WHEREAS**, also pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c. 139) and LFN 2012-10, prior to making purchases under nationally-recognized and accepted cooperative purchasing contracts, the municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery have been considered; and

**WHEREAS**, the Department has determined that Norwood's use of the Sourcewell cooperative purchasing contract to procure the two new John Deere Gators and accessories will result in cost savings to Norwood; and

**WHEREAS**, consistent with the Sourcewell cooperative purchasing contract and needs of Norwood, United AG & Turf has submitted a proposal to provide two new John Deere Gators and accessories for use by the Borough of Norwood for the sum of \$45,323.40; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds in the amount of \$45,323.40 are available for this purchase.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Norwood, County of Bergen, State of New Jersey that a contract for the purchase of a two new John Deere Gators and accessories for use by the Borough of Norwood in the amount of \$45,323.40 is hereby awarded to United AG & Turf without public bidding as permitted by law.



### Certificate of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Chris Battaglia, Chief Financial Officer of the Borough of Norwood, have ascertained that there are available sufficient uncommitted funds in the line item specified in the resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item	Description	Amount
		\$45,323.40

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Chris Battaglia, CFO

Date: 1/4/2023

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Foschino						
Hausmann						
Kim						
Suljic						

### CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on January 4, 2023.

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Borough Clerk

# BOROUGH OF NORWOOD

## REQUISITION TO PURCHASE

PO NO

### INSTRUCTIONS TO REQUISITIONER:

1. Describe items or services fully.
2. Include estimated cost with delivery
3. For requests which exceed \$1,500.00, three quotes are required. Please attach a completed quote form to this page
4. For requests which exceed the bid threshold, competitive sealed bids are required.
5. Verification of available funds must be made prior to any purchase.

VENDOR: **United AG & Turf**  
**25 6 1/2 Station Rd**  
**Goshen, NY 10924**


VENDOR NO \_\_\_\_\_

SHIP TO \_\_\_\_\_

DEPT **dpw**

DATE **12/9/2022**

ACCT # **C-04-55-2103-300**

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1		Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70)		
		2023 John Deer Gator xuv835m		\$ 23,461.70
		Powergaurd protection plan		\$ 700.00
		Total:		\$ 24,161.70
1		Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70)		
		2023 John Deer Gator xuv 835m		\$ 23,461.70
		Powergaurd protection plan		\$ 700.00
		Total:		\$ 24,161.70
<b>APPROVED:</b>				
 _____ Anthony Foschino Council President				
_____ Date				
12-9-2022				
<b>TOTAL →</b>				<b>\$ 48,323.40</b>

I hereby certify that the above supplies, services or materials are necessary and are to be used exclusively for the purpose against which said items are charged.

### APPROVED FOR PURCHASE

FINANCE AUTHORIZATION \_\_\_\_\_ DATE \_\_\_\_\_

*Robert M. Tracy*  
 DEPARTMENT SIGNATURE

12/9/2022  
 DATE



**Customer:**

**Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.**

**A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.**

- Vendor: Deere & Company
- 2000 John Deere Run  
Cary, NC 27513
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address (no PO box)
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

For any questions, please contact:

**Thomas Lakis**

United Ag & Turf  
25 6 1/2 Station Road  
Goshen, NY 10924

Tel: 845-294-2500

Fax: 845-294-8223

Email: [tom.lakis@uatne.com](mailto:tom.lakis@uatne.com)

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

United Ag & Turf  
25 6 1/2 Station Road  
Goshen, NY 10924  
845-294-2500  
goshen@uatne.com

**Quote Summary**

**Prepared For:**  
BOROUGH OF NORWOOD DEPARTMENT OF  
PUBLIC WORKS  
453 BROADWAY  
NORWOOD, NJ 07648  
Business: 204-768-4152

**Delivering Dealer:**  
United Ag & Turf  
Thomas Lakis  
25 6 1/2 Station Road  
Goshen, NY 10924  
Phone: 845-294-2500  
tom.lakis@uatne.com

**Quote ID:** 27869192  
**Created On:** 02 December 2022  
**Last Modified On:** 05 December 2022  
**Expiration Date:** 30 December 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE GATOR™ XUV835M (Model Year 2023)	\$ 27,005.11	\$ 23,461.70 X	1 =	\$ 23,461.70
PowerGard Protection Plan		\$ 700.00 X	1 =	\$ 700.00
<b>Contract:</b> Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70)				
<b>Price Effective Date:</b>				
<b>Sub Total</b>				<b>\$ 24,161.70</b>
JOHN DEERE GATOR™ XUV835M (Model Year 2023)	\$ 27,005.11	\$ 23,461.70 X	1 =	\$ 23,461.70
PowerGard Protection Plan		\$ 700.00 X	1 =	\$ 700.00
<b>Contract:</b> Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70)				
<b>Price Effective Date:</b>				
<b>Sub Total</b>				<b>\$ 24,161.70</b>
<b>Equipment Total</b>				<b>\$ 48,323.40</b>

Trade In Summary	Qty	Each	Extended
2016 JOHN DEERE XUV 825i S4 - 1M0825MBAKM021665	1	\$ 2,500.00	\$ 2,500.00
PayOff			\$ 0.00
<b>Total Trade Allowance</b>			<b>\$ 2,500.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



---

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

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**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

United Ag & Turf  
25 6 1/2 Station Road  
Goshen, NY 10924  
845-294-2500  
goshen@uatne.com

---

2014 JOHN DEERE XUV 825i Power Steering - 1M0825GEEEM084893	1	\$ 500.00	\$ 500.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 500.00
<b>Trade In Total</b>			<b>\$ 3,000.00</b>

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\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 48,323.40
Trade In	\$ (3,000.00)
SubTotal	\$ 45,323.40
Est. Service Agreement Tax	\$ 0.00
Total	\$ 45,323.40
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 45,323.40

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Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

*Confidential*



# Selling Equipment

Quote Id: 27869192      Customer Name: BOROUGH OF NORWOOD DEPARTMENT OF PUBLIC

WORKS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

United Ag & Turf  
25 6 1/2 Station Road  
Goshen, NY 10924  
845-294-2500  
goshen@uatne.com

## JOHN DEERE GATOR™ XUV835M (Model Year 2023)

Hours: 0

Suggested List \*

Stock Number: 325246

\$ 27,005.11

Contract: Sourcewell Grounds Maintenance 031121-DAC  
(PG NB CG 70)

Selling Price \*

\$ 23,461.70

Price Effective Date:

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57K7M	JOHN DEERE XUV835M NO CAB MY23	1	\$ 19,749.00	14.00	\$ 2,764.86	\$ 16,984.14	\$ 16,984.14
<b>Standard Options - Per Unit</b>							
001A	COUNTRY CODE- US/ CANADA	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0512	PR - G&Y W/ROOF WINDSHIELD	1	\$ -308.00	14.00	\$ -43.12	\$ -264.88	\$ -264.88
1008	MAXXIS BIGHORN 14"YELLOW	1	\$ 460.00	14.00	\$ 64.40	\$ 395.60	\$ 395.60
2031	SEAT,FRONT,40/60 SPLIT, BLACK	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	PARK POSITION IN TRANSMISSIO	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	COMPNTS,XUV,835M, G&Y	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	BOX SPRAY LINERBRAKE/ TAILGHT	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3101	CARGO BOX POWER LIFT	1	\$ 1,073.00	14.00	\$ 150.22	\$ 922.78	\$ 922.78
4000	OPS W/ NET	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4061	BLACK ROOF/WIDSHLD/ REARPANEL	1	\$ 2,271.00	14.00	\$ 317.94	\$ 1,953.06	\$ 1,953.06
5010	LESS PROTECTION	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
6349	LESS WINCH	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>			<b>\$ 3,496.00</b>		<b>\$ 489.44</b>	<b>\$ 3,006.56</b>	<b>\$ 3,006.56</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
BM26185	Beacon Light	1	\$ 316.71	14.00	\$ 44.34	\$ 272.37	\$ 272.37
BM26216	LED Work Lights (2 Lights)	2	\$ 453.69	14.00	\$ 63.52	\$ 780.34	\$ 780.34
BM26739	Rear Cab Attachment Harness	1	\$ 88.81	14.00	\$ 12.43	\$ 76.38	\$ 76.38

# Selling Equipment

Quote Id: 27869192      Customer Name: BOROUGH OF NORWOOD DEPARTMENT OF PUBLIC WORKS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):  
 Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:  
 United Ag & Turf  
 25 6 1/2 Station Road  
 Goshen, NY 10924  
 845-294-2500  
 goshen@uatne.com

BUC10310 Side Mirrors (open station & cab doors)	1	\$ 224.70	14.00	\$ 31.46	\$ 193.24	\$ 193.24
BUC10608 Front Turn Signal Light Kit	1	\$ 104.86	14.00	\$ 14.68	\$ 90.18	\$ 90.18
BM26267 Roof Attachment Harness	2	\$ 108.07	14.00	\$ 15.13	\$ 185.88	\$ 185.88
BUC10809 Front Attachment Harness	1	\$ 206.51	14.00	\$ 28.91	\$ 177.60	\$ 177.60
OPEN IAS HD SHOCKS SINGLE MARKET ADJUSTABLE	1	\$ 1,695.00	0.00	\$ 0.00	\$ 1,695.00	\$ 1,695.00
<b>Dealer Attachments Total</b>		<b>\$ 3,760.11</b>		<b>\$ 289.12</b>	<b>\$ 3,470.99</b>	<b>\$ 3,470.99</b>
<b>Value Added Services</b>						
PowerGard Protection Plan	1	\$ 700.00			\$ 700.00	\$ 700.00
<b>Value Added Services Total</b>		<b>\$ 700.00</b>			<b>\$ 700.00</b>	<b>\$ 700.00</b>
<b>Total Selling Price</b>		<b>\$ 27,005.11</b>		<b>\$ 3,543.42</b>	<b>\$ 23,461.69</b>	<b>\$ 24,161.69</b>

## JOHN DEERE GATOR™ XUV835M (Model Year 2023)

**Equipment Notes:**

Hours: 0

Stock Number: 325247

Contract: Sourcewell Grounds Maintenance 031121-DAC  
 (PG NB CG 70)

Price Effective Date:

Suggested List \*

\$ 27,005.11

Selling Price \*

\$ 23,461.70

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57K7M	JOHN DEERE XUV835M NO CAB MY23	1	\$ 19,749.00	14.00	\$ 2,764.86	\$ 16,984.14	\$ 16,984.14
<b>Standard Options - Per Unit</b>							
001A	COUNTRY CODE- US/ CANADA	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0512	PR - G&Y W/ROOF WINDSHIELD	1	\$ -308.00	14.00	\$ -43.12	\$ -264.88	\$ -264.88
1008	MAXXIS BIGHORN 14"YELLOW	1	\$ 460.00	14.00	\$ 64.40	\$ 395.60	\$ 395.60
2031	SEAT,FRONT,40/60 SPLIT, BLACK	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	PARK POSITION IN TRANSMISSIO	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00

# Selling Equipment

Quote Id: 27869192      Customer Name: BOROUGH OF NORWOOD DEPARTMENT OF PUBLIC

WORKS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

United Ag & Turf  
25 6 1/2 Station Road  
Goshen, NY 10924  
845-294-2500  
goshen@ualne.com

2500	COMPNTS,XUV,835M, G&Y	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	BOX SPRAY LINERBRAKE/ TAILGHT	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3101	CARGO BOX POWER LIFT	1	\$ 1,073.00	14.00	\$ 150.22	\$ 922.78	\$ 922.78
4000	OPS W/ NET	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4061	BLACK ROOF/WIDSHLD/ REARPANEL	1	\$ 2,271.00	14.00	\$ 317.94	\$ 1,953.06	\$ 1,953.06
5010	LESS PROTECTION	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
6349	LESS WINCH	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
	<b>Standard Options Total</b>		<b>\$ 3,496.00</b>		<b>\$ 489.44</b>	<b>\$ 3,006.56</b>	<b>\$ 3,006.56</b>
	<b>Dealer Attachments/Non-Contract/Open Market</b>						
BM26185	Beacon Light	1	\$ 316.71	14.00	\$ 44.34	\$ 272.37	\$ 272.37
BM26216	LED Work Lights (2 Lights)	2	\$ 453.69	14.00	\$ 63.52	\$ 780.34	\$ 780.34
BM26739	Rear Cab Attachment Harness	1	\$ 88.81	14.00	\$ 12.43	\$ 76.38	\$ 76.38
BUC10310	Side Mirrors (open station & cab doors)	1	\$ 224.70	14.00	\$ 31.46	\$ 193.24	\$ 193.24
BUC10608	Front Turn Signal Light Kit	1	\$ 104.86	14.00	\$ 14.68	\$ 90.18	\$ 90.18
BM26267	Roof Attachment Harness	2	\$ 108.07	14.00	\$ 15.13	\$ 185.88	\$ 185.88
BUC10809	Front Attachment Harness	1	\$ 206.51	14.00	\$ 28.91	\$ 177.60	\$ 177.60
OPEN MARKET	IAS SHOCKS HD SINGLE	1	\$ 1,695.00	0.00	\$ 0.00	\$ 1,695.00	\$ 1,695.00
	<b>Dealer Attachments Total</b>		<b>\$ 3,760.11</b>		<b>\$ 289.12</b>	<b>\$ 3,470.99</b>	<b>\$ 3,470.99</b>
	<b>Value Added Services</b>						
	PowerGard Protection Plan	1	\$ 700.00			\$ 700.00	\$ 700.00
	<b>Value Added Services</b>		<b>\$ 700.00</b>			<b>\$ 700.00</b>	<b>\$ 700.00</b>
	<b>Total</b>						
<b>Total Selling Price</b>			<b>\$ 27,005.11</b>		<b>\$ 3,543.42</b>	<b>\$ 23,461.69</b>	<b>\$ 24,161.69</b>





# Trade-in

Quote Id: 27869192      Customer Name: BOROUGH OF NORWOOD DEPARTMENT OF PUBLIC WORKS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

<b>2016 JOHN DEERE XUV 825i S4</b>	
<b>SN# 1M0825MBAKM021665</b>	
<b>Machine Details</b>	
<b>Description</b>	<b>Net Trade Value</b>
2016 JOHN DEERE XUV 825i S4	\$ 2,500.00
SN# 1M0825MBAKM021665	
Your Trade In Description	
<b>Total</b>	<b>\$ 2,500.00</b>

<b>2014 JOHN DEERE XUV 825i Power Steering</b>	
<b>SN# 1M0825GEEEM084893</b>	
<b>Machine Details</b>	
<b>Description</b>	<b>Net Trade Value</b>
2014 JOHN DEERE XUV 825i Power Steering	\$ 500.00
SN# 1M0825GEEEM084893	
Stock Number :	
Your Trade In Description	
<b>Additional Options</b>	
Hour Meter Reading	1670
PayOff	\$ 0.00
<b>Total</b>	<b>\$ 500.00</b>

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Turf

Date : December 5, 2022

Manufacturer	JOHN DEERE	Plan Type:	New	Deductible:	\$ 0
Equipment Type	Turf	Coverage:	Limited	Quoted Price	\$ 700.00
Model	XUV835M	Total Months:	36		
Country	US	Total Hours:	600	Date Quoted	December 2, 2022
MFWD/Tracks	N				
Scraper Use					

THIS PROPOSAL IS VALID FOR 30 DAYS FROM DATE ISSUED

PowerGuard Protection Proposal Prepared for:

*I have been offered this extended warranty and*

Customer Name - Please Print

I ACCEPT the PowerGuard Protection

I DECLINE the PowerGuard Protection

Customer Signature

*If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.*

**Note :** This is not a contract. For specific PowerGuard Protection coverage terms and conditions, please refer to the actual PowerGuard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

Turf

Date : December 5, 2022

Manufacturer	JOHN DEERE	Plan Type:	New	Deductible:	\$ 0
Equipment Type	Turf	Coverage:	Limited	Quoted Price	\$ 700.00
Model	XUV835M	Total Months:	36		
Country	US	Total Hours:	600	Date Quoted	December 2, 2022
MFWD/Tracks	N				
Scraper Use					

THIS PROPOSAL IS VALID FOR 30 DAYS FROM DATE ISSUED



PowerGard Protection Proposal Prepared for:

*I have been offered this extended warranty and*

Customer Name - Please Print

- I ACCEPT the PowerGard Protection  
 I DECLINE the PowerGard Protection

Customer Signature

*If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.*

**Note :** This is not a contract. For specific PowerGard Protection coverage terms and conditions, please refer to the actual PowerGard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

The PowerGard Protection Plan is an extended warranty program for reimbursement on parts and labour for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGard Plans for the desired coverage as indicated in this proposal.

#### What PowerGard Protection is NOT

PowerGard Protection is not insurance. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.

PowerGard protection include the following features and benefits under the program :

- Pays for parts and labour costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs,
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains,
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in,
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Credit or other sources,
- PowerGard helps prevent large, unexpected repair bills during later years of equipment ownership, in exchange for a smaller protection fee up front.

**BOROUGH OF NORWOOD**

Resolution #2022-206

**RESOLUTION AUTHORIZING REQUESTS FOR QUALIFICATIONS**

**WHEREAS**, there exists in the Borough of Norwood a need for the services of a Borough Appraiser, Alternate Prosecutor, Public Defender, Alternate Public Defender, and Special Conflict Counsel, and

**WHEREAS**, such professional services involve qualified services and knowledge that specifications cannot reasonably be formulated, and public bidding is not feasible; and

**WHEREAS**, N.J.S.A:11-5(1) (a) of the Local Public Contracts Law exempts professional services from public bidding; and

**WHEREAS**, it has been determined that it is in the best interest of the Borough that said aforementioned professionals should be appointed under a fair and open process, pursuant to the New Jersey Local Unit Pay to Play law, N.J.S.A. 19:44A-20.4, et. seq. ("Pay to Play Law").

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Norwood, New Jersey, as follows:

1. For the reasons above stated, the Borough Clerk is authorized to issue Requests for Qualifications ("RFQs"), for Borough Appraiser, Alternate Prosecutor, Public Defender, Alternate Public Defender, and Special Conflict Counsel, for the Borough of Norwood, notice of which shall be publicly advertised as required in the Pay to Play Law.

2. Responses to such RFQ must be submitted no later than 3:00 p.m. on January 18, 2023, at the Borough Clerk's Office at the Municipal Building, 455 Broadway, Norwood, New Jersey.

3. The Mayor shall be authorized to appoint a committee not to exceed three (3) persons, which committee shall consist of Borough Council Members and/or officials, who shall review the responses submitted to the RFQs with respect to each appointment, and make a determination whether there has been compliance with all specifications and requirements thereof, and make a recommendation for each appointment to the governing body.

4. Such appointments shall be subject to the preparation and execution of an agreement, or memoranda of understanding.

5. A copy of this Resolution shall be published in the *Record*, the official newspaper of the Borough of Norwood, within ten (10) days, according to law.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Foschino						
Hausmann						
Kim						
Suljic						

BOROUGH OF NORWOOD

RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JANUARY 4, 2023 IN THE TOTAL AMOUNT OF \$205,205.66.

**WHEREAS**, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of Norwood for payment, and

**WHEREAS**, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of Norwood and;

**WHEREAS**, the Chief Financial Officer of the Borough of Norwood has certified to the governing body that there are funds legally appropriated and available in the budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the appropriation for said purpose;

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Norwood that it hereby authorizes and Chief Financial Officer and the Clerk to sign checks in payment of the bills set forth in the annexed schedule.

# # #

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Foschino						
Hausmann						
Kim						
Suljic						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Board of Trustees at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: Y  
Format: Condensed Held: N Aprv: Y Rcvd: Y  
Range: 1-First to 2-Last Bid: Y State: Y Other: Y Exempt: Y  
Rcvd Batch Id Range: First to Last Received Date Range: 12/10/22 to 12/30/22 Include Non-Budgeted: Y  
Vendors: All  
Dept Page Break: No Subtotal CAFR: No Subtotal Dept: No

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
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Fund: Current Fund Appropriations

1-01-25-0256-229	Other Contractual Items					
AAAEM005	AAA EMERGENCY SUPPLY CO., INC.	21-01858	INV #0052278 SCOTT PAK REPAIR	295.59	0.00	
AAAEM005	AAA EMERGENCY SUPPLY CO., INC.	21-01859	INV #0052320 GAS DETECT REPAIR	136.33	0.00	
AAAEM005	AAA EMERGENCY SUPPLY CO., INC.	21-01860	INV #0052315 GAS DETECT REPAIR	337.33	0.00	
AAAEM005	AAA EMERGENCY SUPPLY CO., INC.	21-01861	INV #0052303 GAS DETECT REPAIR	337.33	0.00	
AAAEM005	AAA EMERGENCY SUPPLY CO., INC.	21-01862	INV #0052297 GAS DETECT REPAIR	136.33	0.00	
				1,242.91		
1-01-25-0256-230	Materials & Supplies					
AAAEM005	AAA EMERGENCY SUPPLY CO., INC.	21-01982	CAIRNS STYLE 27 HELMET EXCHIEF	60.00	0.00	
1-01-25-0260-230	Materials And Supplies					
REGIO005	REGIONAL COMMUNICATIONS INC	21-02022	DOC #148144 11/02/2021	689.30	0.00	
1-01-26-0310-226	Maintenance Of Equipment					
WILLO050	WILLIAM FALKENSTERN	21-00731	MEMORIAL PARK FOUNTAIN	1,975.00	0.00	
1-01-36-0476-000	Losap					
LINCO005	LINCOLN NATIONAL LIFE INS. CO	22-02274	2020&2021 LOSAP CONTRIBUTIONS	1,200.00	0.00	B
	Fund Total: Current Fund Appropriations			5,167.21		
	Year Total:			5,167.21		

Fund: Current Fund Appropriations

2-01-20-0100-221	Legal Advertising					
NJLEA005	NJ LEAGUE OF MUNICIPALITIES	22-02196	F/T DPW LABORER JOB POSTING	115.00	0.00	
2-01-20-0100-222	Postage					
JORDA010	JORDAN PADOVANO	22-02464	2022 PETTY CASH REIMBURSEMENT	53.90	0.00	
2-01-20-0100-229	Other Contractual Items					
BRUNO005	BRUNO ASSOCIATES, INC.	22-00886	GRANT WRITING SERVICES	2,500.00	0.00	B
2-01-20-0100-230	Materials & Supplies					
ARIST005	ARISTA TROPHIES & AWARDS	22-02386	NAMEPLATE CONDOLEO INV #19366	14.00	0.00	
2-01-20-0100-241	Conferences & Meetings					
JORDA010	JORDAN PADOVANO	22-02464	2022 PETTY CASH REIMBURSEMENT	25.82	0.00	
2-01-20-0120-221	Legal Advertising					
NORT0070	NORTH JERSEY MEDIA GROUP	22-02375	ORDER #0005509282 12/06/2022	30.40	0.00	
NORT0070	NORTH JERSEY MEDIA GROUP	22-02465	ORDER #0005527555 12/20/2022	31.75	0.00	
NORT0070	NORTH JERSEY MEDIA GROUP	22-02466	ORDER #0005527605 12/20/2022	43.90	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
2-01-20-0120-221	Legal Advertising		Continued			
NORT0070 NORTH JERSEY MEDIA GROUP		22-02467	ORDER #0005527592 12/20/2022	45.70	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP		22-02468	ORDER #0005527565 12/20/2022	72.70	0.00	
				<u>224.45</u>		
2-01-20-0120-222	Elections					
JORDA010 JORDAN PADOVANO		22-02464	2022 PETTY CASH REIMBURSEMENT	53.78	0.00	
2-01-20-0120-229	Other Contractual Items					
CRYST005 CRYSTAL SPRINGS		22-02377	INV #17750046 120622	307.42	0.00	
2-01-20-0130-233	Books & Publications					
NORT0070 NORTH JERSEY MEDIA GROUP		22-02376	DELINQUENT TAX AD #0005482883	96.20	0.00	
2-01-20-0140-220	Contractual Services					
GREAT010 GREAT AMERICAN FINANCIAL SERVI		22-02442	INV #33083196 12/21/2022	159.00	0.00	
EDMUNDS1 EDMUNDS GOV TECH		22-02470	INV #23-IN1990 12/1/22 HOSTING	4,800.00	0.00	
				<u>4,959.00</u>		
2-01-20-0145-223	Printing & Binding					
ROKIN005 ROK INDUSTRIES, INC.		22-02350	2022 TAX LIENS ADVERTISED	135.00	0.00	
2-01-20-0145-500	Miscellaneous					
VOCC0005 VOCCOLA, JOANN		22-02461	MILEAGE REIMBURSE DEC 2022	3.38	0.00	
2-01-20-0155-220	Contractual Services					
ANDRO010 ARCHER & GREINER, PC		22-02436	INVOICE DATE 12/09/22	648.00	0.00	
2-01-20-0155-228	Other Professional Services					
QBESP005 QBE SPECIALTY INSURANCE CO		22-02371	WHITE V. BOROUGH OF NORWOOD	3,072.09	0.00	
2-01-20-0165-220	Contractual					
NEGLI005 NEGLIA ENGINEERING INC		22-00511	GENERAL ENGINEERING 2022	1,750.00	0.00	B
2-01-21-0170-230	Materials And Supplies					
WBMAS005 W.B. MASON CO., INC.		22-02293	INV #234650221 12/05/2022	109.58	0.00	
2-01-21-0180-230	Materials & Supplies					
WBMAS005 W.B. MASON CO., INC.		22-02292	INV #234650054 12/05/2022	109.58	0.00	
2-01-23-0220-292	Medical Insurance					
BOGHO005 BOGHOS P. KAPU		22-02392	2022 EYEWEAR REIMBURSEMENT	136.01	0.00	
2-01-23-0220-293	Medical-Inactive Empl					
TINER005 TINER, WILLIAM		22-02406	2022 Q4 HEALTH BENEFITS	270.57	0.00	
EILIN005 EILINGER, THOMAS		22-02439	2022 Q4 HEALTH BENEFITS	1,388.61	0.00	
LORRO010 LORRAINE MCMACKIN		22-02440	2022 HEALTH BENEFITS	1,777.62	0.00	
				<u>3,436.80</u>		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
2-01-25-0240-230	Materials & Supplies					
WBMAS005 W.B. MASON CO., INC.		22-02246	INV #234503489 11/29/2022	68.94	0.00	
WBMAS005 W.B. MASON CO., INC.		22-02339	OFFICE SUPPLIES	<u>558.75</u>	0.00	
				627.69		
2-01-25-0240-238	Other Contractual Items					
CANO0010 CANON FINANCIAL SERVICES, INC.		22-02391	INV #29669480 12/12/2022	258.70	0.00	
BORO0015 BOROUGH OF NORWOOD		22-02452	PO SECURITY NPS/RIII DEC 2022	<u>2,490.00</u>	0.00	
				2,748.70		
2-01-25-0240-258	Other Equipment					
COMPU010 COMPUTER SQUARE, INC.		22-02353	ANNUAL MAINT RECORD MGMT SYSTM	2,145.00	0.00	
VERIZ010 VERIZON		22-02384	BILL DATE: DEC 9, 2022	39.85	0.00	
VERI0020 VERIZON		22-02447	BILL DATE: DEC 15, 2022	<u>13.29</u>	0.00	
				2,198.14		
2-01-25-0256-229	Other Contractual Items					
AAAEM005 AAA EMERGENCY SUPPLY CO., INC.		22-01337	INV #0052331 LED ORANGE LIGHT	792.00	0.00	
AAAEM005 AAA EMERGENCY SUPPLY CO., INC.		22-01338	INV #0052332 UTILITY GLOVES	<u>359.40</u>	0.00	
				1,151.40		
2-01-25-0256-230	Materials & Supplies					
AAAEM005 AAA EMERGENCY SUPPLY CO., INC.		22-00884	INV #0052287-IN WRENCH	320.00	0.00	
AAAEM005 AAA EMERGENCY SUPPLY CO., INC.		22-01571	INV #0052321 FIRE VULCAN LED	552.00	0.00	
ADVAN010 ADVANCE AUTO PARTS		22-02313	INV #4504233339634 11/29/22	116.66	0.00	
ADVAN010 ADVANCE AUTO PARTS		22-02314	INV #4504233039482 11/26/22	<u>190.50</u>	0.00	
				1,179.16		
2-01-25-0260-230	Materials And Supplies					
REGIO005 REGIONAL COMMUNICATIONS INC		22-02036	DOC #149786 9/30/2022	157.70	0.00	
REGIO005 REGIONAL COMMUNICATIONS INC		22-02037	DOC #149798 09/30/2022	<u>126.05</u>	0.00	
				283.75		
2-01-25-0260-232	Uniforms					
DEUNI005 D & E UNIFORMS LLC		22-01582	INV #NWA1018 8/5/2022	437.00	0.00	
DEUNI005 D & E UNIFORMS LLC		22-02038	INV #58602 9/6/2022	<u>77.00</u>	0.00	
				514.00		
2-01-25-0260-242	Education & Training					
CHRIS035 CHRISTOPHER BARON		22-02429	NATIONAL CONF ON EMS COURSE	910.00	0.00	
2-01-26-0290-220	Contractual Services					
NEGLI005 NEGLIA ENGINEERING INC		22-00440	NORWOOD CPWM SERVICES 2022	1,295.00	0.00	B
WILLO050 WILLIAM FALKENSTERN		22-01172	REPLACE TWO CATCH BASINS	6,400.00	0.00	
AGLWE005 AGL WELDING INC		22-02359	INV #0010092771 11/30/2022	126.96	0.00	
ONEC0010 ONE CALL CONCEPTS INC		22-02462	INV #2055470 05/31/2022	<u>36.82</u>	0.00	
				7,858.78		
2-01-26-0290-230	Materials & Supplies					
REEDS005 REED SYSTEMS, LTD.		22-02308	INV #18020A 11/18/22 ENVIROBRI	1,937.00	0.00	
HIGHW005 HIGHWAY TRAFFIC SUPPLY INC.		22-02347	INV #062717 8/25/2022	204.11	0.00	
HIGHW005 HIGHWAY TRAFFIC SUPPLY INC.		22-02348	INV #062686 8/19/2022	94.75	0.00	
HIGHW005 HIGHWAY TRAFFIC SUPPLY INC.		22-02349	INV #062685 8/19/2022	35.00	0.00	



Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
2-01-26-0290-230	Materials & Supplies		Continued			
COOPE005 COOPER ELECTRIC		22-02355	TRAF SIG LAMP INV S050175306	91.20	0.00	
COOPE005 COOPER ELECTRIC		22-02356	TRAF SIG LAMP INV S050175306	127.68	0.00	
HOME0010 HOMETOWN HARDWARE		22-02362	TRANS #A414416 12/07/2022	24.99	0.00	
HOME0010 HOMETOWN HARDWARE		22-02363	TRANS #F62845 12/07/2022	61.98	0.00	
HOME0010 HOMETOWN HARDWARE		22-02364	TRANS #A414346 12/06/2022	431.88	0.00	
HOME0010 HOMETOWN HARDWARE		22-02411	TRANS #A414612 12/09/2022	51.96	0.00	
HOME0010 HOMETOWN HARDWARE		22-02412	TRANS #F62942 12/09/2022	77.94	0.00	
HOME0010 HOMETOWN HARDWARE		22-02413	TRANS #F62934 12/09/2022	37.98	0.00	
HOME0010 HOMETOWN HARDWARE		22-02414	TRANS #A414944 12/14/2022	<u>119.96</u>	0.00	
				3,296.43		
2-01-26-0290-250	Work Equipment					
ADVAN010 ADVANCE AUTO PARTS		22-02159	INV #4504227636597 10/03/2022	16.18	0.00	
2-01-26-0290-256	Livingston St Beautification					
CERTI010 CERTIFIED LABORATORIES		22-02217	INV #8058089 12/20/22	785.95	0.00	
2-01-26-0290-258	Other Equipment					
HOME0010 HOMETOWN HARDWARE		22-02419	TRANS #F63367 12/16/2022	84.46	0.00	
2-01-26-0305-220	Contractual Services					
INTER020 INTERSTATE WASTE SERVICES INC.		22-02374	INV #8598355 11/30/22	49,633.45	0.00	
2-01-26-0310-226	Maintenance Of Equipment					
NORT0035 NORTH EAST FIRE & SAFETY INC		22-02357	INV #59117 12/1/2022	52.50	0.00	
DURIE005 DURIE LAWN MOWER & EQUIPMENT		22-02358	INV #F006050 12/5/22	<u>43.80</u>	0.00	
				96.30		
2-01-26-0310-230	Materials & Supplies					
HIGHW005 HIGHWAY TRAFFIC SUPPLY INC.		22-02124	NORWOOD GARDENS SIGN	700.00	0.00	
VICTO010 VICTORIA'S NURSERY		22-02297	INV #394948 9/12/22 MAPLE	20.00	0.00	
VICTO010 VICTORIA'S NURSERY		22-02417	INV #395258 9/15/22 DOGWOOD	<u>370.00</u>	0.00	
				1,090.00		
2-01-26-0310-238	General Hardware					
HOME0010 HOMETOWN HARDWARE		22-02206	TRANS #A412920 11/14/2022	25.96	0.00	
HOME0010 HOMETOWN HARDWARE		22-02207	TRANS #A412668 11/10/2022	64.97	0.00	
HOME0010 HOMETOWN HARDWARE		22-02208	TRANS #F59500 10/12/2022	33.98	0.00	
HOME0010 HOMETOWN HARDWARE		22-02209	TRANS #A412934 11/14/2022	29.98	0.00	
HOME0010 HOMETOWN HARDWARE		22-02210	TRANS #F61586 11/16/2022	<u>19.99</u>	0.00	
				174.88		
2-01-26-0310-300	Maintenance of Public Buildings					
WILL0050 WILLIAM FALKENSTERN		22-01735	DOOR BY AMBULANCE	3,100.00	0.00	
LIBER010 LIBERTY PLUMBING HEATING & AC		22-01878	REPLACE HEAT EXCHANGER	<u>4,200.00</u>	0.00	
				7,300.00		
2-01-26-0315-220	Police					
CLOST010 CLOSTER CAR WASH		22-02337	INV #231054 10/31/2022	18.76	0.00	
2-01-26-0315-221	Streets & Roads					
CLOST010 CLOSTER CAR WASH		22-02169	#378 THE WORKS + SPRAY WAX	29.99	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
2-01-26-0315-222 BORO0095	Volunteer Fire BOROUGH OF OLD TAPPAN	22-02351	1984 HAHN FIRE TRUCK AIR LEAK	256.00	0.00	
2-01-26-0315-223 BORO0095	Volunteer Ambulance BOROUGH OF OLD TAPPAN	22-02039	AMBULANCE 326, 2007 INTL 4300	526.10	0.00	
CAPAS005	CAPASSO TIRE LLC	22-02040	INV #1727 10/4/2022	1,343.00	0.00	
ROUTE005	ROUTE 23 AUTOMALL	22-02083	INV #453277 10/26/22	11.75	0.00	
				<u>1,880.85</u>		
2-01-27-0330-221 NORT0070	Legal Advertising NORTH JERSEY MEDIA GROUP	22-02341	ORDER #0005483986 11/21/2022	13.50	0.00	
NJADV005	NJ ADVANCE MEDIA	22-02342	AD #0010501650 11/21/2022	33.93	0.00	
				<u>47.43</u>		
2-01-27-0330-236 DEBBI010	Office Supplies DEBBIE WHALEN	22-02343	REIMBURSE DESK CALENDAR	5.99	0.00	
2-01-28-0370-229 HARR0015	Other Contractual Items HARRINGTON PARK BOARD OF EDUCA	22-02471	INV#2023-11 12/20/22 TOWN SHAR	1,390.00	0.00	
2-01-30-0420-229 BANKO010	Other Contractual Items BANK OF AMERICA	22-02344	REIMBURSE TREE LIGHTING EXPS	200.41	0.00	
JOELR005	JOEL RUBIN	22-02443	REIMBURSE MENORAH LIGHTING EXP	237.42	0.00	
				<u>437.83</u>		
2-01-31-0430-000 ROCKL005	Electricity ROCKLAND ELECTRIC COMPANY	22-02441	INVOICE DATE: 12/02/222	6,888.60	0.00	
ROCKL010	ROCKLAND ELECTRIC COMPANY	22-02453	TAPPAN FLASHR LITE 11/21-12/21	24.11	0.00	
ROCKL015	ROCKLAND ELECTRIC COMPANY	22-02473	06750-89004 TAPPAN RD TFLT	32.24	0.00	
				<u>6,944.95</u>		
2-01-31-0435-000 ROCKL005	Street Lighting ROCKLAND ELECTRIC COMPANY	22-02441	INVOICE DATE: 12/02/222	7,939.47	0.00	
ROCKL005	ROCKLAND ELECTRIC COMPANY	22-02474	02240-79010 HELEN CT LITE	31.06	0.00	
ROCKL005	ROCKLAND ELECTRIC COMPANY	22-02475	03900-24012 LAMB CT STE LITES	36.36	0.00	
				<u>8,006.89</u>		
2-01-31-0440-000 CABL0010	Telephone OPTIMUM	22-02365	INTERNET 12/08 - 01/07	173.44	0.00	
VERIZ020	VERIZON WIRELESS	22-02378	INV #9921944837 NOV 2 - DEC 1	326.08	0.00	
VERI0015	VERIZON	22-02380	BILL DATE: DEC 3, 2022	329.53	0.00	
VERIZ030	VERIZON	22-02381	BILL DATE: DEC 10, 2022	72.49	0.00	
VERIZ005	VERIZON	22-02382	BILL DATE: DEC 9, 2022	195.26	0.00	
VERIZ045	VERIZON	22-02383	BILL DATE: DEC 2, 2022	139.00	0.00	
VERI0010	VERIZON WIRELESS	22-02454	INV #9922952756 NOV 14 -DEC 13	1,100.54	0.00	
VERIZ025	VERIZON	22-02476	BILL DATE: DEC 24, 2022	3.81	0.00	
				<u>2,340.15</u>		
2-01-31-0445-000 VEOLI045	Water VEOLIA WATER NEW JERSEY	22-02366	S/S HUDSON BLFLD 10/3-11/16/22	233.61	0.00	
VEOLI050	VEOLIA WATER NEW JERSEY	22-02367	BROADWAY 11/04 - 12/02/22	294.04	0.00	
VEOLI030	VEOLIA WATER NEW JERSEY	22-02368	453 BROADWAY 11/4 - 12/2/22	273.77	0.00	
VEOLI065	VEOLIA WATER NEW JERSEY	22-02385	SUMMIT ST LIBRARY 11/4 - 12/2	257.31	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
2-01-31-0445-000	Water		Continued			
VEOLIO05	VEOLIA WATER NEW JERSEY	22-02444	496 BROADWAY 11/18 - 12/16/22	32.82	0.00	
VEOLIO10	VEOLIA WATER NEW JERSEY	22-02445	602 BROADWAY 11/18 - 12/16/22	74.99	0.00	
VEOLIO55	VEOLIA WATER NEW JERSEY	22-02446	455 BROADWAY 11/04 - 12/02/22	92.98	0.00	
VEOLIO15	VEOLIA WATER NEW JERSEY	22-02451	BROADWAY 11/18 - 12/15/22	44.84	0.00	
				<u>1,304.36</u>		
2-01-31-0446-000	Natural Gas					
PSEGC005	PSE&G CO.	22-02379	VOLUN AMB CORP 11/9 - 12/9	483.05	0.00	
2-01-31-0460-000	Gasoline					
RACHLO05	RACHLES/MICHELE'S OIL CO.	22-02354	INV #375601 11/30/22	1,088.58	0.00	
RACHLO05	RACHLES/MICHELE'S OIL CO.	22-02390	INV #374638 11/15/22	880.46	0.00	
RACHLO05	RACHLES/MICHELE'S OIL CO.	22-02437	INV #373824 11/07/22	2,221.86	0.00	
RACHLO05	RACHLES/MICHELE'S OIL CO.	22-02438	INV #70729 11/08/22	3,464.14	0.00	
				<u>7,655.04</u>		
2-01-43-0491-231	Materials & Supplies					
WBMAS005	W.B. MASON CO., INC.	22-02294	INV #234820789 12/12/2022	329.51	0.00	
2-01-43-0491-236	Office Supplies					
LAWY0010	LAWYERS DIARY & MANUAL	22-01262	NJ LDM REFERENCE 2023	119.00	0.00	
	Fund Total: Current Fund Appropriations			128,949.08		
	Year Total:			128,949.08		
Fund:	General Capital					
C-04-55-2103-200	FIRE EQUIPMENT					
AAAEM005	AAA EMERGENCY SUPPLY CO., INC.	21-01827	TURNOUT GEAR	34,971.78	0.00	
AAAEM005	AAA EMERGENCY SUPPLY CO., INC.	22-01570	INV #0052292 FIRE VULCAN LED	920.00	0.00	
				<u>35,891.78</u>		
C-04-55-2103-800	2021 ROAD IMPROVEMENTS					
NEGLIO05	NEGLIA ENGINEERING INC	22-00219	BLANCH AVENUE CULVERT	560.00	0.00	B
KEYTE005	KEY-TECH	22-02388	CORE SAMPLING & TESTING	1,720.00	0.00	
				<u>2,280.00</u>		
C-04-55-2204-070	G. KENNEDY FIELD IMPROVEMENTS					
NEGLIO05	NEGLIA ENGINEERING INC	22-01392	KENNEDY FIELD IMPROVEMENTS	2,693.13	0.00	B
C-04-55-2204-080	H. AMBULANCE EQUIPMENT					
MOTOR015	MOTOROLA SOLUTIONS, INC.	22-01116	APX8000 FLASH UPGRADE TO TDMA/	15,064.00	0.00	
	Fund Total: General Capital			55,928.91		
	Year Total:			55,928.91		
G-01-41-0301-019	Clean Communities Grant 2019					
WILL0050	WILLIAM FALKENSTERN	22-01736	GARNETT PLACE CATCH BASIN	3,195.46	0.00	
G-01-41-0301-020	CLEAN COMMUNITIES - 2020					
WILL0050	WILLIAM FALKENSTERN	22-01736	GARNETT PLACE CATCH BASIN	4.54	0.00	

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BOROUGH OF NORWOOD  
Purchase Order Listing By Budget Account

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
G-01-41-1801-021 TYMET005 TYMETAL CORP.	RECYCLE TONNAGE- 2021	22-02170	TARCO LEAF VAC PARTS INV 74111	4,712.16	0.00	
	Fund Total:			7,912.16		
	Year Total:			7,912.16		
T-13-00-2860-000 NEGLI005 NEGLIA ENGINEERING INC	Reserve Mun Open Space Exp	22-01647	DOG PARK IMPROVEMENTS PROJECT	6,008.50	0.00	B
	Fund Total:			6,008.50		
T-15-00-1920-000 MGLPR005 MGL PRINTING SOLUTIONS	Reserve Animal Trust	22-02189	MAILER PET APPLICATION N057-19	1,189.80	0.00	
	Fund Total:			1,189.80		
	Year Total:			7,198.30		

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BOROUGH OF NORWOOD  
Purchase Order Listing By Budget Account

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Revenue Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
2-01-08-1040-003 CRIST015 CRISTINA HERNANDEZ	Food Licenses	22-02463	REFUND OF TEMP FOOD LICENS FEE	50.00	0.00	
	Revenue Total:			50.00		
Total Charged Lines: 245 Total List Amount: 205,205.66				Total Void Amount:	0.00	

BOROUGH OF NORWOOD  
Purchase Order Listing By Budget Account

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund Appropriations	1-01	5,167.21	0.00	0.00	5,167.21
Current Fund Appropriations	2-01	128,949.08	50.00	0.00	128,999.08
General Capital	C-04	55,928.91	0.00	0.00	55,928.91
	G-01	7,912.16	0.00	0.00	7,912.16
	T-13	6,008.50	0.00	0.00	6,008.50
	T-15	<u>1,189.80</u>	<u>0.00</u>	<u>0.00</u>	<u>1,189.80</u>
Year Total:		<u>7,198.30</u>	<u>0.00</u>	<u>0.00</u>	<u>7,198.30</u>
Total of All Funds:		<u><u>205,155.66</u></u>	<u><u>50.00</u></u>	<u><u>0.00</u></u>	<u><u>205,205.66</u></u>

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-01**

**APPROVING THE RULES AND BY-LAWS**

**WHEREAS**, the Mayor and Council adopted By-Laws for the conduction of Borough Business on July 2, 1968; and

**WHEREAS**, said By-Laws were amended in 1997, 2003, 2005, 2006, 2007, and 2011; and

**NOW, THEREFORE BE IT RESOLVED** that the attached copy of the By-Laws as amended shall represent those which will govern the Municipal activities for the year 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-02**

**ADOPTING ROBERT'S RULES OF ORDER**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood, Bergen County, State of New Jersey, that Robert's Rules of Order, as revised, be adopted, and that they be considered and deemed the rules of conduct by the Mayor and Council for the year 2023 until amended.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk



**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-03**

**BOROUGH OF NORWOOD  
MAYOR AND COUNCIL  
ANNUAL MEETING NOTICE**

**NOTICE IS HEREBY GIVEN** that the Mayor and Council of the Borough of Norwood, Bergen County, State of New Jersey, will conduct their Regular Meetings and Work Sessions for the year 2023 as follows: All regular and work session meetings begin at 7:00 PM. All meetings are held in Council Chambers, 455 Broadway, Norwood, New Jersey and all meetings are open to the public. The Mayor and Council at any meeting may take formal action.

**Public Meeting**

**Public Meeting**

January 4, 2023(Reorg)  
February 8, 2023  
March 8, 2023  
April 12, 2023  
May 10, 2023

**Combined Meeting**

June 14, 2023  
July 12, 2023  
August 9, 2023

September 13, 2023  
October 11, 2023

November 8, 2023  
December 13, 2023

**Work/Executive Session**

**Work Session**

January 25, 2023  
February 22, 2023  
March 22, 2023  
April 26, 2023  
May 24, 2023

September 27, 2023  
October 25, 2023

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-04**

**MINUTES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood, Bergen County, New Jersey, that the Minutes of the previous meeting need not be read by the Borough Clerk at the following meeting, provided that a true copy thereof has been delivered to the Mayor and Council and Administrator and also provided that a true copy be placed on the public bulletin board in the Municipal Building.

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Norwood that the Minutes of Council Meetings shall include the record of the Council's transactions and the votes of the Council member on ordinances, resolutions or motions, and the name and address of residents who spoke, and that no other matter shall be included unless requested by a member of Council.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-05**

**RESOLUTION TO APPROVE DESIGNATE THE OFFICIAL  
NEWSPAPERS FOR THE BOROUGH OF NORWOOD**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood, Bergen County, New Jersey, that The Record be designated as the official newspaper of the Borough of Norwood, with The Star Ledger as an alternate.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

**RESOLUTION # 2023-06**

**OFFICIAL HOLIDAYS**

**BE IT RESOLVED** that the Mayor and Council of the Borough of Norwood does hereby approve the following dates in the year 2023 for observance of federal and state legal holidays and in accordance to the Borough’s Personnel Policy as follows:

- New Year’s Day.....Monday, January 2, 2023
- Martin Luther King Jr. Day.....Monday, January 16, 2023
- President’s Day .....Monday, February 20, 2023
- Good Friday.....Friday, April 7, 2023
- Memorial Day.....Monday, May 29, 2023
- Independence Day.....Tuesday, July 4, 2023
- Labor Day.....Monday, September 4, 2023
- Columbus Day.....Monday, October 9, 2023
- Veteran’s Day.....Friday, November 10, 2023
- Thanksgiving.....Thursday, November 23, 2023
- Day After Thanksgiving .....Friday, November 24, 2023
- Christmas Day.....Monday, December 25, 2023

Employees will have the option of choosing a day in lieu of Lincoln’s Birthday. These dates shall be advertised in the Record, the official newspaper of the Borough of Norwood and posted continuously in the Office of the Borough Clerk, 455 Broadway, Norwood, NJ 07648.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-07**

**A RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN**

**WHEREAS**, it is in the best interest of the Borough of Norwood to earn additional revenue through the investment and prudent management of its cash receipts; and

**WHEREAS**, P.L. 1983, Chapter 8 approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-15; and

**WHEREAS**, this law requires that each local unit shall adopt a cash management plan.

**NOW, THEREFORE, BE IT RESOLVED** that the following shall constitute the Cash Management Plan for the Borough of Norwood and the Borough of Norwood shall deposit and manage its funds pursuant to this plan:

**Definitions:**

1. Treasurer shall mean the Treasurer of the Borough of Norwood.
2. Fiscal year shall mean the twelve-month period ending December Thirty One.
3. Cash Management Plan shall mean that plan as approved by resolution.

**Designation of Depositories:**

1. At least once each fiscal year the governing body shall by resolution designate the depositories for the Borough of Norwood in accordance with N.J.S.A. 40A:5-4.

**Authority to Invest:**

1. The governing body shall pass a resolution at a first meeting of the fiscal year designating the Borough official(s) who shall make and be responsible for municipal deposits and investments.

**Investment Instruments:**

1. The Treasurer shall invest at her discretion any investment instruments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with N.J.S.A.40A:5-15.1.

**Records and Reports:**

1. The Treasurer shall report all investments in accordance with N.J.S.A.40A:5-15.2.
2. At a minimum the Treasurer shall:
  - a. Keep a record of all investments.
  - b. Keep cash position record, which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
  - c. Report monthly to the governing body as to the status of cash balances in the bank accounts, interest rates and interest earned.

**Cash Flow:**

1. The Treasurer shall ensure that the Borough's accounting systems provide regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the Treasurer and deposited in accordance with N.J.S.A.40A:5-15.
3. The Treasurer is authorized and directed to invest surplus funds of the Borough of Norwood as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts whenever practical and in the best interest of the Borough of Norwood.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-08**

**DESIGNATING OFFICIAL DEPOSITORIES OF THE BOROUGH OF NORWOOD**

**BE IT RESOLVED** by the Mayor & Council of the Borough of Norwood that the following banks be designated as the official depositories of the Borough of Norwood and any Bank approved by the Department of Banking of the State of New Jersey:

Bank of America  
Capital One  
Spencer Savings Bank  
First Commerce Bank

**BE IT FURTHER RESOLVED**, that all checks drawn on the following Borough Accounts with Mariner's Bank, Capital One Bank, Bank of America and First Commerce Bank;

1. Current	Spencer Savings Bank	4010102004
2. Capital	Spencer Savings Bank	4010102020
3. Community Development	Spencer Savings Bank	4010102079
4. Payroll	Spencer Savings Bank	4010102012
5. Trust	Spencer Savings Bank	4010102038
6. Affordable Housing	Spencer Savings Bank	4010102061
7. Unemployment	Spencer Savings Bank	4010102087
8. Animal Control: Dog	Spencer Savings Bank	4010102046
9. Open Space	Spencer Savings Bank	4010105122
10. Escrow	First Commerce Bank	2010037410

**New Bank**

PNC Bank  
TD Bank  
United Roosevelt Bank

be required, at minimum, to have two of the following four signatures:

MAYOR \_\_\_\_\_  
**James P. Barsa**

BOROUGH CLERK \_\_\_\_\_  
**Jordan Padovano**

DEPUTY BOROUGH CLERK \_\_\_\_\_  
**Richard Buginsky**

TREASURER \_\_\_\_\_  
**Chris Battaglia**

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-09**

**RESOLUTION FIXING THE RATE OF INTEREST AND YEAR- END PENALTY**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes or assessments as provided by law.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Norwood, County of Bergen, State of New Jersey that property taxes shall be due and payable quarterly on February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> of each year with a ten-day grace period, after which dates, if unpaid shall become delinquent, with interest charged as set forth below and reverting back to the due date on any quarterly installment of taxes.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Norwood, County of Bergen, State of New Jersey, hereby fix the rate of interest at 8% per annum of the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00.

**BE IT FURTHER RESOLVED**, that a 6% year end penalty be assessed on the last day of the fiscal year on delinquent accounts when in excess of \$10,000.

**BE IT FINALLY RESOLVED** that a certified copy of this resolution be forwarded to the Tax Collector and Borough Auditor.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk



**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-10**

**APPOINTMENT OF FINANCE OFFICE ASSISTANT**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood, Bergen County, New Jersey, that Lori Gonzalez be and is hereby appointed Assistant to the Finance office to serve during the year 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-11**

**APPOINTMENT OF DEPUTY BOROUGH CLERK**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood, Bergen County, New Jersey, that Richard Buginsky be appointed as Deputy Borough Clerk to serve during the year 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-12**

**APPOINTMENT OF INSURANCE COMMISSIONER**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Norwood, Bergen County, New Jersey, that Jordan Padovano be and is hereby appointed Insurance Commissioner of the Bergen County Municipal Joint Insurance Fund to serve during the year 2023 and that Rick Buginsky, Deputy Borough Clerk is hereby appointed Alternate Insurance Commissioner in the absence of the Jordan Padovano.

Term Expires: 12/31/2023

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-13**

**APPOINTMENT OF MUNICIPAL HOUSING LIAISON**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood that Robert Brescia is hereby appointed Municipal Housing Liaison for a term of one year to expire on December 31, 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-14**

**APPOINTMENT OF COURT ASSISTANT**

**BE IT RESOLVED** that the Mayor and Council of the Borough of Norwood do hereby appoint *Janet Gallagher* as Court Assistant for the Municipal Court of the Borough of Norwood for a term of one year commencing January 1, 2023 and ending December 31, 2023.

**BE IT FURTHER RESOLVED**, that Ms. Gallagher will be paid \$100.00 per court session for a total salary of \$2,400/annum.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

**RESOLUTION # 2023-15**

**APPOINTMENT OF MUNICIPAL PROSECUTOR**

**BE IT RESOLVED** that the Mayor and Council of the Borough of Norwood, Bergen County, New Jersey do hereby appoint Laura A. Nunnink of November & Nunnink, LLC, 266 Harristown Road, Suite 305, Glen Rock, NJ as Municipal Prosecutor for a one-year term commencing January 1, 2023, and ending December 31, 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-16**

**APPOINT EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood that Police Chief Jeffrey Krapels is hereby appointed the Emergency Management Coordinator for the Borough of Norwood for the year 2023.

**AND BE IT FURTHER RESOLVED** that Nicholas Moltzen be appointed Deputy Emergency Management Coordinator for the year 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

RESOLUTION # 2023-17

**AUTHORIZING CONTRACT WITH KEVIN C. CORRISTON FOR  
PROFESSIONAL SERVICES AS BOROUGH ATTORNEY**

**WHEREAS**, the Borough is required to retain the professional services of a Borough Attorney by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Kevin C. Corriston, Esq., of Breslin and Breslin, P.A., 41 Main Street, Hackensack, NJ ("Contractor"), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney;
2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and
3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.



Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-18**

**AUTHORIZING CONTRACT WITH BOSWELL ENGINEERING  
PROFESSIONAL SERVICES AS SPECIAL CONFLICT ENGINEERING FIRM**

**WHEREAS**, the Borough is required to retain the professional services of a Special Conflict Engineering Firm by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Stephen T. Boswell, Ph.D, P.E., P.P., LSRP, SECB, CME, of Boswell Engineering, 330 Phillips Avenue, South Hackensack, New Jersey, (“Contractor”), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above at the same hourly rate of Neglia Engineering, the Borough Engineer, plus expenses, for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney; and

2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and

3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-19**

**ADOPTION OF TEMPORARY BUDGET FOR 2023**

**WHEREAS**, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first 30 days of the fiscal year, and

**WHEREAS**, said temporary appropriations are limited to 26.25% of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance, and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Norwood, in the County of Bergen, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

<b>Description</b>	<b>2022 Budget</b>	<b>2023 Temporary Budget</b>
Current Fund Appropriations	\$ -	\$ -
General Administration S&W	\$ 114,400.00	\$ 30,030.00
General Administration Oe	\$ 48,764.00	\$ 12,800.55
Mayor And Council O/E	\$ 13,260.00	\$ 3,480.75
Municipal Clerk Sw	\$ 60,800.00	\$ 15,960.00
Municipal Clerk O/E	\$ 18,870.00	\$ 4,953.38
Financial Administration S&W	\$ 145,600.00	\$ 38,220.00
Financial Administration O/E	\$ 20,000.00	\$ 5,250.00
Audit Services O/E	\$ 55,000.00	\$ 14,437.50
Computer Data Process O/E	\$ 39,500.00	\$ 10,368.75
Revenue Administration S&W	\$ 35,200.00	\$ 9,240.00
Revenue Administration O/E	\$ 5,000.00	\$ 1,312.50
Tax Assessment S&W	\$ 22,500.00	\$ 5,906.25
Tax Assessment O/E	\$ 3,519.00	\$ 923.74
Legal Services O/E	\$ 135,000.00	\$ 35,437.50
Engineering Services Oe	\$ 67,000.00	\$ 17,587.50
Zoning Bd Of Adj Sw	\$ 3,600.00	\$ 945.00
Zoning Bd Of Adjustment Oe	\$ 6,000.00	\$ 1,575.00
Planning Board S&W	\$ 3,600.00	\$ 945.00
Planning Board Oe	\$ 9,100.00	\$ 2,388.75

Environmental Comm	\$ 10,000.00	\$ 2,625.00
AFFORDABLE HOUSING LIAISON S&W	\$ 10,900.00	\$ 2,861.25
Code Enforcement Sw	\$ 136,000.00	\$ 35,700.00
Code Enforcement O/E	\$ 21,423.00	\$ 5,623.54
Insurance O/E	\$ 250,000.00	\$ 65,625.00
Insurance O/E	\$ 775,000.00	\$ 203,437.50
Insurance / Sui	\$ 20,000.00	\$ 5,250.00
Police S/W	\$ 2,688,100.00	\$ 705,626.25
Police O/E	\$ 165,348.00	\$ 43,403.85
Police Dispatch/911	\$ 85,175.00	\$ 22,358.44
Aid To Fire Companies O/E	\$ 49,500.00	\$ 12,993.75
Aid To Volunteer Ambulance	\$ 57,692.00	\$ 15,144.15
Fire Prevention Sw	\$ 39,800.00	\$ 10,447.50
Fire Prevention O/E	\$ 142,575.00	\$ 37,425.94
Municipal Prosecutor O/E	\$ 5,100.00	\$ 1,338.75
OEM OTHER EXPENSES	\$ 5,100.00	\$ 1,338.75
Streets & Road Maint S&W	\$ 822,800.00	\$ 215,985.00
Streets & Road Maint O/E	\$ 241,100.00	\$ 63,288.75
Other Public Works	\$ 65,000.00	\$ 17,062.50
Solid Waste Collection O/E	\$ 700,000.00	\$ 183,750.00
Buildings & Grounds O/E	\$ 230,750.00	\$ 60,571.88
Vehicle Maintenance O/E	\$ 124,500.00	\$ 32,681.25
Njpdcs Stormwater Mgmt	\$ 13,670.00	\$ 3,588.38
Public Health Services Sw	\$ 30,300.00	\$ 7,953.75
Public Health Services O/E	\$ 47,392.00	\$ 12,440.40
Recreation Sw	\$ 27,500.00	\$ 7,218.75
Recreation O/E	\$ 80,790.00	\$ 21,207.38
Municipal Library O/E	\$ 442,663.00	\$ 116,199.04
Acc Leave Compensation	\$ 41,422.00	\$ 10,873.28
Celeb Of Public Events O/E	\$ 30,000.00	\$ 7,875.00
Electricity	\$ 85,000.00	\$ 22,312.50
Street Lighting	\$ 85,000.00	\$ 22,312.50
Telephone	\$ 60,000.00	\$ 15,750.00
Water	\$ 35,000.00	\$ 9,187.50
Natural Gas	\$ 80,000.00	\$ 21,000.00
Bcua Sewer	\$ 704,000.00	\$ 184,800.00
Gasoline	\$ 60,000.00	\$ 15,750.00
Social Security	\$ 165,968.00	\$ 43,566.60
Pfrs	\$ 669,083.00	\$ 175,634.29
Pers	\$ 172,571.00	\$ 45,299.89
Losap	\$ 20,000.00	\$ 5,250.00
DCRP	\$ 1,000.00	\$ 262.50
Federal & State Grants	\$ -	\$ -
BUDGETED GRANTS	\$ 577,124.80	
CHAPTER 159s	\$ -	\$ -

Municipal Court Sw	\$ 85,000.00	\$ 22,312.50
Municipal Court O/E	\$ 4,700.00	\$ 1,233.75
Capital Improvement Fund	\$ 150,000.00	\$ 50,000.00
Bonds Principal	\$ 800,000.00	\$ 800,000.00
Notes Interest	\$ 6,000.00	\$ 144,000.00
Bonds Interest	\$ 145,000.00	\$ 129,000.00
Njeit Loans Principal	\$ 45,000.00	\$ 49,000.00
Njeit Loans Interest	\$ 11,100.00	\$ 11,000.00
Dc, Over Exp App Resereve	\$ 23,277.70	
Reserve Uncollected Taxes	\$ 621,000.00	
<b>Final Totals</b>	<b>\$ 12,772,137.50</b>	<b>\$ 3,911,329.23</b>

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-20**

**AUTHORIZING CONTRACT WITH STEVEN D. WIELKOTZ  
PROFESSIONAL SERVICES AS BOROUGH AUDITOR**

**WHEREAS**, the Borough is required to retain the professional services of a Borough Auditor by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Steven D. Wielkocz, CPA, RMA of Wielkocz, & Company, LLC, 401 Wanaque Avenue, Pompton Lakes, NJ ("Contractor"), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above in accordance with engagement letter, a copy of which is attached for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney; and
2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and
3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-21**

**Authorizing Contract with Rogut McCarthy, LLC  
Professional Services as Bond Counsel**

**WHEREAS**, the Borough is required to retain the professional services of Bond Counsel by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Rogut McCarthy, LLC with an office at 37 Alden Street, Cranford, NJ ("Contractor"), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above at the agreed upon fee schedule for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney;
2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and
3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.



Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

RESOLUTION # 2023-22

**AUTHORIZING CONTRACT WITH VICTOR FADINI  
PROFESSIONAL SERVICES AS BOROUGH RISK MANAGER**

**WHEREAS**, the Borough is required to retain the professional services of a Borough Risk Manager by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Victor Fadini, with offices at 11 Sunflower Avenue, Paramus, NJ (“Contractor”), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above in accordance with terms and conditions of the Risk Management Consultants Agreement, attached for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney; and
2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and
3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

RESOLUTION # 2023-23

**AUTHORIZING CONTRACT WITH DART COMPUTER  
PROFESSIONAL SERVICES AS IT CONSULTANT**

**WHEREAS**, the Borough is required to retain the professional services of IT Consultant by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Dart Computer, Inc. with an office at 600 Kennedy Court, River Vale, NJ ("Contractor"), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above at the agreed upon fee schedule for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney;

2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and

3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-24**

**APPOINTMENT OF ELEVATOR INSPECTOR**

**WHEREAS**, the State Uniform Construction Code Act requires the award of a contract for on-site elevator inspection agency services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood that the contract with New Jersey Technical Services, Inc., (“NJTS”) 100 Schraalenburgh Road, Suite 7, Harrington Park, New Jersey is hereby approved for term ending December 31, 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-25**

**AUTHORIZING CONTRACT WITH ARCARI & IOVINO, ARCHITECTS PC FOR  
PROFESSIONAL SERVICES AS BOROUGH ARCHITECT**

**WHEREAS**, the Borough is required to retain the professional services of Borough Architect by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Arcari & Iovino, Architects PC with an office at One Katherine Street, Little Ferry, NJ ("Contractor"), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above at the agreed upon fee schedule for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney;
2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and
3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk



**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-26**

**AUTHORIZING CONTRACT WITH MICHAEL KAUKER PROFESSIONAL SERVICES AS BOROUGH PLANNER**

**WHEREAS**, the Borough is required to retain the professional services of a Borough Planner by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Michael F. Kauker, of Kauker & Kauker LLC, 356 Franklin Avenue, Wyckoff, NJ (“Contractor”), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above at the hourly rate of \$135.00, plus expenses, for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney; and

2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and

3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-27**

**AUTHORIZING CONTRACT WITH HELENE C. HERBERT, ESQ. PROFESSIONAL SERVICES AS SPECIAL CONFLICT TAX COUNSEL**

**WHEREAS**, the Borough is required to retain the professional services of Special Tax Counsel by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Helene C. Herbert, Esq. of Herbert & Weiss, L.L.P., 85 Moonachie Road, Moonachie, NJ ("Contractor"), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above at the hourly rate of \$160, plus expenses, for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney; and
2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and
3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

RESOLUTION # 2023-28

**AUTHORIZING CONTRACT WITH ANDREW T. FEDE FOR  
PROFESSIONAL SERVICES AS SPECIAL COUNSEL**

**WHEREAS**, the Borough is required to retain the professional services of a Borough Attorney by statute and has issued requests for quotations according to the provisions of N.J.S.A. 19:44A-20.4 *et seq.*; and

**WHEREAS**, Andrew T. Fede, Esq., of Archer & Greiner, P.C., 21 Main Street, Hackensack, NJ ("Contractor"), is qualified to provide these services, which are of a professional nature, and the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for these services, which do not have to be publicly bid in accordance with N.J.S.A. 40A:11-5(1)(a), provided that the contract itself be available for public inspection and a notice of the award is published; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose,

**WHEREAS**, the Borough has a 20-year working relationship with Andrew T. Fede, Esq of Archer & Greiner P.C. as the Borough Attorney,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows that:

1. A professional services contract is awarded to the Contractor to serve in the office or position referred to above at the hourly rate of \$175, plus expenses, for the calendar year 2023. The Mayor and Clerk are hereby authorized and directed to execute a contract to be prepared by the Borough Attorney;

2. This contract is awarded without competitive bidding as a professional service contract because of the qualitative nature of legal services to be provided and because the contract is for a service performed by a person authorized by law to practice a recognized profession that is regulated by law; and

3. The Borough Clerk is authorized and directed to cause a brief notice of this appointment to be published in The Record, stating the name, duration, service, and amount of the contract and that this resolution and contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

---

Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-29**

**RESOLUTION APPOINTING LABOR COUNSEL**

**WHEREAS**, there exists in the Borough of Norwood a need for the services of a Labor Attorney; and

**WHEREAS**, N.J.S.A:11-5(1) (a) of the Local Public Contracts Law exempts professional services from public bidding; and

**WHEREAS**, it has been determined that it is in the best interest of the Borough that said aforementioned professional should be appointed under a fair and open process, pursuant to the New Jersey Local Unit Pay to Play law, N.J.S.A. 19:44A-20.4, et. seq. ("Pay to Play Law").

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Norwood, New Jersey, that Jason Shafron be appointed as Labor attorney for a term ending December 31, 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-30**

**BERGEN COUNTY ANIMAL CONTROL OFFICER**

**WHEREAS**, the Borough of Norwood is desirous of employing the “Center” as its Animal Control Officer; and

**WHEREAS**, the proposed contract meets the mandatory municipal compliance with Animal Control (NJAC Title 8-Chapter 524.3 and the rabies statute, [NJSA], Chapter 19, Article 3 and Chapter 23A Facility Operations and NJAC 8:23A Veterinary Public Health 1.9 Disease Control); and

**NOW, THEREFORE BE IT RESOLVED** that the Council of the Borough of Norwood do hereby appoint the County of Bergen as its Animal Control Officer for the year 2023.

**AND BE IT FURTHER RESOLVED** that Mayor Barsa is hereby authorized to sign the agreement.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk



BOROUGH OF NORWOOD

**RESOLUTION # 2023-31**

**RESOLUTION AUTHORIZING EAP PROGRAM**

**WHEREAS**, the Mayor and Council of the Borough of Norwood ("Norwood") finds that Norwood's best interests will be advanced if Norwood enters into a public health shared services agreement, pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) and any other applicable laws or regulations, with the County of Bergen ("County"), to allow these local units, as defined by N.J.S.A. 40A:65-3, for the joint provision of any services necessary to provide for an Employee Assistance Program ("EAP") in the Borough of Norwood, upon the terms and conditions that are set forth in the proposed agreement, the terms of which are incorporated herein by reference, and which is on file with the Borough Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood as follows:

1. The Mayor and Council hereby authorizes and directs the Mayor to execute and the Clerk to attest to the execution of a shared services agreement with the County for above-referenced purposes, upon the terms and conditions that are set forth in the proposed agreement, which are incorporated herein by reference. and which is on file with the Borough Clerk; and

2. A copy of the agreement will be available for public inspection in the Borough Clerk's office, as required by N.J.S.A. 40A:65-5(b), along with a copy of this resolution. The Borough Clerk also will file a copy of the agreement with the Division of Local Government Services in the Department of Community Affairs, pursuant to N.J.S.A. 40A:65-4(b).

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-32**

**SUPPORTING MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE**

**WHEREAS**, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, riots, terrorist incidents and bombings, state and national emergencies; and

**WHEREAS**, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

**WHEREAS**, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Norwood to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Norwood that the Police Department of the Borough of Norwood under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal services agreement with all municipalities in the County of Bergen in order to put into place the mutual aid plan and rapid deployment force, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and all municipalities in Bergen County.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

**RESOLUTION # 2023-33**

**RESOLUTION TO AGREE TO THE MUTUAL AID ASSISTANCE PROGRAM**

**WHEREAS**, it is the intent of the undersigned municipalities, its fire departments and respective fire companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5;7A-2.2; and

**WHEREAS**, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto; and

**WHEREAS**, this agreement shall be by and between the following boroughs, towns, municipalities, fire departments and fire companies and the parties agree to be bound thereby:

Alpine	Dumont	Norwood
Bergenfield	Harrington Park	Old Tappan
Closter	Haworth	Rockleigh
Cresskill	New Milford	Tenafly
Demarest	Northvale	

**WHEREAS**, it is necessary to have an agreement to define the obligations and duties of the parties of the Interboro Mutual Aid Group.

**NOW, THEREFORE, BE IT RESOLVED**, in consideration of the mutual promises and covenants herein, the parties covenant and agree as follows:

1. Call for assistance: all calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality for the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.
2. The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with N.J.A.C. 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-34**

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF CLOSTER FOR THE USE OF THE POLICE FIREARMS TRAINING FACILITY**

**WHEREAS**, the Borough of Norwood (“Norwood”) and the Borough of Closter (“Closter”) intend to enter into a shared services agreement for the use by Norwood’s employees of the Closter Police Department Firearms Training Facility (“Facility”), located at 233 Blanch Avenue, Closter, N.J.; and

**WHEREAS**, an agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 to -65.35, is necessary to delineate the rights and responsibilities of the parties.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Norwood that:

1. A shared services agreement between Norwood and Closter is hereby authorized for the above referenced purposes, to be on the terms set forth in the Closter Police Firearms Training Facility, Standard Operating Procedures, the terms of which are incorporated herein; and

2. This agreement authorization is contingent upon receipt of a concurring resolution from Closter. Upon receipt of the Closter’s duly adopted concurring resolution, the Mayor and the Borough Clerk are authorized to execute the necessary agreement in a form to be approved by the Borough Attorney.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023:35**

**CONFIRMING THE APPOINTMENT OF DEPUTY TAX COLLECTOR**

**WHEREAS**, Richard Buginsky is the deputy borough clerk for the Borough of Norwood;  
and

**WHEREAS**, the Borough is in need of a deputy tax collector to assist in the finance office;  
and

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood that Mayor's nomination of Richard Buginsky as Deputy Tax Collector for the Borough of Norwood.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023:36**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood, Bergen County, New Jersey, that Laurie Engel be and is hereby appointed Technical Assistant to the Construction Officer to serve during the year 2023.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk



**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-37**

**AUTHORIZING INTERLOCAL AGREEMENT FOR COOPERATIVE PURCHASING**

**WHEREAS**, N.J.S.A 40A:11-11(5) authorizes contracting units to establish an Interlocal Contract for Cooperative Purchasing and to enter into Cooperative Purchasing Program agreements for its administration; and

**WHEREAS**, Houston Galveston Area Council (H-GAC), offers voluntary participation in a Cooperative Purchasing System, known as HGACBuy, for the purchase of goods and services; and

**WHEREAS**, the Mayor and Council of the Borough of Norwood duly considered participation in this Cooperative Purchasing System for the provision and performance of goods and services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Norwood, County of Bergen, State of New Jersey hereby authorizes the Mayor to execute an Interlocal Contract for Cooperative Purchasing with Houston Galveston Area Council (H-GAC) for the purchase of goods and services.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

**RESOLUTION # 2023-38**

**RESOLUTION CONFIRMING THE APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER IN ACCORDANCE WITH THE NEW JERSEY ADMINISTRATIVE CODE'S REQUIREMENTS**

**WHEREAS**, N.J.A.C. 17:27-3.3 requires each public agency, including the Borough of Norwood ("Borough"), to designate each year an officer or employee, who may be an existing officer or employee, to serve as its Public Agency Compliance Officer ("P.A.C.O."), and by January 10 to notify the State of New Jersey, Department of the Treasury, Division of Purchase and Property, of the appointment; and

**WHEREAS**, the P.A.C.O. is to responsible for the Borough's compliance with the State's Equal Employment Opportunity and Affirmative Action Rules that apply to public contracting and is to be the liaison between the New Jersey Division of Purchase and Property and the Borough for all matters concerning the Borough's implementation and administration of the State's Equal Opportunity Monitoring Program; and

**WHEREAS**, the P.A.C.O. is also responsible for administering the Borough's contracting procedures pertaining to equal employment opportunity for both the Borough and its service providers, including but not limited to goods and services vendors, professional service vendors, and construction contractors, and may recommend changes to effectively support the implementation of the applicable State statutes and regulations.

**NOW THEREFORE BE IT RESOLVED** by the Borough's Mayor and Council as follows:

1. The Council confirms the Mayor's appointment of Jordan Padovano, Borough Administrator as the Borough's Public Agency Compliance Officer for 2023; and
2. The Borough Clerk will send a certified copy of this resolution to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance and Audit Unit, EEO Monitoring Program, as required by law.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

**RESOLUTION # 2023-39**

**APPOINTMENT OF MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER  
(MHLEO)**

**WHEREAS**, S3558/A5231 requires that the investigation of animal cruelty cases be the responsibility of each municipality, and

**WHEREAS**, the appointment of a Municipal Humane Law Enforcement Officer (MHLEO) is required for each municipality, and

**WHEREAS**, Bergen County Department of Health offers such services; and

**WHEREAS**, there currently exists a contract between the Borough of Norwood and BCDOH for Animal Control Services

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Norwood that the contract with BCDOH include MHLEO services for the 2023 calendar year.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION # 2023-40**

**ESTABLISHING PETTY CASH FUND**

**WHEREAS**, in accordance with N.J.S.A. 40:5-21 establishes a petty cash fund for local government agencies; and

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Norwood that a petty cash fund, in the amount of \$350.00 be and is hereby established for the Borough of Norwood for the year 2023;

**BE IT ALSO RESOLVED**, that \$150.00 be retained in the Borough Clerks office for petty cash and \$200.00 be retained at the Police Department as petty cash fund; and

**BE IT FURTHER RESOLVED** that, the custodian will be Jordan Padovano, Borough Administrator; and

**NOW, THEREFORE, BE IT RESOLVED** that Borough of Norwood, County of Bergen hereby authorize such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

**BOROUGH OF NORWOOD**

**RESOLUTION 2023-41**

**ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF NORWOOD IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**

**WHEREAS**, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

**WHEREAS**, the Borough of Norwood is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

**WHEREAS**, the Borough of Norwood deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

1. **NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Norwood, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Norwood; and

2. **BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Norwood, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

**CERTIFICATION**

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

**RESOLUTION # 2023-42**

**RESOLUTION OF THE BOROUGH OF NORWOOD, IN THE COUNTY OF BERGEN,  
NEW JERSEY AUTHORIZING AN EMERGENCY TEMPORARY APPROPRIATION  
PURSUANT TO N.J.S.A. 40A:4-20 IN THE AMOUNT OF \$43,275 TO FUND THE  
REPLACEMENT OF A MUFFIN MONSTER SEWAGE GRINDER ON AN  
EMERGENCY BASIS**

**BE IT RESOLVED** by the Borough Council of the Borough of Norwood, in the County of Bergen, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The Borough of Norwood, in the County of Bergen, New Jersey (the "Borough") hereby authorizes and approves an emergency temporary appropriation pursuant to N.J.S.A. 40A:4-20 in the amount of \$43,275.00 in Administration O/E to fund the replacement and installation of a new Muffin Monster sewage grinder, including all work and materials necessary therefor and incidental thereto.

Section 2. The emergency temporary appropriation provided for herein is necessary in order to meet a pressing need for public expenditures to protect or promote the public health, safety, morals or welfare of the inhabitants of the Borough.

Section 3. As required by N.J.S.A. 40A:4-20, the Borough shall send a certified copy of this resolution to the Director of the Division of Local Government Services.

Section 4. The emergency temporary appropriation shall be provided for by adoption of a bond ordinance prior to the adoption of the 2023 Borough budget, and if not so adopted, by provision in the 2023 Borough budget.

Section 5. This resolution shall take effect immediately.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

BOROUGH OF NORWOOD

**RESOLUTION # 2023-43**

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO RAPID PUMP & METER SERVICE CO FOR THE REPLACEMENT OF A MUFFIN MONSTER SEWAGE GRINDER ON AN EMERGENCY BASIS**

**WHEREAS**, the existing sewage grinder at the Piermont Road sewage pump station has stopped functioning and was determined to be unrepairable; and

**WHEREAS**, Rapid Pump & Meter Service Co. was able to respond to the scope of this emergency and provided a quote to replace and install a new Muffin Monster sewage grinder ; and

**WHEREAS**, under normal circumstances bids would have been obtained before the repair was authorized; and

**WHEREAS**, an emergency existed requiring the performance of the service pursuant to N.J.S.A. 40A:11-6; and

**WHEREAS**, N.J.S.A. 40A:11-6 permits the Borough to award a contract without bidding in the event of an emergency which requires the immediate performance of the service; and

**WHEREAS**, the Borough Council finds that an emergency condition which may affect the public safety and welfare required the immediate performance of the repair service; and

**WHEREAS**, the repairs were limited to the emergency and completion of repairs once commenced.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Norwood, in the County of Bergen and State of New Jersey, that a contract with Rapid Pump & Meter Service Co. based on a proposal dated December 9, 2022 in the amount not to exceed \$43,275.00 for the emergency replacement of the sewage grinder at Piermont Rd Pump Station is hereby authorized.

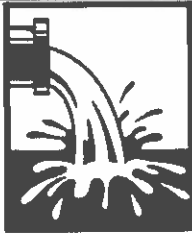
Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on January 4, 2023.

\_\_\_\_\_  
Borough Clerk

# Rapid Pump & Meter Service Co.



December 9, 2022

Mr. Rob Tracy  
Borough of Norwood  
455 Broadway  
Norwood, NJ 07648

Reference: **Replace Muffin Monster at  
Piermont Rd. Pump Station**

Dear Mr. Tracy:

As per your request, Rapid Pump & Meter Service Co. is pleased to submit the following proposal for your approval.

The scope of work shall be as follows:

1. Furnish one (1) new complete Muffin Monster.
2. Furnish labor and equipment to mount the existing Rail Guides onto the new Muffin Monster.
3. Furnish labor and equipment to install the new Muffin Monster, wire and test for proper operation.

*The cost of the above scope of work shall be..... \$43,275.00*

All work is quoted on a straight time basis. If overtime is required, this would be at additional cost. Taxes, licenses, permits and/or fees, if any, are not included in this proposal.

**Terms:** Net 30                      **Freight:** Included                      **Lead Time:** 2 Weeks

Should you have any questions, please feel free to contact me. Thank you for giving us the opportunity to quote on this project.

SUBMITTED BY:

 L.S.

Date December 9, 2022

Nick Manfra  
Director of Operations  
Rapid Pump & Meter Service Co.

ACCEPTED BY:

\_\_\_\_\_ L.S

Date \_\_\_\_\_

\_\_\_\_\_  
Title

FOR: Borough of Norwood  
NM/VP (RSRQ55914\_ Replace MM)