

# TOWN OF OCEAN RIDGE

6450 N. Ocean Blvd., Ocean Ridge, FL 33435  
561.732.2635 Main ♦ [permits@oceanridgeflorida.com](mailto:permits@oceanridgeflorida.com) ♦ [www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)



## Dune Planting Permit Application

Landscaping and vegetative maintenance and installations on dunes within the Town of Ocean Ridge must follow Florida Department of Environmental Protection (FDEP) guidelines and Town Code. All approvals must be obtained before commencing any work. Please read the rules and regulations and complete the following application.

### Rules and Regulation:

1. This application is for Dune Plantings only. For Dune Trimming, please request separate permit application.
2. Complete this application and submit it to the Town Hall for review.
3. Please submit two copies of the description with the types of plants to be installed, the amount of plants, aerial or survey of where the plantings will be installed, and a maintenance plan, if applicable.
4. Dune planting permit fee is a \$50.00 minimum (check only) that will be paid with the submittal of the application, and the balance, if applicable, will be due upon issuance of the permit.
5. The project must comply with all Federal and/or State permitting requirements. It is the responsibility of the applicant to apply for additional permits if required. No planting shall occur until a permit has been issued. Please attach open and approved FDEP Permit and plans (including survey, landscaping plans, etc.) All work shall be completed as per FDEP's active permit.
6. Planting must be performed by an individual or company that is knowledgeable of the proper techniques for dune planting. Any company performing the work shall be a registered contractor with the Town of Ocean Ridge.
7. FDEP requires property owners to remove all non-native species and invasive plants from their dunes and replant native vegetation upon FDEP permit for any maintenance and planting permits.
8. Any work will be conducted pursuant to the provisions hereof shall be confined to the periods of Monday thru Friday from 8 AM to 6 PM and 8 AM to 1 PM on Saturdays (excluding federal holidays).
9. The Town may impose any lawful conditions upon the permit which are aimed at providing for the protection of dunes, banks or beaches, and land adjacent thereto.
10. After the complete application is received, it will be reviewed and either approved, approved with conditions or denied. Staff may contact you for additional information if needed.
11. Once the permit is approved, an inspection of property may be needed before the authorization, however, a post-trim inspection is required.

**Applicant is required to call Town Hall immediately after planting has been completed to request an inspection.**

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For more information, read the Town Code (Sec. 66-161) or FDEP's Dune Planting Guidelines.

Address/ Location of Project: \_\_\_\_\_  
(Please attach aerial/ survey of planting location)

Expected Completion Date: \_\_\_\_\_

## **PROPERTY OWNER INFORMATION:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## **LANDSCAPER INFORMATION/ EXPECTED CONTACT TO PERFORM WORK:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
License #: \_\_\_\_\_  
Number: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Work: \_\_\_\_\_

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\$50.00 minimum paid? \_\_\_ Yes \_\_\_ No      Amount due \$ \_\_\_\_\_ Paid \_\_\_ Yes \_\_\_ No

A permit or exemption from Department of Environmental Protection (DEP) may be required.  
I hereby certify that the information provided with this permit application and package is accurate and complete.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Permission is hereby granted for the project description as described in accordance with the above application and shall be in compliance with all federal, state, and as per all application ordinances of the Town of Ocean Ridge.**

Administrative Approval: \_\_\_\_\_ Date: \_\_\_\_\_

### **For Town Use Only**

Check Number: \_\_\_\_\_ Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_