

FISCAL YEAR 2024 BUDGET

October 1, 2023 - September 30, 2024

Tentative Budget

Dated September 5, 2023



TOWN OF OCEAN RIDGE, FLORIDA

MAYOR

Geoff Pugh

VICE MAYOR

Steve Coz

COMMISSIONERS

Phil Besler

Carolyn Cassidy

Kenneth Kaleel

TOWN MANAGER/FINANCE DIRECTOR

Lynne Ladner, ICMA-CM, SHRM-SCP

TOWN ATTORNEY

Christy Goddeau

TOWN CLERK

Kelly Avery

POLICE CHIEF

Scott McClure



TOWN OF OCEAN RIDGE

**6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435**

www.oceanridgeflorida.com
(561) 732-2635 ♦ FAX (561) 737-8359

FY24 Budget Message & Highlights Summary

First Public Hearing to be Held on September 6, 2022 @ 6 pm

Final Public Hearing & Budget Adoption to be Held on September 19, 2022 @ 6 pm

September 6, 2022

The Honorable Mayor and Members of the
Town Commission of the Town of Ocean Ridge, Florida

Commissioners:

In accordance with the requirements of State Statutes and Article IV, Section 4.04(e) of the Ocean Ridge Town Charter, the proposed budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, is submitted for your review, consideration, and action.

The budget preparation process is perhaps one of the most important activities of the Town and therefore receives the most careful consideration, thought, and planning by each department. The primary objective of the Town Manager and staff in the preparation of this budget document is to present to the Town Commission a budget plan that is within the legal framework established by State Law and Town Charter and Code and to address the operational and general needs of the community for the coming fiscal year. The work program for each department shows progress as well as increased efficiency.

This FY24 (2023-2024) Budget continues good management procedures and policies established under legislative direction and priorities of the Town Commission and set by Town Administration to move our workforce forward in shared visions to serve our residents with a high quality of life.

The assessment of budgetary needs is an ongoing process predicting long and short-term needs. Balancing competing needs makes up the bulk of the budget planning process. The Town Commission sets the direction, policies, and priorities each year by majority legislative action. Necessities like debt service, personnel costs, insurance coverage, and delivery of basic operational services take initial priority and are usually fixed amounts whether in-house, intergovernmental, or contractually. The Town strives to constantly address issues critical to improving the quality of life for our residents. As an organization, we seek the highest levels of service, the most qualified personnel, and the best equipment that we can afford. Budgetary needs are constantly prioritized and choices are made within the framework of established policies and resources.

This fiscal year 2024 budget continues enhanced maintenance activity to our stormwater systems and critical drainage infrastructure projects prioritized by the Town Commission, along with a focus on maintenance of the Town Hall facility and equipment, while also



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maintaining our landscape maintenance program and the Town's current level of service for Public Safety, Public Works, and Administration.

The majority of the town budget is semi-fixed for personnel and employment multipliers, contracts, intergovernmental obligations, and other ongoing programs of the Town from past priorities, obligations, and legislative direction, and details have been included in the narratives for each department.

The overall projected budget expenditures of \$11,003,132 have increased by 7.44% in FY24, and the driving forces of the increased expenditures are related to the Town's commitment to funding enhanced maintenance and drainage infrastructure projects that were deferred for many years, along with increases in insurance rates due to our experience ratings in workers' comp and general liability claims, contract increases such as Fire/EMS and solid waste, increases in salaries for our personnel based on the current union contract, and the basic rate of inflation and the increased cost to do business, along with the decision of the Town Commission to fund additional priority capital projects. At a 5.50 mil rate which is the mil rate as voted by the Town Commission for the current budget, the FY24 utilizes \$1,125,833 in capital reserves (\$1,579,923 of which are carryover projects from FY23 and thus will not reduce the cash reserves as the was revenue anticipated/received in FY23). All unexpended funds identified as audited at the end of each fiscal year return to the Town reserve fund and can be appropriated for specific allowed purposes per Town Commission actions as budgeted.

In summary, the Town Commission reviewed and discussed the proposed budget presented by the Town Manager during several budget meetings and discussed Town priorities to incorporate into the tentative budget that is being presented to the public on September 5, 2023, and the final budget that will be presented to the public on September 18, 2023.

Respectfully,

Lynne Ladner, ICMA-CM, SHRM-SCP
Town Manager & Finance Director



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Departmental Budget Narrative

Revenues

General Fund revenues projected for the new fiscal year are on the Statement of Revenues showing the Town's various sources of income. Total anticipated general revenues of \$11,023,652 are anticipated utilizing a 5.50 millage rate (at 97.5% collection), along with other revenue sources without the use of fund balance reserves. This balances the FY24 anticipated expenses including funding for additional critical infrastructure.

The Property Appraiser certified the property values for this year as of July 1, 2023. An increase of 12.9% over last year's certified amount on July 1, 2022, amounting to \$1,355,615,977.

Revenue from State, County, and other taxing authorities and sources are estimates that may alter in a given fiscal year; however, tools exist in policy to adjust GL Funds as necessary as alterations arise.

General fund revenues have continued to have net growth and positive ad valorem valuation for the Town over the past several years; however, our FY 22 audit is still in process, so we don't have a fully accurate fund balance amount for the end of that fiscal year. We have seen a decrease in the amount of building permit fee revenue in FY 23 below what was budgeted for the year by nearly 50% however we have seen Propane Utility Tax revenue increase three-fold. With the end to the Covid-19 pandemic having been declared, property values have remained stable in our area but the significant increase in overall interest rates, and continued supply chain issues have slowed new building projects.

Revenue items of discussion of the Town Commission during the budget process will be the mil rate and funding to reserves from the current balance. The FY24 Budget is initially calculated with a mil rate of 5.50 mils, which is the same mil rate as the current FY23 budget. However, this will be decided at the Town Commission meeting on Sept. 5th.

The Town Commission will vote on the maximum mil rate at the July 5th Budget Meeting. The Commission's tentative budget will be presented to the public at the September 5th Budget Hearing with a proposed mil rate, and the final budget and mil rate will be adopted at the September 18th final budget hearing. The final mil rate shall not be increased from the tentative mil rate that will be set at the September 5th public hearing.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - REVENUES

STATEMENT OF REVENUES

Departments, Funds & Descriptions	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY24 Adopted	% change F23>F24	User Notes
Dept: 310.000 Taxes	<i>5.25 mils</i>	<i>5.35 mils</i>	<i>5.35 mils</i>	<i>5.35 mils</i>	<i>5.50 mils</i>	<i>5.50 mils</i>	<i>5.400 Mils</i>		
311.000 Ad Valorem Tax	4,754,905	5,152,556	5,425,863	5,676,607	6,157,610	7,285,550	8,019,748	10.08%	Calc @ 97.5%
312.410 Local Option 6 Cent Gas Tax	38,954	39,460	35,445	36,997	36,000	37,000	37,000	0.00%	
312.420 Second Local Option Fuel Tax	18,040	18,305	16,298	16,847	17,000	17,500	17,500	0.00%	
313.100 Electric Franchise Tax	168,538	174,952	176,585	195,529	190,000	196,000	225,000	14.80%	Signed New Franchise Agreement
314.100 Utility Service Tax (Electric)	258,809	277,401	273,415	276,829	270,000	290,000	290,000	0.00%	
314.800 Utility Service Tax (Propane)	20,823	30,453	19,253	22,601	20,000	25,000	55,000	120.00%	this has steadily increase in FY 23
314.900 Utility Service Tax (Water)	101,464	96,121	98,916	99,486	97,000	100,000	100,000	0.00%	
315.000 Communications Service Tax	44,288	42,575	40,588	40,103	40,000	41,000	41,000	0.00%	
319.100 Interest on Delinquent Taxes	2,636	5,159	1,617	1,154	2,000	1,500	1,500	0.00%	
335.200 Local Govt 1 Cent Sales Tax	127,833	133,080	126,202	147,071	140,000	150,000	150,000	0.00%	Restricted Rev - Infrastructure Surtax
Sub Totals	5,536,291	5,970,061	6,214,184	\$6,513,224	\$6,969,610	\$8,143,550	\$8,936,748	16.84%	
Dept: 320.000 Licenses & Permits									
321.100 Prof. & Occupational Licenses	948	2,368	770	1,348	900	1,300	1,300	0.00%	
321.200 DPS Business Permit (Revs FL.ST.)	0	0	58	0	0	0	0	0.00%	
321.300 Occupational Vehicle IDs	0	0	0	0	0	0	0	0.00%	
322.100 Building Permits	265,361	666,638	623,774	1,129,438	600,000	900,000	750,000	-16.67%	Permit Revenue has slowed in FY 23
325.200 Special Assessments	0	0	0	0	0	0	0	0.00%	
329.100 Sign Permits	490	385	330	220	300	300	300	0.00%	
329.200 Alarm User Permits	488	462	2,090	1,960	2,000	2,000	2,000	0.00%	Fee Increase
329.500 Boats Permits	0	0	0	0	0	0	0	0.00%	
329.600 Rental Registrations	2,205	2,100	1,855	1,785	2,000	2,000	2,000	0.00%	
Sub Totals	269,492	671,953	628,877	\$1,134,751	\$605,200	\$905,600	\$755,600	-16.56%	
Dept: 330.000 Intergovernmental Revenue									
331.100 FEMA Grant Monies	0	0	108,852	33,490	0	5,000	5,000	0.00%	
331.300 JAG Grant Monies	0	0	2,591	2,388	0	22,500	2,500	-88.89%	\$2,500 Regular,
331.390 ARPA Grant Monies	0	0	0	489,835	0	0	0	0.00%	
332.100 State Appropriation Funds							0		
335.120 State Revenue Sharing Proceeds	46,870	47,913	44,488	50,572	50,000	52,000	52,000	0.00%	
335.150 Alcoholic Beverage Licenses	140	140	140	140	140	140	140	0.00%	
335.181 Local Gov. 1/2 Cent Sales Tax	144,047	147,435	137,337	160,462	150,000	165,000	165,000	0.00%	
335.490 Rebate On Municipal Vehicles	880	2,874	1,718	2,956	1,700	2,500	2,500	0.00%	
335.900 St Light Maintenance Reimburse	11,534	11,881	12,237	12,604	12,000	13,000	13,000	0.00%	
338.000 PB County & Co. Wide Occ. License	7,529	6,366	6,769	6,881	6,000	7,000	7,000	0.00%	

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - REVENUES

STATEMENT OF REVENUES

Departments, Funds & Descriptions	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY24 Adopted	% change F23>F24	User Notes
338.100 Proportion 911 Call Taker Rev	0	0	0	0	0	0	0	0.00%	
338.300 PBC Solid Waste Recycle Program	638	391	0	551	250	550	550	0.00%	
338.400 911 DPS Related Reimbursements	15,685	243	0	599	250	600	600	0.00%	
338.500 PB County 1250 Monies	0	0	1,100	533	1,000	550	550	0.00%	
338.600 Potable Water Revenue Sharing	0	0	0	0	0	0	0	0.00%	
Sub Totals	227,323	217,243	315,233	\$761,011	\$221,340	\$268,840	\$248,840	-7.44%	
Dept: 340.000 Charges For Services									
341.200 Zoning Fees	2,400	17,100	24,900	49,730	18,000	30,000	30,000	0.00%	
341.400 Cert-Copying-Record Search-Etc.	2,696	2,920	3,729	6,067	3,000	5,000	5,000	0.00%	
341.900 Other Gen. Gov. Charges & Fees	12,757	7,892	12,282	11,608	9,000	11,000	11,000	0.00%	
342.100 Law Enforcement Service	0	0	183,080	190,900	190,000	196,691	221,700	12.71%	BB & GSV contracts
342.300 Alarm Monitoring	48,432	43,767	41,800	38,566	43,000	40,000	40,000	0.00%	
342.800 Special Detail Services	2,178	11,058	20,783	69,565	45,000	45,000	45,000	0.00%	
342.900 Other Public Safety Charges & Fees	563	566	1,696	625	1,500	1,500	1,500	0.00%	
343.400 Solid Waste & Recycling	306,841	303,044	343,001	340,268	340,000	340,000	340,000	0.00%	
343.900 Lot Mowing And Clearing	0	0	0	0	0	0	0	0.00%	
Sub Totals	375,867	386,346	631,272	\$707,329	\$649,500	\$669,191	\$694,200	3.74%	
Dept: 350.000 Fines & Forfeits									
351.100 Court Fines - Court Cases	5,824	3,001	1,377	1,713	3,000	1,700	1,850	8.82%	
351.200 Confiscated Prop. Court Cases	0	0	0	0	0	0	0	0.00%	
351.300 Police Education \$2.00	862	413	184	250	200	250	400	60.00%	
354.000 Violations of Local Ordinances	66,411	6,735	9,526	170,578	9,000	25,000	25,000	0.00%	
Sub Totals	73,097	10,149	11,087	\$172,541	\$12,200	\$26,950	\$27,250	1.11%	
Dept: 360.000 Miscellaneous Revenues									
361.100 Interest Earned	15,167	36,797	90,681	24,870	20,000	25,000	200,000	700.00%	Cnsvt. est with \$4M at 5.19% daily yield
361.300 Net Increase Fair Market Value	(4,668)	0	0	0	0	0	0	0.00%	
361.320 Interest Earned-PB Co. Tax Collector	381	1,102	2,603	6,048	1,500	5,000	5,000	0.00%	
361.390 Interest Other (Liens, Etc.)	11,021	1,099	294	2,534	500	1,500	1,500	0.00%	
364.410 Equipment-Sales & Compensation	765	0	4,425	340	0	500	500	0.00%	
366.600 Art Proceeds	0	0	0	0	0	0	0	0.00%	
366.900 Misc. Contrib. from Private Sources	999	577	2,221	454	10,500	500	500	0.00%	
Sub Totals	23,664	39,575	100,224	\$34,245	\$32,500	\$32,500	\$207,500	538.46%	
Projected (Outside) Revenues Sub-Totals	6,505,733	7,295,326	7,900,876	\$9,323,103	\$8,490,350	\$10,046,631	\$10,870,138	8.20%	
Dept: 380.000 Non-Revenues/Other Sources (Internal)									
380.100 Fund Balance Unappropriated	0	0	0	0	331,090	8,698	127,994	1371.53%	

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

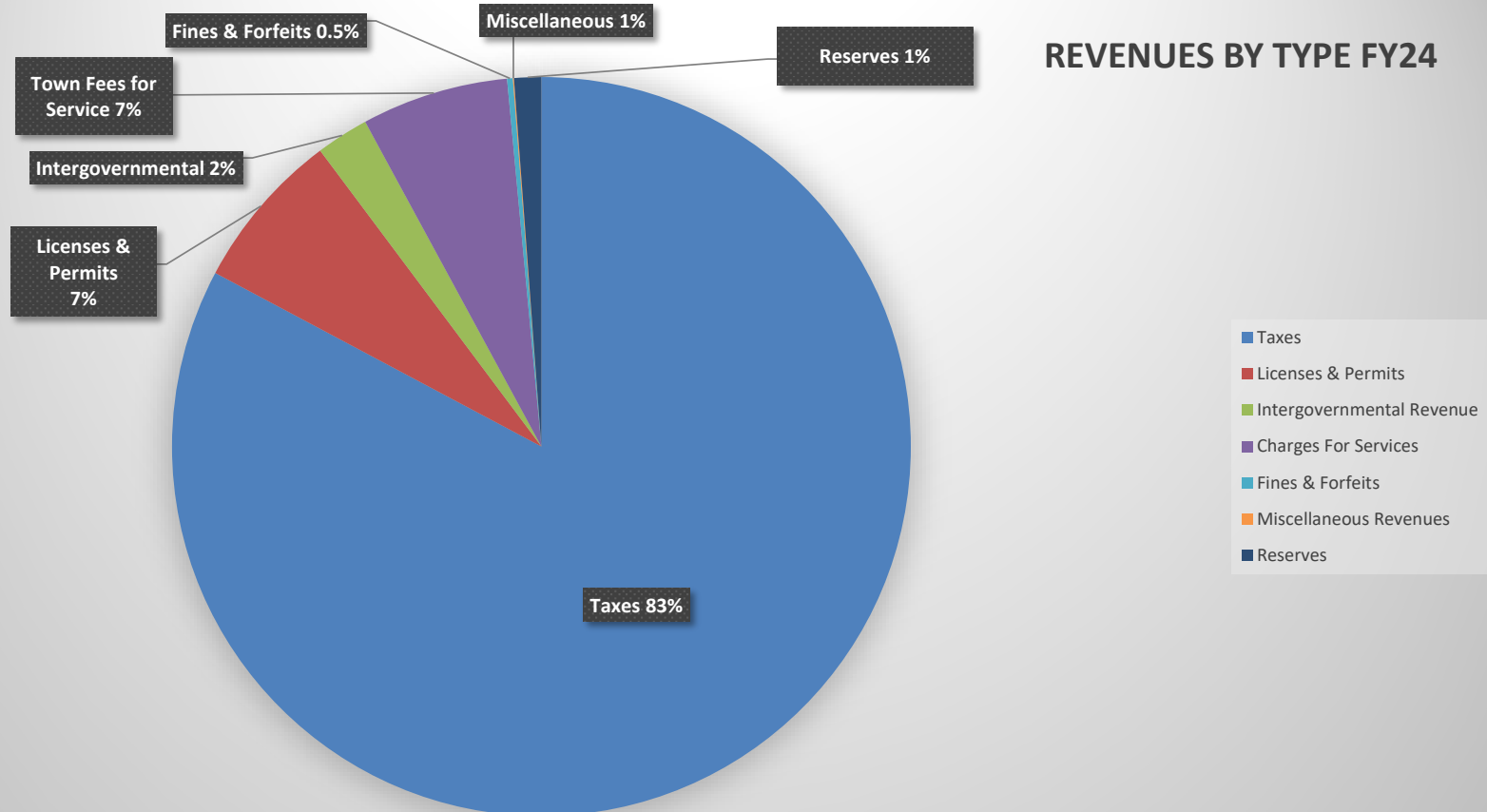
GENERAL FUND #001 - REVENUES

STATEMENT OF REVENUES

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY24	% change	User
	Actual	Actual	Actual	Actual	Actual	Budgeted	Adopted	F23>F24	Notes
388.200 Insurance Proceeds	25,683	56,734	94,821	6,286	5,000	5,000	5,000	0.00%	
Sub Totals	25,683	56,734	94,821	\$6,286	\$336,090	\$13,698	\$132,994	870.90%	
Budget Revenues Grand Totals	6,531,416	7,352,060	7,995,698	\$9,329,389	\$8,826,440	\$10,060,329	\$11,003,132	9.37%	

TOWN OF OCEAN RIDGE
FY24 REVENUE SUMMARY BY REVENUE TYPE - PROPOSED BUDGET

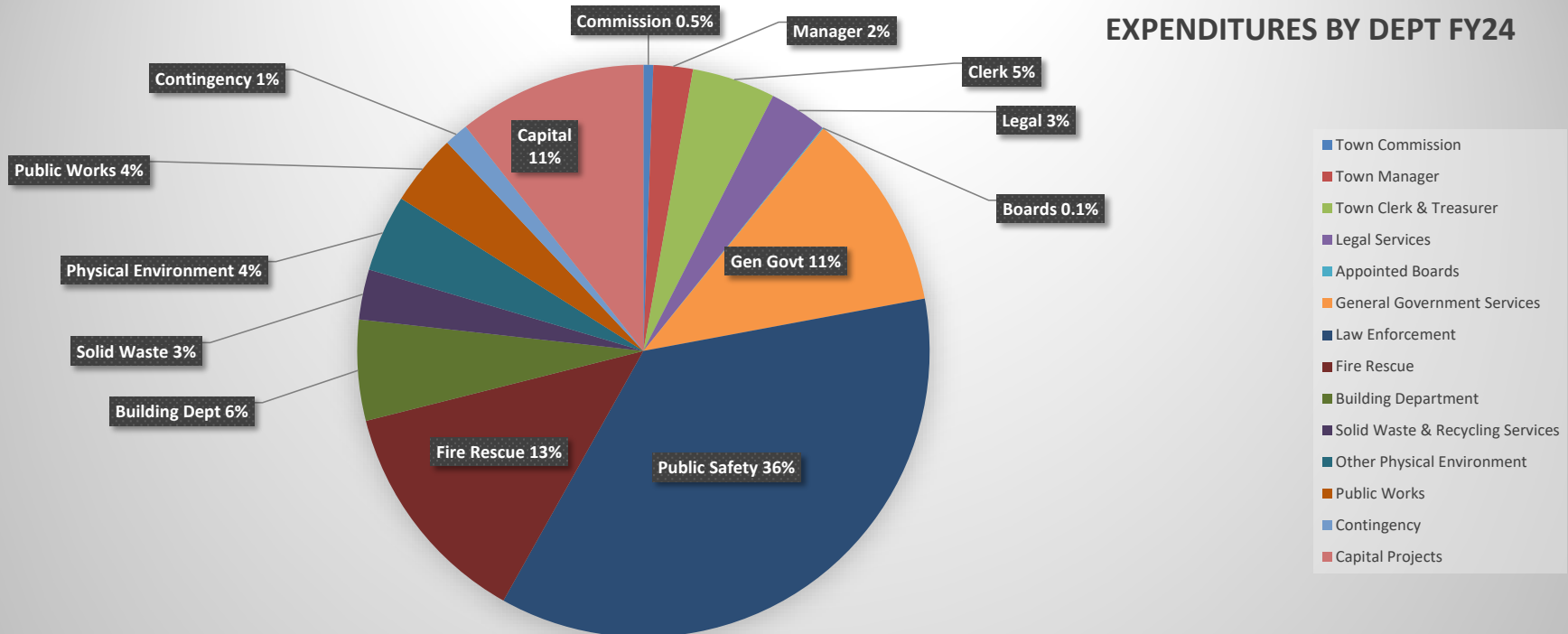
REVENUES	FY24
Taxes	\$ 8,936,748
Licenses & Permits	\$ 755,600
Intergovernmental Revenue	\$ 248,840
Charges For Services	\$ 694,200
Fines & Forfeits	\$ 27,250
Miscellaneous Revenues	\$ 5,000
Reserves	\$ 127,994
Total Revenues	\$ 11,003,132



TOWN OF OCEAN RIDGE FY24 EXPENDITURE SUMMARY BY DEPARTMENT - PROPOSED BUDGET

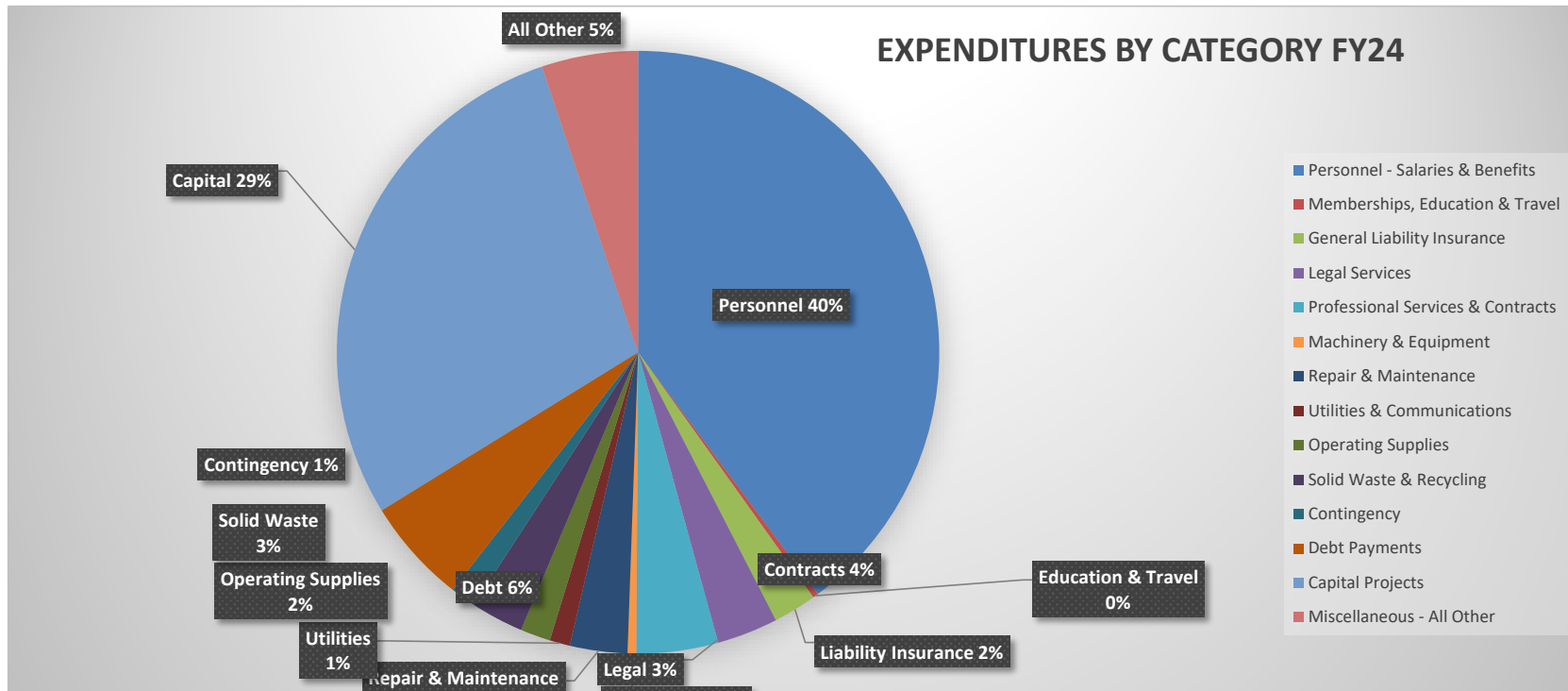
EXPENDITURES	FY24
Town Commission	\$ 61,006
Town Manager	\$ 245,177
Town Clerk & Treasurer	\$ 517,648
Legal Services	\$ 360,500
Appointed Boards	\$ 6,181
General Government Services	\$ 1,237,717
Law Enforcement	\$ 3,968,056
Fire Rescue	\$ 1,423,481
Building Department	\$ 625,863
Solid Waste & Recycling Services	\$ 312,000
Other Physical Environment	\$ 478,480
Public Works	\$ 444,352
Contingency	\$ 150,000
Capital Projects	\$ 1,172,673
Total Expenditures	\$ 11,003,132

EXPENDITURES BY DEPT FY24



TOWN OF OCEAN RIDGE FY24 EXPENDITURE SUMMARY BY MAJOR CATEGORY - PROPOSED BUDGET

CATEGORY	FY24
Personnel - Salaries & Benefits	\$ 4,381,656
Memberships, Education & Travel	\$ 32,794
General Liability Insurance	\$ 255,082
Legal Services	\$ 360,500
Professional Services & Contracts	\$ 482,242
Machinery & Equipment	\$ 50,900
Repair & Maintenance	\$ 339,530
Utilities & Communications	\$ 119,990
Operating Supplies	\$ 177,626
Solid Waste & Recycling	\$ 312,000
Contingency	\$ 150,000
Debt Payments	\$ 623,000
Capital Projects	\$ 3,148,506
Miscellaneous - All Other	\$ 569,306
Total Expenditures	\$ 11,003,132



TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - REVENUE & EXPENDITURES

STATEMENT OF REVENUES & EXPENDITURES

Department Funds & Descriptions	FY 2022 Actual	FY 2023 Budgtd	FY 2024 Adopted	% change F22>F23	User Notes
<i>FY Millage Rate Applied:</i>	<i>5.50 mils</i>	<i>5.50 mils</i>	<i>5.400 Mils</i>		
Revenue					
Dept: 310.000 Taxes	6,969,610	8,143,550	8,936,748	9.74%	
Dept: 320.000 Licenses & Permits	605,200	905,600	755,600	-16.56%	
Dept: 330.000 Intergovernmental Revenue	221,340	268,840	248,840	-7.44%	ARPA received in FY21
Dept: 340.000 Charges For Services	649,500	669,191	694,200	3.74%	
Dept: 350.000 Fines & Forfeits	12,200	26,950	27,250	1.11%	
Dept: 360.000 Miscellaneous Revenues	32,500	32,500	207,500	538.46%	
Dept: 380.000 Insurance Proceeds	5,000	5,000	5,000	0.00%	
(Outside) Revenues Sub-Totals	8,495,350	10,051,631	10,875,138	8.19%	
Dept: 380.000 Reserves (Actual or Budgeted)	331,090	8,698	127,994	1371.53%	<< Balancing Line - Reserves
Dept: 380.000 Reserves (Actual or Budgeted)	0	26,892	0	-100.00%	<< Balancing Line - Reserves (Building)
Total Revenues	8,826,440	10,087,221	11,003,132	9.08%	
Expenditures				0.00%	
General Government				0.00%	
511.101 Town Commission	46,760	57,181	61,006	6.69%	
512.102 Town Manager	211,358	223,986	245,177	9.46%	
513.103 Town Clerk & Treasurer	315,103	357,074	517,648	44.97%	
514.104 Legal Services	338,000	338,000	360,500	6.66%	
514.105 Appointed Boards	3,767	4,370	6,181	41.43%	
519.106 General Government Services	1,145,610	1,207,677	1,237,717	2.49%	
521.107 Law Enforcement & Fire Rescue	4,387,927	4,956,622	5,391,537	8.77%	
524.108 Building Department	536,124	755,841	625,863	-17.20%	
534.111 Solid Waste & Recycling Services	290,851	302,500	312,000	3.14%	
539.112 Other Physical Environment	446,920	534,217	478,480	-10.43%	
541.113 Public Works	358,520	422,312	444,352	5.22%	
580.114 Contingency	150,000	150,000	150,000	0.00%	
590.100 Transfers to Capital Projects	595,500	931,000	1,172,673	25.96%	
Total Expenditures	8,826,440	10,240,779	11,003,132	7.44%	
Revenue Over Expenditure	0	-153,558	0		
<i>Increase in Fund Balance from Last Year (Gen & Cap)</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>		
<i>Fund Balance as of 9/30 (Gen Operating & Capital)</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>		
<i>Reserves Budgeted</i>	<i>331,090</i>	<i>0</i>	<i>0</i>		
<i>Reserves Actually Used</i>	<i>0</i>	<i>n/a</i>	<i>n/a</i>		

MIL RATE VARIATIONS - FY24 PROPOSED BUDGET

FY19 Gross Taxable Value:	\$995,384,463	% Valuation Increase
FY20 Gross Taxable Value:	\$1,058,318,124	6.32%
FY21 Gross Taxable Value:	\$1,100,856,776	4.02%
FY22 Gross Taxable Value:	\$1,148,866,300	8.56%
FY23 Gross Taxable Value:	\$1,355,615,977	5.51%
FY24 Gross Taxable Value (Estimated):	\$1,523,219,072	12.36%

Mil Rate	Description	Gross Ad Val	at 97% Rev	Rev Over Roll	at 97.5% Rev	Rev Over Roll	at 98% Rev	Rev Over Roll	at 98.5% Rev	Rev Over Roll	Dif frm 97% to 97.5%	Dif frm 97% to 98.5%
4.8948	FY23 Roll-Back Rate	\$7,455,853	\$7,232,177	\$0	\$7,269,456	\$0	\$7,306,736	\$0	\$7,344,015	\$0	\$37,279	\$111,838
5.0338	3/5 Vote Max (Majority)	\$7,667,580	\$7,437,553	\$205,376	\$7,475,891	\$206,434	\$7,514,229	\$207,493	\$7,552,566	\$208,552	\$38,338	\$115,014
5.2500		\$7,996,900	\$7,756,993	\$524,816	\$7,796,978	\$527,521	\$7,836,962	\$530,226	\$7,876,947	\$532,932	\$39,985	\$119,954
5.2600		\$8,012,132	\$7,771,768	\$539,591	\$7,811,829	\$542,373	\$7,851,890	\$545,154	\$7,891,950	\$547,935	\$40,061	\$120,182
5.2700		\$8,027,365	\$7,786,544	\$554,366	\$7,826,680	\$557,224	\$7,866,817	\$560,082	\$7,906,954	\$562,939	\$40,137	\$120,410
5.2800		\$8,042,597	\$7,801,319	\$569,142	\$7,841,532	\$572,075	\$7,881,745	\$575,009	\$7,921,958	\$577,943	\$40,213	\$120,639
5.2900		\$8,057,829	\$7,816,094	\$583,917	\$7,856,383	\$586,927	\$7,896,672	\$589,937	\$7,936,961	\$592,947	\$40,289	\$120,867
5.3000		\$8,073,061	\$7,830,869	\$598,692	\$7,871,235	\$601,778	\$7,911,600	\$604,864	\$7,951,965	\$607,950	\$40,365	\$121,096
5.3100		\$8,088,293	\$7,845,644	\$613,467	\$7,886,086	\$616,630	\$7,926,527	\$619,792	\$7,966,969	\$622,954	\$40,441	\$121,324
5.3200		\$8,103,525	\$7,860,420	\$628,243	\$7,900,937	\$631,481	\$7,941,455	\$634,719	\$7,981,973	\$637,958	\$40,518	\$121,553
5.3300		\$8,118,758	\$7,875,195	\$643,018	\$7,915,789	\$646,332	\$7,956,383	\$649,647	\$7,996,976	\$652,961	\$40,594	\$121,781
5.3400		\$8,133,990	\$7,889,970	\$657,793	\$7,930,640	\$661,184	\$7,971,310	\$664,574	\$8,011,980	\$667,965	\$40,670	\$122,010
5.3500		\$8,149,222	\$7,904,745	\$672,568	\$7,945,491	\$676,035	\$7,986,238	\$679,502	\$8,026,984	\$682,969	\$40,746	\$122,238
5.3600		\$8,164,454	\$7,919,521	\$687,343	\$7,960,343	\$690,886	\$8,001,165	\$694,429	\$8,041,987	\$697,972	\$40,822	\$122,467
5.3700		\$8,179,686	\$7,934,296	\$702,119	\$7,975,194	\$705,738	\$8,016,093	\$709,357	\$8,056,991	\$712,976	\$40,898	\$122,695
5.3800		\$8,194,919	\$7,949,071	\$716,894	\$7,990,046	\$720,589	\$8,031,020	\$724,285	\$8,071,995	\$727,980	\$40,975	\$122,924
5.3900		\$8,210,151	\$7,963,846	\$731,669	\$8,004,897	\$735,441	\$8,045,948	\$739,212	\$8,086,999	\$742,984	\$41,051	\$123,152
5.4000	FY24 Prop. Mil Rate	\$8,225,383	\$7,978,621	\$746,444	\$8,019,748	\$750,292	\$8,060,875	\$754,140	\$8,102,002	\$757,987	\$41,127	\$123,381
5.4100		\$8,240,615	\$7,993,397	\$761,220	\$8,034,600	\$765,143	\$8,075,803	\$769,067	\$8,117,006	\$772,991	\$41,203	\$123,609
5.4200		\$8,255,847	\$8,008,172	\$775,995	\$8,049,451	\$779,995	\$8,090,730	\$783,995	\$8,132,010	\$787,995	\$41,279	\$123,838
5.4300		\$8,271,080	\$8,022,947	\$790,770	\$8,064,303	\$794,846	\$8,105,658	\$798,922	\$8,147,013	\$802,998	\$41,355	\$124,066
5.4400		\$8,286,312	\$8,037,722	\$805,545	\$8,079,154	\$809,698	\$8,120,586	\$813,850	\$8,162,017	\$818,002	\$41,432	\$124,295
5.4500		\$8,301,544	\$8,052,498	\$820,320	\$8,094,005	\$824,549	\$8,135,513	\$828,777	\$8,177,021	\$833,006	\$41,508	\$124,523
5.4600		\$8,316,776	\$8,067,273	\$835,096	\$8,108,857	\$839,400	\$8,150,441	\$843,705	\$8,192,024	\$848,010	\$41,584	\$124,752
5.4700		\$8,332,008	\$8,082,048	\$849,871	\$8,123,708	\$854,252	\$8,165,368	\$858,632	\$8,207,028	\$863,013	\$41,660	\$124,980
5.4800		\$8,347,241	\$8,096,823	\$864,646	\$8,138,560	\$869,103	\$8,180,296	\$873,560	\$8,222,032	\$878,017	\$41,736	\$125,209
5.4900		\$8,362,473	\$8,111,599	\$879,421	\$8,153,411	\$883,954	\$8,195,223	\$888,488	\$8,237,036	\$893,021	\$41,812	\$125,437
5.5000		\$8,377,705	\$8,126,374	\$894,197	\$8,168,262	\$898,806	\$8,210,151	\$903,415	\$8,252,039	\$908,024	\$41,889	\$125,666
5.5100		\$8,392,937	\$8,141,149	\$908,972	\$8,183,114	\$913,657	\$8,225,078	\$918,343	\$8,267,043	\$923,028	\$41,965	\$125,894
5.5200		\$8,408,169	\$8,155,924	\$923,747	\$8,197,965	\$928,509	\$8,240,006	\$933,270	\$8,282,047	\$938,032	\$42,041	\$126,123
5.5300		\$8,423,401	\$8,170,699	\$938,522	\$8,212,816	\$943,360	\$8,254,933	\$948,198	\$8,297,050	\$953,036	\$42,117	\$126,351
5.5372	2/3 Vote Max (4 out of 5)	\$8,434,369	\$8,181,338	\$949,160	\$8,223,509	\$954,053	\$8,265,681	\$958,946	\$8,307,853	\$963,838	\$42,172	\$126,516

Historically the Town budgets at 97% of the Ad Valorem Revenue (95% is lowest allowed by law)
The Town Commission voted to increase that to 98.5% in FY20, and 97.5 in FY21 & FY22

Operating Millage Rate is greater than the Rolled Back Rate by:

Fiscal Year	Mil Rate	Roll Back	% Over Roll
FY21	5.35	5.1703	3.48%
FY22	5.50	5.1384	7.04%
FY23	5.50	4.7698	12.36%
FY24	5.5	4.8949	9.46%

Note: Any mil rate up to 5.0338 requires a majority vote. Any mil rate above 5.0338 requires a 2/3 vote (4 out of 5). Any mil rate above 5.5372 requires a unanimous vote.



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Departmental Budget Narrative

Town Commission

The Town Commission's proposed budget shows a percentage increase of 6.69% due to the continued increases in rates for general liability and the addition of cell phones for commissioners. Educational workshops, training, and travel remain relatively the same as the FY23 fiscal year, with a slight increase in the annual membership fees for the Palm Beach County League of Cities.

Management recommends a discussion regarding Town Commission salaries that have not increased in many years. The Commission is active in serving its community, and inflation exceeded 9% year over year, salaries should be adjusted upward, just as they are for Town Staff. Research shows that Briny Breezes and Ocean Ridge have two of the lowest salaries for its Commissioners in the State of Florida, with Ocean Ridge paying only \$1,200 per year. The next lowest in Palm Beach County is the Town of Juno Beach which pays its commissioners \$2,400 per year. The process to do so is outlined in the Town Charter, Section 3.04 which states: "The Town Commission may determine the annual salary of Commissioners by ordinance, but no ordinance increasing such salary shall become effective until the date of commencement of the terms of Commissioners elected at the next regular election, provided that such election follows the adoption of such ordinance by at least six (6) months." The Commission has decided not to act on this recommendation for FY 24.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 511.101

TOWN COMMISSION (LEGISLATIVE) EXPENSE

Departments, Funds & Descriptions	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY 2024 Adopted	% change F22>F23	User Notes
Town Commission									
501.100 Executive Salaries	6,000	5,900	6,000	6,000	6,000	6,000	6,000	0.00%	
502.100 FICA Taxes	459	451	459	459	459	459	459	0.00%	
502.200 Retirement Contributions	464	478	531	612	588	700	825	17.86%	FRS INCREASE
502.400 Workers Compensation	11	14	9,088	12,448	14,036	17,500	17,500	0.00%	Insurance Rate Increase TBD
504.000 Travel & Per Diem	436	3,547	728	2,978	5,000	5,000	5,000	0.00%	
504.100 Communications Serv (Phone Etc.)							3,000	0.00%	Commissioners cell phones
504.500 Insurance-Liability., Hazard, Damage	14,451	14,483	16,315	17,592	18,678	25,172	25,172	0.00%	Insurance Rate Increase TBD
504.610 Repair & Maintenance	0	0	0	0	0	0		0.00%	
504.900 Other Current Charges	460	446	339	200	500	500	500	0.00%	
505.400 Subsc., Memberships, Education	1,400	1,350	1,500	1,699	1,500	1,850	2,550	37.84%	increase in PBCLOC rates & IEMO Training
Town Commission Totals	23,681	26,669	34,960	41,989	46,761	57,181	61,006	6.69%	

create a budget dashboard



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Departmental Budget Narrative

Town Manager

The Town Manager's proposed budget for FY24 has increased by 9.46% due largely to increases in insurance rates, salary, and retirement contribution percentages as set by the State. Increases in the Repair and Maintenance line for computers and the manager's office is a new item this year with \$2,300 budgeted for a new laptop & docking station as well as a new desk chair. The current desk chair in the manager's office has a failing hydraulic pump. All other line items remain the same as last year.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 512.102

TOWN MANAGER - ADMINISTRATION EXPENSE

Departments, Funds & Descriptions	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY 2024 Adopted	% change F22>F23	User Notes
Town Manager									
501.100 Executive Salaries	107,500	109,008	120,617	125,481	132,500	137,469	146,063	6.25%	current mgr salary with max 5% merit
501.110 One Time Lump (Longevity & Retire)	0	0	0	500	0	0	0	0.00%	
501.200 Regular Salaries And Wages	0	0	0	0	0	0	0	0.00%	
501.400 Overtime (Hurricane Special Pay)	0	0	3,245	0	3,500	3,500	3,500	0.00%	
501.410 Vacation Pay	1,183	7,294	0	1,502	2,548	2,974	3,172	6.67%	
502.100 FICA Taxes	8,314	9,278	9,428	9,753	10,136	10,516	11,217	6.67%	
502.200 FRS Retirement Contributions	0	4,311	31,821	35,127	39,399	44,484	51,883	16.63%	FRS increase
502.210 ICMA Retirement Contributions	9,225	5,062	0	0	0	0	0	0.00%	
502.300 Life & Health Insurance	9,446	10,516	9,352	9,429	10,013	11,004	11,004	0.00%	
502.310 Long Term Disability	890	877	742	750	768	660	660	0.00%	
502.400 Workers Compensation	201	256	1,818	2,490	2,807	3,250	3,500	7.69%	
502.500 Unemployment	0	0	0	0	0	0	0	0.00%	
503.400 Other Contractual Services	0	0	0	0	0	0	0	0.00%	
504.000 Travel & Per Diem	3,004	3,342	1,209	896	2,300	2,700	3,650	35.19%	
504.100 Communications Serv (Phone Etc.)	1,276	1,593	506	453	600	600	600	0.00%	
504.500 Insurance-Liability., Hazard, Damage	50	55	179	186	216	259	388	49.77%	
504.610 Repair & Maintenance	0	0	0	0	0	0	2,300	0.00%	laptop & docking station, new desk chair
504.620 Repair & Maintenance-Vehicle	0	0	0	0	0	0	0	0.00%	
505.210 Operating Supplies-Gas & Oil	0	0	1,444	1,084	3,600	3,600	3,600	0.00%	Car Allowance vs gas
505.400 Subsc., Memberships, Education	1,101	0	1,398	1,674	2,970	2,970	3,639	22.53%	includes HR conf
Town Manager Totals	142,190	151,592	181,758	189,325	211,358	223,986	245,177	9.46%	

Option: Town Manager provided the RAV4 purchased for Building Department - current value est. to be \$32,846-\$35,114 based upon private vehicle sale
 Using IRS depreciation guidance values are year 1 \$25,112, year 2 \$15,067.20, year 3 \$9,040.32, year 4 \$5,424.20, and year 5 \$1,808.08

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET**TOWN MANAGER'S DEPT 512.102****EXCLUDING SALARY & INSURANCE LINES**

	FY23	FY24
503.400 OTHER CONTRACTUAL SERVICES		
	\$ -	
TOTAL LINE ITEM 503.400	\$ -	\$ -
504.000 TRAVEL & PER DIEM		
HOTEL/FOOD/MILEAGE FOR FLC ANNUAL CONFERENCE	\$ 950.00	\$ 950.00
HOTEL/FOOD/MILEAGE FOR LEGISLATIVE ACTION DAYS	\$ -	\$ -
HOTEL/FOOD/MILEAGE FOR HR FLORIDA CONF	\$ 800.00	\$ 800.00
HOTEL/FOOD/MILEAGE FOR LEGISLATIVE POLICY COMM	\$ -	\$ 950.00
HOTEL/FOOD/MILEAGE FOR FCCMA ANNUAL CONF	\$ 950.00	\$ 950.00
TOTAL LINE ITEM 504.000	\$ 2,700.00	\$ 3,650.00
504.100 COMMUNICATIONS SERVICE		
CELL PHONE (1 @ \$50 PER MONTH)	\$ 600.00	\$ 600.00
TOTAL LINE ITEM 504.100	\$ 600.00	\$ 600.00
504.610 REPAIR & MAINTENANCE		
COMPUTER HARDWARE	\$ 500.00	\$ 1,800.00
OFFICE EQUIPMENT SERVICE & REPAIR	\$ -	\$ 500.00
TOTAL LINE ITEM 504.610	\$ 500.00	\$ 2,300.00
505.210 OPERATING SUPPLIES - GAS & OIL		
TOWN MANAGER CAR ALLOWANCE *	\$ 3,600.00	\$ 3,600.00
TOTAL LINE ITEM 504.100	\$ 3,600.00	\$ 3,600.00
505.400 SUBSCRIPTIONS, MEMBERSHIPS & EDUCATION		
FCCMA ANNUAL DUES	\$ 400.00	\$ 400.00
FGFOA ANNUAL DUES	\$ 50.00	\$ 50.00
PBCGFOA ANNUAL DUES	\$ 30.00	\$ 30.00
PBCCMA ANNUAL DUES	\$ 40.00	\$ 40.00
ICMA ANNUAL DUES	\$ 930.00	\$ 930.00
FLC ANNUAL CONFERENCE REGISTRATION FEE	\$ 525.00	\$ 525.00
HR FLORIDA CONFERENCE	\$ 845.00	\$ 845.00
PBCSHRM/SHRM DUES	\$ 244.00	\$ 244.00
FCCMA ANNUAL CONFERENCE REGISTRATION FEE	\$ 575.00	\$ 575.00
TOTAL LINE ITEM 505.400	\$ 3,639.00	\$ 3,639.00
GRAND TOTAL - TOWN MANAGER	\$ 10,539.00	\$ 13,789.00

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET

TOWN MANAGER'S DEPT 512.102

EXCLUDING SALARY & INSURANCE LINES

FY23

FY24

* Car allowance is \$300 per month per employment contract/\$3,600 per year



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Departmental Budget Narrative

Town Clerk & Treasurer

The proposed Town Clerk's budget for FY24 has increased by 44.97% due to increases in salary and benefits, insurance rates, and retirement contribution percentages as set by the State. It also includes salary and benefits for a new position as an accounting clerk so that we can begin to train for succession planning to fill Jean's role when she retires which she has stated could happen in 12-18 months.

The Town contracts with Nowlen, Holt & Miner for Auditing services and the approved five-year contract is included in this budget.

As the Town Clerk manages the Town's public records, \$7,709 is in the budget for the annual maintenance costs for Laserfiche which will house all of our recently scanned public records and make them available for easy accessibility to the public. It also includes \$9,890 for the implementation of Agenda Management software to enable the collection of necessary documents more easily for the monthly agendas, easy submission and review by department heads and the simplified manner of completing and publishing meeting agendas and packets.

The Town Clerk has requested \$1,000 in the machinery & equipment line for a printer replacement for the Treasurer and Clerk as well as other small equipment for staff. All other line items remain similar to last year's budget.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 513.103

TOWN CLERK & TREASURER ADMINISTRATION EXPENSE

COMPLETE -FOR ME

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change	User
	Actual	Actual	Actual	Actual	Actual	Budgeted	Adopted	F22>F23	Notes
Town Clerk & Treasurer									
501.100 Executive Salaries	71,315	58,877	61,967	64,381	67,390	78,401	89,484	14.14%	
501.110 One Time Lump (Longevity & Retire)	0	0	0	0	0	0	0	0.00%	
501.200 Regular Salaries And Wages	150,730	160,298	112,146	112,754	120,446	138,148	199,957	44.74%	additional account staff to train for Jeans Retirement
501.210 One Time Lump (Longevity & Retire)	0	0	1,500	0	0	0	20,000	0.00%	Jean is considering retiring in the next 12-18 mths
501.220 One Time Lump Sum							7,500		
501.400 Overtime	1,292	3,649	297	1,367	2,000	2,000	2,000	0.00%	
501.410 Vacation Pay	2,257	2,831	1,373	3,756	3,612	4,685	5,175	10.45%	
502.100 FICA Taxes	17,659	17,263	13,675	13,943	14,370	16,566	18,298	10.46%	
502.200 Retirement Contributions	17,843	18,437	15,120	18,686	20,832	26,436	33,270	25.85%	Rate Increase by FRS
502.300 Life & Health Insurance	37,451	35,473	28,555	27,983	29,770	32,748	60,563	84.94%	add. Of dept ins. 50% 2 empl
502.301 Dependent Health Insurance 50%							1,600	0.00%	2 employees
502.310 Long Term Disability	1,984	1,766	1,287	1,340	1,089	1,164	1,164	0.00%	
502.400 Workers Compensation	396	505	5,453	7,469	8,421	9,750	14,000	43.59%	Insurance Rate Increase
502.500 Unemployment Compensation	0	0	0	0	0	0	0	0.00%	
503.100 Professional Services	0	0	0	0	0	0	0	0.00%	
503.200 Accounting & Auditing	25,930	28,861	29,000	30,700	33,500	33,500	34,500	2.99%	
503.400 Other Contractual Services	7,000	0	0	0	4,000	4,000	17,599	339.98%	AGENDA SOFTWARE & LASERFICHE
504.500 Insurance-Liability, Hazard, Damage	2,290	2,948	512	1,445	2,150	2,650	2,650	0.00%	
504.610 Repair & Maintenance	168	279	536	558	647	776	1,164	49.96%	Insurance Rate Increase
504.900 Other Current Charges	0	287	1,002	317	500	500	1,000	100.00%	
505.400 Subsc, Memberships, Education	4,876	7,481	5,149	3,854	3,500	3,500	4,500	28.57%	
506.400 Machinery & Equipment	1,892	2,025	1,399	1,645	1,975	2,100	2,225	5.95%	
Town Clerk Totals	395	0	740	0	900	150	1,000	566.67%	Desktop printer
	343,478	340,980	279,711	290,195	315,103	357,074	517,648	44.97%	

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET**TOWN CLERK'S DEPT 513.103****EXCLUDING SALARY & INSURANCE LINES**

	FY23	FY24
503.100 PROFESSIONAL SERVICES		
PROFESSIONAL SERVICES	\$ -	\$ -
TOTAL LINE ITEM 503.100	\$ -	\$ -
503.200 ACCOUNTING & AUDITING		
TOWN AUDITORS	\$ 24,000.00	\$ 25,000.00
CPA FOR YEAR-END AUDIT PREPARATION ASSISTANCE	\$ 7,000.00	\$ 7,000.00
ACTUARIALS	\$ 2,500.00	\$ 2,500.00
TOTAL LINE ITEM 503.200	\$ 33,500.00	\$ 34,500.00
503.400 OTHER CONTRACTUAL SERVICES		
AGENDA SOFTWARE		\$ 9,890.00
LASERFICHE/MCCI ANNUAL RECURRING FEE		\$ 7,709.00
DOCUMENT SCANNING	\$ 4,000.00	\$ -
TOTAL LINE ITEM 503.400	\$ 4,000.00	\$ 17,599.00
504.000 TRAVEL & PER DIEM		
MILEAGE FOR PBC CLERKS MEETINGS BI-MONTHLY	\$ 100.00	\$ 100.00
HOTEL/FOOD/MILEAGE FOR FGFOA CONFERENCE	\$ 925.00	\$ 925.00
HOTEL/FOOD/MILEAGE FOR FACC FALL ACADEMY	\$ 925.00	\$ 925.00
HOTEL/FOOD/MILEAGE FOR FACC SPRING CONFERENCE	\$ 700.00	\$ 700.00
TRAVEL FOR MISC. GOVERNMENTAL COURSES	\$ -	
TOTAL LINE ITEM 504.000	\$ 2,650.00	\$ 2,650.00
504.610 REPAIR & MAINTENANCE		
COMPUTER HARDWARE, SOFTWARE & COMP FOR JEAN	\$ 500.00	\$ 1,000.00
OFFICE EQUIPMENT SERVICE & REPAIR	\$ -	\$ -
TOTAL LINE ITEM 504.610	\$ 500.00	\$ 1,000.00
504.900 OTHER CURRENT CHARGES		
LEGAL ADVERTISING	\$ 3,000.00	\$ 4,000.00
MISCELLANEOUS EXPENSES	\$ 500.00	\$ 500.00
TOTAL LINE ITEM 504.900	\$ 3,500.00	\$ 4,500.00
505.400 SUBSCRIPTIONS, MEMBERSHIPS & EDUCATION		
FGFOA ANNUAL DUES (1 @ \$50 EACH)	\$ 50.00	\$ 50.00
NOTARY PUBLIC (1 NEW, 0 RENEWALS)	\$ 50.00	\$ 50.00
FACC MEMBERSHIP (2 @ \$75)	\$ 150.00	\$ 150.00
PBC CLERKS ASSOC MEMBERSHIP (2 @ \$40)	\$ 80.00	\$ 80.00

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET**TOWN CLERK'S DEPT 513.103****EXCLUDING SALARY & INSURANCE LINES**

	FY23	FY24
IIMC MEMBERSHIP (2 @ \$210)	\$ 420.00	\$ 420.00
FGFOA CONFERENCE REGISTRATION FEE	\$ 350.00	\$ 375.00
FACC FALL ACADEMY REGISTRATION FEE	\$ 350.00	\$ 400.00
FACC SPRING CONFERENCE REGISTRATION FEE	\$ 350.00	\$ 400.00
MISCELLANEOUS TRAINING & WEBINARS FOR STAFF	\$ 300.00	\$ 300.00
TOTAL LINE ITEM 505.400	\$ 2,100.00	\$ 2,225.00

506.400 MACHINERY & EQUIPMENT

MISCELLANEOUS OFFICE FURNITURE & EQUIPMENT	\$ 150.00	\$ 1,000.00
TOTAL LINE ITEM 506.400	\$ 150.00	\$ 1,000.00

GRAND TOTAL - TOWN CLERK	\$ 46,400.00	\$ 63,474.00
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Departmental Budget Narrative

Legal Services

The Legal budget totals for FY24 have increased by 6.66% due to the Town Attorney's new contract which calls for an increase on Oct. 1st of 15% with the same amount as last year to account for the increase in special counsel that is not guaranteed to be covered by insurance.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 514.104

LEGAL SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change	User
	Actual	Actual	Actual	Actual	Actual	Proposed	Adopted	F22>F23	Notes
Legal Services									
501.100 Executive Salaries	0	0	0	0	0	0	0	0.00%	
501.410 Vacation Pay	0	0	0	0	0	0	0	0.00%	
502.100 FICA Taxes	0	0	0	0	0	0	0	0.00%	
502.200 Retirement Contributions	0	0	0	0	0	0	0	0.00%	
502.300 Life & Health Insurance	0	0	0	0	0	0	0	0.00%	
502.400 Workers Compensation	0	0	0	0	0	0	0	0.00%	
503.100 Professional Services	155,043	148,967	143,727	127,991	150,000	150,000	172,500	15.00%	Town & Labor Attorneys - See Note 1
503.110 Legal Special Counsel	603	2,623	93,316	159,894	183,000	183,000	183,000	0.00%	Spec. Magistrate & Title Work - See Note 2
504.700 Printing	3,006	0	2,555	2,618	5,000	5,000	5,000	0.00%	Annual Town Code Codification
504.900 Other Current Charges	0	0	0	0	0	0	0	0.00%	
506.400 Machinery & Equipment	0	0	0	0	0	0	0	0.00%	
Legal Services Totals	158,652	151,590	239,599	290,503	338,000	338,000	360,500	6.66%	

Note 1: Updated legal contract anticipates increase in total annual fees of 10-15%

Note 2: On going litigation requires budgeting for special counsel expenses

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TOWN OF OCEAN RIDGE

**6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435**

www.oceanridgeflorida.com
(561) 732-2635 ♦ FAX (561) 737-8359

Departmental Budget Narrative

Appointed Boards

The Appointed Boards budget totals for FY24 have increased by 29.03% due to increases in insurance rates. The Other Current Charges line remains steady for board supplies.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 515.105

APPOINTED BOARDS EXPENSE

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change	User
	Actual	Actual	Actual	Actual	Actual	Budgeted	Adopted	F22>F23	Notes
Appointed Boards									
503.100 Professional Services	0	0	0	0	0	0	0	0.00%	
504.200 Postage, Freight	0	0	0	0	0	0	0	0.00%	
504.500 Insurance-Liability., Hazard, Damage	1,074	1,179	2,501	2,603	3,017	3,620	5,431	33.34%	Insurance Rate Increase
504.610 Repair & Maintenance	0	0	0	0	0	0	0	0.00%	
504.900 Other Current Charges	345	45	874	846	750	750	750	0.00%	Name plates & supplies
Appointed Boards Totals	1,419	1,224	3,375	3,449	3,767	4,370	6,181	29.30%	



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Departmental Budget Narrative

General Government

The General Government budget is comprised of items such as I/T and communications services, postage, office & operating supplies, utilities, holiday lighting & events, equipment rentals, buildings and grounds maintenance, landscaping and beautification, election expenses, subscriptions & memberships, repairs & maintenance, and debt service. The overall general government department expenditures increased by 2.49% from FY23 to FY24 to account for a slight increase in costs as well as planning for hosting the PBC City Clerk's meeting, plans for town-sponsored functions, and Staff and Commission shirts.

The Town pays down a State Revolving Fund loan annually in the amount of \$468,000 for various stormwater drainage improvements, and the balance of the loan was \$1,,337,263.78 as of September 30, 2022. The Town also pays down a commercial loan for the construction of the Town Hall facility in the amount of \$311,175 annually.

I/T Refresh

Fiscal year 2022-2023 continues updating computers for staff – this year new computers and monitors are needed for the Town Treasurer, Town Clerk. We are also budgeting for laptop/tablets for all members of the commission and appointed boards at \$20,000.

Payroll Time & Attendance Software

In FY22, the Town began using Vector Scheduling an online time and attendance software for tracking all employee timesheets, schedules, and time off. The software maintenance and customer service/support costs are \$3,696.90 per year,

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 519.106

GENERAL GOVERNMENT SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change	User
	Actual	Actual	Actual	Actual	Actual	Proposed	Adopted	F22>F23	Notes
General Government Services									
503.100 Professional Services	37,443	16,280	23,115	15,714	84,616	81,000	84,000	3.70%	
503.400 Other Contractual Services	29,699	11,486	18,093	16,152	51,519	40,136	55,936	39.37%	
504.100 Communications (Tel, Modem, etc)	5,538	7,297	8,057	8,352	13,550	14,990	14,990	0.00%	
504.200 Postage, Freight	2,852	3,704	3,665	3,914	4,200	3,240	3,240	0.00%	
504.300 Utility Services - Electric	7,783	8,713	8,627	8,755	10,000	10,000	10,000	0.00%	
504.400 Rentals & Leases (Photocopier)	2,501	2,683	2,529	2,685	3,000	2,040	2,040	0.00%	
504.500 Insurance-Liability, Hazard, Damage	63,801	69,244	74,733	74,847	92,144	163,628	163,628	0.00%	
504.610 Repair & Maintenance	66,626	41,442	41,609	52,937	50,918	52,430	52,430	0.00%	
504.700 Printing	906	4,780	184	760	3,000	3,000	3,000	0.00%	
504.900 Other Current Charges	19,092	11,440	40,386	18,044	7,075	9,075	18,075	99.17%	clerk's luncheon, comm & staff shirts, comm picnic
504.910 Election Expenses	9,676	11,002	3,976	12,202	11,460	12,460	13,200	5.94%	
505.100 Office Supplies	4,817	6,740	6,224	4,618	6,500	6,500	8,000	23.08%	
505.200 Operating Supplies	4,064	4,647	4,050	3,857	4,500	4,500	4,500	0.00%	
505.400 Subsc., Memberships, Education	3,455	4,648	3,550	10,133	21,128	22,678	22,678	0.00%	
506.400 Machinery & Equipment	280	0	0	15,228	1,000	1,000	1,000	0.00%	
507.000 Covenant From Drainage Loan	467,944	467,944	398,551	409,833	400,000	400,000	400,000	0.00%	
507.010 Covenants From TH Loan	311,144	311,160	223,092	233,254	223,000	223,000	223,000	0.00%	
507.200 Debt Service - Interest	0	0	157,585	135,981	158,000	158,000	158,000	0.00%	
General Government Services Totals	1,037,621	983,210	1,018,025	1,027,264	1,145,610	1,207,677	1,237,717	2.49%	

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET**GENERAL GOVERNMENT DEPT 519.106**

	FY23	FY24
503.100 PROFESSIONAL SERVICES		
REVIZE WEBSITE ANNUAL MAINTENANCE/SUPPORT	\$ 2,500.00	\$ 2,500.00
ENS - ANNUAL NETWORK MAINT/SUPPORT @ 33% *	\$ 16,500.00	\$ 16,500.00
IT UPDATES - HARDWARE & SOFTWARE INCLUDES NEOGOV	\$ 60,000.00	\$ 63,000.00
MISCELLANEOUS PROFESSIONAL SERVICES	\$ 2,000.00	\$ 2,000.00
TOTAL LINE ITEM 503.100	\$ 81,000.00	\$ 84,000.00
503.400 OTHER CONTRACTUAL SERVICES		
HOLIDAY DECORATIONS TOWN HALL - CHRISTMAS DÉCOR	\$ 4,550.00	\$ 4,550.00
FERNLEAF - ACCEL ADAPT PROGRAM (SPLIT WITH CRP/8)	\$ 2,785.71	\$ 2,785.71
SHREDDING SERVICES/RECORDS DESTRUCTION - MONTHLY SVC	\$ 3,000.00	\$ 3,000.00
LOBBYIST	\$ 20,000.00	\$ -
BS&A CONTRACT ANNUAL APPROVED IN FY 23 IMP FY 24	\$ 7,800.00	\$ 43,600.00
MISCELLANEOUS CONTRACTS	\$ 2,000.00	\$ 2,000.00
TOTAL LINE ITEM 503.400	\$ 40,135.71	\$ 55,935.71
504.100 COMMUNICATIONS (TEL, MODEM, REV 911)		
AT&T/IPFONE - DATA BUNDLE, LONG DIST, TH ALARMS (50%)	\$ 8,500.00	\$ 8,500.00
PUBLIC WORKS CELL (\$100/MO) & TABLET SVC (\$120/MO)	\$ 2,640.00	\$ 2,640.00
COMCAST - INTERNET, DIGITAL ADAPTER SERVICE	\$ 1,000.00	\$ 1,000.00
AT&T PUMP STATION CAMERA SYSTEM PHONE LINES 3x\$34/MO	\$ 1,300.00	\$ 1,300.00
CIVIC PLUS MASS ALERTING PLATFORM ANNUAL LICENSE	\$ 1,550.00	\$ 1,550.00
BOARD OF COUNTY COMM - REVERSE 911 SYSTEM	\$ -	\$ -
TOTAL LINE ITEM 504.100	\$ 14,990.00	\$ 14,990.00
504.200 POSTAGE & FREIGHT		
POSTAGE & FREIGHT FOR TOWN HALL DEPTS EXCLUDE BLDG	\$ 500.00	\$ 500.00
UPS/FEDERAL EXPRESS	\$ 350.00	\$ 350.00
TAX COLLECTOR POSTAGE COST ALLOCATION FOR TAX BILLS	\$ 350.00	\$ 350.00
PRE-STAMPED ENVELOPES (68% of \$3,000, 32% is Building Dept)	\$ 2,040.00	\$ 2,040.00
TOTAL LINE ITEM 504.200	\$ 3,240.00	\$ 3,240.00
504.300 UTILITY SERVICES - ELECTRIC & WATER		
FPL - 1/2 OF TOTAL CHARGES	\$ 8,000.00	\$ 8,000.00
CITY OF BOYNTON BEACH WATER DEPT	\$ 2,000.00	\$ 2,000.00
TOTAL LINE ITEM 504.300	\$ 10,000.00	\$ 10,000.00
504.400 RENTALS & LEASES		
TOSHIBA - TOWN HALL COPIER (68% of \$3,000, rest if Bldg Dept)	\$ 2,040.00	\$ 2,040.00
TOTAL LINE ITEM 504.300	\$ 2,040.00	\$ 2,040.00
504.610 REPAIR & MAINTENANCE		
MISC EQUIPMENT REPAIRS, SOUND SYSTEM, ETC.	\$ 2,500.00	\$ 2,500.00

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET**GENERAL GOVERNMENT DEPT 519.106**

	FY23	FY24
EXPERT COMMUNICATIONS - PHONE SYSTEM MAINTENANCE	\$ 2,500.00	\$ 2,500.00
A/C MAINTENANCE AGREEMENT & PARTS	\$ 5,000.00	\$ 5,000.00
BUILDINGS & GROUNDS MAINTENANCE	\$ 10,000.00	\$ 10,000.00
DRAIN FIELD MAINTENANCE - SPEEDY ROOTER	\$ 4,500.00	\$ 4,500.00
FIRE ALARM MONITORING & SERVICE PLAN	\$ 2,000.00	\$ 2,000.00
FIRE EXTINGUISHER INSPECTION & MAINT - BUILDING ONLY	\$ 1,000.00	\$ 1,000.00
ANNUAL CARPET & FLOOR CLEANING	\$ 1,500.00	\$ 1,500.00
BUILDING CLEANING SERVICE	\$ 7,500.00	\$ 7,500.00
COMPUTER HARDWARE REPAIRS	\$ 1,000.00	\$ 1,000.00
KOI POND MAINTENANCE	\$ 4,500.00	\$ 4,500.00
FUEL PUMP REPAIRS	\$ 1,500.00	\$ 1,500.00
ELECTRICAL REPAIRS & MAINTENANCE	\$ 2,500.00	\$ 2,500.00
PERVASIVE DATABASE FOR TOWN HALL PROGRAMS/LASERFICHE	\$ 130.00	\$ 130.00
ARCHIVE SOCIAL ANNUAL CONTRACT	\$ 4,800.00	\$ 4,800.00
GENERATOR MAINT/GEN GOV PORTION - MARINE ENG EQUIP	\$ 1,000.00	\$ 1,000.00
MISCELLANEOUS REPAIR & MAINTENANCE	\$ 500.00	\$ 500.00
TOTAL LINE ITEM 504.610	\$ 52,430.00	\$ 52,430.00

504.700 PRINTING

MISC PRINTING, ZONING MAPS, CHECKS, BUSINESS CARDS	\$ 3,000.00	\$ 3,000.00
TOTAL LINE ITEM 504.900	\$ 3,000.00	\$ 3,000.00

504.900 OTHER CURRENT CHARGES

BANK FEES	\$ -	\$ -
TOWN FUNCTIONS & PROMOS	\$ 7,000.00	\$ 16,000.00
EMPLOYEE RECOGNITION PROGRAM	\$ 1,000.00	\$ 1,000.00
ANNUAL STORAGE TANK REGISTRATION	\$ 75.00	\$ 75.00
MISCELLANEOUS EXPENSES	\$ 1,000.00	\$ 1,000.00
TOTAL LINE ITEM 504.900	\$ 9,075.00	\$ 18,075.00

504.910 ELECTION EXPENSES

COUNTY SUPERVISOR OF ELECTIONS CHARGES	\$ 7,000.00	\$ 7,000.00
ADVERTISEMENTS	\$ 3,500.00	\$ 3,500.00
PRINTING SYSTEMS - BALLOT PRINTING	\$ 500.00	\$ 500.00
ELECTION WORKERS	\$ 1,260.00	\$ 2,000.00
MEALS FOR ELECTION WORKERS	\$ 150.00	\$ 150.00
CANDIDATE ASSESSMENT CHARGES TO THE STATE	\$ 50.00	\$ 50.00
TOTAL LINE ITEM 504.910	\$ 12,460.00	\$ 13,200.00

505.100 OFFICE SUPPLIES

GENERAL OFFICE SUPPLIES	\$ 6,500.00	\$ 8,000.00
TOTAL LINE ITEM 505.100	\$ 6,500.00	\$ 8,000.00

505.200 OPERATING SUPPLIES

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET**GENERAL GOVERNMENT DEPT 519.106**

	FY23	FY24
CUSTODIAL/CLEANING SUPPLIES	\$ 1,500.00	\$ 1,500.00
GROUNDS MAINTENANCE SUPPLIES	\$ 1,000.00	\$ 1,000.00
KITCHEN SUPPLIES	\$ 1,500.00	\$ 1,500.00
MISCELLANEOUS OPERATING SUPPLIES	\$ 500.00	\$ 500.00
TOTAL LINE ITEM 505.200	\$ 4,500.00	\$ 4,500.00

505.400 SUBSCRIPTIONS, MEMBERSHIPS, EDUCATION

FLORIDA LEAGUE OF CITIES ANNUAL MEMBERSHIP	\$ 500.00	\$ 500.00
PBCLOC ANNUAL MEMBERSHIP	\$ 1,208.00	\$ 1,208.00
FLORIDA BEACH SHORE PRESERVATION ASSOCIATION DUES	\$ 500.00	\$ 500.00
INTERGOVERNMENTAL CLEARINGHOUSE DUES/TOWN OF LANTANA	\$ 1,000.00	\$ 1,000.00
SAM'S CLUB AND/OR BJ'S	\$ 120.00	\$ 120.00
NEWSPAPER SUBSCRIPTIONS	\$ 400.00	\$ 400.00
MUNICODE ANNUAL INTERNET FEE	\$ 950.00	\$ 950.00
EMPLOYEE TUITION REIMBURSEMENT PROGRAM **	\$ 17,500.00	\$ 17,500.00
MISCELLANEOUS TO COVER UNKNOWN INCREASES OR EXPENSE	\$ 500.00	\$ 500.00
TOTAL LINE ITEM 505.400	\$ 22,678.00	\$ 22,678.00

506.400 MACHINERY & EQUIPMENT

MISCELLANEOUS MACHINERY & EQUIPMENT	\$ 1,000.00	\$ 1,000.00
TOTAL LINE ITEM 506.400	\$ 1,000.00	\$ 1,000.00

507.000 COVENANT FROM DRAINAGE LOAN

COVENANT FROM DRAINAGE LOAN	\$ 400,000.00	\$ 400,000.00
TOTAL LINE ITEM 507.000	\$ 400,000.00	\$ 400,000.00

507.010 COVENANT FROM TOWN HALL LOAN

COVENANT FROM TOWN HALL LOAN	\$ 223,000.00	\$ 223,000.00
TOTAL LINE ITEM 507.010	\$ 223,000.00	\$ 223,000.00

507.200 DEBT SERVICE - INTEREST

DEBT SERVICE - INTEREST	\$ 158,000.00	\$ 158,000.00
TOTAL LINE ITEM 507.200	\$ 158,000.00	\$ 158,000.00

GRAND TOTAL - GENERAL GOVERNMENT	\$ 1,044,048.71	\$ 1,074,088.71
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* ENS ANNUAL MAINTENANCE SUPPORT BREAKDOWN:

\$50,000 TOTAL, SHARED WITH POLICE DEPT, PD 67%, GEN GOVT 33%

** EMPLOYEE TUITION REIMBURSEMENT PROGRAM AS PER PERSONNEL POLICY

IT IS ESTIMATED THAT 6 EMPLOYEES WILL SEEK REIMBURSEMENT @ \$2,500 EACH



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Departmental Budget Narrative

Public Safety – Law Enforcement & Fire/EMS

The Public Safety overall FY23 budget increased by 8.77% mostly due to salary and benefit increases, policy accreditation training, early warning software, I/T additions due to CJIS requirements and cybersecurity protection, and an increase to the Fire/EMS contract with the City of Boynton Beach. The staffing levels remain the same as last year for the Police Department.

A negotiated collective bargaining agreement with the Town's Police Union was adopted on October 1, 2021, and runs through September 30, 2024. The bargaining unit members include all Officers and Sergeants of the Police Department. Under tiered merit evaluations, all members received a 4% first-year merit adjustment in 2021 along with an additional salary increase of \$2,500 and are eligible for up to a 5% increase on their respective anniversary dates in years 2 (FY23) and 3 (FY24) of the agreement. The Town Commission also approved market adjustments for the Dispatchers in the amount of \$7,500 each in FY22 to bring the salaries closer to our neighboring Palm Beach County communities.

The machinery and equipment projects identified for funding in the amount of \$26,000 this year are four computers, two chairs in the Dispatch unit, the replacement of two speed radar devices in the patrol cars, the purchase of two mobile speed measuring/radar devices, and surveillance system repairs. Police Department Capital expenditure requests are detailed in the Capital Fund narrative.

The fuel budget has increased from \$39,875 to \$50,750 this year due to steep price increases.

The City of Boynton Beach provides Fire/Rescue services for Ocean Ridge and provides Emergency Medical Services (EMS) to the Town, and the contract was renewed for a 12-year term in 2017. The Fire Rescue contract resides in the Public Safety Department and represents nearly a third of that department as a single line item. The adopted Boynton Beach Fire/EMS Contract increases by 4% per year or CPI, whichever is greater. This year due to inflation, CPI will be greater than the usual 4% increase, with the total contact price estimated at \$1,399,000 for FY23 (8.59%).

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT.: 521.107

LAW ENFORCEMENT & FIRE CONTROL EXPENSE

DRAFT - 06/1/2023 - 4 line items left

Departments, Funds & Descriptions	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Proposed	FY 2024 Adopted	% change F22>F23	User Notes
Law Enforcement & Fire Control									
501.100 Executive Salaries	99,025	102,227	121,423	162,977	110,434	126,400	131,646	4.15%	
501.110 One Time Lump (Longevity & Retire)	0	0	0	1,500	0	0	2,000	0.00%	See Note 1 Below
501.200 Regular Salaries and Wages	1,072,326	1,252,976	1,369,910	1,413,186	1,521,677	1,769,442	1,803,821	1.94%	
501.210 One Time Lump (Longevity & Retire)	0	0	1,354	0	2,000	38,866	20,000	-48.54%	See Note 1 Below
501.220 Night Shift pay differential							6,570		approved for NS dispatchers eff. 10/1
501.400 Overtime	73,497	147,493	91,350	46,518	90,000	90,000	125,000	38.89%	
501.410 Vacation Pay	9,107	3,896	9,599	6,865	30,134	15,000	15,000	0.00%	Total HRCalsX55, Reduced to Realistic
501.500 Special Pay (State Salary Incentives)	13,370	15,850	15,080	16,110	20,000	18,000	18,000	0.00%	
501.510 Special Detail Pay	4,305	5,820	17,320	54,280	40,000	40,000	40,000	0.00%	Details Increased / Pass through costs
501.600 Holiday Pay	48,531	37,616	44,477	62,798	77,182	103,039	103,039	0.00%	
502.100 FICA Taxes	100,961	119,387	127,634	134,966	124,856	148,063	148,063	0.00%	
502.200 Retirement Contributions	269,196	329,117	357,162	373,268	373,626	408,133	557,615	36.63%	
502.300 Life & Health Insurance	167,863	195,377	189,054	193,303	218,863	251,628	307,258	22.11%	add. Of dep ins 50% 4 emp
502.301 Dependent Health Insurance 50%							4,800		6 employees
502.310 Long Term Disability	10,424	11,837	11,075	11,611	9,088	9,792	9,792	0.00%	
502.400 Workers Compensation	24,639	28,944	45,438	62,243	67,371	87,500	87,500	0.00%	Insurance Rate Increase
502.500 Unemployment Compensation	0	0	0	0	0	0	0	0.00%	
503.100 Professional Services	19,946	25,202	23,529	38,191	61,815	83,433	94,335	13.07%	
504.000 Travel & Per Diem	14,437	11,671	5,365	15,191	20,400	24,400	104,200	327.05%	
504.100 Communications Serv. (Ph.,Etc..)	21,660	21,708	24,686	31,195	34,500	23,700	23,700	0.00%	
504.200 Postage, Freight	1,586	1,117	548	516	2,000	2,000	1,500	-25.00%	
504.300 Utility Services - Electric	7,783	8,713	8,362	8,755	12,500	12,500	12,500	0.00%	
504.400 Rentals & Leases	2,312	2,394	2,329	2,332	2,500	2,500	3,328	33.12%	
504.500 Insurance-Liability., Hazard, Damage	21,748	23,837	25,507	25,579	31,798	56,972	56,972	0.00%	Insurance Rate Increase
504.610 Repair & Maintenance	34,596	40,060	37,246	43,188	98,900	58,044	80,210	38.19%	Includes Flock cameras at entries and neighborhoods
504.620 Repair & Maintenance-Vehicle	16,941	13,093	14,417	19,944	16,500	18,000	25,500	41.67%	
504.630 Repair & Maintenance-Dispatch	13,675	15,348	15,348	18,653	24,097	22,500	22,500	0.00%	
504.700 Printing	700	679	664	1,345	1,250	1,500	1,500	0.00%	
504.900 Other Current Charges	1,664	2,051	1,256	905	2,000	2,000	3,500	75.00%	
505.100 Office Supplies	4,367	2,990	3,692	4,648	5,000	5,000	5,000	0.00%	
505.200 Operating Supplies	12,186	8,288	9,090	17,202	11,900	14,500	25,300	74.48%	
505.210 Operating Supplies-Gas & Oil	43,169	29,456	29,598	33,578	39,875	50,750	50,750	0.00%	

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT.: 521.107

LAW ENFORCEMENT & FIRE CONTROL EXPENSE

DRAFT - 06/1/2023 - 4 line items left

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change	User
	Actual	Actual	Actual	Actual	Actual	Proposed	Adopted	F22>F23	Notes
505.220 Operating Supplies-Uniform/Emb.	22,518	11,228	16,499	17,089	24,103	26,154	24,698	-5.57%	
505.400 Subsc., Memberships, Education	8,121	9,223	16,369	12,667	14,858	21,806	18,460	-15.34%	
506.400 Machinery & Equipment	69,104	123,577	10,974	5,513	10,400	26,000	34,000	30.77%	
Sub Totals - Police Department	2,209,757	2,601,175	2,646,352	2,836,116	3,099,627	3,557,622	3,968,056	11.54%	
503.400 Other Contract Services (FIRE/EMS)	1,101,207	1,145,255	1,191,065	1,238,708	1,288,300	1,399,000	1,423,481	1.75%	Boynton Beach Fire Rescue Contract
Law Enforcement & Fire Control Totals	3,310,964	3,746,430	3,837,417	4,074,823	4,387,927	4,956,622	5,391,537	8.77%	

Note 1: Longevity payments for 3 employees totaling \$2,00000 (FS, WR, & KR), plus Retirement payouts for 2 employees potentially totaling \$34,366

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET

PUBLIC SAFETY DEPARTMENT 521.107

EXCLUDING SALARY & INSURANCE LINES

	FY23	FY24	
501.400 OVERTIME			
OVERTIME DUE TO VACANCIES, CALL-OUTS, EMERGENCIES, & COVERAGE FOR TRAINING, COURT, ETC.	\$ 90,000.00	\$ 125,000.00	
TOTAL LINE ITEM 501.400	\$ 90,000.00	\$ 125,000.00	
503.100 PROFESSIONAL SERVICES			
PRE-EMPLOYMENT PHYSICIANS EXAMS (6 X \$400)	\$ 2,400.00	\$ 2,400.00	
PRE-EMPLOYMENT PSYCHOLOGIST (3 X \$325)	\$ 975.00	\$ 975.00	
PRE-EMPLOYMENT CREDIT CHECKS (6 X \$90)	\$ 540.00	\$ 540.00	
ENS COMPUTER CONSULT (67% OF CONTRACT \$50,000 PLUS EMERG. CALLS)	\$ 40,000.00	\$ 49,800.00	
EMAIL - OFFICE 365 (\$15 PER USER PER MONTH)	\$ 9,000.00	\$ 9,000.00	ENS - advised this needs to be discussed
LOG DNA (CJIS COMPLIANCE) - SEIM	\$ 2,400.00	\$ 3,000.00	
NETWORK MONITORING SERVICES (CJIS CONSOLIDATED EVENT LOG MANG)	\$ 4,884.00	\$ 5,250.00	TOOL RUNNING IN BACKGROUND
MULTI FACTOR AUTHENTICATION SOFTWARE (CJIS COMPLIANCE)	\$ 1,584.00	\$ 1,600.00	
KNOWBE4 CYBER SECURITY TRAINING	\$ 1,500.00	\$ 1,820.00	TM DISCUSSION - TRAINING TOOL
CROSSMATCH LIVESCAN DEVICE MAINTENANCE (FINGERPRINTING)	\$ 750.00	\$ 750.00	
AXON BODY CAMERA MAINTENANCE AGREEMENT	\$ 15,000.00	\$ 15,000.00	
ADOBE PRO LICENSES	\$ 2,400.00	\$ 2,200.00	5 additional adobe pro & 3 standard adobe
PROMOTIONAL EXAMS	\$ 2,000.00	\$ 2,000.00	
TOTAL LINE ITEM 503.100	\$ 83,433.00	\$ 94,335.00	
503.400 OTHER CONTRACTUAL SERVICES			
CITY OF BOYNTON BEACH FIRE/EMS CONTRACT	\$ 1,399,000.00	\$ 1,423,480.84	revised based upon actual received 8/17 from BB
TOTAL LINE ITEM 503.400	\$ 1,399,000.00	\$ 1,423,480.84	
504.000 TRAVEL & PER DIEM			
IACP CONFERENCE	\$ 3,500.00	\$ 3,500.00	
FL PAC - POLICY RESOURCE	\$ -		
POLICY ACCREDITATION TRAINING	\$ 4,000.00	\$ 4,000.00	
FLORIDA POLICE CHIEF'S ASSOCIATION	\$ 3,500.00	\$ 3,500.00	
MISCELLANEOUS SCHOOLS FOR SWORN OFFICERS	\$ 6,000.00	\$ 6,000.00	
MISCELLANEOUS SCHOOLS FOR DISPATCHERS	\$ 1,500.00	\$ 1,500.00	
FL STATE 911 TELECOMMUNICATOR CERT & RENEWALS	\$ 500.00	\$ 500.00	
VOICE-STRESS ANALYSIS RE-CERTIFICATION (CVSA BI-ANNUAL)	\$ 2,500.00	\$ 1,200.00	
FL ASSOC OF CODE ENFORCEMENT CERTIFICATION AT FAU	\$ 1,200.00	\$ 1,200.00	
CJIS TRAINING SEMINAR (REIMBURSED BY PBC 911)	\$ 700.00	\$ 800.00	
APCO ANNUAL CONFERENCE FOR DISPATCH	\$ 1,000.00	\$ 1,000.00	
TAKE HOME CAR ALLOWANCE - 15 OFFICERS		\$ 81,000.00	
TOTAL LINE ITEM 504.000	\$ 24,400.00	\$ 104,200.00	
504.100 COMMUNICATIONS (TEL, MODEM, REV 911) (DOES NOT INCLUDE RADIO)			
AT&T/IPFONE - DATA BUNDLE, LONG DIST, TH COMPLEX ALARMS (50%)	\$ 8,500.00	\$ 8,500.00	
CELLULAR PHONE SERVICE (6 @ \$50 PER MONTH) AT&T	\$ 3,000.00	\$ 3,000.00	
INTERNET ACCESS - COMCAST	\$ 3,500.00	\$ 3,500.00	
VPN CLIENT ACCESS (9)	\$ 1,200.00	\$ 1,200.00	
COMPUTER AIR CARDS (13) AT&T	\$ 7,500.00	\$ 7,500.00	
TOTAL LINE ITEM 504.100	\$ 23,700.00	\$ 23,700.00	
504.200 POSTAGE & FREIGHT			
NORMAL POSTAGE & FREIGHT	\$ 1,000.00	\$ 1,000.00	
CODE ENFORCEMENT NOTIFICATIONS	\$ 1,000.00	\$ 500.00	
TOTAL LINE ITEM 504.200	\$ 2,000.00	\$ 1,500.00	
504.300 UTILITY SERVICES - ELECTRIC			
FPL ELECTRIC SERVICE	\$ 10,000.00	\$ 10,000.00	
BOYNTON BEACH WATER SERVICE	\$ 2,500.00	\$ 2,500.00	
TOTAL LINE ITEM 504.300	\$ 12,500.00	\$ 12,500.00	
504.400 RENTALS & LEASES			
TOSHIBA COPIER MODEL 3525AC (\$211.27 PER MONTH)	\$ 2,500.00	\$ 3,328.00	
TOTAL LINE ITEM 504.400	\$ 2,500.00	\$ 3,328.00	
504.610 REPAIR & MAINTENANCE (OFFICE - NON-RADIO)			
TELEPHONE EQUIPMENT	\$ 1,500.00	\$ 1,500.00	
COMPUTER HARDWARE & SOFTWARE	\$ 7,500.00	\$ 7,500.00	
POLICY, EVIDENCE, REPORT WRITING & CAD SOFTWARE IMPLEMENT/IMPRV	\$ -	\$ -	
CAD/RMS SOFTWARE	\$ 15,000.00	\$ 15,000.00	
RADAR CERTIFICATION & REPAIR	\$ 1,750.00	\$ 1,750.00	

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET

PUBLIC SAFETY DEPARTMENT 521.107

EXCLUDING SALARY & INSURANCE LINES

	FY23	FY24
GENERATOR MAINTENANCE	\$ 1,000.00	\$ 1,000.00
FCIC MAINTENANCE	\$	
INSPECT/REPLACE FIRE EXTINGUISHERS IN POLICE VEHICLES	\$ 1,000.00	\$ 1,000.00
RANGE CLEANING & MAINTENANCE	\$ 5,000.00	\$ 5,000.00
SECURITY DOOR/ SECURITY CAMERAS MAINTENANCE	\$ 4,000.00	\$ 4,000.00
SPECTRACOM (NET CLOCK)	\$	
DIGITAL PERSONNA	\$	
ALTARO NETWORK BACKUP ANNUAL MAINTENANCE CONTRACT	\$ 750.00	\$ 750.00
SIS ALARM SOFTWARE ANNUAL MAINTENANCE CONTRACT	\$ 5,294.00	\$ 1,500.00
TREND MICRO COMPUTER NEWWORK ANTI-VIRUS	\$ 750.00	\$ 750.00
SONIC WALL FIREWALL MAINTENANCE	\$ 2,500.00	\$ 4,300.00
SMARSH-Telemessag TEXT ARCHIVAL SOLUTION (8 UNITS)	\$ 1,000.00	\$ 1,000.00
ALPR CLOUD ACOCNT AND BOF	\$ 7,500.00	\$ 28,400.00
FINDER SOFTWARE SOLUTIONS		\$ 2,760.00
REVCORD DISPATCH RECORDER MAINTENANCE CONTRACT	\$ 3,500.00	\$ 4,000.00
TOTAL LINE ITEM 504.610	\$ 58,044.00	\$ 80,210.00

See ENS notes - Line 8 ref upgrade for 2024

504.620 REPAIR & MAINTENANCE - VEHICLE

LABOR & SERVICE FOR POLICE VEHICLES	\$ 9,500.00	\$ 15,000.00
TIRES, RIMS & SENSORS	\$ 7,000.00	\$ 8,000.00
LABOR, SERVICE & PARTS FOR ATV	\$ 1,500.00	\$ 2,500.00
TOTAL LINE ITEM 504.620	\$ 18,000.00	\$ 25,500.00

504.630 REPAIR & MAINTENANCE - DISPATCH (RADIO)

CONTRACT SERVICES	\$ 1,200.00	\$ 1,200.00
CELL PHONES	\$ 300.00	\$ 300.00
PBC RADIO USER FEE	\$ 15,500.00	\$ 15,500.00
RADIO REPLACEMENT & MISC PARTS	\$ 5,500.00	\$ 5,500.00
TOTAL LINE ITEM 504.630	\$ 22,500.00	\$ 22,500.00

504.700 PRINTING

FORMS & BUSINESS CARDS	\$ 1,000.00	\$ 1,000.00
ID CARD SUPPLIES	\$ 250.00	\$ 250.00
EVACUATIONS FORMS	\$	
SOP AND RULES & REGULATIONS MANUALS	\$ 250.00	\$ 250.00
TOTAL LINE ITEM 504.700	\$ 1,500.00	\$ 1,500.00

504.900 OTHER CURRENT CHARGES

PRISONER FOOD, ADVERTISEMENTS, INVESTIGATIVE FUNDS, EVENTS, ETC.	\$ 2,000.00	\$ 3,500.00
TOTAL LINE ITEM 504.900	\$ 2,000.00	\$ 3,500.00

505.100 OFFICE SUPPLIES

COPIES, INK, PAPER, PENS, ENEVELOPES, DISCS, TAPES, ETC.	\$ 5,000.00	\$ 5,000.00
TOTAL LINE ITEM 505.100	\$ 5,000.00	\$ 5,000.00

505.200 OPERATING SUPPLIES

SPARE WEAPON PARTS (FIREARMS & ECW)	\$ 1,500.00	\$ 1,500.00
PHOTO PROCESSING & SUPPLIES	\$ 200.00	\$ 200.00
RECHARGE FIRE EXTINGUISHERS	\$ 300.00	\$ 300.00
AED BATTERIES & PADS, 6 UNITS (PARTIALLY REIMBURSED BY PGIT)	\$ 2,000.00	\$ 2,000.00
GENERAL USE BATTERIES	\$ 300.00	\$ 300.00
DRUG TEST KITS	\$ 200.00	\$ 250.00
CRIME SCENE/EVIDENCE SUPPLIES	\$ 1,000.00	\$ 1,000.00
FIRST AID SUPPLIES	\$ 750.00	\$ 1,000.00
FLASHLIGHTS	\$ 250.00	\$ 250.00
RECORDER TAPES/CD'S	\$ 100.00	\$ 100.00
GUN CLEANING SUPPLIES	\$ 150.00	\$ 150.00
TRAINING/SERVICE AMMO	\$ 4,000.00	\$ 5,500.00
RANGE SAFETY EQUIPMENT	\$ 250.00	\$ 250.00
SOLAR PANEL BATTERIES & CHARGER FOR SPEED SIGNS	\$ 3,500.00	\$ 2,500.00
EMT PROGRAM/MEDICAL SUPPLIES		\$ 10,000.00
TOTAL LINE ITEM 505.200	\$ 14,500.00	\$ 25,300.00

505.210 OPERATING SUPPLIES - GAS & OIL

GAS/OIL - POLICE (14,500 GALLONS AT 3.50 PER GALLON)	\$ 50,750.00	\$ 50,750.00
TOTAL LINE ITEM 505.210	\$ 50,750.00	\$ 50,750.00

505.220 OPERATING SUPPLIES - UNIFORMS

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET

PUBLIC SAFETY DEPARTMENT 521.107

EXCLUDING SALARY & INSURANCE LINES

	FY23	FY24
DISPATCH SHIRTS (4 SHIRTS X 6 DISPATCHERS @ \$48)	\$ 1,152.00	\$ 1,152.00
DISPATCH PANTS (4 PANTS X 6 DISPATCHERS @ \$65)	\$ 1,560.00	\$ 1,560.00
DISPATCH JACKETS (3 @ \$62)	\$ 186.00	\$ 186.00
OFFICERS SHIRTS (4 SHIRTS X 16 OFFICERS @ \$65 SS OR \$70 LS)	\$ 5,346.00	\$ 5,200.00
OFFICERS BDU PANTS (4 PANTS X 16 OFFICERS @ \$66)	\$ 3,960.00	\$ 4,200.00
OFFICERS SHOES (1 PAIR X 16 OFFICERS @ \$130)	\$ 2,340.00	\$ 2,100.00
OFFICERS BODY ARMOR CARRIERS (1 X 16 OFFICERS @ \$90)	\$ 2,700.00	\$ 1,500.00
OFFICERS BODY ARMOR (5 @ \$1,000) 50% REIMBURSED BY DOJ	\$ 5,000.00	\$ 5,000.00
SHIELDS (3 @ \$100)	\$ 300.00	\$ 300.00
CIVILIAN ATTIRE	\$ 600.00	\$ 600.00
WINTER/JACKET (4 @ \$125)	\$ 300.00	\$ 500.00
RAIN GEAR (5 @ \$40)	\$ 510.00	\$ 200.00
DUTY GEAR FOR NEW HIRES (2 @ \$1,100)	\$ 2,200.00	\$ 2,200.00
TOTAL LINE ITEM 505.220	\$ 26,154.00	\$ 24,698.00

505.400 SUBSCRIPTIONS, MEMBERSHIPS, EDUCATION

IACP & IACPNET	\$ 1,500.00	\$ 1,500.00
FPCA & PBACOP (CHIEF & LIEUTENANT'S)	\$ 1,500.00	\$ 1,500.00
NRA	\$ 100.00	\$ 100.00
NABI	\$ 100.00	\$ 100.00
APCO (REIMBURSED BY PBC 911)	\$ 335.00	\$ 340.00
PLI COMPUTER TRAINING (21 OFFICERS @ \$148)	\$ 3,108.00	\$ 3,110.00
PBC LAW ENFORCEMENT EXCHANGE (LEX)	\$ -	
TLO INVEST (\$80 PER MONTH)	\$ 600.00	\$ 960.00
NOTARY ENROLLMENT & RENEWALS	\$ 300.00	\$ 300.00
FLA-PAC	\$ 150.00	\$ 300.00
FIU	\$ 100.00	\$ 100.00
DISPATCHER CERTIFICATIONS & REGISTRATION	\$ 500.00	\$ 500.00
LEADS INVESTIGATIVE RESEARCH SYSTEM	\$ 2,463.00	\$ 2,600.00
PM AM ARCHIT SYSTEM (EARLY WARNING SYSTEM)	\$ 6,000.00	
GOLD COAST CODE ENFORCEMENT ASSOCIATION	\$ 50.00	\$ 50.00
POWER DMS SUBSCRIPTION FOR PD POLICIES & TRAINING	\$ 5,000.00	\$ 7,000.00
HARMARI PAWN SEARCH LICENSE	\$ -	
TOTAL LINE ITEM 505.400	\$ 21,806.00	\$ 18,460.00

506.400 MACHINERY & EQUIPMENT

DESKTOP COMPUTERS (2 @ \$1,500)	\$ 3,000.00	\$ 3,000.00	
LAPTOP COMPUTERS (2 @ \$3,000)	\$ 6,000.00	\$ 6,000.00	
CHAIRS FOR DISPATCHERS (2 @ \$1,000)	\$ 2,000.00	\$ 2,000.00	
REPLACE SPEED RADAR DEVICES IN PATROL CARS (2 @ \$3,250)	\$ 6,500.00	\$ 6,500.00	
MOBILE SPEED MEASURING DEVICES - RADAR (2 @ \$3,000 EACH)	\$ 6,000.00	\$ 6,000.00	
REPLACE EXTERNAL AED's (5 @ \$1900)	\$ -	\$ 9,500.00	
SURVEILLANCE SYSTEM REPAIRS (HARD DRIVES, CAMERAS, ETC)	\$ 2,500.00	\$ 1,000.00	If new security/keri door system is approved
UPS (battery backup) FOR ENTIRE BUILDING		\$ 31,000.00	REPLACE 15 YR OLD SYSTEM

TOTAL LINE ITEM 506.400	\$ 26,000.00	\$ 34,000.00
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TOTAL - POLICE DEPARTMENT, EXCLUDING SALARIES & BENEFITS	\$ 484,787.00	\$ 643,481.00
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TOTAL - FIRE/EMS DEPARTMENT	\$ 1,399,000.00	\$ 1,423,480.84
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GRAND TOTAL - PUBLIC SAFETY	\$ 1,883,787.00	\$ 2,066,961.84
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TOWN OF OCEAN RIDGE

**6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435**

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Departmental Budget Narrative

Building & Inspection Services

The Building Department budget has decreased by 17.20% this year, due largely to the contracting out of the Building Official position to HyByrd. This budget also includes converting the current P/T Building Inspector position to a full-time position with Code Enforcement responsibilities. Health insurance rates are projected to increase this year along with rate increases for workers' comp, general liability insurance, and retirement contribution percentages as well.

The Building Department expenses are pass-through costs from the revenue that the Town receives for building permits & building code enforcement, and as such, the building department revenues should not exceed the expenses of the department. The Finance Director analyzes those numbers annually during the audit processes of the Town and makes recommendations to the Town Commission regarding its fee schedule for building department revenue. Historically, the expenses of the Building Department have far exceeded the revenues received; however, the Town Commission recently updated its fee schedule to help align the numbers to a zero affect at the end of the year based on the recommendations of the Finance Director. In FY23, the Town has seen declining revenue in Building Permits with increased costs for professional services with a contracted Building Official and temporary Building Clerk assistants.

We are also still planning to make improvements to the Building Department office area but have not started or completed the work that was approved in FY 23

Building Permits Software Upgrade

The Building Department had hoped to implement new permitting software in FY 22 but as we moved into FY 23 no work had been completed. We are currently identifying a new program that will meet the town's needs with a limited need for staff to build the processes into the software after implementation. The FY24 budget includes funding for data conversion and data scrubbing for us to properly implement the new software program. It may be possible to include an upgrade to our code enforcement software as the same time as the building permits depending upon the software that is chosen.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT.: 524.108

BUILDING & INSPECTION SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY 2024 Adopted	% change F22>F23	User Notes
Building & Inspection Services									
501.100 Executive Salaries (CBO)	23,514	82,968	77,645	90,589	94,689	99,424	0	0.00%	Contracted Building Official Svs
501.110 One Time Lump (Longevity & Retire)	0	0	0	0	0	0	0	0.00%	
501.200 Regular Salaries And Wages	0	0	63,762	68,490	106,767	143,851	135,175	-6.03%	Longevity for 1 employee
501.210 One Time Lump (Longevity & Retire)	0	0	0	0	0	2,000	0	-100.00%	
501.220 One Time Lump sum stipend							2,500		
501.400 Overtime	0	0	1,181	552	1,000	1,000	1,000	0.00%	2 employees
501.410 Vacation Pay	0	0	1,421	0	3,201	3,894	n/a	0.00%	
502.100 FICA Taxes	1,799	6,347	11,017	12,212	15,411	18,610	10,341	-44.43%	
502.200 Retirement Contributions	1,817	6,847	12,512	16,234	22,342	23,981	1,352	-94.36%	
502.300 Life & Health Insurance	1,574	10,484	16,126	18,788	19,971	21,948	21,948	0.00%	
502.301 Dependent Health Insurance 50%							1,600		
502.310 Long Term Disability	111	730	985	1,186	965	996	996	0.00%	
502.400 Workers Compensation	0	2,427	3,635	4,979	8,421	9,750	10,500	7.69%	Contracted Building Official Svs
502.500 Unemployment Compensation	0	0	0	0	0	0	0	0.00%	
503.100 Professional Services	100,181	38,933	182,689	245,376	120,000	210,907	290,907	37.93%	Contracted Building Official Svs
503.400 Other Contractual Services	0	0	20,493	16,899	91,200	94,000	33,500	-64.36%	
504.000 Travel & Per Diem	0	764	664	274	1,725	2,525	2,525	0.00%	Large format printer/scanner lease
504.100 Communications Serv (Phone, Etc.)	0	0	452	543	1,200	1,200	1,200	0.00%	
504.200 Postage, Freight	0	0	0	741	800	1,760	1,760	0.00%	
504.400 Rentals & Leases	0	0	0	0	0	960	3,985	315.10%	
504.500 Insurance-Liability, Hazard, Damage	0	461	363	372	647	775	1,164	50.16%	ink for new scanner printer
504.610 Repair & Maintenance	995	995	0	0	27,364	86,290	79,890	-7.42%	
504.620 Repair & Maintenance-Vehicle	0	0	1,160	1,485	2,000	2,000	2,000	0.00%	
504.700 Printing	126	46	424	326	500	500	500	0.00%	
504.900 Other Current Charges	665	0	1,872	1,074	4,000	4,200	7,200	71.43%	
505.100 Office Supplies	270	156	992	1,136	2,050	2,000	1,750	-12.50%	
505.200 Operating Supplies	0	0	90	417	500	500	500	0.00%	
505.210 Operating Supplies-Gas & Oil	0	0	951	1,239	2,000	3,500	3,500	0.00%	
505.220 Operating Supplies-Uniform/Emb.	0	0	96	323	1,500	1,500	300	-80.00%	
505.400 Subsc., Memberships, Education	294	2,767	1,334	4,181	4,870	4,870	4,870	0.00%	
506.400 Machinery & Equipment	2,127	0	740	3,423	3,000	12,900	4,900	-62.02%	
Building & Inspection Services Totals	133,473	153,925	400,604	490,839	536,124	755,841	625,863	-17.20%	

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT.: 524.108

BUILDING & INSPECTION SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change	User
	Actual	Actual	Actual	Actual	Actual	Budgeted	Adopted	F22>F23	Notes

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET
BUILDING & INSPECTION SERVICES DEPARTMENT 524.108
EXCLUDING SALARY & INSURANCE LINES

	FY22	FY23	FY24
503.100 PROFESSIONAL SERVICES			
HYBYRD - INSPECTIONS & MINOR ZONING REVIEW	\$ 15,000.00	\$ 90,000.00	\$ 170,000.00
TOWN ENGINEER FOR PLAN REVIEW & INSPECTIONS	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
CONTRACTED ARBORIST	\$ -	\$ 5,000.00	\$ 5,000.00
NORTHERN PBC IMPROVEMENT DISTRICT - NPDES	\$ -	\$ 907.00	\$ 907.00
CONTRACTED PLANNER FOR LAND DEVELOPMENT/BUILDING	\$ 25,000.00	\$ 35,000.00	\$ 35,000.00
TOTAL LINE ITEM 503.100	\$ 120,000.00	\$ 210,907.00	\$ 290,907.00
503.400 OTHER CONTRACTUAL SERVICES			
BUILDING PERMITS SCANNING	\$ 25,000.00	\$ 25,000.00	\$ 2,500.00
BUILDING PERMITS SOFTWARE (DATA CONVERSION FEE)	\$ 61,200.00	\$ 20,000.00	\$ 10,000.00
BUILDING PERMITS SOFTWARE (DATA SCRUB)	\$ -	\$ 15,000.00	\$ 5,000.00
BUILDING DEPT OFFICE MODIFICATIONS	\$ -	\$ 20,000.00	\$ 10,000.00
CONTRACT FILE CLERK (8 WEEKS)	\$ -	\$ 9,000.00	
CRS MAX (CRS/NFIP AUDIT FOR FLOOD INSURANCE RATING)	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00
TOTAL LINE ITEM 503.400	\$ 91,200.00	\$ 94,000.00	\$ 33,500.00
504.000 TRAVEL & PER DIEM			
MILEAGE FOR CRS MEETINGS	\$ 125.00	\$ 125.00	\$ 125.00
HOTEL & FOOD FOR ICC CONFERENCE	\$ -	\$ 800.00	\$ 800.00
HOTEL & FOOD FOR BOAF CONFERENCE	\$ 800.00	\$ 800.00	\$ 800.00
HOTEL & FOOD FOR FLOODPLAIN MANAGERS CONFERENCE	\$ 800.00	\$ 800.00	\$ 800.00
TOTAL LINE ITEM 504.000	\$ 1,725.00	\$ 2,525.00	\$ 2,525.00
504.100 COMMUNICATIONS (TEL, MODEM, REV 911)			
CELL PHONE (2 @ \$50 PER MONTH)	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
TOTAL LINE ITEM 504.100	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
504.200 POSTAGE & FREIGHT			
GENERAL POSTAGE & FREIGHT	\$ 800.00	\$ 800.00	\$ 800.00
PRE-STAMPED ENVELOPES (32% of \$3,000, rest is Gen Govt)	\$ -	\$ 960.00	\$ 960.00
TOTAL LINE ITEM 504.200	\$ 800.00	\$ 1,760.00	\$ 1,760.00
504.400 RENTALS & LEASES			
LARGE FORMAT SCANNER/PRINTER LEASE			\$ 3,025.00
TOSHIBA - TOWN HALL COPIER (32% of \$3,000, rest is Gen Govt)	\$ -	\$ 960.00	\$ 960.00
TOTAL LINE ITEM 504.300	\$ -	\$ 960.00	\$ 3,985.00
504.610 REPAIR & MAINTENANCE			
BUILDING PERMITS SOFTWARE ANNUAL LICENSE/MAINT.	\$ 21,864.00	\$ 22,696.00	\$ 22,696.00
BUILDING PERMIT SOFTWARE	\$ 33,000.00	\$ 55,194.00	\$ 55,194.00
EQUIPMENT REPAIRS	\$ 500.00	\$ 500.00	\$ 500.00
OFFICE MODIFICATION/CARPET	\$ 5,000.00	\$ 7,900.00	\$ 1,500.00
TOTAL LINE ITEM 504.610	\$ 60,364.00	\$ 86,290.00	\$ 79,890.00
504.620			
REPAIR & MAINTENANCE - VEHICLE			

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET
BUILDING & INSPECTION SERVICES DEPARTMENT 524.108
EXCLUDING SALARY & INSURANCE LINES

	FY22	FY23	FY24
PARTS & LABOR FOR SERVICING BUILDING OFFICIAL VEHICLE	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
TOTAL LINE ITEM 504.620	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
504.700			
PRINTING			
BUILDING DEPARTMENT RELATED PRINTING	\$ 500.00	\$ 500.00	\$ 500.00
TOTAL LINE ITEM 504.700	\$ 500.00	\$ 500.00	\$ 500.00
504.900			
OTHER CURRENT CHARGES			
LEGAL ADVERTISING	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00
DROP BOX SUBSCRIPTION	\$ -	\$ 200.00	\$ 200.00
PROMOTIONAL ITEMS FOR CRS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
TOTAL LINE ITEM 504.900	\$ 4,000.00	\$ 4,200.00	\$ 7,200.00
505.100			
OFFICE SUPPLIES			
GENERAL OFFICE SUPPLIES	\$ 750.00	\$ 750.00	\$ 750.00
INK FOR PRINTER	\$ 500.00	\$ 500.00	\$ 1,000.00
AWARDS & TROPHIES FOR BUILDING DEPT EDUCATION PRG	\$ 300.00	\$ 300.00	\$ -
OFFICE FURNITURE (CHAIR)	\$ 500.00	\$ 450.00	\$ -
TOTAL LINE ITEM 505.100	\$ 2,050.00	\$ 2,000.00	\$ 1,750.00
505.200			
OPERATING SUPPLIES			
HURRICANE KIT/GEAR	\$ 500.00	\$ 500.00	\$ 500.00
TOTAL LINE ITEM 505.200	\$ 500.00	\$ 500.00	\$ 500.00
505.210			
OPERATING SUPPLIES - GAS & OIL			
GAS & OIL FOR BUILDING OFFICIAL VEHICLE	\$ 2,000.00	\$ 3,500.00	\$ 3,500.00
TOTAL LINE ITEM 505.210	\$ 2,000.00	\$ 3,500.00	\$ 3,500.00
505.220			
OPERATING SUPPLIES - UNIFORMS			
UNIFORMS FOR BUILDING DEPARTMENT STAFF	\$ 1,500.00	\$ 1,500.00	\$ 300.00
TOTAL LINE ITEM 505.220	\$ 1,500.00	\$ 1,500.00	\$ 300.00
505.400			
SUBSCRIPTIONS, MEMBERSHIPS, EDUCATION			
FEMA MEMBERSHIP	\$ 60.00	\$ 60.00	\$ 60.00
ICC ANNUAL DUES	\$ 250.00	\$ 250.00	\$ 250.00
FFMA ANNUAL DUES (COVERS NFIP/CRS)	\$ 120.00	\$ 120.00	\$ 120.00
BOAF ANNUAL DUES	\$ 200.00	\$ 200.00	\$ 200.00
FLOODPLAIN MANAGERS ASSOCIATION ANNUAL DUES	\$ 320.00	\$ 320.00	\$ 320.00
FIRE INSPECTORS ASSOCIATION ANNUAL DUES	\$ 150.00	\$ 150.00	\$ 150.00
BOAF ANNUAL CONFERENCE REGISTRATION FEE	\$ 450.00	\$ 450.00	\$ 450.00
FLOODPLAIN MANAGERS CONFERENCE REGISTRATION FEE	\$ 350.00	\$ 350.00	\$ 350.00
MISCELLANEOUS WEBINARS & CLASSES	\$ 500.00	\$ 500.00	\$ 500.00
APPRENTICESHIP CERTIFICATION PRG - MATERIALS & CLASSES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
NOTARY RE-CERTIFICATION	\$ 70.00	\$ 70.00	\$ 70.00
CODE ENFORCEMENT TRAINING	\$ 200.00	\$ 200.00	\$ 200.00
BUILDING CODE BOOKS - ANNUAL SUBSCRIPTION	\$ 700.00	\$ 700.00	\$ 700.00

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET
BUILDING & INSPECTION SERVICES DEPARTMENT 524.108
EXCLUDING SALARY & INSURANCE LINES

	FY22	FY23	FY24
TOTAL LINE ITEM 505.400	\$ 4,870.00	\$ 4,870.00	\$ 4,870.00
506.400			
MACHINERY & EQUIPMENT			
COMPUTER FOR PART-TIME INSPECTOR	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00
MONITOR FOR CONFERENCE ROOM	\$ -	\$ 2,000.00	\$ 2,000.00
SCANNER	\$ -	\$ 6,000.00	
LAPTOP FOR FIELD INSPECTOR	\$ 2,000.00	\$ 3,500.00	
MISCELLANEOUS OFFICE FURNITURE & EQUIPMENT			\$ 1,500
TOTAL LINE ITEM 506.400	\$ 3,000.00	\$ 12,900.00	\$ 4,900.00
GRAND TOTAL - BUILDING DEPT, EXCLUDING SALARIES & BEN	\$ 295,709.00	\$ 428,652.00	\$ 435,302.00



TOWN OF OCEAN RIDGE

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Departmental Budget Narrative

Solid Waste & Recycling Services

The Town's Solid Waste and Recycling contract was awarded to Waste Pro for a period of five years beginning October 1, 2019, with a renewal option for an additional five-year period. The budget increased from \$302,500 in FY23 to \$312,000 in FY23, for a 3.14% overall increase.

Due to the increase in contract costs, the Town Commission voted to increase the annual fees for solid waste & recycling services in FY20. The Town Commission voted to increase the rates for solid waste for single-family units from \$231 per year to \$260 per year and increase the fees for multi-family units from \$161.70 per year to \$182 per year. The total revenue to the Town increased from \$302,000 per year to \$340,000 per year. The fees cover the cost of the Waste Pro contract plus administrative costs of the Town for billing and collection purposes, and Management is not seeking a rate increase this year, as the revenue covers the expenses.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 534.111

SOLID WASTE & RECYCLING SERVICES EXPENSE

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change	User
	Actual	Actual	Actual	Actual	Actual	Budgeted	Adopted	F22>F23	Notes
Solid Waste & Recycling Services									
503.400 Other Contractual Services	249,853	257,109	275,557	283,831	290,851	302,500	312,000	3.14%	Waste Pro Contract
Solid Waste & Recycling Services Totals	249,853	257,109	275,557	283,831	290,851	302,500	312,000	3.14%	



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Departmental Budget Narrative

Other Physical Environment & Town Engineer

Our Town Engineer works for the Town under an ongoing agreement and oversees all civil engineering projects as well as review of building plans as they relate to drainage. The proposed budget includes \$118,000 for general Town Engineering services and GIS Consulting, along with surveying services. Surveying services are needed to determine property lines, rights-of-way limits, alleyway limits, drainage pipe locations, dune walkovers, sidewalks, curbs, utility poles, fire hydrants, trees, signage, etc. This service also includes reviewing the necessary plats in order to determine the limits of the Town's assets and areas of ownership. Evaluating historical meets and bounds descriptions, CCCL needs, mean high water, and erosion control lines are also included in this service.

Management moved the Town Engineer costs to review building plans as they relate to drainage, as well as NPDES Engineering from this department's budget and placed them in the Building Department budget beginning last year, as these costs are a pass-through cost through plan review and inspections.. The total for engineering services in both departments increased from last year, in order to fund a commitment by the Town Commission to address drainage infrastructure projects, and to pay for an increase in building permit plan review.

Other Physical Environment expenditures also include an annual landscaping services contract, pest control services contracts, and increased funding for storm drain maintenance. The Town Commission chose to decrease the town-wide beautification line in FY22, and that line item was brought back up to \$20,000 in FY23. Costs for Street Sweeping has increased as out previous vendor retired in FY 23 and the new contract is for \$4,760.

Septic to Sewer Conversion Planning costs in the amount of \$63,520 to engage the grants administrator, Town Engineer and Town Attorney in the planning process, along with the Town's contract with Raftelis for financial analysis for septic to sewer conversion were deferred by the Town Commission in the FY23 budget. However, those costs were once again included in the FY24 budget.

Stormwater issues are continually assessed by staff and the Commission. Staff is still collaborating with FDOT Engineers to seek and coordinate additional drainage solutions in their jurisdiction along A1A near the West Anna Street neighborhood. Several drain structures have been upgraded through vigorous maintenance activities on Spanish River Drive and Inlet Cay in the past year, and staff is currently reviewing additional enhancements that may be made to optimize the system's capacity in that area.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 539.112

OTHER PHYSICAL ENVIRONMENT EXPENSE

Departments, Funds & Descriptions	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change	User
	Actual	Actual	Actual	Actual	Actual	Proposed	Adopted	F22>F23	Notes
Other Physical Environment Services									
503.100 Professional Services	25,216	38,487	27,917	31,476	0	63,520	0	0.00%	
503.120 Town Engineer	153,803	231,497	119,611	107,372	108,000	118,000	118,000	0.00%	
503.400 Other Contractual Services	191,323	162,836	198,554	225,696	327,920	341,697	349,480	2.28%	
504.000 Travel & Per Diem	0	0	0	0	0	0	0	0.00%	
504.610 Repair & Maintenance	37,965	40,929	63,422	43,065	11,000	11,000	11,000	0.00%	
505.230 Operating Supplies / Small Tools	0	0	0	0	0	0	0	0.00%	
506.400 Machinery & Equipment	0	0	0	0	0	0	0	0.00%	
Other Physical Environment Services Totals	408,307	473,749	409,503	407,609	446,920	534,217	478,480	-10.43%	

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET
OTHER PHYSICAL ENVIRONMENT DEPARTMENT 539.112

	FY23	FY24	
503.100 PROFESSIONAL SERVICES			
RAFTELIS - WATER/SEWER CONVERSION FINANCIAL CONSULT	\$ 53,520.00	\$ -	
SEPTIC TO SEWER PLANNING - RMPK, ENGENUITY, TORCIVIA	\$ 10,000.00	\$ -	
TOTAL LINE ITEM 503.100	\$ 63,520.00	\$ -	
503.120 TOWN ENGINEER			
GENERAL ENGINEERING SERVICES	\$ 85,000.00	\$ 85,000.00	
TOWN ENGINEER FOR NPDES SERVICES	\$ 8,000.00	\$ 8,000.00	
SURVEYING	\$ 10,000.00	\$ 10,000.00	
GIS CONSULTING & MAPPING LAYERS	\$ 15,000.00	\$ 15,000.00	
TOTAL LINE ITEM 503.120	\$ 118,000.00	\$ 118,000.00	
503.400 OTHER CONTRACTUAL SERVICES			
PEST CONTROL - ORKIN CONTRACT	\$ 720.00	\$ 720.00	
LANDSCAPE MAINT. & COCONUT TRIM - CHRIS WAYNE, ETC.	\$ 70,000.00	\$ 70,000.00	
LANDSCAPE MAINTENANCE - MULCH TOWN PROPERTY & ROW	\$ 17,000.00	\$ 20,000.00	
LANDSCAPE PROJECTS, IRRIGATION & BEAUTIFICATION	\$ 20,000.00	\$ 20,000.00	
MOSQUITO & NOSEEUM CONTROL - CLARKE CONTRACT	\$ 48,477.00	\$ 50,000.00	anticipating contract incr 1/24
STREET SWEEPING PER NPDES	\$ 1,500.00	\$ 4,760.00	new contract(or)
SPECIAL TREE TRIMMING AND/OR REMOVAL - ABLE TREE	\$ 1,200.00	\$ 1,200.00	
TREE TRIMMING	\$ 20,000.00	\$ 20,000.00	
LETHAL YELLOWING CONTROL - KING TREE	\$ 1,000.00	\$ 1,000.00	
STORM DRAIN MAINTENANCE - TELEVAC	\$ 35,000.00	\$ 35,000.00	
STORM DRAIN MAINTENANCE - BARNACLE BUSTERS	\$ 8,000.00	\$ 8,000.00	
STORM DRAIN MAINTENANCE - RED VALVE	\$ 40,000.00	\$ 40,000.00	
WATER MAIN REPAIRS - LINETEC	\$ 30,000.00	\$ 30,000.00	
WATER VALVE EXERCISING & MAINTENANCE - LINETEC	\$ -	\$ -	
PUBLIC WORKS PROJECTS - FOSTER MARINE & MADSEN BARR	\$ 20,000.00	\$ 20,000.00	
MONTHLY AQUATICS SERVICE - AQUAGENIX CONTRACT	\$ 3,600.00	\$ 3,600.00	
SCADA ANNUAL SERVICE & REPAIR - MISSION COMMUNICATION	\$ 3,000.00	\$ 3,000.00	
PLANIT GEO - TREE INVENTORY SOFTWARE MAINT. AGREEMENT	\$ 2,000.00	\$ 2,000.00	
WHITEFLY TREATMENT - RID-A-PEST	\$ 1,000.00	\$ 1,000.00	
IGUANA CONTROL	\$ 19,200.00	\$ 19,200.00	
SWALE/SIDEWALK CONSTRUCTION IN TOWN ROW'S	\$ -	\$ -	
TOTAL LINE ITEM 503.400	\$ 341,697.00	\$ 349,480.00	
504.610 REPAIR & MAINTENANCE			
FIRE HYDRANT REPAIR & MAINTENANCE (moved to PW)	\$ -	\$ -	
DUNE STRUCTURE MAINTENANCE & VEGETATION *	\$ 5,000.00	\$ 5,000.00	
FUEL TANK DISPENSERS & REPAIRS	\$ 1,000.00	\$ 1,000.00	
DETENTION AREA MAINTENANCE & PROJECTS	\$ 5,000.00	\$ 5,000.00	
TOTAL LINE ITEM 504.610	\$ 11,000.00	\$ 11,000.00	
505.230 OPERATING SUPPLIES - SMALL TOOLS			
MISCELLANEOUS OPERATING SUPPLIES - SMALL TOOLS	\$ -	\$ -	
TOTAL LINE ITEM 504.610	\$ -	\$ -	
GRAND TOTAL - OTHER PHYSICAL ENVIRONMENT	\$ 534,217.00	\$ 478,480.00	

* SEE CAPITAL LIST FOR DUNE CROSSOVER REPLACEMENT



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Departmental Budget Narrative

Public Works

The Public Works Department budget is proposed at a 5.22% increase this year, largely due to increases in salaries and benefits, the need to cover the cost of inflation, and the beginning to locate water valves through a quarter of the community.

The FY24 budget includes a Public Works I and Public Works II position, with the hiring of a part-time Maintenance I employee currently frozen. If the Town were to contract out a semi-skilled or skilled worker, that person would still need to meet all of the CJIS requirements to be able to work inside the Town Hall/Police Department facility and would need some level of supervision. Workers' comp would be covered by the employment agency; however, if the worker was in an accident with a lawn mower or other piece of equipment, the employment agency does not cover the damages, so we would need to add additional coverage to our general liability policy which is an additional cost.

Fire hydrant flow testing and maintenance continue in the FY24 budget, as it was deferred last year and needs to be completed. Fuel costs have also increased this year due to inflation. It is also important to begin locating water distribution system valves as the future of the water distribution system is determined.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPT: 541.113

PUBLIC WORKS EXPENSE

Departments, Funds & Descriptions	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY 2024 Adopted	% change F22>F23	User Notes
Public Works									
501.200 Regular Salaries And Wages	104,047	102,494	85,315	107,369	137,433	162,538	157,141	-3.32%	p/t postion frozen
501.210 One Time Lump (Longevity & Retire)	0	0	1,000	0	0	0	0	0.00%	
501.220 One time lump sum							5,000		
501.400 Overtime	3,043	8,124	5,275	4,945	6,000	6,000	6,000	0.00%	
501.410 Vacation Pay	1,157	0	0	0	2,162	2,976	3,400	14.24%	
502.100 FICA Taxes	8,281	8,462	7,007	8,592	10,514	12,434	12,021	-3.32%	
502.200 Retirement Contributions	8,658	9,168	12,621	6,400	15,242	16,305	28,014	71.81%	
502.300 Life & Health Insurance	18,702	22,456	21,054	19,387	19,799	21,708	35,687	64.40%	Add of dep ins 50% 1 emp
502.301 Dependent Health Insurance 50%							800	0.00%	1 employee
502.310 Long Term Disability	924	1,046	959	839	652	675	675	0.00%	
502.400 Workers Compensation	3,812	4,853	5,453	4,979	8,421	9,750	10,500	7.69%	
502.500 Unemployment Compensation	0	0	0	0	0	0	0	0.00%	
503.100 Professional Services	0	0	0	8,169	6,700	8,200	13,000	58.54%	Water Valve locating
504.300 Utility Services - Electric & Water	47,876	48,381	56,279	48,329	57,000	57,000	57,000	0.00%	
504.500 Insurance - Liab, Hazard, Damage	1,434	1,575	531	372	647	776	1,164	49.96%	
504.610 Repair & Maintenance	5,891	34,431	24,505	19,192	44,500	59,000	59,000	0.00%	
504.620 Repair & Maintenance-Vehicle	2,070	510	2,980	3,875	3,500	6,000	6,000	0.00%	
505.200 Operating Supplies	2,031	1,994	7,050	7,187	4,700	4,700	4,700	0.00%	
505.210 Operating Supplies-Gas & Oil	3,730	2,868	2,389	2,948	4,000	9,000	9,000	0.00%	
505.220 Operating Supplies-Uniform/Emb	445	961	1,061	1,076	1,200	1,200	1,200	0.00%	
505.230 Operating Supplies-Small Tools	448	342	3,047	1,020	3,000	3,000	3,000	0.00%	
505.300 Road Materials & Supplies	38,419	10,634	4,635	22,854	20,000	30,000	20,000	-33.33%	
505.400 Subsc., Memberships, Education	0	0	159	0	1,050	1,050	1,050	0.00%	
506.400 Machinery & Equipment	1,699	0	2,390	24,081	12,000	10,000	10,000	0.00%	
Public Works Totals	252,667	358,302	243,708	291,614	358,520	422,312	444,352	5.22%	

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET**PUBLIC WORKS DEPARTMENT 541.113****EXCLUDING SALARY & INSURANCE LINES**

	FY23	FY24
503.100 PROFESSIONAL SERVICES		
PUMP STATION EVALUATION/TROUBLESHOOTING	\$ 6,500.00	\$ 6,500.00
PUMP STATION CAMERA MONITORING ANNUAL FEE	\$ 1,700.00	\$ 6,500.00
LOCATION OF DIST. SYSTEM VALVES		
TOTAL LINE ITEM 503.100	\$ 8,200.00	\$ 13,000.00
504.300 UTILITY SERVICES - ELECTRIC		
FPL - STREET LIGHTS	\$ 30,000.00	\$ 30,000.00
FPL - IRRIGATION /SPRINKLERS- TOWN PROPERTY	\$ 12,000.00	\$ 12,000.00
FPL - WOOLBRIGHT/TROPICAL PUMP ELECTRIC FEE	\$ 15,000.00	\$ 15,000.00
TOTAL LINE ITEM 504.300	\$ 57,000.00	\$ 57,000.00
504.610 REPAIR & MAINTENANCE		
REPAIRS ON MOWERS, EDGERS, PUMPS, ETC.	\$ 2,000.00	\$ 2,000.00
BRIDGE AESTHETIC REPAIRS & MAINTENANCE (PAINT, ETC.)	\$ 5,000.00	\$ 5,000.00
STREET LIGHT REPAIRS	\$ 7,500.00	\$ 7,500.00
FIRE HYDRANT FLOW TESTING & MAINTENANCE (PAINT) *	\$ 12,000.00	\$ 12,000.00
GENERATOR REPAIR (NOT SERVICE)	\$ 25,000.00	\$ 25,000.00
GENERATOR MAINT AGMT/PW PORTION W/RUST PRVNTION	\$ 7,500.00	\$ 7,500.00
TOTAL LINE ITEM 504.610	\$ 59,000.00	\$ 59,000.00
504.620 REPAIR & MAINTENANCE - VEHICLE		
REPAIRS & MAINTENANCE ON PUBLIC WORKS VEHICLES	\$ 5,000.00	\$ 5,000.00
REPAIRS & MAINTENANCE ON ATV	\$ 1,000.00	\$ 1,000.00
TOTAL LINE ITEM 504.620	\$ 6,000.00	\$ 6,000.00
505.200 OPERATING SUPPLIES		
MISC OPERATING SUPPLIES - BULBS, MISC SIGNS (NOT STREET), ETC.	\$ 4,700.00	\$ 4,700.00
TOTAL LINE ITEM 505.200	\$ 4,700.00	\$ 4,700.00
505.210 OPERATING SUPPLIES - GAS & OIL		
GAS & OIL FOR VEHICLES	\$ 5,000.00	\$ 5,000.00
DIESEL FOR GENERATORS	\$ 4,000.00	\$ 4,000.00
TOTAL LINE ITEM 505.210	\$ 9,000.00	\$ 9,000.00
505.220 OPERATING SUPPLIES - UNIFORMS		
SHIRTS, PANTS, JACKETS, SAFETY EQUIPMENT	\$ 1,200.00	\$ 1,200.00
TOTAL LINE ITEM 505.220	\$ 1,200.00	\$ 1,200.00
505.230 OPERATING SUPPLIES - SMALL TOOLS		
MISCELLANEOUS SMALL TOOLS	\$ 3,000.00	\$ 3,000.00

BUDGET DETAIL WORKSHEET - PROPOSED BUDGET**PUBLIC WORKS DEPARTMENT 541.113****EXCLUDING SALARY & INSURANCE LINES**

	FY23	FY24
TOTAL LINE ITEM 505.230	\$ 3,000.00	\$ 3,000.00
505.300 ROAD MATERIALS & SUPPLIES		
STREET SIGN MAINTENANCE (POSTS, REPAIRS, ETC.)	\$ 10,000.00	\$ 10,000.00
STREET SIGNS FOR OLD OCEAN BLVD PED. SAFETY PROJECT	\$ 10,000.00	
ROAD MATERIALS & MISCELLANEOUS ROAD SUPPLIES	\$ 10,000.00	\$ 10,000.00
TOTAL LINE ITEM 505.300	\$ 30,000.00	\$ 20,000.00
505.400 SUBSCRIPTIONS, MEMBERSHIPS, EDUCATION		
DEP/NPDES MEMBERSHIP & CERTIFICATION	\$ 50.00	\$ 50.00
EDUCATION FOR MAINTENANCE/PW EMPLOYEES	\$ 1,000.00	\$ 1,000.00
TOTAL LINE ITEM 505.400	\$ 1,050.00	\$ 1,050.00
506.400 MACHINERY & EQUIPMENT		
RENTAL EQUIPMENT	\$ 5,000.00	\$ 5,000.00
MISC MACHINERY & EQUIPMENT	\$ 5,000.00	\$ 5,000.00
TOTAL LINE ITEM 506.400	\$ 10,000.00	\$ 10,000.00
GRAND TOTAL - PUBLIC WORKS, EXCLUDING SALARIES & BEN	\$ 189,150.00	\$ 183,950.00

* FIRE HYDRANT REPLACEMENT IN CAPITAL BUDGET



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Departmental Budget Narrative

Contingency

The Town typically budgets \$50,000 for natural disasters and \$100,000 for general contingency. Management recommends keeping this level of contingency funding the same for FY24 to account for unknown expenditures that occur throughout the year such as air conditioner unit replacement, water main breaks, etc. Reserves can be utilized by a vote of the Commission in the event of significant emergency expenses such as a natural disaster.

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

GENERAL FUND #001 - DEPTS: 580.114 & 590.100

CONTINGENCY EXPENSE & TRANSFER TO CAPITAL FUND

Departments, Funds & Descriptions	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budgeted	FY 2024 Adopted	% change F22>F23	User Notes
Contingency & Transfers									
590.100-509.110 Transfer To Capital	188,675	138,560	536,000	421,000	595,500	931,000	1,172,673	20.61%	ARPA funds and Surtax for projects
580.114-509.900 Contingency	134,710	63,430	95,939	57,612	150,000	150,000	150,000	0.00%	\$150,000
Contingency & Transfers Totals	323,385	201,990	631,939	478,612	745,500	1,081,000	1,322,673	18.27%	



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Departmental Budget Narrative

Personnel (Human Resources)

The FY24 budget includes an increase in staffing in the finance department and the additional cost of moving the P/T Inspector full-time in the building department. for all departments. The personnel costs (HR) in the budget include salaries and benefits of all employees (including the PBA contract) and include an increase for new hires and current employees of the PD to \$66,000 and dispatchers to \$55,000. All other PD employees are seeing an increase of \$2,500 to their base salary. The Commission approved an allocation of \$15,000 to be divided between the town hall employees, not including the manager, at the manager's discretion.

The Florida Retirement System rates for civilians is currently set at 13.57% from 7/1/23 to 6/30/24, at 32.67% for the special risk category, 34.52% for senior management class employees, 6.30% for investment plan and 21.13% for investment plan special risk category. The rates increase on July 1st of each year, and although we don't have those rates currently for July 1, 2024, we have made rate projections based on past rate increases.

The Town's general employee Health/Dental/Vision Insurance Plan coverage rates increased by approximately 10% in FY23, after increasing by 5% in FY 22. In this proposed budget for FY24, we are seeking a to have our plans bid with additional out of the box ideas that could provide an opportunity to move to a better health insurance plan while remaining cost neutral or reducing costs

The workers' comp insurance premiums are estimated to remain stable in FY24 at \$130,000 with our experience rating has improved from 1.4 to 0.9 but inflationary costs continue increasing as can be seen by the CPI-U chart for the Miami-Fort Lauderdale West Palm Beach Statistical area.

Table A. Miami-Fort Lauderdale-West Palm Beach, FL, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022		2023	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
February	1.0	1.2	0.4	1.4	0.8	1.4	2.8	9.3	2.1	9.2
April	0.8	2.2	-1.0	-0.5	1.6	4.1	1.5	9.1	1.4	9.0
June	-0.5	1.2	0.7	0.7	1.6	5.1	2.5	10.1		
August	0.4	1.9	1.0	1.4	0.2	4.2	0.4	10.2		
October	0.4	1.5	0.1	1.0	1.5	5.7	0.9	9.6		
December	-0.2	2.0	-0.2	1.1	1.2	7.1	1.4	9.9		



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For a greater understanding, the CPI for the Miami-Fort Lauderdale-West Palm Beach statistical area has not fallen below 9.0 % for any 2-month period since February of 2022 and prior to that, it was greater than 5% in Oct and Dec of 2021. What this shows is that by providing only the up to 5% merit increases to employees, Ocean Ridge employee's salaries have failed to adequately adjust and cover for the significant increase that they have seen in all areas of their cost of living including food, energy (gas & electric utilities), and transportation (motor fuels) predominantly with increases in other sectors.

https://www.bls.gov/regions/southeast/news-release/consumerpriceindex_miami.htm#table1

TOWN OF OCEAN RIDGE
Proposed 2023-2024 Fiscal Year Budget (FY24)
FY24 Budget Workbook: Proposed Budget

HR Salary Calculations & Multipliers Worksheet Estimator

									Salary Multipliers																
									Annual	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Annual	Rate	Monthly	Rate	Monthly	Annual	Annual	Annual	Total Emp
Position Description	#	Dept	DOH	Anv. Mo	Current Actual	Est. Rate 9/30/23	Rate as of 10/2/2023	*Proj. Total FY 24	WC Code	WC	502.300 Health	502.300 Dental	502.300 Vision	502.300 Life, STD, ADD	502.300 Total	502.310 LTD	FICA 100	Retire % 10/1-6/30	502.200 Ret Total	Est Ret % 7/1-9/30	502.200 Ret Total	FUTA	Vac Pay	501.600 Hol Comp	Salary & Benefits
Town Manager / Fin Dir	1	TM	04/18/23	0.6	142,500	142,500	142,500	146,633	CLER 8810	3,250	850	30	5	32	917	55	11,217	34.52	4,218	37.97	4,640	1,466	3,172	n/a	240,290
TM Dept Totals							142,500	146,633	Annual Totals	3,250	10,200	360	60	384	11,004	660	11,217		37,963		13,920	1,466	3,172	n/a	240,290
Town Clerk	2	TC	08/01/22	0.7	82,500	86,625	86,625	89,484	CLER 8810	3,250	850	30	5	26	911	35	6,845	13.57	1,012	14.93	1,113	895	1,936	n/a	137,140
Deputy Town Clerk	3	TC	02/21/23	0.4	52,500	52,500	52,900	53,576	CLER 8810	3,250	850	30	5	18	903	22	4,099	13.57	606	14.93	666	536	1,159	n/a	92,008
Treasurer	4	TC	07/28/05	0.8	87,905	92,300	92,300	96,131	CLER 8810	3,250	850	30	5	30	915	40	7,354	13.57	1,087	14.93	1,196	961	2,080	n/a	145,587
AP/AR CLRK - Vac N.P.?		TC	New pos		0	0		50,250	CLER 8810	3,250	850	30	5	18	903	22	3,844	13.57	568	14.93	625	503	1,087	n/a	87,859
Clerk Dept Reg Emp Total								199,957																	
Clerk Dept Totals								289,441	Annual Totals	9,750	30,600	1,080	180	888	32,748	1,164	18,298		24,344		8,926	2,392	5,175	n/a	374,735
Building Official	5	BU			0	0	0	0	BLDS 9015	3,250	850	30	5	32	917	47	0	13.57	0	14.93	0	0	0	n/a	25,822
Building Clerk	6	BU	03/27/23	0.5	52,500	52,500	52,500	53,813	CLER 8810	3,250	850	30	5	27	912	36	4,117	13.57	609	14.93	669	538	1,164	n/a	92,686
Admin. Assistant - P/T	7	BU	11/28/22	0.2	21,500	21,500	21,500	21,672	CLER 8810	3,250	0	0	0	0	0	0	1,658	13.57	245	14.93	270	217	469	n/a	30,280
Inspector/Code Ent. - PT	8	BU	03/28/22	0.5	55,595	58,235	58,235	59,691	CLER 8810	3,250	0	0	0	0	0	0	4,566	13.57	675	14.93	743	597	1,291	n/a	77,698
Building Dept Totals							132,235	135,175	Annual Totals	13,000	20,400	720	120	708	21,948	996	10,341		13,757		5,044	1,352	2,924	n/a	226,486
Public Works I	9	PW	08/01/22	0.9	61,000	61,000	64,050	66,964	STRM 5509	3,250	850	30	5	20	905	24	5,123	13.57	757	14.93	833	670	1,449	n/a	108,781
Public Works Super.	10	PW	07/12/10	0.8	82,500	86,625	86,625	90,177	STRM 5509	3,250	850	30	5	25	910	32	6,899	13.57	1,020	14.93	1,122	902	1,951	n/a	137,945
Maintenance I - P/T - Vacar	11	PW	Vacant	0.0	0	0	25,000		STRM 5509	0	0	0	0	0	0	0	0	13.57	0	14.93	0	0	0	n/a	0
PW-Maint Totals							175,675	157,141	Annual Totals	6,500	20,400	720	120	540	21,780	675	12,021		15,993		5,864	1,571	3,400	n/a	246,725
Chief of Police	12	PD	07/12/16	0.8	118,000	123,900	126,400	131,646	PD&D 7720	3,250	850	30	5	32	917	51	10,071	32.67	3,584	35.94	3,942	1,316	2,848	n/a	215,835
Lieutenant - VACANT	13	PD	Vacant	0.0	90,000	0	99,000	99,000	PD&D 7720	0	0	0	0	0	0	0	7,574	32.67	2,695	35.94	2,965	990	2,142	n/a	142,857
Lieutenant - FROZEN	14	PD	Frozen	0.8	0	0	0	0	PD&D 7720	3,250	850	30	5	32	917	46	0	32.67	0	35.94	0	0	0	n/a	25,810
Investigator	15	PD	02/13/18	0.4	80,831	80,831	83,331	85,039	PD&D 7720	3,250	850	30	5	25	910	33	6,506	32.67	2,315	35.94	2,547	850	1,840	5,140	148,198
Sergeant - VACANT	16	PD			79,200	79,200	79,200	79,200	PD&D 7720	3,250	850	30	5	29	914	40	6,059	32.67	2,156	35.94	2,372	792	1,713	4,787	139,952
Sergeant	17	PD	11/07/11	0.2	98,864	98,864	101,364	102,175	PD&D 7720	3,250	850	30	5	30	915	42	7,816	21.13	1,799	23.24	1,979	1,022	2,211	6,175	161,067
Sergeant	18	PD	12/10/13	0.3	100,257	100,257	102,757	104,041	PD&D 7720	3,250	850	30	5	30	915	42	7,959	32.67	2,833	35.94	3,116	1,040	2,251	6,288	175,846
Sergeant	19	PD	07/27/15	0.8	92,051	96,654	94,551	98,475	PD&D 7720	3,250	850	30	5	29	914	41	7,533	32.67	2,681	35.94	2,949	985	2,130	5,952	167,778
Police Officer	20	PD	01/07/19	0.3	75,124	75,124	77,624	78,905	PD&D 7720	3,250	850	30	5	25	910	32	6,036	32.67	2,148	35.94	2,363	789	1,707	4,769	139,334
Police Officer	21	PD	01/07/19	0.3	75,124	75,124	77,624	78,905	PD&D 7720	3,250	850	30	5	25	910	32	6,036	32.67	2,148	35.94	2,363	789	1,707	4,769	139,334
Police Officer	22	PD	01/16/23	0.3	62,000	62,000	66,000	67,089	PD&D 7720	3,250	850	30	5	25	910	32	5,132	32.67	1,826	35.94	2,009	671	1,451	4,055	122,284
Police Officer	23	PD	12/13/04	0.3	103,380	103,380	105,880	107,204	PD&D 7720	3,250	850	30	5	32	917	45	8,201	32.67	2,919	35.94	3,210	1,072	2,319	6,479	180,493
Police Officer	24	PD	07/27/15	0.8	87,714	92,100	90,214	93,958	PD&D 7720	3,250	850	30	5	32	917	45	7,188	32.67	2,558	35.94	2,814	940	2,033	5,679	161,379
Police Officer	25	PD	03/05/13	0.5	92,894	92,894	95,394	97,778	PD&D 7720	3,250	850	30	5	30	915	38	7,480	32.67	2,662	35.94	2,928	978	2,115	5,910	166,760
Police Officer	26	PD	04/20/20	0.6	73,095	73,095	75,595	77,787	PD&D 7720	3,250	850	30	5	24	909	30	5,951	32.67	2,118	35.94	2,330	778	1,683	4,701	137,673
Police Officer	27	PD	04/03/18	0.6	77,447	77,447	79,947	82,266	PD&D 7720	3,250	850	30	5	25	910	32	6,293	32.67	2,240	35.94	2,464	823	1,780	4,972	144,184
Police Officer - VACANT	28				62,000	62,000	66,000	66,000	PD&D 7720	3,250	850	30	5	25	910	32	5,049	32.67	1,797	35.94	1,977	660	1,428	3,989	120,712
Community Officer	29	PD	04/24/17	0.6	80,510	80,510	83,010	85,418	PD&D 7720	3,250	850	30	5	25	910	33	6,534	32.67	2,325	35.94	2,558	854	1,848	5,163	148,744
Dispatch Manager	30	DS	02/15/05	0.4	95,025	95,025	95,025	96,973	CLER 8810	3,250	850	30	5	31	916	42	7,418	13.57	1,097	14.93	1,206	970	2,098	5,861	146,685
Dispatcher	31	DS	02/15/21	0.4	54,285	54,210	55,000	56,128	CLER 8810	3,250	850	30	5	21	906	26	4,294	13.57	635	14.93	698	561	1,214	3,392	95,310
Dispatcher	32	DS	07/11/22	0.8	50,000	50,000	55,000	57,283	CLER 8810	3,250	850	30	5	20	905	23	4,382	13.57	648	14.93	713	573	1,239	3,462	96,690
Dispatcher - VACANT	33	DS	Vacant	0.0	50,000	50,000	55,000	55,000	CLER 8810	3,250	850	30	5	20	905	23	4,208	13.57	622	14.93	684	550	1,190	3,324	93,843
Dispatcher - VACANT	34	DS			0	55,000	55,000	55,000	CLER 8810	3,250	850	30	5	21	906	24	4,208	13.57	622	14.93	684	550	1,190	3,324	93,879
Dispatcher	35	DS	08/12/14	0.9	71,925	71,925	71,925	75,198	CLER 8810	3,250	850	30	5	26	911	32	5,753	13.57	850	14.93	935	752	1,627	4,545	119,286
Dispatcher - P/T	36	DS	06/09/11	0.8	5,000	5,000	5,000	5,000	PD&D 7720	3,250	0	0	0	0	0	0	383	13.57	57	14.93	62	50	108	302	9,486
Police Dept Reg Emp Totals					1,577,527	1,575,640	1,769,442	1,803,821																	
Police Department Totals					1,695,527	1,699,540	1,895,842	1,935,466	Annual Totals	78,000	234,600	8,280	1,380	7,368	251,628	9,792	148,063		408,011		149,604	19,355	41,873	103,039	3,293,420
Total Payroll & Benefits for FY24										110,500	316,200	11,160	1,860	9,888	339,108	13,287	199,941		500,068		183,358	26,136	56,544	103,039	4,381,656
Total Payroll & Benefits for FY23 - Comparison										92,358	276,480	10,800	1,620	9,517	298,417	12,563	175,287		344,957		126,485	22,913	41,658	77,182	3,781,573
Difference Between FY23 & FY24							0			18,142	39,720	360	240	371	40,691	724	24,654		155,111		56,873	3,223	14,886	25,857	600,083

DEPARTMENTAL BUDGET NARRATIVE

FY24 CAPITAL FUND

Version 1.0

The FY24 budget includes the Capital Improvements Plan which is funded at the Commission's direction to meet infrastructure and other capital priorities of the Town. The Capital budget allocates \$5,076,506 for infrastructure improvements and maintenance, machinery and equipment, and other capital items within this Fund.

Management created a multi-year comprehensive Capital Improvement Plan to guide future priority direction and anticipate appropriation needs over several years to come, and that plan is also included in this proposed capital budget document.

The last annualized road paving was completed in FY18, as the Town Commission decided to focus more on drainage infrastructure repairs since then due to continued nuisance flooding in the town. As such, the annualized paving program of \$200,000 was deferred until FY25 at the recommendation of the Town Engineer.

Detailed explanations regarding the request for capital expenditures for FY24 are listed below, and are numbered to coincide with the capital expenditures spreadsheet:

1

Repair/Replace Drain Field at Town Hall \$20,000; Medium Priority

The drain field at Town Hall is 14 years old with a life expectancy of 10-30 years. Over the past 4 years, we have noticed periodic sinkholes in the drain field area, as well as backups internally. We provide annual maintenance by way of tank pumping and chemical enzyme treatments. Staff recommends identifying the cause of the sinkholes and repair or replace as necessary.

2

Town Hall A/C Units \$17,000; High Priority

The Town has 11 A/C units at the Town Hall facility. Over the next several years we can expect that some of the AC units will need replacement due to the life of the units which deteriorate quicker due to the coastal environment. The life span of an air conditioning unit in a coastal environment is around 5-10 years. Staff recommends budgeting for the replacement of two units in the Commission Chambers/Community room as part of the annual rotation. One of the units is not currently working and forces the other units to work harder to maintain the temperature in the room as well.

3

Ultraviolet Air Handlers in Town Hall & PD Building, \$9,200; High Priority

There are eleven (11) A/C units in the Town Hall & PD Building, the installation of ultraviolet air handlers to the units will improve the air quality for the building and reduce the transmission of germs and air particulates that can irritate allergies.

4

Wet Well Maintenance for Pump Stations \$15,000; High Priority

There are three pumping stations in Town. The three stations are noted as the Tropical Drive Station, the Woolbright Drive Station and the Coconut Lane Station. All these pumping stations have pumps within concrete boxes that are called wet wells. As their name implies, these boxes are almost always wet. The joints within the box deteriorate over time. Perpetual maintenance is necessary to keep these boxes from leaking and having groundwater intrusion. In addition, there are many items within the wet well that corrode over time. Some of the items within the wet well may include, but may not necessarily be limited to, ladders, laser floats, pump stands, hatches, etc.

5

Drainage/Stormwater & Other Infrastructure \$302,000; High Priority

The Town Engineer provided a separate chart and cost estimates explaining the infrastructure and drainage related repairs needed in town, which is described below:

a. Tropical Pump Station Infiltration & Backflow \$50,000

The Tropical Drive Pump Station was installed approximately 17 years ago. This station, along with the Woolbright Pump Station, are responsible for the Stormwater management of over 65 acres of residential land within the Town. The location of this Tropical pump station is beneath the Tropical Drive Road. There are 5 submersible electric pumps within an underground wet well. The pumps are attached to 5 individual pipes that ultimately discharge into the Woolbright detention area. Attached to these pipes are 5 stainless steel flap-gates. It has been observed that at least 2 of the 5 flap-gates are leaking causing stormwater to backflow in the system again. In addition, upstream from the wet well are a series of old gravity stormwater pipes coming in from the North and South which are primarily serving multifamily areas. The piping network to the North is compromised causing groundwater intrusion into the wet well. As we observe the SCADA system electronically, we have seen over time that more and more water is flowing into the system. This causes the pumps to turn on and off more frequently than originally designed. Fixing the flap-gates and exploring the piping network to the North are both a part of this request. The estimated budget range is \$25,000 to \$75,000.

b. Inlet Cay Island Pipe Grouting \$45,000

Inlet Cay Island consists of four roads. Each road has its own limited drainage infrastructure. This infrastructure is made up of catch basins, pipes and valves that hold back tidal waters and also addresses stormwater from the roads. In a 2018 Report prepared by Higgins Engineering, Inc., soil borings indicated a “10-15-foot-thick peat/muck layer” and that the “soil layer is compressing”. Because of this subsurface condition, the drainage pipes will tend to move with the soil at a different rate than the catch basins (structures) connected to them. This causes pipe failures, pipes disconnecting from structures, and pipe joints to separate. This phenomenon occurs more frequently on this island than in other areas in Town. Staff does not know exactly where/when the next pipe rehabilitation will be. However, we have seen at least one area a year experience groundwater leakage and the need to grout the pipes. With the ability to utilize our approved contractors like TeleVac, we can request that a pipe be videoed immediately and a repair can be made quickly before there is total pipe failure. This budget item is an ongoing request and is only utilized when needed. The price range for this project is \$20,000-45,000.

c. Additional Storm Drainage projects – as identified by town per CIP years 1-5

6

Pump Repair or Replacement @ Tropical & Woolbright Pump Stations \$70,000; High Priority

The Woolbright Pump Station was installed approximately 18 years ago. This station, along with the Tropical Drive Pump Station, are responsible for the stormwater management of over 65 acres of residential land within the Town. Both stations are part of an overall "South Phase Project" that was permitted through many agencies including the South Florida Water Management District (SFWMD).

The location of the Woolbright pump station is within the 2.5-acre detention area on Woolbright Road and North Ocean Boulevard. The Tropical Drive pump station is beneath the Tropical Drive Road. Each station has 5 submersible electric pumps within an underground wet well, for a total of 10 pumps. Three of the pumps are 100 horsepower and two are 40 horsepower. These pumps work automatically according to the amount of rainfall entering the wet well during a storm. Replacement and repair to these pumps are ongoing. However, it has been anticipated, through experience within the last 18 years, that one pump will need major overhaul or total replacement every year.

After inspection, the cost to service one 40-hp pump by replacing all seals, bearings, shaft repair, weld repair, balance impeller, motor bearings, replacing electric cable and blast and zinc coat is estimated at \$30,366. The cost to service one 100-hp pump is estimated at \$32,154. The cost for replacement of one of the 40-hp pumps is estimated at \$72,754, and the cost to replace one of the 100-hp pumps is estimated at \$120,843. The total cost for service and repair for all five pumps at one pump station is estimated at \$195,859. The total cost for service and replacement of all five pumps at one pump station is estimated at \$546,702.

The Town Commission has approved funding for this project over the past several years, and staff estimates that \$70,000 or more will be needed each year for the next several years to properly maintain these pumps. This line item is for pump inspection and repair or replacement only, and not to replace the entire pump station.

7

Hudson Ave Seawall - \$750,000 (50/50 Resilient Florida Grant) – High Priority

This project is being planned with the intention of applying for and obtaining a Resilient Florida Grant which is a 50/50 matching grant for the State and Ocean Ridge. The end of Hudson Ave where it meets the intercoastal was designed with a rip rap rock headwall with a 36" stormwater outfall pipe system just to the west edge of the cul de sac. This proposal includes the removal of the headwall, the existing outfall and stormwater control system and includes the construction of approximately 75 In ft. of concrete seawall, a new outfall, and a stormwater control system. Environmental mitigation may be required due to the proliferation of mangroves throughout the headwall area.

8

Newly Fully Equipped Fleet Vehicles FY22 Payment Plan \$155,691.18; High Priority

The Police Department currently maintains a fleet of 9 vehicles. Five of these vehicles are used for regular and routine patrol functions, one is assigned to the Chief of Police, one is assigned as a spare and often used by Reserve Officers, one is an unmarked vehicle and is assigned for use by the Police Lieutenants, Police Investigator, plain

vehicle surveillance actions, and is shared with other Police Department Personnel for use to travel for business purposes throughout the State of Florida, and one is a donated vehicle assigned to the Community Police Officers.

In FY 23 the town purchased six (6) vehicles through Ford Motor Credit on lease with an annual payment of \$55,691.18 for five years.

9

Street Name Sign Replacement Program, \$7,000 Low

FY 24 is year 5 of the 5-year capital savings plan for the replacement of the Street Signs throughout town.

10

Inlet Cay Seawall Maintenance - \$15,000 – High Priority

Approximately ten years ago a seawall cap was constructed along both sides of the Inlet Cay seawall. To extend the structural life of the seawall, maintenance is required. Included in this project would be the sealing of all joints, cracks, and other structural imperfections.

11

Location of water system valves – raise and collar \$250,000 High Priority

The town is requesting a legislative appropriation for a 50/50 match of the cost to locate the water system valves, exercise (close and reopen), raise to ground level, and collar to ensure ease of long-term access to the potable water system.

12

Woolbright Generator Replacement - \$155,000, High Priority

As part of the ongoing repair, update, and replacement of the generator that is a key element to the town's storm water management system and emergency readiness the generator at the Woolbright Detention and Pump Station is due for replacement.

13

Repaint and Replace areas of town hall that are showing significant wear - \$25,000 – Medium Priority

After 15 years of near daily wear and tear the carpeting throughout Town Hall and in the PD Office, areas is showing its age with wear and tear. Maintaining the interior and giving the building a refresh after 15 years will contribute to the long-term maintenance of the building while continuing to provide a Town Hall that remains a point of pride for residents.

14

Replace Carpeting throughout the building in all areas except Commission Chambers/Community Room \$38,000 Medium Priority – Not Funded

After 15 years of near daily wear and tear the carpeting throughout Town Hall and in the PD Office, areas is showing its age with wear and tear. Maintaining the interior and giving the building a refresh after 15 years will contribute to the long-term maintenance of the building while continuing to provide a Town Hall that remains a point of pride for residents.

#15

Replace Diesel Fuel Pump,\$12,000, High Priority – Not Funded

The diesel fuel tank and pump system is necessary to support town operations daily and to provide fuel for the town's emergency generators. Replacement is needed to ensure that the town remains compliant with environmental regulations, that the tank can continue to provide safe fuel storage and that the pumping system can operate properly. The internal mechanisms of the pumping system are falling apart and the parts are deteriorated beyond their useful life.

#16

Replace Unleaded Fuel Pump and install Fleet Dispensing and monitoring system, \$38,000, High Priority

Condensation is a problem in the unleaded fuel pump and has created inaccuracies, and damage to the pump. With the replacement of the fuel pump it is recommended that the town upgrade to an electronic fleet dispensing and monitoring system.

#17

Updated Security Door/Camera System for Police Department, \$70,000 High Priority

The security door and camera system in the PD has reached the end of life cycle and in order to maintain and ensure the continued safety of our officers and compliance with CJIS regulations it is necessary to update our current system.

#18

Land Acquisition - \$350,000, Medium Priority – Not Funded

The need for land acquisition to complete additional stormwater infrastructure and long-term planning for the town to eventually complete the septic to sewer project. These additional property acquisitions will be needed for easements, mechanical structures, and possible environmental mitigation.

#19

UPS Battery Backup for Dispatch 911 System - \$30,383 – High Priority

The battery backup system for the Dispatch area that will ensure that Dispatch is able to continue operating in the event of a failure needs to be completed. Purchase and installing the remaining batteries to provide maximum failover coverage is recommended by staff as a high-priority project.

Carryover Projects

#20

Ocean Ave Sidewalk Paver Repairs - \$50,000

21

Ocean Ave Street Light Replacement Program - \$125,000

22

Tropical Pump Station Generator - \$254,923

23

A1A Watermain Replacement (ARPA Funding) - \$489,835

24

Harbour Dr. Drainage Project - \$250,000

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

CAPITAL FUND #302 - DEPT: CAPITAL INVESTMENT

CAPITAL FUND - STATEMENT OF REVENUES & EXPENDITURES

Departments, Funds & Descriptions	FY 2018 Actual	FY2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Proposed	FY 2024 Adopted	% change F22>F23	User Notes
Capital Fund Revenues									
115.600 Grants Receivable	83	35	0	0	0	0	675,000	0.00%	
151.396 Misc Cap Projects Treas Bill							175,000		request appropriation for water valve proj
Dept: 360.000 Miscellaneous Revenues									
361.100 Interest Earned	83	35	0	0	0	0	0	0.00%	
Dept: 380.000 Non - Revenues									
380.100 Fund Balance Unappropriated	0	0	0	0	188,000	934,758	1,125,833	397.21%	Cap Rsv- ARPA, Capital Proj, Surtax
381.100 Interfund Transfer	188,675	138,576	536,000	421,000	595,500	931,000	1,172,673	56.34%	Transfer from General Operating Acct
Capital Fund Revenue Totals	188,758	138,611	536,000	421,000	783,500	1,865,758	3,148,506	138.13%	
Capital Fund Expenditures									
Dept: 519.106 General Government									See Capital Improvement Plan for
503.100 Professional Services	0	0	0	0	0	0	20,000	0.00%	
504.900 Other Current Charges	0	0	0	0	0	0	0	0.00%	
506.100 Land (Capital Outlay)	0	0	0	0	0	0	0	0.00%	
506.200 Buildings (Capital Outlay)	0	0	8,831	5,250	34,000	0	0	-100.00%	
506.400 Machinery & Equipment	0	0	30,129	0	60,000	184,000	33,200	206.67%	Items 1, 2, 3, & 9,
General Government Totals	0	0	38,960	5,250	94,000	184,000	53,200	95.74%	
Dept: 521.107 Law Enforcement & Fire Control									
506.400 Machinery & Equipment	0	0	25,819	79,939	64,750	108,000	204,233	66.80%	Items 7, 8 (partial) & 15
Law Enforcement & Fire Control Totals	0	0	25,819	79,939	64,750	108,000	204,233	66.80%	
Dept: 524.108 Building & Inspection Services									
506.400 Machinery & Equipment	0	0	0	0	18,750	40,000	26,350	113.33%	Item 8 (partial)
Building & Inspection Services Totals	0	0	0	0	18,750	40,000	26,350	113.33%	
Dept: 539.112 Other Physical Environment									
503.100 Professional Services	0	0	0	0	0	0	0	0.00%	
503.120 Town Engineer	0	0	0	0	0	0	0	0.00%	
504.900 Other Current Charges (Bank Fees)	757	393	0	0	0	0	0	0.00%	
506.300 Improvements Not Buildings	173,681	85,305	250,704	27,683	601,000	1,493,758	2,839,923	148.55%	Items 4, 5, 6, 12, & 13
506.310 Bridge Construction	0	0	0	0	0	0	0	0.00%	
506.330 Inlet Cay Piling Repairs	0	0	0	0	0	0	0	0.00%	
Other Physical Environment Totals	174,438	85,698	250,704	27,683	601,000	1,493,758	2,839,923	148.55%	

TOWN OF OCEAN RIDGE

Proposed 2023-2024 Fiscal Year Budget (FY24)

FY24 Budget Workbook: Proposed Budget

CAPITAL FUND #302 - DEPT: CAPITAL INVESTMENT

CAPITAL FUND - STATEMENT OF REVENUES & EXPENDITURES

Departments, Funds & Descriptions	FY 2018 Actual	FY2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Proposed	FY 2024 Adopted	% change F22>F23	User Notes
Dept: 541.113 Public Works									
506.400 Machinery & Equipment	0	0	0	42,412	5,000	40,000	24,800	700.00%	Item 8 (partial)
Pubic Works Totals	0	0	0	42,412	5,000	40,000	24,800	700.00%	
Capital Fund Expenditures Sub Totals	174,438	85,698	315,483	155,285	783,500	1,865,758	3,148,506	138.13%	
Fund Balance, Reserves, Net Assets	0	0	0	0	0	0	0	0.00%	
Capital Fund Expenditures Totals	174,438	85,698	315,483	155,285	783,500	1,865,758	3,148,506	138.13%	
Revenue Over Expenditure	14,320	52,913	220,517	265,715	0	0	0		

CAPITAL ITEMS - FY24 PROPOSED BUDGET

ITEM #	ITEM DESCRIPTION	PRIORITY	DEPARTMENT	REQUESTED	APPROVED	NOTES
5-YEAR CAPITAL IMPROVEMENTS PLAN						
1	REPLACE/REHABILITATE TOWN HALL FACILITY DRAIN FIELD	MEDIUM	GEN GOVT	\$ 20,000	\$ 20,000	IS 15 YRS OLD AND FREQUENTLY HAS SINKHOLES
2	A/C UNITS FOR CHAMBERS/COMMUNITY ROOM)	HIGH	GEN GOVT	\$ 17,000	\$ 17,000	ANNUAL REPLACEMENT CYCLE;
3	ULTRAVIOLET AIR HANDLERS (11) TOWN HALL & PD BUILDING	HIGH	GEN GOVT	\$ 9,200	\$ 9,200	IMPROVE BUILDING AIR QUALITY
4	WET WELL MAINTENANCE - TROPICAL & WOOLBRIGHT	HIGH	OTHER PHYSICAL ENVIRON	\$ 15,000	\$ 15,000	YEAR 4 OF 5-YEAR CAPITAL PLAN SAVINGS; APPRVD
5	DRAINAGE & OTHER INFRASTRUCTURE (NOTE 1)	HIGH	OTHER PHYSICAL ENVIRON	\$ 305,000	\$ 305,000	SEE ENGENUITY'S PROJECT LIST ATTACHED; APPRVD
6	PUMP REFURBISHMENT @ TROPICAL & WOOLBRIGHT	HIGH	OTHER PHYSICAL ENVIRON	\$ 70,000	\$ 70,000	YEAR 4 OF 5-YEAR CAPITAL PLAN SAVINGS; APPRVD
7	HUDSON AVE SEAWALL	HIGH	OTHER PHYSICAL ENVIRON	\$ 750,000	\$ 375,000	50/50 RESILIENT FLORIDA GRANT MATCH - match only
8	VEHICLES - POLICE; PLUS FY22 PMT PLAN	HIGH	POLICE, BLDG, PW	\$ 155,000	\$ 155,000	ANNUAL REPLACEMENT CYCLE; APPROVED FY23
9	STREET NAME SIGN REPLACEMENT PROGRAM	LOW	GEN GOVT	\$ 7,000	\$ 7,000	YEAR 4 OF 5-YEAR CAPITAL PLAN SAVINGS; APPRVD
10	INLET CAY SEAWALL MAINTENANCE	HIGH	OTHER PHYSICAL ENVIRON	\$ 15,000	\$ 15,000	ON GOING MAINTENANCE PROGRAM
11	LOCATION OF WATER SYSTEM VALVES - RAISE AND COLLAR	HIGH	OTHER PHYSICAL ENVIRON	\$ 500,000	\$ 250,000	APPLY FOR APPR. W/ 50% MATCH - match only
			TOTAL 5-YEAR CAPITAL PLAN	\$ 1,863,200	\$ 1,238,200	
NEW ONE-TIME CAPITAL PROJECT REQUESTS						
12	WOOLBRIGHT GENERATOR REPLACEMENT	HIGH	OTHER PHYSICAL ENVIRON	\$ 155,000	\$ 155,000	
13	PAINT TOWN HALL INTERIOR & REPLACE CHAMBERS FLOORING	HIGH	OTHER PHYSICAL ENVIRON	\$ 25,000	\$ 25,000	combined with #13 at discretion
14	REPLACE CARPETING ALL AREAS EXCEPT CHAMBERS	MEDIUM	OTHER PHYSICAL ENVIRON	\$ -		
15	REPLACE DIESEL FUEL TANK	HIGH	OTHER PHYSICAL ENVIRON	\$ 12,000	\$ 12,000	
16	REPLACE UNLEADED FUEL TANK AND INSTALL FLEET DISP/MON	HIGH	OTHER PHYSICAL ENVIRON	\$ 38,000	\$ 38,000	
17	POLICE DEPARTMENT SECURITY DOOR/CAMERA SYSTEM	HIGH	POLICE DEPARTMENT	\$ 70,000	\$ 70,000	
18	LAND ACQUISITION	MEDIUM	GEN GOVT			EASEMENTS, DRAINAGE INFS, SEPTIC LIFT STATIONS
19	UPS BATTERY BACKUP FOR DISPATCH 911 SYSTEM	HIGH	POLICE DEPARTMENT	\$ 30,383	\$ 30,383	
			TOTAL NEW REQUESTS	\$ 330,383	\$ 300,000	
CARRYOVERS FROM LAST FISCAL YEAR						
20	OCEAN AVE SIDEWALKS	HIGH	OTHER PHYSICAL ENVIRON	\$ 50,000	\$ 50,000	IN PROGRESS
21	OCEAN AVE STREET LIGHT REPLACEMENT	HIGH	OTHER PHYSICAL ENVIRON	\$ 125,000	\$ 125,000	FDOT requiring bridge light repair/replace
22	TROPICAL PUMP STATION GENERATOR	HIGH	OTHER PHYSICAL ENVIRON	\$ 254,923	\$ 254,923	IN PROGRESS GENERATOR ON ORDER
23	A1A WATERMAIN REPLACEMENT (ARPA FUNDING)	HIGH	OTHER PHYSICAL ENVIRON	\$ 900,000	\$ 900,000	IN PROGRESS - PHASED REPLACEMENT PROGRAM
24	HARBOUR DRIVE DRAINAGE PROJECT	MEDIUM	OTHER PHYSICAL ENVIRON	\$ 250,000	\$ 250,000	AWAITING EASEMENTS
			TOTAL CARRYOVERS	\$ 1,579,923	\$ 1,579,923	
			NOTE: CARRYOVERS ARE NOT INCLUDED IN THE GRAND TOTAL			
			GRAND TOTAL	\$ 2,193,583	\$ 1,538,200	

DEPARTMENT DISTRIBUTION:

GENERAL GOVERNMENT	\$ 53,200	\$ 53,200
OTHER PHYSICAL ENVIRON	\$ 3,464,923	\$ 2,839,923
BUILDING DEPARTMENT	\$ 26,350	\$ 26,350
POLICE DEPARTMENT	\$ 204,233	\$ 204,233
PUBLIC WORKS	\$ 24,800	\$ 24,800
GRAND TOTAL	\$ 3,773,506	\$ 3,148,506

TOWN OF OCEAN RIDGE

CAPITAL IMPROVEMENTS PLAN - YEARS 1-5, FY23 FINAL BUDGET

ITEM DESCRIPTION	PRIORITY	DEPARTMENT	YEAR EXPENDED	FY20	FY21	FY22	FY23	FY24	TOTAL	NOTES
PUBLIC WORKS MACHINERY & EQUIPMENT	HIGH	GEN GOVT	2020	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500	
PUBLIC WORKS TRUCK BED & LIGHTS	HIGH	GEN GOVT	2020	\$ 15,700	\$ -	\$ -	\$ -	\$ -	\$ 15,700	
PUBLIC WORKS TOOLS	HIGH	GEN GOVT	2020	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 5,500	
REPLACE PUBLIC WORKS PICKUP WITH UTILITY TRUCK	MEDIUM	GEN GOVT	2021	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	
WOOLBRIGHT DETENTION AREA MAINTENANCE & TILLING	HIGH	PHYS ENVIRO	2020	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
STORM DRAIN MAINTENANCE/OUTFALL REPAIRS	HIGH	PHYS ENVIRO	2020	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	
CAMERA SYSTEM FOR PUMP STATIONS	HIGH	PHYS ENVIRO	2020	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500	
VULNERABILITY STUDY	NOT RATED	PHYS ENVIRO	2020	\$ 23,000	\$ -	\$ -	\$ -	\$ -	\$ 23,000	
BODY WORN CAMERA SYSTEM FOR POLICE OFFICERS	HIGH	POLICE DEPT	2020	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	
SECURITY WINDOWS - 1 DISPATCH, 2 TOWN HALL	HIGH	POLICE DEPT	2021	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ 16,000	
ALL TERRAIN VEHICLE	HIGH	POLICE DEPT	2020, 21, 23	\$ 7,000	\$ 10,000	\$ -	\$ 8,000	\$ -	\$ 25,000	PURCHASED FY 23
CROSSWALK NEAR CROWN COLONY/FAYETTE DRIVE	NOT RATED	PHYS ENVIRO	2021	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	COMPLETED FY23
REPLACE TOWN HALL FACILITY DRAIN FIELD	LOW	GEN GOVT	PENDING	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	IF NOT MOVING FORWARD WITH S2S
STREET NAME SIGN REPLACEMENT PROGRAM	LOW	GEN GOVT	2020, 2023	\$ 6,000	\$ -	\$ -	\$ 7,000	\$ 7,000	\$ 20,000	COMPLETED FY 23
AC UNIT FOR TOWN HALL FACILITY (\$8,500 EACH)	HIGH	GEN GOVT	2020, 2023, 2024	\$ 7,500	\$ -	\$ -	\$ 17,000	\$ 17,000	\$ 41,500	DEFERRED 2 YEARS; APPROVED FY23, PROPSD FY24
ULTRAVIOLET AIR HANDLERS TOWN HALL & PD (11)	HIGH	GEN GOVT	PENDING					\$ 9,200		
SEALCOAT & STRIPING TOWN HALL PARKING LOT	LOW	GEN GOVT	2023	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ 18,000	COMPLETED FY23
DOOR REPLACEMENTS FOR TOWN HALL PLUS ADA SETUP	HIGH	GEN GOVT	2020, 21, 22	\$ 6,650	\$ 10,000	\$ 14,000	\$ -	\$ -	\$ 30,650	
MAINTENANCE OF TOWN HALL FACILITY (ROOF & PAINTING)	LOW	GEN GOVT	2020, 21, 22	\$ 10,000	\$ 10,000	\$ 20,000	\$ -	\$ 83,000	\$ 123,000	DEFER TO FY25
WET WELL MAINTENANCE - TROPICAL & WOOLBRIGHT	HIGH	PHYS ENVIRO	2020-2024	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 70,000	APPROVED FY20, 21 & 22; APPROVED FY23
BEACH CROSSOVER REPAIR AND/OR RE-CONFIGURATION	LOW	PHYS ENVIRO	2020, 21, 22	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ 25,000	\$ 70,000	DEFER TO FY25
FIRE HYDRANT REPAIR AND/OR REPLACEMENTS	HIGH	PHYS ENVIRO	2020, 2021	\$ 100,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 130,000	DEFER UNTIL CONTRACT FINALIZED
PUMP REFURBISHMENT AT TROPICAL & WOOLBRT PUMP STAT	HIGH	PHYS ENVIRO	2020-2024	\$ 20,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 300,000	APPROVED FY23
DRAINAGE & OTHER INFRASTRUCTURE (NOTE 1)	HIGH	PHYS ENVIRO	2020-2024	\$ 135,000	\$ 140,000	\$ 50,000	\$ 455,000	\$ 1,500,000	\$ 2,280,000	SEE ENGENUITY'S PROJECT LIST ATTACHED
NEW FULLY EQUIPPED POLICE VEHICLES	HIGH	POLICE DEPT	2021-2024	\$ -	\$ 50,000	\$ 75,000	\$ 140,000	\$ 155,000	\$ 420,000	(2) POLICE; PLUS FY22 PMT PLAN
POTABLE WATER INFRASTRUCTURE REPAIR & REPLACEMENT	MEDIUM	PHYS ENVIRO	PENDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	DEFER UNTIL CONTRACT FINALIZED
BRIDGE & SEAWALL INFRASTRUCTURE REPAIR & REPLACE	MEDIUM	PHYS ENVIRO	2022	\$ -	\$ -	\$ 240,000	\$ -	\$ 15,000	\$ 255,000	PARTIAL COMPLETE FY24
COMMISSION CHAMBERS AUDIO SYSTEM REPLACEMENT	HIGH	GEN GOVT	2022	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	COMPLETED FY23
CROWN COLONY CROSSWALK LIGHTING	HIGH	PHYS ENVIRO	2022	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	COMPLETED FY23
VALVE CAN LOCATORS (APPROX. 200 @ \$275-500 EACH)	HIGH	PHYS ENVIRO	2022	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 65,000	
POTABLE WATER VALVE INSTALLATION INLET CAY DRIVE	HIGH	PHYS ENVIRO	2022	\$ -	\$ -	\$ 11,000	\$ -	\$ 500,000	\$ 511,000	
ALL TERRAIN VEHICLE - PD	MEDIUM	POLICE DEPT	2022	\$ -	\$ -	\$ 8,500	\$ -	\$ -	\$ 8,500	COMPLETED FY23
COMMERCIAL LAWN MOWER	MEDIUM	PUBLIC WORKS	2022	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	
OCEAN AVENUE STREET LIGHT REPLACEMENT	HIGH	PHYS ENVIRO	2022	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000	DEFER TO FY25
WOOLBRIGHT PUMP STATION UPGRADE TO SMART CONTROLS	HIGH	PHYS ENVIRO	2023	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ 16,000	APPROVED FY23/COMPLETED
REPLACE OUTDOOR LIGHTING AT TOWN HALL	MEDIUM	GEN GOVT	2023	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	APPROVED FY23/COMPLETED
DISPATCH CONSOLES	HIGH	POLICE DEPT	2023	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	APPROVED FY23/COMPLETED
TOWN HALL GENERATOR	HIGH	GEN GOVT	2024	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000	COMPLETED FY23
PAVING PLAN	LOW	PHYS ENVIRO	PENDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	DEFERRED UNTIL NEEDED
WOOLBRIGHT PUMP STATION GENERATOR	HIGH	PHYS ENVIRO	PENDING	\$ -	\$ -	\$ -	\$ -	\$ 155,000	\$ 155,000	ANTICIPATED REPLACEMENT
UPS BATTERY BACKUP FOR DISPATCH 911 SYSTEM	HIGH	POLICE DEPT	PENDING					\$ 31,000		
REPLACE FUEL TANKS & PUMPING SYSTEMS - DIESEL/UL	HIGH	PHYS ENVIRO	PENDING					\$ 50,000		
HUDSON AVE SEAWALL	MEDIUM	PHYS ENVIRO	PENDING					\$ 750,000		
LAND ACQUISITION	MEDIUM	PHYS ENVIRO	PENDING					\$ 350,000		EASEMENTS, DRAINAGE INFS, SS STATIONS
TOTALS				\$ 536,350	\$ 421,000	\$ 783,500	\$ 946,000	\$ 3,772,200	\$ 5,103,850	
									\$ -	

NOTE 1: PAVING, GRADING & DRAINAGE INFRASTRUCTURE - SEE ATTACHED DETAILED LIST BY ENGENUITY

TOWN OF OCEAN RIDGE

CAPITAL IMPROVEMENTS PLAN - YEARS 6-10, FY23 FINAL BUDGET

ITEM DESCRIPTION	PRIORITY	DEPARTMENT	YEAR EXPENDED	FY26	FY27	FY28	FY29	FY30	TOTAL	NOTES
WOOLBRIGHT DETENTION AREA MAINTENANCE & TILLING	HIGH	PHYS ENVIRO	PENDING	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000	SAVINGS PLAN
WOOLBRIGHT PUMP STATION GENERATOR	MEDIUM	PHYS ENVIRO	PENDING	\$ -	\$ 250,000	\$ -	\$ -		\$ 250,000	ANTICIPATED REPLACEMENT
ALL TERRAIN VEHICLE	HIGH	POLICE DEPT	PENDING	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	ROTATION
REPLACE TOWN HALL FACILITY DRAIN FIELD	LOW	GEN GOVT	PENDING	\$ -	\$ -	\$ -	\$ -		\$ -	DEFERRED UNTIL NEEDED
STREET NAME SIGN REPLACEMENT PROGRAM	LOW	GEN GOVT	PENDING	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 35,000	SAVINGS PLAN
AC UNIT FOR TOWN HALL FACILITY (\$8,500 EACH)	HIGH	GEN GOVT	PENDING	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 42,500	ONE UNIT PER YEAR
SEALCOAT & STRIPING TOWN HALL PARKING LOT	LOW	GEN GOVT	PENDING	\$ -	\$ -	\$ -	\$ -		\$ -	DEFERRED UNTIL NEEDED
MAINTENANCE OF TOWN HALL FACILITY (ROOF & PAINTING)	LOW	GEN GOVT	PENDING	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 1,000	\$ 41,000	SAVINGS PLAN
WET WELL MAINTENANCE - TROPICAL & WOOLBRIGHT	HIGH	PHYS ENVIRO	PENDING	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000	SAVINGS PLAN
BEACH CROSSOVER REPAIR AND/OR RE-CONFIGURATION	LOW	PHYS ENVIRO	PENDING	\$ 15,000	\$ 15,000	\$ 15,000	\$ 25,000	\$ 15,000	\$ 85,000	SAVINGS PLAN
FIRE HYDRANT REPAIR AND/OR REPLACEMENTS	HIGH	PHYS ENVIRO	PENDING	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	SAVINGS PLAN
PUMP REFURBISHMENT AT TROPICAL & WOOLBRT PUMP STAT	HIGH	PHYS ENVIRO	PENDING	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 350,000	ROTATION
DRAINAGE & OTHER INFRASTRUCTURE (NOTE 1)	HIGH	PHYS ENVIRO	PENDING	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000		\$ 800,000	SEE ENGENUITY'S PROJECT LIST ATTACHED
NEW FULLY EQUIPPED POLICE VEHICLES	HIGH	POLICE DEPT	PENDING	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	ROTATION
POTABLE WATER INFRASTRUCTURE REPAIR & REPLACEMENT	MEDIUM	PHYS ENVIRO	PENDING	\$ -	\$ -	\$ -	\$ -		\$ -	DEFER UNTIL CONTRACT FINALIZED
BRIDGE & SEAWALL INFRASTRUCTURE REPAIR & REPLACE	MEDIUM	PHYS ENVIRO	PENDING	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	SAVINGS PLAN
VALVE CAN LOCATORS (APPROX. 200 @ \$275-500 EACH)	HIGH	PHYS ENVIRO	PENDING	\$ -	\$ -	\$ -	\$ -		\$ -	DEFERRED UNTIL NEEDED
OCEAN AVENUE STREET LIGHT REPLACEMENT (POLES)	HIGH	PHYS ENVIRO	PENDING	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	SAVINGS PLAN
PAVING PLAN	LOW	PHYS ENVIRO	PENDING	\$ -	\$ -	\$ -	\$ -		\$ -	DEFERRED UNTIL NEEDED
TOTALS				\$ 575,500	\$ 825,500	\$ 575,500	\$ 585,500		\$ 2,928,500	
									\$ -	

NOTE 1: PAVING, GRADING & DRAINAGE INFRASTRUCTURE - SEE ATTACHED DETAILED LIST BY ENGENUITY

CAPITAL ITEMS - FY23 FINAL BUDGET

ITEM #	ITEM DESCRIPTION	PRIORITY	DEPARTMENT	REQUESTED	STATUS	APPROVED	NOTES
5-YEAR CAPITAL IMPROVEMENTS PLAN							
1	REPLACE TOWN HALL FACILITY DRAIN FIELD	LOW	GEN GOVT	\$ 40,000		\$ -	DEFERRED 2 YEARS; NOT APPROVED
2	A/C UNITS FOR TOWN HALL/SERVER ROOM (2 @ \$8,500)	HIGH	GEN GOVT	\$ 17,000	COMPLETE	\$ 17,000	ANNUAL REPLACEMENT CYCLE; APPROVED FY23
3	TOWN HALL PARKING LOT SEALCOAT & STRIPING	LOW	OTHER PHYSICAL ENVIRON	\$ 18,000	COMPLETE	\$ 18,000	DEFERRED 3 YEARS; APPROVED FY23
4	WET WELL MAINTENANCE - TROPICAL & WOOLBRIGHT	HIGH	OTHER PHYSICAL ENVIRON	\$ 15,000		\$ 15,000	YEAR 4 OF 5-YEAR CAPITAL PLAN SAVINGS; APPRVD
5	DRAINAGE & OTHER INFRASTRUCTURE (NOTE 1)	HIGH	OTHER PHYSICAL ENVIRON	\$ 180,000		\$ 205,000	SEE ENGENUITY'S PROJECT LIST ATTACHED; APPRVD
6	PUMP REFURBISHMENT @ TROPICAL & WOOLBRIGHT	HIGH	OTHER PHYSICAL ENVIRON	\$ 70,000		\$ 70,000	YEAR 4 OF 5-YEAR CAPITAL PLAN SAVINGS; APPRVD
7	ALL TERRAIN VEHICLE	HIGH	POLICE DEPARTMENT	\$ 8,000	COMPLETE	\$ 8,000	ANNUAL REPLACEMENT CYCLE; APPROVED FY23
8	VEHICLES - (1) POLICE; (1) BUILDING; (1) PW; PLUS FY22 PMT PLAN	HIGH	POLICE, BLDG, PW	\$ 140,000	COMPLETE	\$ 140,000	ANNUAL REPLACEMENT CYCLE; APPROVED FY23
9	STREET NAME SIGN REPLACEMENT PROGRAM	LOW	GEN GOVT	\$ 7,000	COMPLETE	\$ 7,000	YEAR 4 OF 5-YEAR CAPITAL PLAN SAVINGS; APPRVD
			TOTAL 5-YEAR CAPITAL PLAN	\$ 495,000		\$ 480,000	
NEW ONE-TIME CAPITAL PROJECT REQUESTS							
10	WOOLBRIGHT PUMP STATION UPGRADE TO SMART CONTROLS	HIGH	OTHER PHYSICAL ENVIRON	\$ 16,000	COMPLETE	\$ 16,000	APPROVED
11	REPLACE OUTDOOR LIGHTING AT TOWN HALL	MEDIUM	GENERAL GOVERNMENT	\$ 10,000	COMPLETE	\$ 10,000	APPROVED
12	ARM GATE AT TOWN HALL/PD	LOW	GENERAL GOVERNMENT	\$ 10,000		\$ -	NOT APPROVED
13	DISPATCH CONSOLES	HIGH	POLICE DEPARTMENT	\$ 40,000	COMPLETE	\$ 40,000	APPROVED - OFFSET BY \$20,000 GRANT REVENUE
14	HARBOUR DRIVE DRAINAGE PROJECT	MEDIUM	OTHER PHYSICAL ENVIRON	\$ 250,000		\$ 250,000	APPROVED
15	TOWN HALL GENERATOR REPLACEMENT	HIGH	GENERAL GOVERNMENT	\$ 150,000	COMPLETE	\$ 150,000	APPROVED
			TOTAL NEW REQUESTS	\$ 476,000		\$ 466,000	
CARRYOVERS FROM LAST FISCAL YEAR							
16	OCEAN AVE SIDEWALKS	HIGH	OTHER PHYSICAL ENVIRON	\$ 50,000		\$ 50,000	IN PROGRESS
17	OCEAN AVE STREET LIGHT REPLACEMENT	HIGH	OTHER PHYSICAL ENVIRON	\$ 125,000		\$ 125,000	IN PROGRESS
18	TROPICAL PUMP STATION GENERATOR	HIGH	OTHER PHYSICAL ENVIRON	\$ 254,923		\$ 254,923	IN PROGRESS
19	A1A WATERMAIN REPLACEMENT (ARPA FUNDING)	HIGH	OTHER PHYSICAL ENVIRON	\$ 489,835		\$ 489,835	IN PROGRESS - PHASED REPLACEMENT PROGRAM
			TOTAL CARRYOVERS	\$ 919,758		\$ 919,758	
			NOTE: CARRYOVERS ARE NOT INCLUDED IN THE GRAND TOTAL				
			GRAND TOTAL	\$ 971,000		\$ 946,000	

DEPARTMENT DISTRIBUTION:

GENERAL GOVERNMENT		\$ 184,000
OTHER PHYSICAL ENVIRON		\$ 574,000
BUILDING DEPARTMENT		\$ 40,000
POLICE DEPARTMENT		\$ 108,000
PUBLIC WORKS		\$ 40,000
GRAND TOTAL		\$ 946,000