



# TOWN OF OCEAN RIDGE

6450 N Ocean Blvd, Ocean Ridge, Florida 33435  
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## Lot Clearing/Fill Permit Application

To: Building Department  
Fee: \$300.00

Permit Application Number \_\_\_\_\_  
Application Date \_\_\_\_\_

Please review pages 3-4 for checklist, codes, etc. Please visit [www.oceanridgeflorida.com](http://www.oceanridgeflorida.com) for the most up-to-date town codes and ordinances.

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Site Address: \_\_\_\_\_

Contractor Business Name: \_\_\_\_\_ Phone \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_ Point of Contact Email: \_\_\_\_\_

Application is hereby made for approval to do lot clearing (circle) or to place fill material (circle) at the following property located at (address) \_\_\_\_\_ Ocean Ridge, FL.

Site activity Folio/PCN No.: 46-43-45 \_\_\_\_\_.

Site activity property size (acres): \_\_\_\_\_.

Fill Volume (cubic yards): \_\_\_\_\_ Excavation (cubic yards): \_\_\_\_\_

Type of fill material to be used: \_\_\_\_\_

Owner's Lot Finished Elevation: \_\_\_\_\_

Adjoining Lot Elevations: \_\_\_\_\_ Left Side \_\_\_\_\_ Right Side \_\_\_\_\_ Rear Side

Purpose of the activity: \_\_\_\_\_

Will there be any clearing of vegetation or removal/relocation of any tree? Yes / No (circle one)  
If yes, please complete the tree permit application and checklist.

Therefore, in consideration of the granting of this permit, the undersigned, the owner and the contractor agree to perform lot clearing and/or place only clean fill material, that it shall be spread to the satisfaction of the Administrative Official, and that all ordinances and regulations of the Town of Ocean Ridge, Florida, and all provision of the laws of the State of Florida shall be complied with whether herein specified or not. The lot shall be left in a clean and manageable condition.

Owner/Authorized Agent agrees to install silt fencing prior to any work being performed.

Owner/Authorized Agent agrees to schedule a final inspection of the lot clearing and/or fill when described work has been completed.

\_\_\_\_\_  
Signature of Property Owner or Duly Authorized Agent  
(If Authorized Agent, attach an Affidavit to Appoint Agent Form)

\_\_\_\_\_  
Date

.....

For Official Use Only

Paid: \$ \_\_\_\_\_ cash \_\_\_\_\_ check # \_\_\_\_\_ Date Paid: \_\_\_\_\_

Permit \_\_\_\_\_  
Ocean Ridge, Florida

Permission is hereby granted to do lot clearing or to place fill material in accordance with the above application and in compliance with all ordinances of the Town of Ocean Ridge and subject to regulations of the Administrative Official in accordance therewith.

Owner/Authorized Agent agrees to schedule a final inspection of the lot clearing and/or fill when described work has been completed.

\_\_\_\_\_  
Plans Examiner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Plans Examiner

\_\_\_\_\_  
Date

This permit expires 180 days from date of approval.

# Lot Clearing/Fill Permit Application Checklist

**Note: For environmentally sensitive areas please provide proof of approval from appropriate agencies will be required.**

- Original application.
- Survey (3 sets).
- Signed/sealed fill plan/erosion control plan (3 sets).
- Provide (3 sets) cross section of continuous swale around property limits. The site must contain a continuous swale around the property limits to accommodate any runoff impacting adjacent properties.
- Letter (3 sets) from Landscape Architect/Arborist certifying that there are no historic/specimen trees will be removed. On the survey, highlight the trees/vegetation that will be removed and submit a list of the specimen. Permit required for tree alteration/removal (separate checklist).
- Signed contract.
- Signed copy of the Construction Site Management Handbook.
- Permit Fee.

Please visit [www.oceanridgeflorida.com](http://www.oceanridgeflorida.com) for the most up-to-date town codes and ordinances.

## **Sec. 67-136. - Site work incidental to construction.**

(a) *General standards; removal of rock.* The requirements of this section shall apply when site work is incidental to a construction permit. Clearing shall be required as described in this section. After all clearing operations have been completed, the existing ground within the area of construction or compacted fill shall be thoroughly disked or bladed until it is uniform and free from large clods of material. If rock is encountered during the clearing operations, it shall be allowed to remain in place, with the following exceptions:

- (1) Loose rock that will not pass a 3½-inch ring shall be removed from the site if it is within two feet of the compacted fill grade.
- (2) Loose rock that will not pass a 12-inch ring shall be removed from the site if it is within five feet of the compacted fill grade.
- (3) All remaining loose rock shall be scattered and buried on the site to ensure that all voids will be filled during compaction.

(b) *Clearing.* Clearing shall consist of the complete removal and disposal of all timber, brush, stumps, roots, grass, weeds, sawdust, rock or concrete rubble, rubbish, trash and all other obstructions.

(c) *Spreading of fill.* Fill material placed on a site shall be spread within ten days after the date of delivery to the site, and shall be seeded, sodded or planted with appropriate grass or ground cover. If construction is to occur within 30 days of placing the fill material, seeding, sodding and planting may be postponed until the appropriate stage of construction for the area affected. No fill shall be placed on a lot in advance of 30 days prior to commencement of construction.

(d) *Compacting.* When the operations described in subsections (a) through (c) of this section have been satisfactorily completed, the existing soil shall be compacted to 95 percent of maximum dry density, as determined by the modified AASHTO density test T-99-49.

(e) *Fill material; contours.*

(1) Fill material shall consist of clean sand and soil free of organic deposits, construction debris, rubble or rock; except that rock shall be permitted as provided in this section. Fill material containing asphalt and/or hazardous waste as defined by F.S. § 403.703(21) is prohibited as fill material. The building official may require professional analysis or testing of any or all fill material to ascertain compliance with this section. The cost of such analysis shall be paid by the permittee, and the town may charge an administrative fee, as set forth by resolution of the town commission, per test, in addition to the cost of analysis.

(2) Finished contours for spreading of fill shall include landscape berms, drainage retention areas and slopes, so long as such contours do not impede the natural flow of drainage from the lot, other than as required by law, or cause such drainage to adversely impact adjacent lots and shall otherwise comply with the drainage provisions of this land development code.

(f) *Hydraulic fill operations.* When hydraulic fill is to be used for filling all or a portion of the site, the source of fill material shall be free of peat or organic deposits. All peat or organic material pumped onto the site to reach acceptable material shall be washed or removed from the site prior to placing acceptable material. Proper drainage shall be provided for the operation. A collection pump or outlet to receiving waters shall be provided and maintained. Filling shall proceed from the furthest point on the site to be filled to the drainage outlet point. Filling shall be done under the continued monitoring of an engineer. At such times as the engineer detects peat, organic material or other objectionable material in the fill material, all operations shall be stopped and such adjustments made as are necessary to achieve acceptable material. After all material has been placed, the material shall be left undisturbed for at least 24 hours or until the soil mass ceases to drain. The material shall then be tested for density. Should the material not meet minimum soil bearing requirements, the soil mass shall be compacted with vibratory compactors to produce the minimum compaction density as required in this section.

(g) *Engineer's certification.* Upon completion, the landowner's engineer shall provide the town engineer with an as-built topographic survey of the site and shall certify under seal that the operations were conducted in accordance with the stormwater requirements of section 67-157 and acceptable standards and law.

(Ord. No. 540, 3-13-2003; Ord. No. 633, § 10, 9-6-2018)

#### **Sec. 67-137. - Site work not incidental to construction.**

When site work is not incidental to a construction permit, clearing shall be required as described in section 67-136. In addition, the following requirements shall apply:

(1) *Blading.* After all clearing operations have been completed, the existing ground shall be thoroughly disked or bladed until it is uniform and free from large clods of material and water-holding pockets.

(2) *Fill.* Fill material, if placed upon the site, shall comply with the provisions of section 67-136 (e), (f), (g).

(Ord. No. 540, 3-13-2003)