

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**March 7, 2022
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Kristine de Haseth

Vice Mayor Susan Hurlburt
Commissioner Geoff Pugh

Commissioner Steve Coz
Commissioner Martin Wiescholek

ADMINISTRATION

Town Manager Tracey L. Stevens

Town Attorney Christy Goddeau
Chief of Police Richard Jones

Town Clerk Karla M. Armstrong
Building Official Durrani Guy

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

**NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT
TOWN HALL BEFORE OR DURING THE MEETING**

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS & PROCLAMATIONS**

None

ANNOUNCEMENTS

- a. The meeting schedule for the next month is as follows: Regular Town Commission Meeting Monday, April 4th at 6:00 PM; Town Commission Goal Setting Workshop Monday, April 18th at 5:00 p.m.; Code Enforcement Hearing Tuesday, April 5th at 10:00 AM; and Planning & Zoning Commission Meeting Monday, March 21st at 8:00 AM. All meetings are held in the Commission Chambers at Town Hall.
- b. Please join us on March 12th at 10:00 a.m. at Town Hall for Turtle Talk with Kim Jones. Speaker Kim Jones is a Native Floridian and retired engineer, who has worked with threatened and endangered sea turtles for forty years. Kim has been lecturing to private clubs, schools, and governmental entities for decades to increase awareness of these compromised creatures. By bringing attention to the 150 million year old species, she hopes to inform the Town about the upcoming activities during the nesting season, so we can better understand and contribute to the vital work on behalf of sea turtles.
- c. Please join us at Town Hall on Saturday, April 2nd for the “Save the Seas” Event from 8:30 a.m. to 3:00 p.m. For more information regarding this event, please visit the Town’s website.
- d. There will be no Municipal Election in March, as only one candidate qualified to fill one Town Commission seat. The candidate that qualified is Steve Coz. Commissioner Coz will be sworn into office on March 9, 2022.
- e. The Town Commission will consider appointments to the following Board positions at the May 2, 2022 Town Commission meeting: Board of Adjustment, one regular member and two alternate members for a three year term; and Planning & Zoning Commission, two alternate members for a three year term. Interested residents must be registered to vote in Ocean Ridge and submit a resume and letter of interest to the Town Clerk by the deadline of April 20th at 3:00 p.m. Incumbents are exempted from the resume and letter of interest requirement.
- f. Bridge repairs on the Island Drive bridge, Sabal Island bridge, and Inlet Cay bridge will commence on March 15th for a period of approximately 90 days. Written notices will be mailed to all residents potentially affected by this construction. Residents on these islands shall prepare for potential traffic impacts such as lane closures near the bridges throughout this construction time period. We thank you in advance for your patience.
- g. Please join us each month prior to the Town Commission meeting at 5:00 p.m. for the Building Official Educational Forum in the Commission Chambers at Town Hall. Details including topics to be discussed each month are on the Town’s website.
- h. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town’s website or call Town Hall for assistance.

PUBLIC COMMENT – (3 minute individual limit)**APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

1. a. Adopt Minutes of the Regular Town Commission Meeting of February 7, 2022
- b. Acceptance of the Revenue & Expenditure Reports for January 2022
- c. Approve Budgeted Expenditure of up to \$70,000 for Force AV to Replace the Audio/Visual System in the Commission Chambers
- d. Approve Budgeted Expenditure of \$12,935.25 to Axon Enterprise for the Body Camera Maintenance Agreement for FY22
- e. Approve Budgeted Expenditure of up to \$64,000 to MWI Pumps for the Refurbishment of one 40-hp pump and one 100-hp pump at the Tropical Pump Station

- f. Approve Budgeted Expenditure of up to \$45,000 to Benchmark Painting & Carpentry for the Painting of the Town Hall Facility
- g. Resolution No.2022-03: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Approving An Interlocal Agreement with Palm Beach County Regarding Regional Funds from Opioid Litigation Settlements; Authorizing the Mayor to Execute Such Agreement; Providing for Conflict, Severability, and an Effective Date, and for Other Purposes.
- h. Adopt the Agreement Between the Town of Ocean Ridge and the Palm Beach County Police Benevolent Association, Inc. for the period of October 1, 2021 through September 30, 2024
- i. Resolution No. 2022-05: Appointing a Special Magistrate and Approving a Two-Year Professional Services Agreement for Special Magistrate Services with Davis & Associates, Inc.
- j. Approve One-Year Extension of the Town’s Agreement for Iguana Management Services with Blue Iguana Pest Control, Inc.
- k. Approve One-Year Extension of the Town’s Agreement for Town Planner Services with Place Planning & Design, Inc.
- l. Approve Lien Satisfaction for 101 Bonito Drive
- m. Approve Unbudgeted Emergency Expenditure of up to \$14,000 to DSC to Replace the Police Department’s Alarm Monitoring Receiver

REGULAR AGENDA ITEMS

2. Second Reading and Adoption of Ordinance No. 2022-03 – An Ordinance of the Town of Ocean Ridge, Florida, Amending its Code of Ordinances at Chapter 58, “Utilities,” Article II, Entitled “Fencing and Screening of Sewage Disposal Facilities and Treatment Plants,” By Amending Section 58-26, Entitled “Required; Payment Of Costs; Review Of Plans,” To Revise the Fencing Requirement To Be By Concrete Block Wall of Up to Eight (8) Feet in Height Around Sewage Disposal Facilities or Sewage Treatment Plants; Providing For Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Goddeau)
3. Sabal Island Beautification – Phase II (By: Town Manager Stevens)
4. Request for Building Permit Extension for 6273 N. Ocean Blvd (By: Town Manager Stevens)
5. Approve Budgeted Expenditure of up to \$55,000 to Ford Credit Municipal Finance for Vehicle Purchases for FY22 (By: Chief Jones)
6. Approve Unbudgeted Expenditure of up to \$27,000 to United Rentals to Rent a Generator for the Coconut Pump Station Through Hurricane Season (By: Town Manager Stevens)
7. Resolution No. 2022-04: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Amending the Employee Handbook; Providing for Repeal of Prior Resolutions in Conflict; and Providing for an Effective Date. (By: Town Manager Stevens)
8. Adopt Drug-Free Workplace Policy (By: Town Manager Stevens)
9. Adopt Updated Salary Ranges for Police Officers and Sergeants in Accordance with the Union Contract (By: Town Manager Stevens)
10. Approve Updates to the Construction Site Management Handbook (By: Building Official Guy)
11. Approve Unbudgeted Expenditure of up to \$30,000 to LineTec for Water Valve Replacement in the 6885 Area of N. Ocean Blvd (By: Town Manager Stevens)

STAFF & COMMITTEE REPORTS

12. Planning & Zoning Commission
13. Town Manager
14. Town Attorney
15. Police Chief
16. Town Engineer & Public Works
17. Building Official

TOWN COMMISSIONER COMMENTS

18. Mayor’s Update (By: Mayor de Haseth)
19. Old Ocean Blvd Pedestrian Safety Task Force (By: Vice Mayor Hurlburt)

ADJOURNMENT