

**TOWN OF OCEAN RIDGE  
TOWN COMMISSION REGULAR MEETING  
AGENDA**



**March 4, 2024  
6:00 P.M.  
TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Geoff Pugh

Vice Mayor Steve Coz  
Commissioner Ainar Aijala Jr.

Commissioner Carolyn Cassidy  
Commissioner David Hutchins

**ADMINISTRATION**

Town Manager Lynne Ladner

Town Attorney Christy Goddeau  
Chief of Police Scott McClure

Town Clerk Kelly Avery

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA**

**PRESENTATIONS & PROCLAMATIONS**

- a. Presentation of Proclamation to Digital VibeZ Team for “Let’s Move Palm Beach County Month”

**ANNOUNCEMENTS**

- b. The meeting schedule for the next month is as follows: Regular Town Commission Meeting on Monday, April 1, 2024, at 6:00 PM; Community Standards Hearing on Tuesday, March 5 at 10:00 am; Planning & Zoning Meeting on Tuesday, March 26 at 9:00 am; Board of Adjustment Meeting on Wednesday, March 20 at 9:00 am; A joint meeting of the Town Commission and Planning & Zoning Commission will be held on April 8, 2024, at 10:00 am. All meetings are held in the Commission Chambers at the Town Hall.
- c. The Annual Municipal Election will be held on March 19, 2024. There are two Town Commission seats open for a three-year term and one Town Commission seat open for a two-year term. Qualified Candidates Appearing on the Ballot are: Geoff Pugh, Nicholas Arsali, David Hutchins and Ainar Aijala / La Elección Municipal Anual se llevará a cabo el 19 de marzo de 2024. Hay dos puestos en la Comisión Municipal disponibles para un período de tres años y un puesto en la Comisión Municipal disponible para un período de dos años. Los candidatos calificados que aparecen en la boleta son: Geoff Pugh, Nicholas Arsali, David Hutchins y Ainar Aijala.
- d. The Town Commission will consider appointments to the following Board positions at the May 6, 2024 Town Commission meeting: Board of Adjustment, two regular members for

- a three year term; and Planning & Zoning Commission, two regular members for a three year term. Interested residents must be registered to vote in Ocean Ridge and submit a resume and letter of interest to the Town Clerk by the deadline of April 26th at 3:00 p.m.
- e. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town’s website or call Town Hall for assistance.

**PUBLIC COMMENT – (3-minute individual limit)**

**APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

1. Adopt Minutes of the Town Commission Regular Meeting of February 5, 2024
2. Approval of the January 2024 Revenue & Expense Report
3. Acceptance of the Annual Infrastructure Surtax Report for 2023
4. Resolution 2024-01, A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Reaffirming Its Condemnation Of Discrimination And Condemning Recent Increases In Hate-Motivated Crimes, Violence, And Other Discriminatory Acts; And Providing For Conflicts And An Effective Date.
5. Approval of Contract with Murray Logan for FDOT- Required Bridge Repairs
6. Approval of Rate Increase for Special Magistrate with Davis & Associates, P.A.

**REGULAR AGENDA ITEMS**

7. Second reading of Ordinance 2024-01, An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Land Development Code At Chapter 64, “Zoning”, Article I, “District Regulations”, Section 64-1, “RSF And RSE Single-Family Residential Districts, To Add A Provision Authorizing A Special Design Exception By The Planning And Zoning Commission For A Pitched Roof With A Minimum Pitch Of 3:12 (Rise To Run); Providing For Codification, Severability, Conflicts, And An Effective Date

**STAFF & COMMITTEE REPORTS**

8. Town Manager
  - a. Cash Management Policy
9. Town Attorney
10. Police Chief

**TOWN COMMISSIONER COMMENTS**

Commissioner Comments – Vice Mayor Coz

**ADJOURNMENT**

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

**NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT TOWN HALL BEFORE THE MEETING**

## **Live Audio Feed Provided for the Town Commission Meetings**

Based upon a Town Commission decision, the Town of Ocean Ridge will be holding the meeting in-person, with an additional option of listening to the audio live.

Regular Town Commission meetings are generally held on the first Monday of every month at 6:00pm. Please visit [www.oceanridgeflorida.com](http://www.oceanridgeflorida.com) to see when the next Town Commission meeting will be.

**GENERAL SUBJECT MATTER TO BE CONSIDERED:** The Town of Ocean Ridge will meet for the purpose of reviewing items as described on the agenda. The agenda along with the meeting package was posted on the Town's website, at Town Hall, and in Town Hall's shadow box the Wednesday prior to the meeting.

A copy of the agenda & the package may be obtained by contacting the Town Clerk at [kavery@oceanridgeflorida.com](mailto:kavery@oceanridgeflorida.com)

**PLACE:** The meeting will be held at the physical access point of Town Hall, 6450 N. Ocean Blvd, Ocean Ridge, FL 33435. The Town of Ocean Ridge will provide a live audio feed for those that cannot attend the physical access point. Interested persons may listen by using the following information:

### **Town Commission Meetings**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/930143117>

You can also dial in using your phone.

Access Code:

930-143-117

United States:

[+1 \(872\) 240-3212](tel:+18722403212)

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

### **PUBLIC COMMENTS:**

Persons that are unable to attend the meeting in person may submit public comments by utilizing the following options:

1. Email the Town Clerk at [kavery@oceanridgeflorida.com](mailto:kavery@oceanridgeflorida.com) by 3. p.m. on the meeting date. The email must contain the agenda item number and exactly what is to be read out loud at the meeting (3 minute limit). The Town Clerk will respond to the email if it has been received. If you do not receive a response email from the Town Clerk, assume that it was not received and follow up with a phone call to Town Hall at 561-732-2635. The Town Clerk will read the public comment into the record when the item is taken up.
2. Call Town Hall at 561-732-2635 before 3 p.m. on meeting date. Tell Town Hall Staff which agenda item you would like to submit a comment on, and submit your comments to them (3 minute limit). Town Hall staff will notify the Town Clerk of the public comment, and the Town Clerk will read the public comment into the record when the item is taken up during the meeting.

### **ADDITIONAL INFORMATION:**

The recording of the meeting along with the action item summary sheet will be available to the public the following day.

Consistent with section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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