

**TOWN OF OCEAN RIDGE, FLORIDA  
PLANNING & ZONING COMMISSION MEETING  
AGENDA TUESDAY, FEBRUARY 20, 2024  
9:00 A.M.  
TOWN HALL \* MEETING CHAMBERS**

**COMMISSION**

Chair Ric Carey

Member Ferenc Stephen Varga

Member Sydney M. Ray

Alt Member Marc de Baptiste

Vice Chair P. Shields Ferber

Alt. Member Roger Brinner

**ADMINISTRATION**

Town Manager Lynne Ladner

Town Attorney Christy Goddeau

Town Planner Corey O’Gorman

Town Zoning Official Manual Palacios

Town Clerk Kelly Avery

Town Engineer Tara Bamber

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES**

1. Approval of the Meeting Minutes of the December 19, 2023, Regular Meeting

**DISCUSSION / ACTION ITEMS**

2. Quasi-Judicial Hearing: Development Plan Review for 67 Spanish River Dr.
3. Approval of the Changing of a Meeting Date

**COMMISSIONER COMMENTS**

This item is reserved for any Commissioner comments that are not related to any item printed on the agenda.

**ADJOURNMENT**

**THE NEXT MEETING OF THE PLANNING & ZONING COMMISSION WILL BE  
HELD ON TUESDAY, MARCH \_\_\_, 2024, AT 9:00 AM AT TOWN HALL.**

THE TOWN OF OCEAN RIDGE IS HOLDING ALL MEETINGS IN-PERSON, WITH AN ADDITIONAL OPTION OF LISTENING TO THE AUDIO LIVE. ANY PERSON WISHING TO LISTEN TO THE AUDIO LIVE CAN ACCESS THE FEED ON THE DATE AND TIME OF THE MEETING BY DIALING +1 (571) 317-3122 AND USING 471-955-997 AS THE ACCESS CODE. PERSONS THAT ARE UNABLE TO ATTEND THE MEETING IN PERSON MAY SUBMIT PUBLIC COMMENTS TO BE READ INTO THE RECORD BY EMAILING THE TOWN CLERK A MINIMUM OF ONE BUSINESS DAY PRIOR TO THE MEETING AT KAVERY@OCEANRIDGEFLORIDA.COM OR CALLING TOWN HALL DURING BUSINESS HOURS BEFORE THE MEETING DATE AND TIME AND PROVIDING YOUR COMMENT TO THE TOWN CLERK.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PLANNING & ZONING COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. PERSONS WHO NEED AN ACCOMODATION IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING SHOULD CONTACT THE TOWN CLERK AT 561-732-2635 AT LEAST 5 DAYS PRIOR TO THE MEETING IN ORDER TO REQUEST SUCH ASSISTANCE. PLEASE TAKE NOTICE THAT ONE OR MORE TOWN COMMISSIONERS MAY BE PRESENT AT ANY BOARD OR COMMISSION MEETING OF THE TOWN OF OCEAN RIDGE.

**NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT TOWN HALL BEFORE THE MEETING**

## **Live Audio Feed Provided for the Planning and Zoning Meeting**

The Town of Ocean Ridge is holding all meetings in-person, with an additional option of listening to the audio live.

Planning and Zoning meetings are generally held on the second Monday of every month at 8:00 am. Please visit [www.oceanridgeflorida.com](http://www.oceanridgeflorida.com) to see when the next Planning and Zoning meeting will be.

**GENERAL SUBJECT MATTER TO BE CONSIDERED:** The Town of Ocean Ridge will meet for the purpose of reviewing items as described on the agenda. The agenda along with the meeting package was posted on the Town's website, at Town Hall, and in Town Hall's shadow box a week prior to the meeting.

A copy of the agenda & the package may be obtained by contacting the Town Clerk at:  
[Kavery@oceanridgeflorida.com](mailto:Kavery@oceanridgeflorida.com).

**PLACE:** The meeting will be held at the physical access point of Town Hall, 6450 N. Ocean Blvd, Ocean Ridge, FL 33435. The Town of Ocean Ridge will provide a live audio feed for those that cannot attend the physical access point that would allow the public to listen only. Interested persons may listen by using the following information:

- **Please dial in using your phone.** United States: [+1 \(571\) 317-3122](tel:+15713173122) and **Access Code:** 471-955-997

### **PUBLIC COMMENTS:**

Persons that are unable to attend the meeting in person may submit public comments by utilizing the following options:

1. Email the Town Clerk at [kavery@oceanridgeflorida.com](mailto:kavery@oceanridgeflorida.com) by 3 p.m. the Friday before the meeting. The email must contain the agenda item number and exactly what is to be read out loud at the meeting (3 minute limit). The Town Clerk will respond to the email if it has been received. If you do not receive a response email from the Town Clerk, assume that it was not received and follow up with a phone call to Town Hall at 561-732-2635. The Town Clerk will read the public comment into the record when the item is taken up.
2. Call Town Hall at 561-732-2635 by 3:00 p.m. the Friday before the meeting date. Tell Town Hall Staff which agenda item you would like to submit a comment on, and submit your comments to them (3 minute limit). Town Hall staff will notify the Town Clerk of the public comment, and the Town Clerk will read the public comment into the record when the item is taken up during the meeting.

### **ADDITIONAL INFORMATION:**

The recording of the meeting along with the action item summary sheet will be available to the public the following day.

Consistent with section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.