

SPECIAL TOWN COMMISSION MEETING MINUTES
OCTOBER 12, 2022

Minutes of the Special Town Commission Meeting of the Town of Ocean Ridge held on Wednesday, October 12, 2022 at 10:00 AM in the Town Hall Commission Chambers and live audio feed provided through Gotomeeting.com.

CALL TO ORDER

The meeting was called to order by Mayor Hurlburt at 9:00 a.m.

ROLL CALL

Town Treasurer Hallahan led the roll call, which was answered by the following:

Mayor Hurlburt	Present
Vice Mayor de Haseth	Present
Commissioner Coz	Present
Commissioner Pugh	Present
Commissioner Wiescholek	Present

PLEDGE OF ALLEGIANCE

Mayor Hurlburt led the Pledge of Allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Treasurer Hallahan informed the Commission that the candidate, Ryan Fabbri, had recinded his application. She suggested moving Lynne Ladner to the 11:00 am spot so that they would only have to move one person versus all of them.

Vice Mayor de Haseth moved to approve the agenda as amended; seconded by Commissioner Wiescholek. Motion carried 5-0.

Mayor Hurlburt asked Mr. Dan Kleman to speak.

Mr. Dan Kleman, Senior Advisor with Florida City and County Management Association addressed the Commission and explained how the interview process should be done.

PUBLIC COMMENT

There was none.

ACTION ITEMS

1. 10:00 a.m. – Interview of Steven Crowell

Mayor Hurlburt initiated the interview of Steven Crowell with her first question.

Mr. Crowell responded and proceeded to answer all the questions that each of the Commissioners asked of him regarding items such as priorities, expectations, and past history.

After the interview, Mr. Kleman informed the Commission on what type of questions they can ask regarding how long the applicant plans to stay versus asking about retirement.

Mayor Hurlburt called for a brief recess.

The meeting reconvened.

2. 11:00 a.m. – Interview of Lynne Ladner

Mayor Hurlburt initiated the interview of Lynne Ladner with her first question.

Ms. Ladner responded and proceeded to answer all the questions that each of the Commissioners asked of her regarding items such as the community, building department, priorities, and accomplishments.

Mayor Hurlburt called for a recess.

The meeting reconvened.

3. 12:00 p.m. – Interview of Raymond Bossert

Mayor Hurlburt initiated the interview of Raymond Bossert with her first question.

Mr. Bossert responded and proceeded to answer all the questions that each of the Commissioners asked of him regarding items such as his background, relationship building, and experience.

Commissioner Coz moved to recess the meeting until 1:30 pm; seconded by Commissioner Pugh. Motion carried 5-0.

1:00 p.m. – Recess

Commissioner Pugh moved to reconvene the meeting at 1:30 pm; seconded by Commissioner Coz. Motion carried 5-0.

4. 1:30 p.m. – Interview of Larry Tibbs

Mayor Hurlburt initiated the interview of Larry Tibbs with her first question.

Mr. Tibbs responded and proceeded to answer all the questions that each of the Commissioners asked of him regarding items such as his interest in Ocean Ridge, his experience, and his management style.

The interview ended and Mr. Kleman addressed the Commission by discussing a suggested process of narrowing down the candidates.

Commissioner Pugh asked about the veteran's preference process and Attorney Goddeau answered his question. There was further discussion regarding the selection of the final list including the veterans.

Vice Mayor de Haseth mentioned the financial impacts of the Town Manager position. Treasurer Hallahan replied to some of Vice Mayor de Haseth's questions regarding benefits that the Town pays for the Town Manager. There was further discussion on the information that was provided.

Mr. Kleman mentioned the items in the contract that should be negotiable.

5. 2:30 p.m. – Interview of Michelle Berger

Mayor Hurlburt initiated the interview of Michelle Berger with her first question.

Ms. Berger responded and proceeded to answer all the questions that each of the Commissioners asked of her regarding items such as her interest in Ocean Ridge, her background at Sewell's Point, and budgeting.

6. Commission to determine candidates to interview in-person on October 19, 2022.

Mayor Hurlburt mentioned that the two candidates that are claiming veteran's preference will automatically move on to the next round. She then explained how they were going to do the selection process.

The Commissioners each gave their input on all the candidates. There was a discussion on each candidate. They also discussed which candidates they will be bringing back for the in-person interviews and rated which ones were highest on their lists. It was determined that all five candidates will be returning for the in-person interviews.

There was a discussion regarding paying travel expenses for the interviews. Mr. Kleman and Attorney Goddeau answered questions that the Commissioners had as well as informed them on common practice.

Vice Mayor de Haseth moved to reimburse the candidates who voluntarily come for the interviews up to \$500 for justifiable travel expenses; seconded by Commissioner Coz. Motion carried 4-1.

Vice Mayor de Haseth suggested that the Commission review the contract and have a preliminary meeting to discuss what they are willing to negotiate. Attorney Goddeau mentioned that she sent the Commissioners a copy of the former Town Manager's contract for them to review and explained what was in the contract. There was discussion regarding the items to be negotiated. Mr. Kleman gave his suggestions on what amounts should be in the contract. There were questions regarding negotiations and Attorney Goddeau answered their questions.

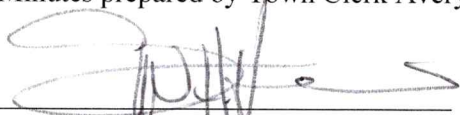
There was a discussion of the timeline of the interviews, the order of the interviews and the process of the selection.

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ADJOURNMENT

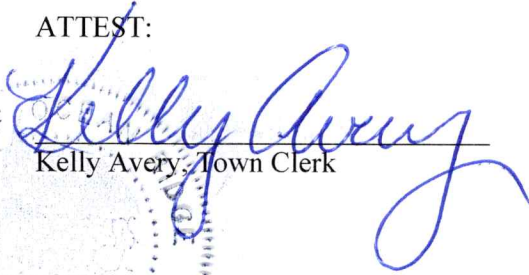
Meeting Adjourned at 2:51 p.m.

Minutes prepared by Town Clerk Avery and adopted by the Town Commission on March 6, 2023.



Susan Hurlburt, Mayor

ATTEST:



Kelly Avery, Town Clerk

