

REGULAR TOWN COMMISSION MEETING MINUTES

December 5, 2022

Minutes of the Regular Town Commission Meeting of the Town of Ocean Ridge held on Monday, December 5, 2022, at 6:00 PM in the Town Hall Commission Chambers and live audio feed provided through Gotomeeting.com.

CALL TO ORDER

The meeting was called to order by Mayor Hurlburt at 6:00 p.m.

Mayor Hurlburt reminded that the live audio feed is no longer interactive and encouraged those that would like to make a public comment to attend in person or send comments to the Town Clerk prior to the meeting.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Commissioner Coz	Present
Vice Mayor de Haseth	Present
Mayor Hurlburt	Present
Commissioner Pugh	Present
Commissioner Wiescholek	Present

PLEDGE OF ALLEGIANCE

Mayor Hurlburt led the Pledge of Allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner Pugh moved to approve the agenda as presented; seconded by Vice Mayor de Haseth. Motion carried 5-0.

PRESENTATIONS & PROCLAMATIONS

a. Dorothy Taylor 100th Birthday Proclamation

Mayor Hurlburt presented Ms. Dorothy Taylor with the proclamation.

b. Charles L. Lea Jr 95th Birthday Proclamation

Vice Mayor de Haseth presented Mr. Charles L. Lea with the proclamation.

ANNOUNCEMENTS

a) The meeting schedule for the next month is as follows: Regular Town Commission Meeting Monday, January 9th at 6:00 PM; Planning & Zoning Commission Meeting Monday, December 19th at 8:00 AM; Joint Workshop Meeting of the Town Commission and Planning and Zoning Commission on Wednesday, January 11th at a time to be determined. All meetings are held in the Commission Chambers at Town Hall.

b) Please join us on Monday, January 9th at 5:00 p.m. in the Commission Chambers for a presentation by our Building Official the topic is yet to be determined.

c) Town Hall will be closed on Monday, December 26th to observe the Christmas Holiday and Monday, January 2nd to observe the New Year's Holiday

d) Residents who wish to sign up to receive important Town notifications and news through Civic

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Ready should sign up on the Town's website or call Town Hall for assistance.

PUBLIC COMMENT – (3-minute individual limit)

Mary Ann Cody – Read a letter regarding the Garden Club

Stella Kolb – Asked about the dunes and funding programs

Terry Brown –Porter St. Crossover & bicycle ordinance

Bill Scarlett – Dogs on the beach

Lucy Brown – Dogs on the beach and other signs that are ignored

Cynthia Archbold – thanked the Police Department for their emergency response

Victor Martel – Garden Club, Porter St. Crossover, enforcement signs, Christmas golf carts

Anthony Emanuel – Sabal Island Beautification Initiative

Betty Bingham – Bicyclist

Debbie Cooke – Legality of signs on the beach

Carol Besler – Interest Income

Dave Hutchins – Beautification of the Town

James Conley – Signs on the beach

Lisa Ricolta – Accolades for the emergency response

Zoanne Hennigan – Charter Review items

Wayne Cooke – Signs on the beach

Ernest Mignoli – Ocean Ridge Police Department

Town Clerk Avery read an email into record:

Earl Jones – Signs on the beach

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

Town Clerk Avery read the Consent Agenda into the record.

1. Adoption of the Minutes of September 9, 2022, Regular Town Commission Meeting,
2. Adoption of the Minutes of September 29, 2022, Special Town Commission Meeting,
3. Set regular Town Commission meeting dates for 2023
4. Set dates for Town Holidays to be observed in 2023
5. Approve the Second Amendment to Interlocal Agreement for Law Enforcement Services for the

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Town of Briny Breezes

6. Approval of Final Fleet Vehicle Financing for Town Fleet vehicles with the annual rate of \$55,691.18

as established with final calculations based upon current interest rates.

7. Approval of Budgeted funds for Financial Management and Personnel Management Software

8. Approval of Budgeted funds for Checkmate Valve and Installation in the amount of \$10,246 from the Capital Projects fund.

Commissioner Pughh moved to approve the consent agenda; seconded by Commissioner Wiescholek. Motion carried 5-0.

REGULAR AGENDA ITEMS

9. Update on Town Manager/Finance Director Search – Colin Baenziger, CB-Associates Inc.

Mr. Baenziger gave an update on the status of the search and presented the Commissioners with the draft copy of the recruitment profile. He explained the search process.

Mayor Hurlburt opened the floor for public comment.

Zoanne Hennigan – would like clarification on selection process

Mayor Hurlburt closed the floor for public comment.

There was Commission discussion regarding the finance portion of the profile, suggestions for the recruitment profile, job description, costs, the timeline, and the expected start date.

There was a decision to close the applications on January 10th, give the process report on the 12th, candidates listing on 27th, candidate reception on 30th and interviews on 31st.

There was further discussion on education, travel expenses, candidate contact guidelines, and the selection process.

Vice Mayor de Haseth moved to accept the update of the Town Manager Search; seconded by Commissioner Wiescholek. Motion carried 5-0.

10. Resolution No. 2022-21: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Amending the Adopted Schedule of Fees for Various Services and Providing for an Effective Date

Town Clerk Avery read the resolution into the record by title only.

Attorney Goddeau gave an update on the resolution and the specific items that were being amended.

Mayor Hurlburt opened the floor for public comment. With there being no comments, she closed the floor for public comment.

Mayor Hurlburt opened the floor for Commissioner comment.

Commissioner Wiescholek moved to approve Resolution 2022-21; seconded by Commissioner Pugh. Motion carried 5-0.

- 11. Approval of expenditure of budgeted funds for document scanning in the amount of \$97,100.48 to MCCi (Laserfiche) and approval of quote from MCCi based on its National Cooperative Purchasing Alliance pricing.**

Interim Town Manager Ladner explained the item.

Mayor Hurlburt opened the floor for public comment. Hearing no comments, she closed the floor for public comment.

Mayor Hurlburt opened the floor for Commissioner comment. There was discussion on the scanning need and the funding.

Commissioner Pugh moved to approve the expenditure of budgeted funds for document scanning in the amount of \$97,100.48 to MCCi; seconded by Commissioner Wiescholek. Motion carried 5-0.

- 12. Resolution No 2022-22: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Amending the Fiscal Year 2022-2023 Budget Beginning October 1, 2022, and Ending on September 30, 2023**

Mayor Hurlburt read the resolution into record by title only.

Interim Town Manager Ladner explained the reasoning for the budget amendment and what those amendments were going to be.

Mayor Hurlburt opened the floor for public comment. Hearing none, she closed public comment.

Mayor Hurlburt opened the floor for Commissioner comment. There was discussion regarding quarterly adjustments.

Commissioner Coz moved to approve Resolution 2022-22; seconded by Commissioner Pugh. Motion carried 5-0.

- 13. Request from 10 Harbour Dr. S for building permit extension for Permit #20358 and refund of permit fees in the amount of \$12,222.50**

Building Official Guy explained the item.

Mayor Hurlburt opened the floor for public comment. Hearing none, she closed the floor for public comment.

Mayor Hurlburt opened the floor for Commissioner comment. There was discussion regarding the permit, the ordinance for extension of time, and property vegetation.

Commissioner Pugh moved to approve the permit extension for Permit #20358 and refund of permit fees; seconded by Commissioner Coz. Motion carried 5-0.

14. Request from 6660 N Ocean Blvd. #2 for building permit extension for Permit #22247 and a waiver of renewal fees

Building Official Guy explained the item.

Mayor Hurlburt opened the floor for public comment. Hearing none, she closed the floor for public comment.

Mayor Hurlburt opened the floor for Commissioner comment.

Commissioner Pugh moved to approve the building permit extension for Permit #22247 and waiver of renewal fees; seconded by Vice Mayor de Haseth. Motion carried 5-0.

15. Discussion and guidance regarding the request to explore providing policing services to Gulfstream Views.

Police Chief Jones explained the item.

Miranda Beckett, President of the Association and owner at Gulfstream Views, spoke in support of having the Ocean Ridge Police Department provide policing services.

Mayor Hurlburt opened the floor for public comment.

Terry Brown – Concerns of Police Department being able to enforce the parking

Mayor Hurlburt closed the floor for public comment.

Mayor Hurlburt opened the floor for Commissioner comment. Vice Mayor de Haseth relayed a message from the Briny Breeze's Mayor. There was concern about it affecting the level of service to the Town of Ocean Ridge.

Commissioner Pugh moved to approve the discussions of providing policing services to Gulfstream Views; seconded by Commissioner Coz. Motion carried 5-0.

16. Discussion and guidance regarding the possibility of implementing an Emergency Medical Technician (EMT) Program within the Ocean Ridge Police Department.

Police Chief Jones explained the item.

Mayor Hurlburt opened the floor for public comment.

Ric Carey – supports the idea

Janet Schijns, President of the StarBright Foundation, spoke on behalf of the Foundation in support of the EMT program and presented a check to Chief Jones.

Mayor Hurlburt closed the floor for public comment.

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Mayor Hurlburt opened the floor for Commissioner comments. The Commissioners each commented with their support for the program and gave thanks to the Starbright Foundation.

Commissioner Coz moved to approve the discussion of the possibility of implementing an Emergency Medical Technician (EMT) Program; seconded by Commissioner Wiescholek. Motion carried 5-0.

STAFF & COMMITTEE REPORTS

17. Planning & Zoning Commission

Vice Chair Carey explained the reasoning for the Planning & Zoning decision on the proposed ordinance.

18. Town Manager

Interim Town Manager Ladner presented her report, which was included in the meeting package. She asked the Commission for a time for the Joint Workshop on January 10th.

There was discussion on a time and public comment. It was determined that it would be from 3:00 pm – 6:00 pm.

Commissioner Wiescholek asked about scheduling the July meeting. After some discussion, it was determined that it would be July 10th.

19. Town Attorney

Town Attorney Goddeau did not have a report to present.

Commissioner Pugh asked about the signs on the beach and removal. Attorney Goddeau and Building Official Guy replied to his question. There was further discussion on the placement of signs on the beach.

20. Police Chief

Chief Jones advised that the Police Department report was included in the meeting package. Commissioner Pugh asked about patrolling at the Boynton Beach Park and what we are enforcing. Chief Jones replied to his questions. There was also a discussion regarding dogs on the beach.

21. Town Engineer & Public Works

Town Engineer & Public Works report was included in the package.

22. Building Official

Building Official Guy mentioned that his report was included in the package. He gave further explanation on the high volume of work.

TOWN COMMISSIONER COMMENTS


Mayor Hurlburt mentioned the Light the Lights celebration and thanked the police department and staff for their hard work. She thanked the Garden Club for providing the desserts. She discussed some of the upcoming projects and wished everyone happy holidays and happy new year.

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ADJOURNMENT

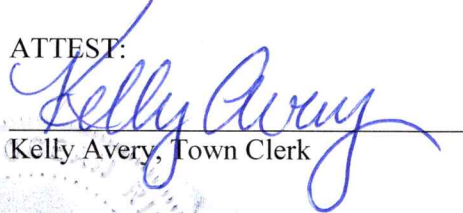
Meeting Adjourned at 9:20 p.m.

Minutes prepared by Town Clerk Avery and adopted by the Town Commission on March 6, 2023.



Susan Hurlburt, Mayor

ATTEST:



Kelly Avery, Town Clerk

