

**REGULAR TOWN COMMISSION MEETING MINUTES
FEBRUARY 5, 2024**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

Mayor Pugh referred to the Town new seal hanging above the dais. He also thanked StarBright Civic Collective for the exquisite artwork throughout the chambers and lobby area.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Town Attorney Goddeau requested to have the representative of 6273 N Ocean Blvd provide an update on the project after Public Comment.

Commissioner Cassidy requested to provide an update of Florida League of Cities Legislative Action Days.

Vice Mayor Coz and Commissioner Aijala requested to move Consent Agenda items 6 and 7 to the Regular Agenda items for discussion. Mayor Pugh suggested that Consent Agenda item 7 is Regular Agenda item 10 and Consent Agenda item 6 is Regular Agenda item 11.

Vice Mayor Coz moved to approve the agenda as amended; seconded by Commissioner Cassidy. Motion carried 5-0. (4:30)

PRESENTATIONS & PROCLAMATIONS

- a. Palm Beach County School Board Member Erica Whitfield -- State of Education Report

Erica Whitfield provided a brief State of Education Report update. She discussed quality in preschools, kindergarten kits, voucher programs and safety and security.

- b. Chief McClure to give Commendation.

Chief McClure gave recognition to Officer Aleksey Sasov for his extraordinary work.

ANNOUNCEMENTS

- c. The meeting schedule for the month is as follows: Regular Town Commission Meeting Monday, March 4th at 6:00 PM; Planning & Zoning Commission Meeting on Tuesday,

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February 20th at 9:00 am; Board of Adjustment/Infrastructure Surtax Oversight Committee Meeting on Wednesday, February 21st at 9:00 am; a Special Community Standards Hearing on Tuesday, February 20th at 10:00 a. A joint meeting of the Town Commission and Planning & Zoning Commission will be held on April 8, 2024, at 10:00 am. All meetings are held in the Commission Chambers at the Town Hall.

- d. Town Hall will be closed on Monday, February 19th, 2024, in observance of President's Day Holiday.
- e. The Annual Municipal Election will be held on March 19, 2024. There are two Town Commission seats open for a three-year term and one Town Commission seat open for a two-year term. Qualified Candidates Appearing on the Ballot are: Geoff Pugh, Nicholas Arsali, David Hutchins and Ainar Aijala / La Elección Municipal Anual se llevará a cabo el 19 de marzo de 2024. Hay dos puestos en la Comisión Municipal disponibles para un período de tres años y un puesto en la Comisión Municipal disponible para un período de dos años. Los candidatos calificados que aparecen en la boleta son: Geoff Pugh, Nicholas Arsali, David Hutchins y Ainar Aijala.
- f. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

PUBLIC COMMENT - (3-minute individual limit)

Mayor Pugh opened the floor for public comment.

Terry Brown – spoke about a development of a nondiscrimination resolution.

Stella Kolb – announced that Starbright is hosting an Ice-cream social on President's Day.

Betty Bingham – spoke regarding clippings and road widening.

Ron Kim – thanked the Commission for reading his letter at the November meeting and provided an update on well.

Mayor Pugh closed the floor for public comment.

Town Attorney Goddeau provided background information on 6273 N Ocean Blvd. Attorney Stanley Price gave an update of the project. He stated that they will meet the March 15th deadline and all obligations to the Town. A discussion ensued regarding one month extension, landscaping, placement of transformer, and planting plants.

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

1. Adopt Minutes of the Town Commission Regular Meeting of January 8, 2024
2. Approval of the Garden Club Tour Event
3. Approval of the October 2023 Revenue & Expense Report
4. Approval of the November 2023 Revenue & Expense Report
5. Approval of the December 2023 Revenue & Expense Report
6. ~~Authorization to Transfer Funds to FLCLASS~~ **(MOVED TO REGULAR AGENDA AS ITEM 11)**
7. ~~Authorization of the Security Cameras & Door Entry System Upgrades~~ **(MOVED TO REGULAR AGENDA AS ITEM 10)**

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8. Approval of Updated Job Description for Public Works I Position

Mayor Pugh asked for approval of the Consent Agenda.

Vice Mayor Coz moved to the Consent Agenda as amended; seconded by Commissioner Cassidy Motion carried 5-0. (40:18)

REGULAR AGENDA ITEMS

9. First reading of Ordinance 2024-01, An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Land Development Code At Chapter 64, "Zoning", Article I, "District Regulations", Section 64-1, "RSF And RSE Single-Family Residential Districts", To Add A Provision Authorizing A Special Design Exception By The Planning And Zoning Commission For A Pitched Roof With A Minimum Pitch Of 3:12 (Rise To Run); Providing For

Mayor Pugh read the ordinance into the record by title only.

Town Attorney Goddeau provided an update on the item. Mayor Pugh asked Commissioner Hutchins if he had any feedback on the item, and he provided feedback.

Mayor Pugh opened the floor for public comment.

Nicholas Arsali – was opposed to 3:12 pitched roof.

Mayor Pugh closed the floor for public comment and asked for the Commissioner's discussion.

Vice Mayor Coz was in favor of the pitched roof and explained that the issue is pertaining to roofs and decks. He suggested adding roofs and decks for discussion at April's meeting.

Commissioner Cassidy moved to adopt Ordinance 2024-01 on first reading; seconded by Vice Mayor Coz Motion carried 5-0. (49:52)

10. Authorization of the Security Cameras & Door Entry System Upgrades (MOVED FROM CONSENT AGENDA)

Chief McClure provided an explanation of the item.

Vice Mayor Coz expressed his concerns regarding the bullet proof glass in the lobby. There was a brief discussion regarding removing the glass and using a clicker for public access.

There was consensus to have Chief McClure research a remote access control door for the Town Hall lobby.

Mayor Pugh opened the floor for public comment.

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Carol Besler – questioned accessibility after business hours when using the facility.
Terry Brown – requested that the changes made are user friendly.

Mayor Pugh closed the floor for public comment.

Vice Mayor Coz moved to authorize the Security Cameras & Door Entry System Upgrades, investigate additional remote door opening, and reconfiguration of the bullet proof glass; seconded by Commissioner Cassidy Motion carried 5-0. (56:23)

11. Authorization to Transfer Funds to FLCLASS (MOVED FROM CONSENT AGENDA)

Commissioner Aijala explained his reasoning for moving the item. He stated that the account should have one million dollars not one and half million dollars. More discussion followed regarding the total transfer amount.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Aijala moved to authorize Transfer of funds but holding one (1) million dollars in the General Operating Account; seconded by Commissioner Hutchins. Motion carried 5-0. (1:03)

STAFF & COMMITTEE REPORTS

12. Town Manager Ladner
a. Update on Streetlights

Town Manager Ladner provided an update on streetlights and suggested that the Town move forward with LED lights. More discussion ensued regarding the number of streetlights and the selection of light fixtures.

There was consensus to allow Town Manager Ladner to move forward and bring the item back for final approval.

b. Update on E. Ocean Ave Project

Town Manager Ladner provided an update of the project. She explained that the majority of the light fixtures are missing along E Ocean Avenue and more discussion is needed regarding the pole specifications. A brief discussion ensued regarding light fixtures.

Mayor Pugh opened the floor for public comment.

Terry Brown – made a comment about an AT&T pole.

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Mayor Pugh closed the floor for public comment.

Mayor Pugh moved to authorize Town Manager Ladner to move forward with the metric study and complete the information that FPL requires; seconded by Commissioner Cassidy. Motion carried 5-0. (1:18)

Town Manger Lader provided an update on the E Ocean project. She mentioned that the project is for eighteen (18) months. Further discussion ensued regarding the crosswalk. She mentioned that there have been banking issues and requested to work with the Town Attorney to put together an RFP for banking services.

There was consensus to allow Town Manager Ladner and Town Attorney Goddeau to develop an RFP for banking services.

Town Manager Ladner continued with her report and gave an update regarding sidewalks repair.

Betty Bingham -- suggested that fines are imposed for parking on sidewalks.

13. Town Attorney Goddeau

No report.

14. Police Chief

Chief McClure said that his report was included in the meeting package. He stated that fines are being imposed for dogs on the beach. He announced that last month he was selected to serve on the Palm Beach County Chief Association. He also mentioned that the CPR class was a remarkable success, and a black electric Ford Mustang was donated to the Town which is being used as community policing and canine dog vehicle.

TOWN COMMISSIONER COMMENTS

Commissioner Comments/discussion – Commissioner Aijala Jr.

Commissioner Aijala stated he wants to work with the Town Manager regarding all financial information. A brief discussion ensued regarding the Towns loans and funding.

There was consensus to allow Commissioner Aijala and Town Manager Ladner to work together to establish a policy.

Commissioner Cassidy announced that last week she traveled to Tallahassee for Legislative Actions Days with the Florida League of Cities. She provided a brief update and announced that she serves on the Utilities, Natural Resources, and Public Works committee and voted to advocate

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for a storm water bill, which has not been updated in fifty years. She expressed that she is elated to advocate on behalf of the community.

ADJOURNMENT

Meeting Adjourned at 7:37 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on March 4, 2024.



Geoff Pugh, Mayor

ATTEST:


Kelly Avery, Town Clerk

