

**TOWN OF OCEAN RIDGE  
TOWN COMMISSION REGULAR MEETING  
REVISED AGENDA**



**February 5, 2024  
6:00 P.M.  
TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Geoff Pugh

Vice Mayor Steve Coz  
Commissioner Ainar Aijala Jr.

Commissioner Carolyn Cassidy  
Commissioner David Hutchins

**ADMINISTRATION**

Town Manager Lynne Ladner

Town Attorney Christy Goddeau  
Chief of Police Scott McClure

Town Clerk Kelly Avery

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA**

**PRESENTATIONS & PROCLAMATIONS**

- a. Palm Beach County School Board Member Erica Whitfield – State of Education Report
- b. Chief McClure to give Commendation.

**ANNOUNCEMENTS**

- c. The meeting schedule for the next month is as follows: Regular Town Commission Meeting on Monday, March 4, 2024, at 6:00 PM; Planning & Zoning Meeting on Tuesday, February 20<sup>th</sup> at 9:00 am; Board of Adjustment/Infrastructure Surtax Oversight Committee Meeting on Wednesday, February 21<sup>st</sup> at 9:00 am; a Special Community Standards Hearing on Tuesday, February 20<sup>th</sup> at 10:00 am. A joint meeting of the Town Commission and Planning & Zoning Commission will be held on April 8, 2024, at 10:00 am. All meetings are held in the Commission Chambers at the Town Hall.
- d. Town Hall will be closed on Monday, February 19, 2024, in observance of the President's Day Holiday.
- e. The Annual Municipal Election will be held on March 19, 2024. There are two Town Commission seats open for a three-year term and one Town Commission seat open for a two-year term. Qualified Candidates Appearing on the Ballot are: Geoff Pugh, Nicholas Arsali, David Hutchins and Ainar Aijala / La Elección Municipal Anual se llevará a cabo el 19 de marzo de 2024. Hay dos puestos en la Comisión Municipal disponibles para un período de tres años y un puesto en la Comisión Municipal disponible para un período de dos años. Los

candidatos calificados que aparecen en la boleta son: Geoff Pugh, Nicholas Arsali, David Hutchins y Ainar Aijala.

- f. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

**PUBLIC COMMENT** – (3-minute individual limit)

**APPROVAL OF CONSENT AGENDA** (Items that do not require discussion)

1. Adopt Minutes of the Town Commission Regular Meeting of January 8, 2024
2. Approval of the Garden Club Tour Event
3. Approval of the October 2023 Revenue & Expense Report
4. Approval of the November 2023 Revenue & Expense Report
5. Approval of the December 2023 Revenue & Expense Report
6. Authorization to Transfer Funds to FLCLASS
7. Authorization of the Security Cameras & Door Entry System Upgrades
8. Approval of Updated Job Description for Public Works I Position

**REGULAR AGENDA ITEMS**

9. First reading of Ordinance 2024-01, An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Land Development Code At Chapter 64, "Zoning", Article I, "District Regulations", Section 64-1, "RSF And RSE Single-Family Residential Districts, To Add A Provision Authorizing A Special Design Exception By The Planning And Zoning Commission For A Pitched Roof With A Minimum Pitch Of 3:12 (Rise To Run); Providing For Codification, Severability, Conflicts, And An Effective Date

**STAFF & COMMITTEE REPORTS**

10. Town Manager
  - a. Update on Streetlights
  - b. Update on E. Ocean Ave Project
11. Town Attorney
12. Police Chief

**TOWN COMMISSIONER COMMENTS**

Commissioner Comments/discussion – Commissioner Aijala Jr.

**ADJOURNMENT**

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

**NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT TOWN HALL BEFORE THE MEETING**

## REGULAR TOWN COMMISSION MEETING MINUTES JANAURY 8, 2024

### CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

### ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Cassidy	Present

### PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

### ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

There were no additions, deletions, or modifications to the agenda.

Commissioner Cassidy announced that the History of Ocean Ridge books are available for purchase at Town Hall. She mentioned that dates need to be set for the Planning and Zoning Workshop.

**Vice Mayor Coz moved to approve the agenda; seconded by Commissioner Cassidy. Motion carried 3-0. (2:06)**

### PRESENTATIONS & PROCLAMATIONS

- a. Swearing-in of Newly Appointed Town Commissioners

Town Clerk Avery swore in newly appointed Commissioners Aijala and Hutchins.

### ANNOUNCEMENTS

- b. The meeting schedule for the month is as follows: Regular Town Commission Meeting Monday, February 5th at 6:00 PM; Community Standards on Tuesday, January 9<sup>th</sup>, 2024 at 10:00 am; Planning & Zoning Commission Meeting tentatively Tuesday, January 16<sup>th</sup> at 9:00 am was cancelled; Board of Adjustment Meeting tentatively on Wednesday, January 17<sup>th</sup> at 9:00 am was cancelled . All meetings are held in the Commission Chambers at the Town Hall.
- c. Town Hall will be closed on Monday, January 15th, 2024, in observance of Martin Luther King Jr. Holiday.
- d. The Annual Municipal Election will be held on March 19, 2024. There are two Town Commission seats open for a three-year term and one Town Commission seat open for a two-year term. Qualified Candidates Appearing on the Ballot are: Geoff Pugh, Nicholas Arsali, David Hutchins and Ainar Aijala / La Elección Municipal Anual se llevará a cabo el 19 de marzo de 2024. Hay dos puestos en la Comisión Municipal disponibles para un período de tres años y un puesto en la Comisión Municipal disponible para un período de

## REGULAR TOWN COMMISSION MEETING MINUTES

JANUARY 8, 2024

dos años. Los candidatos calificados que aparecen en la boleta son: Geoff Pugh, Nicholas Arsali, David Hutchins y Ainar Aijala.

- e. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

### PUBLIC COMMENT - (3-minute individual limit)

Mayor Pugh opened the floor for public comment.

Terry Brown – spoke regarding condominiums waste disposal and estuary programs.

Betty Bingham – emphasized that fines are enforced for violators.

Jerry Lower – mentioned that there was a delay with delivery of the Coastal Star newspapers.

Stella Kolb – spoke regarding dogs on the beach and that fines are enforced for parking violations.

A brief discussion ensued regarding guidelines for dogs and service dogs.

Peter Wolf – spoke regarding beach signs and expressed that antisemitism should not be tolerated. Vice Mayor Coz responded to Mr. Wolf's concern.

Mayor Pugh closed the floor for public comment.

### APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

1. Adopt Minutes of the Town Commission Regular Meeting of December 4, 2023
2. Adopt Minutes of the Town Commission Special Meeting of December 21, 2023

Mayor Pugh asked for approval of the Consent Agenda.

**Vice Mayor Coz moved to the Consent Agenda; seconded by Commissioner Cassidy Motion carried 5-0. (19:12)**

### REGULAR AGENDA ITEMS

There were none.

### STAFF & COMMITTEE REPORTS

#### 3. Town Manager Ladner

Town Manager Ladner said that her report was included in the meeting package. She mentioned that the doctor released her back to work full time. She also asked for patience from the public during the implementation of the new software system.

#### 4. Town Attorney Goddeau

- a. Update on Ord. 2020-07



## REGULAR TOWN COMMISSION MEETING MINUTES

JANUARY 8, 2024

Town Attorney Goddeau gave an update of the item. She mentioned the previous discussion about the 2019 Preliminary Flood Insurance Rate Maps adopted by FEMA and explained why the maps are in the repealed process. She gave suggestions and asked for direction from the Commission. The Commission expressed their concerns regarding repealing the ordinance.

Mayor Pugh opened the floor for public comment.

Terry Brown – mentioned that the county was trying to appeal the maps county wide.

Nicholas Arsali – spoke about the unnecessary costs to the homeowner by repealing the ordinance. Commissioner Cassidy explained to Mr. Arsali why the ordinance was being repealed.

Mayor Pugh closed the floor for public comment.

**Commissioner Cassidy moved to start the process to repeal Ordinance 2020-07; seconded by Commissioner Hutchins Motion carried 5-0. (28:12)**

Commissioner Cassidy asked Attorney Goddeau for an update on 6273 N Ocean project and Attorney Goddeau provided the Commission with an update.

### 5. Police Chief

Chief McClure said that his report was included in the meeting package. He also announced that the Police Department and the Starbright Foundation are sponsoring a CPR class on February 1<sup>st</sup> for the residents.

### TOWN COMMISSIONER COMMENTS

Town Commissioner Cassidy solicited dates for the Planning and Zoning Workshop. The Commission and Town Manager Ladner discussed their preference and availability.

There was a consensus to set the Planning and Zoning Workshop on April 8, 2024 at 10:00 am.

Commissioner Aijala suggested that they discuss cash management approaches at the next scheduled meeting.

Commissioner Cassidy asked a question about the Florida Class Investment and Town Manager Ladner answered her question.

**REGULAR TOWN COMMISSION MEETING MINUTES  
JANAURY 8, 2024**

**ADJOURNMENT**

Meeting Adjourned at 6:43 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on February 5, 2024.

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Geoff Pugh, Mayor

ATTEST:

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Kelly Avery, Town Clerk

DRAFT

**Town of Ocean Ridge, Florida**  
**Town Commission Agenda Memorandum**  
**Office of the Interim Town Manager**

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**Meeting Date: February 5, 2024**  
**Subject: Approval of the Garden Tour Event**

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Mayor & Commissioners:

The town's facility use policies require the organizations to obtain approval from the commission before the event if they intend to collect donations or charge a fee for the event. The Garden Club will be hosting their annual plant sale in early March and as part of the event, they will be offering garden tours and will be charging a fee and the tours will have scheduled times.

The tours do not require any work or assistance from town staff and are solely a part of the event. Staff recommend approving the request from the Garden Club allowing them to charge a fee associated with the tours at their March event.

Respectfully,



Lynne Ladner  
Town Manager



# Gardens *by the* Sea

Sunday, March 10, 2024

10 a.m – 3 p.m.

Please join us for a wonderful day touring eight beautiful coastal gardens in Ocean Ridge.

Tour includes a boutique and buffet luncheon at The Ocean Club of Florida.

Email questions to [info@oceanridgegardenclub.org](mailto:info@oceanridgegardenclub.org)

**Tickets: \$75**

Limited availability.

Tickets can be purchased online at [OceanRidgeGardenClub.org](http://OceanRidgeGardenClub.org) or by mail.

Please make checks payable to the “Ocean Ridge Garden Club” and submit with the form below by mail to:

Ocean Ridge Garden Club, 110 Bonito Drive, Ocean Ridge, FL 33435.

Prepaid tickets can be picked up on the day of the tour at Ocean Ridge Town Hall

6450 N Ocean Blvd., Ocean Ridge beginning at 9:30 a.m.

The tour map will be distributed at that time.

Rain or shine – Tickets are non-refundable.

Carpooling encouraged.



## Gardens by the Sea 2024 Order Form

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

# of Tickets \_\_\_\_\_ Amount Paid \_\_\_\_\_

Please include a list of guests names with your check.

Net proceeds from the 2024 Garden Tour support the civic, charitable and educational programs of the Ocean Ridge Garden Club, a 501c(3) organization.

## REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 10/31/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 october	MONTH BUDGET 2023 october	BDGT/ACT DIFF 2023 october
<b>Fund: 001 GENERAL FUND</b>					
<b>Account Category: Revenues</b>					
<b>Department: 310.000 TAXES</b>					
001-310.000-313.100	ELECTRIC FRANCHISE TAX	25,463.27	25,463.27	0.00	(25,463.27)
001-310.000-314.100	UTILITY SERVICE TAX ELECTRIC	35,149.05	35,149.05	0.00	(35,149.05)
Total Dept 310.000 - TAXES		60,612.32	60,612.32	0.00	(60,612.32)
<b>Department: 320.000 LICENSES &amp; PERMITS</b>					
001-320.000-322.100	BUILDING PERMITS	41,759.50	41,759.50	0.00	(41,759.50)
001-320.000-329.100	SIGN PERMITS	15.00	15.00	0.00	(15.00)
001-320.000-329.600	RENTAL REGISTRATIONS	105.00	105.00	0.00	(105.00)
Total Dept 320.000 - LICENSES & PERMITS		41,879.50	41,879.50	0.00	(41,879.50)
<b>Department: 330.000 INTERGOVERNMENTAL REVENUE</b>					
001-330.000-335.120	STATE REVENUE SHARING PROCEEDS	4,951.04	4,951.04	0.00	(4,951.04)
Total Dept 330.000 - INTERGOVERNMENTAL REVENUE		4,951.04	4,951.04	0.00	(4,951.04)
<b>Department: 340.000 CHARGES FOR SERVICES</b>					
001-340.000-341.200	ZONING FEES	3,250.00	3,250.00	0.00	(3,250.00)
001-340.000-341.400	CERT COPYING RECORD SEARCH ETC	181.20	181.20	0.00	(181.20)
001-340.000-341.900	OTHER GEN GOVT CHARGES & FEES	1,792.45	1,792.45	0.00	(1,792.45)
001-340.000-342.100	LAW ENFORCEMENT/FIRE SERVICE	18,965.98	18,965.98	0.00	(18,965.98)
001-340.000-342.900	OTHER PUB SAFETY CHARGES & FEES	15.00	15.00	0.00	(15.00)
001-340.000-343.400	GARBAGE AND TRASH REVENUE	285.00	285.00	0.00	(285.00)
Total Dept 340.000 - CHARGES FOR SERVICES		24,489.63	24,489.63	0.00	(24,489.63)
<b>Department: 350.000 FINES &amp; FORFEITURES</b>					
001-350.000-351.100	COURT FINES - COURT CASES	160.75	160.75	0.00	(160.75)
001-350.000-351.300	POLICE EDUCATION \$2.00	25.12	25.12	0.00	(25.12)
001-350.000-354.000	VIOLATIONS OF LOCAL ORDINANCES	936.25	936.25	0.00	(936.25)
Total Dept 350.000 - FINES & FORFEITURES		1,122.12	1,122.12	0.00	(1,122.12)
<b>Department: 360.000 MISCELLANEOUS REVENUES</b>					
001-360.000-361.100	INTEREST EARNED (SAV, INV, ETC.)	6,557.44	6,557.44	0.00	(6,557.44)
Total Dept 360.000 - MISCELLANEOUS REVENUES		6,557.44	6,557.44	0.00	(6,557.44)
Revenues		139,612.05	139,612.05	0.00	(139,612.05)
<b>Account Category: Expenditures</b>					
<b>Department: 511.101 TOWN COMMISSION</b>					
001-511.101-501.100	EXECUTIVE SALARIES	500.00	500.00	0.00	(500.00)
001-511.101-502.100	FICA TAXES	38.25	38.25	0.00	(38.25)
001-511.101-502.200	RETIREMENT CONTRIBUTIONS	67.85	67.85	0.00	(67.85)
001-511.101-502.400	WORKERS' COMPENSATION	2,134.05	2,134.05	0.00	(2,134.05)
001-511.101-504.000	TRAVEL & PER DIEM	1,287.20	1,287.20	0.00	(1,287.20)
001-511.101-504.500	INSURANCE LIAB, HAZARD, DAMAGE	911.80	911.80	0.00	(911.80)
001-511.101-505.400	SUBSC, MEMBERSHIPS, EDUCATION	1,000.00	1,000.00	0.00	(1,000.00)
Total Dept 511.101 - TOWN COMMISSION		5,939.15	5,939.15	0.00	(5,939.15)
<b>Department: 512.102 TOWN MANAGER</b>					
001-512.102-501.100	EXECUTIVE SALARIES	11,261.54	11,261.54	0.00	(11,261.54)
001-512.102-502.100	FICA TAXES	861.51	861.51	0.00	(861.51)
001-512.102-502.200	RETIREMENT CONTRIBUTIONS	3,887.49	3,887.49	0.00	(3,887.49)
001-512.102-502.300	LIFE & HEALTH INSURANCE	994.15	994.15	0.00	(994.15)
001-512.102-502.310	LONG TERM DISABILITY	48.33	48.33	0.00	(48.33)
001-512.102-502.400	WORKERS' COMPENSATION	426.81	426.81	0.00	(426.81)
001-512.102-504.000	TRAVEL & PER DIEM	1,694.86	1,694.86	0.00	(1,694.86)
001-512.102-504.500	INSURANCE LIAB, HAZARD, DAMAGE	182.36	182.36	0.00	(182.36)
001-512.102-505.400	SUBSC, MEMBERSHIPS, EDUCATION	300.00	300.00	0.00	(300.00)
Total Dept 512.102 - TOWN MANAGER		19,657.05	19,657.05	0.00	(19,657.05)
<b>Department: 513.103 TOWN CLERK/FINANCE</b>					
001-513.103-501.100	EXECUTIVE SALARIES	9,163.46	9,163.46	0.00	(9,163.46)
001-513.103-501.200	REGULAR SALARIES AND WAGES	16,138.46	16,138.46	0.00	(16,138.46)
001-513.103-501.400	OVERTIME & VACATION PAY	2,767.92	2,767.92	0.00	(2,767.92)
001-513.103-502.100	FICA TAXES	2,147.35	2,147.35	0.00	(2,147.35)
001-513.103-502.200	RETIREMENT CONTRIBUTIONS	2,791.33	2,791.33	0.00	(2,791.33)
001-513.103-502.300	LIFE & HEALTH INSURANCE	3,369.60	3,369.60	0.00	(3,369.60)
001-513.103-502.310	LONG TERM DISABILITY	107.75	107.75	0.00	(107.75)
001-513.103-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)
001-513.103-504.000	TRAVEL & PER DIEM	1,076.47	1,076.47	0.00	(1,076.47)
001-513.103-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)
001-513.103-505.400	SUBSC, MEMBERSHIPS, EDUCATION	395.00	395.00	0.00	(395.00)

## REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 10/31/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October
<b>Fund: 001 GENERAL FUND</b>					
<b>Account Category: Expenditures</b>					
<b>Department: 513.103 TOWN CLERK/FINANCE</b>					
Total Dept 513.103 - TOWN CLERK/FINANCE		39,784.85	39,784.85	0.00	(39,784.85)
<b>Department: 515.105 APPOINTED BOARDS</b>					
001-515.105-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,552.97	2,552.97	0.00	(2,552.97)
Total Dept 515.105 - APPOINTED BOARDS		2,552.97	2,552.97	0.00	(2,552.97)
<b>Department: 519.106 OTHER GENERAL GOVERNMENT</b>					
001-519.106-503.100	PROFESSIONAL SERVICES	12,470.01	12,470.01	0.00	(12,470.01)
001-519.106-503.400	OTHER CONTRACTUAL SERVICES	250.00	250.00	0.00	(250.00)
001-519.106-504.100	COMMUNICATIONS SERV PHONE ETC	1,020.70	1,020.70	0.00	(1,020.70)
001-519.106-504.200	POSTAGE & FREIGHT	18.15	18.15	0.00	(18.15)
001-519.106-504.300	UTILITY SERVICE - ELEC & WATER	891.15	891.15	0.00	(891.15)
001-519.106-504.400	RENTALS & LEASES	594.14	594.14	0.00	(594.14)
001-519.106-504.500	INSURANCE LIAB, HAZARD, DAMAGE	74,037.25	74,037.25	0.00	(74,037.25)
001-519.106-504.610	REPAIR & MAINTENANCE	7,077.16	7,077.16	0.00	(7,077.16)
001-519.106-504.900	OTHER CURRENT CHARGES	4,096.67	4,096.67	0.00	(4,096.67)
001-519.106-505.100	OFFICE SUPPLIES	450.96	450.96	0.00	(450.96)
001-519.106-505.200	OPERATING SUPPLIES	404.64	404.64	0.00	(404.64)
001-519.106-505.400	SUBSC, MEMBERSHIPS, EDUCATION	905.40	905.40	0.00	(905.40)
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		102,216.23	102,216.23	0.00	(102,216.23)
<b>Department: 521.107 LAW ENFORCEMENT &amp; FIRE CONTROL</b>					
001-521.107-501.100	EXECUTIVE SALARIES	10,848.52	10,848.52	0.00	(10,848.52)
001-521.107-501.200	REGULAR SALARIES AND WAGES	105,232.20	105,232.20	0.00	(105,232.20)
001-521.107-501.400	OVERTIME & VACATION PAY	12,996.70	12,996.70	0.00	(12,996.70)
001-521.107-501.500	SPECIAL PAY INCENTIVE	1,090.00	1,090.00	0.00	(1,090.00)
001-521.107-501.600	HOLIDAY PAY	5,738.93	5,738.93	0.00	(5,738.93)
001-521.107-502.100	FICA TAXES	10,396.81	10,396.81	0.00	(10,396.81)
001-521.107-502.200	RETIREMENT CONTRIBUTIONS	38,386.73	38,386.73	0.00	(38,386.73)
001-521.107-502.300	LIFE & HEALTH INSURANCE	18,216.76	18,216.76	0.00	(18,216.76)
001-521.107-502.310	LONG TERM DISABILITY	703.18	703.18	0.00	(703.18)
001-521.107-502.400	WORKERS' COMPENSATION	10,670.35	10,670.35	0.00	(10,670.35)
001-521.107-503.100	PROFESSIONAL SERVICES	3,484.42	3,484.42	0.00	(3,484.42)
001-521.107-504.000	TRAVEL & PER DIEM	100.00	100.00	0.00	(100.00)
001-521.107-504.100	COMMUNICATIONS SERV PHONE ETC	1,020.71	1,020.71	0.00	(1,020.71)
001-521.107-504.200	POSTAGE & FREIGHT	19.99	19.99	0.00	(19.99)
001-521.107-504.300	UTILITY SERVICE - ELEC & WATER	891.15	891.15	0.00	(891.15)
001-521.107-504.400	RENTALS & LEASES	211.27	211.27	0.00	(211.27)
001-521.107-504.500	INSURANCE LIAB, HAZARD, DAMAGE	26,441.88	26,441.88	0.00	(26,441.88)
001-521.107-504.620	REPAIR & MAINTENANCE VEHICLE	1,919.08	1,919.08	0.00	(1,919.08)
001-521.107-504.900	OTHER CURRENT CHARGES	39.61	39.61	0.00	(39.61)
001-521.107-505.100	OFFICE SUPPLIES	29.91	29.91	0.00	(29.91)
001-521.107-505.200	OPERATING SUPPLIES	108.85	108.85	0.00	(108.85)
001-521.107-505.210	OPERATING SUPPLIES GAS & OIL	3,445.24	3,445.24	0.00	(3,445.24)
001-521.107-505.220	OPERATING SUPPLIES UNIFORM/EMB	1,929.05	1,929.05	0.00	(1,929.05)
001-521.107-505.400	SUBSC, MEMBERSHIPS, EDUCATION	564.75	564.75	0.00	(564.75)
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		254,486.09	254,486.09	0.00	(254,486.09)
<b>Department: 524.108 INSPECTIONS</b>					
001-524.108-501.200	REGULAR SALARIES AND WAGES	12,853.98	12,853.98	0.00	(12,853.98)
001-524.108-501.400	OVERTIME & VACATION PAY	536.87	536.87	0.00	(536.87)
001-524.108-502.100	FICA TAXES	1,024.40	1,024.40	0.00	(1,024.40)
001-524.108-502.200	RETIREMENT CONTRIBUTIONS	1,477.89	1,477.89	0.00	(1,477.89)
001-524.108-502.300	LIFE & HEALTH INSURANCE	1,852.13	1,852.13	0.00	(1,852.13)
001-524.108-502.310	LONG TERM DISABILITY	25.38	25.38	0.00	(25.38)
001-524.108-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)
001-524.108-503.100	PROFESSIONAL SERVICES	26,302.72	26,302.72	0.00	(26,302.72)
001-524.108-504.400	RENTALS & LEASES	251.15	251.15	0.00	(251.15)
001-524.108-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)
001-524.108-504.700	PRINTING	108.74	108.74	0.00	(108.74)
Total Dept 524.108 - INSPECTIONS		46,260.77	46,260.77	0.00	(46,260.77)
<b>Department: 534.111 GARBAGE &amp; SOLID WASTE</b>					
001-534.111-503.400	OTHER CONTRACTUAL SERVICES	25,743.60	25,743.60	0.00	(25,743.60)
Total Dept 534.111 - GARBAGE & SOLID WASTE		25,743.60	25,743.60	0.00	(25,743.60)
<b>Department: 539.112 OTHER PHYSICAL ENVIRONMENT</b>					
001-539.112-503.120	TOWN ENGINEER	7,632.00	7,632.00	0.00	(7,632.00)
001-539.112-503.400	OTHER CONTRACTUAL SERVICES	11,516.75	11,516.75	0.00	(11,516.75)



## REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 10/31/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 october	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October
<b>Fund: 001 GENERAL FUND</b>					
<b>Account Category: Expenditures</b>					
<b>Department: 539.112 OTHER PHYSICAL ENVIRONMENT</b>					
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		19,148.75	19,148.75	0.00	(19,148.75)
<b>Department: 541.113 PUBLIC WORKS</b>					
001-541.113-501.200	REGULAR SALARIES AND WAGES	16,496.54	16,496.54	0.00	(16,496.54)
001-541.113-501.400	OVERTIME & VACATION PAY	291.53	291.53	0.00	(291.53)
001-541.113-502.100	FICA TAXES	1,284.30	1,284.30	0.00	(1,284.30)
001-541.113-502.200	RETIREMENT CONTRIBUTIONS	1,599.63	1,599.63	0.00	(1,599.63)
001-541.113-502.300	LIFE & HEALTH INSURANCE	1,979.00	1,979.00	0.00	(1,979.00)
001-541.113-502.310	LONG TERM DISABILITY	69.36	69.36	0.00	(69.36)
001-541.113-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)
001-541.113-504.300	UTILITY SERVICE - ELEC & WATER	5,323.57	5,323.57	0.00	(5,323.57)
001-541.113-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)
001-541.113-504.610	REPAIR & MAINTENANCE	1,012.84	1,012.84	0.00	(1,012.84)
001-541.113-504.620	REPAIR & MAINTENANCE VEHICLE	119.95	119.95	0.00	(119.95)
001-541.113-505.200	OPERATING SUPPLIES	1,778.73	1,778.73	0.00	(1,778.73)
001-541.113-505.220	OPERATING SUPPLIES UNIFORM/EMB	150.00	150.00	0.00	(150.00)
001-541.113-505.300	ROAD MATERIALS & SUPPLIES	53.51	53.51	0.00	(53.51)
Total Dept 541.113 - PUBLIC WORKS		31,986.47	31,986.47	0.00	(31,986.47)
Expenditures		547,775.93	547,775.93	0.00	(547,775.93)
<b>Fund 001 - GENERAL FUND:</b>					
TOTAL REVENUES		139,612.05	139,612.05	0.00	(139,612.05)
TOTAL EXPENDITURES		547,775.93	547,775.93	0.00	(547,775.93)
NET OF REVENUES & EXPENDITURES:		(408,163.88)	(408,163.88)	0.00	408,163.88

# REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 10/31/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 october	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October
<b>Fund: 302 CAPITAL PROJECTS FUND</b>					
<b>Account Category: Expenditures</b>					
<b>Department: 519.106 OTHER GENERAL GOVERNMENT</b>					
302-519.106-506.400	MACHINERY & EQUIPMENT	18,134.11	18,134.11	0.00	(18,134.11)
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		18,134.11	18,134.11	0.00	(18,134.11)
<b>Department: 539.112 OTHER PHYSICAL ENVIRONMENT</b>					
302-539.112-506.300	IMPROVEMENTS NOT BUILDINGS	90,541.50	90,541.50	0.00	(90,541.50)
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		90,541.50	90,541.50	0.00	(90,541.50)
Expenditures		108,675.61	108,675.61	0.00	(108,675.61)
<b>Fund 302 - CAPITAL PROJECTS FUND:</b>					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		108,675.61	108,675.61	0.00	(108,675.61)
NET OF REVENUES & EXPENDITURES:		(108,675.61)	(108,675.61)	0.00	108,675.61
<b>Report Totals:</b>					
TOTAL REVENUES - ALL FUNDS		139,612.05	139,612.05	0.00	(139,612.05)
TOTAL EXPENDITURES - ALL FUNDS		656,451.54	656,451.54	0.00	(656,451.54)
NET OF REVENUES & EXPENDITURES:		(516,839.49)	(516,839.49)	0.00	516,839.49



## REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 11/30/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November
<b>Fund: 001 GENERAL FUND</b>									
<b>Account Category: Revenues</b>									
<b>Department: 310.000 TAXES</b>									
001-310.000-311.000	AD VALOREM TAXES (NET)	0.00	0.00	0.00	0.00	988,925.13	988,925.13	0.00	(988,925.13)
001-310.000-312.410	LOCAL OPTION 6 CENT GAS TAX	0.00	0.00	0.00	0.00	3,065.35	3,065.35	0.00	(3,065.35)
001-310.000-312.420	SECOND LOCAL OPTION FUEL TAX	0.00	0.00	0.00	0.00	1,369.60	1,369.60	0.00	(1,369.60)
001-310.000-313.100	ELECTRIC FRANCHISE TAX	25,463.27	25,463.27	0.00	(25,463.27)	32,720.30	58,183.57	0.00	(32,720.30)
001-310.000-314.100	UTILITY SERVICE TAX ELECTRIC	35,149.05	35,149.05	0.00	(35,149.05)	23,771.48	58,920.53	0.00	(23,771.48)
001-310.000-314.800	UTILITY SERVICE TAX PROPANE	0.00	0.00	0.00	0.00	1,258.61	1,258.61	0.00	(1,258.61)
001-310.000-315.000	COMMUNICATION SERVICES TAX	0.00	0.00	0.00	0.00	2,877.57	2,877.57	0.00	(2,877.57)
Total Dept 310.000 - TAXES		60,612.32	60,612.32	0.00	(60,612.32)	1,053,988.04	1,114,600.36	0.00	(1,053,988.04)
<b>Department: 320.000 LICENSES &amp; PERMITS</b>									
001-320.000-321.100	PROF & OCCUPATIONAL LICENSES	0.00	0.00	0.00	0.00	129.00	129.00	0.00	(129.00)
001-320.000-322.100	BUILDING PERMITS	41,759.50	41,759.50	0.00	(41,759.50)	35,588.88	77,348.38	0.00	(35,588.88)
001-320.000-329.100	SIGN PERMITS	15.00	15.00	0.00	(15.00)	5.00	20.00	0.00	(5.00)
001-320.000-329.200	ALARM USER PERMITS	0.00	0.00	0.00	0.00	170.00	170.00	0.00	(170.00)
001-320.000-329.600	RENTAL REGISTRATIONS	105.00	105.00	0.00	(105.00)	0.00	105.00	0.00	0.00
Total Dept 320.000 - LICENSES & PERMITS		41,879.50	41,879.50	0.00	(41,879.50)	35,892.88	77,772.38	0.00	(35,892.88)
<b>Department: 330.000 INTERGOVERNMENTAL REVENUE</b>									
001-330.000-335.120	STATE REVENUE SHARING PROCEEDS	4,951.04	4,951.04	0.00	(4,951.04)	4,951.05	9,902.09	0.00	(4,951.05)
001-330.000-338.000	PB COUNTY & CTY WIDE OCC LIC	0.00	0.00	0.00	0.00	419.39	419.39	0.00	(419.39)
Total Dept 330.000 - INTERGOVERNMENTAL REVENUE		4,951.04	4,951.04	0.00	(4,951.04)	5,370.44	10,321.48	0.00	(5,370.44)
<b>Department: 340.000 CHARGES FOR SERVICES</b>									
001-340.000-341.200	ZONING FEES	3,250.00	3,250.00	0.00	(3,250.00)	3,000.00	6,250.00	0.00	(3,000.00)
001-340.000-341.400	CERT COPYING RECORD SEARCH ETC	181.20	181.20	0.00	(181.20)	189.20	370.40	0.00	(189.20)
001-340.000-341.900	OTHER GEN GOVT CHARGES & FEES	1,792.45	1,792.45	0.00	(1,792.45)	2,053.36	3,845.81	0.00	(2,053.36)
001-340.000-342.100	LAW ENFORCEMENT/FIRE SERVICE	18,965.98	18,965.98	0.00	(18,965.98)	18,965.98	37,931.96	0.00	(18,965.98)
001-340.000-342.300	ALARM MONITORING	0.00	0.00	0.00	0.00	3,400.00	3,400.00	0.00	(3,400.00)
001-340.000-342.800	SPECIAL DETAIL SERVICES	0.00	0.00	0.00	0.00	585.00	585.00	0.00	(585.00)
001-340.000-342.900	OTHER PUB SAFETY CHARGES & FEES	15.00	15.00	0.00	(15.00)	17.00	32.00	0.00	(17.00)
001-340.000-343.400	GARBAGE AND TRASH REVENUE	285.00	285.00	0.00	(285.00)	106,496.00	106,781.00	0.00	(106,496.00)
Total Dept 340.000 - CHARGES FOR SERVICES		24,489.63	24,489.63	0.00	(24,489.63)	134,706.54	159,196.17	0.00	(134,706.54)
<b>Department: 350.000 FINES &amp; FORFEITURES</b>									
001-350.000-351.100	COURT FINES - COURT CASES	160.75	160.75	0.00	(160.75)	189.13	349.88	0.00	(189.13)
001-350.000-351.300	POLICE EDUCATION \$2.00	25.12	25.12	0.00	(25.12)	23.09	48.21	0.00	(23.09)
001-350.000-354.000	VIOLATIONS OF LOCAL ORDINANCES	936.25	936.25	0.00	(936.25)	30.00	966.25	0.00	(30.00)
Total Dept 350.000 - FINES & FORFEITURES		1,122.12	1,122.12	0.00	(1,122.12)	242.22	1,364.34	0.00	(242.22)
<b>Department: 360.000 MISCELLANEOUS REVENUES</b>									
001-360.000-361.100	INTEREST EARNED (SAV, INV, ETC.)	6,557.44	6,557.44	0.00	(6,557.44)	6,152.99	12,710.43	0.00	(6,152.99)
Total Dept 360.000 - MISCELLANEOUS REVENUES		6,557.44	6,557.44	0.00	(6,557.44)	6,152.99	12,710.43	0.00	(6,152.99)
Revenues		139,612.05	139,612.05	0.00	(139,612.05)	1,236,353.11	1,375,965.16	0.00	(1,236,353.11)
<b>Account Category: Expenditures</b>									
<b>Department: 511.101 TOWN COMMISSION</b>									
001-511.101-501.100	EXECUTIVE SALARIES	500.00	500.00	0.00	(500.00)	500.00	1,000.00	0.00	(500.00)
001-511.101-502.100	FICA TAXES	38.25	38.25	0.00	(38.25)	38.25	76.50	0.00	(38.25)
001-511.101-502.200	RETIREMENT CONTRIBUTIONS	67.85	67.85	0.00	(67.85)	67.85	135.70	0.00	(67.85)
001-511.101-502.400	WORKERS' COMPENSATION	2,134.05	2,134.05	0.00	(2,134.05)	0.00	2,134.05	0.00	0.00

## REVENUE AND EXPENDITURE BY MONTH REPORT

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GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November
<b>Fund: 001 GENERAL FUND</b>									
<b>Account Category: Expenditures</b>									
<b>Department: 511.101 TOWN COMMISSION</b>									
001-511.101-504.000	TRAVEL & PER DIEM	1,287.20	1,287.20	0.00	(1,287.20)	588.07	1,875.27	0.00	(588.07)
001-511.101-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	0.00	0.00	0.00	503.20	503.20	0.00	(503.20)
001-511.101-504.500	INSURANCE LIAB, HAZARD, DAMAGE	911.80	911.80	0.00	(911.80)	0.00	911.80	0.00	0.00
001-511.101-505.400	SUBSC, MEMBERSHIPS, EDUCATION	1,000.00	1,000.00	0.00	(1,000.00)	0.00	1,000.00	0.00	0.00
Total Dept 511.101 - TOWN COMMISSION		5,939.15	5,939.15	0.00	(5,939.15)	1,697.37	7,636.52	0.00	(1,697.37)
<b>Department: 512.102 TOWN MANAGER</b>									
001-512.102-501.100	EXECUTIVE SALARIES	11,261.54	11,261.54	0.00	(11,261.54)	11,261.54	22,523.08	0.00	(11,261.54)
001-512.102-502.100	FICA TAXES	861.51	861.51	0.00	(861.51)	861.51	1,723.02	0.00	(861.51)
001-512.102-502.200	RETIREMENT CONTRIBUTIONS	3,887.49	3,887.49	0.00	(3,887.49)	3,887.49	7,774.98	0.00	(3,887.49)
001-512.102-502.300	LIFE & HEALTH INSURANCE	994.15	994.15	0.00	(994.15)	994.15	1,988.30	0.00	(994.15)
001-512.102-502.310	LONG TERM DISABILITY	48.33	48.33	0.00	(48.33)	48.33	96.66	0.00	(48.33)
001-512.102-502.400	WORKERS' COMPENSATION	426.81	426.81	0.00	(426.81)	0.00	426.81	0.00	0.00
001-512.102-504.000	TRAVEL & PER DIEM	1,694.86	1,694.86	0.00	(1,694.86)	0.00	1,694.86	0.00	0.00
001-512.102-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	0.00	0.00	0.00	100.64	100.64	0.00	(100.64)
001-512.102-504.500	INSURANCE LIAB, HAZARD, DAMAGE	182.36	182.36	0.00	(182.36)	0.00	182.36	0.00	0.00
001-512.102-505.400	SUBSC, MEMBERSHIPS, EDUCATION	300.00	300.00	0.00	(300.00)	0.00	300.00	0.00	0.00
Total Dept 512.102 - TOWN MANAGER		19,657.05	19,657.05	0.00	(19,657.05)	17,153.66	36,810.71	0.00	(17,153.66)
<b>Department: 513.103 TOWN CLERK/FINANCE</b>									
001-513.103-501.100	EXECUTIVE SALARIES	9,163.46	9,163.46	0.00	(9,163.46)	6,663.46	15,826.92	0.00	(6,663.46)
001-513.103-501.200	REGULAR SALARIES AND WAGES	16,138.46	16,138.46	0.00	(16,138.46)	11,138.46	27,276.92	0.00	(11,138.46)
001-513.103-501.400	OVERTIME & VACATION PAY	2,767.92	2,767.92	0.00	(2,767.92)	1,468.90	4,236.82	0.00	(1,468.90)
001-513.103-502.100	FICA TAXES	2,147.35	2,147.35	0.00	(2,147.35)	1,474.23	3,621.58	0.00	(1,474.23)
001-513.103-502.200	RETIREMENT CONTRIBUTIONS	2,791.33	2,791.33	0.00	(2,791.33)	2,615.05	5,406.38	0.00	(2,615.05)
001-513.103-502.300	LIFE & HEALTH INSURANCE	3,369.60	3,369.60	0.00	(3,369.60)	3,369.60	6,739.20	0.00	(3,369.60)
001-513.103-502.310	LONG TERM DISABILITY	107.75	107.75	0.00	(107.75)	107.75	215.50	0.00	(107.75)
001-513.103-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)	0.00	1,280.43	0.00	0.00
001-513.103-503.100	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	300.00	300.00	0.00	(300.00)
001-513.103-503.200	ACCOUNTING & AUDITING	0.00	0.00	0.00	0.00	3,420.00	3,420.00	0.00	(3,420.00)
001-513.103-504.000	TRAVEL & PER DIEM	1,076.47	1,076.47	0.00	(1,076.47)	0.00	1,076.47	0.00	0.00
001-513.103-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)	0.00	547.08	0.00	0.00
001-513.103-504.610	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	376.96	376.96	0.00	(376.96)
001-513.103-504.900	OTHER CURRENT CHARGES	0.00	0.00	0.00	0.00	740.04	740.04	0.00	(740.04)
001-513.103-505.400	SUBSC, MEMBERSHIPS, EDUCATION	395.00	395.00	0.00	(395.00)	0.00	395.00	0.00	0.00
Total Dept 513.103 - TOWN CLERK/FINANCE		39,784.85	39,784.85	0.00	(39,784.85)	31,674.45	71,459.30	0.00	(31,674.45)
<b>Department: 514.104 LEGAL</b>									
001-514.104-503.100	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	13,071.70	13,071.70	0.00	(13,071.70)
001-514.104-503.110	LEGAL SPECIAL COUNSEL	0.00	0.00	0.00	0.00	380.00	380.00	0.00	(380.00)
Total Dept 514.104 - LEGAL		0.00	0.00	0.00	0.00	13,451.70	13,451.70	0.00	(13,451.70)
<b>Department: 515.105 APPOINTED BOARDS</b>									
001-515.105-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,552.97	2,552.97	0.00	(2,552.97)	0.00	2,552.97	0.00	0.00
Total Dept 515.105 - APPOINTED BOARDS		2,552.97	2,552.97	0.00	(2,552.97)	0.00	2,552.97	0.00	0.00
<b>Department: 519.106 OTHER GENERAL GOVERNMENT</b>									
001-519.106-503.100	PROFESSIONAL SERVICES	12,470.01	12,470.01	0.00	(12,470.01)	1,859.96	14,329.97	0.00	(1,859.96)
001-519.106-503.400	OTHER CONTRACTUAL SERVICES	250.00	250.00	0.00	(250.00)	2,750.00	3,000.00	0.00	(2,750.00)
001-519.106-504.100	COMMUNICATIONS SERV PHONE ETC	1,020.70	1,020.70	0.00	(1,020.70)	1,675.63	2,696.33	0.00	(1,675.63)
001-519.106-504.200	POSTAGE & FREIGHT	18.15	18.15	0.00	(18.15)	31.32	49.47	0.00	(31.32)

## REVENUE AND EXPENDITURE BY MONTH REPORT

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GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November
<b>Fund: 001 GENERAL FUND</b>									
<b>Account Category: Expenditures</b>									
<b>Department: 519.106 OTHER GENERAL GOVERNMENT</b>									
001-519.106-504.300	UTILITY SERVICE - ELEC & WATER	891.15	891.15	0.00	(891.15)	833.31	1,724.46	0.00	(833.31)
001-519.106-504.400	RENTALS & LEASES	594.14	594.14	0.00	(594.14)	0.00	594.14	0.00	0.00
001-519.106-504.500	INSURANCE LIAB, HAZARD, DAMAGE	74,037.25	74,037.25	0.00	(74,037.25)	0.00	74,037.25	0.00	0.00
001-519.106-504.610	REPAIR & MAINTENANCE	7,077.16	7,077.16	0.00	(7,077.16)	4,619.80	11,696.96	0.00	(4,619.80)
001-519.106-504.700	PRINTING	0.00	0.00	0.00	0.00	2,803.87	2,803.87	0.00	(2,803.87)
001-519.106-504.900	OTHER CURRENT CHARGES	4,096.67	4,096.67	0.00	(4,096.67)	3,997.36	8,094.03	0.00	(3,997.36)
001-519.106-504.910	ELECTION EXPENSES	0.00	0.00	0.00	0.00	646.04	646.04	0.00	(646.04)
001-519.106-505.100	OFFICE SUPPLIES	450.96	450.96	0.00	(450.96)	290.89	741.85	0.00	(290.89)
001-519.106-505.200	OPERATING SUPPLIES	404.64	404.64	0.00	(404.64)	84.89	489.53	0.00	(84.89)
001-519.106-505.400	SUBSC, MEMBERSHIPS, EDUCATION	905.40	905.40	0.00	(905.40)	0.00	905.40	0.00	0.00
001-519.106-507.010	COVENANTS FROM TH LOAN	0.00	0.00	0.00	0.00	71,692.88	71,692.88	0.00	(71,692.88)
001-519.106-507.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	161.10	161.10	0.00	(161.10)
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		102,216.23	102,216.23	0.00	(102,216.23)	91,447.05	193,663.28	0.00	(91,447.05)
<b>Department: 521.107 LAW ENFORCEMENT &amp; FIRE CONTROL</b>									
001-521.107-501.100	EXECUTIVE SALARIES	10,848.52	10,848.52	0.00	(10,848.52)	9,530.77	20,379.29	0.00	(9,530.77)
001-521.107-501.200	REGULAR SALARIES AND WAGES	105,232.20	105,232.20	0.00	(105,232.20)	110,334.43	215,566.63	0.00	(110,334.43)
001-521.107-501.400	OVERTIME & VACATION PAY	12,996.70	12,996.70	0.00	(12,996.70)	13,160.47	26,157.17	0.00	(13,160.47)
001-521.107-501.500	SPECIAL PAY INCENTIVE	1,090.00	1,090.00	0.00	(1,090.00)	1,090.00	2,180.00	0.00	(1,090.00)
001-521.107-501.510	SPECIAL DETAIL PAY	0.00	0.00	0.00	0.00	495.00	495.00	0.00	(495.00)
001-521.107-501.600	HOLIDAY PAY	5,738.93	5,738.93	0.00	(5,738.93)	6,823.27	12,562.20	0.00	(6,823.27)
001-521.107-502.100	FICA TAXES	10,396.81	10,396.81	0.00	(10,396.81)	10,819.70	21,216.51	0.00	(10,819.70)
001-521.107-502.200	RETIREMENT CONTRIBUTIONS	38,386.73	38,386.73	0.00	(38,386.73)	39,588.62	77,975.35	0.00	(39,588.62)
001-521.107-502.300	LIFE & HEALTH INSURANCE	18,216.76	18,216.76	0.00	(18,216.76)	18,269.41	36,486.17	0.00	(18,269.41)
001-521.107-502.310	LONG TERM DISABILITY	703.18	703.18	0.00	(703.18)	723.72	1,426.90	0.00	(723.72)
001-521.107-502.400	WORKERS' COMPENSATION	10,670.35	10,670.35	0.00	(10,670.35)	0.00	10,670.35	0.00	0.00
001-521.107-503.100	PROFESSIONAL SERVICES	3,484.42	3,484.42	0.00	(3,484.42)	3,319.47	6,803.89	0.00	(3,319.47)
001-521.107-504.000	TRAVEL & PER DIEM	100.00	100.00	0.00	(100.00)	0.00	100.00	0.00	0.00
001-521.107-504.100	COMMUNICATIONS SERV PHONE ETC	1,020.71	1,020.71	0.00	(1,020.71)	2,697.29	3,718.00	0.00	(2,697.29)
001-521.107-504.200	POSTAGE & FREIGHT	19.99	19.99	0.00	(19.99)	19.99	39.98	0.00	(19.99)
001-521.107-504.300	UTILITY SERVICE - ELEC & WATER	891.15	891.15	0.00	(891.15)	833.32	1,724.47	0.00	(833.32)
001-521.107-504.400	RENTALS & LEASES	211.27	211.27	0.00	(211.27)	508.34	719.61	0.00	(508.34)
001-521.107-504.500	INSURANCE LIAB, HAZARD, DAMAGE	26,441.88	26,441.88	0.00	(26,441.88)	1,810.00	28,251.88	0.00	(1,810.00)
001-521.107-504.620	REPAIR & MAINTENANCE VEHICLE	1,919.08	1,919.08	0.00	(1,919.08)	267.48	2,186.56	0.00	(267.48)
001-521.107-504.630	REPAIR & MAINTENANCE DISPATCH	0.00	0.00	0.00	0.00	13,905.90	13,905.90	0.00	(13,905.90)
001-521.107-504.700	PRINTING	0.00	0.00	0.00	0.00	116.02	116.02	0.00	(116.02)
001-521.107-504.900	OTHER CURRENT CHARGES	39.61	39.61	0.00	(39.61)	0.00	39.61	0.00	0.00
001-521.107-505.100	OFFICE SUPPLIES	29.91	29.91	0.00	(29.91)	459.54	489.45	0.00	(459.54)
001-521.107-505.200	OPERATING SUPPLIES	108.85	108.85	0.00	(108.85)	599.84	708.69	0.00	(599.84)
001-521.107-505.210	OPERATING SUPPLIES GAS & OIL	3,445.24	3,445.24	0.00	(3,445.24)	0.00	3,445.24	0.00	0.00
001-521.107-505.220	OPERATING SUPPLIES UNIFORM/EMB	1,929.05	1,929.05	0.00	(1,929.05)	268.21	2,197.26	0.00	(268.21)
001-521.107-505.400	SUBSC, MEMBERSHIPS, EDUCATION	564.75	564.75	0.00	(564.75)	510.00	1,074.75	0.00	(510.00)
001-521.107-506.400	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	30,989.86	30,989.86	0.00	(30,989.86)
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		254,486.09	254,486.09	0.00	(254,486.09)	267,140.65	521,626.74	0.00	(267,140.65)
<b>Department: 524.108 INSPECTIONS</b>									
001-524.108-501.200	REGULAR SALARIES AND WAGES	12,853.98	12,853.98	0.00	(12,853.98)	7,916.79	20,770.77	0.00	(7,916.79)
001-524.108-501.400	OVERTIME & VACATION PAY	536.87	536.87	0.00	(536.87)	619.40	1,156.27	0.00	(619.40)
001-524.108-502.100	FICA TAXES	1,024.40	1,024.40	0.00	(1,024.40)	653.01	1,677.41	0.00	(653.01)

## REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 11/30/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November
<b>Fund: 001 GENERAL FUND</b>									
<b>Account Category: Expenditures</b>									
<b>Department: 524.108 INSPECTIONS</b>									
001-524.108-502.200	RETIREMENT CONTRIBUTIONS	1,477.89	1,477.89	0.00	(1,477.89)	1,158.36	2,636.25	0.00	(1,158.36)
001-524.108-502.300	LIFE & HEALTH INSURANCE	1,852.13	1,852.13	0.00	(1,852.13)	1,852.13	3,704.26	0.00	(1,852.13)
001-524.108-502.310	LONG TERM DISABILITY	25.38	25.38	0.00	(25.38)	25.38	50.76	0.00	(25.38)
001-524.108-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)	0.00	1,280.43	0.00	0.00
001-524.108-503.100	PROFESSIONAL SERVICES	26,302.72	26,302.72	0.00	(26,302.72)	22,597.50	48,900.22	0.00	(22,597.50)
001-524.108-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	0.00	0.00	0.00	341.24	341.24	0.00	(341.24)
001-524.108-504.400	RENTALS & LEASES	251.15	251.15	0.00	(251.15)	0.00	251.15	0.00	0.00
001-524.108-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)	0.00	547.08	0.00	0.00
001-524.108-504.700	PRINTING	108.74	108.74	0.00	(108.74)	0.00	108.74	0.00	0.00
001-524.108-505.200	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	199.00	199.00	0.00	(199.00)
001-524.108-505.400	SUBSC, MEMBERSHIPS, EDUCATION	0.00	0.00	0.00	0.00	383.00	383.00	0.00	(383.00)
Total Dept 524.108 - INSPECTIONS		46,260.77	46,260.77	0.00	(46,260.77)	35,745.81	82,006.58	0.00	(35,745.81)
<b>Department: 534.111 GARBAGE &amp; SOLID WASTE</b>									
001-534.111-503.400	OTHER CONTRACTUAL SERVICES	25,743.60	25,743.60	0.00	(25,743.60)	27,806.72	53,550.32	0.00	(27,806.72)
Total Dept 534.111 - GARBAGE & SOLID WASTE		25,743.60	25,743.60	0.00	(25,743.60)	27,806.72	53,550.32	0.00	(27,806.72)
<b>Department: 539.112 OTHER PHYSICAL ENVIRONMENT</b>									
001-539.112-503.120	TOWN ENGINEER	7,632.00	7,632.00	0.00	(7,632.00)	1,015.00	8,647.00	0.00	(1,015.00)
001-539.112-503.400	OTHER CONTRACTUAL SERVICES	11,516.75	11,516.75	0.00	(11,516.75)	21,789.75	33,306.50	0.00	(21,789.75)
001-539.112-504.610	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	493.20	493.20	0.00	(493.20)
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		19,148.75	19,148.75	0.00	(19,148.75)	23,297.95	42,446.70	0.00	(23,297.95)
<b>Department: 541.113 PUBLIC WORKS</b>									
001-541.113-501.200	REGULAR SALARIES AND WAGES	16,496.54	16,496.54	0.00	(16,496.54)	11,496.53	27,993.07	0.00	(11,496.53)
001-541.113-501.400	OVERTIME & VACATION PAY	291.53	291.53	0.00	(291.53)	1,282.37	1,573.90	0.00	(1,282.37)
001-541.113-502.100	FICA TAXES	1,284.30	1,284.30	0.00	(1,284.30)	977.58	2,261.88	0.00	(977.58)
001-541.113-502.200	RETIREMENT CONTRIBUTIONS	1,599.63	1,599.63	0.00	(1,599.63)	1,734.10	3,333.73	0.00	(1,734.10)
001-541.113-502.300	LIFE & HEALTH INSURANCE	1,979.00	1,979.00	0.00	(1,979.00)	1,979.00	3,958.00	0.00	(1,979.00)
001-541.113-502.310	LONG TERM DISABILITY	69.36	69.36	0.00	(69.36)	69.36	138.72	0.00	(69.36)
001-541.113-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)	0.00	1,280.43	0.00	0.00
001-541.113-504.300	UTILITY SERVICE - ELEC & WATER	5,323.57	5,323.57	0.00	(5,323.57)	8,859.79	14,183.36	0.00	(8,859.79)
001-541.113-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)	0.00	547.08	0.00	0.00
001-541.113-504.610	REPAIR & MAINTENANCE	1,012.84	1,012.84	0.00	(1,012.84)	318.02	1,330.86	0.00	(318.02)
001-541.113-504.620	REPAIR & MAINTENANCE VEHICLE	119.95	119.95	0.00	(119.95)	157.55	277.50	0.00	(157.55)
001-541.113-505.200	OPERATING SUPPLIES	1,778.73	1,778.73	0.00	(1,778.73)	0.00	1,778.73	0.00	0.00
001-541.113-505.220	OPERATING SUPPLIES UNIFORM/EMB	150.00	150.00	0.00	(150.00)	0.00	150.00	0.00	0.00
001-541.113-505.300	ROAD MATERIALS & SUPPLIES	53.51	53.51	0.00	(53.51)	0.00	53.51	0.00	0.00
Total Dept 541.113 - PUBLIC WORKS		31,986.47	31,986.47	0.00	(31,986.47)	26,874.30	58,860.77	0.00	(26,874.30)
<b>Department: 580.114 CONTINGENCY</b>									
001-580.114-509.900	CONTINGENCY	0.00	0.00	0.00	0.00	5,271.15	5,271.15	0.00	(5,271.15)
Total Dept 580.114 - CONTINGENCY		0.00	0.00	0.00	0.00	5,271.15	5,271.15	0.00	(5,271.15)
Expenditures		547,775.93	547,775.93	0.00	(547,775.93)	541,560.81	1,089,336.74	0.00	(541,560.81)
<b>Fund 001 - GENERAL FUND:</b>									
TOTAL REVENUES		139,612.05	139,612.05	0.00	(139,612.05)	1,236,353.11	1,375,965.16	0.00	(1,236,353.11)
TOTAL EXPENDITURES		547,775.93	547,775.93	0.00	(547,775.93)	541,560.81	1,089,336.74	0.00	(541,560.81)
NET OF REVENUES & EXPENDITURES:		(408,163.88)	(408,163.88)	0.00	408,163.88	694,792.30	286,628.42	0.00	(694,792.30)

# REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 11/30/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November
<b>Fund: 302 CAPITAL PROJECTS FUND</b>									
<b>Account Category: Expenditures</b>									
<b>Department: 519.106 OTHER GENERAL GOVERNMENT</b>									
<b>302-519.106-506.400</b>	MACHINERY & EQUIPMENT	18,134.11	18,134.11	0.00	(18,134.11)	0.00	18,134.11	0.00	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		18,134.11	18,134.11	0.00	(18,134.11)	0.00	18,134.11	0.00	0.00
<b>Department: 539.112 OTHER PHYSICAL ENVIRONMENT</b>									
<b>302-539.112-506.300</b>	IMPROVEMENTS NOT BUILDINGS	90,541.50	90,541.50	0.00	(90,541.50)	1,650.50	92,192.00	0.00	(1,650.50)
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		90,541.50	90,541.50	0.00	(90,541.50)	1,650.50	92,192.00	0.00	(1,650.50)
Expenditures		108,675.61	108,675.61	0.00	(108,675.61)	1,650.50	110,326.11	0.00	(1,650.50)
<b>Fund 302 - CAPITAL PROJECTS FUND:</b>									
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		108,675.61	108,675.61	0.00	(108,675.61)	1,650.50	110,326.11	0.00	(1,650.50)
NET OF REVENUES & EXPENDITURES:		(108,675.61)	(108,675.61)	0.00	108,675.61	(1,650.50)	(110,326.11)	0.00	1,650.50
<b>Report Totals:</b>									
TOTAL REVENUES - ALL FUNDS		139,612.05	139,612.05	0.00	(139,612.05)	1,236,353.11	1,375,965.16	0.00	(1,236,353.11)
TOTAL EXPENDITURES - ALL FUNDS		656,451.54	656,451.54	0.00	(656,451.54)	543,211.31	1,199,662.85	0.00	(543,211.31)
NET OF REVENUES & EXPENDITURES:		(516,839.49)	(516,839.49)	0.00	516,839.49	693,141.80	176,302.31	0.00	(693,141.80)



REVENUE AND EXPENDITURE BY MONTH REPORT												ITEM #5	
Balance As Of 12/31/2023													
GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November	MONTH ACTIVITY 2023 December	BALANCE 2023 December	MONTH BUDGET 2023 December	BDGT/ACT DIFF 2023 December
Fund: 001 GENERAL FUND													
Account Category: Revenues													
Department: 310.000 TAXES													
001-310.000-311.000	AD VALOREM TAXES (NET)	0.00	0.00	0.00	0.00	988,925.13	988,925.13	0.00	(988,925.13)	4,907,925.34	5,896,850.47	0.00	(4,907,925.34)
001-310.000-312.410	LOCAL OPTION 6 CENT GAS TAX	0.00	0.00	0.00	0.00	3,065.35	3,065.35	0.00	(3,065.35)	0.00	3,065.35	0.00	0.00
001-310.000-312.420	SECOND LOCAL OPTION FUEL TAX	0.00	0.00	0.00	0.00	1,369.60	1,369.60	0.00	(1,369.60)	0.00	1,369.60	0.00	0.00
001-310.000-313.100	ELECTRIC FRANCHISE TAX	25,463.27	25,463.27	0.00	(25,463.27)	32,720.30	58,183.57	0.00	(32,720.30)	30,379.78	88,563.35	0.00	(30,379.78)
001-310.000-314.100	UTILITY SERVICE TAX ELECTRIC	35,149.05	35,149.05	0.00	(35,149.05)	23,771.48	58,920.53	0.00	(23,771.48)	22,100.14	81,020.67	0.00	(22,100.14)
001-310.000-314.800	UTILITY SERVICE TAX PROPANE	0.00	0.00	0.00	0.00	1,258.61	1,258.61	0.00	(1,258.61)	21,433.70	22,692.31	0.00	(21,433.70)
001-310.000-315.000	COMMUNICATION SERVICES TAX	0.00	0.00	0.00	0.00	2,877.57	2,877.57	0.00	(2,877.57)	3,267.87	6,145.44	0.00	(3,267.87)
001-310.000-335.200	LOCAL GOVT 1 CENT SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,942.89	23,942.89	0.00	(23,942.89)
Total Dept 310.000 - TAXES		60,612.32	60,612.32	0.00	(60,612.32)	1,053,988.04	1,114,600.36	0.00	(1,053,988.04)	5,009,049.72	6,123,650.08	0.00	(5,009,049.72)
Department: 320.000 LICENSES & PERMITS													
001-320.000-321.100	PROF & OCCUPATIONAL LICENSES	0.00	0.00	0.00	0.00	129.00	129.00	0.00	(129.00)	249.00	378.00	0.00	(249.00)
001-320.000-322.100	BUILDING PERMITS	41,759.50	41,759.50	0.00	(41,759.50)	35,588.88	77,348.38	0.00	(35,588.88)	44,822.88	122,171.26	0.00	(44,822.88)
001-320.000-329.100	SIGN PERMITS	15.00	15.00	0.00	(15.00)	5.00	20.00	0.00	(5.00)	20.00	40.00	0.00	(20.00)
001-320.000-329.200	ALARM USER PERMITS	0.00	0.00	0.00	0.00	170.00	170.00	0.00	(170.00)	1,160.00	1,330.00	0.00	(1,160.00)
001-320.000-329.600	RENTAL REGISTRATIONS	105.00	105.00	0.00	(105.00)	0.00	105.00	0.00	0.00	70.00	175.00	0.00	(70.00)
Total Dept 320.000 - LICENSES & PERMITS		41,879.50	41,879.50	0.00	(41,879.50)	35,892.88	77,772.38	0.00	(35,892.88)	46,321.88	124,094.26	0.00	(46,321.88)
Department: 330.000 INTERGOVERNMENTAL REVENUE													
001-330.000-335.120	STATE REVENUE SHARING PROCEEDS	4,951.04	4,951.04	0.00	(4,951.04)	4,951.05	9,902.09	0.00	(4,951.05)	0.00	9,902.09	0.00	0.00
001-330.000-335.181	LOCAL GOVT 1/2 CENT SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,766.10	14,766.10	0.00	(14,766.10)
001-330.000-338.000	PB COUNTY & CTY WIDE OCC LIC	0.00	0.00	0.00	0.00	419.39	419.39	0.00	(419.39)	121.54	540.93	0.00	(121.54)
Total Dept 330.000 - INTERGOVERNMENTAL REVENUE		4,951.04	4,951.04	0.00	(4,951.04)	5,370.44	10,321.48	0.00	(5,370.44)	14,887.64	25,209.12	0.00	(14,887.64)
Department: 340.000 CHARGES FOR SERVICES													
001-340.000-341.200	ZONING FEES	3,250.00	3,250.00	0.00	(3,250.00)	3,000.00	6,250.00	0.00	(3,000.00)	0.00	6,250.00	0.00	0.00
001-340.000-341.400	CERT COPYING RECORD SEARCH ETC	181.20	181.20	0.00	(181.20)	189.20	370.40	0.00	(189.20)	484.05	854.45	0.00	(484.05)
001-340.000-341.900	OTHER GEN GOVT CHARGES & FEES	1,792.45	1,792.45	0.00	(1,792.45)	2,053.36	3,845.81	0.00	(2,053.36)	1,438.86	5,284.67	0.00	(1,438.86)
001-340.000-342.100	LAW ENFORCEMENT/FIRE SERVICE	18,965.98	18,965.98	0.00	(18,965.98)	18,965.98	37,931.96	0.00	(18,965.98)	19,485.98	57,417.94	0.00	(19,485.98)
001-340.000-342.300	ALARM MONITORING	0.00	0.00	0.00	0.00	3,400.00	3,400.00	0.00	(3,400.00)	23,200.00	26,600.00	0.00	(23,200.00)
001-340.000-342.800	SPECIAL DETAIL SERVICES	0.00	0.00	0.00	0.00	585.00	585.00	0.00	(585.00)	0.00	585.00	0.00	0.00
001-340.000-342.900	OTHER PUB SAFETY CHARGES &FEES	15.00	15.00	0.00	(15.00)	17.00	32.00	0.00	(17.00)	7.00	39.00	0.00	(7.00)
001-340.000-343.400	GARBAGE AND TRASH REVENUE	285.00	285.00	0.00	(285.00)	106,496.00	106,781.00	0.00	(106,496.00)	171,596.00	278,377.00	0.00	(171,596.00)
Total Dept 340.000 - CHARGES FOR SERVICES		24,489.63	24,489.63	0.00	(24,489.63)	134,706.54	159,196.17	0.00	(134,706.54)	216,211.89	375,408.06	0.00	(216,211.89)
Department: 350.000 FINES & FORFEITURES													
001-350.000-351.100	COURT FINES - COURT CASES	160.75	160.75	0.00	(160.75)	189.13	349.88	0.00	(189.13)	186.57	536.45	0.00	(186.57)
001-350.000-351.300	POLICE EDUCATION \$2.00	25.12	25.12	0.00	(25.12)	23.09	48.21	0.00	(23.09)	28.65	76.86	0.00	(28.65)
001-350.000-354.000	VIOLATIONS OF LOCAL ORDINANCES	936.25	936.25	0.00	(936.25)	30.00	966.25	0.00	(30.00)	85.00	1,051.25	0.00	(85.00)
Total Dept 350.000 - FINES & FORFEITURES		1,122.12	1,122.12	0.00	(1,122.12)	242.22	1,364.34	0.00	(242.22)	300.22	1,664.56	0.00	(300.22)
Department: 360.000 MISCELLANEOUS REVENUES													
001-360.000-361.100	INTEREST EARNED (SAV,INV,ETC.)	6,557.44	6,557.44	0.00	(6,557.44)	6,152.99	12,710.43	0.00	(6,152.99)	5,952.78	18,663.21	0.00	(5,952.78)
001-360.000-361.390	INTEREST OTHER (LIENS, ETC.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48.82	48.82	0.00	(48.82)
001-360.000-366.900	MISC CONTRIB PRIVATE SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00	0.00	(300.00)
Total Dept 360.000 - MISCELLANEOUS REVENUES		6,557.44	6,557.44	0.00	(6,557.44)	6,152.99	12,710.43	0.00	(6,152.99)	6,301.60	19,012.03	0.00	(6,301.60)
Revenues		139,612.05	139,612.05	0.00	(139,612.05)	1,236,353.11	1,375,965.16	0.00	(1,236,353.11)	5,293,072.95	6,669,038.11	0.00	(5,293,072.95)
Account Category: Expenditures													
Department: 511.101 TOWN COMMISSION													

REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 12/31/2023

		MONTH ACTIVITY	BALANCE	MONTH BUDGET	BDGT/ACT DIFF	MONTH ACTIVITY	BALANCE	MONTH BUDGET	BDGT/ACT DIFF	MONTH ACTIVITY	BALANCE	MONTH BUDGET	BDGT/ACT DIFF
		2023 October	2023 October	2023 October	2023 October	2023 November	2023 November	2023 November	2023 November	2023 December	2023 December	2023 December	2023 December
GL Number	Description												
Fund: 001 GENERAL FUND													
Account Category: Expenditures													
Department: 511.101 TOWN COMMISSION													
001-511.101-501.100	EXECUTIVE SALARIES	500.00	500.00	0.00	(500.00)	500.00	1,000.00	0.00	(500.00)	500.00	1,500.00	0.00	(500.00)
001-511.101-502.100	FICA TAXES	38.25	38.25	0.00	(38.25)	38.25	76.50	0.00	(38.25)	38.25	114.75	0.00	(38.25)
001-511.101-502.200	RETIREMENT CONTRIBUTIONS	67.85	67.85	0.00	(67.85)	67.85	135.70	0.00	(67.85)	67.85	203.55	0.00	(67.85)
001-511.101-502.400	WORKERS' COMPENSATION	2,134.05	2,134.05	0.00	(2,134.05)	0.00	2,134.05	0.00	0.00	2,114.05	4,248.10	0.00	(2,114.05)
001-511.101-504.000	TRAVEL & PER DIEM	1,287.20	1,287.20	0.00	(1,287.20)	588.07	1,875.27	0.00	(588.07)	217.92	2,093.19	0.00	(217.92)
001-511.101-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	0.00	0.00	0.00	503.20	503.20	0.00	(503.20)	0.00	503.20	0.00	0.00
001-511.101-504.500	INSURANCE LIAB, HAZARD, DAMAGE	911.80	911.80	0.00	(911.80)	0.00	911.80	0.00	0.00	455.90	1,367.70	0.00	(455.90)
001-511.101-505.400	SUBSC, MEMBERSHIPS, EDUCATION	1,000.00	1,000.00	0.00	(1,000.00)	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 511.101 - TOWN COMMISSION		5,939.15	5,939.15	0.00	(5,939.15)	1,697.37	7,636.52	0.00	(1,697.37)	3,393.97	11,030.49	0.00	(3,393.97)
Department: 512.102 TOWN MANAGER													
001-512.102-501.100	EXECUTIVE SALARIES	11,261.54	11,261.54	0.00	(11,261.54)	11,261.54	22,523.08	0.00	(11,261.54)	13,462.31	35,985.39	0.00	(13,462.31)
001-512.102-502.100	FICA TAXES	861.51	861.51	0.00	(861.51)	861.51	1,723.02	0.00	(861.51)	1,029.87	2,752.89	0.00	(1,029.87)
001-512.102-502.200	RETIREMENT CONTRIBUTIONS	3,887.49	3,887.49	0.00	(3,887.49)	3,887.49	7,774.98	0.00	(3,887.49)	4,647.20	12,422.18	0.00	(4,647.20)
001-512.102-502.300	LIFE & HEALTH INSURANCE	994.15	994.15	0.00	(994.15)	994.15	1,988.30	0.00	(994.15)	994.15	2,982.45	0.00	(994.15)
001-512.102-502.310	LONG TERM DISABILITY	48.33	48.33	0.00	(48.33)	48.33	96.66	0.00	(48.33)	48.33	144.99	0.00	(48.33)
001-512.102-502.400	WORKERS' COMPENSATION	426.81	426.81	0.00	(426.81)	0.00	426.81	0.00	0.00	422.81	849.62	0.00	(422.81)
001-512.102-504.000	TRAVEL & PER DIEM	1,694.86	1,694.86	0.00	(1,694.86)	0.00	1,694.86	0.00	0.00	0.00	1,694.86	0.00	0.00
001-512.102-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	0.00	0.00	0.00	100.64	100.64	0.00	(100.64)	0.00	100.64	0.00	0.00
001-512.102-504.500	INSURANCE LIAB, HAZARD, DAMAGE	182.36	182.36	0.00	(182.36)	0.00	182.36	0.00	0.00	91.18	273.54	0.00	(91.18)
001-512.102-505.400	SUBSC, MEMBERSHIPS, EDUCATION	300.00	300.00	0.00	(300.00)	0.00	300.00	0.00	0.00	926.25	1,226.25	0.00	(926.25)
Total Dept 512.102 - TOWN MANAGER		19,657.05	19,657.05	0.00	(19,657.05)	17,153.66	36,810.71	0.00	(17,153.66)	21,622.10	58,432.81	0.00	(21,622.10)
Department: 513.103 TOWN CLERK/FINANCE													
001-513.103-501.100	EXECUTIVE SALARIES	9,163.46	9,163.46	0.00	(9,163.46)	6,663.46	15,826.92	0.00	(6,663.46)	9,995.18	25,822.10	0.00	(9,995.18)
001-513.103-501.200	REGULAR SALARIES AND WAGES	16,138.46	16,138.46	0.00	(16,138.46)	11,138.46	27,276.92	0.00	(11,138.46)	16,707.69	43,984.61	0.00	(16,707.69)
001-513.103-501.400	OVERTIME & VACATION PAY	2,767.92	2,767.92	0.00	(2,767.92)	1,468.90	4,236.82	0.00	(1,468.90)	2,680.03	6,916.85	0.00	(2,680.03)
001-513.103-502.100	FICA TAXES	2,147.35	2,147.35	0.00	(2,147.35)	1,474.23	3,621.58	0.00	(1,474.23)	2,247.80	5,869.38	0.00	(2,247.80)
001-513.103-502.200	RETIREMENT CONTRIBUTIONS	2,791.33	2,791.33	0.00	(2,791.33)	2,615.05	5,406.38	0.00	(2,615.05)	3,987.27	9,393.65	0.00	(3,987.27)
001-513.103-502.300	LIFE & HEALTH INSURANCE	3,369.60	3,369.60	0.00	(3,369.60)	3,369.60	6,739.20	0.00	(3,369.60)	3,369.60	10,108.80	0.00	(3,369.60)
001-513.103-502.310	LONG TERM DISABILITY	107.75	107.75	0.00	(107.75)	107.75	215.50	0.00	(107.75)	107.75	323.25	0.00	(107.75)
001-513.103-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)	0.00	1,280.43	0.00	0.00	1,268.43	2,548.86	0.00	(1,268.43)
001-513.103-503.100	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	300.00	300.00	0.00	(300.00)	0.00	300.00	0.00	0.00
001-513.103-503.200	ACCOUNTING & AUDITING	0.00	0.00	0.00	0.00	3,420.00	3,420.00	0.00	(3,420.00)	0.00	3,420.00	0.00	0.00
001-513.103-504.000	TRAVEL & PER DIEM	1,076.47	1,076.47	0.00	(1,076.47)	0.00	1,076.47	0.00	0.00	0.00	1,076.47	0.00	0.00
001-513.103-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)	0.00	547.08	0.00	0.00	273.54	820.62	0.00	(273.54)
001-513.103-504.610	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	376.96	376.96	0.00	(376.96)	0.00	376.96	0.00	0.00
001-513.103-504.900	OTHER CURRENT CHARGES	0.00	0.00	0.00	0.00	740.04	740.04	0.00	(740.04)	0.00	740.04	0.00	0.00
001-513.103-505.400	SUBSC, MEMBERSHIPS, EDUCATION	395.00	395.00	0.00	(395.00)	0.00	395.00	0.00	0.00	0.00	395.00	0.00	0.00
Total Dept 513.103 - TOWN CLERK/FINANCE		39,784.85	39,784.85	0.00	(39,784.85)	31,674.45	71,459.30	0.00	(31,674.45)	40,637.29	112,096.59	0.00	(40,637.29)
Department: 514.104 LEGAL													
001-514.104-503.100	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	13,071.70	13,071.70	0.00	(13,071.70)	0.00	13,071.70	0.00	0.00
001-514.104-503.110	LEGAL SPECIAL COUNSEL	0.00	0.00	0.00	0.00	380.00	380.00	0.00	(380.00)	0.00	380.00	0.00	0.00
Total Dept 514.104 - LEGAL		0.00	0.00	0.00	0.00	13,451.70	13,451.70	0.00	(13,451.70)	0.00	13,451.70	0.00	0.00
Department: 515.105 APPOINTED BOARDS													
001-515.105-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,552.97	2,552.97	0.00	(2,552.97)	0.00	2,552.97	0.00	0.00	1,276.48	3,829.45	0.00	(1,276.48)
Total Dept 515.105 - APPOINTED BOARDS		2,552.97	2,552.97	0.00	(2,552.97)	0.00	2,552.97	0.00	0.00	1,276.48	3,829.45	0.00	(1,276.48)
Department: 519.106 OTHER GENERAL GOVERNMENT													

REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 12/31/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November	MONTH ACTIVITY 2023 December	BALANCE 2023 December	MONTH BUDGET 2023 December	BDGT/ACT DIFF 2023 December
Fund: 001 GENERAL FUND													
Account Category: Expenditures													
Department: 519.106 OTHER GENERAL GOVERNMENT													
001-519.106-503.100	PROFESSIONAL SERVICES	12,470.01	12,470.01	0.00	(12,470.01)	1,859.96	14,329.97	0.00	(1,859.96)	1,549.72	15,879.69	0.00	(1,549.72)
001-519.106-503.400	OTHER CONTRACTUAL SERVICES	250.00	250.00	0.00	(250.00)	2,750.00	3,000.00	0.00	(2,750.00)	1,175.00	4,175.00	0.00	(1,175.00)
001-519.106-504.100	COMMUNICATIONS SERV PHONE ETC	1,020.70	1,020.70	0.00	(1,020.70)	1,675.63	2,696.33	0.00	(1,675.63)	1,020.82	3,717.15	0.00	(1,020.82)
001-519.106-504.200	POSTAGE & FREIGHT	18.15	18.15	0.00	(18.15)	31.32	49.47	0.00	(31.32)	0.00	49.47	0.00	0.00
001-519.106-504.300	UTILITY SERVICE - ELEC & WATER	891.15	891.15	0.00	(891.15)	833.31	1,724.46	0.00	(833.31)	726.82	2,451.28	0.00	(726.82)
001-519.106-504.400	RENTALS & LEASES	594.14	594.14	0.00	(594.14)	0.00	594.14	0.00	0.00	297.07	891.21	0.00	(297.07)
001-519.106-504.500	INSURANCE LIAB, HAZARD, DAMAGE	74,037.25	74,037.25	0.00	(74,037.25)	0.00	74,037.25	0.00	0.00	37,018.63	111,055.88	0.00	(37,018.63)
001-519.106-504.610	REPAIR & MAINTENANCE	7,077.16	7,077.16	0.00	(7,077.16)	4,619.80	11,696.96	0.00	(4,619.80)	5,764.49	17,461.45	0.00	(5,764.49)
001-519.106-504.700	PRINTING	0.00	0.00	0.00	0.00	2,803.87	2,803.87	0.00	(2,803.87)	0.00	2,803.87	0.00	0.00
001-519.106-504.900	OTHER CURRENT CHARGES	4,096.67	4,096.67	0.00	(4,096.67)	3,997.36	8,094.03	0.00	(3,997.36)	104.50	8,198.53	0.00	(104.50)
001-519.106-504.910	ELECTION EXPENSES	0.00	0.00	0.00	0.00	646.04	646.04	0.00	(646.04)	0.00	646.04	0.00	0.00
001-519.106-505.100	OFFICE SUPPLIES	450.96	450.96	0.00	(450.96)	290.89	741.85	0.00	(290.89)	382.17	1,124.02	0.00	(382.17)
001-519.106-505.200	OPERATING SUPPLIES	404.64	404.64	0.00	(404.64)	84.89	489.53	0.00	(84.89)	814.10	1,303.63	0.00	(814.10)
001-519.106-505.400	SUBSC, MEMBERSHIPS, EDUCATION	905.40	905.40	0.00	(905.40)	0.00	905.40	0.00	0.00	602.00	1,507.40	0.00	(602.00)
001-519.106-507.010	COVENANTS FROM TH LOAN	0.00	0.00	0.00	0.00	71,692.88	71,692.88	0.00	(71,692.88)	0.00	71,692.88	0.00	0.00
001-519.106-507.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	161.10	161.10	0.00	(161.10)	0.00	161.10	0.00	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		102,216.23	102,216.23	0.00	(102,216.23)	91,447.05	193,663.28	0.00	(91,447.05)	49,455.32	243,118.60	0.00	(49,455.32)
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL													
001-521.107-501.100	EXECUTIVE SALARIES	10,848.52	10,848.52	0.00	(10,848.52)	9,530.77	20,379.29	0.00	(9,530.77)	14,296.15	34,675.44	0.00	(14,296.15)
001-521.107-501.200	REGULAR SALARIES AND WAGES	105,232.20	105,232.20	0.00	(105,232.20)	110,334.43	215,566.63	0.00	(110,334.43)	186,111.33	401,677.96	0.00	(186,111.33)
001-521.107-501.210	ONE TIME LUMP SUM INCREASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	(1,000.00)
001-521.107-501.400	OVERTIME & VACATION PAY	12,996.70	12,996.70	0.00	(12,996.70)	13,160.47	26,157.17	0.00	(13,160.47)	24,292.53	50,449.70	0.00	(24,292.53)
001-521.107-501.410	VACATION PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	760.17	760.17	0.00	(760.17)
001-521.107-501.500	SPECIAL PAY INCENTIVE	1,090.00	1,090.00	0.00	(1,090.00)	1,090.00	2,180.00	0.00	(1,090.00)	1,090.00	3,270.00	0.00	(1,090.00)
001-521.107-501.510	SPECIAL DETAIL PAY	0.00	0.00	0.00	0.00	495.00	495.00	0.00	(495.00)	440.00	935.00	0.00	(440.00)
001-521.107-501.600	HOLIDAY PAY	5,738.93	5,738.93	0.00	(5,738.93)	6,823.27	12,562.20	0.00	(6,823.27)	10,979.99	23,542.19	0.00	(10,979.99)
001-521.107-502.100	FICA TAXES	10,396.81	10,396.81	0.00	(10,396.81)	10,819.70	21,216.51	0.00	(10,819.70)	18,281.21	39,497.72	0.00	(18,281.21)
001-521.107-502.200	RETIREMENT CONTRIBUTIONS	38,386.73	38,386.73	0.00	(38,386.73)	39,588.62	77,975.35	0.00	(39,588.62)	66,047.05	144,022.40	0.00	(66,047.05)
001-521.107-502.300	LIFE & HEALTH INSURANCE	18,216.76	18,216.76	0.00	(18,216.76)	18,269.41	36,486.17	0.00	(18,269.41)	19,211.73	55,697.90	0.00	(19,211.73)
001-521.107-502.310	LONG TERM DISABILITY	703.18	703.18	0.00	(703.18)	723.72	1,426.90	0.00	(723.72)	746.44	2,173.34	0.00	(746.44)
001-521.107-502.400	WORKERS' COMPENSATION	10,670.35	10,670.35	0.00	(10,670.35)	0.00	10,670.35	0.00	0.00	10,570.35	21,240.70	0.00	(10,570.35)
001-521.107-503.100	PROFESSIONAL SERVICES	3,484.42	3,484.42	0.00	(3,484.42)	3,319.47	6,803.89	0.00	(3,319.47)	3,146.41	9,950.30	0.00	(3,146.41)
001-521.107-503.400	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	711,740.42	711,740.42	0.00	(711,740.42)
001-521.107-504.000	TRAVEL & PER DIEM	100.00	100.00	0.00	(100.00)	0.00	100.00	0.00	0.00	50.00	150.00	0.00	(50.00)
001-521.107-504.100	COMMUNICATIONS SERV PHONE ETC	1,020.71	1,020.71	0.00	(1,020.71)	2,697.29	3,718.00	0.00	(2,697.29)	1,020.83	4,738.83	0.00	(1,020.83)
001-521.107-504.200	POSTAGE & FREIGHT	19.99	19.99	0.00	(19.99)	19.99	39.98	0.00	(19.99)	0.00	39.98	0.00	0.00
001-521.107-504.300	UTILITY SERVICE - ELEC & WATER	891.15	891.15	0.00	(891.15)	833.32	1,724.47	0.00	(833.32)	726.83	2,451.30	0.00	(726.83)
001-521.107-504.400	RENTALS & LEASES	211.27	211.27	0.00	(211.27)	508.34	719.61	0.00	(508.34)	211.27	930.88	0.00	(211.27)
001-521.107-504.500	INSURANCE LIAB, HAZARD, DAMAGE	26,441.88	26,441.88	0.00	(26,441.88)	1,810.00	28,251.88	0.00	(1,810.00)	14,077.49	42,329.37	0.00	(14,077.49)
001-521.107-504.620	REPAIR & MAINTENANCE VEHICLE	1,919.08	1,919.08	0.00	(1,919.08)	267.48	2,186.56	0.00	(267.48)	678.80	2,865.36	0.00	(678.80)
001-521.107-504.630	REPAIR & MAINTENANCE DISPATCH	0.00	0.00	0.00	0.00	13,905.90	13,905.90	0.00	(13,905.90)	0.00	13,905.90	0.00	0.00
001-521.107-504.700	PRINTING	0.00	0.00	0.00	0.00	116.02	116.02	0.00	(116.02)	0.00	116.02	0.00	0.00
001-521.107-504.900	OTHER CURRENT CHARGES	39.61	39.61	0.00	(39.61)	0.00	39.61	0.00	0.00	0.00	39.61	0.00	0.00
001-521.107-505.100	OFFICE SUPPLIES	29.91	29.91	0.00	(29.91)	459.54	489.45	0.00	(459.54)	190.85	680.30	0.00	(190.85)
001-521.107-505.200	OPERATING SUPPLIES	108.85	108.85	0.00	(108.85)	599.84	708.69	0.00	(599.84)	0.00	708.69	0.00	0.00
001-521.107-505.210	OPERATING SUPPLIES GAS & OIL	3,445.24	3,445.24	0.00	(3,445.24)	0.00	3,445.24	0.00	0.00	3,317.16	6,762.40	0.00	(3,317.16)
001-521.107-505.220	OPERATING SUPPLIES UNIFORM/EMB	1,929.05	1,929.05	0.00	(1,929.05)	268.21	2,197.26	0.00	(268.21)	798.73	2,995.99	0.00	(798.73)
001-521.107-505.400	SUBSC, MEMBERSHIPS, EDUCATION	564.75	564.75	0.00	(564.75)	510.00	1,074.75	0.00	(510.00)	6,374.63	7,449.38	0.00	(6,374.63)



REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 12/31/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November	MONTH ACTIVITY 2023 December	BALANCE 2023 December	MONTH BUDGET 2023 December	BDGT/ACT DIFF 2023 December
<b>Fund: 001 GENERAL FUND</b>													
<b>Account Category: Expenditures</b>													
<b>Department: 521.107 LAW ENFORCEMENT &amp; FIRE CONTROL</b>													
001-521.107-506.400	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	30,989.86	30,989.86	0.00	(30,989.86)	0.00	30,989.86	0.00	0.00
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		254,486.09	254,486.09	0.00	(254,486.09)	267,140.65	521,626.74	0.00	(267,140.65)	1,096,160.37	1,617,787.11	0.00	(1,096,160.37)
<b>Department: 524.108 INSPECTIONS</b>													
001-524.108-501.200	REGULAR SALARIES AND WAGES	12,853.98	12,853.98	0.00	(12,853.98)	7,916.79	20,770.77	0.00	(7,916.79)	8,620.71	29,391.48	0.00	(8,620.71)
001-524.108-501.400	OVERTIME & VACATION PAY	536.87	536.87	0.00	(536.87)	619.40	1,156.27	0.00	(619.40)	358.54	1,514.81	0.00	(358.54)
001-524.108-502.100	FICA TAXES	1,024.40	1,024.40	0.00	(1,024.40)	653.01	1,677.41	0.00	(653.01)	686.90	2,364.31	0.00	(686.90)
001-524.108-502.200	RETIREMENT CONTRIBUTIONS	1,477.89	1,477.89	0.00	(1,477.89)	1,158.36	2,636.25	0.00	(1,158.36)	1,218.48	3,854.73	0.00	(1,218.48)
001-524.108-502.300	LIFE & HEALTH INSURANCE	1,852.13	1,852.13	0.00	(1,852.13)	1,852.13	3,704.26	0.00	(1,852.13)	1,852.10	5,556.36	0.00	(1,852.10)
001-524.108-502.310	LONG TERM DISABILITY	25.38	25.38	0.00	(25.38)	25.38	50.76	0.00	(25.38)	25.38	76.14	0.00	(25.38)
001-524.108-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)	0.00	1,280.43	0.00	0.00	1,268.43	2,548.86	0.00	(1,268.43)
001-524.108-503.100	PROFESSIONAL SERVICES	26,302.72	26,302.72	0.00	(26,302.72)	22,597.50	48,900.22	0.00	(22,597.50)	15,662.51	64,562.73	0.00	(15,662.51)
001-524.108-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	0.00	0.00	0.00	341.24	341.24	0.00	(341.24)	0.00	341.24	0.00	0.00
001-524.108-504.400	RENTALS & LEASES	251.15	251.15	0.00	(251.15)	0.00	251.15	0.00	0.00	0.00	251.15	0.00	0.00
001-524.108-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)	0.00	547.08	0.00	0.00	273.54	820.62	0.00	(273.54)
001-524.108-504.700	PRINTING	108.74	108.74	0.00	(108.74)	0.00	108.74	0.00	0.00	0.00	108.74	0.00	0.00
001-524.108-505.200	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	199.00	199.00	0.00	(199.00)	0.00	199.00	0.00	0.00
001-524.108-505.210	OPERATING SUPPLIES GAS & OIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59.94	59.94	0.00	(59.94)
001-524.108-505.400	SUBSC, MEMBERSHIPS, EDUCATION	0.00	0.00	0.00	0.00	383.00	383.00	0.00	(383.00)	0.00	383.00	0.00	0.00
Total Dept 524.108 - INSPECTIONS		46,260.77	46,260.77	0.00	(46,260.77)	35,745.81	82,006.58	0.00	(35,745.81)	30,026.53	112,033.11	0.00	(30,026.53)
<b>Department: 534.111 GARBAGE &amp; SOLID WASTE</b>													
001-534.111-503.400	OTHER CONTRACTUAL SERVICES	25,743.60	25,743.60	0.00	(25,743.60)	27,806.72	53,550.32	0.00	(27,806.72)	0.00	53,550.32	0.00	0.00
Total Dept 534.111 - GARBAGE & SOLID WASTE		25,743.60	25,743.60	0.00	(25,743.60)	27,806.72	53,550.32	0.00	(27,806.72)	0.00	53,550.32	0.00	0.00
<b>Department: 539.112 OTHER PHYSICAL ENVIRONMENT</b>													
001-539.112-503.120	TOWN ENGINEER	7,632.00	7,632.00	0.00	(7,632.00)	1,015.00	8,647.00	0.00	(1,015.00)	0.00	8,647.00	0.00	0.00
001-539.112-503.400	OTHER CONTRACTUAL SERVICES	11,516.75	11,516.75	0.00	(11,516.75)	21,789.75	33,306.50	0.00	(21,789.75)	20,737.43	54,043.93	0.00	(20,737.43)
001-539.112-504.610	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	493.20	493.20	0.00	(493.20)	0.00	493.20	0.00	0.00
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		19,148.75	19,148.75	0.00	(19,148.75)	23,297.95	42,446.70	0.00	(23,297.95)	20,737.43	63,184.13	0.00	(20,737.43)
<b>Department: 541.113 PUBLIC WORKS</b>													
001-541.113-501.200	REGULAR SALARIES AND WAGES	16,496.54	16,496.54	0.00	(16,496.54)	11,496.53	27,993.07	0.00	(11,496.53)	17,244.81	45,237.88	0.00	(17,244.81)
001-541.113-501.400	OVERTIME & VACATION PAY	291.53	291.53	0.00	(291.53)	1,282.37	1,573.90	0.00	(1,282.37)	1,873.08	3,446.98	0.00	(1,873.08)
001-541.113-502.100	FICA TAXES	1,284.30	1,284.30	0.00	(1,284.30)	977.58	2,261.88	0.00	(977.58)	1,462.53	3,724.41	0.00	(1,462.53)
001-541.113-502.200	RETIREMENT CONTRIBUTIONS	1,599.63	1,599.63	0.00	(1,599.63)	1,734.10	3,333.73	0.00	(1,734.10)	2,594.29	5,928.02	0.00	(2,594.29)
001-541.113-502.300	LIFE & HEALTH INSURANCE	1,979.00	1,979.00	0.00	(1,979.00)	1,979.00	3,958.00	0.00	(1,979.00)	1,979.00	5,937.00	0.00	(1,979.00)
001-541.113-502.310	LONG TERM DISABILITY	69.36	69.36	0.00	(69.36)	69.36	138.72	0.00	(69.36)	69.36	208.08	0.00	(69.36)
001-541.113-502.400	WORKERS' COMPENSATION	1,280.43	1,280.43	0.00	(1,280.43)	0.00	1,280.43	0.00	0.00	1,268.43	2,548.86	0.00	(1,268.43)
001-541.113-504.300	UTILITY SERVICE - ELEC & WATER	5,323.57	5,323.57	0.00	(5,323.57)	8,859.79	14,183.36	0.00	(8,859.79)	3,969.07	18,152.43	0.00	(3,969.07)
001-541.113-504.500	INSURANCE LIAB, HAZARD, DAMAGE	547.08	547.08	0.00	(547.08)	0.00	547.08	0.00	0.00	273.54	820.62	0.00	(273.54)
001-541.113-504.610	REPAIR & MAINTENANCE	1,012.84	1,012.84	0.00	(1,012.84)	318.02	1,330.86	0.00	(318.02)	108.13	1,438.99	0.00	(108.13)
001-541.113-504.620	REPAIR & MAINTENANCE VEHICLE	119.95	119.95	0.00	(119.95)	157.55	277.50	0.00	(157.55)	0.00	277.50	0.00	0.00
001-541.113-505.200	OPERATING SUPPLIES	1,778.73	1,778.73	0.00	(1,778.73)	0.00	1,778.73	0.00	0.00	210.14	1,988.87	0.00	(210.14)
001-541.113-505.210	OPERATING SUPPLIES GAS & OIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	314.69	314.69	0.00	(314.69)
001-541.113-505.220	OPERATING SUPPLIES UNIFORM/EMB	150.00	150.00	0.00	(150.00)	0.00	150.00	0.00	0.00	0.00	150.00	0.00	0.00
001-541.113-505.300	ROAD MATERIALS & SUPPLIES	53.51	53.51	0.00	(53.51)	0.00	53.51	0.00	0.00	0.00	53.51	0.00	0.00
Total Dept 541.113 - PUBLIC WORKS		31,986.47	31,986.47	0.00	(31,986.47)	26,874.30	58,860.77	0.00	(26,874.30)	31,367.07	90,227.84	0.00	(31,367.07)
<b>Department: 580.114 CONTINGENCY</b>													

REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 12/31/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November	MONTH ACTIVITY 2023 December	BALANCE 2023 December	MONTH BUDGET 2023 December	BDGT/ACT DIFF 2023 December
Fund: 001 GENERAL FUND													
Account Category: Expenditures													
Department: 580.114 CONTINGENCY													
001-580.114-509.900	CONTINGENCY	0.00	0.00	0.00	0.00	5,271.15	5,271.15	0.00	(5,271.15)	0.00	5,271.15	0.00	0.00
Total Dept 580.114 - CONTINGENCY		0.00	0.00	0.00	0.00	5,271.15	5,271.15	0.00	(5,271.15)	0.00	5,271.15	0.00	0.00
Expenditures		547,775.93	547,775.93	0.00	(547,775.93)	541,560.81	1,089,336.74	0.00	(541,560.81)	1,294,676.56	2,384,013.30	0.00	(1,294,676.56)
Fund 001 - GENERAL FUND:													
TOTAL REVENUES		139,612.05	139,612.05	0.00	(139,612.05)	1,236,353.11	1,375,965.16	0.00	(1,236,353.11)	5,293,072.95	6,669,038.11	0.00	(5,293,072.95)
TOTAL EXPENDITURES		547,775.93	547,775.93	0.00	(547,775.93)	541,560.81	1,089,336.74	0.00	(541,560.81)	1,294,676.56	2,384,013.30	0.00	(1,294,676.56)
NET OF REVENUES & EXPENDITURES:		(408,163.88)	(408,163.88)	0.00	408,163.88	694,792.30	286,628.42	0.00	(694,792.30)	3,998,396.39	4,285,024.81	0.00	(3,998,396.39)

REVENUE AND EXPENDITURE BY MONTH REPORT

Balance As of 12/31/2023

GL Number	Description	MONTH ACTIVITY 2023 October	BALANCE 2023 October	MONTH BUDGET 2023 October	BDGT/ACT DIFF 2023 October	MONTH ACTIVITY 2023 November	BALANCE 2023 November	MONTH BUDGET 2023 November	BDGT/ACT DIFF 2023 November	MONTH ACTIVITY 2023 December	BALANCE 2023 December	MONTH BUDGET 2023 December	BDGT/ACT DIFF 2023 December
Fund: 302 CAPITAL PROJECTS FUND													
Account Category: Expenditures													
Department: 519.106 OTHER GENERAL GOVERNMENT													
302-519.106-506.400	MACHINERY & EQUIPMENT	18,134.11	18,134.11	0.00	(18,134.11)	0.00	18,134.11	0.00	0.00	0.00	18,134.11	0.00	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		18,134.11	18,134.11	0.00	(18,134.11)	0.00	18,134.11	0.00	0.00	0.00	18,134.11	0.00	0.00
Department: 539.112 OTHER PHYSICAL ENVIRONMENT													
302-539.112-506.300	IMPROVEMENTS NOT BUILDINGS	90,541.50	90,541.50	0.00	(90,541.50)	1,650.50	92,192.00	0.00	(1,650.50)	0.00	92,192.00	0.00	0.00
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		90,541.50	90,541.50	0.00	(90,541.50)	1,650.50	92,192.00	0.00	(1,650.50)	0.00	92,192.00	0.00	0.00
Expenditures		108,675.61	108,675.61	0.00	(108,675.61)	1,650.50	110,326.11	0.00	(1,650.50)	0.00	110,326.11	0.00	0.00
Fund 302 - CAPITAL PROJECTS FUND:													
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		108,675.61	108,675.61	0.00	(108,675.61)	1,650.50	110,326.11	0.00	(1,650.50)	0.00	110,326.11	0.00	0.00
NET OF REVENUES & EXPENDITURES:		(108,675.61)	(108,675.61)	0.00	108,675.61	(1,650.50)	(110,326.11)	0.00	1,650.50	0.00	(110,326.11)	0.00	0.00
Report Totals:													
TOTAL REVENUES - ALL FUNDS		139,612.05	139,612.05	0.00	(139,612.05)	1,236,353.11	1,375,965.16	0.00	(1,236,353.11)	5,293,072.95	6,669,038.11	0.00	(5,293,072.95)
TOTAL EXPENDITURES - ALL FUNDS		656,451.54	656,451.54	0.00	(656,451.54)	543,211.31	1,199,662.85	0.00	(543,211.31)	1,294,676.56	2,494,339.41	0.00	(1,294,676.56)
NET OF REVENUES & EXPENDITURES:		(516,839.49)	(516,839.49)	0.00	516,839.49	693,141.80	176,302.31	0.00	(693,141.80)	3,998,396.39	4,174,698.70	0.00	(3,998,396.39)

**Town of Ocean Ridge, Florida**  
**Town Commission Agenda Memorandum**  
**Office of the Interim Town Manager**

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**Meeting Date: February 5, 2024**  
**Subject: Authorization to transfer funds**

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Mayor & Commissioners:

As our banking funds transfer form requires the signature of a commissioner and with the deposit of the majority of our 2024 Ad Valorem revenues I would like the commission to authorize the transfer of \$11,644,900 to our account at FLCLASS for investment purposes and to maximize our interest income. The breakdown would be \$4,156,739.97 from General Operating and \$7,488,239.68 from the Money Market account which would leave \$1.5 million in GO and \$10K in the Money Market account.

Our current contract with City National requires that the town maintain \$1.5 million in our operating account to have all fees associated with all accounts waived. Monthly fees on the general operating account is usually not more the \$250 and then waived so it may make more sense to reduce the operating account to \$1 million and pay the fees as the additional \$500,000 invested.

Respectfully,



Lynne Ladner  
Town Manager

**TOWN OF OCEAN RIDGE**  
**BANK TRANSFER AUTHORIZATION**

On February 6, 2024 an Electronic Bank Transfer from the Town of Ocean Ridge's

General Operating Account to the Town of Ocean Ridge's Florida Class Investment Fund

in the amount of \$ 4,156,739.97 is Hereby Authorized and Approved by:

\_\_\_\_\_  
Town Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Date

**TOWN OF OCEAN RIDGE**  
**BANK TRANSFER AUTHORIZATION**

On February 6, 2024 an Electronic Bank Transfer from the Town of Ocean Ridge's  
Money Market Account to the Town of Ocean Ridge's Florida Class Investment Fund  
in the amount of \$ 7,488,239.68 is Hereby Authorized and Approved by:

\_\_\_\_\_  
Town Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Date

**Town of Ocean Ridge, Florida**  
**Town Commission Agenda Memorandum**  
**Office of the Interim Town Manager**

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**Meeting Date: February 5, 2024**  
**Subject: Authorization of the Security Cameras & Door Entry System Upgrades**

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Mayor & Commissioners:

During the FY 24 budget process, the commission authorized the police department to move forward with updating the security cameras and building security systems. The current system is a mixture of original analog cameras and building security features and digital cameras and security features. Several components are 15 years old from the original building construction.

The new systems that were quoted are all digital with tracking, description identifiers for potential threats, and facial recognition. This would provide all of the town's facilities on the town hall property with updated and current technology security, including the parking lots, front entrance to the town hall, entrance to dispatch, and throughout the buildings. These systems are also expandable to other town properties if desired in the future.

Costs from the companies are:

**Quotes**

Avigilon - 84,593.05

Spot AI- 60, 381.53

Verkada - 63, 159.00

The town budgeted \$70,000 in the capital budget for this project. The police department recommends going with Verkada as they have better technology, continue to advance their systems regularly and proven track record. Additionally, they have completed more projects in Palm Beach County than the other organizations.

Staff recommends that the commission authorize a contract with Verkada for the replacement of the security cameras and building security infrastructure. This is for a 5-year contract and licensing period. All quotes for the same contract and licensing period.

Respectfully,



Lynne Ladner  
Town Manager

## Prepared by:

Brett Weinberg,  
AT&I Security Systems  
Brett@atisecuritysystems.com

Submitted on: Not yet submitted

## Prepared for:

Scott McClure  
Town of Ocean Ridge  
Town Hall/ Police HQ

Quote number: 212667



# AT&I Systems

ACCESS TECHNOLOGY & INTEGRATION



# Cover letter

Dear Scott McClure,

Thank you for allowing us to provide a proposal for a new cloud surveillance system at Town of Ocean Ridge. AT&I created this proposal with all of Town of Ocean Ridge's needs in mind, designing a system that will not only enhance the property, but create a safer community as well.

At AT&I, we have extensive experience working on commercial quality surveillance systems, using only products that we can put our name behind. Our technicians have decades of combined experience, and have not only seen the industry evolve and grow, but have grown with it as well. AT&I will never encounter a problem in which we won't find a solution for.

We're committed to the success of your project. Personalized service and one-on-one attention is our philosophy. We intend to install a system that will last for years to come, having the same picture quality on day 2,500 as it did on day 1.

I look forward to reviewing this quote with you.

All the best,

Brett Weinberg



Hardware Investment- Cameras			Price
<b>Avigilon ALTA Quad Camera</b> Ava Quad black with 30 days retention, multi-sensor camera with four varifocal 5MP camera modules (20 MP), IR and HDR capable, with advanced microphone array.	\$3,549	4	\$14,196
<b>Avigilon ALTA Bullet Camera</b> Ava Bullet White, wide lens, 30 days onboard retention. 5MP, AI-powered camera, IR and advanced microphone array, indoor and outdoor.	\$1,459	1	\$1,459
<b>Avigilon ALTA Compact Dome</b> Ava Aware Cloud camera - Compact dome white. 5MP resolution. 30 days retention. AI-powered, IR and microphone, indoor only.	\$539	8	\$4,312
<b>Avigilon H6SL Cloud Bullet Camera</b> 3MP Resolution H6SL Outdoor IR Bullet Camera with 3.4-10.5mm lens; Alta 30 Day	\$1,169	4	\$4,676
<b>Avigilon H6SL Cloud Dome Camera</b> 3MP Resolution H6SL Outdoor IR Dome Camera with 3.4-10.5mm lens; Alta 30 Day	\$889	1	\$889
<b>Avigilon H6SL Cloud Dome Camera</b> 3MP H6SL Indoor Dome Camera with 3.4-10.5mm lens; Alta 30 Day	\$739	1	\$739
<b>Avigilon ALTA 360 Fisheye Camera</b> Ava Aware Cloud camera - 360 White. 12MP resolution. 30 days retention. AI-powered, IR and advanced microphone array, indoor and outdoor.	\$1,459	2	\$2,918
<b>Analog to POE Converter</b> Includes base station and edge device.	\$675	4	\$2,700
<b>IRONLINK 24 Port POE+ Switch</b> 370W, Unmanaged	\$699	1	\$699
<b>Trenching/ Pole Installation</b>	\$945	1	\$945
<b>Custom Fabricated Camera Post</b>	\$549	1	\$549
<b>Misc, hardware, wire per additional camera</b>	\$385	5	\$1,925
<b>Installation per existing camera location</b>	\$350	16	\$5,600
<b>Installation per additional camera</b>	\$650	5	\$3,250
<b>Subtotal</b>			<b>\$44,857</b>
<b>Town of Ocean Ridge Discount (%) 10</b>			<b>-\$4,485.70</b>
<b>Total</b>			<b>\$40,371.30</b>

# Investment

Hardware Investment- Access Control			Price
<b>Avigilon ALTA 16 Port Core Series Smart Hub</b>	\$4,185	1	\$4,185
Includes: ACC Core, 2 (8) Port Entries Expansion Board and Lifesafety Power enclosure with power supply.			
<b>Avigilon ALTA Smart Readers</b>	\$275	13	\$3,575
NFC/ Bluetooth readers, encrypted credential ready.			
<b>DESFIRE EV3 Credentials</b>	\$6	50	\$300
<b>Hardware, wire, misc per entry</b>	\$85	13	\$1,105
<b>Installation per entry</b>	\$350	13	\$4,550
<b>Subtotal</b>			<b>\$13,715</b>
<b>Town of Ocean Ridge Discount (%) 10</b>			<b>-\$1,371.50</b>
<b>Total</b>			<b>\$12,343.50</b>

Hardware Investment- Intercom			Price
<b>Avigilon ALTA Video Intercom Reader Pro</b>	\$1,149	1	\$1,149
Camera, intercom and reader combo device. Includes a 5MP wide FOV camera, omni-directional microphone and speaker, NFC/ bluetooth encrypted credentials.			
<b>Maglock Electrification Kit</b>	\$1,495	1	\$1,495
Includes 600LB maglock, request to exit motion and request to exit button.			
<b>Hardware, wire, misc</b>	\$275	1	\$275
<b>Installation per entry</b>	\$750	1	\$750
Includes installation of maglock, door peripherals, wiring and intercom device.			
<b>Subtotal</b>			<b>\$3,669</b>
<b>Town of Ocean Ridge Discount (%) 10</b>			<b>-\$366.90</b>
<b>Total</b>			<b>\$3,302.10</b>

# Investment

5 year License Terms for access control + Video Below			Price
<b>Subscription to Avigilon ALTA Aware Cloud, Per Camera.</b> <ul style="list-style-type: none"> <li>Real-time video analytics: Allows the property to move from passive surveillance to active surveillance. Analytics can create alerts for vandalism, loitering, over-occupancy, unauthorized trespassing, jumping fences, etc.</li> <li>30 day cloud storage: Provides a cloud back-up of all footage. Flexible storage options allows you to store only what you need.</li> <li>Software/ Firmware Updates: Guarantees a future-proof system. New updates can range from extra security features, to new advanced analytics.</li> <li>Access control integration with an ALTA system. Allows the property to remotely unlock openpath enabled doors through the AWARE dashboard.</li> <li>When an access control event occurs mapview pops up, showing the name of the badge holder, the image on the credential, and the exact location.</li> </ul>	\$839	21	\$17,619 \$14,976.15 Town of Ocean Ridge Discount (%) -15
<b>Subscription to Avigilon ALTA Access Control</b> <ul style="list-style-type: none"> <li>Includes pack of 15 premium level entries.</li> <li>Software/ firmware updates automatically through the cloud allows for a future-proof solution that protects your hardware investment.</li> <li>Pack of 500 users included at no cost allows for easy expansion if needed.</li> <li>No servers on-site allow for an IT free solution.</li> <li>Lifetime warranty on all the panels and readers.</li> <li>Unlimited training from AT&amp;I staff.</li> <li>Unlimited remote IT support from AT&amp;I.</li> </ul>	\$3,200	5	\$16,000 \$13,600 Discount (%) -15

# List of Cameras:

The following cameras are existing locations:

1. Back Lot: Avigilon ALTA Quad 360
2. Parking Lot 360: Avigilon ALTA Quad 360
3. Side Lot: Avigilon ALTA Quad 360
4. Patio: Avigilon : 3MP H6SL Cloud Bullet
5. Range Camera: 3MP H6SL Cloud Dome
6. Storage: Avigilon ALTA 360 Fisheye
7. Exterior Town Hall Entry: 3MP H6SL Cloud Bullet
8. Sally Port: Avigilon ALTA 3MP H6SL Cloud Dome
9. Police Entry Lobby: ALTA 5MP Compact Dome
10. Police Interior Entry/ Hallway Corner: Avigilon ALTA 5MP Compact Dome
11. Cell 1: Avigilon ALTA Compact Dome
12. Cell 2: Avigilon ALTA Compact Dome
13. Town Hall Lobby: Avigilon ALTA Compact Dome
14. Evidence Room: Avigilon ALTA Compact Dome
15. Holding Cell Lobby Area: Avigilon ALTA Compact Dome
16. End of Hallway: Avigilon Compact Dome

The following are additional cameras:

1. North Entry Door Exterior: 3MP H6SL Cloud Bullet
2. Exterior Police Entry: 3MP H6SL Cloud Bullet
3. Middle of Hallway 360 Camera: Avigilon ALTA 360 Fisheye
4. Side Blind Spot Camera: Avigilon ALTA 5MP Bullet
5. Street 360: Avigilon ALTA Quad 360

# Access Control SOW

AT&I to replace the existing access Control system with an Avigilon ALTA access control system. This includes the following scope of work:

- Removal of existing equipment and installation of Avigilon ALTA equipment. This includes (1) 16 Port Entry Smart Hub and 13 Smart Readers.
- AT&I to utilize existing infrastructure including wiring, lock power supplies and door hardware.
- AT&I to provide 50 encrypted credentials in either fob or card format. This will allow the town to transition to high-security credentials. Mobile credentials are also available.
- AT&I to work with town to transition over existing users, schedules, permissions and groups into the Avigilon ALTA portal.

The intercom includes the following scope of work:

- AT&I to install an Avigilon ALTA Intercom Reader Pro for the police entry door. This will allow the town to remotely check-in visitors from inside and then remotely open it from inside.
- AT&I to run CAT6 cabling for the intercom and 18/6 for the other devices.
- AT&I to install a maglock kit for the front entry. This includes the maglock, motion, button and power supply.
- The Intercom Reader Pro will record every transaction and save it in the cloud for 30 days.



# Camera Locations



Attached above is the layout of exterior cameras for the Ocean Ridge Town Hall.

The following cameras will utilize the existing coax cabling with converters for POE connectivity: Back Lot, Side Lot, Parking 360 and Patio.

The following cameras will be completely brand installation: Side Blindspot, North Door and the street 360 camera.

The following exterior cameras not shown but included in the quote: Sally Port Bullet Camera, Police Entry Exterior Camera and Town Hall Entry Exterior Camera.

AT&I will trench and install a camera pole for the street 360 camera. This will be able to cover the front perimeter and obtain vehicle/ street data.

# Additional Information

## Why AT&I?

AT&I is an experienced security integrator specializing in providing end-to-end solutions for several verticals. We have worked with multiple municipalities across South Florida. This includes projects completed or ongoing for: Town of Cooper City, City of Sunrise, City of Miramar, City of Margate, Palm Beach Country Healthcare District, Town of Surfside, Fort Lauderdale Housing Authority, City of Fort Lauderdale Fire Department, North Miami Beach RTCC and BSO RTCC.

AT&I is a top 5 Motorola Partner in the SE. We specialize in providing their security platform ranging from access control, to video security, to license plate recognition.

For this project, AT&I is providing an Avigilon ALTA Cloud Security Solution. This solution will allow the town to utilize one complete platform for all of their security needs. Additionally, the town can continue to look at expanding their security offerings to their community with Motorola solutions such as RTCC, radio integration and more.

Avigilon ALTA is perfectly set-up for city wide surveillance. AT&I has the ability to provide an infrastructure free solution at areas all across the town. We can provide cameras through solar as well as cellular connection with FirstNet.

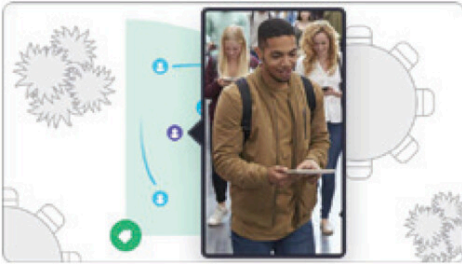
## Warranty:

- Avigilon ALTA Access Control Hardware: Lifetime warranty
- Avigilon ALTA Cloud Video Cameras: 10 Year warranty.
- Avigilon H6SL Cloud Cameras: 5 year warranty.
- Additional hardware such as maglocks, wiring and door peripherals: 1 year warranty
- Labor warranty: 1 year standard but AT&I will increase to a 2 year warranty for the Town of Ocean Ridge.



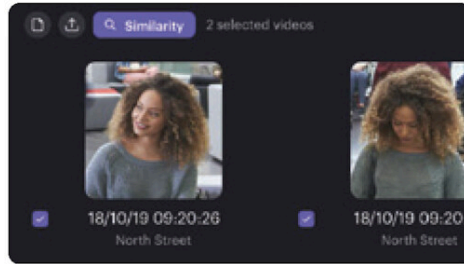
# Cloud Video Security

## Why Cloud Video Security?



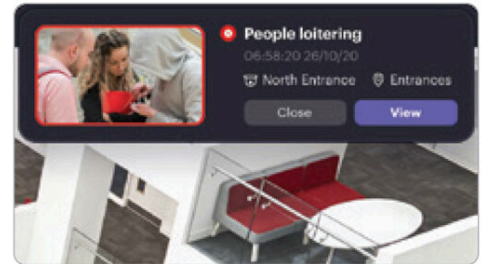
### Map View with Smart Presence™

Add maps of all your locations and facilities in Aware to gain enhanced situational awareness and insights. Each map can be configured and includes camera views, alarm views, as well as the ability to track and count people, vehicles and other objects as they move on your premises.



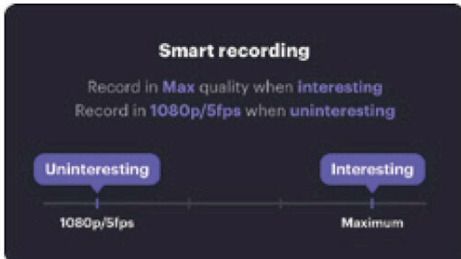
### Fast Investigations with Smart Search™

Search by event, similarity, appearance and image using machine learning to comb through countless hours of video throughout your entire deployment. Reduce forensic investigation time from days to minutes and gain more efficiency and accuracy with the same number of operators.



### Anomaly detection real-time

Use rules-based templates to define scenarios where you want to be notified when specific events occur, such as loitering, line crossing, fire exit access, and more. Aware leverages advanced object identification to monitor and detect unusual events and behaviors and sends alerts and notifications in real-time.



### Smart Recording™

Smart Recording™ switches the resolution stream for all your camera recordings. It automatically records with maximum resolution when people and vehicles are present or interesting events occur, and changes to as low as 360p or no recording at all when the activity disappears to save storage space.



### On-camera analytics

Cloud-managed Dome, Compact Dome, and 360 security cameras integrate intelligence via image recognition, machine learning, and directional acoustic sensors. Each camera also identifies specific sound patterns, like screaming, gunshots, breaking glass, or loud noises, to determine the type of sound and direction.



### Reduce bandwidth and get high-quality video

Smart Path™ minimizes bandwidth consumption and keeps video local using unique and innovative technology such as WebRTC intelligent routing and AI-based bandwidth and storage optimization, alleviating a key customer concern.

## Cloud Video Security Features



Detect threats and anomalies in real time with AI-powered security



Deploy Ava Cloud Cameras with integrated analytics and onboard storage



Enjoy secure web and app access from anywhere in the world



Search faster and more accurately



Get analytics from all your cameras, all the time, in a unified, single view



Reduce bandwidth usage and get high-quality footage



Optimize operations with insights

Please call 866-691-4499  
or scan the QR Code to find  
your nearest office.



Florida State License: EG0000109



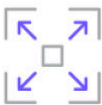
# BULLET



Available in wide and tele lenses for flexible coverage



Simple to install with innovative sliding body design and easy onboarding



Dynamic resolution up to 4K



Built-in AI video and audio analytics and on-device storage



Factory-installed certificates backed by a trusted platform module (TPM)



NDA-compliant: designed and developed in Norway and the UK, manufactured in Taiwan



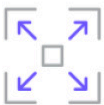
# QUAD



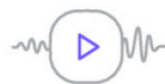
Multisensor security camera for flexible coverage



Easy to install and manage with simple onboarding



Dynamic resolution up to 5MP on all four sensors



Built-in AI video and audio analytics and on-device storage



Factory-installed certificates backed by a trusted platform module (TPM)



NDAA-compliant: designed and developed in Norway and the UK, manufactured in Taiwan





# 360



360° fisheye panoramic with IR



Versatile, robust and sleek, fit for both the harshest outdoor and discreet indoor setups



12MP image sensor



Built-in AI video and audio analytics and on-device storage



Factory-installed certificates backed by a trusted platform module (TPM)



NDAA-compliant: designed and developed in Norway and the UK, manufactured in Taiwan

# ALTA H6SL CAMERA LINE

2 MP

3 MP

5 MP

5-YEAR WARRANTY

Proactively boost safety and security with the analytics-enabled Avigilon H6SL camera line for Alta Aware. Available in a dome or bullet form factor, the cloud-native Alta H6SL line combines versatility and high performance for indoor and outdoor use. With high dynamic range, IR options and up to 5 MP resolution, you get crisp, clear images in even the most challenging lighting conditions. Intelligent analytics with real-time alerts help you react and respond faster to critical events and the cloud-native Alta Aware provides access to video at any time and from any location.



## FEATURES



### REACT AND RESPOND FASTER WITH AI

Gain security preparedness and act quicker with intelligent analytics that alert you in real-time of critical events. The Alta H6SL notifies you of people, vehicles or anomalies to help you identify potential threats.



### SEE CLEARLY IN ALL LIGHT CONDITIONS

With High Dynamic Range, the Alta H6SL Dome can easily handle high-contrast scenes, and IR illumination captures details in low-light conditions so you can see clearly in all environments.



### TRUSTED AND SECURE

With North American Avigilon manufacturing you can trust and security in the camera and the cloud, rest assured that your security system is protected.



### OPTIONS FOR EVERY DEPLOYMENT

With a variety of storage and resolution configurations and wide and telephoto lens options on the H6SL Bullet, there's a cloud-native Alta H6SL to meet all your deployment needs.



### SUITABLE FOR TOUGH ENVIRONMENTS

All H6SL cameras are IK10-rated for impact resistance. All outdoor models are IP66/IP67 and NEMA Type 4X rated for water, windblown dust and a degree of corrosion.



### 24/7 AWARENESS FROM ANYWHERE

Securely access video anywhere with a cloud-native platform that offers easy-to-use viewing and management via a browser or on-the-go visibility from a powerful mobile app.



**MOTOROLA SOLUTIONS**

**AVIGILON™**



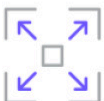
# COMPACT DOME



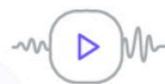
Fixed lens compact dome with IR



Versatile, lightweight, and fit for discreet indoor installations



High resolution (5MP) and extreme low light performance (f/1.3)



Built-in AI video and audio analytics and on-device storage



Factory-installed certificates backed by a trusted platform module (TPM)



NDAA-compliant: designed and developed in Norway and the UK, manufactured in Taiwan



## Video Intercom Reader Pro

The Openpath Video Intercom Reader Pro combines a built-in high resolution camera, intelligent intercom, and multi-technology reader into a slim and sleek form factor. Visitors use the intercom to initiate calls, communicate with assigned users, and are visually identified within the Openpath app. Automatically associate video footage with access events and visually monitor entries in the Openpath Control Center. The Video Intercom Reader Pro is a multi-technology reader that supports both low (125 kHz) and high (13.56 MHz) frequencies. The camera angle is adjustable during installation, ensuring optimal video footage.

### Features

#### Works with any System

Easily integrates with legacy access control systems, logical software systems, and existing video systems via ONVIF-compliant platform

#### Touchless Reliable Access

Our patented Triple Unlock technology supports hands-free supports hands-free Wave to Unlock, mobile or watch app, tablet, HF and LF keycards, fobs, and Cloud Key

#### Video at the Door

Associate video with access events or alerts and visually monitor entries from the app or Control Center

#### Smart Intercom

Visitors can tell the Video Intercom Reader Pro the name of the person they're visiting, ask to speak to a receptionist, or leave a voicemail, all via the intercom's intelligent voice interface

#### Clear Calls

Two-way audio streaming with echo and noise cancellation lets you easily communicate with guests at the door

#### Easy to Install

Sleek mullion form factor is easy to mount and install with simple PoE connectivity and snap-in design

#### Cloud Security

Encrypted end-to-end communication, strong public key cryptography

#### Interoperability

Easily integrates with physical on-premise systems and logical software systems

#### Capacity Tracking

Track occupancy and enforce capacity limits with innovative BLE functionality

#### Monitoring

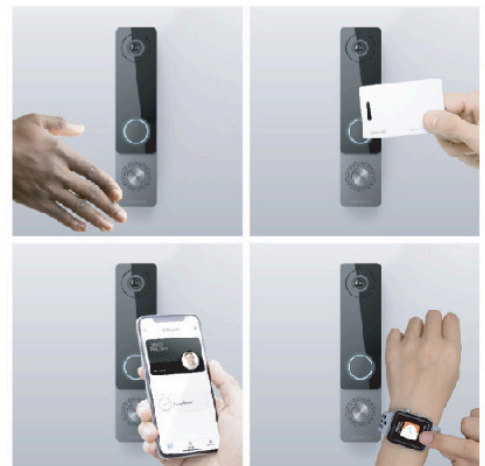
Built-in diagnostic and real-time troubleshooting insights

#### Virtual Directory

Generate and print a QR code to allow visitors to view building directory directly through their mobile browser.



### Choose your way in



# AVIGILON™

## 12/24V 16-DOOR FLEX POWER SMART HUB

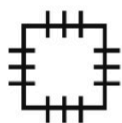
EXPANDABLE ACCESS CONTROL FOR THE MODERN WORKPLACE



SmartHubs are shipped unassembled. Some hardware may show the Openpath logo.

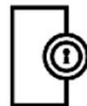
### SYS-16ENT-DVE6

Seamlessly expand your access control with our modular Core Series Smart Hub that features configurable inputs, encryption at every level, and powerful, cloud-based management to enable secure, dynamic access control for any facility. The Smart Hub connects to expansion boards that include ports for 16 Avigilon Smart Readers, Request to Exit (REX) inputs, and Contact Sensors. It uses RS-485 wiring to connect to the Smart Readers and is powered by the built-in 12VDC and 24VDC supplies.



#### SEAMLESSLY EXPAND AND SCALE

This Smart Hub is designed to handle a single closet or single floor deployment with its 16-door configuration with integrated power for locking hardware.



#### PREMIUM HARDWARE FOR BEST PERFORMANCE

The Smart Hub features a future-proof Access Control Core that securely makes all entry decisions. It features a 12/24VDC Flex Series power supply and expansion boards. Take advantage of the larger enclosures for easy cable management.



#### EASY MANAGEMENT WITH SMART MONITORING

Network and device monitoring systems built in to ensure a smooth experience for our users, with remote diagnostic and troubleshooting capabilities to resolve any issues with ease.



#### 100% REMOTE CLOUD MANAGEMENT

Do more with less by securely and easily connecting to the cloud for remote system management, diagnostics, and communication.



#### HASSLE-FREE INSTALLATION

Aluminum backplate and plug-and-play design allows for easy expansion, customization and mounting, with interoperability to integrate with physical on-premise systems and logical software-based systems.



#### LIFETIME WARRANTY

Take advantage of the peace of mind knowing that Avigilon stands behind its access control hardware with a lifetime warranty, guaranteeing the ultimate quality for your security solution.

For more information, visit [avigilon.com/access-control/12-24v-16-door-core-series-flex-smart-hub](https://avigilon.com/access-control/12-24v-16-door-core-series-flex-smart-hub).



## Openpath Standard Smart Reader v2

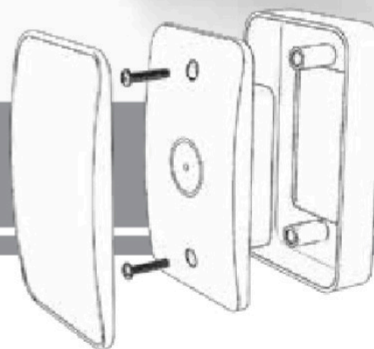
The Openpath door reader leverages industry leading security combined with an elegant design that will enhance any door and office environment. The Smart Reader v2 is a multi-technology reader that supports both low (125 kHz) and high (13.56 MHz) frequencies. The standard reader can be flush mount inside a single gang box, providing a slim profile.



Flush mounted  
in gang box



Surface mounted  
on the wall



Surface mounted  
with casing and  
snap cover exposed

## Openpath Access

Openpath creates smart security solutions for the modern office. The company's flagship product, Openpath Access, combines sleek hardware with an app, enabling employees to enter the office using their smartphone. Unlike legacy systems, Openpath's software is cloud-based, meaning Access easily scales with your business and seamlessly integrates with platforms like G Suite and Azure AD.

Openpath's patented SurePath Mobile technology ensures reliability and quick entry via Bluetooth, Wi-Fi and LTE. With encryption at every level and powerful, user-level permissions, Openpath Access is both more secure and more dynamic than traditional access control systems. Openpath Access' streamlined, customizable features make office management easier than ever.



## **LIMITED WARRANTY ON SALE**

1. In the event that any part of the security equipment becomes defective, AT&I agrees to make all repairs and replacement of parts without costs to the Customer for a period of 1 Year from the date of installation unless specified differently on this agreement. AT&I reserves the option to either replace or repair the security equipment, and reserves the right to substitute materials of equal quality at time of replacement or to use reconditioned parts in fulfillment of this warranty. This warranty does not include batteries, electrical surges, lightning damage, underground wiring, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components, and components exceeding manufacturer's useful life. AT&I is not the manufacturer of the equipment and other than AT&I's limited warranty Subscriber agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage if any. **Except as set forth in this agreement, AT&I makes no express warranties as to any matter whatsoever, including, without limitation to, unless prohibited by law, the condition of the equipment, its merchantability, or its fitness for any particular purpose and AT&I shall not be liable for consequential damages.** AT&I does not represent nor warrant that the security equipment may not be compromised or circumvented, or that the system will prevent any loss by burglary, hold-up, or otherwise; or that the system will in all cases provide the protection for which it is installed. **AT&I expressly disclaims any implied warranties, including implied warranties of merchantability or fitness for a particular purpose.** The warranty does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than AT&I. Customer acknowledges that any affirmation of fact or promise made by AT&I shall not be deemed to create an express warranty unless included in this agreement in writing; that Customer is not relying on AT&I's skill or judgment in selecting or furnishing a system suitable for any particular purpose and that there are no warranties which extend beyond those on the face of this agreement, and that AT&I has offered additional and more sophisticated equipment for an additional charge which Customer has declined. Customer's exclusive remedy for AT&I's breach of this agreement or negligence to any degree under this agreement is to require AT&I to repair or replace, at AT&I's option, any equipment which is non-operational. This Limited Warranty is independent of and in addition to service contracted listed in this agreement. This Limited Warranty gives you specific legal rights and you may also have other rights which vary from state to state. If required by law, AT&I will procure all permits required by local law and will provide a Certificate of Workman's Compensation prior to starting work.

## **GENERAL PROVISIONS**

2. **DELAY IN DELIVERY / INSTALLATION / RISK OF LOSS OF MATERIAL:** AT&I shall not be liable for any damage or loss sustained by Customer as a result of delay in delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including AT&I's negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. In the event the work is delayed through no fault of AT&I, AT&I shall have such additional time for performance as may be reasonably necessary under the circumstances. Customer assumes all risk of loss of material once delivered to the job site. Should AT&I be required by existing or hereafter enacted law to perform any service or furnish any material not specifically covered by the terms of this agreement Customer agrees to pay AT&I for such service or material.

3. **TESTING OF SECURITY EQUIPMENT:** The parties hereto agree that the security equipment, once installed, is in the exclusive possession and control of the Customer, and it is Customer's sole responsibility to test the operation of the security equipment and to notify AT&I if any equipment is in need of repair. AT&I shall not be required to service the security equipment unless it has received notice from Subscriber, and upon such notice, AT&I shall, during the warranty or repair service plan period, service the security equipment to the best of its ability within 36 hours, exclusive of Saturday, Sunday and legal holidays, during the business hours of 8 a.m. and 4 p.m. Subscriber agrees to test and inspect the security equipment and to advise AT&I of any defect, error or omission in the security equipment. In the event Subscriber complies with the terms of this agreement and AT&I fails to repair the security equipment within 36 hours after notice is given, excluding Saturdays, Sundays, and legal holidays, Subscriber agrees to send notice that the security equipment is in need of repair to AT&I, in writing, by certified or registered mail, return receipt requested, and Subscriber shall not be responsible for payments due while the security equipment remains inoperable. In any lawsuit between the parties in which the condition or operation of the security equipment is in issue, the Subscriber shall be precluded from raising the issue that the security equipment was not operating unless the Subscriber can produce a post office certified or registered receipt signed by AT&I, evidencing that warranty service was requested by Subscriber.

4. **CARE AND SERVICE OF SECURITY EQUIPMENT:** Customer agrees not to tamper with, remove or otherwise interfere with the Security System which shall remain in the same location as installed. All repairs, replacement or alteration of the security equipment made by reason of alteration to Customer's premises, or caused by unauthorized intrusion, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Customer. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life, are not included in warranty or service and will be repaired or replaced at Customer's expense payable at time of service. No apparatus or device shall be attached to or connected with the security system as originally installed without AT&I's written consent otherwise the warranty will be voided.

5. **SUBSCRIBER'S DUTY TO SUPPLY ELECTRIC AND TELEPHONE SERVICE:** Customer agrees to furnish, at Customer's expense, all 110 Volt AC power, electrical outlet, ARC Type circuit breaker and dedicated



receptacle, Internet connection, high-speed broadband cable or DSL and IP Address, telephone hook-ups, RJ31x Block or equivalent, as deemed necessary by AT&I.

**6. LIEN LAW:** AT&I or any subcontractor engaged by AT&I to perform the work or furnish material who is not paid may have a claim against purchaser or the owner of the premises if other than the purchaser which may be enforced against the property in accordance with the applicable lien laws.

**7. INDEMNITY / WAIVER OF SUBROGATION RIGHTS / ASSIGNMENTS:** Customer agrees to defend, advance expenses for litigation and arbitration, including investigation, legal and expert witness fees, indemnify and hold harmless AT&I, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third-parties or by Subscriber, including reasonable attorneys' fees and losses, asserted against and alleged to be caused by AT&I's performance, negligence or failure to perform any obligation under or in furtherance of this agreement. Parties agree that there are no third-party beneficiaries of this agreement. Customer on its behalf and any insurance carrier waives any right of subrogation Customer's insurance carrier may otherwise have against AT&I or AT&I's subcontractors arising out of this agreement or the relation of the parties hereto. Customer shall not be permitted to assign this agreement without written consent of AT&I, which shall not unreasonably be withheld. AT&I shall have the right to assign this agreement to a company licensed to perform the services and shall be relieved of any obligations herein upon such assignment.

**8. EXCULPATORY CLAUSE:** AT&I and Customer agree that AT&I is not an insurer and no insurance coverage is offered herein. The security system, equipment, and AT&I's services are designed to detect and reduce certain risks of loss, though AT&I does not guarantee that no loss or damage will occur. AT&I is not assuming liability, and, therefore, shall not be liable to Customer or any other third party for any loss, economic or non-economic, business loss or interruption, consequential damages, in contract or tort, data corruption or inability to retrieve data, personal injury or property damage sustained by Customer or others as a result of equipment failure, human error, burglary, theft, hold-up, fire, smoke, water or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by AT&I's breach of contract, negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty, except for gross negligence and willful misconduct.

**9. INSURANCE / ALLOCATION OF RISK:** Subscriber shall maintain a policy of Comprehensive General Liability and Property Insurance for liability, casualty, fire, theft, and property damage. The parties intend that the Customer assume all potential risk and damage that may arise by reason of failure of the equipment, system or AT&I's services and that Customer will look to its own insurance carrier for any loss or assume the risk of loss. AT&I shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Customer from insurance covering such loss or damage or for such loss or damage against which Customer is indemnified or insured. Customer and all those claiming rights under Customer waive all rights against AT&I and its subcontractors for loss or damages caused by perils intended to be detected by AT&I's services or covered by insurance to be obtained by Customer, except such rights as Customer or others may have to the proceeds of insurance.

**10. LIMITATION OF LIABILITY:** Customer AGREES THAT, EXCEPT FOR AT&I'S GROSS NEGLIGENCE AND WILLFUL MISCONDUCT, SHOULD THERE ARISE ANY LIABILITY ON THE PART OF AT&I AS A RESULT OF AT&I'S BREACH OF THIS CONTRACT, NEGLIGENT PERFORMANCE TO ANY DEGREE OR NEGLIGENT FAILURE TO PERFORM ANY OF AT&I'S OBLIGATIONS PURSUANT TO THIS AGREEMENT OR ANY OTHER LEGAL DUTY, EQUIPMENT FAILURE, HUMAN ERROR, OR STRICT PRODUCTS LIABILITY, WHETHER ECONOMIC OR NON-ECONOMIC, IN CONTRACT OR IN TORT, THAT AT&I'S LIABILITY SHALL BE LIMITED TO THE SUM OF \$250.00. IF SUBSCRIBER WISHES TO INCREASE AT&I'S AMOUNT OF LIMITATION OF LIABILITY, SUBSCRIBER MAY, AS A MATTER OF RIGHT, AT ANY TIME, BY ENTERING INTO A SUPPLEMENTAL AGREEMENT, OBTAIN A HIGHER LIMIT BY PAYING AN ANNUAL PAYMENT CONSONANT WITH AT&I'S INCREASED LIABILITY. THIS SHALL NOT BE CONSTRUED AS INSURANCE COVERAGE AND NOTWITHSTANDING THE FOREGOING, AT&I'S LIABILITY SHALL NOT EXCEED ITS AVAILABLE INSURANCE COVERAGE.

Customer ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS EXCULPATORY CLAUSE, INDEMNITY, INSURANCE, ALLOCATION OF RISK AND LIMITATION OF LIABILITY PROVISIONS.

**11. LEGAL ACTION / BREACH / LIQUIDATED DAMAGES / AGREEMENT TO BINDING ARBITRATION:** The parties agree that due to the nature of the services to be provided by AT&I, the payments to be made by the Customer for the term of this agreement form an integral part of AT&I's anticipated profits; that in the event of Customer's default it would be difficult if not impossible to fix AT&I's actual damages. Therefore, in the event Customer defaults in any payment or charges to be paid to AT&I, Customer shall be immediately liable for any unpaid installation and invoiced charges plus 80% of the balance of all payments for the entire term of this agreement as LIQUIDATED DAMAGES and AT&I shall be permitted to terminate all its services, including but not limited to terminating monitoring service, under this agreement and to remotely re-program or delete any programming without relieving Customer of any obligation herein.

CUSTOMER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS A LIQUIDATED DAMAGE CLAUSE.

The prevailing party in any litigation or arbitration is entitled to recover its legal fees from the other party. In any action commenced by AT&I against Customer, Customer shall not be permitted to interpose any counterclaim. CUSTOMER MAY BRING CLAIMS AGAINST AT&I ONLY IN CUSTOMER'S INDIVIDUAL CAPACITY, AND NOT AS A CLASS ACTION PLAINTIFF OR CLASS ACTION MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING. ANY DISPUTE BETWEEN THE PARTIES OR ARISING OUT OF THIS AGREEMENT, INCLUDING ISSUES OF ARBITRABILITY, SHALL, AT THE OPTION OF ANY PARTY, BE DETERMINED BY BINDING AND FINAL ARBITRATION BEFORE A SINGLE ARBITRATOR ADMINISTERED BY ARBITRATION SERVICES INC., ITS SUCCESSORS OR ASSIGNS, PURSUANT TO ITS ARBITRATION RULES AT WWW.ARBTRATIONSERVICESINC.COM AND THE FEDERAL ARBITRATION ACT, EXCEPT THAT NO PUNITIVE OR CONSEQUENTIAL DAMAGES MAY BE AWARDED. The arbitrator shall be bound by the terms of this agreement, and shall on request of a party, conduct proceedings by telephone, video, submission of papers or in-person hearing. By agreeing to this arbitration provision the parties are waiving their right to a trial before a judge or jury, waiving their right to appeal the arbitration award and waiving their right to participate in a class action. Service of process or papers in any legal proceeding or arbitration between the parties may be made by First-Class



Mail delivered by the U.S. Postal Service addressed to the party's address designated in this agreement, on file with an agency of the state, or any other address provided by the party in writing to the party making service. The parties submit to the jurisdiction and laws of Florida, except for arbitration which is governed by the FAA and the arbitration rules and agree that any litigation or arbitration between the parties shall be commenced and maintained in the county where AT&I's principal place of business is located or Nassau County, New York. The parties waive trial by jury in any action between them unless prohibited by law. Any action between the parties must be commenced within one year of the accrual of the cause of action or shall be barred. All actions or proceedings by either party must be based on the provisions of this agreement. Any other action that Customer may have or bring against AT&I in respect to other services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement.

CUSTOMER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS AN AGREEMENT TO ARBITRATE DISPUTES AND THAT ARBITRATION IS BINDING AND FINAL AND THAT CUSTOMER IS WAIVING SUBSCRIBER'S RIGHT TO TRIAL IN A COURT OF LAW AND OTHER RIGHTS.

**12. AT&I'S RIGHT TO SUBCONTRACT SPECIAL SERVICES:** Subscriber agrees that AT&I is authorized and permitted to subcontract any services to be provided by AT&I to third parties who may be independent of AT&I, and that AT&I shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties. Subscriber appoints AT&I to act as Subscriber's agent with respect to such third parties, except that AT&I shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to AT&I's disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and Monitoring Center of AT&I.

**13. FULL AGREEMENT / SEVERABILITY:** This agreement along with the Schedule of Equipment and Services constitute the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties. Subscriber acknowledges and represents that Customer has not relied on any representation, assertion, guarantee, warranty, collateral agreement or other assurance, except those set forth in this Agreement. Customer hereby waives all rights and remedies, at law or in equity, arising, or which may arise, as the result of Customer's reliance on such representation, assertion, guarantee, warranty, collateral agreement or other assurance. To the extent this agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this agreement the terms of this agreement shall govern. This agreement shall run concurrently with and shall not terminate or supersede any existing agreement between the parties unless specified herein. Should any provision of this agreement be deemed void, the remaining parts shall be enforceable.

# Sign-off



red**dot** winner 2021



red**dot** winner 2021  
smart product



AT&I Security Systems proposes to Town of Ocean Ridge outlined in this proposal for an all-inclusive fee of \$84,593.05. This includes project management, equipment, materials, labour, scheduling, supervision, and quality assurance.

Additional charges will be included if changes are made to the project scope once this document has been signed and/or differences between the allowance outlined above and the actual cost of these items varies.

The next step is to agree to this quote (in addition to any changes that have been noted in the presentation of this document) and to sign the contractual agreement which references the document above.

## Town of Ocean Ridge



SIGNATURE

Richard Jones

\_\_\_\_\_  
Scott McClure  
Chief of Police

Not yet accepted



**VISIONARY SYSTEMS**

SECURITY - COMMUNICATIONS - IT

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## Scope of Work

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This proposal is for installing Spot AI CCTV and Openpath access control at Ocean Ridge Police Department.  
Site address: 6450 N Ocean Blvd, Boyton Beach, FL 33435

### Spot AI Hardware

Fourteen (14) - Spot AI D-53 Dome camera

Seven (7) - Spot AI B-53 Bullet Camera

One (1) - Spot AI 32-Channel IVR, 30-Day Retention

**\*All camera locations are notated on the enclosed maps\***

### Interior Cameras

The proposed project involves upgrading the interior surveillance at the Ocean Ridge Police Department with the installation of ten (10) Spot AI D-53 dome cameras. Additionally, new CAT6 network cables will be introduced at each camera location to facilitate PoE functionality and ensure connectivity. Eight (8) cameras will replace existing units, while the remaining two (2) will be positioned on the west side of Corridor 117 to cover the adjacent hallways and entrance to the corridor. The primary objective is to strengthen the security infrastructure within the precinct and optimize surveillance capabilities.

### Exterior Cameras

The exterior camera refresh involves the installation of seven (7) Spot AI B-53 bullet cameras and two (2) D-53 dome cameras. Each location for the bullet cameras will directly replace existing units, utilizing the current network infrastructure. For the D-53 dome cameras, a new CAT6 network wire will be installed at the north entrance of the building, while the dome camera at the Town Hall entrance will reuse the existing network infrastructure. This approach will streamline the upgrade process while ensuring optimal coverage.

### Spot AI IVR

The installation of the Spot AI IVR will be in the existing MDF location inside room 156. The integration process, undertaken by Visionary Systems, will incorporate the Spot AI IVR into the current network infrastructure. This integration will enable local storage with the added advantages of cloud-based functionality, enhancing the overall accessibility of the system.

### Openpath Hardware

One (1) - Core Series 8 port 12/24V Smart Hub E2 Enclosure, Controller

Seven (7) - Standard Smart Reader in Black

One (1) - Video Intercom Reader Pro

**\*All access-controlled doors are notated on the enclosed maps\***

### Access Control

In the access control phase of the installation, eight (8) doors will be integrated into the Openpath platform. Specifically, only the main entrance to the precinct will undergo the installation of a new access control cable. The remaining doors with access control functionality will make use of existing cabling and door-locking hardware, with a Standard Smart Reader replacing the current card readers at each door location.

For the main entrance, the access control cabling will be connected to the automatic door opener to uphold ADA compliance standards. Visionary Systems will undertake the programming of door and schedule configurations to ensure integration with the automatic door opener's functionality. It is presumed that the Ditec Automatic door opener can be effectively linked to the access control system, as envisioned by Visionary Systems.

### Video Intercom Reader Pro

The main entrance of the police department is set to undergo an upgrade with the installation of a new Video Intercom Reader Pro. To support PoE and ensure connectivity, a new CAT6 network cable will be routed to the designated intercom location. The Video Intercom Reader Pro is designed to offer video verification, particularly for after-hours access to the building.

### Door Controller

The Core Series 8-Port door controller is scheduled to be installed within MDF situated in room 156. Visionary Systems will terminate all access control wiring, both new and existing, within the newly designated door controller. Subsequently, the door controller will be integrated into the existing network infrastructure to ensure functionality and streamlined access control operations.

**\*Visionary Systems assumes the main entrance automatic door opener can be tied into the Openpath access control platform\***

**\*This proposal does not include the demolition of the old system in its entirety. The only device removal this quote covers are the devices that impede our team's ability to install our new systems.\***

**\*Visionary Systems assumes all doors are established with the existing access control system. This includes operating hardware and the proper wiring back to a location where we will install our new door controllers. The only labor included in this proposal is the rip and replacement of the access control panels and the door readers.\***

**\*All door hardware on current access-controlled doors is assumed to be reusable and in place upon the start of installation.\***

**\*This proposal does not include the demolition of the old system in its entirety. The only device removal this quote covers are the devices that impede our team's ability to install our new systems.\***

**\*Visionary Systems is not responsible for the footprint left by the old camera system upon removal of the devices. This includes patching, painting, stucco, ceiling tile replacement, etc.\***

**\*Visionary Systems assume all site conditions are as they were on the day of the initial site walk. If any conditions have changed that result in discrepancies for installation, a change order will need to be made.\***

**\*Customers are required to provide sufficient internet connection at the site to properly operate all equipment being added.\***

**\*Visionary Systems assumes that there is an active sufficient ethernet line and suitable power at the MDF for the proper operation of the new equipment.\***

**\*Visionary Systems assumes all work areas are serviceable with a 12 ft ladder and there is sufficient working space above the ceiling.\***

**\*Visionary Systems assumes that all work areas are cleared and ready for work on the days of installation.\***

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#### **Fire Alarm Code NFPA 72 - Section 21.2.4**

**"A listed relay or other listed appliance connected to the fire alarm system used to initiate control of protected premises emergency control functions shall be located within 3 ft (1 m) of the controlled circuit or appliance."**

#### **CLIENTS, PLEASE NOTE:**

This section of the code is in relation to

any fire alarm relays that are required to be installed by a fire alarm company. These relays will be connected to our maglock power supplies or access control panel ONLY when using maglocks to secure doors.

The client is responsible for arranging this work directly with the fire alarm company; any and all costs will be met by the client and paid directly to the fire alarm company.

Strikes, latch retraction, or any other device that doesn't impede free egress through a doorway are not required to be connected to the relay.

In addition to the above items, Visionary Systems assumes the following:

1: Standard wall mounting for cameras is sufficient. Any custom mounting hardware or additional brackets not identified in this proposal are not included.

2: There is sufficient power and an active internet ethernet line where the new equipment will be installed.

3: Space is provided to install our POE network switch to operate the new equipment properly.

The client must have all items above completed before scheduling the project installation. Once work begins, our team will require continuous access to the facilities according to the established schedule until the project is completed.

All Professional Services, including equipment installation, are proposed using the regular working hours of 8:00 am to 6:00 pm, Monday through Friday. An increased fee will apply if you require Professional Services outside the regular hours.

Permits may be required for your project; where possible, we try and anticipate this ahead of time, but regulations may change at a moment's notice.

Furnish Auto Cad drawings for our use in developing submittal and permit documents. If electronic drawings are unavailable, an additional fee of \$85 per hour will be charged to develop electronic drawings, from which we will develop our own shop drawings.

Providing our standard insurance coverage for this project. If additional insurance is required, including "additional insureds," we reserve the right to amend our proposal to include the additional insurance, and pricing will be adjusted accordingly. The "additional insured" fee is established at \$575 per "additional insured."

**Unless otherwise agreed, all projects require a 60% deposit at acceptance.**





**VS-AV**  
731 Washburn Road  
Melbourne, FL 32934  
United States  
  
T: (352) 575-0378

Quote #	1069 v2
Date	12/19/2023
Expires	01/12/2024
Contact	Steven Yarbrough

**Prepared for**  
Ocean Ridge Police Department  
Scott McClure  
6450 N Ocean Blvd  
Boynton Beach, FL 33435  
United States  
  
T: 5617328331  
E: smcclure@oceanridgeflorida.com

**Ship to**  
Ocean Ridge Police Department  
Scott McClure  
6450 N Ocean Blvd  
Boynton Beach, FL 33435  
United States  
  
T: 5617328331  
E: smcclure@oceanridgeflorida.com

ACCEPT PROPOSAL

# Ocean Ridge Police Department - Spot AI CCTV and Openpath ACC

## Spot AI Camera Hardware

### One-Time Fees

Item	Qty	Price	Total
Spot AI D-53 Dome Camera	14	\$0.00	\$0.00
Spot AI (Code: D-53)			
Spot AI B-53 Bullet Camera	7	\$0.00	\$0.00
Spot AI (Code: B-53)			
One-Time Subtotal			\$0.00

## Spot AI Camera License

### One-Time Fees

Item	Qty	Price	Total
Camera Feed Pro License - 5Year	21	\$900.00	\$18,900.00
Spot AI (Code: LIC-CAM-PRO)			
One-Time Subtotal			\$18,900.00

## Spot AI IVR

### One-Time Fees

Item	Qty	Price	Total
<b>Spot AI 32-channel IVR 30 days - 5Year</b>	1	\$10,500.00	<b>\$10,500.00</b>
Spot AI (Code: LIC-IVR-41E-D30)			
One-Time Subtotal			\$10,500.00

## Openpath Hardware

### One-Time Fees

Item	Qty	Price	Total
<b>Core Series 8 port 12/24V Smart Hub E2 Enclosure</b>	1	\$2,800.00	<b>\$2,800.00</b>
Core Series 8 port 12/24V Smart Hub, 8 entry capacity Power supply: FPV series, E2 enclosure Avigilon Alta (formerly Openpath) (Code: SYS-8ENT-DVE2)			
<b>Standard Smart Reader in black</b>	7	\$275.00	<b>\$1,925.00</b>
Standard Smart Reader V2 in black, low and high frequency version Avigilon Alta (formerly Openpath) (Code: OP-R2X-STND)			
<b>Video Intercom Reader Pro</b>	1	\$1,000.00	<b>\$1,000.00</b>
Video Intercom Reader Pro Avigilon Alta (formerly Openpath) (Code: OP-VID-PRO-INT)			
One-Time Subtotal			\$5,725.00

## Openpath License

### One-Time Fees

Item	Qty	Price	Total
<b>Premium: Pack of 10 entries - 1 year</b>	1	\$1,800.00	<b>\$1,800.00</b>
Premium: Pack of 10 entries - 1 year Avigilon Alta (formerly Openpath) (Code: SW-PRM-P10)			
One-Time Subtotal			\$1,800.00

## Spot AI Cabling

### One-Time Fees

Item	Qty	Price	Total
<b>Cat6 Cable Drop Plenum</b>	10	\$82.848	<b>\$828.48</b>
Cat6 Cable Drop - Plenum & Connectors. 10ft - 300 ft			

One-Time Subtotal

\$828.48

## Openpath Cabling

### One-Time Fees

Item	Qty	Price	Total
Access Control Cable Drop	1	\$203.50	\$203.50
Access Control Cable Drop Plenum			
Cat6 Cable Drop Plenum	1	\$96.048	\$96.05
Cat6 Cable Drop - Plenum & Connectors. 10ft - 300 ft			
One-Time Subtotal			\$299.54

## Miscellaneous

### One-Time Fees

Item	Qty	Price	Total
Junction Boxes / Pole Mounts / Conduit	1	\$250.00	\$250.00
One-Time Subtotal			\$250.00

## Labor



### One-Time Fees

Item	Qty	Price	Total
Project Install Labor	1	\$15,000.00	\$15,000.00
Standard Technician			
VS-AV (Code: VS-AV-IN-L)			
One-Time Subtotal			\$15,000.00

## Summary

Please contact us if you have any questions.

One-Time Subtotal	\$53,303.02
FL STATE TAX (6%)	\$0.00
FL COUNTY TAX (1%)	\$0.00
<b>Total One-Time</b>	<b>\$53,303.02 USD</b>

**ACCEPT PROPOSAL****Proposal Attachments** [Ocean\\_Ridge\\_PD\\_-Exterior\\_.pdf](#) (1.53 MB) [PD\\_Interior\\_--min.pdf](#) (983 KB)**SALES AND INSTALLATION CONTRACT**

Visionary Systems AV LLC  
731 Washburn Road  
Melbourne, Florida 32934  
(352) 575-0378

Licensed by the State of Florida, Dept. of Business & Professional Regulation  
Electrical Contractor's Licenses No: EC13010891 - ES12001983

Client's Company: Ocean Ridge Police Department

Client's Contact: Scott McClure

Billing Address: 6450 N Ocean Blvd, , Boynton Beach, 33435 United States

Phone Number: 5617328331

Email: smcclure@oceanridgeflorida.com

Client's Shipping Contact & Address (for purposes of delivery and or installation, et. al) :

Ship to Company: Ocean Ridge Police Department

Ship to Name: Scott McClure

Ship to Address: 6450 N Ocean Blvd Boynton Beach 33435 United States 5617328331

---

Proposal Name: Ocean Ridge Police Department - Spot AI CCTV and Openpath ACC

Proposal Number: 1069 v2

Proposal Created Date & Time: 12/19/2023, 8:24 AM

Contract Amount: \$53,303.02 USD

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All-In-One Commercial Agreement - Kenneth Kirschenbaum, Esq., Tel. No. (516) 747-6700 - KIRSCHENBAUM CONTRACTS® Copyright 8-11-2021

**VISIONARY SYSTEMS AV LLC**  
**731 Washburn Road**  
**Melbourne, Florida 32934**  
**(352) 575-0378**

**Licensed by the State of Florida, Dept. of Business & Professional Regulation**

**Electrical Contractor's Licenses No: EC13010891 - ES12001983**

## STANDARD COMMERCIAL SECURITY AGREEMENT

**Date:** 12/19/2023

**Subscriber's Name:** Ocean Ridge Police Department **Telephone No:** 5617328331

**Address:** 6450 N Ocean Blvd, , Boynton Beach, 33435 United States

1. VISIONARY SYSTEMS AV LLC (hereinafter referred to as "VS-AV" or "ALARM COMPANY") agrees to sell, install, and program, at Subscriber's premises, and Subscriber agrees to buy an electronic security system consisting of the equipment and services described in the **attached Schedule of Equipment and Services (Proposal)**

Purchase Price: \$53,303.02 USD

Taxes: (as required at time of payment)

Total: \$53,303.02 USD

Down Payment: (60% or as detailed in the scope of work)

### 2. DESCRIPTION OF EQUIPMENT AND SERVICES:

Check Services Provided:

☒ Monitoring Center Services   ☐ Repair Service   ☐ Inspection   ☒ Remote Subscriber Access   ☒ Cameras   ☒ Access Control  
☒ Access Control Administration   ☐ Alarm Signal Verification   ☐ Guard Response   ☒ Self-Monitoring   ☐ Cyber Security: Compliant Encryption  
☐ Thermal Imaging Device   ☐ Smart Water Shut Off Valve   ☐ Other: (See Attached Schedule of Equipment and Services.)

3. **PASSCODE TO CPU SOFTWARE REMAINS PROPERTY OF VS-AV / TITLE TO EQUIPMENT:** Provided Subscriber performs this agreement for the full term, upon termination VS-AV shall at its option provide to Subscriber the passcode to the CPU software or change the passcode to the manufacturer's default code. Software programmed by VS-AV is the intellectual property of VS-AV and any unauthorized use of same, including derivative works, is strictly prohibited and may violate Federal Copyright Laws, Title 17 of the United States Code, and may subject violator to civil and criminal penalties. Upon installation the Equipment shall be deemed Subscriber's personal property and shall not be considered a fixture, or an addition to, alteration, conversion, improvement, modernization, remodeling, repair or replacement of any part of the realty, and Subscriber shall not permit the attachment thereto of any apparatus not furnished by VS-AV. VS-AV's signs and decals remain the property of VS-AV and must be removed upon termination of this agreement.

### 4. CHECK BOX FOR APPROPRIATE SERVICES: Only services selected are included:

**SERVICES AND RECURRING CHARGES:** All charges are billed in advance and are plus tax, if applicable [select one option]:

**Billing shall be:** As detailed in the proposal.

**(a) MONITORING CENTER CHARGES:** Subscriber agrees to pay VS-AV:

☐ (i) The sum of (see proposal for monitoring or license fees) payable in advance for the installation and programming of the communication software and communication devices if separate from the alarm panel if not already installed.

#### **(b) SERVICE (Select i or ii)**

☐ (i) Subscriber agrees to pay VS-AV on a per call basis. If this agreement provides for service on a per call basis, Subscriber agrees to pay VS-AV for all parts and labor at time of service. Subscriber is not obligated to call VS-AV for per call service and VS-AV is under no duty to provide service except its warranty service during warranty period. Service by anyone other than VS-AV during warranty period relieves VS-AV of any further obligations under the Limited Warranty.

Subscriber to initial for per call service option: \_\_\_\_\_

☐ (ii) Subscriber agrees to pay VS-AV for a Repair Service Plan for the security equipment the sum of \$ 0 per month for the term of this agreement.

☐ (c) **INSPECTION AND TESTING:** Subscriber agrees to pay VS-AV \$ 0 per month for the term of this agreement for inspection service. If this option is selected VS-AV will make 4 inspection(s) per year. Unless otherwise noted in the Schedule of Equipment and Services inspection service includes testing of all accessible components to ensure proper working order. If the system is UL Certified, the inspection will comply with UL requirements. VS-AV will notify Subscriber 3 days in advance of inspection date. It is Subscriber's responsibility to reschedule or permit access. Testing at inspection tests only that components are in proper working order at time of inspection unless otherwise reported to Subscriber at time of inspection. Inspection does not include repair. If sprinkler alarm or other device monitoring water flow is inspected the inspection does not include inspection or testing of sufficiency of water supply, for which VS-AV has no responsibility or liability.

☐ (d) **ALARM SIGNAL VERIFICATION:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement. If Subscriber selects Alarm Signal Verification as a service to be provided, or if Alarm Signal Verification is required by law, VS-AV or its designated Monitoring Center shall verify the alarm signal by electronic telephone communication, video verification or such other verification system deemed appropriate by VS-AV or as required by local law and only verified alarm conditions shall be communicated to police or fire department.

☐ (e) **REMOTE SUBSCRIBER ACCESS / VIDEO STREAMING DATA [VSD] / CAMERAS / AUDIO / SELF-MONITORING:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement. Select remote access / video / audio services to be provided:

☐ Access Control ☐ Recording Device ☐ Monitoring Center Remote Video / Audio Monitoring for Live Streaming

☐ Video Clips Monitored Upon Alarm Activation Only ☐ Verification Recorded Video Clips ☐ Cloud Service Data Storage and Retrieval

☐ Remote Access By Subscriber ☐ Video Data to Subscriber's Smart Phone ☐ Self-Monitoring ☐ Audio ☐ Other (describe):

☐ (f) **ACCESS CONTROL ADMINISTRATION SERVICES:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement. Select Access Control Administration services to be provided:

☐ Remote Access Administration ☐ On-Site Administration ☐ Data Storage ☐ Data Backup

☐ (g) **GUARD RESPONSE:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement plus \$ 0 plus tax payable per guard response in excess of 0 responses per month.

☐ (h) **SELF-MONITORING:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement, for self-monitoring services. Self-Monitoring is provided by third party vendors who facilitate signals and data from Subscriber's alarm system to Subscriber's Internet or Cellular connected device. Unless Subscriber has selected Monitoring Center Services, signals from Subscriber's security system will not be monitored by and no signals will be received by any professional Monitoring Center.

☐ (i) **CYBER SECURITY: COMPLIANT ENCRYPTION:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement for cyber security encryption services as specified in the Schedule of Equipment and Services. Cyber security compliance and conformance programs include guidelines in Underwriters Laboratory (UL), 2090 Cybersecurity Assurance Program or the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF). Encryption services are currently available for installation, inspection and monitoring of Camera and Access Control equipment which meets Advanced Encryption Standard specifications for encryption of electronic data established by the US National Institute of Standards and Technology [NIST], UL or any other established criteria for encryption.

☐ **IN LIEU OF SEPARATE RECURRING CHARGES IN PARAGRAPHS 4(a)-(i) ABOVE, SUBSCRIBER SHALL PAY \$\_\_\_0\_\_\_ PER MONTH WHICH INCLUDES ALL THE CHECKED SERVICES IN PARAGRAPHS 4(a)-(i).**

**5. TERM OF AGREEMENT / RENEWAL:** The term of this agreement shall be for a period of ten years and shall automatically renew month to month thereafter under the same terms and conditions, unless either party gives written notice to the other of their intention not to renew the agreement at least 30 days prior to the expiration of any term. After the expiration of one year from the date hereof VS-AV shall be permitted from time to time to increase all charges by an amount not to exceed nine percent each year and Subscriber agrees to pay such increase. VS-AV may invoice Subscriber in advance monthly, quarterly, or annually at VS-AV's option. Unless otherwise specified herein, all recurring charges for 4(a)-(i) services shall commence on the first day of the month next succeeding the date hereof, all payments being due on the first day of the month.

**6. MONITORING CENTER SERVICES:** Upon receipt of an alarm signal, video or audio transmission, from Subscriber's security system, VS-AV or its designee Monitoring Center shall make every reasonable effort to notify Subscriber and the appropriate municipal police or fire department [First Responders] depending upon the type of signal received. Not all signals or transmissions will require notification to the authorities and Subscriber may obtain a written response policy from VS-AV. No response shall be required for supervisory, loss of communication pathway, trouble or low battery signals. Subscriber acknowledges that signals transmitted from Subscriber's premises directly to municipal police or fire departments are not monitored by personnel of VS-AV or VS-AV's designee Monitoring Center and VS-AV does not assume any responsibility for the manner in which such signals are monitored or the response, if any, to such signals. Subscriber acknowledges that signals and transmissions are transmitted over telephone lines, wire, air waves, internet, VOIP, radio or cellular, or other modes of communication, and pass through communication networks wholly beyond the control of VS-AV and are not maintained by VS-AV except VS-AV may own the radio network, and VS-AV shall not be responsible for any failure which prevents transmission signals from reaching the Monitoring Center or damages arising therefrom, or for data corruption, theft or viruses to Subscriber's computers if connected to the alarm communication equipment. Subscriber agrees to furnish VS-AV with a written Call List of names and telephone numbers of those persons Subscriber wishes to receive notification of alarm signals. Unless otherwise provided in the Call List, VS-AV will make a reasonable effort to contact the first person reached or notified on the list either via telephone call, text or email message. No more than one call to the list shall be required and any form of notification provided for herein, including leaving a message on an answering machine, shall be deemed reasonable compliance with VS-AV's notification obligation. All changes and revisions shall be supplied to VS-AV in writing. Subscriber authorizes VS-AV to access the control panel to input or delete data and programming. If the equipment contains video or listening devices permitting Monitoring Center to monitor video or sound then upon receipt of an alarm signal, Monitoring Center shall monitor video or sound for so long as Monitoring Center, in its sole discretion, deems appropriate to confirm an alarm or emergency condition. If Subscriber requests VS-AV to remotely activate or deactivate the system, change combinations, openings or closings, or re-program system functions, Subscriber shall pay VS-AV \$90.00 for each such service. VS-AV may, without prior notice, suspend or terminate its services, in VS-AV's sole discretion, in the event of civil unrest, rioting or natural disaster which renders monitoring or first responder response impractical, or in event of Subscriber's default in performance of this agreement or in event Monitoring Center facility or communication network is nonoperational or Subscriber's alarm system is sending excessive false alarms or runaway signals. Monitoring Center is authorized to record and maintain audio and video transmissions, data and communications, and shall be the exclusive owner of such property. All Subscriber information and data shall be maintained confidentially by VS-AV.

**7. REPAIR SERVICE:** Repair service pursuant to paragraph 4(b)(ii), includes all parts and labor, and VS-AV shall service upon Subscriber's request the security system installed in Subscriber's premises between the hours of 9 a.m. and 5 p.m. Monday through Friday, within reasonable time after receiving notice from Subscriber that service is required, exclusive of Saturdays, Sundays and legal holidays. All repairs, replacement or alteration of the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, water, insects, vermin, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life are not included in service and will be repaired or replaced at Subscriber's expense payable at time of service. No apparatus or device shall be attached to or connected with the security system as originally installed without VS-AV's written consent.

**8. SUBSCRIBER REMOTE ACCESS:** If Remote Access is included in the Schedule of Equipment and Services to be installed and services provided by VS-AV, the equipment will transmit data via Subscriber's high speed Internet, cellular or radio communication service from remote device supplied by VS-AV or Subscriber's Internet or wireless connection device which is compatible with VS-AV's remote services. VS-AV will grant access to server permitting Subscriber to monitor the security system, access the system to arm, disarm and bypass zones on the system, view the remote video camera(s) and control other remote automation devices that may be installed or, when system design permits, connect the system to the Internet, over which VS-AV has no control. The remote services server is provided either by VS-AV or a third party. VS-AV shall install the camera(s) in a permissible legal location in Subscriber's premises to permit Subscriber viewing. VS-AV shall have no responsibility for failure of data transmission, corruption or unauthorized access by hacking or otherwise and shall not monitor or view the camera data. Electronic data may not be encrypted and wireless components of the alarm system may not meet Advanced Encryption Standard specifications for encryption of electronic data established by the US National Institute of Standards and Technology [NIST] or any other established criteria for encryption and VS-AV shall have no liability for access to the alarm system by others.

**9. WIRELESS AND INTERNET ACCESS CAPABILITIES:** Subscriber is responsible for supplying high-speed Internet access and/or wireless services at Subscriber's premises. VS-AV does not provide Internet service, maintain Internet connection, wireless access or communication

pathways, computer, smart phone, electric current connection or supply, or in all cases the remote video server. In consideration of Subscriber making its monthly payments for remote access to the system, VS-AV will authorize Subscriber access. VS-AV is not responsible for Subscriber's access to the Internet or any interruption of service or down time of remote access caused by loss of Internet service, radio or cellular or any other mode of communication used by Subscriber to access the system. Subscriber acknowledges that Subscriber's security system can be compromised if the codes or devices used for access are lost or accessed by others and VS-AV shall have no liability for such third party unauthorized access. VS-AV is not responsible for the security or privacy of any wireless network system or router. Wireless systems can be accessed by others, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock out codes. VS-AV is not responsible for access to wireless networks or devices that may not be supported by communication carriers and upgrades to Subscriber's system will be at Subscriber's expense. If Subscriber is Self-Monitoring, no signals will be received unless Subscriber has access to the selected mode of communication pathway such as cellular, radio or Internet service.

**10. ACCESS CONTROL SYSTEM OPERATION AND LIMITATIONS / ACCESS CONTROL ADMINISTRATION:** If Access Control is selected as a service to be provided and included in the Schedule of Equipment and Services, Access Control equipment shall be connected to a computer supplied by the Subscriber and connected to Subscriber's computer network. If data storage or backup is a selected service VS-AV or its designee shall store and/or backup data received from Subscriber's system for a period of one year. VS-AV shall have no liability for data corruption or inability to retrieve data even if caused by VS-AV's negligence. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Internet access is not provided by VS-AV and VS-AV has no responsibility for such access or IP address service. VS-AV shall have no liability for unauthorized access to the system through the Internet or other communication networks or data corruption or loss for any reason whatsoever. If Access Control Administration is selected as a service to be provided VS-AV will maintain the data base for the operation of the Access Control System. Subscriber will advise VS-AV of all change in personnel and/or changes in access levels of authorization and restrictions, providing access card serial numbers or biometric data and such information that Subscriber deems necessary to identify personnel. All communication by Subscriber to VS-AV regarding personnel access must be in writing via email or fax to addresses designated by VS-AV. VS-AV shall have remote Internet access to the Subscriber's designated access control computer to program and make data base updates to the system. Subscriber is responsible for maintaining its computer and computer network and Internet access.

**11. a. AUDIO / VIDEO SYSTEM OPERATION AND LIMITATIONS:** If Audio / Video System is selected as a service to be provided and included in the Schedule of Equipment and Services, and if video equipment is attached to a recorder, it shall not be used for any other purpose. VS-AV shall be permitted to access and make changes to the system's operation on site and over the internet. If data storage is selected service, VS-AV shall store data received from Subscriber's system for one year. VS-AV shall have no liability for data corruption or inability to retrieve data even if caused by VS-AV's negligence. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Telephone or internet access is not provided by VS-AV and VS-AV has no responsibility for such access or IP address service. If system has remote access VS-AV is not responsible for the security or privacy of any wireless network system or router, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock outs. VS-AV shall have no liability for unauthorized access to the system through the internet or other communication networks or data corruption or loss for any reason whatsoever. If audio or video devices are installed, Subscriber has been advised to independently ascertain that the audio or video devices are used lawfully. VS-AV has made no representations and has provided no advice regarding the use of audio or video devices, and it is Subscriber's sole responsibility to use the camera and audio devices lawfully.

**b. THERMAL IMAGING DEVICES:** Thermal imaging technology is intended for initial body temperature assessment for triage use; the device is intended to be used for adjunctive diagnostic screening only, and elevated body temperature must be confirmed with another evaluation method. Subscriber requests installation of this equipment and understands the equipment is not manufactured by VS-AV and may not be cleared through the FDA 510(k) process. The parties agree that this equipment is not intended as a medical grade device for the diagnosis, treatment, cure or prevention of disease or medical condition, of any illness, and does not create an undue risk in light of the public health emergency. **Any measurement produced by the device should not be solely or primarily relied upon to diagnose or exclude a diagnosis of COVID-19, or any other disease.**

**c. WATER VALVE SHUT OFF:** If Water Valve Shut Off is included as a component of the system, the installation of the shut off device must be installed by Subscriber or a licensed plumber. VS-AV has no responsibility for the installation of water shut off valves and shall have no liability for the operation or efficacy of the device. In the event installation of any equipment requires the shut off of any utility service or equipment, including but not limited to gas, electric, boiler, range, oven, gas fireplaces, gas supplied kitchen or household appliances Subscriber shall be responsible to engage a licensed professional independent of VS-AV to shut off the utility service or equipment. VS-AV has no responsibility or liability for shutting down utility service or equipment. Subscriber agrees to have such service performed within 48 hours upon request by VS-AV.

**12. GUARD RESPONSE:** If guard response is specified as a service to be provided, upon receipt of an alarm signal, VS-AV or its subcontractor shall as soon as may be practical send one or more of its guards to the Subscriber's premises. Unless the guard determines that the alarm is a false alarm and that no situation requiring police or fire department services exist, the guard shall notify the Monitoring Center or police or fire department directly that an emergency situation exists and wait up to 15 minutes for the municipal police or fire department personnel or Subscriber to arrive at the premises and if permitted by the police shall assist in making a search of the premises to determine the cause of the alarm condition. If provided with keys to the premises the guard shall endeavor to secure the premises and repair the security equipment. However, Subscriber acknowledges that the guard is not required to enter the premises or to render any service to the security equipment and shall not be required to remain stationed at Subscriber's premises for more than 15 minutes after initial arrival. Subscriber



authorizes the guard to take such action the guard deems necessary to secure the premises and reset the alarm, though Subscriber acknowledges that the guard may not be able to or may not have sufficient time to secure the premises or reset the alarm and put same in working order. If Subscriber requests VS-AV to station its guard at the premises for more than 30 minutes, and VS-AV has sufficient personnel to provide such service, and VS-AV makes no such representation that its personnel will be available, then Subscriber agrees to pay VS-AV \$95.00 per half hour plus tax for such service. Subscriber agrees to confirm the request to VS-AV to provide extended guard service by email, text or recorded conversation to VS-AV at the time request is made and VS-AV is authorized to ignore any request not confirmed within 15 minutes.

#### **LIMITED WARRANTY ON SALE**

13. In the event that any part of the security equipment becomes defective, VS-AV agrees to make all repairs and replacement of parts without costs to the Subscriber for a period of ninety (90) days from the date of installation. VS-AV reserves the option to either replace or repair the alarm equipment, and reserves the right to substitute materials of equal quality at time of replacement or to use reconditioned parts in fulfillment of this warranty. This warranty does not include batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components, and components exceeding manufacturer's useful life. VS-AV is not the manufacturer of the equipment and other than VS-AV's limited warranty Subscriber agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage if any. **Except as set forth in this agreement, VS-AV makes no express warranties as to any matter whatsoever, including, without limitation to, unless prohibited by law, the condition of the equipment, its merchantability, or its fitness for any particular purpose and VS-AV shall not be liable for consequential damages.** No equipment provided by VS-AV is represented to be medical grade, FDA approved, or intended for use by a healthcare professional or healthcare facility or to diagnose, treat, cure or prevent a disease or medical condition unless explicitly stated in the Schedule of Equipment and Services and no equipment or services are intended to diagnose, treat, cure, prevent, mitigate or minimize the likelihood of communicable disease, infectious agent, bacteria, virus or any illness. VS-AV does not represent nor warrant that the security system may not be compromised or circumvented, or that the system will prevent any loss by burglary, hold-up, or otherwise; or that the system will in all cases provide the protection for which it is installed. **VS-AV expressly disclaims any implied warranties, including implied warranties of merchantability or fitness for a particular purpose.** The warranty does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than VS-AV. Subscriber acknowledges that any affirmation of fact or promise made by VS-AV shall not be deemed to create an express warranty unless included in this agreement in writing; that Subscriber is not relying on VS-AV's skill or judgment in selecting or furnishing a system suitable for any particular purpose and that there are no warranties which extend beyond those on the face of this agreement, and that VS-AV has offered additional and more sophisticated equipment for an additional charge which Subscriber has declined. Subscriber's exclusive remedy for VS-AV's breach of this agreement or negligence to any degree under this agreement is to require VS-AV to repair or replace, at VS-AV's option, any equipment which is non-operational. This Limited Warranty is independent of and in addition to service contracted under paragraph 4(b)(ii) of this agreement. This Limited Warranty gives you specific legal rights and you may also have other rights which vary from state to state. If required by law, VS-AV will procure all permits required by local law and will provide a Certificate of Workman's Compensation prior to starting work.

#### **GENERAL PROVISIONS**

14. **DELAY IN DELIVERY / INSTALLATION / RISK OF LOSS OF MATERIAL:** VS-AV shall not be liable for any damage or loss sustained by Subscriber as a result of delay in delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including VS-AV's negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. In the event the work is delayed through no fault of VS-AV, VS-AV shall have such additional time for performance as may be reasonably necessary under the circumstances. Subscriber agrees to pay VS-AV the sum of \$1,000 per day for each business day the work is re-scheduled or delayed by Subscriber or others engaged by Subscriber through no fault of VS-AV on less than 24 hour notice to VS-AV. If installation is delayed for more than one year from date hereof by Subscriber or other contractors engaged by Subscriber and through no fault of VS-AV, Subscriber agrees to pay an additional 5% of the contract Purchase Price upon installation. Subscriber assumes all risk of loss of material once delivered to the job site. Should VS-AV be required by existing or hereafter enacted law to perform any service or furnish any material not specifically covered by the terms of this agreement Subscriber agrees to pay VS-AV for such service or material.

15. **TESTING OF SECURITY SYSTEM:** The parties hereto agree that the security equipment, once installed, is in the exclusive possession and control of the Subscriber, and it is Subscriber's sole responsibility to test the operation of the security equipment and to notify VS-AV if any equipment is in need of repair. Service, if provided, is pursuant to paragraphs 4 and 7. VS-AV shall not be required to service the security equipment unless it has received notice from Subscriber, and upon such notice, VS-AV shall, during the warranty or repair service plan period, service the security equipment to the best of its ability within 36 hours, exclusive of Saturday, Sunday and legal holidays, during the business hours of 9 a.m. and 5 p.m. Subscriber agrees to test and inspect the security equipment and to advise VS-AV of any defect, error or omission in the security equipment. In the event Subscriber complies with the terms of this agreement and VS-AV fails to repair the security

equipment within 36 hours after notice is given, excluding Saturdays, Sundays, and legal holidays, Subscriber agrees to send notice that the security equipment is in need of repair to VS-AV, in writing, by certified or registered mail, return receipt requested, and Subscriber shall not be responsible for payments due while the security equipment remains inoperable. In any lawsuit between the parties in which the condition or operation of the security equipment is in issue, the Subscriber shall be precluded from raising the issue that the security equipment was not operating unless the Subscriber can produce a post office certified or registered receipt signed by VS-AV, evidencing that warranty service was requested by Subscriber.

**16. CARE AND SERVICE OF SECURITY SYSTEM:** Subscriber agrees not to tamper with, remove or otherwise interfere with the Security System which shall remain in the same location as installed. All repairs, replacement or alteration of the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life, are not included in warranty or service under paragraph 4(b) (ii) and will be repaired or replaced at Subscriber's expense payable at time of service. No apparatus or device shall be attached to or connected with the security system as originally installed without VS-AV's written consent.

**17. ALTERATION OF PREMISES FOR INSTALLATION:** VS-AV is authorized to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary in VS-AV's sole discretion for the installation and service of the security system, and VS-AV shall not be responsible for any condition created thereby as a result of such installation, service, or removal of the security system, and Subscriber represents that the owner of the premises, if other than Subscriber, authorizes the installation of the security system under the terms of this agreement.

**18. SUBSCRIBER'S DUTY TO SUPPLY ELECTRIC AND TELEPHONE SERVICE:** Subscriber agrees to furnish, at Subscriber's expense, all 110 Volt AC power, electrical outlet, ARC Type circuit breaker and dedicated receptacle, Internet connection, high-speed broadband cable or DSL and IP Address, telephone hook-ups, RJ31x Block or equivalent, as deemed necessary by VS-AV.

**19. LIEN LAW:** VS-AV or any subcontractor engaged by VS-AV to perform the work or furnish material who is not paid may have a claim against purchaser or the owner of the premises if other than the purchaser which may be enforced against the property in accordance with the applicable lien laws.

**20. INDEMNITY / WAIVER OF SUBROGATION RIGHTS / ASSIGNMENTS:** Subscriber agrees to defend, advance expenses for litigation and arbitration, including investigation, legal and expert witness fees, indemnify and hold harmless VS-AV, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third-parties or by Subscriber, including reasonable attorneys' fees and losses, asserted against and alleged to be caused by VS-AV's performance, negligence or failure to perform any obligation under or in furtherance of this agreement or failure to detect, mitigate or respond to any communicable disease, infectious agent, bacteria or virus. Parties agree that there are no third-party beneficiaries of this agreement. Subscriber on its behalf and any insurance carrier waives any right of subrogation Subscriber's insurance carrier may otherwise have against VS-AV or VS-AV's subcontractors arising out of this agreement or the relation of the parties hereto. Subscriber shall not be permitted to assign this agreement without written consent of VS-AV, which shall not unreasonably be withheld. VS-AV shall have the right to assign this agreement to a company licensed to perform the services and shall be relieved of any obligations herein upon such assignment.

**21. EXCULPATORY CLAUSE:** VS-AV and Subscriber agree that VS-AV is not an insurer and no insurance coverage is offered herein. The equipment and VS-AV's services are designed to detect and reduce certain risks of loss, though VS-AV does not guarantee that no loss or damage will occur. No equipment provided by VS-AV is represented to be medical grade, FDA approved, or intended for use by a healthcare professional or healthcare facility or to diagnose, treat, cure or prevent disease or medical condition unless explicitly stated in the Schedule of Equipment and Services and no equipment or services are intended to diagnose, treat, cure, prevent, mitigate or minimize the likelihood of communicable disease, infectious agent, bacteria, virus or illness. VS-AV is not assuming liability, and, therefore, Subscriber agrees VS-AV, shall not be liable to Subscriber or any other third party, and Subscriber covenants not to sue VS-AV, for any loss, economic or non-economic, business loss or interruption, consequential damages, in contract or tort, data corruption or inability to retrieve data, personal injury, health condition or property damage sustained by Subscriber or others as a result of equipment failure, human error, burglary, theft, hold-up, fire, smoke, water, any communicable disease, infectious agent, bacteria, virus, illness or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by VS-AV's breach of contract, negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty, except for gross negligence and willful misconduct.

**22. INSURANCE / ALLOCATION OF RISK:** Subscriber shall maintain a policy of Comprehensive General Liability and Property Insurance for liability, casualty, fire, theft, and property damage under which Subscriber is named as insured and VS-AV is named as additional insured and which shall on a primary and non-contributing basis cover any loss or damage VS-AV's services are intended to detect to one hundred percent of the insurable value or potential risk. The parties intend that the Subscriber assume all potential risk and damage that may arise by reason of failure of the equipment, or VS-AV's services and that Subscriber will look to its own insurance carrier for any loss or assume the risk of loss. VS-AV shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Subscriber from insurance covering such loss or damage or for such loss or damage against which Subscriber is indemnified or insured. Subscriber and all those claiming rights under Subscriber waive all rights against VS-AV and its subcontractors for loss or damages caused by perils intended to be detected by VS-AV's services or covered by insurance to be obtained by Subscriber, except such rights as Subscriber or others may have to the proceeds of

insurance.

**23. LIMITATION OF LIABILITY:** SUBSCRIBER AGREES THAT, EXCEPT FOR VS-AV'S GROSS NEGLIGENCE AND WILLFUL MISCONDUCT, SHOULD THERE ARISE ANY LIABILITY ON THE PART OF VS-AV AS A RESULT OF VS-AV'S BREACH OF THIS CONTRACT, NEGLIGENT PERFORMANCE TO ANY DEGREE OR NEGLIGENT FAILURE TO PERFORM ANY OF VS-AV'S OBLIGATIONS PURSUANT TO THIS AGREEMENT OR ANY OTHER LEGAL DUTY, EQUIPMENT FAILURE, HUMAN ERROR, OR STRICT PRODUCTS LIABILITY, WHETHER ECONOMIC OR NON-ECONOMIC, IN CONTRACT OR IN TORT, THAT VS-AV'S LIABILITY SHALL BE LIMITED TO THE SUM OF \$250.00 OR 6 TIMES THE MONTHLY PAYMENT FOR SERVICES BEING PROVIDED AT TIME OF LOSS, WHICHEVER IS GREATER. IF SUBSCRIBER WISHES TO INCREASE VS-AV'S AMOUNT OF LIMITATION OF LIABILITY, SUBSCRIBER MAY, AS A MATTER OF RIGHT, AT ANY TIME, BY ENTERING INTO A SUPPLEMENTAL AGREEMENT, OBTAIN A HIGHER LIMIT BY PAYING AN ANNUAL PAYMENT CONSONANT WITH VS-AV'S INCREASED LIABILITY. THIS SHALL NOT BE CONSTRUED AS INSURANCE COVERAGE AND NOTWITHSTANDING THE FOREGOING VS-AV'S LIABILITY SHALL NOT EXCEED ITS AVAILABLE INSURANCE COVERAGE.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS EXCULPATORY CLAUSE, INDEMNITY, INSURANCE, AND ALLOCATION OF RISK AND LIMITATION OF LIABILITY PROVISIONS.

**24. LEGAL ACTION / BREACH / LIQUIDATED DAMAGES / AGREEMENT TO BINDING ARBITRATION:** The parties agree that due to the nature of the services to be provided by VS-AV, the payments to be made by the Subscriber for the term of this agreement form an integral part of VS-AV's anticipated profits; that in the event of Subscriber's default it would be difficult if not impossible to fix VS-AV's actual damages. Therefore, in the event Subscriber defaults in any payment or charges to be paid to VS-AV, Subscriber shall be immediately liable for any unpaid installation and invoiced charges plus 80% of the balance of all payments for the entire term of this agreement as LIQUIDATED DAMAGES and VS-AV shall be permitted to terminate all its services, including but not limited to terminating monitoring service, under this agreement and to remotely re-program or delete any programming without relieving Subscriber of any obligation herein.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS A LIQUIDATED DAMAGE CLAUSE.

SUBSCRIBER MAY BRING CLAIMS AGAINST VS-AV ONLY IN SUBSCRIBER'S INDIVIDUAL CAPACITY, AND NOT AS A CLASS ACTION PLAINTIFF OR CLASS ACTION MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING. ANY DISPUTE BETWEEN THE PARTIES OR ARISING OUT OF THIS AGREEMENT, INCLUDING ISSUES OF ARBITRABILITY, SHALL, AT THE OPTION OF ANY PARTY, BE DETERMINED BY BINDING AND FINAL ARBITRATION BEFORE A SINGLE ARBITRATOR ADMINISTERED BY ARBITRATION SERVICES INC., ITS SUCCESSORS OR ASSIGNS, PURSUANT TO ITS ARBITRATION RULES AT [WWW.ARBITRATIONSERVICESINC.COM](http://WWW.ARBITRATIONSERVICESINC.COM) AND THE FEDERAL ARBITRATION ACT, EXCEPT THAT NO PUNITIVE OR CONSEQUENTIAL DAMAGES MAY BE AWARDED. The arbitrator shall be bound by the terms of this agreement, and shall on request of a party, conduct proceedings by telephone, video or submission of papers. A party requesting in-person discovery, in-person hearing or a transcript of the discovery proceeding or hearing, shall pay for the cost of such transcript and arbitrator fees charged in connection with the discovery request and in-person hearing, which may be allocated among the parties by the arbitrator in the final award. By agreeing to this arbitration provision the parties waive their right to a trial before a judge or jury, waive their right to appeal the arbitration award and waive their right to participate in a class action. In the event of any litigation between the parties they waive the right to a jury trial unless prohibited by law. Service of process or papers in any legal proceeding or arbitration between the parties may be made by First-Class Mail delivered by the U.S. Postal Service addressed to the party's address designated in this agreement, on file with an agency of the state, or any other address provided by the party in writing to the party making service. The parties submit to the jurisdiction and laws of Florida, except for arbitration which is governed by the FAA and the arbitration rules. Any action or arbitration between the parties must be commenced within one year of the accrual of the cause of action or shall be barred. The prevailing party in any litigation or arbitration is entitled to recover its legal fees, costs and disbursements from the other party. In the event a party commences a proceeding to confirm an arbitration award, the prevailing party shall be entitled to attorney fees, costs and disbursements for such proceeding. All actions, arbitration or proceedings by either party must be based on the provisions of this agreement and any other action that Subscriber may have or bring against VS-AV in respect to other services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS AN AGREEMENT TO ARBITRATE DISPUTES AND THAT ARBITRATION IS BINDING AND FINAL AND THAT SUBSCRIBER IS WAIVING SUBSCRIBER'S RIGHT TO TRIAL IN A COURT OF LAW AND OTHER RIGHTS.

**25. VS-AV'S RIGHT TO SUBCONTRACT SPECIAL SERVICES:** Subscriber agrees that VS-AV is authorized and permitted to subcontract any services to be provided by VS-AV to third parties who may be independent of VS-AV, and that VS-AV shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties. Subscriber appoints VS-AV to act as Subscriber's agent with respect to such third parties, except that VS-AV shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to VS-AV's disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and Monitoring Center of VS-AV.

**26. MOLD, OBSTACLES AND HAZARDOUS CONDITIONS:** Subscriber shall notify VS-AV in writing of any undisclosed, concealed or hidden conditions in any area where installation is planned, and Subscriber shall be responsible for removal of such conditions. In the event VS-AV discovers the presence of suspected asbestos or other hazardous material, VS-AV shall stop all work immediately and notify Subscriber. It shall be Subscriber's sole obligation to remove such conditions from the premises, and if the work is delayed due to the discovery of suspected asbestos or other hazardous material or conditions then an extension of time to perform the work shall be allowed and Subscriber agrees to compensate VS-AV for any additional expenses caused by the delay but not less than \$1000.00 per day until work can resume. If VS-AV, in its sole discretion, determines that continuing the work poses a risk to VS-AV or its employees or agents, VS-AV may elect to terminate this

agreement on 3 day notice to Subscriber and Subscriber shall compensate VS-AV for all services rendered and material provided to date of termination. VS-AV shall be entitled to remove all its equipment and uninstalled equipment and material from the job site. Under no circumstances shall VS-AV be liable to Subscriber for any damage caused by mold or hazardous conditions or remediation thereof.

**27. NON-SOLICITATION:** Subscriber agrees that it will not solicit for employment for itself, or any other entity, or employ, in any capacity, any employee of VS-AV assigned by VS-AV to perform and who performs any service for or on behalf of Subscriber during the term of this agreement, any renewals thereof and for a period of 2 years thereafter. In the event of Subscriber's violation of this provision, in addition to injunctive relief, VS-AV shall recover from Subscriber an amount equal to such employee's salary based on the average three months preceding employee's termination of employment with VS-AV, times twelve, together with VS-AV's counsel and expert witness fees.

**28. FALSE ALARMS / PERMIT FEES / WITNESS FEES:** Subscriber is responsible for all alarm permits and fees, agrees to file for and maintain any permits required by applicable law and indemnify or reimburse VS-AV for any fees or fines relating to permits or false alarms. VS-AV shall have no liability for permit fees, false alarms, false alarm fines, the manner in which police or fire department responds, or the refusal of the police or fire department to respond. In the event of termination of police or fire department response this agreement shall nevertheless remain in full force and Subscriber shall remain liable for all payments provided for herein. In the event Subscriber or any third party subpoenas or summons VS-AV requiring any services or appearances, Subscriber agrees to pay VS-AV \$150 per hour for such services and appearances. Subscriber shall reimburse VS-AV for any Monitoring Center charges for excessive, run-a-way or false alarm signals.

**29. SECURITY INTEREST / COLLATERAL:** To secure Subscriber's obligations under this agreement Subscriber grants VS-AV a security interest in the security equipment installed by VS-AV and VS-AV is authorized to file a financing statement.

**30. CREDIT INVESTIGATION:** Subscriber and any guarantor authorize VS-AV to conduct credit investigations from time to time to determine Subscriber's and guarantor's credit worthiness.

**31. FULL AGREEMENT / SEVERABILITY:** This agreement along with the Schedule of Equipment and Services constitute the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties. Subscriber acknowledges and represents that Subscriber has not relied on any representation, assertion, guarantee, warranty, collateral agreement or other assurance, except those set forth in this Agreement. Subscriber hereby waives all rights and remedies, at law or in equity, arising, or which may arise, as the result of Subscriber's reliance on such representation, assertion, guarantee, warranty, collateral agreement or other assurance. To the extent this agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this agreement the terms of this agreement shall govern. Should any provision of this agreement be deemed void, the remaining parts shall be enforceable.

**SUBSCRIBER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS AGREEMENT AND SCHEDULE OF EQUIPMENT AND SERVICES AT TIME OF EXECUTION.**

**For and on behalf of VISIONARY SYSTEMS AV LLC:**

Signature:



Name: Zachary Baird  
Title: Chief Executive Officer - Visionary Systems AV LLC  
Date: 12/19/2023

Scott McClure of Ocean Ridge Police Department acknowledges receiving a fully executed copy of this agreement, proposal, and or any services at the time of execution.

Print Name of Client: Scott McClure

Client Email Address: smcclure@oceanridgeflorida.com

Client Address: 6450 N Ocean Blvd Boynton Beach 33435

The client's signature is present on the acceptance page and is binding to all terms in this agreement.



**VISIONARY SYSTEMS**

SECURITY - COMMUNICATIONS - IT

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## Scope of Work

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This proposal is for the installation of a PTZ camera at the Ocean Ridge Police Precinct.

Site address: 6450 N Ocean Blvd, Boyton Beach, FL 33435

### Hanwha Camera Hardware

One (1) - XNP-8300RW, 6MP IR, Wiper PTZ

To enhance surveillance coverage of the east side of the precinct, which includes the sidewalk, street view, and beach access across the road, a new PTZ (Pan-Tilt-Zoom) camera will be installed. The chosen installation site is the light pole located on the north side of the entrance driveway. Visionary Systems will undertake the task of running a dedicated PoE data line to this designated location. To ensure both protection and concealment of the PoE data line, trenching and conduit methods will be employed. These measures will safeguard the infrastructure while maintaining a professional appearance. Visionary Systems will integrate the Hanwha PTZ camera into the Spot AI platform.

**\*Visionary Systems assumes authorization to install a camera on the designated pole\***

**\*Visionary Systems assumes all site conditions are as they were on the day of the initial site walk. If any conditions have changed that result in discrepancies for installation, a change order will need to be made.\***

**\*Customers are required to provide sufficient internet connection at the site to properly operate all equipment being added.\***

**\*Visionary Systems assumes that there is an active sufficient ethernet line and suitable power at the MDF for the proper operation of the new equipment.\***

**\*Visionary Systems assumes all work areas are serviceable with a 12 ft ladder and sufficient working space above the ceiling.\***

**\*Visionary Systems assumes that all work areas are cleared and ready for work on the days of installation.\***

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### Fire Alarm Code NFPA 72 - Section 21.2.4

"A listed relay or other listed appliance connected to the fire alarm system used to initiate control of protected premises emergency control functions shall be located within 3 ft (1 m) of the controlled circuit or appliance."

#### CLIENTS, PLEASE NOTE:

This section of the code is in relation to any fire alarm relays that are required to be installed by a fire alarm company. These relays will be connected to our maglock power supplies or access control panel ONLY when using maglocks to secure doors.

The client is responsible for arranging this work directly with the fire alarm company; any and all costs will be met by the client and paid directly to the fire alarm company.

Strikes, latch retraction, or any other device that doesn't impede free egress through a doorway are not required to be connected to the relay.

In addition to the above items, Visionary Systems assumes the following:

1: Standard wall mounting for cameras is sufficient. Any custom mounting hardware or additional brackets not identified in this proposal are not included.

2: There is sufficient power and an active internet ethernet line where the new equipment will be installed.

3: Space is provided to install our POE network switch to operate the new equipment properly.

The client must have all items above completed before scheduling the project installation. Once work begins, our team will require continuous access to the facilities according to the established schedule until the project is completed.

All Professional Services, including equipment installation, are proposed using the regular working hours of 8:00 am to 6:00 pm, Monday through Friday. An increased fee will apply if you require Professional Services outside the regular hours.

Permits may be required for your project; where possible, we try and anticipate this ahead of time, but regulations may change at a moment's notice.

**Furnish Auto Cad drawings for our use in developing submittal and permit documents. If electronic drawings are unavailable, an additional fee of \$85 per hour will be charged to develop electronic drawings, from which we will develop our own shop drawings.**

**Providing our standard insurance coverage for this project. If additional insurance is required, including "additional insureds," we reserve the right to amend our proposal to include the additional insurance, and pricing will be adjusted accordingly. The "additional insured" fee is established at \$575 per "additional insured."**

**Unless otherwise agreed, all projects require a 60% deposit at acceptance.**



**VS-AV**

731 Washburn Road  
Melbourne, FL 32934  
United States

T: (352) 575-0378

Quote #	1077 v2
Date	12/28/2023
Expires	01/25/2024
Contact	Steven Yarbrough

**Prepared for**

Ocean Ridge Police Department  
Scott McClure  
6450 N Ocean Blvd  
Boynton Beach, FL 33435  
United States

**Ship to**

Ocean Ridge Police Department  
Scott McClure  
6450 N Ocean Blvd  
Boynton Beach, FL 33435  
United States

T: 5617328331

E: smcclure@oceanridgeflorida.com

T: 5617328331

E: smcclure@oceanridgeflorida.com

**ACCEPT PROPOSAL**

## Ocean Ridge Police Department - Camera Pole addition

### Hanwha PTZ Camera

**One-Time Fees**

Item	Qty	Price	Total
<b>XNP-8300RW, 6MP IR, Wiper PTZ</b>	1	\$4,550.00	<b>\$4,550.00</b>
Powered by WN7, 6MP @ 30FPS resolution, 5mm~150mm (30x) lens, Wise IR (200m), extreme WDR 120dB, Day & Night ICR, H.265, H.264, MJPEG codec support, Intelligent Analytics, Object auto tracking (Person/Vehicle), Target lock track, BLC, HLC, SDDR, lens heater for water/snow removal, IP66, IK10(Camera body only), NEMA4X, HPoE injector included, (Compatible with I/O Box SPM-4210)			
Hanwha Vision (Code: XNP-8300RW)			
<b>Wall/Pole mount SBP-156WMW</b>	1	\$149.00	<b>\$149.00</b>
Wall/Pole mount, Material : Aluminum, Color : White, Dimensions :135(W)x183(H)x302(D)mm (5.31x7.20x11.89"), Compatible with: XNP-9300RW/8300RW/6400RW, QNP-6320R/6250R/6320H/6250H. Stainless Steel Pole straps are not included.			
Hanwha Vision (Code: SBP-156WMW)			
<b>Stainless steel mount strap SBP-100S</b>	1	\$10.00	<b>\$10.00</b>
Stainless steel mount strap (QTY of 2) for wall pole mount: SBP-156WMW, SBP-300PMW, SBP-300PM			
Hanwha Vision (Code: SBP-100S)			
One-Time Subtotal			<b>\$4,709.00</b>

### Spot AI License

**One-Time Fees**

Item	Qty	Price	Total
Camera Feed Pro License - 5 Year	1	\$900.00	\$900.00
Spot AI (Code: LIC-CAM-PRO)			
One-Time Subtotal			\$900.00

## Cabling

### One-Time Fees

Item	Qty	Price	Total
Cat6 Cable Drop DB	1	\$96.758	\$96.76
Cat6 Cable Drop - Direct Burial & Connectors, 10ft - 300 ft			
One-Time Subtotal			\$96.76

## Labor

### One-Time Fees

Item	Qty	Price	Total
Project Install Labor	1	\$2,550.00	\$2,550.00
Standard Technician			
VS-AV (Code: VS-AV-IN-L)			
One-Time Subtotal			\$2,550.00

## Discount


### One-Time Fees

Item	Qty	Price	Total
Discount	1	(\$1,177.25)	(\$1,177.25)
One-Time Subtotal			(\$1,177.25)

## Summary

Please contact us if you have any questions.

One-Time Subtotal	\$7,078.51
FL STATE TAX (6%)	\$0.00
FL COUNTY TAX (1%)	\$0.00
<b>Total One-Time</b>	<b>\$7,078.51 USD</b>

**ACCEPT PROPOSAL****Proposal Attachments** [Ocean\\_Ridge\\_PD-Pole\\_PTZ\\_.pdf \(1.50 MB\)](#)**SALES AND INSTALLATION CONTRACT**

Visionary Systems AV LLC  
731 Washburn Road  
Melbourne, Florida 32934  
(352) 575-0378

Licensed by the State of Florida, Dept. of Business & Professional Regulation  
Electrical Contractor's Licenses No: EC13010891 - ES12001983

Client's Company: Ocean Ridge Police Department

Client's Contact: Scott McClure

Billing Address: 6450 N Ocean Blvd, , Boynton Beach, 33435 United States

Phone Number: 5617328331

Email: smcclure@oceanridgeflorida.com

Client's Shipping Contact & Address (for purposes of delivery and or installation, et. al) :

Ship to Company: Ocean Ridge Police Department  
Ship to Name: Scott McClure  
Ship to Address: 6450 N Ocean Blvd Boynton Beach 33435 United States 5617328331

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Proposal Name: Ocean Ridge Police Department - Camera Pole addition

Proposal Number: 1077 v2

Proposal Created Date & Time: 12/28/2023, 1:21 PM

Contract Amount: \$7,078.51 USD

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All-In-One Commercial Agreement - Kenneth Kirschenbaum, Esq., Tel. No. (516) 747-6700 - KIRSCHENBAUM CONTRACTS® Copyright 8-11-2021

**VISIONARY SYSTEMS AV LLC**  
**731 Washburn Road**  
**Melbourne, Florida 32934**  
**(352) 575-0378**

**Licensed by the State of Florida, Dept. of Business & Professional Regulation**  
**Electrical Contractor's Licenses No: EC13010891 - ES12001983**

## STANDARD COMMERCIAL SECURITY AGREEMENT

**Date:** 12/28/2023

**Subscriber's Name:** Ocean Ridge Police Department **Telephone No:** 5617328331

**Address:** 6450 N Ocean Blvd, , Boynton Beach, 33435 United States

**1. VISIONARY SYSTEMS AV LLC** (hereinafter referred to as "VS-AV" or "ALARM COMPANY") agrees to sell, install, and program, at Subscriber's premises, and Subscriber agrees to buy an electronic security system consisting of the equipment and services described in the **attached Schedule of Equipment and Services (Proposal)**

Purchase Price: \$7,078.51 USD

Taxes: (as required at time of payment)

Total: \$7,078.51 USD

Down Payment: (60% or as detailed in the scope of work)

### 2. DESCRIPTION OF EQUIPMENT AND SERVICES:

Check Services Provided:

☒ Monitoring Center Services ☐ Repair Service ☐ Inspection ☒ Remote Subscriber Access ☒ Cameras ☒ Access Control

☒ Access Control Administration ☐ Alarm Signal Verification ☐ Guard Response ☒ Self-Monitoring ☐ Cyber Security: Compliant

Encryption

☐ Thermal Imaging Device ☐ Smart Water Shut Off Valve ☐ Other: (See Attached Schedule of Equipment and Services.)

**3. PASSCODE TO CPU SOFTWARE REMAINS PROPERTY OF VS-AV / TITLE TO EQUIPMENT:** Provided Subscriber performs this agreement for the full term, upon termination VS-AV shall at its option provide to Subscriber the passcode to the CPU software or change the passcode to the manufacturer's default code. Software programmed by VS-AV is the intellectual property of VS-AV and any unauthorized use of same, including derivative works, is strictly prohibited and may violate Federal Copyright Laws, Title 17 of the United States Code, and may subject violator to civil and criminal penalties. Upon installation the Equipment shall be deemed Subscriber's personal property and shall not be considered a fixture, or an addition to, alteration, conversion, improvement, modernization, remodeling, repair or replacement of any part of the realty, and Subscriber shall not permit the attachment thereto of any apparatus not furnished by VS-AV. VS-AV's signs and decals remain the property of VS-AV and must be removed upon termination of this agreement.

### 4. CHECK BOX FOR APPROPRIATE SERVICES: Only services selected are included:

**SERVICES AND RECURRING CHARGES:** All charges are billed in advance and are plus tax, if applicable [select one option]:

**Billing shall be:** As detailed in the proposal.

**(a) MONITORING CENTER CHARGES:** Subscriber agrees to pay VS-AV:

☐ (i) The sum of (see proposal for monitoring or license fees) payable in advance for the installation and programming of the communication software and communication devices if separate from the alarm panel if not already installed.

**(b) SERVICE (Select i or ii)**

☐ (i) Subscriber agrees to pay VS-AV on a per call basis. If this agreement provides for service on a per call basis, Subscriber agrees to pay VS-AV for all parts and labor at time of service. Subscriber is not obligated to call VS-AV for per call service and VS-AV is under no duty to provide service except its warranty service during warranty period. Service by anyone other than VS-AV during warranty period relieves VS-AV of any further obligations under the Limited Warranty.

**Subscriber to initial for per call service option:** \_\_\_\_\_

☐ (ii) Subscriber agrees to pay VS-AV for a Repair Service Plan for the security equipment the sum of \$ 0 per month for the term of this agreement.

☐ (c) **INSPECTION AND TESTING:** Subscriber agrees to pay VS-AV \$ 0 per month for the term of this agreement for inspection service. If this option is selected VS-AV will make 4 inspection(s) per year. Unless otherwise noted in the Schedule of Equipment and Services inspection service includes testing of all accessible components to ensure proper working order. If the system is UL Certified, the inspection will comply with UL requirements. VS-AV will notify Subscriber 3 days in advance of inspection date. It is Subscriber's responsibility to reschedule or permit access. Testing at inspection tests only that components are in proper working order at time of inspection unless otherwise reported to Subscriber at time of inspection. Inspection does not include repair. If sprinkler alarm or other device monitoring water flow is inspected the inspection does not include inspection or testing of sufficiency of water supply, for which VS-AV has no responsibility or liability.

☐ (d) **ALARM SIGNAL VERIFICATION:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement. If Subscriber selects Alarm Signal Verification as a service to be provided, or if Alarm Signal Verification is required by law, VS-AV or its designated Monitoring Center shall verify the alarm signal by electronic telephone communication, video verification or such other verification system deemed appropriate by VS-AV or as required by local law and only verified alarm conditions shall be communicated to police or fire department.

☐ (e) **REMOTE SUBSCRIBER ACCESS / VIDEO STREAMING DATA [VSD] / CAMERAS / AUDIO / SELF-MONITORING:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement. Select remote access / video / audio services to be provided:

☐ Access Control ☐ Recording Device ☐ Monitoring Center Remote Video / Audio Monitoring for Live Streaming

☐ Video Clips Monitored Upon Alarm Activation Only ☐ Verification Recorded Video Clips ☐ Cloud Service Data Storage and Retrieval

☐ Remote Access By Subscriber ☐ Video Data to Subscriber's Smart Phone ☐ Self-Monitoring ☐ Audio ☐ Other (describe):

☐ (f) **ACCESS CONTROL ADMINISTRATION SERVICES:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement. Select Access Control Administration services to be provided:

☐ Remote Access Administration ☐ On-Site Administration ☐ Data Storage ☐ Data Backup

☐ (g) **GUARD RESPONSE:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement plus \$ 0 plus tax payable per guard response in excess of 0 responses per month.

☐ (h) **SELF-MONITORING:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement, for self-monitoring services. Self-Monitoring is provided by third party vendors who facilitate signals and data from Subscriber's alarm system to Subscriber's Internet or Cellular connected device. Unless Subscriber has selected Monitoring Center Services, signals from Subscriber's security system will not be monitored by and no signals will be received by any professional Monitoring Center.

☐ (i) **CYBER SECURITY: COMPLIANT ENCRYPTION:** Subscriber agrees to pay VS-AV the sum of \$ 0 per month for the term of this agreement for cyber security encryption services as specified in the Schedule of Equipment and Services. Cyber security compliance and conformance programs include guidelines in Underwriters Laboratory (UL), 2090 Cybersecurity Assurance Program or the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF). Encryption services are currently available for installation, inspection and monitoring of Camera and Access Control equipment which meets Advanced Encryption Standard specifications for encryption of electronic data established by the US National Institute of Standards and Technology [NIST], UL or any other established criteria for encryption.

☐ **IN LIEU OF SEPARATE RECURRING CHARGES IN PARAGRAPHS 4(a)-(i) ABOVE, SUBSCRIBER SHALL PAY \$ 0 PER MONTH WHICH INCLUDES ALL THE CHECKED SERVICES IN PARAGRAPHS 4(a)-(i).**

**5. TERM OF AGREEMENT / RENEWAL:** The term of this agreement shall be for a period of ten years and shall automatically renew month to month thereafter under the same terms and conditions, unless either party gives written notice to the other of their intention not to renew the agreement at least 30 days prior to the expiration of any term. After the expiration of one year from the date hereof VS-AV shall be permitted from time to time to increase all charges by an amount not to exceed nine percent each year and Subscriber agrees to pay such increase. VS-AV may invoice Subscriber in advance monthly, quarterly, or annually at VS-AV's option. Unless otherwise specified herein, all recurring charges for 4(a)-(i) services shall commence on the first day of the month next succeeding the date hereof, all payments being due on the first day of the month.

**6. MONITORING CENTER SERVICES:** Upon receipt of an alarm signal, video or audio transmission, from Subscriber's security system, VS-AV or its designee Monitoring Center shall make every reasonable effort to notify Subscriber and the appropriate municipal police or fire department [First Responders] depending upon the type of signal received. Not all signals or transmissions will require notification to the authorities and Subscriber may obtain a written response policy from VS-AV. No response shall be required for supervisory, loss of communication pathway, trouble or low battery signals. Subscriber acknowledges that signals transmitted from Subscriber's premises directly to municipal police or fire departments are not monitored by personnel of VS-AV or VS-AV's designee Monitoring Center and VS-AV does not assume any responsibility for the manner in which such signals are monitored or the response, if any, to such signals. Subscriber acknowledges that signals and transmissions are transmitted over telephone lines, wire, air waves, internet, VOIP, radio or cellular, or other modes of communication, and pass through communication networks wholly beyond the control of VS-AV and are not maintained by VS-AV except VS-AV may own the radio network, and VS-AV shall not be responsible for any failure which prevents transmission signals from reaching the Monitoring Center or damages arising therefrom, or for data corruption, theft or viruses to Subscriber's computers if connected to the alarm communication equipment. Subscriber agrees to furnish VS-AV with a written Call List of names and telephone numbers of those persons Subscriber wishes to receive notification of alarm signals. Unless otherwise provided in the Call List, VS-AV will make a reasonable effort to contact the first person reached or notified on the list either via telephone call, text or email message. No more than one call to the list shall be required and any form of notification provided for herein, including leaving a message on an answering machine, shall be deemed reasonable compliance with VS-AV's notification obligation. All changes and revisions shall be supplied to VS-AV in writing. Subscriber authorizes VS-AV to access the control panel to input or delete data and programming. If the equipment contains video or listening devices permitting Monitoring Center to monitor video or sound then upon receipt of an alarm signal, Monitoring Center shall monitor video or sound for so long as Monitoring Center, in its sole discretion, deems appropriate to confirm an alarm or emergency condition. If Subscriber requests VS-AV to remotely activate or deactivate the system, change combinations, openings or closings, or re-program system functions, Subscriber shall pay VS-AV \$90.00 for each such service. VS-AV may, without prior notice, suspend or terminate its services, in VS-AV's sole discretion, in the event of civil unrest, rioting or natural disaster which renders monitoring or first responder response impractical, or in event of Subscriber's default in performance of this agreement or in event Monitoring Center facility or communication network is nonoperational or Subscriber's alarm system is sending excessive false alarms or runaway signals. Monitoring Center is authorized to record and maintain audio and video transmissions, data and communications, and shall be the exclusive owner of such property. All Subscriber information and data shall be maintained confidentially by VS-AV.

**7. REPAIR SERVICE:** Repair service pursuant to paragraph 4(b)(ii), includes all parts and labor, and VS-AV shall service upon Subscriber's request the security system installed in Subscriber's premises between the hours of 9 a.m. and 5 p.m. Monday through Friday, within reasonable time after receiving notice from Subscriber that service is required, exclusive of Saturdays, Sundays and legal holidays. All repairs, replacement or alteration of the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, water, insects, vermin, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life are not included in service and will be repaired or replaced at Subscriber's expense payable at time of service. No apparatus or device shall be attached to or connected with the security system as originally installed without VS-AV's written consent.

**8. SUBSCRIBER REMOTE ACCESS:** If Remote Access is included in the Schedule of Equipment and Services to be installed and services provided by VS-AV, the equipment will transmit data via Subscriber's high speed Internet, cellular or radio communication service from remote device supplied by VS-AV or Subscriber's Internet or wireless connection device which is compatible with VS-AV's remote services. VS-AV will grant access to server permitting Subscriber to monitor the security system, access the system to arm, disarm and bypass zones on the system, view the remote video camera(s) and control other remote automation devices that may be installed or, when system design permits, connect the system to the Internet, over which VS-AV has no control. The remote services server is provided either by VS-AV or a third party. VS-AV shall install the camera(s) in a permissible legal location in Subscriber's premises to permit Subscriber viewing. VS-AV shall have no responsibility for failure of data transmission, corruption or unauthorized access by hacking or otherwise and shall not monitor or view the camera data. Electronic data may not be encrypted and wireless components of the alarm system may not meet Advanced Encryption Standard specifications for encryption of electronic data established by the US National Institute of Standards and Technology [NIST] or any other established criteria for encryption and VS-AV shall have no liability for access to the alarm system by others.

**9. WIRELESS AND INTERNET ACCESS CAPABILITIES:** Subscriber is responsible for supplying high-speed Internet access and/or wireless services at Subscriber's premises. VS-AV does not provide Internet service, maintain Internet connection, wireless access or communication pathways, computer, smart phone, electric current connection or supply, or in all cases the remote video server. In consideration of Subscriber making its monthly payments for remote access to the system, VS-AV will authorize Subscriber access. VS-AV is not responsible for Subscriber's access to the Internet or any interruption of service or down time of remote access caused by loss of Internet service, radio or cellular or any



other mode of communication used by Subscriber to access the system. Subscriber acknowledges that Subscriber's security system can be compromised if the codes or devices used for access are lost or accessed by others and VS-AV shall have no liability for such third party unauthorized access. VS-AV is not responsible for the security or privacy of any wireless network system or router. Wireless systems can be accessed by others, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock out codes. VS-AV is not responsible for access to wireless networks or devices that may not be supported by communication carriers and upgrades to Subscriber's system will be at Subscriber's expense. If Subscriber is Self-Monitoring, no signals will be received unless Subscriber has access to the selected mode of communication pathway such as cellular, radio or Internet service.

**10. ACCESS CONTROL SYSTEM OPERATION AND LIMITATIONS / ACCESS CONTROL ADMINISTRATION:** If Access Control is selected as a service to be provided and included in the Schedule of Equipment and Services, Access Control equipment shall be connected to a computer supplied by the Subscriber and connected to Subscriber's computer network. If data storage or backup is a selected service VS-AV or its designee shall store and/or backup data received from Subscriber's system for a period of one year. VS-AV shall have no liability for data corruption or inability to retrieve data even if caused by VS-AV's negligence. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Internet access is not provided by VS-AV and VS-AV has no responsibility for such access or IP address service. VS-AV shall have no liability for unauthorized access to the system through the Internet or other communication networks or data corruption or loss for any reason whatsoever. If Access Control Administration is selected as a service to be provided VS-AV will maintain the data base for the operation of the Access Control System. Subscriber will advise VS-AV of all change in personnel and/or changes in access levels of authorization and restrictions, providing access card serial numbers or biometric data and such information that Subscriber deems necessary to identify personnel. All communication by Subscriber to VS-AV regarding personnel access must be in writing via email or fax to addresses designated by VS-AV. VS-AV shall have remote Internet access to the Subscriber's designated access control computer to program and make data base updates to the system. Subscriber is responsible for maintaining its computer and computer network and Internet access.

**11. a. AUDIO / VIDEO SYSTEM OPERATION AND LIMITATIONS:** If Audio / Video System is selected as a service to be provided and included in the Schedule of Equipment and Services, and if video equipment is attached to a recorder, it shall not be used for any other purpose. VS-AV shall be permitted to access and make changes to the system's operation on site and over the internet. If data storage is selected service, VS-AV shall store data received from Subscriber's system for one year. VS-AV shall have no liability for data corruption or inability to retrieve data even if caused by VS-AV's negligence. Subscriber's data shall be maintained confidential and shall be retrieved and released only to Subscriber or upon Subscriber's authorization or by legal process. Telephone or internet access is not provided by VS-AV and VS-AV has no responsibility for such access or IP address service. If system has remote access VS-AV is not responsible for the security or privacy of any wireless network system or router, and it is the Subscriber's responsibility to secure access to the system with pass codes and lock outs. VS-AV shall have no liability for unauthorized access to the system through the internet or other communication networks or data corruption or loss for any reason whatsoever. If audio or video devices are installed, Subscriber has been advised to independently ascertain that the audio or video devices are used lawfully. VS-AV has made no representations and has provided no advice regarding the use of audio or video devices, and it is Subscriber's sole responsibility to use the camera and audio devices lawfully.

**b. THERMAL IMAGING DEVICES:** Thermal imaging technology is intended for initial body temperature assessment for triage use; the device is intended to be used for adjunctive diagnostic screening only, and elevated body temperature must be confirmed with another evaluation method. Subscriber requests installation of this equipment and understands the equipment is not manufactured by VS-AV and may not be cleared through the FDA 510(k) process. The parties agree that this equipment is not intended as a medical grade device for the diagnosis, treatment, cure or prevention of disease or medical condition, of any illness, and does not create an undue risk in light of the public health emergency. **Any measurement produced by the device should not be solely or primarily relied upon to diagnose or exclude a diagnosis of COVID-19, or any other disease.**

**c. WATER VALVE SHUT OFF:** If Water Valve Shut Off is included as a component of the system, the installation of the shut off device must be installed by Subscriber or a licensed plumber. VS-AV has no responsibility for the installation of water shut off valves and shall have no liability for the operation or efficacy of the device. In the event installation of any equipment requires the shut off of any utility service or equipment, including but not limited to gas, electric, boiler, range, oven, gas fireplaces, gas supplied kitchen or household appliances Subscriber shall be responsible to engage a licensed professional independent of VS-AV to shut off the utility service or equipment. VS-AV has no responsibility or liability for shutting down utility service or equipment. Subscriber agrees to have such service performed within 48 hours upon request by VS-AV.

**12. GUARD RESPONSE:** If guard response is specified as a service to be provided, upon receipt of an alarm signal, VS-AV or its subcontractor shall as soon as may be practical send one or more of its guards to the Subscriber's premises. Unless the guard determines that the alarm is a false alarm and that no situation requiring police or fire department services exist, the guard shall notify the Monitoring Center or police or fire department directly that an emergency situation exists and wait up to 15 minutes for the municipal police or fire department personnel or Subscriber to arrive at the premises and if permitted by the police shall assist in making a search of the premises to determine the cause of the alarm condition. If provided with keys to the premises the guard shall endeavor to secure the premises and repair the security equipment. However, Subscriber acknowledges that the guard is not required to enter the premises or to render any service to the security equipment and shall not be required to remain stationed at Subscriber's premises for more than 15 minutes after initial arrival. Subscriber authorizes the guard to take such action the guard deems necessary to secure the premises and reset the alarm, though Subscriber acknowledges that the guard may not be able to or may not have sufficient time to secure the premises or reset the alarm and put same in working order. If Subscriber requests VS-AV to station its guard at the premises for more than 30 minutes, and VS-AV has sufficient personnel

to provide such service, and VS-AV makes no such representation that its personnel will be available, then Subscriber agrees to pay VS-AV \$95.00 per half hour plus tax for such service. Subscriber agrees to confirm the request to VS-AV to provide extended guard service by email, text or recorded conversation to VS-AV at the time request is made and VS-AV is authorized to ignore any request not confirmed within 15 minutes.

## **LIMITED WARRANTY ON SALE**

13. In the event that any part of the security equipment becomes defective, VS-AV agrees to make all repairs and replacement of parts without costs to the Subscriber for a period of ninety (90) days from the date of installation. VS-AV reserves the option to either replace or repair the alarm equipment, and reserves the right to substitute materials of equal quality at time of replacement or to use reconditioned parts in fulfillment of this warranty. This warranty does not include batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components, and components exceeding manufacturer's useful life. VS-AV is not the manufacturer of the equipment and other than VS-AV's limited warranty Subscriber agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage if any. **Except as set forth in this agreement, VS-AV makes no express warranties as to any matter whatsoever, including, without limitation to, unless prohibited by law, the condition of the equipment, its merchantability, or its fitness for any particular purpose and VS-AV shall not be liable for consequential damages.** No equipment provided by VS-AV is represented to be medical grade, FDA approved, or intended for use by a healthcare professional or healthcare facility or to diagnose, treat, cure or prevent a disease or medical condition unless explicitly stated in the Schedule of Equipment and Services and no equipment or services are intended to diagnose, treat, cure, prevent, mitigate or minimize the likelihood of communicable disease, infectious agent, bacteria, virus or any illness. VS-AV does not represent nor warrant that the security system may not be compromised or circumvented, or that the system will prevent any loss by burglary, hold-up, or otherwise; or that the system will in all cases provide the protection for which it is installed. **VS-AV expressly disclaims any implied warranties, including implied warranties of merchantability or fitness for a particular purpose.** The warranty does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than VS-AV. Subscriber acknowledges that any affirmation of fact or promise made by VS-AV shall not be deemed to create an express warranty unless included in this agreement in writing; that Subscriber is not relying on VS-AV's skill or judgment in selecting or furnishing a system suitable for any particular purpose and that there are no warranties which extend beyond those on the face of this agreement, and that VS-AV has offered additional and more sophisticated equipment for an additional charge which Subscriber has declined. Subscriber's exclusive remedy for VS-AV's breach of this agreement or negligence to any degree under this agreement is to require VS-AV to repair or replace, at VS-AV's option, any equipment which is non-operational. This Limited Warranty is independent of and in addition to service contracted under paragraph 4(b)(ii) of this agreement. This Limited Warranty gives you specific legal rights and you may also have other rights which vary from state to state. If required by law, VS-AV will procure all permits required by local law and will provide a Certificate of Workman's Compensation prior to starting work.

## **GENERAL PROVISIONS**

14. **DELAY IN DELIVERY / INSTALLATION / RISK OF LOSS OF MATERIAL:** VS-AV shall not be liable for any damage or loss sustained by Subscriber as a result of delay in delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including VS-AV's negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. In the event the work is delayed through no fault of VS-AV, VS-AV shall have such additional time for performance as may be reasonably necessary under the circumstances. Subscriber agrees to pay VS-AV the sum of \$1,000 per day for each business day the work is re-scheduled or delayed by Subscriber or others engaged by Subscriber through no fault of VS-AV on less than 24 hour notice to VS-AV. If installation is delayed for more than one year from date hereof by Subscriber or other contractors engaged by Subscriber and through no fault of VS-AV, Subscriber agrees to pay an additional 5% of the contract Purchase Price upon installation. Subscriber assumes all risk of loss of material once delivered to the job site. Should VS-AV be required by existing or hereafter enacted law to perform any service or furnish any material not specifically covered by the terms of this agreement Subscriber agrees to pay VS-AV for such service or material.

15. **TESTING OF SECURITY SYSTEM:** The parties hereto agree that the security equipment, once installed, is in the exclusive possession and control of the Subscriber, and it is Subscriber's sole responsibility to test the operation of the security equipment and to notify VS-AV if any equipment is in need of repair. Service, if provided, is pursuant to paragraphs 4 and 7. VS-AV shall not be required to service the security equipment unless it has received notice from Subscriber, and upon such notice, VS-AV shall, during the warranty or repair service plan period, service the security equipment to the best of its ability within 36 hours, exclusive of Saturday, Sunday and legal holidays, during the business hours of 9 a.m. and 5 p.m. Subscriber agrees to test and inspect the security equipment and to advise VS-AV of any defect, error or omission in the security equipment. In the event Subscriber complies with the terms of this agreement and VS-AV fails to repair the security equipment within 36 hours after notice is given, excluding Saturdays, Sundays, and legal holidays, Subscriber agrees to send notice that the security equipment is in need of repair to VS-AV, in writing, by certified or registered mail, return receipt requested, and Subscriber shall not be responsible for payments due while the security equipment remains inoperable. In any lawsuit between the parties in which the condition or

operation of the security equipment is in issue, the Subscriber shall be precluded from raising the issue that the security equipment was not operating unless the Subscriber can produce a post office certified or registered receipt signed by VS-AV, evidencing that warranty service was requested by Subscriber.

**16. CARE AND SERVICE OF SECURITY SYSTEM:** Subscriber agrees not to tamper with, remove or otherwise interfere with the Security System which shall remain in the same location as installed. All repairs, replacement or alteration of the security system made by reason of alteration to Subscriber's premises, or caused by unauthorized intrusion, lightning or electrical surge, or caused by any means other than normal usage, wear and tear, shall be made at the cost of the Subscriber. Batteries, electrical surges, lightning damage, software upgrades and repairs, communication devices that are no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life, are not included in warranty or service under paragraph 4(b) (ii) and will be repaired or replaced at Subscriber's expense payable at time of service. No apparatus or device shall be attached to or connected with the security system as originally installed without VS-AV's written consent.

**17. ALTERATION OF PREMISES FOR INSTALLATION:** VS-AV is authorized to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary in VS-AV's sole discretion for the installation and service of the security system, and VS-AV shall not be responsible for any condition created thereby as a result of such installation, service, or removal of the security system, and Subscriber represents that the owner of the premises, if other than Subscriber, authorizes the installation of the security system under the terms of this agreement.

**18. SUBSCRIBER'S DUTY TO SUPPLY ELECTRIC AND TELEPHONE SERVICE:** Subscriber agrees to furnish, at Subscriber's expense, all 110 Volt AC power, electrical outlet, ARC Type circuit breaker and dedicated receptacle, Internet connection, high-speed broadband cable or DSL and IP Address, telephone hook-ups, RJ31x Block or equivalent, as deemed necessary by VS-AV.

**19. LIEN LAW:** VS-AV or any subcontractor engaged by VS-AV to perform the work or furnish material who is not paid may have a claim against purchaser or the owner of the premises if other than the purchaser which may be enforced against the property in accordance with the applicable lien laws.

**20. INDEMNITY / WAIVER OF SUBROGATION RIGHTS / ASSIGNMENTS:** Subscriber agrees to defend, advance expenses for litigation and arbitration, including investigation, legal and expert witness fees, indemnify and hold harmless VS-AV, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third-parties or by Subscriber, including reasonable attorneys' fees and losses, asserted against and alleged to be caused by VS-AV's performance, negligence or failure to perform any obligation under or in furtherance of this agreement or failure to detect, mitigate or respond to any communicable disease, infectious agent, bacteria or virus. Parties agree that there are no third-party beneficiaries of this agreement. Subscriber on its behalf and any insurance carrier waives any right of subrogation Subscriber's insurance carrier may otherwise have against VS-AV or VS-AV's subcontractors arising out of this agreement or the relation of the parties hereto. Subscriber shall not be permitted to assign this agreement without written consent of VS-AV, which shall not unreasonably be withheld. VS-AV shall have the right to assign this agreement to a company licensed to perform the services and shall be relieved of any obligations herein upon such assignment.

**21. EXCULPATORY CLAUSE:** VS-AV and Subscriber agree that VS-AV is not an insurer and no insurance coverage is offered herein. The equipment and VS-AV's services are designed to detect and reduce certain risks of loss, though VS-AV does not guarantee that no loss or damage will occur. No equipment provided by VS-AV is represented to be medical grade, FDA approved, or intended for use by a healthcare professional or healthcare facility or to diagnose, treat, cure or prevent disease or medical condition unless explicitly stated in the Schedule of Equipment and Services and no equipment or services are intended to diagnose, treat, cure, prevent, mitigate or minimize the likelihood of communicable disease, infectious agent, bacteria, virus or illness. VS-AV is not assuming liability, and, therefore, Subscriber agrees VS-AV, shall not be liable to Subscriber or any other third party, and Subscriber covenants not to sue VS-AV, for any loss, economic or non-economic, business loss or interruption, consequential damages, in contract or tort, data corruption or inability to retrieve data, personal injury, health condition or property damage sustained by Subscriber or others as a result of equipment failure, human error, burglary, theft, hold-up, fire, smoke, water, any communicable disease, infectious agent, bacteria, virus, illness or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by VS-AV's breach of contract, negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty, except for gross negligence and willful misconduct.

**22. INSURANCE / ALLOCATION OF RISK:** Subscriber shall maintain a policy of Comprehensive General Liability and Property Insurance for liability, casualty, fire, theft, and property damage under which Subscriber is named as insured and VS-AV is named as additional insured and which shall on a primary and non-contributing basis cover any loss or damage VS-AV's services are intended to detect to one hundred percent of the insurable value or potential risk. The parties intend that the Subscriber assume all potential risk and damage that may arise by reason of failure of the equipment, or VS-AV's services and that Subscriber will look to its own insurance carrier for any loss or assume the risk of loss. VS-AV shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Subscriber from insurance covering such loss or damage or for such loss or damage against which Subscriber is indemnified or insured. Subscriber and all those claiming rights under Subscriber waive all rights against VS-AV and its subcontractors for loss or damages caused by perils intended to be detected by VS-AV's services or covered by insurance to be obtained by Subscriber, except such rights as Subscriber or others may have to the proceeds of insurance.

**23. LIMITATION OF LIABILITY:** SUBSCRIBER AGREES THAT, EXCEPT FOR VS-AV'S GROSS NEGLIGENCE AND WILLFUL MISCONDUCT,

SHOULD THERE ARISE ANY LIABILITY ON THE PART OF VS-AV AS A RESULT OF VS-AV'S BREACH OF THIS CONTRACT, NEGLIGENT PERFORMANCE TO ANY DEGREE OR NEGLIGENT FAILURE TO PERFORM ANY OF VS-AV'S OBLIGATIONS PURSUANT TO THIS AGREEMENT OR ANY OTHER LEGAL DUTY, EQUIPMENT FAILURE, HUMAN ERROR, OR STRICT PRODUCTS LIABILITY, WHETHER ECONOMIC OR NON-ECONOMIC, IN CONTRACT OR IN TORT, THAT VS-AV'S LIABILITY SHALL BE LIMITED TO THE SUM OF \$250.00 OR 6 TIMES THE MONTHLY PAYMENT FOR SERVICES BEING PROVIDED AT TIME OF LOSS, WHICHEVER IS GREATER. IF SUBSCRIBER WISHES TO INCREASE VS-AV'S AMOUNT OF LIMITATION OF LIABILITY, SUBSCRIBER MAY, AS A MATTER OF RIGHT, AT ANY TIME, BY ENTERING INTO A SUPPLEMENTAL AGREEMENT, OBTAIN A HIGHER LIMIT BY PAYING AN ANNUAL PAYMENT CONSONANT WITH VS-AV'S INCREASED LIABILITY. THIS SHALL NOT BE CONSTRUED AS INSURANCE COVERAGE AND NOTWITHSTANDING THE FOREGOING VS-AV'S LIABILITY SHALL NOT EXCEED ITS AVAILABLE INSURANCE COVERAGE.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS EXCULPATORY CLAUSE, INDEMNITY, INSURANCE, AND ALLOCATION OF RISK AND LIMITATION OF LIABILITY PROVISIONS.

**24. LEGAL ACTION / BREACH / LIQUIDATED DAMAGES / AGREEMENT TO BINDING ARBITRATION:** The parties agree that due to the nature of the services to be provided by VS-AV, the payments to be made by the Subscriber for the term of this agreement form an integral part of VS-AV's anticipated profits; that in the event of Subscriber's default it would be difficult if not impossible to fix VS-AV's actual damages. Therefore, in the event Subscriber defaults in any payment or charges to be paid to VS-AV, Subscriber shall be immediately liable for any unpaid installation and invoiced charges plus 80% of the balance of all payments for the entire term of this agreement as LIQUIDATED DAMAGES and VS-AV shall be permitted to terminate all its services, including but not limited to terminating monitoring service, under this agreement and to remotely re-program or delete any programming without relieving Subscriber of any obligation herein.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS A LIQUIDATED DAMAGE CLAUSE.

SUBSCRIBER MAY BRING CLAIMS AGAINST VS-AV ONLY IN SUBSCRIBER'S INDIVIDUAL CAPACITY, AND NOT AS A CLASS ACTION PLAINTIFF OR CLASS ACTION MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING. ANY DISPUTE BETWEEN THE PARTIES OR ARISING OUT OF THIS AGREEMENT, INCLUDING ISSUES OF ARBITRABILITY, SHALL, AT THE OPTION OF ANY PARTY, BE DETERMINED BY BINDING AND FINAL ARBITRATION BEFORE A SINGLE ARBITRATOR ADMINISTERED BY ARBITRATION SERVICES INC., ITS SUCCESSORS OR ASSIGNS, PURSUANT TO ITS ARBITRATION RULES AT [WWW.ARBITRATIONSERVICESINC.COM](http://WWW.ARBITRATIONSERVICESINC.COM) AND THE FEDERAL ARBITRATION ACT, EXCEPT THAT NO PUNITIVE OR CONSEQUENTIAL DAMAGES MAY BE AWARDED. The arbitrator shall be bound by the terms of this agreement, and shall on request of a party, conduct proceedings by telephone, video or submission of papers. A party requesting in-person discovery, in-person hearing or a transcript of the discovery proceeding or hearing, shall pay for the cost of such transcript and arbitrator fees charged in connection with the discovery request and in-person hearing, which may be allocated among the parties by the arbitrator in the final award. By agreeing to this arbitration provision the parties waive their right to a trial before a judge or jury, waive their right to appeal the arbitration award and waive their right to participate in a class action. In the event of any litigation between the parties they waive the right to a jury trial unless prohibited by law. Service of process or papers in any legal proceeding or arbitration between the parties may be made by First-Class Mail delivered by the U.S. Postal Service addressed to the party's address designated in this agreement, on file with an agency of the state, or any other address provided by the party in writing to the party making service. The parties submit to the jurisdiction and laws of Florida, except for arbitration which is governed by the FAA and the arbitration rules. Any action or arbitration between the parties must be commenced within one year of the accrual of the cause of action or shall be barred. The prevailing party in any litigation or arbitration is entitled to recover its legal fees, costs and disbursements from the other party. In the event a party commences a proceeding to confirm an arbitration award, the prevailing party shall be entitled to attorney fees, costs and disbursements for such proceeding. All actions, arbitration or proceedings by either party must be based on the provisions of this agreement and any other action that Subscriber may have or bring against VS-AV in respect to other services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS AN AGREEMENT TO ARBITRATE DISPUTES AND THAT ARBITRATION IS BINDING AND FINAL AND THAT SUBSCRIBER IS WAIVING SUBSCRIBER'S RIGHT TO TRIAL IN A COURT OF LAW AND OTHER RIGHTS.

**25. VS-AV'S RIGHT TO SUBCONTRACT SPECIAL SERVICES:** Subscriber agrees that VS-AV is authorized and permitted to subcontract any services to be provided by VS-AV to third parties who may be independent of VS-AV, and that VS-AV shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties. Subscriber appoints VS-AV to act as Subscriber's agent with respect to such third parties, except that VS-AV shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to VS-AV's disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and Monitoring Center of VS-AV.

**26. MOLD, OBSTACLES AND HAZARDOUS CONDITIONS:** Subscriber shall notify VS-AV in writing of any undisclosed, concealed or hidden conditions in any area where installation is planned, and Subscriber shall be responsible for removal of such conditions. In the event VS-AV discovers the presence of suspected asbestos or other hazardous material, VS-AV shall stop all work immediately and notify Subscriber. It shall be Subscriber's sole obligation to remove such conditions from the premises, and if the work is delayed due to the discovery of suspected asbestos or other hazardous material or conditions then an extension of time to perform the work shall be allowed and Subscriber agrees to compensate VS-AV for any additional expenses caused by the delay but not less than \$1000.00 per day until work can resume. If VS-AV, in its sole discretion, determines that continuing the work poses a risk to VS-AV or its employees or agents, VS-AV may elect to terminate this agreement on 3 day notice to Subscriber and Subscriber shall compensate VS-AV for all services rendered and material provided to date of termination. VS-AV shall be entitled to remove all its equipment and uninstalled equipment and material from the job site. Under no circumstances shall VS-AV be liable to Subscriber for any damage caused by mold or hazardous conditions or remediation thereof.

**27. NON-SOLICITATION:** Subscriber agrees that it will not solicit for employment for itself, or any other entity, or employ, in any capacity, any employee of VS-AV assigned by VS-AV to perform and who performs any service for or on behalf of Subscriber during the term of this agreement, any renewals thereof and for a period of 2 years thereafter. In the event of Subscriber's violation of this provision, in addition to injunctive relief, VS-AV shall recover from Subscriber an amount equal to such employee's salary based on the average three months preceding employee's termination of employment with VS-AV, times twelve, together with VS-AV's counsel and expert witness fees.

**28. FALSE ALARMS / PERMIT FEES / WITNESS FEES:** Subscriber is responsible for all alarm permits and fees, agrees to file for and maintain any permits required by applicable law and indemnify or reimburse VS-AV for any fees or fines relating to permits or false alarms. VS-AV shall have no liability for permit fees, false alarms, false alarm fines, the manner in which police or fire department responds, or the refusal of the police or fire department to respond. In the event of termination of police or fire department response this agreement shall nevertheless remain in full force and Subscriber shall remain liable for all payments provided for herein. In the event Subscriber or any third party subpoenas or summons VS-AV requiring any services or appearances, Subscriber agrees to pay VS-AV \$150 per hour for such services and appearances. Subscriber shall reimburse VS-AV for any Monitoring Center charges for excessive, run-a-way or false alarm signals.

**29. SECURITY INTEREST / COLLATERAL:** To secure Subscriber's obligations under this agreement Subscriber grants VS-AV a security interest in the security equipment installed by VS-AV and VS-AV is authorized to file a financing statement.

**30. CREDIT INVESTIGATION:** Subscriber and any guarantor authorize VS-AV to conduct credit investigations from time to time to determine Subscriber's and guarantor's credit worthiness.

**31. FULL AGREEMENT / SEVERABILITY:** This agreement along with the Schedule of Equipment and Services constitute the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties. Subscriber acknowledges and represents that Subscriber has not relied on any representation, assertion, guarantee, warranty, collateral agreement or other assurance, except those set forth in this Agreement. Subscriber hereby waives all rights and remedies, at law or in equity, arising, or which may arise, as the result of Subscriber's reliance on such representation, assertion, guarantee, warranty, collateral agreement or other assurance. To the extent this agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this agreement the terms of this agreement shall govern. Should any provision of this agreement be deemed void, the remaining parts shall be enforceable.

**SUBSCRIBER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS AGREEMENT AND SCHEDULE OF EQUIPMENT AND SERVICES AT TIME OF EXECUTION.**

**For and on behalf of VISIONARY SYSTEMS AV LLC:**

Signature:



Name: Zachary Baird

Title: Chief Executive Officer - Visionary Systems AV LLC

Date: 12/28/2023

Scott McClure of Ocean Ridge Police Department acknowledges receiving a fully executed copy of this agreement, proposal, and or any services at the time of execution.

Print Name of Client: Scott McClure

Client Email Address: smcclure@oceanridgeflorida.com

Client Address: 6450 N Ocean Blvd Boynton Beach 33435

The client's signature is present on the acceptance page and is binding to all terms in this agreement.



# AI Security Supply

2858 Sterling Road  
Hollywood Fla 33020

## QUOTE

**Bill To**

Ocean Ridge Police Dept  
6450 N Ocean Blvd  
Boynton Beach Fl 33435

**Ship To**

Ocean Ridge Police Dept  
6450 N Ocean Blvd  
Boynton Beach Fl 33435

**Quote #**

1602

**Quote Date**

07/25/2023

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
6	CD42-256E-HW Outdoor Dome Camera 30 days storage 256gb	800.00	4,800.00
10	CM-42-256-HW Indoor Mini dome camera	525.00	5,250.00
2	CH52-1TBE-HW. CH52-E Outdoor Multisensor Camera, 1TB, 30 Days Max	2,799.00	5,598.00
2	ACC-MNT-2. Arm Mount	75.00	150.00
2	ACC-MNT-8. Pendant Cap Mount	60.00	120.00
2	INJ-POE-PLUS	71.00	142.00
3	AC-41-HW 4 Door Controller	1,160.00	3,480.00
13	AD33 Multi Format Reader	235.00	3,055.00
16	LIC-5Y 5 Year Camera Lisc	650.00	10,400.00
2	LIC-CH52-5Y 5 Year CH52 Multisensor Camera License	2,100.00	4,200.00
13	LIC-AC5Y 5 year door lisc	675.00	8,775.00
18	Mounting and Proqraming	250.00	4,500.00



1	Altronix Access Control Power Supply / w Fire alarm relay	650.00	650.00
1	Shipping and Handling	650.00	650.00
13	Door Retrofit-	250.00	3,250.00
1	ACC-INT-HOOD Intercom Rain Hood	89.00	89.00
1	TD52-HW Video Intercom	1,400.00	1,400.00
1	LIC-TD-5Y 5 Year intercom Lisc	800.00	800.00
1	Mounting and Programing Intercom	750.00	750.00
10	Cat6 Plenum White 1m 100% Copper Plenum	395.00	3,950.00
2	Mounting and Programming Outside	575.00	1,150.00
<b>TOTAL</b>			<b>\$63,159.00</b>

All Verkada Sales must be through an authorized Verkada partner. POE ports to be supplied by Ocean Ridge.

**Town of Ocean Ridge, Florida**  
**Town Commission Agenda Memorandum**  
**Office of the Town Manager, Lynne Ladner**

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**Meeting Date: February 5, 2024**  
**Subject: Updated Job Description**

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Mayor & Commissioners:

We are in the process of updating some of the job descriptions to better align with the current positions. The updated job description for the Public Works I position is attached for your review and approval.

Respectfully,

Lynne Ladner  
Town Manager & Finance Director

## TOWN OF OCEAN RIDGE JOB DESCRIPTION

JOB TITLE: **PUBLIC WORKS I**  
PUBLIC WORKS DEPARTMENT

EMERGENCY DESIGNATION: ESSENTIAL

### POSITION SUMMARY

Performs a variety of skilled and unskilled maintenance work and operates a variety of equipment in the maintenance and repair work associated with various Public Works projects.

### REPORTING RELATIONSHIPS

Position Reports to: Public Works Supervisor

Positions Supervised: None

### DUTIES AND RESPONSIBILITIES

- Operates various medium and light equipment, machinery and tools used in projects and activities which may include mowing equipment, weed eater, leaf blower, hedge clipper, striping machine, paint machine, chain saw, table saw, miter saw, drill, drill press, saw, jackhammer, sledgehammer, post hole digger, hand tamper, pick ax, shovel, rake, pitchfork, broom, ladder, concrete finishing tools, carpentry tools, mechanic tools, power tools or hand tools.
- Performs maintenance work involving various public works projects involving street and roadside construction, picking up debris/litter from streets and beach, removing dead animals from roadways, digging holes/trenches, shoveling materials, lifting/moving heavy materials, setting up or removing road barricades at work sites, or flagging traffic.
- Performs tasks associated with building repair and maintenance projects including painting interior/exterior walls, building cabinetry, installing doors, moving furniture/equipment, setting up tables/equipment for meetings/functions, cleaning/sweeping building areas, and mopping floors.
- Performs work involving tree/shrub pruning, weed-eating, landscape planting, mowing, watering/irrigating and applying fertilizers, pesticides, and herbicides.
- Inspect storm drains and follow NPDES recommended inspection and maintenance protocols.
- Performs general/preventive maintenance tasks necessary to keep equipment and tools in operable condition, which may include inspecting equipment, refueling vehicles, checking fluid levels, replacing fluids, greasing equipment, replacing parts, washing/cleaning equipment and cleaning shop/work areas; monitors equipment operations to maintain efficiency and safety and reports faulty equipment.
- Performs required maintenance of hydrants including painting and power washing as needed.
- Conforms with and abides by all regulations, policies, work procedures and instructions and all safety rules and wears/uses all appropriate safety equipment.
- Prepares or complete various forms, reports, work orders or other documents.
- Communicates with supervisor, employees, other departments, contractors, community organizations, the public, and other individuals to coordinate work activities, review status of work, exchange information or resolve problems.
- May be required to work overtime or in an on-call status, as directed.
- Assists other departments as necessary by directive from Department Head.
- Performs other related duties and assumes other responsibilities as necessary or as delegated by Public Works Department Head.

### QUALIFICATIONS AND EXPERIENCE

- Graduation from high school or equivalency is required.
- Three (3) year's Public Works or related experience, preferably in a government setting is preferred.
- Vocational/technical training in equipment operation and maintenance is preferred.

### NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

- Sound knowledge of equipment, vehicles, facilities, materials, methods and procedures used in maintenance and repair activities.
- Advanced skill in operation of all required tools, vehicles and equipment.
- Ability to safely perform heavy manual tasks for extended periods of time.
- Ability to communicate effectively verbally and in writing, to understand and carry out written and oral instructions, and print legibly.
- Ability to establish and maintain effective working relationships with employees, other departments and the public.
- Ability to perform arithmetic computations to maintain accurate records.

### LICENSING & CERTIFICATION

- Valid driver's license and safe driving record required.

### WORK ENVIRONMENT

- Frequently exposed to wet and/or humid conditions.
- Regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms.
- Frequently required to walk, sit, climb or balance, stoop, kneel, crouch, or crawl, and smell; and talk and hear.
- Frequently lifts and/or moves up to 25 pounds and occasionally lift and/or move up to 100 pounds.
- Vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and the requirements of the job change. Requirements are representative of minimum levels of knowledge, skills, or abilities.

Adopted by the Town Commission on \_\_\_\_\_

# MEMORANDUM

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**TO:** TOWN COMMISSION

**FROM:** CHRISTY GODDEAU, TOWN ATTORNEY

**RE:** PROPOSED CODE AMENDMENT TO ALLOW 3:12 PITCHED ROOFS

**DATE:** FEBRUARY 5, 2024

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In late 2023, the Town received a request to consider allowing residential single-family homes to have a pitched roof with a pitch less than the minimum allowed pitch of 4:12 (rise to run). Based on direction of the Town Commission, the Town's Planning and Zoning Commission considered the request and directed staff to prepare an amendment to the Land Development Code to allow a minimum pitch of 3:12 if approved by the Planning and Zoning Commission as a special design exception.

Based on the direction of the Planning and Zoning Commission, Town staff prepared an amendment to section 64-1(f) to allow approval of a minimum roof pitch of 3:12 as a special design exception if such design complies with the criteria set forth in section 63-56 (the development plan review criteria) of the Town's Land Development Code.

At its December 2023 meeting, the Planning and Zoning Commission approved the draft amendment to section 64-1(f) as proposed and as set forth in the proposed ordinance.

The development plan review criteria in section 63-56 is as follows:

- (1) *The planning and zoning commission shall use the review criteria as set forth herein when reviewing site plans.*
  - a. *Relationship of building to site:*
    1. The site should be planned to accomplish a desirable transition with the streetscape. The overall balance and proportion of the proposed building will be considered.
    2. The height and scale of each building should be compatible with its site and other buildings onsite.
  - b. *Relationship of building and site to adjoining area(s):*
    1. Buildings and site should be designed to enhance the surrounding neighborhood.
    2. Harmony in architectural style, form, texture, mass and lines, as well as materials, colors, and use of architectural elements should be provided in the design of all buildings.
    3. Buildings and site should be consistent with the established neighborhood character or within acknowledged architectural styles.
    4. The height and scale of the proposed structure(s) should be compatible with the surrounding neighborhood.



5. The landscaping should enhance and be compatible with the surrounding neighborhood while providing harmony to the architectural style.
- c. *Building design:*
  1. Evaluation of a project should be based on quality of its design and relationship to surroundings.
  2. Components such as roofs, windows, doors, eaves, and parapets should have balanced proportions in relationship to one another.
  3. Colors should be harmonious and representative of the architectural style of the building and generally within the character of the neighborhood.
  4. Design attention should be given to mechanical equipment or other utility hardware on roofs, buildings and at grade so as to screen them from off-site view.
  5. Buildings should be of a size as to be in harmony with permanent neighboring development or within acknowledged architectural styles.
  6. Use of any/all of the above preferred design elements in conjunction with the renovation or addition to existing homes is encouraged, along with the removal of any existing elements that are not preferred.
  7. The architectural style and elements of proposed additions and renovations shall be consistent with the other portions of the building.
  8. All proposed structures shall be consistent with the town's land development regulations and the goals, objectives and policies of the comprehensive plan.

If you have any questions, please let me know.

Attachment: Proposed Ordinance

**ORDINANCE NO. 2024-01**

**AN ORDINANCE OF THE TOWN OF OCEAN RIDGE, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE AT CHAPTER 64, "ZONING", ARTICLE I, "DISTRICT REGULATIONS", SECTION 64-1, "RSF AND RSE SINGLE-FAMILY RESIDENTIAL DISTRICTS, TO ADD A PROVISION AUTHORIZING A SPECIAL DESIGN EXCEPTION BY THE PLANNING AND ZONING COMMISSION FOR A PITCHED ROOF WITH A MINIMUM PITCH OF 3:12 (RISE TO RUN); PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE**

**WHEREAS**, the Town of Ocean Ridge, Florida ("Town") is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

**WHEREAS**, the Town received a request to consider allowing a residential single-family home to have a pitched roof with a pitch less than the minimum allowed pitch of 4:12 (rise to run) in the Town's Land Development Code; and

**WHEREAS**, based on direction of the Town Commission, the Town's Planning and Zoning Commission considered the request and directed staff to prepare an amendment to the Land Development Code to allow a minimum pitch of 3:12 if approved by the Planning and Zoning Commission as a special design exception; and

**WHEREAS**, based on the direction of the Planning and Zoning Commission, Town staff prepared an amendment to section 64-1(f) to allow approval of a minimum pitch of 3:12 as a special design exception if such design complies with the criteria set forth in section 63-56 (development plan review criteria) of the Town's Land Development Code; and,

**WHEREAS**, the Planning and Zoning Commission approved the draft amendment to section 64-1(f) as proposed and as set forth in this Ordinance; and,

**WHEREAS**, this Ordinance is consistent with the goals and objectives of the Town's Comprehensive Plan; and

**WHEREAS**, the Town Commission for the Town of Ocean Ridge finds that this Ordinance serves a valid public purpose and is in the best interests of the Town of Ocean Ridge.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, AS FOLLOWS:**

**SECTION 1 – Findings of Fact:** The **WHEREAS** clauses set forth above are adopted and incorporated herein as true findings of fact of the Town Commission.

**SECTION 2 – Amendment:** Chapter 64, entitled “Zoning”, Article I, entitled “District Regulations”, Section 64-1, entitled “RSF and RSE Single-Family Residential Districts”, subsection (f), entitled “Roofs and Flat Roof Usable Areas”, is hereby amended to read as follows (underline denotes added language; ~~strike through~~ denotes deleted language):

## **Chapter 64 – ZONING**

### **Article I. – DISTRICT REGULATIONS**

#### **Sec. 64-1 RSF and RSE Single-Family Residential Districts.**

##### **Sec. 64-1(f) Roofs and Flat Roof Usable Areas:**

- (1) For single-family residential dwellings and accessory buildings in the single-family residential districts, the minimum permit ed pitch for a pitched roof is 4:12 (rise to run) and the maximum permit ed pitch is 14:12 (rise to run). The Planning and Zoning Commission may approve a pitched roof minimum of 3:12 as a special design exception subject to the Development Plan Review criteria in section 63-56(1) including, but not limited to, sections 63-56(1)(a)(2), 63-56(1)(b), and 63-56(1)(c)(1), (2), (5), (6), and (7). Except for a flat roof usable area (defined below), it shall be unlawful to construct or maintain a pitched roof system consisting of tar paper or felt without approved exterior shingles, tiles or metal covering. Parapets shall not to be utilized with pitched roofs except in conjunction with a flat roof usable area (defined below).
- (2) Flat roofs, which are less than 4:12 pitch (rise to run) (excluding roofs receiving special design exception for a minimum pitch of 3:12), are permitted on single-family residential dwellings and accessory buildings in the single-family residential districts, provided the flat roof complies with all requirements and restrictions set forth in section 67-37.
- (3) A flat roof usable area is an area provided with a pitched roof or flat roof system which may be utilized as a deck, porch, or other outdoor usable space on single-family residential dwellings and accessory buildings in the single-family residential districts. A flat roof usable area shall not exceed fifteen percent (15%) of the total floor area. A flat roof usable area shall be limited to a maximum height of 14 feet from the finished floor. No balconies shall be at ached to, connected to, or adjoin a flat roof usable area. Except for temporary external access necessary for maintenance, repairs, and emergencies, access to the flat roof usable area must be internal to the dwelling or building. The construction and/or installation of any non-temporary external access to the flat roof usable area is prohibited

**SECTION 3 - Codification:** This Ordinance shall be codified in the Code of Ordinances of the Town of Ocean Ridge, Florida.

**SECTION 4 - Repeal of Conflicting Ordinances:** All ordinances, resolutions or parts of ordinances and resolutions in conflict herewith are hereby repealed.

**SECTION 5 - Severability:** If any word, clause, sentence, paragraph, section, or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void, or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of this Ordinance.

**SECTION 6 - Effective Date:** This Ordinance shall become effective immediately upon adoption.

FIRST READING this \_\_\_\_ day of \_\_\_\_\_, 2024.

SECOND AND FINAL READING this \_\_\_\_ day of \_\_\_\_\_, 2024.

Commissioner \_\_\_\_\_ offered the foregoing Ordinance and moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

	AYE	NAY
GEOFF PUGH, Mayor	_____	_____
STEVE COZ, Vice Mayor	_____	_____
CAROLYN CASSIDY, Commissioner	_____	_____
DAVID HUTCHINS, Commissioner	_____	_____
AINAR AIJALA JR., Commissioner	_____	_____

The Mayor thereupon declared this Ordinance approved and adopted by the Town Commission of the Town of Ocean Ridge, Florida, on second reading, this \_\_\_\_ day of \_\_\_\_\_, 2024.

TOWN OF OCEAN RIDGE, FLORIDA

BY: \_\_\_\_\_  
Geoff Pugh, Mayor

ATTEST:

BY: \_\_\_\_\_  
Kelly Avery, Town Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

BY: \_\_\_\_\_  
Christy Goddeau, Town Attorney

**Town of Ocean Ridge, Florida**  
**Town Commission Agenda Memorandum**  
**Office of the Interim Town Manager**

---

**Meeting Date: February 5, 2024**  
**Subject: Town Manager's report**

---

Mayor & Commissioners:

The town has completed the implementation of the new finance software and staff is becoming more comfortable with the updates and changes every day. I appreciate everyone's patience as we worked through the implementation and roll-out of the software. As you can see from the revenue and expenditure reports the formats are slightly different than what you may be used to, but things are going well and I believe that you will like the new formatting and the ease of use that the new system provides when it comes time to budget for the new year, 10 years of historical data are in the system and that will allow us to answer questions in real-time during budget workshops.

Things are getting busier at town hall with our seasonal residents in town there are more events and after-hours activities taking place that our residents can enjoy. The Garden Club has their annual plant sale coming up in March and they are adding local garden tours to the event. Starbright Foundation is hosting an ice cream social that will be a great time for residents to come together and enjoy a nice event. Additionally, the Police Department is working with the Starbright Foundation to offer CPR and Stop the Bleed classes. The first class is already full, and I believe they are working on finding another date as there is a waitlist of residents interested in the training. Please check the Ocean Ridge Tidings for more details.

Respectfully,



Lynne Ladner  
Town Manager



**Town of Ocean Ridge, Florida**  
**Town Commission Agenda Memorandum**  
**Office of the Interim Town Manager**

---

**Meeting Date: February 5, 2024**  
**Subject: Update on streetlights.**

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Mayor & Commissioners:

I recently spoke with our contact with FPL regarding the streetlights along E Ocean Ave which are owned by the town and the remaining streetlights throughout the community which are owned by FPL. For the lights that we own each month, we pay FPL for the electricity to operate the lights, however, we are responsible for the upkeep and maintenance of these lights including any need to replace. For the rest of the lights throughout town including those along Old Ocean Blvd the town pays a monthly fee for the lease of the lights. In both cases the lights throughout town are High Pressure Sodium (HPS) lights which is an older technology light fixture. Additionally, for the lights that we own is it no longer possible to purchase replacement fixtures for HPS fixtures and as of the end of the 1<sup>st</sup> quarter of 2024 FPL will be discontinuing HPS fixtures thus when we have lights that stop working (of which there have been several in the last 6 months) these lights will be replaced with new LED fixtures. The result will be that the streetlights throughout the town will not be consistent in appearance and you could have LED and HPS lights alternating along the same street and area.

Currently, FPL recommends that for the lights that they own which we lease that the town move forward with authorizing FPL to begin the conversion of the HPS lights throughout town with LED fixtures. By moving forward with a planned conversion, the town can select from the FPL catalog the light fixtures that we would like through our community. Attached is additional information from FPL regarding the available fixtures, visual references for how the current lighting appears versus how LED lighting would appear. Moving forward with authorizing the conversion will also allow the town to have input on the scheduling and lighting transition rather than having the replacement done intermittently.

For the lights that we own on Ocean Ave, these lights can be transitioned to being owned by FPL. This will eliminate the town expenses related to maintaining the fixtures, poles, and electrical wiring as well as our need to retain insurance coverage on them. FPL can replace the poles and fixtures and would replace the electrical wiring. A photometric study would be conducted to determine the number and placement of the new poles (due to changes in FDOT standards and the move to LED lighting the placement and number of lights may change. Positive outcomes from this transition would be removing the town from the street lighting business which is not a core competency of local government nor of town staff. Transfer the responsibility for upkeep, maintenance, repairs, and replacement to FPL. Reduction in short-term and long-term costs associated with street lights including monthly energy costs.

**It is my recommendation that the commission authorize moving forward with the conversion project with FPL for all 154 FPL-owned streetlights.**

**I also recommend that the commission authorize proceeding with FPL to transition the 44 Ocean Ridge-owned streetlights to FPL-owned lights.**

Respectfully,

A handwritten signature in blue ink that reads "Lynne Ladner". The signature is written in a cursive, flowing style.

Lynne Ladner  
Town Manager



LED Lighting Solutions

# Roadway Lighting

Feel Safe, Drive Safe



**ATB2** – Turtle-friendly Amber



Shield facing coastal line

**Cree** – RSW Extra-large  
Turtle-friendly Amber



**Roadway** – LED 5,000 Lumens  
to 12,000 Lumens\*

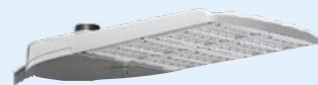


**Roadway** – LED 17,000  
Lumens to 20,000 Lumens\*



**Roadway** – LED 31,500 Lumens\*

Available in  
black or gray



**AEL** – ATB2

*\*This is a non-representative image for the light.  
Installations in the field may be different.*



# Pendant Lighting

Functional Can Be Beautiful



**Holophane – Bern**



**Teardrop – With Deep Skirt**



**Teardrop**

Turtle-friendly amber



**Holophane – Bern**



**King – Harbor Side K366**



# Brackets and Poles

Discover a New Road to Efficiency

## BRACKETS (Page 1 of 2)



1

### Style

Standard  
2', 6', 8', 12'  
Side Mounted

### Color

Silver



2

### Style

Standard  
8' Side Mounted Arm  
or Standard 6', 8'  
Tenon Mounted Arm

### Color

Black



3

### Style

Decorative 6' Single or  
Double, Tenon Mounted  
Arm or Decorative  
48" Pedestrian Side  
Mounted Arm

### Color

Black



## POLES

**Standard  
Concrete**

**1**



Tenon Mount  
20' (13' MH)  
35' (27'6" MH)

**Standard Black  
Fiberglass**

**2**



Tenon Mount  
13' (10' MH)  
20' (15'6" MH)

**Black Washington  
Concrete**

**3**



Tenon Mount  
23' (16' MH)

**Black Octagonal  
Concrete**

**4**



Tenon Mount  
37' (30' MH)

**Black or Green  
Washington Concrete**

**5**



Tenon Mount  
18.5' (14'6" MH)

**Standard  
Wood**

**6**



Arm Mount  
35' (29' MH)  
40' (33'6" MH)  
45' (38' MH)

**Standard  
Concrete**

**7**



Arm Mount  
30' (22'6" MH)  
35' (27'6" MH)  
40' (30' MH)  
45' (35' MH)

**Black Tapered  
Concrete**

**8**



Tenon Mount  
14'6" (10' MH)  
21' (15'6" MH)  
33' (24' MH)

**Grey or Black Round  
Concrete Pole  
on Concrete Base  
(Non-roadway Only)**

**9**



22' pole  
25' MH

**Unfinished Round  
Tapered Concrete**

**10**



Arm Mount  
28' pole  
35' MH  
(For use with bracket 7 only)

\*MH = Approximate Mounting Height



Revised:  
01/11/24

## LED Lighting Plan

Town of Ocean Ridge Conversion

\*

Month	Day
2	15

Completion Date - Calculator  
Tool

Expected Close Date

Material Delivery Date

Estimated Requested  
Completion Date

### Going Green

This plan reduces power consumption by:  
and that eliminates:  
or removing:

4,404  
3  
1

eGR...U S...ann...a...non...base load...o...o...a...e...session  
rate...e...ear...da...a

TOTAL

154

\$

1,630.33

\$

1,473.28

#### Installation Details

		Existing	Option 2
<input type="checkbox"/>	selec...	SL1 - HPS0070	Roadway 5,000L
	...	1	1
	selec...		
	Fixture*		
<input type="checkbox"/> Can...		Pole	
<input type="checkbox"/> Non-E... Conversion:	ces	Maintenance	
<input type="checkbox"/> ...rid:		Energy**	
<input type="checkbox"/> N... Area:	No	Monthly Total	

#### Installation Details

		Existing	Option 2
<input type="checkbox"/>	selec...	SL1 - HPS0100	Roadway 7,500L
	...	1	1
	selec...		
	Fixture*		
<input type="checkbox"/> Can...		Pole	
<input type="checkbox"/> Non-E... Conversion:	ces	Maintenance	
<input type="checkbox"/> ...rid:		Energy**	
<input type="checkbox"/> N... Area:	No	Monthly Total	

#### Installation Details

		Existing	Option 2
<input type="checkbox"/>	selec...	SL1 - HPS0150	Roadway 12,000L
	...	1	1
	selec...		
	Fixture*		
<input type="checkbox"/> Can...		Pole	
<input type="checkbox"/> Non-E... Conversion:	ces	Maintenance	
<input type="checkbox"/> ...rid:		Energy**	
<input type="checkbox"/> N... Area:	No	Monthly Total	

#### Installation Details

		Existing	Option 2
<input type="checkbox"/>	selec...	SL1 - HPS0200	Roadway 17,000L
	...	1	1
	selec...		
	Fixture*		
<input type="checkbox"/> Can...		Pole	
<input type="checkbox"/> Non-E... Conversion:	ces	Maintenance	
<input type="checkbox"/> ...rid:		Energy**	
<input type="checkbox"/> N... Area:	No	Monthly Total	

SUB TOTAL

154

\$

1,630.33

\$

1,473.28

#### Installation Details

		Existing
Additional Lighting Charge (ALC)	ALC FEE	
	Total	\$ -

TOTAL

154

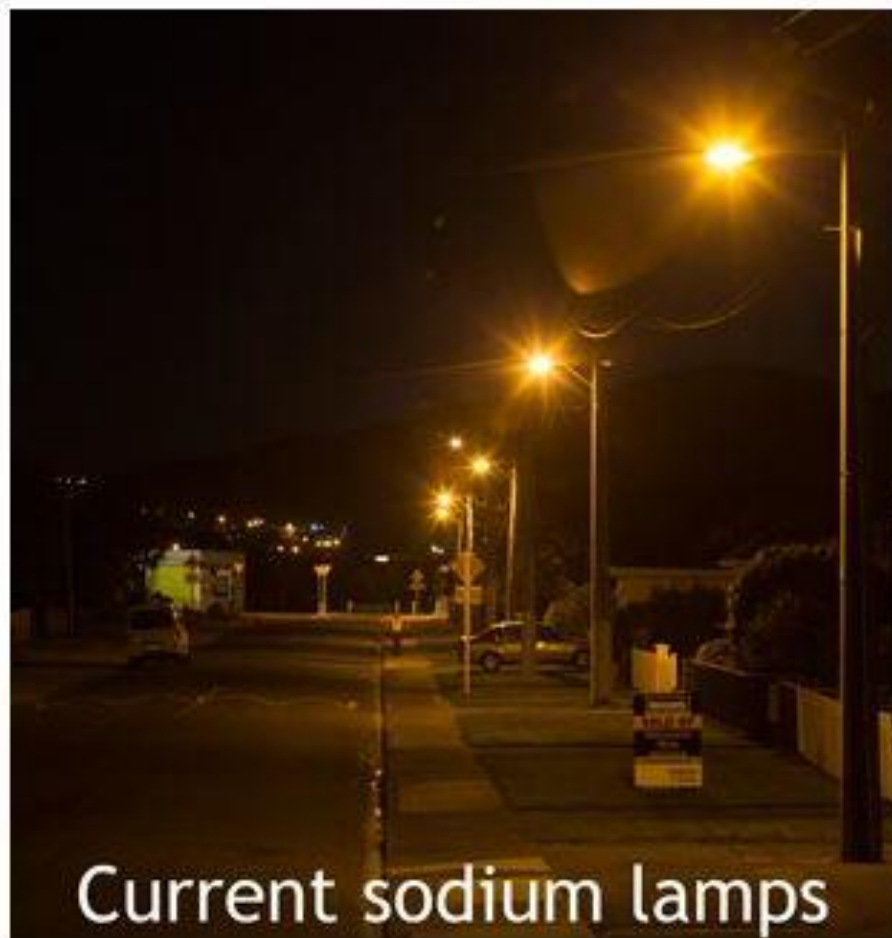
\$

1,630.33

\$

1,473.28

Includes ... and ... conversion ... here ...  
Includes Non-E... Charge ... conservation ... and ... charges  
based on ... rates as ...





Existing 2200 Kelvin HPS



3000 Kelvin



4000 Kelvin





# Ocean Ridge Police Department

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6450 N. Ocean Blvd., Ocean Ridge, FL 33435

Phone (561) 732-8331 • Fax (561) 732-8676

[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)

Scott McClure  
Chief of Police

## December 2023 Monthly Activity Report

### Subjects;

1. Monthly Law Enforcement Activity Report  
(Please see attached detailed reports)
2. Monthly Boynton Beach Fire/EMS Activity Report  
(Please see attached detailed reports)

<b><u>ORPD Other Activity:</u></b>					
Type	Total	Days- Sgt Roy	Days- Choban	Sgt. Nights- Sgt. Parkerson	Nights- Sgt. Stang
<b><u>Traffic</u></b>					
Citations	29	8	7	11	3
Written Warnings	112	39	14	33	26
Parking Tickets/Municipal Warnings	14	5	6	1	2
Traffic Stops	158	52	26	44	36
<b><u>Arrests:</u></b>					
S19 Felony	1	1	0	0	0
S18 Misdemeanor	4	2	0	2	0
<b><u>Telephone Calls Handled by Dispatch:</u></b>					
<b><u>December 2023</u></b>	<b><u>Year to Date</u></b>				
9-1-1	53	764			
Incoming/Non-Emergency	499	5969			
Outgoing/Non-Emergency	163	3643			
Total:	715	10376			
<b><u>Walk-Ins Handled by Dispatch:</u></b>					
	<b><u>Year to Date</u></b>				
All	314	3123			
After Business Hours	185	1819			
Alarm Sign Issuance-	1	7			
Alarm Technician-	26	131			
AOD/Range Use-	3	17			
Burn Permit-	0	3			
Fingerprints-	1	29			
Keys-	2	47			
Pet Tag/Vehicle Decal-	1	35			
Report/Record Request-	5	107			
Vendors-	42	568			
Visitor for Chief-	6	60			
Visitor for Lt or Investigator-	1	30			
Visitor/Info-	209	1905			
Gift/Food donation-	7	20			
Pick up Property/Evidence-	1	21			
Pill Drop-	9	96			



### BRINY BREEZES December 2023

Description	Signal	Count
ON FOOT W/PORTABLE	10108	35
BEACH PATROL	BCHK	6
POLICE SERVICE CALL	S68	6
ILLEGAL PARKING	S90	7
MEDICAL CALL	S73	3
WELFARE CHECK	S84	6
ASSIST OTHER DEPARTMENT	S76	1
911 PRANK/FALSE/ACCID CALL	S79	1
DISTURBANCE	S22	1
FIGHT	S36	1
TRAFFIC LIGHT PROBLEMS	S92	1
EMBEZZLEMENT/FRAUD	S53	1
ANIMAL COMPLAINT	S70	1

Total Calls for Service	70
District Checks	257
Total Calls w/ DC's	327

### OTHER ACTIVITY

#### Traffic

Citations	1
Written Warnings	1
Parking Tickets	8

## ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 12/01/2023 00:00 Through 12/31/2023 23:59

ACTIVITY SUMMARY BY SIGNALS		All Calls IN Signal Order
Signal	Description	Count
10108	ON FOOT W/PORTABLE	110
10109	VEHICLE MAINTENANCE	155
1017	INVESTIGATE/FOLLOW UP	1
1040	MEAL BREAK	3
1050	TRAFFIC STOP	154
1058	AT STATION	1
1060	ASSIST TO MOTORIST	4
804	VTC SIGNS (ALL)	1
805	VTC SOLICIT W/O PERMIT (DOOR TO DOOR)	2
806	VTC WORKING WHEN NOT PERMITTED	6
814	VTC OVERNIGHT PARKING ON STREET	4
820	VTC ANIMALS ON BEACH	1
821	VTC DOGS AT LARGE	3
823	VTC CONSTRUCTION SITE	4
BCHK	BEACH PATROL	231
DC	DISTRICT CHECK	1507
FUP	FOLLOW-UP	1
HCKH	HOUSE CHECK HAND	166
HCKV	HOUSE CHECK VISUAL	63
LPR	LICENSE PLATE RECOGNITION ALERT	4
S04	AUTO ACCIDENT	3
S10	STOLEN VEHICLE	1
S12	RECKLESS DRIVER	1
S13	SUSPICIOUS INCIDENT	1
S13P	SUSPICIOUS PERSON	5
S13V	SUSPICIOUS VEHICLE	9
S14	INFORMATION	2
S15	SPECIAL DETAIL	52
S21A	BURGLARY ATTEMPT	1
S21C	BURGLARY CONVEYANCE	1
S22	DISTURBANCE	2
S25	FIRE/FD ASSIST	4
S30	THEFT	1

## ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 12/01/2023 00:00 Through 12/31/2023 23:59

ACTIVITY SUMMARY BY SIGNALS		All Calls IN Signal Order
Signal	Description	Count
S37	JUVENILE TROUBLE	1
S38	DOMESTIC	2
S48	OPEN DOOR	2
S48G	OPEN GARAGE DOOR	6
S49	ALARM	35
S49F	FIRE ALARM	6
S51	TRESPASS	2
S53	EMBEZZLEMENT/FRAUD	2
S66	CIVIL MATTER	3
S68	POLICE SERVICE CALL	32
S70	ANIMAL COMPLAINT	2
S73	MEDICAL CALL	12
S75	ILLEGAL DUMPING	1
S76	ASSIST OTHER DEPARTMENT	9
S79	911 PRANK/FALSE/ACCID CALL	7
S84	WELFARE CHECK	15
S88	FLORIDA POWER LIGHT ASSIST	1
S90	ILLEGAL PARKING	6
S93	STREET OR TRAFFIC SIGNS	1
TC	TRAFFIC CONTROL	2
TOTAL ACTIVITY:		2651

December 2023 BOYNTON BEACH FIRE RESCUE REPORT

2321042	12/1/2023	6400 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	C	Carbon monoxide incident	8.4
2321081	12/2/2023	Harbour Dr S Ocean Ridge	Ocean Ridge	Station 1	D	CO detector activation due to malfunction	7.5
2321088	12/2/2023	6800 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	D	Emergency medical service incident, other	8.1
2321178	12/5/2023	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	B	EMS call, excluding vehicle accident with injury	8
2321233	12/6/2023	5505 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	D	Emergency medical service incident, other	4.7
2321324	12/8/2023	Island Dr Ocean Ridge	Ocean Ridge	Station 4	B	Arcing, shorted electrical equipment	9.3
2321394	12/9/2023	6800 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	C	EMS call, excluding vehicle accident with injury	7.3
2321396	12/9/2023	6711 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	C	EMS call, excluding vehicle accident with injury	8.2
2321451	12/11/2023	6500 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	A	Alarm system activation, no fire - unintentional	8.5
2321625	12/14/2023	Spanish River Dr Ocean Ridge	Ocean Ridge	Station 4	D	Alarm system sounded due to malfunction	10.6
2321643	12/15/2023	Sabal Island Dr Ocean Ridge	Ocean Ridge	Station 1	D	Public service assistance, other	12.1
2321760	12/16/2023	6885 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	B	Public service	13.9
2321768	12/17/2023	5510 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	B	EMS call, excluding vehicle accident with injury	7.7
2321786	12/17/2023	6000 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	C	EMS call, excluding vehicle accident with injury	7.4
2321895	12/19/2023	6800 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	A	Smoke detector activation, no fire - unintentional	11.2
2321970	12/20/2023	Tropical Dr Ocean Ridge	Ocean Ridge	Station 4	B	Animal rescue	8.6
2322018	12/21/2023	6300 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	C	EMS call, excluding vehicle accident with injury	8.1
2322032	12/21/2023	Palm Dr Briny Breezes	Briny Breezes	Station 4	C	EMS call, excluding vehicle accident with injury	7.6
2322046	12/22/2023	5550 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	D	Emergency medical service incident, other	6.1
2322072	12/22/2023	5109 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	D	Emergency medical service incident, other	6.25
2322096	12/23/2023	E WOOLBRIGHT Rd Ocean Ridge	Ocean Ridge	Station 4	A	EMS call, excluding vehicle accident with injury	2.1
2322133	12/24/2023	S Ibis Dr Briny Breezes	Briny Breezes	Station 4	A	Emergency medical service incident, other	9.7
2322169	12/25/2023	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	C	EMS call, excluding vehicle accident with injury	5.6
2322179	12/25/2023	Island Dr S Ocean Ridge	Ocean Ridge	Station 2	C	EMS call, excluding vehicle accident with injury	8.6
2322202	12/26/2023	Spanish River Dr Ocean Ridge	Ocean Ridge	Station 1	D	Unintentional transmission of alarm, other	11
2322213	12/26/2023	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	D	Electrical wiring/equipment problem, other	7
2322226	12/26/2023	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	D	EMS call, excluding vehicle accident with injury	7.3
2322365	12/29/2023	5500 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	C	Motor vehicle accident with injuries	6.8
2322408	12/30/2023	Spanish River Dr Ocean Ridge	Ocean Ridge	Station 1	D	Public service assistance, other	8
2322425	12/30/2023	Coconut Ln Ocean Ridge	Ocean Ridge	Station 1	D	Arcing, shorted electrical equipment	6.5
2322427	12/30/2023	Cordova Ave Briny Breezes	Briny Breezes	Station 5	D	Emergency medical service incident, other	9.2
2322455	12/31/2023	5100 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	D	Emergency medical service incident, other	6.9

Ocean Ridge Summary		Briny Breezes Summary	
Medical Calls	15	Medical Calls	3
Fire/Other Calls	15	Fire/Other Calls	0
<b>Total</b>	<b>30</b>	<b>Total</b>	<b>3</b>

Calls exceeding 10 minutes consist of; (3)