

**Proceedings of the Ogle County Board Meeting
May 18, 2021**

(Remote attendance due to COVID-19 crisis)

State of Illinois)
County of Ogle) ss

Call to Order

Chairman John Finfrock calls the meeting to order at 5:30 p.m.

Roll Call

The roll call shows Typer and Williams are absent. The invocation is given by Griffin and followed by the Pledge of Allegiance.

Presentation - County Audit FY2020 - Brian D. LeFevre, CPA, MBA, Partner -Sikich, LLC

LeFevre is pleased to let the Board know that the audit produced a clean, unmodified opinion which is the highest level of opinion that you can receive on your financial statements. LeFevre also shared in the Single Audit there were two opinions: one was an unmodified opinion on compliance over laws and regulations that could have a material impact on the financial statements and the other was an unmodified opinion on compliance over the major Federal program – The COVID Relief Program.

LeFevre stated the process wouldn't have been able to be done in a timely manner if it wasn't for the participation of the Treasurer's Office directly and all other County Offices.

Chairman Finfrock took the time to thank LeFevre and his company for working through the adverse times and making sure that our County was looked after and taken care of.

Sparrow moves to approve the audit, Nordman seconds and roll call vote was taken:

YES: Griffin, Heuer, Hopkins, Huber, Janes, Kenney, McKinney, Miller, Nordman, Oltmanns, Reising, Smith, Sparrow, Youman, Asp, Billeter, Bowers, Corbitt, Droege, Fox, Fritz, and Finfrock

NO: None

ABSENT: Typer and Williams

Motion carries on roll call vote. (Placed on file)

Presentation - Bob Sondgeroth, Regional Office of Education Superintendent

Sondgeroth thanked the County Board for always working with him and shared his decision to retire at the end of June. Sondgeroth stated he has always felt he had the support and collaboration from the County Board that made his job easier. Sondgeroth also stated the he believes his assistant Chris Tennyson would do a great job if he is appointed to take his place.

Chairman Finfrock thanked Sondgeroth for the 6 years that he was over the 3 Counties for doing an incredible job. Chairman Finfrock shared he agrees that we would be in good hands with Chris.

Presentation - Kyle Auman, Health Department Administrator - COVID-19

Auman shared the positivity rating in Ogle County is 4.3%. The Health Department has issued 35,862 doses of the vaccine in Ogle County. Bringing it to 17,102 people fully vaccinated in the County. The Health Department is continuing to vaccinate residents of Ogle County by offering vaccination clinics. There is now a push to vaccinate children ages 12-18 with the Pfizer vaccine which needs a little bit more attention as far as storing and handling. The Health Department is trying to come up with a plan on how to accommodate those conditions.

Auman shared that the Governor has changed his Executive Order to read that those who have been vaccinated will no longer be required to mask in some public places especially when outside. Auman shared, however, those unvaccinated are being required to mask and social distance. Illinois is starting the *Bridging Phase* and then hopefully by June 11th can enter into Phase 5; Phase 5 is a return to almost normal. Auman also stated that they are working on allowing the schools to provide Rapid Antigen testing. This is being done to help test quickly and stop the spread within the schools. The Health Department is also working with Ogle County employees. There are protocols being put together for Department Heads to allow them to administer those tests to their employees.

Droege asks if the tests that are being advertised on TV is the one that you can get a results within 15 minutes. Auman shared that is the same type of test that they are advocating for the Schools and Department Heads. The ones being done “over the counter” the major issue is that the State doesn’t really have a good way of recording those results for in-home use.

Chairman Finfrock thanked Auman and his staff again for all their hard work.

Consent Agenda Items – by Roll Call Vote

Approval of Ogle County Board Meeting Minutes - April 2021

1. Accept Monthly Reports – Treasurer, County Clerk & Recorder and Circuit Clerk
2. Appointments -
 1. Jerry Griffin - Board of Review - R-2021-0501
 2. Paula Diehl - Board of Review - R-2021-0502
 3. Frank Swingel - Mental Health 708 Board - R-2021-0503
 4. Clint Myers - Sheriff's Merit Commission - R-2021-0504
 5. John "Skip" Kenney - 911 ETSB Special Representative - R-2021-0506
3. Resignations -
 1. Marty Typer - County Board District #5 - R-2021-0505
4. Vacancies -
 - o County Board District #5 (Republican Candidate) - 1 vacancy
 - o Board of Health - 3 vacancies (unexpired term)
 - o Mental Health 708 Board - 3 vacancies (unexpired term)
 - o 911 ETSB (Fire/EMS) – 1 vacancy (unexpired term)
 - o Byron Museum District - 2 vacancies (unexpired terms)
 - o Planning Commission - 2 vacancies
 - o Zoning Board of Appeals - Alternate #2 - 1 vacancy
 - o Franklin Grove Fire Protection District - 1 vacancy

Application and Resumé deadline – Friday, June 4, 2021, at 4:30 p.m. in the County Clerk’s Office located at 105 S. 5th St – Suite 104, Oregon, IL
6. Ogle County Claims –
 - o Department Claims - April 2021 - \$88,910.08
 - o County Board Payments – \$51,946.87
 - o County Highway Fund – \$244,999.57
7. Communications -
 - o Sales Tax - February 2020 \$28,416.36 and \$63,490.33
 - o Sales Tax - February 2021 \$41,632.38 and \$82,370.70
 - o Audit - 20 CYO Final Audit
 - o Audit - 20 CYO Final Single Audit
 - o Audit - 20 CYO Communication to the Members of County Board
 - o Audit - 20 CYO Management Letter
 - o Audit - 20 CYO Final Grant Accountability Transparency Act - Consolidated Year-End
 - o Audit - 20 CYO Circuit Clerk Audit

McKinney moves to approve the Consent Agenda, Bowers seconds and Roll Call was taken:

YES: Heuer, Hopkins, Huber, Janes, Kenney, McKinney, Miller, Nordman, Oltmanns, Reising, Smith, Sparrow, Youman, Asp, Billeter, Bowers, Corbitt, Droege, Fox, Fritz, Griffin, and Finfrock

NO: None

ABSENT: Williams

Motion carries on roll call vote. (Placed on file)

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Chairman Finfrock stated since Marty Typer has resigned the same process will be followed as previous vacancies. Application will be submitted to the County Clerk's Office and then Griffin and Janes will sit in on the interviews to help select a replacement.

Zoning – None

Public Comment –

Smith asks if anything has changed in the Old Courthouse, as far as wearing masks. Finfrock shared we are still asking that individuals wear masks and social distance while in the Courthouse. We are allowing staff if they have been vaccinated to take theirs off.

Youman asks based on the news will things be returning to “normal” now for meetings. Finfrock stated that is the goal. Finfrock stated he hoped next month would be in person for those who are comfortable with it. He clarified there will probably still be Zoom information gathered for those who do not want to attend in person. Finfrock stated he wants everyone to be comfortable with whatever decision is best for them.

COMMITTEE REPORTS

The following committee minutes have been placed on exhibit: 911 ETS, County Facilities - County Security - County IT, Executive, Finance and Insurance, HEW & Solid Waste and Veterans, Long Range and Strategic Planning, Personnel and Salary, Road & Bridge, State's Attorney – Court Services – FOCUS House - Judiciary & Circuit Clerk, and Supervisor of Assessments and Planning & Zoning.

• **Executive**

- Sale of Property – 6th & Jefferson Streets – R-2021-0507

Griffin moves to approve R-2021-0507 authorizing Chairman to sign legal documents related to sale of property, Smith seconds and roll call vote was taken:

YES: Hopkins, Huber, Janes, Kenney, McKinney, Miller, Nordman, Oltmanns, Reising, Smith, Sparrow, Youman, Asp, Billeter, Bowers, Corbitt, Droege, Fox, Fritz, Griffin, Heuer, and Finfrock

NO: None

ABSENT: Williams

Motion carries on roll call vote. (Placed on file)

• **Finance & Insurance**

- Ogle County as Trustee #22-08-433-030 - R-2021-0508

Sparrow presents and moves to approve R-2021-0508, Nordman seconds and roll call is taken:

YES: Huber, Janes, Kenney, McKinney, Miller, Nordman, Oltmanns, Reising, Smith, Sparrow, Youman, Asp, Billeter, Bowers, Corbitt, Droege, Fox, Fritz, Griffin, Heuer, Hopkins, and Finfrock

NO: None

ABSENT: Williams

Motion carries on roll call vote. (Placed on file)

• **H.E.W., Solid Waste & Veterans**

- Intergovernmental Delegation Agreement – R-2021-0509

Bowers presents and moves to approve R-2021-0509, Smith seconds and roll call is taken:

YES: Janes, Kenney, McKinney, Miller, Nordman, Oltmanns, Reising, Smith, Sparrow, Youman, Asp, Billeter, Bowers, Corbitt, Droege, Fox, Fritz, Griffin, Heuer, Hopkins, Huber, and Finfrock

NO: None

ABSENT: Williams

Motion carries on roll call vote. (Placed on file)

• **Long Range Planning:**

- Long Range Planning Bills – R-2021-0510

Griffin presents R-2021-0510 for the following bills:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Rock Valley Culligan	Inv# 0586354 - Softener, delivery & setup	\$ 14,999.00
TOTAL:		\$ 14,999.00

Griffin presents and moves to approve R-2021-0510 for \$14,999.00 to be reimbursed by the COVID fund, Janes seconds.

Roll call:

YES: Kenney, McKinney, Miller, Nordman, Oltmanns, Reising, Smith, Sparrow, Youman, Asp, Billeter, Bowers, Corbitt, Droege, Fox, Fritz, Griffin, Heuer, Hopkins, Huber, Janes, and Finfrock

NO: None

ABSENT: Williams

Motion carries on roll call vote. (Placed on file)

- **Personnel & Salary**

- Personnel Policy and Procedure Manual – R-2021-0511

Kenney presents and moves to approve R-2021-0511 for the final draft of the Personnel Policy and Procedure Manual and Heuer seconds.

Kenney took the time to thank Heuer for all her hard work and the Committee. Kenney also shared this manual has been approved by Sikich, Ogle County Legal and strongly encourages all those in Management to not voluntarily change anything or interpret anything. If you find something wrong with it please bring it to the Committee so it can be dealt with correctly.

Youman asks if it is required of our management positions to read and sign they will follow the Personnel Manual. Kenney stated up to this point they have not made it a mandatory reading. Youman stated he felt that having them sign off on it makes sure it is being read.

Chairman Finfrock thanked all of the Personnel Committee for all their hard work and time they have put into this document.

Roll call is taken:

YES: McKinney, Miller, Nordman, Oltmanns, Reising, Smith, Sparrow, Youman, Asp, Billeter, Bowers, Corbitt, Droege, Fox, Fritz, Griffin, Heuer, Hopkins, Huber, Janes, Kenney, and Finfrock

NO: None

ABSENT: Williams

Motion carries on roll call vote. (Placed on file)

- **Road & Bridge:**

- Pines Road Overlay Project, Section – 17-00315-00-RS - R-2021-0512

Hopkins moves to approve R-2021-0512 for an additional \$6,119.27 from the Motor Fuel Tax Fund to close out the Pines Road Overlay Project. Bowers seconds and a roll call vote is taken:

YES: Miller, Nordman, Oltmanns, Reising, Smith, Sparrow, Youman, Asp, Billeter, Bowers, Corbitt, Droege, Fox, Fritz, Griffin, Heuer, Hopkins, Huber, Janes, Kenney, McKinney, and Finfrock

NO: None

ABSENT: Williams

Motion carries on roll call vote. (Placed on file)

Unfinished Business & New Business: None

Chairman Comments:

Chairman Finfrock noted that Typer was not present this meeting but not forgotten. Chairman Finfrock is working on in person meetings next month; for those who want to come in person. Chairman Finfrock also stated if people do not want to come they don't have to. Chairman Finfrock stated they need to be comfortable when they come here. Chairman Finfrock also stated they are looking at opening up seating somehow to visitors to the Board.

Vice-Chairwoman Comments:

Looking forward to seeing everyone in person. Wash hands and stay healthy.

Adjourn Meeting

At 6:08 p.m., with no further business Chairman Finfrock adjourns the meeting until Tuesday, June 15, 2021 at 5:30 p.m. at the Courthouse in Oregon.

Chairman, John Finfrock
Ogle County Board

Attest: Laura J. Cook, Ogle County Clerk &
Ex-officio Clerk of the Ogle County Board