

County Facilities – County Security and IT Committee
Tentative Minutes
June 13, 2023

1. Call Meeting to Order: Chairwoman Nordman called the meeting to order at 1:00 p.m. Present: Fox, Gillis, Miller, Oltmanns, Reising, Youman and Nordman. Others Present: Corbitt, Griffin, Janes, Coroner Lou Finch, Sheriff Brian VanVickle, County Clerk and Recorder Laura Cook, Chief Deputy Sheriff Danielle Hardesty, IT Director Larry Callant, Arlene Sangmeister and Lloyd Droege. Absent: Kenney and Williams.
2. Approval of Minutes – May 9, 2023: Motion by Youman to approve, 2nd by Fox. Motion carried.
3. Public Comment: None.
4. County Board Claims:
 - Buildings and Grounds: \$27,115.24 – Motion by Oltmanns to approve, 2nd by Youman. Motion carried.
 - Utilities: NICOR \$4,828.91, Water \$2,464.67 and Electricity \$21,948.69. Motion by Youman to approve, 2nd by Fox. Youman asked how to reduce or benchmark utilities as water seems high. Nordman stated there has been additional watering for the trees and grass area where the old jail was located. Nordman has not had a conversation with the City Administrator, but she will. Griffin explained the benchmarking and meter reading for the water. Motion carried.
 - Sheriff: None
 - Emergency Communications: None
 - Corrections: None
 - OCEMA: None
5. Department Claims:
 - Sheriff: \$56,331.02 – Fox asked about M&J Auto expenditures. Sheriff explained the expenditures.
 - Emergency Communications: \$1,382.76
 - Corrections: \$22,577.65
 - OCEMA: \$2,722.98

Nordman stated the department claims have been reviewed.

 - Coroner: \$5,161.35: Motion by Fox to approve, 2nd by Reising. Motion carried. Finch reported there were 43 deaths since the last meeting.
 - IT: \$2,800.63: Motion by Youman to approve, 2nd by Fox. Motion carried.
6. County Facilities:
 - Storage Building: Sheriff Brian VanVickle had sent an email with pictures of the roof. Sheriff was asked to inspect the roof for any hail damage. Upon the inspection the roof had fallen in before the hail damage. The representative from Larson & Darby had suggested a rubber membrane be installed at the last county board meeting. Sheriff stated what you see is the rubber membrane from a previous installment along with the metal that has fallen in. Sheriff explained the structural damage and will not last through the winter. He has had discussions with the City of Oregon to use the old Dayton-Superior building as it has heat but a garage door would need to be installed. There was discussion about temporary solutions. Miller commented this needs to be addressed now and not put this off every month. There was discussion about funding since

the county is still paying off bonds. There are no monies for this project, commented Nordman. Youman commented on the need of a list of items that need to be addressed. Griffin stated they have a Capital Plan that is currently being updated as well as the financial aspects needed for the projects. Sheriff stated the three major items right now are the storage building, elevators at the historic courthouse and the roof top units. Sheriff stated he will get a price on the garage door at the city building since we are running out of time. Sheriff stated with the timeline you are looking at it will be next spring before anything can be done. He will come before the committee next month with figures. Nordman stated the issue is finding the funding for the project since there is none at this time. Oltmanns asked about any returned ARPA funds. Nordman stated not at this time.

7. County Security:

- COPS Grant: VanVickle stated in 2020 they applied for Federal funding through a COPS Grant to be used for drug enforcement. VanVickle stated the county share would be approximately \$246,602 over a three-year period. At the Opioid Settlement meeting it looked like there would be about \$80,000 of unspent monies that could potentially be applied to this. The county share, including salary and benefits, would be about \$54,000 per year for three deputies. There is enough drug work to concentrate on drug work. They are currently working overtime to work drug enforcement. Sheriff stated he fully anticipates at least three retirements over the next three years. These deputies could be absorbed if this does not work out after three years. Sheriff stated staffing is set by statute which says from time to time the county board can set the number of patrol deputies assigned to the Sheriff's Office. The number of patrol deputies has been referred to as the number of names listed in the union contract. This request for the three additional patrol deputies will change the union contract and an ordinance would need to be approved. Motion by Youman to advance the Federal COPS Grant and request for three additional patrol deputies to the Finance Committee, 2nd by Gillis. Nordman asked if this needs to go to the Personnel and Salary Committee. Sheriff stated no, this is dictated by state statute. Fox asked for clarification on how this grant is funded. Sheriff stated it is 60-40 with the county share of \$246,602 for three years which includes benefits. There will be \$80,000 from Opioid Settlement money to be applied. So you are looking at about \$54,000 each year for three years. Sheriff stated with his budget right now, he could probably absorb this without any issue. This would be due to retirements and the reduction of overtime. Motion carried.
- Jail Compliance Report: Sheriff stated the Jail Compliance Report declares we are deficient until the Jail Commissary Audit has been signed off on. Sheriff stated he has the documentation it just needs to be signed.

8. Closed Session: None

9. Old Business:

- IT Department: Nordman stated the problem on the wall has come back. It has been repaired before but it is not a healthy situation with the mold. Callant stated he has moved Marko out of the office for now.

10. New Business: None.

11. Adjournment: With no further business, Chairwoman Nordman adjourned the meeting.

Time: 1:52 p.m.

Respectfully submitted,
Laura J. Cook
County Clerk and Recorder