

Long Range & Strategic Planning Committee  
Tentative Minutes  
September 12, 2023

1. Call Meeting to Order: Chairman Griffin called meeting to order at 2:00 p.m. Present: Corbitt, Fox, Gillis, Heuer, Janes, Oltmanns, Reising and Griffin. Others Present: Nordman, County Clerk and Recorder Laura Cook, HR Director Amanda Jacinto and Lloyd Droege. Absent: None.
2. Public Comment: None.
3. Approval of Minutes – August 8, 2023: Motion by Janes to approve minutes, 2<sup>nd</sup> by Corbitt. Motion carried.
4. Long Range Invoices: None
5. New Business:
  - Committee Description: Griffin presented the LRP committee description to be included in the Ogle County Yearbook. There was discussion regarding the removal of “except the Judicial Center and the County Jail.” The consensus of the committee is to strike that information from the committee description.
  - Public Defender: Nordman updated the committee on the next phase of construction to remodel the former Law Library for the 2 public defenders to have their own office space. Nordman stated the County Facilities Committee has recommended to the have the LRP Committee have the architect look at the space to go over details. There are concerns about ventilation and fire sprinklers. Griffin will schedule the architect to visit and also look at the IT Office issue as well. Nordman stated in the past the builder has come in below his quote.
6. Old Business:
  - Budget: Griffin commented that we continue to pay the bond payments on the Judicial Center Annex and how the revenue from the facility has not improved. The Sheriff is having a meeting with the U.S. Marshalls in a couple of weeks, commented Nordman.
  - Facility Optimization: Griffin stated Alpha Controls has been working with the maintenance department at the Judicial Center, Judicial Center Annex and part of the historic Courthouse. They will also see the Pines Road Annex when they return. They will be assisting with the energy costs.
  - Campus Plan: Oltmanns stated he and Heuer are working on this plan, but it is a busy time for the County Engineer and maintenance department. But, they are working on it, commented Oltmanns.
  - Capital Plan Update: Griffin commented that they are working on a plan, but there are no funds to complete the work at this time. Griffin had been contacted by the Pines Road Annex group to look at the parking lot. Griffin stated it looked good when he went to look at it. Brenda Mason, the Executive Director of FOCUS House has requested to have ice guards in place. Griffin stated the money is not available at this time but will put it in the plan. Now, this could be a safety issue and we may need to consider that.
  - Solar Project: Griffin stated the solar monitoring located in the foyer of the Old Courthouse is a work in progress. There were some bricks damaged when installing the solar panels and Garrett is looking into a quote for that.
  - Courthouse Generator & Lighting: Griffin stated the intent was to have the larger generator hooked up to provide emergency services to the entire historical Courthouse. Talking with Garrett from maintenance, they are not sure how much power it is actually drawing. The intent

is to have the power company come out and see what it generates or how much the building is drawing. Griffin commented on the outside lighting around the Courthouse.

- Courthouse Parking Lot: Griffin stated the sidewalk is being worked on today and the blacktop will follow.
- Courthouse 3<sup>rd</sup> floor wall repair: Griffin stated they have received a quote for \$6,500 to repair the wall in the IT Department. The discussion was to open the wall to see if they can determine what is causing the issue. There was discussion about inspections being done every year on the brick, but they do not think has been done.

7. Closed Session: None

8. Adjournment: With no further business Chairman Griffin adjourned the meeting at 2:30 p.m.

Respectfully submitted,  
Laura J. Cook  
County Clerk and Recorder



# Detail General Ledger Report

G/L Date Range 12/01/22 - 08/31/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	<b>180.1000.018</b>	<b>Cash BB - Long Range Planning</b>						Balance To Date:	\$3,477,375.67
12/30/2022	2023-0000185	JE	GL	Dec 30, 2022 - Payroll Check Run Offsetting				613.75	3,476,761.92
12/31/2022	2023-0000370	JE	GL	BANK STATEMENT INTEREST			12,051.86		3,488,813.78
01/06/2023	2023-0000281	JE	GL	Transfer Ck#1057 to Harvard/Bond Debt Service Fund				2,798,575.00	690,238.78
01/27/2023	2023-0000466	JE	RA	Revenue Collection Payment Post	Collections		65,752.52		755,991.30
01/31/2023	2023-0000431	JE	GL	January 31, 2023 Payroll Check Run Offsetting				688.75	755,302.55
01/31/2023	2023-0000600	JE	GL	BANK STATEMENT INTEREST			5,942.30		761,244.85
02/28/2023	2023-0000623	JE	GL	Feb 28, 2023 - Payroll Check Run Offsetting				538.10	760,706.75
02/28/2023	2023-0000776	JE	GL	BANK STATEMENT INTEREST			2,709.55		763,416.30
03/31/2023	2023-0000902	JE	GL	Mar 31, 2023 - Payroll Check Run Offsetting				716.20	762,700.10
03/31/2023	2023-00001025	JE	GL	BANK STATEMENT INTEREST			3,091.68		765,791.78
03/31/2023	2023-00001027	JE	GL	BANK STATEMENT INTEREST			3,091.68		768,883.46
03/31/2023	2023-00001031	JE	GL	BANK STATEMENT INTEREST				3,091.68	765,791.78
04/21/2023	2023-00001120	JE	GL	Host Fees Transfer-From Solid Waste 1st Qtr 2023			321,016.80		1,086,808.58
04/28/2023	2023-00001133	JE	GL	April 28, 2023 Payroll Check Run Offsetting				1,059.78	1,085,748.80
04/30/2023	2023-00001284	JE	GL	BANK STATEMENT INTEREST			3,107.72		1,088,856.52
05/05/2023	2023-00001243	JE	RA	Revenue Collection Payment Post	Collections		38,748.18		1,127,604.70
05/31/2023	2023-00001385	JE	GL	May 31, 2023 Payroll Check Run Offsetting				1,285.50	1,126,319.20
05/31/2023	2023-00001568	JE	GL	BANK STATEMENT INTEREST			5,193.16		1,131,512.36
06/30/2023	2023-00001654	JE	GL	June 30, 2023 - Payroll Check Run Offsetting				1,205.68	1,130,306.68
06/30/2023	2023-00001846	JE	GL	BANK STATEMENT INTEREST			4,764.23		1,135,070.91
07/24/2023	2023-00001924	JE	GL	Host Fees Transfer from Solid Waste-2nd Qtr 2023			381,157.52		1,516,228.43
07/31/2023	2023-00001937	JE	GL	July 31, 2023 - Payroll Check Run Offsetting				1,272.40	1,514,956.03
07/31/2023	2023-00002119	JE	GL	BANK STATEMENT INTEREST			5,355.99		1,520,312.02
08/02/2023	2023-00002018	JE	RA	Revenue Collection Payment Post	Collections		48,562.09		1,568,874.11



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G/L Account Number	<b>180.1000.018</b>	<b>Cash BB - Long Range Planning</b>						Balance To Date:	\$3,477,375.67
08/31/2023	2023-00002212	JE	GL	Aug 31, 2023 - Payroll Check Run Offsetting				508.10	1,568,366.01
				Account <b>Cash BB - Long Range Planning</b> Totals			\$900,545.28	\$2,809,554.94	\$1,568,366.01
				Fund <b>Long Range Capital Improvemnt</b> Totals			\$900,545.28	\$2,809,554.94	
				Grand Totals			\$900,545.28	\$2,809,554.94	

## Long Range - Duties of Various Committees Description

June Jacobs <jjacobs@oglecountyil.gov>

Tue 9/5/2023 11:44 AM

To: Donald Griffin <dgriffin@oglecountyil.gov>

### Long Range and Strategic Planning

This committee will create a rolling 1-5 and 50 year strategic plan and Courthouse and campus facility property use plan. This includes all satellite County owned property along with a 1 and 5 year budget. It will assess and monitor all Capital needs on an annual basis in concert with all Department Heads on behalf of the County.

In addition, it will oversee the acquisition or disposal of land for future expansion, contract for and oversee any, and all construction of new facilities or remodeling of existing facilities except the Judicial Center and the County Jail.

The committee will also seek to insure energy efficient applications, to be cost effective and recognize the use of Green Projects in conjunction with all current and new facilities and the remodeling of existing facilities, as warranted as allowed by State Statute.

The ultimate goal of the committee is to create an Integrated Plan for the completion of a comprehensive county location plan, in service to the residents, business/industrial and agricultural communities of Ogle County, for the next 100 years.

Thank you,

*June M. Jacobs*

Deputy Clerk