

**State's Attorney - Court Services - FOCUS House –
Judiciary & Circuit Clerk and Public Defender Committee
Tentative Minutes
July 11, 2023**

1. Call Meeting to Order: Chairwoman Corbitt called the meeting to order at 11:00 a.m. Present: Billeter, Huber, Larson, Simms, Oltmanns and Corbitt. Others Present: State's Attorney Mike Rock, Director of Court Services Cindy Bergstrom, FOCUS House Director Brenda Mason, Circuit Clerk Kim Stahl, Judge Ben Roe, Chief Public Defender Kathleen Isley, County Clerk and Recorder Laura Cook, HR Director Amanda Jacinto and Lloyd Droege. Absent: Smith.
2. Approval of Minutes – June 13, 2023. Motion by Larson to approve the minutes, 2nd by Oltmanns. Motion carried.
3. Public Comment: None.
4. Monthly Invoices:
 - Judiciary: \$8,158.73 - Motion by Billeter to approve, 2nd by Huber. Corbitt stated there is a bill for \$926.50 waiting for tax information from an attorney. Motion carried.
 - Public Defender: \$5,539.39 - Motion by Larson to approve, 2nd by Oltmanns. Motion carried.
 - Circuit Clerk: \$124.07 - Motion by Simms to approve, 2nd by Larson. Motion carried.
 - State's Attorney: \$2,248.57 - Motion by Oltmanns to approve, 2nd by Simms. Motion carried.
 - Probation: None.
 - FOCUS House: \$8,331.35 - Motion by Huber to approve, 2nd by Simms. Motion carried.
5. Department Reports:
 - Judiciary: Judge Roe updated the committee on special appointments for juvenile cases that involve appeals.
 - Public Defender - Chief Public Defender Kathleen Isley gave a brief office update. There is not an update on the construction at this time, it may be on hold for materials.
 - Circuit Clerk - Circuit Clerk Kim Stahl stated her budget looks good but there will another postage expenditure. The digitization project is going well and Paycourt is around \$124,400.00.
 - State's Attorney – State's Attorney Mike Rock stated they are over on the part-time line item but should be fine since he cannot find an Assistant State's Attorney. Rock gave a brief update on the office and cases. ComEd (Constellation) suit will be filed in the Circuit Court and dismissed soon. This will end the ComEd (Constellation) liability for the taxing districts.
 - Probation - Director of Court Services Cindy Bergstrom stated the department budget looks good and gave a brief office update. Bergstrom stated next week is Probation Officer Week and they will be working on appreciation activities. Bergstrom and another Probation Officer will be attending a Leadership Training soon.
 - FOCUS House - FOCUS House Director Brenda Mason stated the budget and revenue looks good. Only the Miller House is open at this time due to staffing issues, commented Mason. Mason mentioned the issue of hiring full-time staff who do not accept the position because of the healthcare costs. There was a COVID case but it was handled with the assistance of HR Director Amanda Jacinto. The Golf Outing Fundraiser will be held on August 8th in Rochelle.
6. Closed Session: At 11:24 a.m., motion by Billeter to go into closed session per 5 ILCS 120/2 (c) (1) for appointment interview(s), 2nd by Huber. Roll Call: Billeter, Huber, Larson, Simms, Oltmanns and Corbitt. Motion carried.

7. At 11:31 a.m., the committee returned to open session. Motion by Larson to appoint Quentin Davis to the Farmland Assessment Review Board, 2nd by Huber. Motion carried.
8. New Business: None.
9. Old Business: None.
10. Adjournment: With no further business, Chairwoman Corbitt adjourned. Time 11:34 a.m..

Respectfully submitted,
Laura J. Cook
Ogle County Clerk and Recorder