

**State's Attorney - Court Services - FOCUS House –
Judiciary & Circuit Clerk and Public Defender Committee
Tentative Minutes
June 13, 2023**

1. Call Meeting to Order: Chairwoman Corbitt called the meeting to order at 11:00 a.m. Present: Billeter, Larson, Simms, Smith, Oltmanns and Corbitt. Others Present: State's Attorney Mike Rock, Court Services Director Cindy Bergstrom, FOCUS House Director Brenda Mason, Circuit Clerk Kim Stahl, County Clerk and Recorder Laura Cook, HR Director Amanda Jacinto, Arlene Sangmeister and Lloyd Droege. Absent: Huber.
2. Approval of Minutes - May 9, 2023. Motion by Larson to approve the minutes, 2nd by Smith. Motion carried.
3. Public Comment: None.
4. Monthly Invoices:
 - Judiciary: \$8,205.99 - Motion by Oltmanns to approve, 2nd by Simms. Motion carried.
 - Public Defender: \$4,914.11 - Motion by Billeter to approve, 2nd by Larson. Motion carried.
 - Circuit Clerk: \$12,751.14 - Motion by Smith to approve, 2nd by Oltmanns. Motion carried.
 - State's Attorney: \$5,901.78 - Motion by Larson to approve, 2nd by Smith. Motion carried.
 - Probation: \$43.56 - Motion by Billeter to approve, 2nd by Larson. Motion carried.
 - FOCUS House: \$21,896.69 - Motion by Simms to approve, 2nd by Smith. Corbitt stated both the Circuit Clerk and FOCUS House expenditures included the funding to CASA. Motion carried.
5. Department Reports:
 - Judiciary: Judge Roe discussed the increase in mental health fitness evaluations and that line item may go over budget.
 - Public Defender - Chief Public Defender Kathleen Isley is in juvenile court this morning.
 - Circuit Clerk - Circuit Clerk Kim Stahl stated her budget is looking good and committee members should have received a copy of the audit. The digitization project is going well and Paycourt is around \$121,500.00.
 - State's Attorney – State's Attorney Mike Rock stated there is no update on the Safe-T Act. Rock commented on the mental health issue.
 - Probation - Director of Court Services Cindy Bergstrom stated the department budget is looking good. She did appear before the Personnel and Salary Committee this morning because there is a vacancy in Probation since an employee has resigned. The committee approved the position since the money is in the current budget but it will go before the Finance Committee this evening. They will be holding their public service event for the back to school items. These items will be sent to agencies in need. Bergstrom stated the Drug Court Coordinator along with two problem solving court participants visited Byron High School for two days to speak to some classes. Bergstrom stated the feedback was very insightful. Bergstrom spoke about the statewide requirement for data systems management.
 - FOCUS House - FOCUS House Director Brenda Mason stated numbers are good and both facilities are open. They are continually receiving referrals. Mason stated they have received several female referrals, which is something on her radar since they do not accept females right now. Mason stated FOCUS House will be now be under the Detention Division of the AOIC since there is no residential division. Mason commented she has been in contact with HR Director

Amanda Jacinto and stated it is great to have her onboard. The Golf Outing Fundraiser will be held on August 8th in Rochelle. Corbitt asked if they were to take on the female referrals, would she need additional staff. Mason stated current staffing would be sufficient but there would be different training. The impact would be housing since there are only two facilities.

6. Closed Session: None.

7. New Business: None.

8. Old Business:

- Byron Museum District: Corbitt stated Randy Stukenburg has reapplied for his appointment to the Byron Museum District. Motion by Simms to recommend Randy Stukenburg for reappointment to the Byron Museum District for a term to end June 30, 2028, 2nd by Larson. Motion carried.

9. Adjournment: With no further business, Chairwoman Corbitt adjourned. Time 11:35 a.m..

Respectfully submitted,
Laura J. Cook
Ogle County Clerk and Recorder