

**State's Attorney - Court Services - FOCUS House – Judiciary & Circuit Clerk  
and Public Defender Committee  
Tentative Minutes  
March 12, 2024**

1. Call Meeting to Order: Chairperson Corbitt called the meeting to order at 11:01 a.m.
2. Roll Call - Present: Billeter, Larson, Simms, Oltmanns, Smith and Corbitt. Absent: Huber Others Present: Finfrock, Circuit Clerk Kim Stahl, HR Director Amanda Jacinto, State's Attorney Mike Rock, Public Defender Kathleen Isley, Director of Court Services Cindy Bergstrom, and Arlene Sangmeister
3. Approval of Minutes – February 13, 2024. Motion by Smith to approve the minutes, 2<sup>nd</sup> by Oltmanns. Motion carried.
4. Public Comment: Simms shares that he has submitted a resolution, making Ogle County a non-sanctuary county to be discussed in the Executive meeting this afternoon.
5. Monthly Invoices:
  - Judiciary: \$4,650.32 - Motion by Billeter to approve, 2<sup>nd</sup> by Larson. Motion carried.
  - Public Defender: \$7,601.51 - Motion by Simms to approve, 2<sup>nd</sup> by Larson. Motion carried.
  - Circuit Clerk: \$954.57 - Motion by Smith to approve, 2<sup>nd</sup> by Billeter. Motion carried.
  - State's Attorney: \$5,277.69 - Motion by Larson to approve, 2<sup>nd</sup> by Smith. Motion carried.

Oltmanns asked for a point of clarification on the County paying for membership fees. After some conversations it was discussed that some offices pay dues out of pocket and others the County is paying. Oltmanns wanted to clarify that he understands paying for membership that provide benefits to the employees such as, continuing education credits, but doesn't think the County should pay for clubs/memberships that there is no benefit for. Oltmanns stated he thought that some kind of standard should be set across the board. Corbitt stated the committee is in agreement and she will place this item on the agenda for next month.

  - Probation: \$2,278.75 – Motion by Larson to approve, 2<sup>nd</sup> by Smith. Motion carried.
  - FOCUS House: \$3,543.13 - Motion by Simms to approve, 2<sup>nd</sup> by Oltmanns. Motion carried.
6. Department Reports:
  - Judiciary – None
  - Public Defender – Public Defender Kathleen Isley shared they are starting to scan old files like the Circuit Clerk's office has been doing and that will help us a little with our storage problems.
  - Circuit Clerk – Circuit Clerk Kim Stahl shared they have hired a replacement for her retiree and she started. Stahl commented she did the onboarding process with HR and it was easy.
  - State's Attorney – Rock shared he and a few other prosecutors are working on the Mt. Morris case set for Monday. Case should take a full week with a jury.
  - Probation - Director of Court Services Cindy Bergstrom shared she spoke with Personnel & Salary committee earlier this morning and has decided to fill the recent office vacancy with an employee already staffed by restructuring somethings. Bergstrom stated if anyone wanted more information she would be happy to discuss it with them.
  - FOCUS House – None.
7. Closed Session: None.

8. Open Session: None.
9. New Business: Corbitt shared the will be a meeting on April 16<sup>th</sup> at 4 pm to review closed session minutes with the State's Attorney.
10. Old Business: None.
11. Adjournment: Chairperson Corbitt adjourned. Time 11:26 a.m.

Respectfully submitted,  
June Jacobs