

AMENDING THE PREDICTABLE FEE SCHEDULE FOR THE
OGLE COUNTY RECORDER'S OFFICE

WHEREAS, the Governor of the State of Illinois, on August 22, 2017, signed into law Public Act 100-0271, which requires counties to adopt a Predictable Fee Schedule for the County Recorder's Office; and

WHEREAS, pursuant to Public Act 103-0884, if a county has previously adopted a resolution or ordinance adopting a predictable fee schedule, the county must adopt a resolution or ordinance revising that predictable fee schedule to be consistent with 55 ILCS 5/3-5018.2; and

WHEREAS, pursuant to the new law, a notice of this Ordinance has been posted in the Ogle County Recorder's Office for at least two weeks prior, but not more than four weeks prior to the date of adoption below; and

WHEREAS, the Predictable Fee Schedule is attached as Exhibit A and was prepared by the Ogle County Recorder pursuant to the new law; and

WHEREAS, the changes to the fees shall take into effect on August 1, 2025, which is sixty (60) days after the date of adoption below; and

WHEREAS, the Finance Committee at its regular schedule meeting of June 10, 2025, discussed, reviewed and considered the Ogle County Recorder's proposed predictable fee schedule and recommends the proposed fees take effect August 1, 2025.

NOW, THEREFORE, by the County Board of Ogle County, Illinois that after review, discussion and consideration, hereby adopts the predictable fee schedule prepared by the Ogle County Recorder and the changes of the fee schedule shall take effect August 1, 2025.

Passed and approved at the June 17, 2025 Ogle County Board meeting.

Bruce E. Larson, Ogle County Board Chairman

ATTEST:

Laura J. Cook, Ogle County Clerk and Recorder



Laura J. Cook
Ogle County Clerk & Recorder

PROPOSED FEE SCHEDULE
EFFECTIVE AUGUST 1, 2025
(55 ILCS 5/3-5018.2)

ALL DOCUMENTS MUST BE ORIGINALS OR CERTIFIED COPIES FOR RECORDING
Self-Addressed Stamp Envelopes are required with all documents

STANDARD DOCUMENT – no page count **\$92.00**

- 8½” x 11” separate sheets – if exhibit drawings or plats are attached - no larger than 11” x 17”
- Document legibly printed in black ink, by hand, type, or computer - signatures and dates may be in contrasting colors if they will reproduce clearly
- Clear ½ inch margin around the edges of all pages - margins may be used for non-essential notations that will not affect the validity of the document, including but not limited to form numbers, page numbers, and customer notations
- 3” x 5” blank space in upper right corner of first page
- A page may not have anything affixed to it with tape, glue, etc., however, pages may be stapled together

RHSP EXEMPT STANDARD DOCUMENT – no page count **\$73.00**

- This fee pertains to State of Illinois government agencies, city, village, and county including schools, libraries and utilities.

NON-STANDARD DOCUMENT – no page count **\$127.00**

- Any document failing to meet the requirements listed under STANDARD DOCUMENT. Examples of a “non-standard document” are...
- A document that includes legal-size (8½” x 14) pages unless those pages are exhibit drawings or plats
- A document that creates a division of an existing Property Identification Number (PIN)
- A document with 5 or more Property Identification Number (PIN) references
- A document with 5 or more related document number references

RHSP EXEMPT NON-STANDARD DOCUMENT – no page count **\$108.00**

- State of Illinois Government, city, village, county including schools, libraries and utilities failing to meet the requirements for a standard recording – more than 5 associated document numbers, legal descriptions and PIN numbers. This also includes page size.

PLATS - must be at least 8½” x 14”, but no larger than 30” x 36” **\$215.00**
(1 original signed Mylar with Certificate of Survey & 3 copies)

UCC – Termination & Continuation **\$73.00**

Local Government, State Agency or Public Utility – Standard Documents **\$73.00**

Federal Tax Liens and Releases (additional names \$1.00) **\$18.50**

NO LEGAL ADVICE, OPINIONS, LEGAL DESCRIPTIONS OR SEARCHES WILL BE GIVEN BY THE
RECORDER STAFF EITHER IN PERSON OR BY TELEPHONE.

SCHEDULE OF COPY FEES

FEES FOR COPIES

- Document copied in office or email \$1.00 per page

COPIES OF PLATS

- Paper copy of plat \$5.00 per page
- Individual plat image sent via e-mail \$5.00 per image (page)

COPIES OF REAL ESTATE TRANSFER TAX DECLARATION FORMS (PTAX-203)

PTAX-203 Real Estate Transfer Tax Declaration Forms \$1.00 per page

CERTIFIED COPIES

LAND RECORDS	\$ 70.56
PLAT	\$316.56
MISCELLANEOUS	\$ 70.56
UCC	\$ 70.56

UCC SEARCH REQUEST \$10.00 per debtor/address

CERTIFICATES OF MILITARY DISCHARGE SERVICE RECORDS

<u>DD214's</u> Recording	No charge
Copies (regular or certified)	No charge