



**Ogle County Highway Department**  
**Road & Bridge Committee**  
Meeting Minutes

January 14, 2020

- I. Meeting called to order at 8:01 AM by Chairman Hopkins at the Ogle County Courthouse, Room 100.  
Members present: Lyle Hopkins, Stan Asp, Dorothy Bowers, Lloyd Droege and Rick Fritz.  
Others present: Jeremy Ciesiel (County Engineer) & Pat Nordman
  
- II. Approval of Minutes
  - A. Reviewed December 10, 2019 Road & Bridge Committee Minutes.
    1. Motion to approve minutes by – Dorothy Bowers
    2. Motion seconded by –Lloyd Droege
    3. Vote – All in favor
  
- III. Reviewed Bills and Payroll
  - A. Motion to approve Highway Dept bills and payrolls by – Dorothy Bowers
  - B. Motion seconded by – Rick Fritz
  - C. Vote – All in favor
  
- IV. Received Bids
  - A. Purchase of a full-sized extended cab pickup truck with trade-in
    1. The County Engineer reviewed the submitted vehicle bids. The low bid met all specifications and the County Engineer recommended award to the low bidder.
    2. Motion to award low bid submitted by Ken Nelson Auto in Dixon, IL by – Dorothy Bowers
    3. Motion seconded by – Rick Fritz
    4. Vote – All in favor
  
  - B. Purchase of a Large 80 HP (min) Tractor with trade-in
    1. The County Engineer reviewed the submitted tractor bids. The low bid met all specifications and the County Engineer recommended award to the low bidder.
    2. Motion to award low bid submitted by Johnson Tractor in Rochelle, IL by – Stan Asp
    3. Motion seconded by – Rick Fritz
    4. Vote – All in favor

- C. Purchase of a Tracked Skid Steer with trade-ins
  - 1. The County Engineer reviewed the submitted equipment bids. The low bid did have two exceptions from the specifications, but it is the County Engineer's opinion that the exceptions are minor and acceptable. The County Engineer recommended award to the low bidder with the inclusion of an extended warranty of 4 years/2000 hours.
  - 2. Motion to award low bid submitted by CSR Bobcat, Inc in DeKalb, IL with extended warranty by – Rick Fritz
  - 3. Motion seconded by – Dorothy Bowers
  - 4. Vote – All in favor
  
- D. Purchase of a Dump Body, Hydraulic System, Push Frame, Wing Plow and Spreader for a tandem axle dump truck.
  - 1. The County Engineer reviewed the submitted bid equipment. The low bid met all specifications and the County Engineer recommended award to the low bidder.
  - 2. Motion to award low bid submitted by Bonnell Industries, Inc in Dixon, IL by – Dorothy Bowers
  - 3. Motion seconded by – Lloyd Droege
  - 4. Vote – All in favor

VI. Business & Communications

A. Unfinished Business

- 1. Office Manager Position – After completing the interview process, the County Engineer decided on hiring Michelle Halverson to fill the upcoming vacancy. She has started working part-time and will continue to do so until going full-time on January 21<sup>st</sup>.
- 2. BNSF Drainage Issue in Flagg Center – The County Engineer met with representatives of the BNSF at the intersection of the BNSF tracks and Center Road in November. It was decided at this meeting that the Highway Department would complete a topographical survey of the area to provide to the BNSF with information to aid in drainage improvements. The survey is complete and the information was given to the BNSF representatives last week. A plan of action has yet to be determined.

B. New Business

- 1. Hunter Gray, the Buffalo Township Road Commissioner, contacted the County Highway Department on Friday, January 10<sup>th</sup> regarding the predicted ice and snow storms for the weekend. All of the Buffalo Township trucks were currently being serviced and he did not have a

vehicle to spread salt on icy roads if needed. The Ogle County Highway Department had a spare truck available and since Buffalo Township is signatory to the Ogle County Mutual Aid Emergency Highway Operations System, in the interest of the safety of the travelling public in Ogle County it was agreed to let Buffalo Township borrow a tandem-axle dump truck for a few days until their equipment was fixed. The County Engineer contacted the County's insurance carrier and the Buffalo Township insurance carrier regarding the loan. Buffalo Township's insurance carrier agreed to cover the truck while it was in their possession. The Road & Bridge Committee members were in agreement that the loan of the equipment was justified.

2. 2020 Letting Schedule (see attached) – The County Engineer went over the proposed letting schedule for 2020. Currently there are 25 lettings scheduled for the remainder of 2020 with the bulk of them taking place in February, March and April.
3. 2020 Project Status Report (see attached) - The County Engineer went over the status of the various projects planned for 2020. Each month an update on the projects will be presented. From time to time it may be necessary to add projects to the list.
4. I.A.C.E. Policy Committee – No Update. There will be a meeting taking place this morning.
5. I.A.C.E. Legislative Committee – No Update.
6. Next Meeting – **Tuesday, February 11, 2020, @ 8:00 AM,**  
Ogle County Courthouse, Room 100  
Lettings: Materials letting on February 7<sup>th</sup> at Highway Dept

VII. Public Comment

- A. None.

VIII. Meeting adjourned at 8:49 A.M. by Chairman Hopkins.

Minutes submitted by Jeremy A. Ciesiel, PE

**OGLE COUNTY HIGHWAY DEPARTMENT**  
**OREGON, IL**  
**SCHEDULE OF**  
**FY 2020 BID LETTINGS**

Prepare Letting	Construction Inspection*	January 7, 2020
		<u>December 6, 2019</u>
Terry	N/A	2020 County Aggregate Non-MFT
		<u>January 10, 2020</u>
Jeremy	N/A	Skid Loader w/ trades
Jeremy	N/A	Full-size Extended Cab Pickup truck w/ trade
Jeremy	N/A	Large 80 hp Tractor w/trade
Jeremy	N/A	Dump Body, Hydraulic System, Push Frame, Wing & Spreader for Tandem Axle Dump Truck
		<u>February 7, 2020</u>
Terry	Terry	2020 Township Motor Fuel Tax Aggregate
Terry	N/A	2020 Township Pipe Culverts
Terry	Terry	2020 Township Calcium Chloride
Jeremy	Dave B	2020 County Pipe Culverts
Shaun	Shaun/Crew	2020 Crackfilling 100% MFT 20-00000-04-GM
		<u>March 6, 2020</u>
Shaun	Marshal	2020 County Striping Non-MFT
Terry	N/A	2020 County & Twp Patching Materials Quote 20-00000-01-GM / 20-XX000-00-GM
Shaun	Shaun	Gutter Relocations, Mt. Morris Rd 17-00318-00-CG
Shaun	Terry	Freeport Road overlay (Springfield) 13-00316-00-RS
Shaun	Shaun	City of Oregon Curb & Gutter, Sidewalk and Street Resurfacing
Jeremy	Jeremy	Various Structure Repairs 19-00323-01-BR

		<u>April 9, 2020 (THURSDAY)</u>
Jeremy	Terry	Water Road Bridge Replacement (Springfield) 08-03119-00-BR
Terry	Joe R./Matt	2020 Township Sealcoats 20-XX000-00-GM
Shaun	Joe R./Matt	2020 County Sealcoats 20-00000-02-GM
Terry	Joe R./Matt	Mt. Morris Sealcoat 20-00000-00-GM
Terry	Joe R./Matt	Creston Sealcoat 20-00000-00-GM
Terry	Joe R./Matt	Hillcrest Sealcoat 20-00000-00-GM
Shaun	Terry	Pines Road Resurfacing MFT Project 17-00315-00-RS
Terry	Terry	Rockvale Twp Paving 20-21000-00-GM
Terry	Terry	Rockvale Twp CIR – Deer Path Rd 20-21???-00-RS
Terry	Terry	Flagg Township Paving 20-06000-01-GM
Shaun	Shaun	Flagg Twp – Thorpe Rd Reconstruction 20-06139-00-WR
		<u>May 8, 2020</u>
		<u>June 5, 2020</u>
		<u>July10, 2020</u>
		<u>August 7, 2020</u>
		<u>September 4, 2020</u>
Jeremy	N/A	2020-21 Ice Abrasives
		<u>October 9, 2020</u>
		<u>November 6, 2020</u>
		<u>December 4, 2020</u>
Terry	N/A	2021 County Aggregate Quote

\*Construction Inspection assignments may vary based on availability.



**Ogle County Highway Department**  
**Road & Bridge Committee**  
Project Status

**January 2020**  
**Project Status**

1. 2020 Structure Repairs – Various Roads (Section 19-00323-01-BR)
  - a. Working on design and specifications.
2. Water Road Bridge Replacement (Section 08-03119-00-BR)
  - a. Plans and Specifications being reviewed by IDOT.
3. Mt Morris Rd Gutter Relocations (Section 17-00318-00-CG)
  - a. Working on design and specifications.
4. Freeport Rd Overlay (13-00316-00-RS)
  - a. Design and specifications being reviewed by IDOT.
5. Pines Rd Overlay (Section 17-00315-00-RS)
  - a. Working on design and specifications.
6. County Seal Coat (Section 20-00000-02-GM)
  - a. Working on specifications.
7. Township/Village Seal Coat (Section 20-XX000-00-GM)
  - a. Working on specifications.
8. County Crackfilling (Section 20-00000-04-GM)
  - a. Working on specifications.
9. Flagg Twp Paving (Section 20-06000-01-GM)
  - a. Working on design and specifications.
10. Flagg Twp – Thorpe Road Reconstruction (Section 20-06139-00-WR)
  - a. Working on design and specifications.
11. Rockvale Twp Paving (Section 20-21000-00-GM)
  - a. Working on design and specifications.
12. Rockvale Township CIR (Section 20-21???-00-RS)
  - a. Working on design and specifications.
13. City of Oregon Curb & Gutter, Sidewalk and street resurfacing
  - a. Working on design and specifications.
14. County Striping
  - a. Working on specifications.
15. Mt. Morris Rd Pipe Culverts & Grading (Day Labor)
16. Meridian Rd Pipe Culverts & Grading (Day Labor)
17. County Patching (Day Labor)
18. 2019/2020 Bridge Inspections