

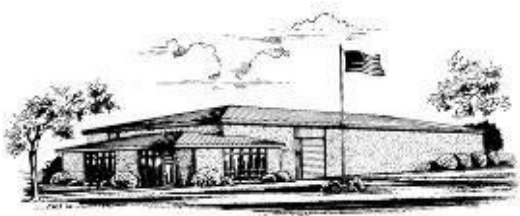
OGLE COUNTY ROAD & BRIDGE COMMITTEE AGENDA

Tuesday – July 11, 2023 – 8:00 A.M.

Ogle County Courthouse, Room 100

105 South 5th Street, Oregon, IL

- I. Call to Order, 8:00 AM
- II. Approval of Last Month's Minutes
- III. Approval Bills and Payroll
- IV. Review of July 10, 2023 Letting
 - A. Tandem Axle Dump Truck Upfitting
- V. Petitions and Resolutions
 - A. Preliminary Engineering Services Agreement – Lowell Park Rd, Sec 23-00347-00-BR
 - B. Preliminary Engineering Services Agreement – Skare Rd Culvert, Sec 23-06144-00-BR
 - C. Preliminary Engineering Services Agreement – Mill Rd Bridge, Sec 23-03121-00-BR
 - D. Preliminary Engineering Services Agreement – Big Mound Rd Bridge, Sec 23-22124-00-BR
 - E. Preliminary Engineering Services Agreement – Razorville Rd Bridge, Sec 23-21133-00-BR
- VI. Business & Communications
 - A. Old Business
 - 1) Project Status Report
 - B. New Business
 - 1) IACE Updates
- VII. Closed Session – if needed
 - A. Review and Approval of Closed Minutes per 5 ILCS 120/2 (c)21
- VIII. Open Session – if needed
 - A. Approval of Closed Minutes: November 7, 2022 (content only – subject to State's Attorney review of Closed Minutes)
- IX. Public Comment
- X. Meeting Adjournment



Ogle County Highway Department

Road & Bridge Committee

June 2023 Meeting Minutes

June 13, 2023

- I. Meeting called to order at 8:00 AM by Chairman Hopkins at the Ogle County Courthouse, Room 100.
Members present: Stan Asp, Rick Fritz, Austin Gillis and Lyle Hopkins.
Members absent: Skip Kenney, Ryan Reeverts & Dave Williams
Others present: Amanda Jacinto
- II. Approval of Minutes
 - A. Reviewed May 9, 2023 Road & Bridge Minutes.
 1. Motion to approve minutes by – Fritz
 2. Motion seconded by – Gillis
 3. Discussion: None
 4. Vote – All in favor
- III. Reviewed Bills and Payroll
 - A. Motion to approve Highway Dept bills and payrolls by – Asp
 - B. Motion seconded by – Fritz
 - C. Discussion: None
 - D. Vote – All in favor
- IV. Received Bids (Bids Received Friday, June 9, 2023)
 - A. Ogle County Courthouse Parking Lot Expansion (Section 23-00000-00-PK)
 1. Martin & Company Excavating from Oregon, IL was the lowest responsible bidder.
 2. Motion to forward Award & Appropriation Resolution to Long Range & Strategic Planning Committee by - Fritz
 3. Motion seconded by – Asp
 4. Discussion: None
 5. Vote – All in favor
- V. Petitions and Resolutions
 - A. None
- VI. Business & Communications
 - A. Unfinished Business
 1. Snow Plow Accident (2/1/2023) – The Highway Department was able to acquire a new tandem-axle cab & chassis that meets the County's specifications to replace the truck that was totaled in the accident. The truck was purchased through the State Bid from Rush Truck Center and was picked up on 5/31/2023. County Engineer now needs to look into upfitters to equip the vehicle for plowing.
 2. Project Status Report (see attached).

B. New Business

1. I.A.C.E. Legislative Committee

- a) While HB 2781 never moved out of committee, the increase for the Township Bridge Program (TBP) was included the budget bill, SB 250 which passed both houses and has been signed by the governor. This increases the annual TBP appropriation from \$15,000,000 to \$60,000,000. This is the first increase to the TBP appropriation since 1979. Thank you to everyone that supported this increase.

2. QBS Updates (May 15, 2023 Request)

- a. Lowell Park Rd/Penn Corner Rd Intersection (23-00347-00-BR)
 - Project consists of the reconstruction of the intersection of Lowell Park Rd and Penn Corner Rd along with the replacement of several culverts.
 - Three firms submitted qualifications. After a review of the submissions, IMEG was chosen by the Selection Committee.
 - Consensus from the committee was to move forward to the negotiation stage.
- b. Skare Rd Culvert Replacement (23-06144-00-BR)
 - Project consists of the replacement of the box culvert on Skare Rd between Fowler Rd and Hickory Ridge Drive in Flagg Township.
 - Four firms submitted qualifications. After a review of the submissions, Chastain & Associates, LLC was chosen by the Selection Committee.
 - Consensus from the committee was to move forward to the negotiation stage.
- c. Mill Rd Bridge Rehab or Replacement (23-03121-00-BR)
 - Project consists of the rehabilitation or replacement of the bridge on Mill Rd west of Byron, IL in Byron Township.
 - Five firms submitted qualifications. After a review of the submissions, Willett, Hofmann & Associates, Inc. was chosen by the Selection Committee.
 - Consensus from the committee was to move forward to the negotiation stage.
- d. Big Mound Rd Bridge Rehab or Replacement (23-22124-00-BR)
 - Project consists of the rehabilitation or replacement of the bridge on Big Mound Rd east of Meridian Rd in Scott Township.
 - Six firms submitted qualifications. After a review of the submissions, Willett, Hofmann & Associates, Inc. was chosen by the Selection Committee.
 - Consensus from the committee was to move forward to the negotiation stage.
- e. Razorville Rd Bridge Rehabilitation (23-21133-00-BR)
 - Project consists of the rehabilitation of the bridge on Razorville Rd between Spring Creek Rd and Pleasant Grove Rd in Rockvale Township.
 - Five firms submitted qualifications. After a review of the submissions, Willett, Hofmann & Associates, Inc. was chosen by the Selection Committee.
 - Consensus from the committee was to move forward to the negotiation stage.

- 3. Next Meeting – **Tuesday, July 11, 2023, @ 8:00 AM,**
Lettings: None currently scheduled.

Road & Bridge Committee Minutes
June 13, 2023

- VII. Public Comment: Marcia Heuer asked about the rumble strips on Lowell Park Rd near Pines Rd. The County Engineer stated that the rumble strips would be installed sometime during the next 2 weeks.
- VIII. Meeting adjourned at 8:49 A.M. by Chairman Hopkins.
Minutes prepared by Jeremy A. Ciesiel, PE



Accounts Payable by G/L Distribution Report

G/L Date Range 06/01/23 - 06/30/23

7/11/2023

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - County Highway										
Department 17 - Highway										
Account 4180 - Medical Exams/ Drug Testing										
1386 - KSB	80002348	Pre Employment Screening - Good	Paid by Check # 111796		06/16/2023	06/16/2023	06/16/2023		06/14/2023	85.00
5730 - MID-WEST TRUCKERS ASSOCIATION, INC	22779	Pre Employment Screening - O'Rourke	Paid by Check # 111799		06/16/2023	06/16/2023	06/16/2023		06/14/2023	211.00
4050 - ROCHELLE COMMUNITY HOSPITAL	00008437-00	Post Accident Screening - Yount	Paid by Check # 111806		06/16/2023	06/16/2023	06/16/2023		06/14/2023	101.00
Account 4180 - Medical Exams/ Drug Testing Totals									Invoice Transactions 3	\$397.00
Account 4210 - Disposal Service										
1140 - CITY OF OREGON	OREHWY2305	Disposal Services - Sewer Fee	Paid by Check # 111725		06/01/2023	06/01/2023	06/01/2023		06/01/2023	228.50
4440 - NORTHERN ILLINOIS DISPOSAL SVC	22184353T086	Disposal Services - Dumpster	Paid by Check # 111803		06/16/2023	06/16/2023	06/16/2023		06/14/2023	112.52
Account 4210 - Disposal Service Totals									Invoice Transactions 2	\$341.02
Account 4212 - Electricity										
1156 - COMED	COMHWY2306c	Electricity - Monthly Usage	Paid by Check # 111788		06/16/2023	06/16/2023	06/16/2023		06/14/2023	413.72
Account 4212 - Electricity Totals									Invoice Transactions 1	\$413.72
Account 4214 - Gas (Heating)										
1898 - NICOR	NICHWY2306	Natural Gas - Monthly Usage	Paid by Check # 111931		06/29/2023	06/29/2023	06/29/2023		06/29/2023	173.29
Account 4214 - Gas (Heating) Totals									Invoice Transactions 1	\$173.29
Account 4216.10 - Telephone Primary Location										
1941 - FRONTIER	FROHWY2305	Phones - Monthly Usage	Paid by Check # 111731		06/01/2023	06/01/2023	06/01/2023		06/01/2023	192.33
1941 - FRONTIER	FROHWY2306	Phones - Monthly Usage	Paid by Check # 111927		06/29/2023	06/29/2023	06/29/2023		06/29/2023	192.33
1265 - VERIZON	9936663754	Phones - Monthly Usage	Paid by Check # 111934		06/29/2023	06/29/2023	06/29/2023		06/29/2023	340.28
Account 4216.10 - Telephone Primary Location Totals									Invoice Transactions 3	\$724.94
Account 4412 - Official Publications										
1502 - OGLE COUNTY LIFE	INV241034	Legal Publications	Paid by Check # 111804		06/16/2023	06/16/2023	06/16/2023		06/14/2023	40.25
1502 - OGLE COUNTY LIFE	INV241033	Legal Publications	Paid by Check # 111804		06/16/2023	06/16/2023	06/16/2023		06/14/2023	40.25
Account 4412 - Official Publications Totals									Invoice Transactions 2	\$80.50
Account 4422 - Travel Expenses, Dues & Seminars										
1846 - BUSINESS CARD	54367940	Double Tree - 2023 IACE Spring Conference - Lodging/Ciesel	Paid by Check # 111723		06/01/2023	06/01/2023	06/01/2023		06/01/2023	244.16



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Fund 200 - County Highway										
Department 17 - Highway										
Account 4422 - Travel Expenses, Dues & Seminars										
1846 - BUSINESS CARD	20017	Portillos - 2023 IACE Spring Conference - Meals/Ciesel	Paid by Check # 111923		06/29/2023	06/29/2023	06/29/2023		06/29/2023	12.44
Account 4422 - Travel Expenses, Dues & Seminars Totals										Invoice Transactions 2
										\$256.60
Account 4474 - Deer Expense										
1876 - ROCHELLE WASTE DISPOSAL, LLC	3144	Deer Expense	Paid by Check # 111736		06/01/2023	06/01/2023	06/01/2023		06/01/2023	6.50
1876 - ROCHELLE WASTE DISPOSAL, LLC	3167	Deer Expense	Paid by Check # 111807		06/16/2023	06/16/2023	06/16/2023		06/14/2023	2.50
1876 - ROCHELLE WASTE DISPOSAL, LLC	3189	Deer Expense	Paid by Check # 111933		06/29/2023	06/29/2023	06/29/2023		06/29/2023	27.00
Account 4474 - Deer Expense Totals										Invoice Transactions 3
										\$36.00
Account 4490 - Contingencies										
5637 - CLAIMS MANAGEMENT RESOURCES, INC	ILFR22281329	Damage Claim - Devils Backbone Rd 7/21/2022 #1831955	Paid by Check # 111726		06/01/2023	06/01/2023	06/01/2023		06/01/2023	624.81
Account 4490 - Contingencies Totals										Invoice Transactions 1
										\$624.81
Account 4510 - Office Supplies										
1246 - FISCHER'S	0745169-001	HP Printer Ink	Paid by Check # 111730		06/01/2023	06/01/2023	06/01/2023		06/01/2023	119.97
Account 4510 - Office Supplies Totals										Invoice Transactions 1
										\$119.97
Account 4540 - Repairs & Maint - Facilities										
4606 - PEGGY S. CORCORAN	5252023	Janitorial Services	Paid by Check # 111790		06/16/2023	06/16/2023	06/16/2023		06/14/2023	800.00
4676 - TRUGREEN PROCESSING CENTER	176770942	Lawn Service	Paid by Check # 111812		06/16/2023	06/16/2023	06/16/2023		06/14/2023	991.69
Account 4540 - Repairs & Maint - Facilities Totals										Invoice Transactions 2
										\$1,791.69
Account 4545.10 - Petroleum Products - Gasoline										
1846 - BUSINESS CARD	9071161	Mini Mart - Gasoline	Paid by Check # 111923		06/29/2023	06/29/2023	06/29/2023		06/29/2023	54.51
Account 4545.10 - Petroleum Products - Gasoline Totals										Invoice Transactions 1
										\$54.51
Account 4545.30 - Petroleum Products - Motor Oil										
1463 - NAPA AUTO PARTS	464-19841	Motor Oil	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	99.96
1924 - KELLEY WILLIAMSON COMPANY	IN-317607	Motor Oil	Paid by Check # 111928		06/29/2023	06/29/2023	06/29/2023		06/29/2023	2,070.06
Account 4545.30 - Petroleum Products - Motor Oil Totals										Invoice Transactions 2
										\$2,170.02
Account 4610.10 - Maint of Roads & Bridges Road Rock										
1657 - STEVE BENESH & SONS QUARRIES	15076	Road Rock	Paid by Check # 111738		06/01/2023	06/01/2023	06/01/2023		06/01/2023	143.74



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - County Highway										
Department 17 - Highway										
Account 4610.10 - Maint of Roads & Bridges Road Rock										
5828 - DOCS EXCAVATING INC	4148	Road Rock	Paid by Check # 111791		06/16/2023	06/16/2023	06/16/2023		06/14/2023	101.08
2647 - MARTIN AND COMPANY EXCAVATING	30224a	Road Rock	Paid by Check # 111797		06/16/2023	06/16/2023	06/16/2023		06/14/2023	132.78
2647 - MARTIN AND COMPANY EXCAVATING	30247a	Road Rock	Paid by Check # 111798		06/16/2023	06/16/2023	06/16/2023		06/14/2023	89.16
1606 - ROGERS READY MIX	300986	Road Rock	Paid by Check # 111808		06/16/2023	06/16/2023	06/16/2023		06/14/2023	111.67
1606 - ROGERS READY MIX	300984	Road Rock	Paid by Check # 111808		06/16/2023	06/16/2023	06/16/2023		06/14/2023	114.09
1606 - ROGERS READY MIX	300985	Road Rock	Paid by Check # 111808		06/16/2023	06/16/2023	06/16/2023		06/14/2023	271.45
Account 4610.10 - Maint of Roads & Bridges Road Rock Totals							Invoice Transactions 7			<u>\$963.97</u>
Account 4610.90 - Maint of Roads & Bridges JULIE										
5197 - ADESTA LLC	INV3-960001817	JULIE Locates	Paid by Check # 111922		06/29/2023	06/29/2023	06/29/2023		06/29/2023	2,938.93
Account 4610.90 - Maint of Roads & Bridges JULIE Totals							Invoice Transactions 1			<u>\$2,938.93</u>
Account 4620.10 - Repair Parts - License Vehicles										
1871 - HOWARD LEE & SONS INC	72939	#5 License Vehicle Repair	Paid by Check # 111793		06/16/2023	06/16/2023	06/16/2023		06/14/2023	501.59
1616 - JEFF PERRY	20953	#6 License Vehicle Repair	Paid by Check # 111795		06/16/2023	06/16/2023	06/16/2023		06/14/2023	702.99
1463 - NAPA AUTO PARTS	464-18167	#6 License Vehicle Repair	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	4.27
1463 - NAPA AUTO PARTS	464-18594	#21 License Vehicle Repair	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	39.89
1463 - NAPA AUTO PARTS	464-18680	#4 License Vehicle Repair	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	24.48
1463 - NAPA AUTO PARTS	464-19007	#5 License Vehicle Repair	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	66.97
1676 - TERMINAL SUPPLY CO	45647-00	#8 License Vehicle Repair	Paid by Check # 111810		06/16/2023	06/16/2023	06/16/2023		06/14/2023	48.75
Account 4620.10 - Repair Parts - License Vehicles Totals							Invoice Transactions 7			<u>\$1,388.94</u>
Account 4620.20 - Repair Parts - Heavy Equipment										
1846 - BUSINESS CARD	122158	Bearcat MFG - #840 Crack Sealer Repair	Paid by Check # 111723		06/01/2023	06/01/2023	06/01/2023		06/01/2023	300.69
2449 - E. D. ETNYRE & CO.	680019	#840 Crack Sealer Filters	Paid by Check # 111729		06/01/2023	06/01/2023	06/01/2023		06/01/2023	204.00
1463 - NAPA AUTO PARTS	464-18952	#840 Cracker Sealer Filters	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	14.16
1463 - NAPA AUTO PARTS	464-19095	#840 Crack Sealer Oil	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	41.94



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - County Highway										
Department 17 - Highway										
Account 4620.20 - Repair Parts - Heavy Equipment										
1846 - BUSINESS CARD	7549821	Amazon - #840 Crack Sealer Repair	Paid by Check # 111923		06/29/2023	06/29/2023	06/29/2023		06/29/2023	13.99
Account 4620.20 - Repair Parts - Heavy Equipment Totals										Invoice Transactions 5
										\$574.78
Account 4620.30 - Repair Parts - Tractor, Mower & Broom										
5110 - BECKER STORAGE, WELDING & EQUIPMENT	140363	Mower Repair	Paid by Check # 111722		06/01/2023	06/01/2023	06/01/2023		06/01/2023	450.00
2450 - DEKALB IMPLEMENT COMPANY	233202	#139 Rock Rake Tines	Paid by Check # 111728		06/01/2023	06/01/2023	06/01/2023		06/01/2023	102.40
4842 - INTERSTATE BATTERIES OF ROCKFORD	100287842	#119 Tractor Batteries	Paid by Check # 111794		06/16/2023	06/16/2023	06/16/2023		06/14/2023	139.95
1463 - NAPA AUTO PARTS	464-19765	#112 Tractor Filters	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	18.31
3932 - TRACTOR SUPPLY CO.	492514	Tractor Repair	Paid by Check # 111811		06/16/2023	06/16/2023	06/16/2023		06/14/2023	75.95
3932 - TRACTOR SUPPLY CO.	449259	Mower Repair	Paid by Check # 111811		06/16/2023	06/16/2023	06/16/2023		06/14/2023	46.97
3932 - TRACTOR SUPPLY CO.	446530	Mower Repair	Paid by Check # 111811		06/16/2023	06/16/2023	06/16/2023		06/14/2023	53.95
Account 4620.30 - Repair Parts - Tractor, Mower & Broom Totals										Invoice Transactions 7
										\$887.53
Account 4620.60 - Repair Parts - Chain Saws										
1047 - ACE HARDWARE AND OUTDOOR CTR	701786	Chain Saw Repair	Paid by Check # 111786		06/16/2023	06/16/2023	06/16/2023		06/14/2023	131.99
Account 4620.60 - Repair Parts - Chain Saws Totals										Invoice Transactions 1
										\$131.99
Account 4620.99 - Repair Parts - Other Repair Parts										
3932 - TRACTOR SUPPLY CO.	446531	Return #28 Trailer Repair	Paid by Check # 111811		06/16/2023	06/16/2023	06/16/2023		06/14/2023	(59.99)
3932 - TRACTOR SUPPLY CO.	445157	#28 Trailer Repair	Paid by Check # 111811		06/16/2023	06/16/2023	06/16/2023		06/14/2023	59.99
Account 4620.99 - Repair Parts - Other Repair Parts Totals										Invoice Transactions 2
										\$0.00
Account 4640.10 - Sign & Striping Material - Street & Traffic Lighting										
1156 - COMED	COMHWY2305a	St & Traffic Lighting	Paid by Check # 111727		06/01/2023	06/01/2023	06/01/2023		06/01/2023	25.29
1849 - ROCHELLE MUNICIPAL UTILITIES	ROCHWY2306a	St & Traffic Lighting	Paid by Check # 111735		06/01/2023	06/01/2023	06/01/2023		06/01/2023	66.76
1849 - ROCHELLE MUNICIPAL UTILITIES	ROCHWY2306b	St & Traffic Lighting	Paid by Check # 111735		06/01/2023	06/01/2023	06/01/2023		06/01/2023	9.19
1156 - COMED	COMHWY2306b	St & Traffic Lighting	Paid by Check # 111789		06/16/2023	06/16/2023	06/16/2023		06/14/2023	40.54
1156 - COMED	COMHWY2306a	St & Traffic Lighting	Paid by Check # 111924		06/29/2023	06/29/2023	06/29/2023		06/29/2023	38.97
Account 4640.10 - Sign & Striping Material - Street & Traffic Lighting Totals										Invoice Transactions 5
										\$180.75



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Fund 200 - County Highway										
Department 17 - Highway										
Account 4640.20 - Sign & Striping Material - Sign Material										
2487 - OSBURN ASSOCIATES, INC.	301910	2023 Co Signs	Paid by Check # 111932		06/29/2023	06/29/2023	06/29/2023		06/29/2023	240.28
2875 - VULCAN, INC.	R31571	2023 Co Signs - Stop Ahead	Paid by Check # 111935		06/29/2023	06/29/2023	06/29/2023		06/29/2023	621.30
Account 4640.20 - Sign & Striping Material - Sign Material Totals								Invoice Transactions	2	\$861.58
Account 4640.30 - Sign & Striping Material - Posts & Delineators										
4371 - DECKER SUPPLY CO INC.	923780	2023 Co Signs - Square Tube	Paid by Check # 111925		06/29/2023	06/29/2023	06/29/2023		06/29/2023	1,901.75
Account 4640.30 - Sign & Striping Material - Posts & Delineators Totals								Invoice Transactions	1	\$1,901.75
Account 4650.10 - Hardware & Shop Supplies Nuts & Bolts										
2050 - LAWSON PRODUCTS, INC.	9310709738	Nuts & Bolts	Paid by Check # 111929		06/29/2023	06/29/2023	06/29/2023		06/29/2023	506.02
Account 4650.10 - Hardware & Shop Supplies Nuts & Bolts Totals								Invoice Transactions	1	\$506.02
Account 4650.20 - Hardware & Shop Supplies Shop Supplies										
1846 - BUSINESS CARD	7723432	Amazon - Bag Seeders	Paid by Check # 111723		06/01/2023	06/01/2023	06/01/2023		06/01/2023	48.02
1846 - BUSINESS CARD	7189059a	Amazon - Rain Gear	Paid by Check # 111723		06/01/2023	06/01/2023	06/01/2023		06/01/2023	33.73
1846 - BUSINESS CARD	7189059b	Amazon - Return Rain Gear	Paid by Check # 111723		06/01/2023	06/01/2023	06/01/2023		06/01/2023	(33.73)
1846 - BUSINESS CARD	5959414	Amazon - Safety Vests	Paid by Check # 111723		06/01/2023	06/01/2023	06/01/2023		06/01/2023	228.86
1846 - BUSINESS CARD	7414657	Amazon - Rain Gear	Paid by Check # 111723		06/01/2023	06/01/2023	06/01/2023		06/01/2023	39.25
1873 - GRAINGER	9695489527	#84 Air Compressor Repair	Paid by Check # 111732		06/01/2023	06/01/2023	06/01/2023		06/01/2023	86.12
2050 - LAWSON PRODUCTS, INC.	9310639918	Engine Degreaser	Paid by Check # 111733		06/01/2023	06/01/2023	06/01/2023		06/01/2023	126.00
2050 - LAWSON PRODUCTS, INC.	9310604407	Shop Supplies	Paid by Check # 111733		06/01/2023	06/01/2023	06/01/2023		06/01/2023	389.19
1047 - ACE HARDWARE AND OUTDOOR CTR	703529	Shovels	Paid by Check # 111786		06/16/2023	06/16/2023	06/16/2023		06/14/2023	87.96
4667 - AIRGAS USA, LLC	9997200089	Cylinder Rental	Paid by Check # 111787		06/16/2023	06/16/2023	06/16/2023		06/14/2023	168.70
1873 - GRAINGER	971936562	Calcium Chloride Tank Repair	Paid by Check # 111792		06/16/2023	06/16/2023	06/16/2023		06/14/2023	659.03
1463 - NAPA AUTO PARTS	464-19350	Shop Supplies	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	16.62
1463 - NAPA AUTO PARTS	464-19466	Shop Supplies	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	172.48
1463 - NAPA AUTO PARTS	464-19820	Shop Supplies	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	83.88



Accounts Payable by G/L Distribution Report

G/L Date Range 06/01/23 - 06/30/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - County Highway										
Department 17 - Highway										
Account 4650.20 - Hardware & Shop Supplies Shop Supplies										
1463 - NAPA AUTO PARTS	464-19849	Return Shop Supplies	Paid by Check # 111802		06/16/2023	06/16/2023	06/16/2023		06/14/2023	(83.88)
1515 - SNYDER PHARMACY - OREGON	00073260	Shop Supplies	Paid by Check # 111809		06/16/2023	06/16/2023	06/16/2023		06/14/2023	18.99
1515 - SNYDER PHARMACY - OREGON	00380203	Shop Supplies	Paid by Check # 111809		06/16/2023	06/16/2023	06/16/2023		06/14/2023	3.58
1515 - SNYDER PHARMACY - OREGON	00192577	Shop Supplies	Paid by Check # 111809		06/16/2023	06/16/2023	06/16/2023		06/14/2023	11.96
1846 - BUSINESS CARD	2363461	Amazon - Rain Gear	Paid by Check # 111923		06/29/2023	06/29/2023	06/29/2023		06/29/2023	38.10
1846 - BUSINESS CARD	0605032	Amazon - Rain Gear	Paid by Check # 111923		06/29/2023	06/29/2023	06/29/2023		06/29/2023	38.10
2050 - LAWSON PRODUCTS, INC.	9310674845	Shop Supplies	Paid by Check # 111929		06/29/2023	06/29/2023	06/29/2023		06/29/2023	154.58
1434 - MENARDS	32631	Shovels	Paid by Check # 111930		06/29/2023	06/29/2023	06/29/2023		06/29/2023	79.96
Account 4650.20 - Hardware & Shop Supplies Shop Supplies Totals							Invoice Transactions 22			\$2,367.50
Account 4650.30 - Hardware & Shop Supplies Truck Tests										
5573 - CAPPEL'S COMPLETE CAR CARE	461532	#14 #15 #16 Truck Tests	Paid by Check # 111724		06/01/2023	06/01/2023	06/01/2023		06/01/2023	228.00
Account 4650.30 - Hardware & Shop Supplies Truck Tests Totals							Invoice Transactions 1			\$228.00
Account 4650.40 - Hardware & Shop Supplies Janitorial Supplies										
1013 - ROCHELLE JANITORIAL SUPPLY, INC	051723-3	Garbage Bags & All Purpose Cleaner	Paid by Check # 111734		06/01/2023	06/01/2023	06/01/2023		06/01/2023	41.32
Account 4650.40 - Hardware & Shop Supplies Janitorial Supplies Totals							Invoice Transactions 1			\$41.32
Account 4660.40 - Tires & Tubes - Tractors										
2971 - MOORE TIRES, INC.	6012386	#120 Tractor Tires	Paid by Check # 111801		06/16/2023	06/16/2023	06/16/2023		06/14/2023	464.00
2971 - MOORE TIRES, INC.	6012465	#113 Tractor Tires	Paid by Check # 111801		06/16/2023	06/16/2023	06/16/2023		06/14/2023	113.56
2971 - MOORE TIRES, INC.	1033572	#842 Tractor Tires	Paid by Check # 111801		06/16/2023	06/16/2023	06/16/2023		06/14/2023	1,022.31
2971 - MOORE TIRES, INC.	6012732	Stock Tractor Tires	Paid by Check # 111801		06/16/2023	06/16/2023	06/16/2023		06/14/2023	236.88
Account 4660.40 - Tires & Tubes - Tractors Totals							Invoice Transactions 4			\$1,836.75
Account 4720 - Office Equipment										
1568 - RK DIXON	IN4510505	Copier Maintenance Agreement	Paid by Check # 111805		06/16/2023	06/16/2023	06/16/2023		06/14/2023	40.59
Account 4720 - Office Equipment Totals							Invoice Transactions 1			\$40.59



Accounts Payable by G/L Distribution Report

G/L Date Range 06/01/23 - 06/30/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - County Highway										
Department 17 - Highway										
Account 4730.10 - Equipment - New & Used Licensed Vehicles										
4726 - RUSH TRUCK CENTER	22037-01	#7 New 2024 International HV507 (0342)	Paid by Check # 111737		06/01/2023	06/01/2023	06/01/2023		06/01/2023	103,837.60
1846 - BUSINESS CARD	8178	LoAlbo Enterprises Inc - #7 #14 New Truck Tarps	Paid by Check # 111923		06/29/2023	06/29/2023	06/29/2023		06/29/2023	3,684.00
Account 4730.10 - Equipment - New & Used Licensed Vehicles Totals							Invoice Transactions 2			\$107,521.60
Account 4730.99 - Equipment - New & Used Other Equipment										
5110 - BECKER STORAGE, WELDING & EQUIPMENT	140361	#842 New Woods Batwing BW15.61 (2001)	Paid by Check # 111721		06/01/2023	06/01/2023	06/01/2023		06/01/2023	24,300.00
Account 4730.99 - Equipment - New & Used Other Equipment Totals							Invoice Transactions 1			\$24,300.00
Account 4745 - Survey Equipment & Supplies										
1846 - BUSINESS CARD	6983432	Amazon - Flagging Tape	Paid by Check # 111723		06/01/2023	06/01/2023	06/01/2023		06/01/2023	79.44
Account 4745 - Survey Equipment & Supplies Totals							Invoice Transactions 1			\$79.44
Account 4748 - Engineering Equipment & Supplies										
1862 - MILLER-BRADFORD & RISBERG, INC.	P2426908	Marking Paint	Paid by Check # 111800		06/16/2023	06/16/2023	06/16/2023		06/14/2023	177.48
1846 - BUSINESS CARD	6001023	Amazon - Hard Hats	Paid by Check # 111923		06/29/2023	06/29/2023	06/29/2023		06/29/2023	75.92
1846 - BUSINESS CARD	7094351	United States Plastic Corp - Sample Buckets	Paid by Check # 111923		06/29/2023	06/29/2023	06/29/2023		06/29/2023	458.36
3433 - DESLAURIERS, INC.	0438490-IN	Cylinder Molds	Paid by Check # 111926		06/29/2023	06/29/2023	06/29/2023		06/29/2023	317.85
Account 4748 - Engineering Equipment & Supplies Totals							Invoice Transactions 4			\$1,029.61
Department 17 - Highway Totals							Invoice Transactions 100			\$154,965.12
Fund 200 - County Highway Totals							Invoice Transactions 100			\$154,965.12
Grand Totals							Invoice Transactions 100			\$154,965.12



Agreement For Agreement Type
Using Federal Funds? ☐ Yes ☒ No

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Ogle County	Ogle	23-00347-00-BR	
Project Number	Contact Name	Phone Number	Email
	Jeremy Ciesiel, PE	(815) 732-2851	jciesiel@oglecountyil.gov

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
S. Lowell Park Road	W. Penn Corner Rd	3100 feet	NA
Location Termini			
S. Lowell Pk Rd. - From 1800 feet South of W. Penn Corner Rd. to 600 feet north of W. Penn Corner Rd. and 350 feet west to 350 feet east of S. Lowell Park Rd on W. Penn Corner Rd.			

Add Location
Remove Location

Project Description

Replacement of the existing 12' X 8' concrete box culvert, re-profiling the sag and crest vertical curves on S. Lowell Park Rd. and on W. Penn Corner Rd., construction of a soldier pile retaining wall along cemetery property, replace drainage system at intersection, concrete gutters, earth excavation and embankment, new flexible pavement, and other collateral work. The project will be constructed under road closed conditions.

Engineering Funding ☐ MFT/TBP ☐ State ☒ Other
Anticipated Construction Funding ☐ Federal ☒ MFT/TBP ☐ State ☒ Other

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
IMEG Consultants, Inc.	Eric Moe	(309) 296-0407	Eric.C.Moe@imegcorp.com
Address	City	State	Zip Code
401 E. State St., Fl 4	Rockford	IL	61104

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge	A full time LPA employee authorized to administer inherently governmental PROJECT activities

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- ☒ Detailed man-hours IMEG spreadsheet
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and

reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highway Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data,

if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace

- no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
 - (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
IMEG Consultants, Inc.	15-0284110	\$132,404.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Geocon Professional Services	45-0644817	\$5,815.00
Subconsultant Total		\$5,815.00
Prime Consultant Total		\$132,404.00
Total for all work		\$138,219.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The

Local Public Agency Type
County

 of

Local Public Agency
Ogle County

By (Signature & Date)

--

By (Signature & Date)

--

Local Public Agency

Ogle County

Local Public Agency Type

County

Clerk

Title

--

(SEAL)

Executed by the ENGINEER:

Attest:

Prime Consultant (Firm) Name
IMEG Consultants, Inc.

By (Signature & Date)

<i>Eric C. Ma</i> 7/6/2022

Title

Senior Principal

By (Signature & Date)

<i>Gregory J. Smith</i> 7/6/23

Title

Senior Principal

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

--

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ogle County	IMEG Consultants, Inc.	Ogle	23-00347-00-BR

EXHIBIT A
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

Topographic survey, property line determination, design plans for 12' X 8' cast-in-place box culvert, hydraulic report for culvert replacement, drainage design for ditches, culverts & gutters, soldier pile retaining wall along cemetery to avoid ROW take, ROW determination at other locations, title searches and preparation of plats and legal descriptions for ROW and Temp Easements (seven parcels anticipated), preparation of bid documents (plans, specifications and estimates) for approximately 3100 feet of roadway rehabilitation meeting BLR MFT 3R guidelines, utility coordination, geotechnical services (4 soil borings - by sub-consultant), prepare traffic signage plan for during construction, guardrail analysis (if needed). It is the intent of the project to make improvement to the stopping sight distance along the crest vertical curve on S. Lowell Park Rd. immediately south of W. Penn Corner Rd. along with the intersection stopping sight distance for W. Penn Corner Rd traffic looking north and south along S. Lowell Park Rd. The design speed goal is 60 mph. The design work will also include the possibility of raising the sag vertical curve above the 12' X 8' box culvert using embankment materials generated by the excavation involved in the crest vertical curve improvements.

Excluded in the scope of services is the preparation of a detour route plan, an intersection design study/capacity analysis at the W. Penn Corner Rd. intersection with S. Lowell Park Rd., gathering actual traffic counts, a historic preservation study, and special environmental studies such as a PESA. Provide a wetland delineation east and west of the proposed culvert within the anticipated project limits. Public involvement and PESA are excluded.

See also the "Attachment to Exhibit A" for additional information. This document was prepared by the client in advance of the initial scoping meeting.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ogle County	IMEG Consultants, Inc.	Ogle	23-00347-00-BR

**EXHIBIT B
PROJECT SCHEDULE**

Complete work for a targeted March, 2025 letting - sooner if possible.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ogle County	IMEG Consultants, Inc.	Ogle	23-00347-00-BR

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes Due date of submittal 04/29/23

Method(s) used for advertisement and dates of advertisement

Legal Notice in local paper

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Criteria

Weighting

Technical Approach	25%
Firm Experience	15%
Staff Capabilities	10%
Past performance	25%
Project Approach	15%
Specialized Expertise	10%

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Selection committee (titles) for this project

Jeremy Ciesiel - County Engineer

Shawn Gallagher - Assistant County Engineer

Top three consultants ranked for this project in order

1	
2	
3	

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Local Public Agency		Prime Consultant (Firm) Name		County		Section Number	
Ogle County		IMEG Consultants, Inc.		Ogle		23-00347-00-BR	
14	QBS according to State requirements used?					<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?					<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).					<input checked="" type="checkbox"/>	<input type="checkbox"/>

ATTACHMENT TO EXHIBIT A

Lowell Park Rd/Penn Corner Rd Intersection Improv, Culvert Replacement & Vertical Alignment Improv.

Section 23-00347-00-BR

Ogle County, Illinois

June 26, 2023

1. Complete structure replacement of existing box culvert.
2. Perform hydraulic analysis to determine structure size.
3. Conduct required reviews and obtain required permits/approvals from IDOT, IDNR/OWR, USACE, IEPA.
4. I am okay with guardrail on the culvert; however, if a couple more feet eliminates the need for guardrail then that is best. If guardrail remains, I would like to keep foreslope no steeper than 2H:1V. Flatter if it is eliminated.
5. Structure Cross Section – 11-foot paved lanes, 6-foot paved shoulder.
6. Cast-in-place culvert is preferred. No sheet pile wingwalls.
7. Vertical Alignment Adjustment – Goal is to increase sight distance at Penn Corner Rd to at least 610 feet (design speed 55mph) in both directions. If feasible, 665 feet (design speed 60 mph) is desired.
8. Roadway Cross Section – 11-foot paved lanes, 4-foot paved shoulder, gutter as needed, additional 1' to 2' aggregate shoulder wedge where no gutter.
9. Work along cemetery may require retaining wall. Do not encroach on cemetery.
10. Existing entrance on north side of cemetery can be removed.
11. Shift existing concrete gutter to 4' off white line.
12. Replace inlets and cross road structures at the intersection.
- 13.
14. Full closure during work. Would like to keep Penn Corner Rd intersection open as long as possible. Marked detour may not be possible.
15. Currently planned for MFT funds & local funds.
16. Perform necessary surveys of area (topographic, hydraulic, right of way).
17. Provide structure and roadway design.
18. Hot-mix asphalt pavement.
19. Identify required right of way and prepare plats and descriptions. Perform title searches.
20. Nicor on west side of road. Get Nicor and any other utility in the area involved early.
21. Right of way may be needed. If so, taper ROW transitions. Temporary construction easements, if needed, can be squared off.
22. Prepare specifications/proposal for the project.
23. March 2025 target letting, at the latest. Sooner is welcome.
24. Include AASHTOWARE & IDOT Rating Forms in agreement is structure spans at least 20 feet.
25. Provide CAD file of project on State plane coordinates and USGS elevations.
26. Any needed fence removals by contractor. Any fence replacement will be done by others.
27. Any trees will be removed by others prior to project.
28. Unless I am mistaken, Public Involvement and PESA not required for non-Federal project. Follow requirements in IDOT's Bureau of Local Roads & Streets Manual for MFT funded 3R projects.
29. Road & Bridge Committee meeting on Tuesday, July 11th. Would like to present Preliminary Engineering Service Agreement to committee at this time. If not possible, action will be delayed until August.



Local Public Agency	County	Section Number
Ogle County	Ogle	23-00347-00-BR
Prime Consultant (Firm) Name	Prepared By	Date
IMEG Consultants Corp	Eric Moe	7/6/2023
Consultant / Subconsultant Name	Job Number	
Geocon Professional Services		

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

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PAYROLL ESCALATION TABLE

CONTRACT TERM	18 MONTHS	OVERHEAD RATE	176.75%
START DATE	8/1/2023	COMPLEXITY FACTOR	1
RAISE DATE	5/1/2024	% OF RAISE	2.00%
END DATE	1/31/2025		

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	8/1/2023	5/1/2024	9	50.00%
1	5/2/2024	2/1/2025	9	51.00%

Ogle County

Ogle

23-00347-00-BR

Geocon Professional Services

Local Public Agency

Ogle County

County

Ogle

Section Number

23-00347-00-BR

Consultant / Subconsultant Name

Geocon Professional Services

Job Number**DIRECT COSTS WORKSHEET**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	240	\$0.66	\$157.20
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	18	\$65.00	\$1,170.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost	1	\$20.00	\$20.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Geocon Professional Services	Actual Cost	1	\$5,815.00	\$5,815.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$7,162.20

Ogle County

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23-00347-00-BR

Geocon Professional Services

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AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES				SURVEY - ROADWAY			SURVEY - HYDRAULIC			HYDRAULIC REPORT			MEETINGS			GRADING PLAN		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	
CLIENT EXECUTIVE	79.32	20.0	1.92%	1.53	2	0.88%	0.70						14	53.85%	42.71					
PROJECT EXECUTIVE	69.12	60.0	5.77%	3.99	60	26.32%	18.19													
ENGINEER OF DISTINCT	62.84	31.0	2.98%	1.87																
SENIOR CIVIL ENGINEER	51.31	47.0	4.52%	2.32																
CIVIL ENGINEERING GR	34.57	316.0	30.38%	10.50									66	100.00%	34.57		3	13.04%	6.69	
SENIOR CIVIL DESIGNER	44.31	0.0															20	86.96%	30.06	
SENIOR SURVEYOR III	51.78	0.0																		
CREW CHIEF I	32.12	182.0	17.50%	5.62	166	72.81%	23.38	12	100.00%	32.12										
CIVIL PROJECT DESIGNER	37.28	384.0	36.92%	13.76																
CIVIL DESIGNER I	21.61	0.0																		
INTERN - CIVIL ENGINEE	18.86	0.0																		
SENIOR CONSTRUCTION	42.57	0.0																		
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Ogle County

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23-00347-00-BR

Geocon Professional Services

Job Number

AVERAGE HOURLY PROJECT RATES

SHEET 2 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	UTILITY PLAN			PLAN/PROFILE/CROSS SECTIONS			SPECIALTY - CULVERT DESIGN			SPECIALTY - SWPPP			SPECIALTY - RETAINING WALL			SPECIALTY - OTHER		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
CLIENT EXECUTIVE	79.32				2	1.33%	1.06												
PROJECT EXECUTIVE	69.12																		
ENGINEER OF DISTINCTION	62.84							20	17.24%	10.83				6	8.33%	5.24	5	4.81%	3.02
SENIOR CIVIL ENGINEER II	51.31				13	8.67%	4.45										21	20.19%	10.36
CIVIL ENGINEERING GRAD	34.57	2	53.33%	11.52	25	16.67%	5.76	32	27.59%	9.54	4	20.00%	6.91	34	47.22%	16.33	30	28.85%	9.97
SENIOR CIVIL DESIGNER II	44.31																		
SENIOR SURVEYOR III	51.78																		
CREW CHIEF I	32.12	4	66.67%	21.41															
CIVIL PROJECT DESIGNER	37.28				110	73.33%	27.34	64	55.17%	20.57	16	80.00%	29.82	32	44.44%	16.57	48	46.15%	17.21
CIVIL DESIGNER I	21.61																		
INTERN - CIVIL ENGINEER I	18.86																		
SENIOR CONSTRUCTION A	42.57																		
TOTALS		6.0	100%	\$32.94	150.0	100%	\$38.60	116.0	100%	\$40.94	20.0	100%	\$36.74	72.0	100%	\$38.13	104.0	100%	\$40.56

Ogle County

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23-00347-00-BR

Geocon Professional Services

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 3 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	SPECIFICATIONS			QUANTITIES/ESTIMATES			COVER/NOTES/DETAILS			PRELIMINARY DESIGN					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
CLIENT EXECUTIVE	79.32										2	9.09%	7.21			
PROJECT EXECUTIVE	69.12															
ENGINEER OF DISTINCTION	62.84															
SENIOR CIVIL ENGINEER II	51.31	4	14.29%	7.33	4	3.45%	1.77	2	3.92%	2.01						
CIVIL ENGINEERING GRAD	34.57	24	85.71%	29.63	32	27.59%	9.54	15	29.41%	10.17	20	90.91%	31.43			
SENIOR CIVIL DESIGNER III	44.31															
SENIOR SURVEYOR III	51.78															
CREW CHIEF I	32.12															
CIVIL PROJECT DESIGNER	37.28				80	68.97%	25.71	34	66.67%	24.85						
CIVIL DESIGNER I	21.61															
INTERN - CIVIL ENGINEER III	18.86															
SENIOR CONSTRUCTION A	42.57															
TOTALS		28.0	100%	\$36.96	116.0	100%	\$37.02	51.0	100%	\$37.03	22.0	100%	\$38.64	0.0	0%	\$0.00

Ogle County

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23-00347-00-BR

Geocon Professional Services

Job Number

AVERAGE HOURLY PROJECT RATES

SHEET 4 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES															
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
CLIENT EXECUTIVE	79.32															
PROJECT EXECUTIVE	69.12															
ENGINEER OF DISTINCTION	62.84															
SENIOR CIVIL ENGINEER	51.31															
CIVIL ENGINEERING GRAD	34.57															
SENIOR CIVIL DESIGNER	44.31															
SENIOR SURVEYOR III	51.78															
CREW CHIEF I	32.12															
CIVIL PROJECT DESIGNER	37.28															
CIVIL DESIGNER I	21.61															
INTERN - CIVIL ENGINEER	18.86															
SENIOR CONSTRUCTION	42.57															
TOTALS		0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



Using Federal Funds? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agreement For MFT PE	Agreement Type Original
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LOCAL PUBLIC AGENCY

Local Public Agency Ogle County Highway Department	County Ogle	Section Number 23-06144-00-BR	Job Number
Project Number	Contact Name Jeremy Ciesiel	Phone Number (815) 732-2851	Email jciesiel@oglecountyil.gov

SECTION PROVISIONS

Local Street/Road Name Skare Rd	Key Route	Length 500'	Structure Number 071-5132
Location Termini 250' north and south of the proposed structure			<input type="button" value="Add Location"/> <input type="button" value="Remove Location"/>

Project Description
Prepare Phase I engineering and phase II construction plans for replacement box culvert on Skare Rd.

Engineering Funding	<input checked="" type="checkbox"/> MFT/TBP <input type="checkbox"/> State <input checked="" type="checkbox"/> Other	Local
Anticipated Construction Funding	<input type="checkbox"/> Federal <input checked="" type="checkbox"/> MFT/TBP <input type="checkbox"/> State <input checked="" type="checkbox"/> Other	Local

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name Chastain & Associates	Contact Name Curtis Cook	Phone Number (815) 489-0050	Email ccook@chastainengineers.com
Address 6832 Stalter Dr Suite 100	City Rockford	State IL	Zip Code 61108

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- ☒ Contract Addendum
- ☒ Schedule of Rates
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☒ Specific Rate \$76,256.91 (Maximum Fee \$150,000)

☐ Cost plus Fixed Fee:

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Chastain & Associates	370714576	\$67,456.91

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Security First Title Company		\$1,800.00
Midwest Testing Services, Inc.		\$7,000.00
Subconsultant Total		\$8,800.00
Prime Consultant Total		\$67,456.91
Total for all work		\$76,256.91

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The

Local Public Agency Type
County

 of

Local Public Agency
Ogle County Highway Department

By (Signature & Date)

--

By (Signature & Date)

--

Local Public Agency

Ogle County Highway Dep

Local Public Agency Type

County

Clerk

Title

--

(SEAL)

Executed by the ENGINEER:

Attest:

Prime Consultant (Firm) Name
Chastain & Associates

By (Signature & Date)

<i>Mark A. Painter 6/30/23</i>

Title

PROJECT MANAGER

By (Signature & Date)

<i>AW Chate 6/30/23.</i>

Title

OFFICE MANAGER

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

--

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ogle County Highway Department	Chastain & Associates	Ogle	23-06144-00-BR

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

The Ogle County Highway Department (Department) is replacing structure 071-5035 which is located on Skare Rd and carries said road over a tributary of Kyte Creek. The new structure number is 071-5132. Phase I and Phase II Engineering will be completed by Chastain & Associates (Engineer).

Task 1. TOPOGRAPHIC SURVEYS: Horizontal and vertical datum will be established at the site utilizing GPS survey equipment. Three control points will be set for use during the construction. Topographic survey will include the roadway for 350' in each direction from the bridge. Stream cross-sections will be taken at each bridge face and at 100', 500' and 1000' from the bridge. Photographs of the project locations will be taken for use in the design. Right-of-way lines will be indicated on the survey based on monumentation located in the field and the Department's mapping/records of the right-of-way width.

Task 2. EVALUATE SOILS: Midwest Testing Services, Inc. will complete two soil borings and soil testing to a depth of 60 feet at locations specified by the Engineer. The Engineer will coordinate with the soils consultant and review the soil testing results to determine the structure foundation type and design.

Task 3. PRELIMINARY BRIDGE DESIGN & HYDRAULIC REPORT: Engineer will complete a hydraulic design of the bridge utilizing HEC-RAS software. An associated report and exhibits will be developed and submitted to IDOT for approval. A site visit by the Engineer is included in the scope of work for this task. The Department will complete BLR form 10200 relative to the asbestos determination.

Task 4. PERMITS AND ENVIRONMENTAL: A screening for an environmental survey request will be prepared and submitted to IDOT. A joint permit application and associated exhibits will be prepared and submitted to the IEPA, IDNR and the USACOE. A bat assessment will be completed by the Engineer.

Task 5. Phase II Design: The project will include all design, plan preparation and bid documents to replace the structure. It is anticipated that the road will be closed during construction and that phased construction will not be required. Pre-final and final documents will be submitted to IDOT for review and approval. FHWA load rating software will be run and submitted to IDOT.

The anticipated plan sheets are listed in Exhibit D to this agreement.

Estimate of Cost. Prepare a construction Estimate of Cost for the pre-final and final submittals. Utilizing the pay items and quantities, the Estimate of Cost will be generated. Itemized costs will be determined using available guides and bid tabulations from similar projects. In addition, the pay item reports with awarded prices from the DEPARTMENT's website will be used to approximate current unit costs. BLR Form 11510 will be used to prepare the cost estimate and will include pay item number, item, unit, quantity, unit cost and total cost. A detailed breakdown of lump sum costs will be provided.

Estimate of Time. BDE Form 220A will be used to prepare the estimate of time for the pre-final and final submittals and will include item number, item, unit, quantity, average production rate, and number of working days. Itemized production rates will be determined using established guideline shown in the Chapter 66 of the BDE Manual.

Task 6. ROW/Easements: For purposes of this agreement it is assumed that four parcels adjacent to the project will involve ROW and or temporary easement aquisition. Security First Title Company will provide title commintments for the subject parcels. Chastain & Associates will provide legal descriptions for each ROW aquisition and easement. Chastain & Associates will also enter the deed information online with the County

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ogle County Highway Department	Chastain & Associates	Ogle	23-06144-00-BR
Recorder's office and prepare a single plat of the acquisitions/easements.			

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ogle County Highway Departmen	Chastain & Associates	Ogle	23-06144-00-BR

**EXHIBIT B
PROJECT SCHEDULE**

Anticipated Notice To Proceed: September 15, 2023	Bid Letting: March 2025
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Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ogle County Highway Department	Chastain & Associates	Ogle	23-06144-00-BR

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input type="checkbox"/>
5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input type="checkbox"/>
Project Criteria		Weighting	
8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input type="checkbox"/>
Selection committee (titles) for this project			
Top three consultants ranked for this project in order			
1			
2			
3			
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: Skare Rd Culvert Replacement

Exhibit D

HLC Proj No: 30-Jun-23

Date: R:\PJ County\6659 Ogje Co\HD - Skare Rd Culv Repl\Management\Agreements\Project Budget For client\Skare Rd.xlsx\budget

Task No.	Item Description	Sheet Count	Labor Code Budget		Brandau K. Professional IV	Okite Professional IV	Painter Professional III	Larson Professional II	Hitzelberger Professional I	Lautner Professional I	Wallace Survey Chief	Hoffman Tech III	Anderson-Devine Admin	Task Direct Cost	\$18.00 CADD (Hours)	\$0.655 Vehicles (Miles)	Actual Lodging (Days)	\$1.10 Misc (Each)
			Billing	Hours														
1	Topographic Surveys																	
1.1	Administration & management																	
1.2	Control, Topographic & Hydraulic Surveys		\$5,792.64	44			4			40								
1.4	Download Data, Process, and DTM		\$826.56	6				6								970	250	
1.5	Review and incorporate field notes/sketches		\$1,169.28	8			2	6										
1.6	Pictures		\$342.72	2			2											
1.7	JULIE Map Request		\$524.16	4			1					3						
1.8	Bat Assessment		\$342.72	2			2									80		
Labor Subtotals			\$8,998.08	66	0	0	11	12	0	40	0	3	0	0	0	1050	250	0
Direct Cost			\$937.75											\$937.75	\$0.00	\$687.75	\$250.00	\$0.00
Total			\$9,935.83															
2	Evaluate Soils																	
2.1	Administration & management																	
2.2	Coordinate & Review Soil Borings		\$497.28	2			2											
2.3	Soil Borings (2), Testing & Logs		\$1,018.08	4	2			2										\$7,000
2.4	Determine bridge foundation type and pile design		\$866.88	4	4													
Labor Subtotals			\$2,382.24	10	6	0	2	2	0	0	0	0	0	0	0	0	0	7000
Direct Cost			\$7,700.00											\$7,700.00	\$0.00	\$0.00	\$0.00	\$7,700.00
Total			\$10,082.24															
3	Preliminary Bridge Design & Hydraulic Report																	
3.1	Administration & management																	
3.2	Prepare Hydraulic Design		\$332.64	3			1						2					
3.3	Asbestos Determination (By LA)		\$4,126.08	28			8	20							16			
3.4	Prepare Preliminary Bridge Design & Report		\$4,072.32	24	8		4	12							8			
3.5	QA/QC		\$1,310.40	6		6									6			
3.6	Address Review Comments		\$2,288.16	14	2			6										
Labor Subtotals			\$12,129.60	75	10	6	19	38	0	0	0	0	2	0	30	0	0	0
Direct Cost			\$540.00											\$540.00	\$540.00	\$0.00	\$0.00	\$0.00
Total			\$12,669.60															
4	Permits & Environmental																	
4.1	Administration & management																	
4.2	Environmental Survey Screening with Attachments		\$332.64	3			1						2					
4.3	Joint Permit Application		\$1,444.80	10			2	8							8			
4.4	QA/QC		\$1,169.28	8			2	6							6			
4.5	Address Review Comments		\$436.80	2		2												
Labor Subtotals			\$1,854.72	12			6	6							6			
Direct Cost			\$5,238.24	35	0	2	11	20	0	0	0	0	2	0	20	0	0	0
Total			\$360.00											\$360.00	\$360.00	\$0.00	\$0.00	\$0.00
5	Phase II Design																	
5.1	Administration & management																	
5.2	Cover Sheet		\$504.00	4			2						2					
5.3	General notes, summary of quantities		\$826.56	6				6							6			
5.4	Typical Sections		\$893.76	6			2	4							4			
5.5	Removal Plan		\$893.76	6			2	4							4			
5.6	Road Plan & Profile		\$1,169.28	8			2	6							6			
5.7	Structure Plans & Details		\$1,512.00	10			4	6							8			
5.8	Road Cross Sections		\$6,688.08	48	12		2	8	26						30			
5.9	Quantity calculations		\$1,169.28	8			2	6							8			
5.10	FHWA Load Rating Software		\$997.92	7			1	6							12			
5.20	Special provisions		\$3,515.40	21	12				9									
5.30	Bid documents		\$1,303.68	8			6	2										
5.40	Estimate of Cost		\$1,028.16	6			6											
5.50	Estimate of Time		\$1,303.68	8			6	2										
Total			\$514.08	3			3											

Direct Cost Estimate

ADDENDUM

Preliminary Engineering Services Agreement

TBP Skare Rd Culvert Replacement 071 5132 (Proposed)
Ogle County, Illinois

Revise Item 4 of THE LPA AGREES to read as follows:

The LA AGREES to Pay the ENGINEER as compensation for all services performed as stipulated in paragraphs the Scope of Services a sum of money NOT TO EXCEED \$76,256.91 on the basis of a Direct Labor Multiple of 3.2. CADD costs will be billed at the actual expense of \$18.00 / hr.



2023 SCHEDULE OF RATES

<u>Classification</u>	<u>Per Hour Rate Net</u>	
	From	To
Engineers		
Project Principal	\$256.00	- \$256.00
Professional V	\$246.40	- \$256.00
Professional IV	\$198.40	- \$220.80
Professional III	\$163.20	- \$188.80
Professional II	\$131.20	- \$152.00
Professional I	\$94.08	- \$115.20
Surveyors		
Chief of Survey	\$182.40	- \$182.40
Surveyor II	\$128.00	- \$128.00
Surveyor I	\$97.60	- \$97.60
Technical		
Technician V	\$171.20	- \$171.20
Technician IV	\$145.60	- \$147.20
Technician III	\$118.40	- \$128.00
Technician II	\$67.20	- \$112.80
Technician I	\$57.60	- \$57.60
Office Services and Records		
Administrative	\$64.80	- \$137.60

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A 10% administration fee may be charged on outside expenses.

A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour.

Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

Cost-of-living adjustments will be made to the schedule of rates on January 1st of each year.



Ogle County Highway Department

Road & Bridge Committee

Project Status

July 2023 Update

1. Lowell Park Rd Culvert Extensions (Section 21-00339-00-BR) (Contr: Martin & Co.)
 - a. Project complete. 2022 project carried into 2023.
 - b. Work completed: \$409,862. Remaining work: \$0.
2. Milledgeville Rd Bridge Replacement (Section 20-00326-00-BR) (Contr: Sjostrom)
 - a. Piles in place at both abutments and one pier. Poured both abutment caps & west pier. Working on piles at east pier.
 - b. Work completed: ~\$831,361. Remaining work: ~\$2,162,238
3. Leaf River Rd Bridge Replacement (Section 20-00327-00-BR) (Contr: Martin & Co.)
 - a. South abutment cap poured. Test piles driven at piers and north abutment.
 - b. Work completed: \$190,580. Remaining work: \$1,438,438.
4. Lowell Park Rd Overlay (Section 20-00330-00-RS) (Contr: Helm Civil)
 - a. Paving is complete and shoulder stone in place. Waiting for striping.
 - b. Work completed: ~\$895,982. Remaining work: ~\$44,949.
5. Eagle Point Rd Culvert Expansion (Section 22-00345-00-BR) (Contr: Martin & Co.)
 - a. Plan to start in mid-July.
 - b. Work completed: \$0. Remaining work: \$356,062.
6. Stillman Rd Culvert Replacement (Section 22-00346-00-BR) (Contr: Martin & Co.)
 - a. Working on construction schedule.
 - b. Work completed: \$0. Remaining work: \$109,397.
7. Center Rd & Bethel Rd Overlay (Section 23-00000-04-GM) (Contr: Rock Road Co.)
 - a. Paving is complete. Need to finish shoulder stone, then stripe.
 - b. Work completed: ~\$534,267. Remaining work: ~\$29,679.
8. County Seal Coat (Section 23-00000-02-GM) (Contr: Helm Civil)
 - a. Pines Rd is complete. Remaining work to be completed in a few weeks.
 - b. Work completed: ~\$174,478. Remaining work: ~\$408,483.
9. Township/Village Seal Coat (Section 23-XX000-00-GM) (Contr: Helm Civil)
 - a. Have worked in Buffalo Twp, Byron Twp, Eagle Point Twp, Forreston Twp, Grand Detour Twp, Leaf River Twp, Lincoln Twp, Mt. Morris Twp, Pine Creek Twp and Village of Mt Morris. Will resume work in a couple weeks.
 - b. Work completed: \$620,441. Remaining work: \$892,672.
10. Flagg Twp Paving – Westwood Sub. (Section 23-06143-00-RS) (Contr: Martin & Co.)
 - a. Paving is complete.
 - b. Work completed: ~\$208,221. Remaining work: \$0
11. Marion Twp Paving – Wildwood Rd (Section 23-13116-00-RS) (Contr: Martin & Co.)
 - a. Working on construction schedule.
 - b. Work completed: \$0. Remaining work: \$319,018
12. Rockvale Twp Paving – Mongan/Etnyre Sub (Sec 23-21000-00-GM) (Contr: Martin)
 - a. Working on construction schedule.
 - b. Work completed: \$0. Remaining work: \$292,350.
13. Oregon-Nashua Twp Paving East Daysville–(Sec 22-26131-00-FP) (Contr: Martin & Co)
 - a. Earthwork and widening is complete. Paving to take place in September.
 - b. Work completed: ~\$76,000. Remaining work: \$221,835

Road & Bridge Committee Project Status
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14. County Striping (Contractor: Countryman, Inc.)
 - a. Work completed: \$0. Work remaining: \$55,594.
15. Crack Sealing (Day Labor) – Crack sealing under way.
16. Various County Pipe Culverts & Grading (Day Labor)
17. County Patching (Day Labor)
18. Courthouse Parking Lot Expansion
 - a. Contracts being executed.
 - b. Work completed: \$0. Remaining work: 56,462

Total work under contract: \$10,331,369

Total contracted work completed: \$3,941,192 (includes 2022 project rollover)

Remaining contracted work: \$6,390,177