



## **Ogle County Highway Department**

### **Road & Bridge Committee**

### **January 2023 Meeting Minutes**

January 10, 2023

- I. Meeting called to order at 8:00 AM by Chairman Hopkins at the Ogle County Courthouse, Room 100.  
Members present: Stan Asp, Rick Fritz, Austin Gillis, Skip Kenney, Dave Williams and Lyle Hopkins.  
Members absent: Ryan Reeverts  
Others present: Jeremy Ciesiel & John Finrock
- II. Approval of Minutes
  - A. Reviewed December 13, 2022 Road & Bridge Minutes.
    1. Motion to approve minutes by – Fritz
    2. Motion seconded by – Asp
    3. Discussion: None
    4. Vote – Motion passed
- III. Reviewed Bills and Payroll
  - A. Reviewed Bills and Payroll.
    1. Motion to approve Highway Dept bills and payrolls by – Williams
    2. Motion seconded by – Asp
    3. Discussion: There was a question regarding expenses related to JULIE when JULIE locates are free. The reason is that Ogle County is a member of JULIE due to having buried fiber optic lines in the county. Adesta is the company that performs the locates for Ogle County when someone calls in a free JULIE locate.
    4. Vote – All in favor
- IV. Received Bids
  - A. None this month.
- V. Petitions and Resolutions
  - A. Joint Funding Agreement for the Lowell Park Rd paving project, Section 20-00330-00-RS, for the use of \$784,000 in Federal Funding.
    1. Motion to approve agreement by – Kinney
    2. Motion seconded by – Fritz
    3. Discussion: This agreement is for use of federal funds to place a hot-mix asphalt overlay on Lowell Park Rd from the Lee County line to Pines Rd.
    4. Vote – All in favor
  - B. Resolution for County Road Construction, Lowell Park Rd paving, Section 20-00330-00-RS, appropriating \$196,000 from the Federal Aid Matching fund to serve as the local match.
    1. Motion to approve by – Williams

Road & Bridge Committee Minutes  
January 10, 2023

2. Motion seconded by – Asp
3. Discussion: This resolution is needed as part of the Joint Funding Agreement to appropriate the local match for the use of federal funds.
4. Vote – All in favor

VI. Business & Communications

A. Unfinished Business

1. Lowell Park Rd & Pines Rd Intersection: The temporary rumble strips are not holding up to snow plowing. The LED enhanced stop signs are working well and very visible. The permanent rumble strips are included in the Lowell Park Rd overlay project approved during this meeting.

B. New Business

1. Highway Department Overview – Since there are a few new members to the Road & Bridge Committee, the County Engineer provided an overview of the Highway Department including location, facilities, staffing, responsibilities and budget. A reference sheet with some Highway Department facts and MFT funding breakdown were distributed (see attached).
2. 2023 Project Status Report (see attached).
3. 2023 Letting Schedule (see attached)
4. Illinois Association of County Engineers (IACE) – The County Engineer provided an overview of IACE. Updates on pertinent information will be provided monthly.
5. Next Meeting – **Tuesday, February 14, 2023, @ 8:00 AM**  
- Bid Letting scheduled for Friday, February 10<sup>th</sup> at 2:00 PM at the Highway Department.

VII. Public Comment:

- None

VIII. Meeting adjourned at 8:42 A.M. by Chairman Hopkins.  
Minutes submitted by Jeremy A. Ciesiel, PE

## Ogle County Highway Department Cheat Sheet

Location (0.75 Miles south of Oregon, IL on the east side of IL Route 2):

1989 South IL Route 2

Oregon, IL 61061

Phone: (815) 732-2851

### Facilities

- 1) Office (2,500 sq ft) and connected Maintenance Building (19,000 sq ft)
- 2) Heated Equipment Storage Building (13,500 sq ft)
- 3) Cold Storage Building (7,200 sq ft)
- 4) 2 Salt Storage Bins

### Staff

- 1) 18 Full-time Employees
  - 4 Technical Staff
    - o 2 Engineers
    - o 1 Engineering Technician
    - o 1 Office Manager
  - 14 Maintenance Staff
    - o 1 Foreman
    - o 9 Truck Drivers/Highway Maintainers
    - o 2 Equipment Operators
    - o 1 Mechanic
    - o 1 Sign Technician
- 2) 8 Part-time Employees (May thru August)
  - 2 Mowing Crew Leaders
  - 6 Mowers

### Equipment

11	Tandem Axle Dump Trucks	3	Motor Graders	11	Tractors
2	End Loaders	1	Bulldozer	5	1-Ton Dump Trucks
1	Skid Loader	8	Pickup Trucks	1	Semi-tractor & Trailer
1	Wheel-mounted Excavator	1	Backhoe/Loader	2	Steel Rollers

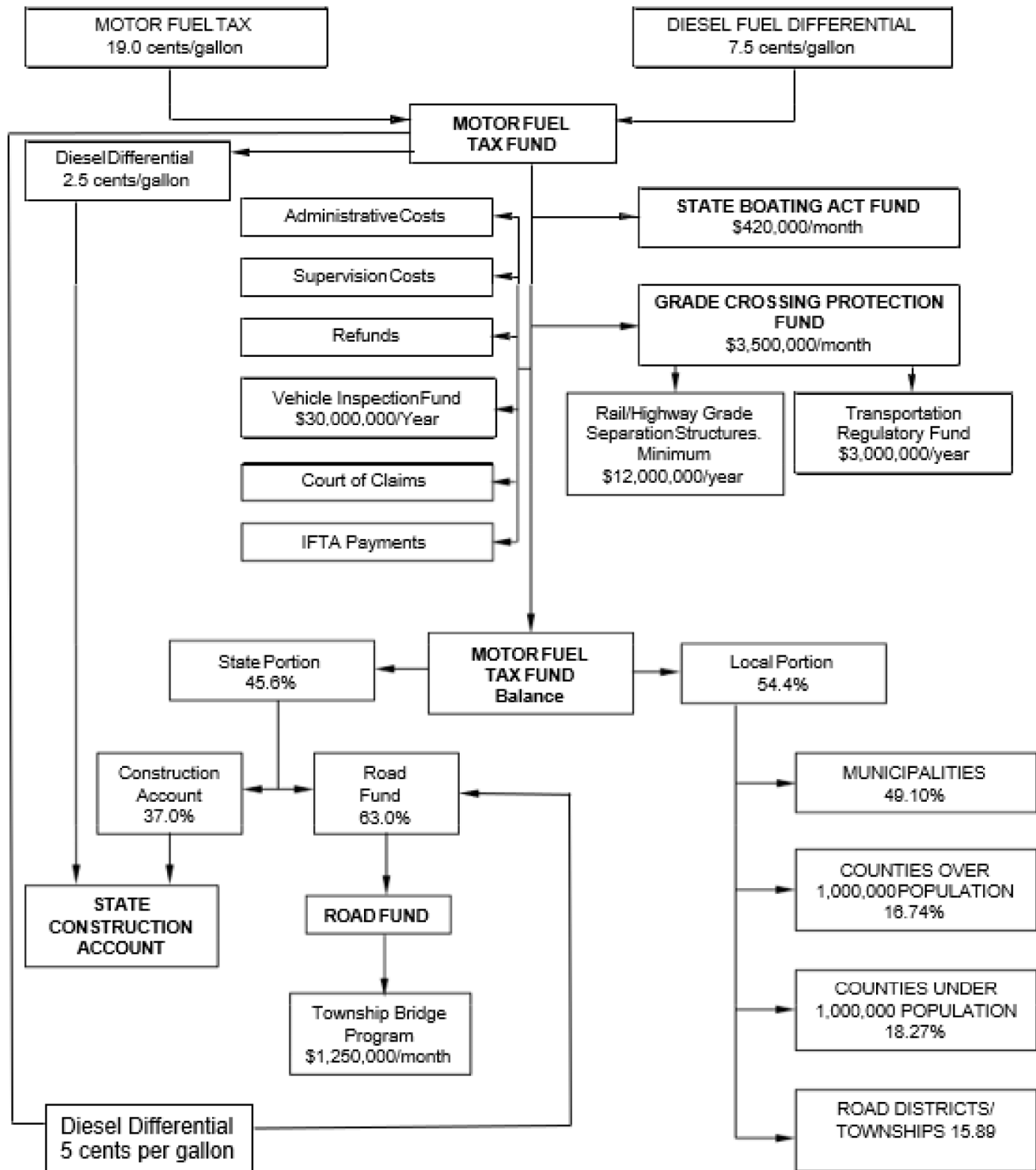
### Responsibilities

- 1) Maintain 270 centerline miles of roadway along with associated ditches and drainage structures.
- 2) Maintain 62 bridges and larger structures spanning more than 20 feet on the county highway system.
- 3) Assist the 24 township road commissioners with the construction and maintenance of their 930 miles and 201 bridges and large culverts. Maintain the Township MFT accounts (~\$2,000,000 annually).

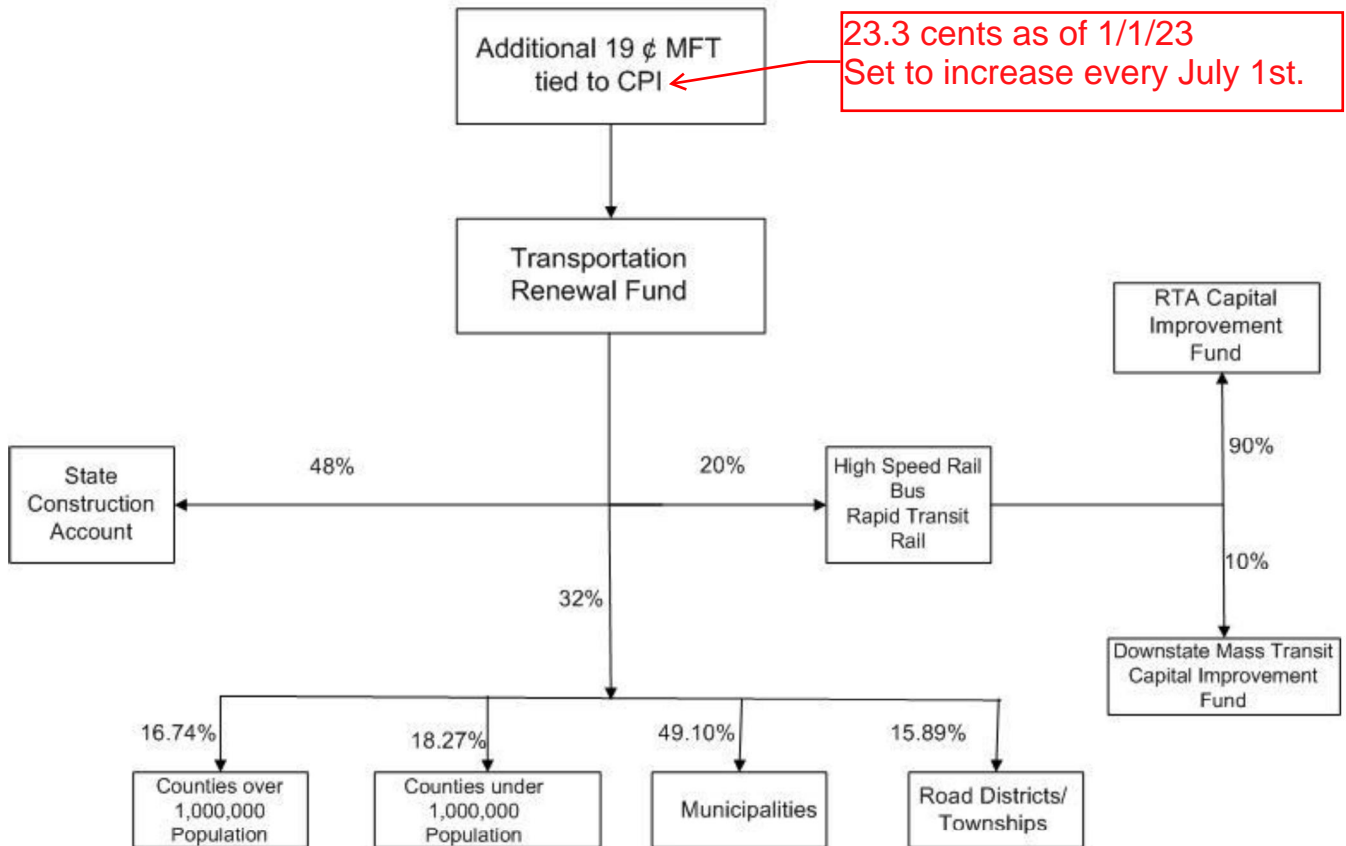
### Budgets

- 1) County Highway Fund (Operating Fund)
  - Property Tax - \$1,850,000 Annually
- 2) Motor Fuel Tax Fund (Roadway Maintenance & Construction Acct)
  - State Gas Tax - ~\$1,606,000 Annually
- 3) County Bridge Fund (Bridge Construction & Maintenance)
  - Property Tax - \$925,000 Annually
- 4) Federal Aid Matching Fund (State Matching Funds for Construction & Maintenance)
  - Property Tax - \$925,000 Annually

## DISTRIBUTION OF THE ILLINOIS MOTOR FUEL TAX FUND



### Transportation Renewal Fund Distribution





## Ogle County Highway Department

### Road & Bridge Committee

#### Project Status

January 2023

#### Project Status

1. Lowell Park Rd Culvert Extensions (Section 21-00339-00-BR) (Contr: Martin & Co.)
  - a. Waiting on Nicor to relocate gas line near Woosung Rd before we can finish.
  - b. Work completed: \$399,336. Remaining work: ~\$10,000.
2. Milledgeville Rd Bridge Replacement (Section 20-00326-00-BR) (Contr: TBD)
  - a. On State letting to be held January 20, 2023.
3. Leaf River Rd Bridge Replacement (Section 20-00327-00-BR) (Contr: TBD)
  - a. IDOT reviewing plans and specifications.
  - b. Currently scheduled for the March 10, 2023 letting.
4. Lowell Park Rd Overlay (Section 20-00330-00-RS) (Contr: TBD)
  - a. On State letting to be held March 10, 2023.
5. Eagle Point Rd Culvert Expansion (Section 22-00345-00-BR) (Contr: TBD)
  - a. Working on design.
  - b. Currently scheduled for the March 10, 2023 letting.
6. Stillman Rd Culvert Replacement (Section 22-00346-00-BR) (Contr: TBD)
  - a. Working on design.
  - b. Currently scheduled for the March 10, 2023 letting.
7. Center Rd & Bethel Rd Resurfacing (Section 23-00000-04-GM) (Contr: TBD)
  - a. Working on the design and funding.
  - b. Currently scheduled for the April 7, 2023 letting.
8. Church Rd Pulverization (Section 23-00000-06-GM) (Contr: TBD)
  - a. Working on the design and funding.
  - b. Currently scheduled for the April 7, 2023 letting.
9. County Seal Coat (Section 23-00000-02-GM) (Contr: TBD)
  - a. Working on specifications. Scheduled for April 7, 2023 letting.
10. Township/Village Seal Coat (Section 23-XX000-00-GM) (Contr: TBD)
  - a. Working on specifications. Scheduled for April 7, 2023 letting.
11. Flagg Twp Paving – TBD
12. Rockvale Twp Paving – TBD
13. Oregon-Nashua Twp Paving Town of Daysville–(Section 22-26131-00-FP) (Contr: TBD)
  - a. Working on plans & specifications. Letting date TBD.
14. County Striping (Contractor: TBD)
  - a. Working on specifications. Scheduled for March 10, 2023 letting.
15. Crack Sealing (Day Labor)
16. Various County Pipe Culverts & Grading (Day Labor)
17. County Patching (Day Labor)

Total 2023 work under contract: \$0

Total 2023 contracted work completed: \$0

Remaining 2023 contracted work: \$0

# OGLE COUNTY HIGHWAY DEPARTMENT

## OREGON, IL

### SCHEDULE OF FY 2023 BID LETTINGS

Prepare Letting	Construction Inspection*	December 7, 2022
		<u>December 9, 2022</u>
Jeremy	N/A	Motor Grader with Trade
		<u>January 6, 2023</u>
Jeremy	Terry	Milledgeville Rd Bridge (Springfield 1/20/23) 20-00326-00-BR
		<u>February 10, 2023</u>
Jeremy	N/A	2023 County Aggregate Non-MFT
Terry	Terry	2023 Township Motor Fuel Tax Aggregate
Terry	N/A	2023 Township Pipe Culverts
Terry	Terry	2023 Township Calcium Chloride
Shaun	Dave B	2023 County Pipe Culverts
		<u>March 10, 2023</u>
Shaun	Marshal	2023 County Striping 100% MFT 23-00000-05-GM
Terry/ Jeremy	N/A	2023 County & Twp Patching Materials Quote 23-00000-01-GM / 23-XX000-00-GM
Shaun	Shaun	Lowell Park Rd overlay (Springfield 3/10/23) 20-00330-00-RS
Jeremy	Shaun	Leaf River Rd Bridge 20-00325-00-BR
Jeremy	TBD	Eagle Point Rd Culvert 22-00345-00-BR
Jeremy	TBD	Stillman Rd Culvert 22-00346-00-BR

		<u>April 7, 2023</u>
Terry	Joe R	2023 Township Sealcoats 23-XX000-00-GM
Shaun	Joe	2023 County Sealcoats 23-00000-02-GM
Terry	Joe	Mt. Morris Sealcoat 23-00000-00-GM
Terry	Joe	Hillcrest Sealcoat 23-00000-00-GM
Shaun	Terry	Center/Bethel Rd Resurfacing MFT Project 23-00000-04-GM
Shaun	Shaun	Church Rd Pulverization MFT Project 23-00000-06-GM
Shaun	Shaun	Oregon-Nashua Paving – Daysville (Town) 22-26121-00-FP
Terry	Terry	Flagg Township Paving – ??? 23-06000-01-GM
		<u>May 5, 2023</u>
		<u>June 9, 2023</u>
		<u>July 7, 2023</u>
		<u>August 4, 2023</u>
		<u>September 8, 2023</u>
Jeremy	N/A	2023-24 Ice Abrasives
		<u>October 6, 2023</u>
		<u>November 10, 2023</u>
		<u>December 8, 2023</u>

\*Construction Inspection assignments may vary based on availability.