Mitigation Hearing by Mail

Olympia Municipal Court
PO Box 1967
Olympia, WA 98507
360-753-8312
court@ci.olympia.wa.us

Name: _____

Mailing Address: _____

_____

Infraction Number: _____

You have 30 days, 33 days if mailed, from the issuance date of your infraction to mitigate, or if a hearing is already scheduled, this form must be postmarked **at least 7 days prior** to the hearing date. If filed in person or via email, this form must be filed **at least 1 business day prior** to the hearing date. You may attest that you do not have the current ability to pay the infraction in full. Inquire at Olympia Municipal Court to get information on how to submit evidence of inability to pay or to obtain a payment plan. Failure to pay or enter into a payment plan may result in collection action, including garnishment of wages or other assets.

I hereby state as follows:

_____
_____
_____
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_____
_____

I promise to pay the monetary penalty authorized by law or, at the discretion of the court, any reduced penalty that may be set. I understand that the court's decision is final and there shall be no reconsideration or appeal from a decision on a written statement.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

_____ _____

Date and Place Signature

I understand that if this form is submitted by e-mail, my typed name on the signature line will qualify as my signature for purposes of the above certification.