

**Village Council Regular Meeting Agenda**  
**March 14, 2023, 7:00 PM**  
COUNCIL CHAMBERS LOCATED AT  
**22 W Burdick Street, Oxford, MI Tel: 248-628-2543**

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***PUBLIC COMMENTS: The public may voluntarily state their name and address. In adherence to the Open Meetings Act, this time is for council to hear from the public and not to engage in discussion with the public on the comments made. Each person will be allowed an opportunity to speak for three (3) minutes. The public shall refrain from making personal and public attacks against council members or others in attendance, and from making redundant comments. All public comments shall be addressed directly to the Council President.***

1. Call to Order
2. Pledge of Allegiance – Girls Scout troop #44
3. Roll Call: Bourgeau, Cooke, Helmuth, Kemp, Nicosia
4. Approval of Agenda
5. Presentation: Council member introductions to meeting guests.
6. Call to Public:
7. Consent Agenda:
  - a. Receive and File items:
    - i. Correspondence: Letters and Communications
    - ii. Department Reports
  - b. Approval items: (roll call vote with bill amount)
    - i. Approval of Minutes February 14
    - ii. Bills \$ 342,507.14
    - iii. Monthly Budget Report, Treasurers Report, Budget Amendments
8. Unfinished/Old Business:
  - a. PUD Project update, 32 E. Burdick
  - b. Crosswalk considerations – W. Burdick @ Pleasant and Pontiac @ O.E.S.
  - c. Special event application 2023-01 – Turkey Trott run Thanksgiving morning 2023.
  - d. Recommendation for 2023water Service Line replacements at 2022 rate by DPW & Son's
  - e. Rowe PSC Engineering contract amendment request – Hudson-Dennison Project.
9. New Business
  - a. First Reading, Amendment to Article X, Parks and Recreation Section 46-5.
  - b. Edison Alley & Journey Lutheran Church property deed corrections.
  - c. Budget workshop dates
  - d. Board and Commission vacancy appointments.
  - e. Vactor Sewer Jetting Truck proposed purchase.
10. Items Removed from Consent Agenda (from item 7)
11. Public Comment
12. Committee Reports
  - a. NOTA
  - b. Planning Commission
  - c. Cable Commission
  - d. DDA
  - e. Polly Ann Trail
  - f. ZBA
  - g. Manager, Clerk, Staff and Attorney reports
13. Council Comments
14. Adjournment

Agenda Item 7 (a)(i)



**Memorandum**

To: Honorable President, Kelsey Cooke  
Council Members

From: Clerk/Treasurer, Tere Onica

Date: 03/8/2023

Re: Foreclosure Notice from Oakland County Treasurer, Robert Wittenberg

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**Background-** On March 8, 2023, I received an email from the Oakland County Treasurer, Robert Wittenberg with a notice from the Oakland County Treasurer's Office on Foreclosure Prevention.

**Analysis-** The email requested that the letter received on March 8<sup>th</sup> be read aloud into the record at the March 14, 2023, regular Village Council meeting because the foreclosure deadline for 2020 or prior year taxes is March 31, 2023. The letter outlines resources available to assist taxpayers in foreclosure prevention.

**Recommendation-** To read, in its' entirety for the record, the letter received from the Oakland County Treasurer's Office on Foreclosure Prevention, and receive and file the correspondence.

Respectfully,  
Tere Onica, Village Clerk/Treasurer



1200 N. Telegraph Road, Dept. 479  
Pontiac, MI 48341-0479  
(248) 858-0611  
[oakgov.com/treasurer](http://oakgov.com/treasurer)

Robert Wittenberg, Treasurer

Jody Weissler DeFoe, Chief Deputy Treasurer

### Oakland County Treasurer's Office Foreclosure Prevention

The Oakland County Treasurer's Office is in the final stretch of our Foreclosure Prevention efforts. The tax foreclosure deadline for the 2020 or prior year taxes is on March 31<sup>st</sup>, 2023. That means if these taxes aren't paid off by March 31<sup>st</sup> or any interested party hasn't entered into a repayment schedule with the Treasurer's office by then, the property will be foreclosed.

Since December of 2022, the Treasurer's office has conducted over a thousand Taxpayer Assistance Meetings to assist taxpayers with keeping their properties by working with them to get on a repayment schedule and/or by identifying resources that may be beneficial to them and their situation. We are here to help and strongly encourage taxpayers to contact us before the tax foreclosure deadline if they have delinquent taxes for 2020 or prior tax years. Taxpayers interested in scheduling a Taxpayer Assistance Meeting may call us at 248-858-0611 or they may visit [www.oakgov.com/treasurer](http://www.oakgov.com/treasurer)

Some of the resources available to assist taxpayers include:

- **Michigan Homeowners Assistance Fund (MIHAF)** which is a state grant that will cover up to \$25K for delinquent taxes (2019 and forward), mortgage payments, and utility bills. Must be a primary residence, make <150% AMI, and prove covid hardship in order to qualify. Apply at [mihaf.michigan.gov](http://mihaf.michigan.gov).
- **Financial Empowerment Center** in the Treasurer's Office which provides one-on-one financial coaching and services to help taxpayers achieve their financial goals. Contact Reda at [nafsor@oakgov.com](mailto:nafsor@oakgov.com) or 248-807-5287.
- **Lakeshore Legal Aid** provides free legal services to people who are low income and seniors. 1-888-783-8190 is the number for new clients.

Again, we are here to help and strongly encourage taxpayers to contact the Treasurer's office if they have delinquent taxes for 2020 or prior tax years. If taxpayers are interested in scheduling a Taxpayer Assistance Meeting, they may call us at 248-858-0611 or they may visit [www.oakgov.com/treasurer](http://www.oakgov.com/treasurer).

Thank you!

A handwritten signature in black ink, appearing to read "Robert Wittenberg".

Robert Wittenberg  
Oakland County Treasurer



February 2023

# Oxford - Addison Youth Assistance Newsletter



1420 Lakeville Road Oxford, MI 48371 - 248-460-7011 - oxfordaddisonya@gmail.com - www.oxfordaddisonya.org

## Board Chair's Message - Judy Verse



Hello OAYA Friends,

After two and half long years of being out of the office and conducting Board Meetings by ZOOM, it is GREAT to be back seeing people face to face! It has been a challenging time for everyone and OAYA is ready to hit the ground providing prevention programs to families.

Historically, OAYA office had a part-time caseworker (2 days a week). I am excited to announce that the OCYA has increased the days for the caseworker position to 5 days (40 hours) which means more families can be served! Stacy Williams, YA Caseworker began her position at OAYA in September. The OAYA Board also hired a new secretary, Amanda Cavanaugh. The OAYA office is located in the Oxford Middle School, Room 105. If you happen to be in the area, please stop by and introduce yourself and welcome them.

As we move forward, we are working on developing plans for the coming year. Certainly Youth Recognition and Camp are on the top of the list. We are also looking to add some educational programs for parents and children to help them grow.

Oakland County Youth Assistance is celebrating 70 years of helping the youth of our communities. OCYA started with the first office in Hazel Park in 1953 and has grown to have offices in every school district serving thousands of families. Thank you to all our supporters, sponsors, our judges, and volunteers for their time, financial help and efforts to keep this program going.

## History of OAYA

Oxford - Addison Youth Assistance is a volunteer-driven 501(c)3 non-profit organization which is the key to keeping our program vibrant and responsive to the needs of our community. Individuals who live and/or work in Oxford, Addison, and Leonard come together to form a working OAYA Board of Directors. We develop programs to meet unmet needs in our community. All of this is often done in collaboration with others in the community including Oxford Community Schools, service clubs, the faith-based community, and local businesses. Oxford - Addison Youth Assistance was established in January of 1963.

Our mission is to strengthening youth and families by preventing and reducing juvenile delinquency, child neglect, and child abuse through community involvement.

All programs and services are offered free of charge to families who reside within the Oxford Community Schools boundaries. This is made possible through the generosity of local community sponsors and our Tri-Sponsorship with the Charter Township of Oxford, the Village of Oxford, Addison Township, Oxford Community Schools, and the Village of Leonard. The Oakland County Board of Commissioners provides funding for a professional staff in the OAYA office. Volunteers work with the professional caseworker to plan and sponsor local prevention programs for youth and their families.

## Skill Building and Camp Scholarships Available!

Skill Building opportunities are provided to youth with an opportunities to participate in academic, athletic, and cultural skill building activities that their families might not otherwise, be able to afford. These skill building scholarships are aimed at expanding a child's horizons, increasing a child's skills, building self-confidence, and enhancing self-esteem.

**LOOKING FOR AN Spring ACTIVITY FOR YOUR CHILD?**

**OXFORD - ADDISON YOUTH ASSISTANCE (OAYA) IS ACCEPTING SKILL BUILDING SCHOLARSHIPS FOR QUALIFYING STUDENTS!**

Students pick an activity of choice from community providers (Oxford Parks and Recreation, Oxford Community Schools, etc.) Parent/Guardian completes application and submits to OAYA for approval. Once approved, parent/guardian is required to register their student and pay the cost not covered by OAYA scholarship. OAYA will directly submit funds to activity provider once confirmation of the student's participation in the activity.

**Skill Building Opportunities Provides:**

- youth with an opportunity to participate in academic, athletic, and cultural skill building activities that their families might not otherwise, be able to afford.
- are aimed at expanding a child's horizons, increasing a child's skills, building self-confidence, and enhancing self-esteem.

**Skill Building Eligibility Guidelines:**

The following factors are considered when determining eligibility to receive a Skill Building Scholarship:

- The child is a resident of the Oxford Community Schools boundaries and is under the age of 18.
- The child's household income falls within USDA Section 8 Guidelines.

**Eligibility Financial Verification:**

OAYA Skill Building Requests are designed to assist low-income families. To assist us in determining if you fall within federal income eligibility guidelines, you will need to provide financial information and documentation on your application.

To help you properly prepare your application, we have listed our financial verification requirements below:

- List Your Annual Household Income
- Number of Family Members in Household
- Please attach ONE of the following as proof of income:
  - W-2 (last year's federal income tax return)
  - School district letter verifying eligibility for free or reduced lunch
  - Disability or Social Security statement

**\*\* PLEASE NOTE: Food stamps, Medicaid, or Bridge Cards cannot be used for low-income financial verification! \*\***

To apply for a Skill Building Scholarship, scan the QR Code, or visit our website.

Oxford - Addison Youth Assistance  
1420 Lakeville Road  
Oxford, MI 48371  
Tel: 248-460-7011  
E-Mail: oxfordaddisonya@gmail.com  
Website: www.oxfordaddisonya.org



Families would be responsible for a small \$25 co-share fee which would be identified in the scholarship award letter for both Skill Building and Day Camp Scholarships.

Oxford - Addison Youth Assistance (OAYA) offers scholarships to youth for summer day camps offered by local community providers. Oxford Community school-age children, who meet the eligibility requirements, are eligible for one (1) OAYA Day Camp Opportunity per program year (January 1 - December 31).

**Oxford - Addison Youth Assistance**

Oxford - Addison Youth Assistance (OAYA) offers scholarships to youth for summer day camps offered by local community providers. Oxford Community school-age children, who meet the eligibility requirements, are eligible to apply. Families would be responsible for a small \$25 co-share fee which would be identified in your scholarship award.

**Kids Summer Day Camp Scholarships Available!**

To be considered for the Day Camp Scholarship, the following criteria must be met:

- The child is a resident of the Oxford Community Schools boundaries.
- The child must be school-age between 6-18 years old.
- The child's household income falls within USDA Section 8 Guidelines.

**APPLY NOW**

**2023**

To apply for a OAYA Day Camp Scholarship, scan the QR Code, or visit our website.

Oxford - Addison Youth Assistance  
1420 Lakeville Road  
Oxford, MI 48371  
Tel: 248-460-7011  
E-Mail: oxfordaddisonya@gmail.com  
Website: www.oxfordaddisonya.org





## Youth Recognition Awards Event

Students are recognized for personal achievements, simple acts of kindness in the classroom and school, and charitable work in Michigan or nationwide. Youth are selected for this honor for their active involvement in making Oxford a better place and helping others. Nominations were received from schools, community organizations, civic leaders, members of the faith community, and community members.

# Save the Date

## Friday, May 12, 2023

*Congratulations to 19 **AMAZING**  
Students who were honored in  
2022!!*

Do you know an outstanding  
Oxford, Addison, or Leonard  
youth doing exceptional  
deeds by serving their school,  
church, or community?

**Nominations will be  
accepted in March for 2023  
Youth Recognition!**

## Why Volunteer with OAYA?

OAYA brings people together. We support families and youth and strengthen our community.

**Volunteers learn things!** Discover hidden talents that you may have.

**It's good for you.** Volunteering provides physical and mental rewards. It relieves stress and makes you healthier.

**You get a chance to give back** while learning about community resources that are available to benefit people you care about.

**You can make a difference.** Every person counts!

**It's Fun!** OAYA is a volunteer-driven program providing numerous opportunities for members of the Oxford Community to get involved in working towards a safer, healthier life for all its citizen.

## Become a OAYA Volunteer Today!

## Support OAYA Programs

Partner with OAYA to help make a positive impact for Oxford, Addison and Leonard families and youth.

Please consider making a donation to Oxford - Addison Youth Assistance.

The funds may through donations are earmarked for one or more of our programs which may include; camp and skill building scholarships, Youth Recognition, family and youth education programs, and special projects tailored to individual client needs.

**Donations can be made in - person at the OAYA office  
by appointment only or by mail:**

Oxford - Addison Youth Assistance  
P.O. Box 372  
Oxford, MI 48371



OAYA is a 501c3 nonprofit organization sponsored Charter Township of Oxford, the Village of Oxford, Addison Township, Oxford Community Schools the Village of Leonard, and the Oakland County Circuit Court-Family Division.



7 a. i.

January 30, 2023

Knights of Columbus  
Council 4764  
P. O. Box 266  
Lake Orion, MI 48361

Oxford Village  
22 West Burdick  
P. O. Box 94  
Oxford, MI 48371-0094

Joseph Madore,

The Lake Orion Knights of Columbus Council 4764 request permission for conducting our annual Tootsie Roll Street collection drive on March 31 and April 1-2, 2023.


The Knights will be wearing safety vests and will not interfere with traffic flow. There will be no collections on M-24.

This annual drive is very important to our community because 100% of the funds raised is distributed to organizations that serve those with development issues and locally funds are distributed to Special Olympics, Pine Tree Center and a number of others in the local community.

If you have any questions, please contact me at the below listed information:

Knight Jim Pettinato  
6039 Steeplechase Dr. 4  
Grand Blanc, MI 48439  
989-305-5397

Thank you for your assistance in this matter



Jim Pettinato



# CODE ENFORCEMENT ACTIVITY REPORT

Location / Address	Description	Date Opened	Date Revisited	Date Closed	Comments / Action Taken
5 Jersey	ticketed broken down truck in driveway	jan.	2/13/23		several warnings ignored
32/34 W. Burdick	bag dumpster at street	2/13/23		2/20/23	this has been at curb at least 2 weeks. Warning notice sent this date with 7 day performance
59 E. Burdick	pickup truck in yard	2/13/23	2/20/23		notice sent 2/13, rechecked 2/20 Mgr of bldg. States he wants to put in a driveway, explained process to obtain permit
38 Pearl	long term empty house, fire rehab		2/13/23		no progress in months sent notice asking owner to contact us to discuss plans
76 N. wash.	2 banners noticed on bldg.	2/13/23			notice sent explaining permit requirements
17 S. Wash.	signage covering front windows placed citation for repeated	2/13/23	2/20/23	2/20/23	notice sent outlining Ord. requirements. Owner left message, upon contact stated that these are interior displays only until sign arrives estimate of 2 weeks
70 E. Burdick	IPMC violations on front door	years	2/20/23		took new round of pictures for files
32 W. Burdick	Ice on walk	2/27/23			violation of Village snow ordinance, annual warning letter sent
34 W. Burdick	Ice on walk	2/27/23			violation of Village snow ordinance, annual warning letter sent
40 W. Burdick	Ice on walk	2/27/23			violation of Village snow ordinance, annual warning letter sent
48 W. Burdick	Ice on walk	2/27/23			violation of Village snow ordinance, annual warning letter sent
14 W. Burdick	Ice on walk	2/27/23			violation of Village snow ordinance, annual warning letter sent
56 W. Burdick	Ice on walk	2/27/23			violation of Village snow ordinance, annual warning letter sent

52 W. Burdick	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
50 W. Burdick	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
60 W. Burdick	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
62 W. Burdick	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
95 N. Washington	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
87 N. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
57 N. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
59 N. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
65 N. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
47 N. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
37 N. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
7 N. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
3 S. Wash	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
99 S. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
107 S. Wash	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
117 S. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
121 S. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
123 S. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent
135 S. Wash.	Ice on walk				2/27/23				violation of Village snow ordinance, annual warning letter sent





# OXFORD VILLAGE POLICE DEPT.

## POLICE CHIEFS REPORT

### 2023-February

Micheal D. Solwold-Chief

MONTH				YEAR TO DATE		
	Feb. 2023	Feb. 2022	CHG	2023	2022	DIFF
CALLS FOR SERVICE	594	723	-129	1211	1728	-517
CITATION/WARNING	440	341	99	817	866	-49
ACCIDENTS	4	3	1	11	10	1
	POSITION	#				
	CHIEF	1				
	OFFICERS/FT	6				
	OFFICERS/PT	2				
	Service Aid	2				
	Parking Enf	1				
	Reserves	10				
	TOTAL	22				

Below is designated for crime-specific stats:

Domestic Assault/Open Intox-Resisting and obstructing an officer
DUI 2nd offense/DUI first offense
Larceny X2



<b>Feb 23</b>	<b>WASHINGTON</b>	<b>GLASPIE</b>	<b>E BURDICK</b>	<b>LAKEVILLE</b>	<b>OXFORDLAKES</b>	<b>PONTIAC</b>	<b>W BURDICK</b>	<b>W OF 24</b>	<b>E OF 24</b>	<b>NW LOT</b>	<b>NE LOT</b>	<b>TOTALS</b>
speed	54	14	17	40	2		19					146
red light	72											72
stop sign					21	4						25
improper turns	10	3		2				1				16
seat belt												0
drivers licence violations	13	1	2	5	1	1	1					24
plate violations	24		3	7	1	1	4		1			41
insurance/registration	35	1	5	8	2		3		3			57
equipment	26	4	2	5	3	2	5	1				48
misc. violations	1	1	1	2								5
parking violations	3						1	1	1			6
fail to yield to emergency vehicle												0
commercial motor vehicle tickets												0
<b>Location Totals</b>	<b>238</b>	<b>24</b>	<b>30</b>	<b>69</b>	<b>30</b>	<b>8</b>	<b>33</b>	<b>3</b>	<b>5</b>			<b>440</b>

**Grand Total for the Month**

**440**

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**OXFORD VILLAGE COUNCIL  
REGULAR MEETING MINUTES**

*Village Council Members: Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp*

22 West Burdick Street  
Oxford, MI 48371

Tuesday February 14, 2023

7:00 pm

1.) **CALL TO ORDER:** President Kelsey Cooke called the meeting to order at 7:04 p.m.

2.) **PLEDGE OF ALLEGIANCE**

**ROLL CALL ATTENDANCE:** Members Present: 4. Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp. Absent: 0. Staff Present: Village Manager Joseph Madore. Recording Secretary Clerk/Treasurer, Tere Onica, Police Chief Mike Solwold, Fire Chief Matthew Majestic, DDA Director Kelly Westbrook.

3.) **APPROVAL OF AGENDA:** February 14, 2023.

**MOTION:** by Helmuth/Bourgeau to approve the February 14, 2023, agenda as presented. All in favor. Motion adopted.

4.) **CALL TO PUBLIC:** The village president noted for the record three emails received in opposition to banning overnight parking on Scriptor Court. Emails received were from David Ridenour, Matt & Holly Sonefeld and Ryan & Paige Camillo, all residents of Scriptor Ct.

- Carl & Donna Sliter, 28 Scriptor Ct. submitted official request due to excessive number of cars parking in front of their home, blocking garbage pick-up and snow removal. They spoke in support of their Jan. 3, 2023, letter requesting overnight parking be eliminated between 10:00 p.m. and 8:00 a.m.
- Bryan Cloutier-Library Director, library update.
- Joe & Misty Morin, 7 Scriptor Ct. opposed to eliminating overnight parking on street.
- Sara Nagy, 36 Scriptor Ct. opposes eliminating overnight parking.
- Devin & Erika Krmel, 29 Scriptor Ct. opposes eliminating overnight parking on street.
- Michelle Schwarb, 25 Scriptor Ct.- also opposed to Scriptor Ct. no parking request.
- Amanda Sawka, 21 Scriptor Ct. opposed to no overnight parking on Scriptor Ct.
- Former HOA president spoke on parking issue and attempts made to resolve parking issues.
- Donna Sliter, 28 Scriptor Ct. spoke about the problem of excessive cars parked in front of their home.

**MOTION:** by Cooke/Helmuth to deny the request to eliminate no overnight parking from 10:00 p.m. to 8:00 a.m. Discussion followed on neighborhood problem that can be worked out if neighbors are considerate of each other.

**Roll Call Vote:** Ayes: 4. Bourgeau, Helmuth, Kemp, Cooke. Nays: 0. Absent: 0. Motion adopted. (This motion removes item 9 (c ) under New Business from the agenda.)

5.) **CONSENT AGENDA:**

**MOTION:** by Helmuth/Bourgeau to receive and file agenda items 7(a)(i)(ii) as presented. All in favor. Motion adopted.

**MOTION:** by Helmuth/Bourgeau to approve Consent Agenda items 7(b)(i)(ii)(iii) as presented including bills for \$151,826.07.

**Roll Call Vote:** Ayes: 4. Helmuth, Bourgeau, Kemp, Cooke. Nays: 0. Absent: 0. Motion adopted.



46  
47 **6.) UNFINISHED BUSINESS:**

- 48     **a. PUD Project, 32 E. Burdick-** Dave Weckle gave progress report. Garage was  
49     demolished. Next, siding will be put on towers and first floor build out. Parking lot work  
50     scheduled for last week of March.  
51  
52     **b. Museum Use Agreement update**  
53     **MOTION:** by Cooke/Kemp to approve the lease agreement between the Village  
54     of Oxford and the Northeast Oakland Historical Society with proposed changes as  
55     presented in the meeting packet.  
56     **Roll Call Vote:** Ayes: 4. Kemp, Bourgeau, Helmuth, Cooke. Nays: 0. Absent:0.  
57     Motion adopted.  
58  
59     **c. Crosswalk Considerations-** Update by Village Manager. Moving forward with  
60     estimates on two locations: W. Burdick west of Pleasant St. and Pontiac south of Oxford  
61     Elementary School. No action taken.  
62

63 **7.) NEW BUSINESS**

- 64     **a. Council vacancy applicant consideration/interviews.** Five candidates  
65     submitted applications to fill the council vacancy: Dean DeFillipi, Emily Busch, Jacob  
66     Nicosia, Justin Willcock, and Mark Miner. Mr. Willcock withdrew his application prior  
67     to the interview. Four candidates were interviewed for the position of village council  
68     member to complete the term of Ashley Ross who vacated office on January 31, 2023.  
69     **MOTION:** by Cooke/Helmuth to appoint Jacob Nicosia as the new council member to  
70     fill the Ross vacancy.  
71     **Roll Call Vote:** Ayes: 3. Kemp, Helmuth, Cooke. Nays: 1. Bourgeau. Absent: 0.  
72     Motion adopted.  
73  
74     **b. DDA request to expand social district into Centennial Park**  
75     **MOTION:** by Cooke/Kemp to approve the proposed expansion of the social  
76     district and common areas from 23 S. Washington, south to Dennison Street as  
77     noted in yellow on the map included in the council packet with all cost of the  
78     expansion to be paid by the Oxford DDA, including, but not limited to:  
79     purchasing and installation by the DPW of required signage and any fees required  
80     by the State of Michigan/Liquor Control Commission.  
81     **Roll Call Vote:** Ayes 3. Kemp, Bourgeau, Cooke. Nays: 1. Helmuth. Absent: 0.  
82     Motion adopted.  
83     **MOTION:** by Bourgeau/Cooke to approve the first reading of the amendment to  
84     Section 42-133 of the ordinance by adding “except in duly authorized social  
85     district common areas,” to the end of section(b).  
86     **Roll Call Vote:** Ayes: 3. Bourgeau, Cooke, Kemp. Nays: 1. Helmuth. Absent: 0.  
87     Motion adopted.  
88

**c. Youth assistance FY 2022 sponsorship request**

**MOTION:** by Cooke/Helmuth to approve sponsorship for Oxford Addison Youth Assistance program for fiscal year 2022 in the amount of \$2,500.00

**Roll Call Vote:** Ayes: 4. Cooke, Helmuth, Kemp, Bourgeau. Nays: 0. Absent: 0.  
Motion adopted.

**d. Special event application 2023-02 – Easter Egg hunt Centennial Park**

**MOTION:** by Cooke/Helmuth to approve the Special Event Application 2023-02, Easter Egg Hunt in Centennial Park as presented. All in favor. Motion adopted.

**e. Special event application 2023-01 – Turkey Trott.**

This is an application for a Thanksgiving morning event that requires a lot of planning and other approvals. It is for informational purposes, so council is aware of the event proposal. No action taken.

**DDA Board Recommendations for Executive Director Salary Increase per**

**Ordinance No. 22-4.** The DDA board made a recommendation to increase the DDA directors base salary by 8%. Ordinance 22-4 requires final approval by village council.

**MOTION:** by Cooke/Bourgeau to approve the DDA Director's salary as recommended by the DDA board.

**Roll Call Vote:** Ayes: 3. Kemp, Bourgeau, Cooke. Nays: 1. Helmuth. Absent: 0.  
Motion adopted.

**f. North Oakland Transportation Authority (NOTA) Agreement-Lynn Gromaski from**  
NOTA presented information regarding the .95, 10-year transit millage passed in November 2022. Resolution 23-03 is between participating communities Oxford Township, Orion Charter Township, Addison Township and the villages of Oxford, Lake Orion and Leonard and NOTA with Oakland County Department of Economic Development serving as the administrator for the interlocal agreement between Oakland County and NOTA.

**MOTION:** by Cooke/Kemp to approve Resolution 23-03 as presented.

**Roll Call Vote:** Ayes: 4. Helmuth, Kemp, Bourgeau, Cooke. Nays: 0. Absent: 0.  
Motion adopted.

**10.) ITEMS REMOVED FROM CONSENT AGENDA: None.**

**11.) PUBLIC COMMENT**

Bryan Cloutier-supports the crosswalk location on Pontiac Street. Mr. Cloutier is a trustee on the Four County Community Foundation with grants available. Mr. Cloutier disagrees with the expansion of the social district.

**12.) COMMITTEE REPORTS**

132  
133           NOTA-Bourgeau reporting.

134           Planning Commission-PC business reported.

135           Cable Commission-Performance evaluations to be conducted.

136           DDA- Update by DDA Director. Passed National Accreditation. March downtown passport  
137           event.

138           Polly Ann Trail-Upcoming meeting.

139           ZBA- No meeting.  
140

141       **13.) MANAGER, STAFF & ATTORNEY REPORTS**

142  
143       **14.) COUNCIL COMMENTS**

144  
145       **15.) ADJOURNMENT**

146           With no further business to discuss, meeting adjourned at 9:08 p.m.  
147  
148  
149

150           Respectfully Submitted,

151           Teresa L. Onica, Recording Secretary

\_\_\_\_\_  
Kelsey Cooke, President

152  
153  
154  
155       SIGNED AND CERTIFIED as a true record on this 14h day of February 2023 by the Village of Oxford Clerk/Treasurer.  
156  
157

158           \_\_\_\_\_  
159           Teresa L Onica, Clerk/Treasurer



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CHECK REGISTER FOR VILLAGE OF OXFORD  
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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank CKG01 GENERAL CHECKING					
02/07/2023	CKG01	63155	4MCOLLISN	4 M COLLISION CENTER	10,619.64
02/09/2023	CKG01	63156	ACE	ACE HARDWARE STONES	145.57
02/09/2023	CKG01	63157	ACTIN	ACTIN, INC	6,000.00
02/09/2023	CKG01	63158	ADT SECURI	ADT SECURITY SERVICE	259.98
02/09/2023	CKG01	63159	AFLAC	AFLAC	260.74
02/09/2023	CKG01	63160	AFSCME	AFSCME COUNCIL 25	207.50
02/09/2023	CKG01	63161	AVERYS	AVERYS AUTOMOTIVE	215.96
02/09/2023	CKG01	63162	BLUE	BLUE SKIES TECHNOLOGY GROUP	550.00
02/09/2023	CKG01	63163	BURDICK ST	BURDICK ST LANDSCAPE SUPPLY	221.94
02/09/2023	CKG01	63164	CADILLAC A	CADILLAC ASPHALT LLC	507.60
02/09/2023	CKG01	63165	DAVIS	DAVIS LISTMAN PLLC	6,346.22
02/09/2023	CKG01	63166	DETROIT SA	DETROIT SALT CO	2,865.77
02/09/2023	CKG01	63167	ELITE	ELITE IMAGING SYSTEMS	27.37
02/09/2023	CKG01	63168	ERC	ENERGY REDUCTION COALITION	576.85
02/09/2023	CKG01	63169	EQUIVEST L	EQUIVEST LOCKBOX	150.00
02/09/2023	CKG01	63170	FIRESTONE	FIRESTONE COMPLETE AUTO CARE	228.23
02/09/2023	CKG01	63171	GFL	GFL ENVIRONMENT	17,145.95
02/09/2023	CKG01	63172	HALLS	HALL'S LOCKSMITH SERVICE	260.00
02/09/2023	CKG01	63173	HIGHLAND T	HIGHLAND TREATMENT INC.	4,249.00
02/09/2023	CKG01	63174	LUCID	LUCID BUSINESS STRATEGIES	150.00
02/09/2023	CKG01	63175	MML WC	MI MUNICIPAL LEAGUE WC FUND	4,141.00
02/09/2023	CKG01	63176	MML WC	VOID	0.00 V
02/09/2023	CKG01	63177	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	379.00
02/09/2023	CKG01	63178	MID-AMER	MID-AMERICAN SALT	3,061.25
02/09/2023	CKG01	63179	MISS DIG S	MISS DIG SYSTEM INC	1,201.97
02/09/2023	CKG01	63180	MULTITECH	MULTI-TECH SOLUTIONS LLC	1,950.00
02/09/2023	CKG01	63181	NHC	NEW HORIZON COMMUNICATIONS	382.30
02/09/2023	CKG01	63182	OAKTREASUR	OAKLAND COUNTY TREASURERS	90,007.84
02/09/2023	CKG01	63183	OXFORD ARE	OXFORD AREA CABLE COMMISSION	1,744.26
02/09/2023	CKG01	63184	OXF C OF C	OXFORD CHAMBER OF COMMERCE	200.00
02/09/2023	CKG01	63185	OXFORD TWP	OXFORD TOWNSHIP	293.72
02/09/2023	CKG01	63186	PATRIOT	PATRIOT FIRE EXTINGUISHERS LLC	321.30
02/09/2023	CKG01	63187	POLICE OFF	POLICE OFFICERS LABOR COUNCIL	301.50
02/09/2023	CKG01	63188	POLLY ANN	POLLY ANN TRAILWAYS MANAGEMENT	4,046.00
02/09/2023	CKG01	63189	REPUBLIC	REPUBLIC SERVICES #253	3,099.31
02/09/2023	CKG01	63190	ROD	ROD CHARLES	31.25
02/09/2023	CKG01	63191	MI DEQ	STATE OF MICHIGAN	2,000.00
02/09/2023	CKG01	63192	ST OF MI	STATE OF MICHIGAN	110.00
02/09/2023	CKG01	63193	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	577.15
02/09/2023	CKG01	63194	STEVES OX	VOID	0.00 V
02/09/2023	CKG01	63195	SUPPLY	SUPPLY DEN	182.27
02/09/2023	CKG01	63196	POSTMASTER	U.S. POSTMASTER	522.44
02/09/2023	CKG01	63197	VANTAGEPOI	VANTAGEPOINT TRANSFER AGENT -	320.00
02/09/2023	CKG01	63198	VERI	VERIZON	174.00
02/09/2023	CKG01	63199	SHERMAN PU	VIEW NEWSPAPER GROUP	55.30
02/09/2023	CKG01	63200	VILLAGE	VILLAGE OF OXFORD	424.99
02/09/2023	CKG01	63201	WALDORF	WALDORF & SONS, INC	56,941.83
02/09/2023	CKG01	63202	WELLS	WELLS FARGO VENDOR FIN SERVICE	122.00
02/09/2023	CKG01	63203	FLEET SERV	WEX BANK	1,906.23
02/09/2023	CKG01	63204	FLEET SERV	WEX BANK	1,798.51
02/23/2023	CKG01	63205	ACE	ACE HARDWARE STONES	277.05
02/23/2023	CKG01	63206	ACE	VOID	0.00 V
02/23/2023	CKG01	63207	ACE	VOID	0.00 V
02/23/2023	CKG01	63208	ADT SECURI	ADT SECURITY SERVICE	369.51
02/23/2023	CKG01	63209	AFLAC	AFLAC	260.74
02/23/2023	CKG01	63210	ROSS	ASHLEY ROSS	45.00
02/23/2023	CKG01	63211	BCBS	BLUE CROSS BLUE SHIELD OF MI	17,743.43
02/23/2023	CKG01	63212	BCBS	VOID	0.00 V
02/23/2023	CKG01	63213	BMI	BMI	535.79
02/23/2023	CKG01	63214	BURDICK ST	BURDICK ST LANDSCAPE SUPPLY	124.97
02/23/2023	CKG01	63215	COM	COMPLETE AUTO REPAIR INC	60.00
02/23/2023	CKG01	63216	CYNERGY PR	CYNERGY PRODUCTS	255.00
02/23/2023	CKG01	63217	ASCEND	DEARBORN NATIONAL	964.68
02/23/2023	CKG01	63218	ASCEND	VOID	0.00 V
02/23/2023	CKG01	63219	DETROIT SA	DETROIT SALT CO	2,895.16
02/23/2023	CKG01	63220	DORNBOS SI	DORNBOS SIGN & SAFETY INC.	94.00
02/23/2023	CKG01	63221	FIRESTONE	FIRESTONE COMPLETE AUTO CARE	1,000.22
02/23/2023	CKG01	63222	GFL	GFL ENVIRONMENT	17,145.95
02/23/2023	CKG01	63223	GLWA	GREAT LAKES WATER AUTHORITY	1,267.32
02/23/2023	CKG01	63224	HOME DEPOT	HOME DEPOT CREDIT SERVICES	227.03
02/23/2023	CKG01	63225	KIM	KIMBALL MIDWEST	69.00
02/23/2023	CKG01	63226	LO DDA	LAKE ORION DDA	80.00
02/23/2023	CKG01	63227	LINDE	LINDE GAS & EQUIPMENT INC	123.13
02/23/2023	CKG01	63228	LUCID	LUCID BUSINESS STRATEGIES	67.50
02/23/2023	CKG01	63229	MC KENNA A	MC KENNA ASSOCIATES INC	2,897.75
02/23/2023	CKG01	63230	OYA	OXFORD ADDISON YOUTH ASSIST.	2,500.00
02/23/2023	CKG01	63231	OXFORD ARE	OXFORD AREA CABLE COMMISSION	5,185.50
02/23/2023	CKG01	63232	PATRIOT	PATRIOT FIRE EXTINGUISHERS LLC	159.45

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
02/23/2023	CKG01	63233	QUILL CORP	QUILL CORPORATION	119.07
02/23/2023	CKG01	63234	ROAD COMMI	ROAD COMMISSION FOR OAKLAND CT	64.35
02/23/2023	CKG01	63235	ROWE	ROWE PROFESSIONAL SERVICES CO	1,707.50
02/23/2023	CKG01	63236	CHARTER	SPECTRUM	149.98
02/23/2023	CKG01	63237	MDOT	STATE OF MICHIGAN - MDOT	43,262.29
02/23/2023	CKG01	63238	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	151.25
02/23/2023	CKG01	63239	STEVES OX	VOID	0.00
02/23/2023	CKG01	63240	UNIFIRST C	UNIFIRST CORPORATION	71.88
02/23/2023	CKG01	63241	SHERMAN PU	VIEW NEWSPAPER GROUP	250.00
02/23/2023	CKG01	63242	VILLAGE	VILLAGE OF OXFORD	12,526.68
02/23/2023	CKG01	63243	WELLS	WELLS FARGO VENDOR FIN SERVICE	122.00
02/23/2023	CKG01	63244	WOLV FRT	WOLVERINE FREIGHTLINER	2,450.22

CKG01 TOTALS:

Total of 90 Checks:	342,507.14
Less 7 Void Checks:	0.00
Total of 83 Disbursements:	342,507.14

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
PERIOD ENDING 02/28/2023

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022 NORMAL (ABNORMAL)	AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	06/30/2022 NORMAL (ABNORMAL)	
Fund 101 - General Fund						
Revenues						
Function: Unclassified						
Dept 000						
101-000-402.000	Real Property Tax	1,256,211.15	1,328,890.00	1,221,433.49	1,261,529.85	1,252,607.00
101-000-410.000	Personal Property Tax	58,305.95	61,160.00	55,806.12	58,305.95	50,450.00
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	5,916.42	500.00	394.07	46,603.51	500.00
101-000-414.000	MTT REFUND	0.00	0.00	(4,783.04)	0.00	0.00
101-000-439.000	MRTMA-LOCAL EXCISE	0.00	120,000.00	0.00	0.00	0.00
101-000-445.000	Personal Property Penalty	2,374.72	2,400.00	3,051.15	2,940.16	2,400.00
101-000-476.000	BUILDING LICENSES	4,690.00	5,000.00	2,745.00	6,965.00	6,000.00
101-000-476.010	ELECTRICAL CON JRM LICENSE	1,285.00	1,000.00	1,115.00	1,910.00	1,000.00
101-000-476.020	HEATING AND REFRIG CONTR LIC	725.00	600.00	990.00	1,530.00	600.00
101-000-476.030	ZONING/SOLICITORS LICENSE	575.00	1,500.00	100.00	625.00	2,000.00
101-000-476.040	PLUMBING MASTER/JOURN LICENSE	605.00	1,500.00	215.00	1,015.00	1,500.00
101-000-477.000	Cable Franchise Fees	19,099.01	54,344.00	18,519.81	31,594.06	53,106.00
101-000-478.000	MRTMA- LOCAL LICENSE	50,000.00	35,000.00	20,000.00	50,000.00	0.00
101-000-490.000	BUILDING PERMITS	25,396.70	20,000.00	11,480.40	36,614.90	20,000.00
101-000-491.000	ELECTRICAL PERMITS	5,914.00	4,500.00	4,276.00	9,497.00	4,500.00
101-000-492.000	HEATING PERMITS	4,511.00	4,500.00	4,435.00	8,306.00	4,500.00
101-000-493.000	PLUMBING PERMITS	2,490.00	2,500.00	1,035.00	3,823.00	2,500.00
101-000-505.000	PUBLIC SAFETY FEDERAL GRANTS	0.00	0.00	2,729.83	0.00	0.00
101-000-522.000	CDBG Community Development Fu	0.00	22,300.00	0.00	0.00	6,000.00
101-000-528.000	OTHER FEDERAL GRANTS	186,849.87	0.00	0.00	373,695.48	0.00
101-000-543.000	302 FUNDS	416.52	750.00	427.84	813.56	750.00
101-000-572.000	LIQUOR LICENSE	4,055.15	3,500.00	3,975.40	4,055.15	4,000.00
101-000-573.000	STATE PPT REIMBURSEMENT	50,520.62	50,000.00	54,477.13	58,633.26	40,000.00
101-000-574.000	CONSTITUTIONAL SALES TAX	185,016.00	301,676.00	202,854.00	370,714.00	261,000.00
101-000-582.000	DOG LICENSES	421.00	150.00	287.00	168.50	150.00
101-000-583.000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	1,000.00	1,000.00	0.00
101-000-602.000	Board of Appeals Fees	0.00	100.00	0.00	0.00	400.00
101-000-619.000	PLANNING COMMISSION FEE	0.00	200.00	0.00	0.00	1,000.00
101-000-619.010	DPW SITE PLAN REVIEW FEE	0.00	100.00	0.00	0.00	50.00
101-000-619.020	Lot Split Fees	0.00	150.00	750.00	0.00	150.00
101-000-620.000	PLAN REVIEW FEE	27,289.00	8,000.00	7,473.00	34,892.00	5,000.00
101-000-628.000	PBT COPIES & FEES	323.00	200.00	754.00	720.00	200.00
101-000-640.000	Rubbish Fees: Residential	134,042.49	206,611.00	128,983.83	213,316.52	167,304.00
101-000-640.010	Rubbish Fees: Commercial	21,236.62	34,818.00	19,604.76	33,648.48	35,173.00
101-000-656.000	VIOLATIONS	56,860.55	55,000.00	56,355.83	100,388.67	50,000.00
101-000-657.040	SNOW ORDINANCE FINES	50.00	150.00	100.00	50.00	500.00
101-000-658.000	PARKING IMPOUND TICKET FINES	3,800.00	2,500.00	1,990.00	5,420.00	2,000.00
101-000-665.000	Interest Earnings	3,154.32	3,000.00	11,280.45	6,629.35	9,000.00
101-000-667.000	Rent	2,400.00	3,600.00	2,400.00	3,600.00	3,600.00
101-000-667.010	COMMUNITY ROOM RENTAL	0.00	0.00	150.00	0.00	300.00
101-000-673.000	Sale of Fixed Assets	0.00	0.00	0.00	750.00	0.00
101-000-674.000	Donations	0.00	1,000.00	0.00	0.00	1,000.00
101-000-676.000	Reimbursements	10,969.56	9,000.00	24,895.25	16,885.41	9,000.00
101-000-676.030	Youth Assistance	0.00	7,000.00	3,862.49	0.00	7,000.00
101-000-676.040	Administration Fees	649.77	0.00	852.09	649.77	0.00
101-000-677.000	Miscellaneous	3,266.24	1,500.00	840.10	5,481.31	2,000.00
101-000-679.000	DDA	50,106.72	75,000.00	50,106.72	68,896.74	75,000.00
101-000-687.000	INSURANCE CLAIM PAYMENTS	0.00	4,000.00	4,969.08	0.00	0.00
101-000-689.000	BANK ADJUSTMENTS	75.00	1,000.00	200.00	200.00	0.00
Total Dept 000		2,179,601.38	2,434,699.00	1,922,131.80	2,821,867.63	2,082,240.00
Total - Function Unclassified		2,179,601.38	2,434,699.00	1,922,131.80	2,821,867.63	2,082,240.00



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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
PERIOD ENDING 02/28/2023

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GL NUMBER	DESCRIPTION	YTD BALANCE		YTD BALANCE	END BALANCE	
		02/28/2022	2022-23	02/28/2023	06/30/2022	2021-22
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 101 - General Fund						
Revenues						
TOTAL REVENUES						
		2,179,601.38	2,434,699.00	1,922,131.80	2,821,867.63	2,082,240.00
Expenditures						
Function: Unclassified						
Dept 000						
101-000-995.591	TRANSFER OUT TO WATER	0.00	0.00	373,695.48	0.00	0.00
Total Dept 000						
		0.00	0.00	373,695.48	0.00	0.00
Dept 101 - Council						
101-101-704.000	Council Salaries	1,475.00	2,600.00	1,235.00	1,475.00	2,000.00
101-101-723.000	Workers Compensation	150.32	202.00	140.55	191.75	202.00
101-101-740.000	Operating Supplies	0.00	200.00	117.60	0.00	200.00
101-101-830.000	Memberships & Dues	3,077.89	3,111.00	2,621.00	3,077.89	2,994.00
101-101-866.000	Mileage	0.00	500.00	0.00	0.00	500.00
101-101-955.000	WORKSHOPS	0.00	1,700.00	0.00	50.00	612.28
101-101-955.020	LODGING	0.00	400.00	0.00	0.00	400.00
Total Dept 101 - Council						
		4,703.21	8,713.00	4,114.15	4,794.64	6,908.28
Dept 172 - Manager						
101-172-704.000	Wages	32,873.41	50,953.00	35,565.51	53,972.59	51,580.00
101-172-705.000	Clerical	486.18	739.00	525.80	780.12	693.00
101-172-710.010	Leave Time Buyout	0.00	0.00	0.00	392.26	0.00
101-172-715.000	FICA	2,551.76	3,954.00	2,761.35	4,218.39	3,693.00
101-172-716.000	Medical Insurance	291.20	3,326.00	317.41	436.80	3,349.00
101-172-718.000	Retirement	5,310.85	5,095.00	4,952.40	8,276.57	7,800.00
101-172-718.010	RETIREMENT MERS DC	0.00	0.00	653.76	0.00	0.00
101-172-723.000	Workers Compensation	300.64	404.00	281.10	383.50	404.00
101-172-740.000	Operating Supplies	141.05	600.00	129.93	151.63	600.00
101-172-810.000	Contracted Services	884.72	695.00	803.47	1,292.52	1,015.50
101-172-829.000	Subscriptions	0.00	0.00	0.00	0.00	91.00
101-172-830.000	Memberships & Dues	100.00	91.00	0.00	100.00	0.00
101-172-866.000	Mileage	0.00	500.00	0.00	0.00	500.00
101-172-955.000	WORKSHOPS	79.03	500.00	0.00	119.78	500.00
Total Dept 172 - Manager						
		43,018.84	66,857.00	45,990.73	70,124.16	70,225.50
Dept 215 - Clerk						
101-215-704.000	Wages - Retirement	16,506.71	27,179.00	18,097.68	27,063.18	27,468.00
101-215-710.010	Leave Time Buyout	0.00	0.00	0.00	812.91	0.00
101-215-715.000	FICA	1,262.77	2,079.00	1,262.03	2,095.80	1,795.00
101-215-716.000	Medical Insurance	193.44	11,180.00	6,540.73	2,629.69	2,163.00
101-215-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	960.00	1,600.00	1,087.72
101-215-718.000	Retirement	4,311.69	2,718.00	4,021.44	6,738.46	6,600.00
101-215-718.010	RETIREMENT MERS DC	0.00	0.00	530.88	0.00	0.00
101-215-723.000	Workers Compensation	300.64	404.00	281.10	383.50	404.00
101-215-727.000	Office Supplies	894.16	2,000.00	959.40	1,658.92	2,000.00
101-215-727.030	Computers	821.02	1,000.00	854.80	1,753.13	1,000.00
101-215-730.000	Postage	0.00	1,500.00	0.00	240.95	1,500.00
101-215-740.000	Operating Supplies	480.00	1,000.00	554.00	480.00	1,000.00

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022	AMENDED BUDGET	02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 101 - General Fund						
Expenditures						
101-215-805.000	Payroll Processing	4,945.84	7,150.00	5,373.01	7,347.67	7,150.00
101-215-810.000	Contracted Services	5,397.79	8,895.00	2,341.49	9,232.94	8,215.50
101-215-830.000	Membership & Dues	125.00	91.00	0.00	125.00	91.00
101-215-866.000	Mileage	125.00	125.00	0.00	125.00	125.00
101-215-905.000	Printing & Publications	618.66	1,275.00	720.30	949.76	1,275.00
101-215-955.000	WORKSHOPS	152.31	1,000.00	0.00	152.31	1,000.00
101-215-955.010	MEALS	35.00	50.00	0.00	35.00	50.00
101-215-956.000	Miscellaneous	0.00	500.00	0.00	0.00	500.00
Total Dept 215 - Clerk		36,170.03	68,146.00	42,496.86	63,424.22	63,424.22
Dept 253 - Treasurer						
101-253-704.000	Wages - Retirement	6,602.67	10,454.00	6,976.96	10,825.25	9,026.00
101-253-705.000	CLERICAL	2,430.90	4,437.00	2,629.03	3,900.67	4,156.00
101-253-715.000	FICA	691.07	1,139.00	734.86	1,126.54	1,008.00
101-253-716.000	Medical Insurance	147.92	4,956.00	2,700.29	1,157.69	1,530.00
101-253-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	384.00	640.00	600.00
101-253-718.000	Retirement	0.00	1,045.00	0.00	0.00	903.00
101-253-723.000	Workers Compensation	300.64	404.00	281.10	383.50	404.00
101-253-810.000	Contracted Services	1,102.61	4,111.00	4,012.58	1,360.40	1,360.40
101-253-830.000	Membership & Dues	75.00	0.00	0.00	75.00	0.00
101-253-905.000	Printing & Publications	0.00	1,375.00	452.06	204.00	204.00
101-253-955.000	WORKSHOPS	699.00	1,500.00	1,094.57	1,329.24	1,329.24
101-253-956.000	Miscellaneous	0.00	500.00	159.00	0.00	500.00
Total Dept 253 - Treasurer		12,049.81	29,921.00	19,424.45	21,002.29	21,020.64
Dept 265 - Building & Utilities						
101-265-727.000	OFFICE SUPPLIES	52.97	2,000.00	35.50	269.21	269.21
101-265-775.000	BUILDING SUPPLIES & MAINTENANCE	820.72	5,000.00	1,344.70	1,140.33	1,140.33
101-265-807.000	Audit	2,082.75	1,400.00	3,712.39	2,082.75	2,100.00
101-265-810.000	Contracted Services	3,919.79	2,842.00	2,110.13	4,962.68	4,962.68
101-265-813.000	Custodial Services	2,619.00	3,552.00	2,037.00	3,783.00	3,783.00
101-265-856.000	Internet	3,230.72	4,788.00	3,277.52	4,822.73	4,788.00
101-265-921.000	Electric - Museum	6,721.71	8,702.00	6,574.73	10,848.66	10,848.66
101-265-923.000	HEAT	1,803.41	2,945.00	2,590.62	4,085.84	4,363.31
101-265-924.000	Sewer	447.14	606.00	351.78	685.65	606.00
101-265-924.020	Sewer: DPW	218.19	374.00	218.19	374.04	374.00
101-265-927.000	Water	495.50	486.00	428.18	666.42	486.00
101-265-927.020	Water: DPW	126.70	217.00	126.70	217.20	217.00
101-265-929.000	Rubbish	392.98	677.00	392.98	673.68	674.00
101-265-962.000	Insurance	2,099.07	2,287.00	2,334.15	2,099.07	2,099.07
Total Dept 265 - Building & Utilities		25,030.65	35,876.00	25,534.57	36,711.26	36,711.26
Dept 266 - Attorney						
101-266-825.000	Attorney Retainer	0.00	0.00	26,417.76	1,413.31	1,413.31
101-266-826.000	Legal: Taxation	10,900.38	29,000.00	0.00	17,290.35	17,290.35
101-266-826.101	LEGAL: LITIGATOIN	0.00	0.00	108.30	0.00	0.00
Total Dept 266 - Attorney		10,900.38	29,000.00	26,526.06	18,703.66	18,703.66

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022 NORMAL (ABNORMAL)	AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	06/30/2022 NORMAL (ABNORMAL)	
Fund 101 - General Fund						
Expenditures						
Dept 267 - Beautification Commission						
101-267-740.000	Operating Supplies	19.99	1,000.00	0.00	135.98	1,000.00
101-267-830.000	Membership & Dues	0.00	20.00	0.00	0.00	20.00
Total Dept 267 - Beautification Commission		19.99	1,020.00	0.00	135.98	1,020.00
Dept 301 - Police						
101-301-704.000	Wages					
101-301-704.010	ADMIN WAGES	226,176.45	428,522.00	269,534.20	359,446.10	351,416.00
101-301-705.000	POLICE CLERICAL	6,231.80	10,149.00	6,916.94	10,224.87	9,135.00
101-301-706.000	Part-time	25,679.65	43,198.00	30,695.58	42,273.37	39,967.00
101-301-709.000	Overtime	38,205.81	30,000.00	18,782.00	56,726.91	56,726.91
101-301-710.010	Leave Time Buyout	16,606.33	11,000.00	15,792.00	23,170.41	18,218.42
101-301-711.000	Holiday	0.00	4,000.00	0.00	1,789.44	4,000.00
101-301-715.000	FICA	0.00	3,000.00	0.00	0.00	2,400.00
101-301-716.000	Medical Insurance	23,162.18	40,535.00	25,436.03	36,694.35	34,835.00
101-301-717.000	HSA EMPLOYER CONTRIBUTION	55,052.67	142,308.00	67,613.84	85,337.37	112,073.00
101-301-718.000	Retirement	0.00	0.00	16,658.00	12,437.50	0.00
101-301-718.010	RETIREMENT MERS DC	37,919.20	63,414.00	37,909.14	57,292.94	57,019.00
101-301-721.000	UNIFORMS	0.00	0.00	1,596.78	0.00	0.00
101-301-723.000	Workers Compensation	6,305.11	5,500.00	7,927.18	7,291.39	5,500.00
101-301-725.000	Unemployment	2,254.80	3,027.00	2,108.25	2,876.25	3,027.00
101-301-727.000	Office Supplies	0.00	2,000.00	0.00	0.00	2,000.00
101-301-727.030	Computers	1,545.64	1,500.00	1,132.95	1,545.64	1,500.00
101-301-730.000	Postage	16,234.82	1,500.00	105.99	22,617.32	22,000.00
101-301-740.000	Operating Supplies	64.41	150.00	109.06	133.82	150.00
101-301-751.000	Diesel Fuel and Gas	1,491.02	5,900.00	2,859.72	2,514.72	5,900.00
101-301-775.000	Building Maintenance/Supplies	14,626.32	18,000.00	16,947.01	27,626.14	24,000.00
101-301-781.000	Materials Car Maintenance	4,320.98	3,500.00	3,434.70	4,320.98	3,500.00
101-301-781.040	Car Washes	8,832.48	9,000.00	20,356.45	14,761.78	9,000.00
101-301-803.000	Physicals	404.00	800.00	284.00	1,047.00	800.00
101-301-807.000	Audit	62.00	500.00	1,056.00	62.00	500.00
101-301-810.000	CONTRACTED SERVICES	1,388.50	1,400.00	1,944.97	1,388.50	1,400.00
101-301-813.000	Custodial Services	33,611.95	57,791.00	48,388.62	52,747.81	48,970.00
101-301-826.000	Legal: Prosecutions	2,619.00	3,552.00	2,037.00	3,783.00	3,552.00
101-301-830.000	Membership & Dues	11,060.84	22,000.00	12,194.58	19,169.09	22,000.00
101-301-855.000	Radio Maintenance	145.00	1,250.00	70.00	542.04	1,250.00
101-301-856.000	Telephone	0.00	500.00	567.90	0.00	500.00
101-301-856.040	Cellular Phone Fees	2,370.75	5,092.00	3,257.67	3,568.99	4,320.00
101-301-858.000	Computer Maintenance	575.60	1,300.00	574.20	986.02	1,300.00
101-301-866.000	Mileage	281.49	1,500.00	0.00	408.99	1,500.00
101-301-874.000	OPEB	0.00	200.00	0.00	0.00	200.00
101-301-880.000	Community Promotion	0.00	6,800.00	0.00	6,800.00	6,800.00
101-301-921.000	Electric	522.60	500.00	290.00	522.60	500.00
101-301-923.000	Heat	6,003.39	7,762.00	5,871.12	9,694.57	8,850.00
101-301-924.000	Sewer	1,803.40	2,945.00	2,590.62	4,085.83	2,945.00
101-301-927.000	Water	447.14	606.00	351.78	685.65	606.00
101-301-929.000	Rubbish	495.50	486.00	428.18	666.42	486.00
101-301-955.020	LODGING	392.98	674.00	392.98	673.68	674.00
101-301-957.000	Contingency: Year End	0.00	750.00	0.00	393.30	750.00
101-301-960.000	Education/Safety Management	0.00	2,000.00	0.00	0.00	2,000.00
101-301-960.020	302 Training	1,000.00	5,000.00	3,976.91	6,939.70	5,000.00
101-301-962.000	INSURANCE	833.04	1,281.00	855.68	833.04	1,281.00
101-301-970.000	Capital Improvements	13,993.80	17,447.00	15,561.00	16,023.80	16,552.00
101-301-977.000	Vehicle	0.00	5,000.00	0.00	0.00	5,000.00
		0.00	0.00	39,963.00	0.00	0.00



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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022	AMENDED BUDGET	02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 101 - General Fund						
Expenditures						
Total Dept 301 - Police		562,720.65	973,339.00	686,572.03	900,103.33	900,103.33
Dept 371 - Building Department						
101-371-703.050	Building Inspector Fee	18,608.78	29,000.00	8,434.05	27,461.18	30,000.00
101-371-703.060	Electrical Inspector Fees	4,297.50	4,410.00	2,809.50	7,122.75	6,900.00
101-371-703.070	Plumbing Inspector Fees	1,867.50	1,805.00	671.25	2,867.25	4,900.00
101-371-703.080	Heating Inspector Fees	3,158.25	3,900.00	2,887.50	6,229.50	8,800.00
101-371-704.000	Wages	5,200.00	0.00	7,000.00	9,700.00	6,290.00
101-371-704.010	ADMIN WAGES	4,292.05	6,999.00	4,765.69	7,042.05	0.00
101-371-705.000	Clerical	21,478.16	34,833.00	22,995.02	34,420.37	32,900.00
101-371-715.000	FICA	1,912.84	3,200.00	2,062.42	3,079.60	2,998.00
101-371-716.000	Medical Insurance	3,943.82	10,911.00	5,205.45	6,306.47	8,272.00
101-371-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	648.00	728.00	0.00
101-371-723.000	Workers Compensation	300.64	404.00	281.10	383.50	404.00
101-371-727.000	Office Supplies	30.24	700.00	0.00	64.28	700.00
101-371-740.000	Operating Supplies	152.99	700.00	0.00	52.99	700.00
101-371-810.000	Contracted Services	1,481.24	2,480.00	1,186.59	2,901.09	5,317.00
101-371-905.000	Printing & Publications	0.00	200.00	0.00	0.00	200.00
Total Dept 371 - Building Department		66,724.01	99,542.00	58,946.57	108,359.03	108,381.00
Dept 372 - Code Enforcement						
101-372-704.000	Wages	2,728.88	14,079.00	4,560.00	4,303.50	8,060.03
101-372-704.010	ADMIN WAGES	3,054.04	4,908.00	3,375.65	5,012.32	4,485.00
101-372-705.000	Clerical	703.21	1,104.00	764.71	1,127.66	1,039.00
101-372-715.000	FICA	496.18	1,162.00	665.60	798.92	986.00
101-372-716.000	Medical Insurance	154.88	1,025.00	489.03	352.28	545.00
101-372-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	64.00	96.00	0.00
101-372-718.000	Retirement	0.00	491.00	0.00	0.00	449.00
101-372-723.000	Workers Compensation	300.64	404.00	281.10	383.50	404.00
101-372-740.000	Operating Supplies	296.38	700.00	144.11	296.38	700.00
101-372-810.000	Contracted Services	0.00	1,500.00	100.00	0.00	1,500.00
101-372-866.000	Mileage	0.00	500.00	132.64	0.00	350.00
101-372-905.000	Printing & Publications	56.10	250.00	0.00	63.48	250.00
Total Dept 372 - Code Enforcement		7,790.31	26,123.00	10,576.84	12,434.04	18,768.03
Dept 441 - DPW						
101-441-704.000	Wages	44,440.73	67,080.00	56,598.04	71,378.72	71,378.72
101-441-704.010	ADMIN WAGES	5,819.12	9,452.00	6,453.52	9,548.29	8,533.00
101-441-705.000	Clerical	3,029.89	4,783.00	3,297.67	4,858.29	4,502.00
101-441-709.000	Overtime	0.00	1,000.00	0.00	0.00	1,000.00
101-441-710.010	Leave Time Buyout	(1,791.93)	1,800.00	0.00	1,952.53	1,800.00
101-441-715.000	FICA	3,884.42	6,435.00	5,006.18	6,618.03	5,518.00
101-441-716.000	Medical Insurance	9,598.90	29,356.00	11,340.51	14,797.07	23,239.00
101-441-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	2,165.00	2,945.00	0.00
101-441-718.000	Retirement	11,886.83	23,372.00	12,326.28	17,958.13	20,653.00
101-441-718.010	RETIREMENT MERS DC	0.00	0.00	114.85	0.00	0.00
101-441-719.000	OPEB CONTRIBUTIONS	0.00	0.00	70.00	0.00	0.00
101-441-721.000	Uniform Allowance	154.99	1,100.00	1,111.93	397.24	900.00
101-441-723.000	Workers Compensation	2,254.80	3,027.00	2,108.25	2,876.25	3,027.00
101-441-740.000	Operating Supplies	1,421.31	2,400.00	2,531.49	2,089.36	2,400.00

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022	AMENDED BUDGET	02/28/2023	06/30/2022	AMENDED BUDGET
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 101 - General Fund						
Expenditures						
101-441-787.000	CDBG - Materials	0.00	400.00	0.00	0.00	400.00
101-441-803.000	Physicals	185.00	200.00	242.00	223.00	200.00
101-441-807.000	Audit	1,388.50	1,400.00	2,474.93	1,388.50	1,400.00
101-441-810.000	Contracted Services	4,833.23	6,971.00	2,758.30	8,874.47	7,803.00
101-441-856.000	Telephone	929.21	1,451.00	1,167.08	1,441.03	1,849.00
101-441-856.040	Cellular Phone Fees	823.80	860.00	607.10	789.01	860.00
101-441-866.000	Mileage	0.00	100.00	0.00	0.00	100.00
101-441-874.000	OPEB	0.00	2,000.00	2,000.00	1,000.00	1,659.58
101-441-905.000	Printing & Publications	0.00	150.00	100.00	94.80	150.00
101-441-921.000	ELECTRIC - EDISON	1,153.68	1,751.00	1,153.68	1,730.52	1,751.00
101-441-923.000	Heat	3,945.42	5,595.00	4,772.02	9,055.13	5,595.00
101-441-943.000	Equipment Rental	2,533.82	3,000.00	2,006.10	4,113.78	3,000.00
101-441-960.000	Education/Safety Management	0.00	185.00	0.00	0.00	185.00
101-441-962.000	Insurance	13,993.80	15,247.00	15,561.00	14,393.80	14,522.00
Total Dept 441 - DPW		110,485.52	189,115.00	135,965.93	178,522.95	182,425.30
Dept 443 - Downtown Maintenance						
101-443-704.000	Wages	46.90	500.00	23.45	218.09	500.00
101-443-709.000	Overtime	0.00	0.00	0.00	0.00	38.00
101-443-715.000	FICA	3.59	38.00	1.80	16.50	0.00
101-443-740.000	Operating Supplies	0.00	50.00	0.00	0.00	50.00
101-443-787.000	Materials	0.00	1,000.00	0.00	95.98	1,000.00
101-443-943.000	Equipment Rental	22.42	100.00	0.00	100.33	100.00
Total Dept 443 - Downtown Maintenance		72.91	1,688.00	25.25	430.90	1,688.00
Dept 448 - Street Lighting						
101-448-767.030	Lighting Pole Replacement	0.00	2,000.00	0.00	9,535.00	11,000.00
101-448-787.000	Materials	587.97	1,000.00	8,333.37	1,016.57	1,000.00
101-448-810.000	Contracted Services	0.00	5,000.00	1,975.89	0.00	5,000.00
101-448-921.000	Electric	22,249.00	33,612.00	23,674.21	38,059.12	33,612.00
Total Dept 448 - Street Lighting		22,836.97	41,612.00	33,983.47	48,610.69	50,612.00
Dept 453 - Downtown Maintenance						
101-453-704.000	Wages	22,708.12	37,790.00	30,725.89	39,445.86	37,600.00
101-453-709.000	Overtime	1,276.83	4,000.00	1,833.98	1,370.63	4,000.00
101-453-710.020	DPW COMP TIME	0.00	0.00	0.00	21.11	0.00
101-453-715.000	FICA	1,786.49	3,197.00	2,433.84	3,050.92	2,690.00
101-453-716.000	Medical Insurance	5,501.23	15,125.00	6,691.94	8,518.15	11,596.00
101-453-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	1,298.55	1,326.23	0.00
101-453-718.000	Retirement	8,139.32	12,679.00	8,441.54	12,283.44	11,023.00
101-453-723.000	Workers Compensation	450.96	605.00	421.65	575.25	605.00
101-453-787.000	Materials	1,393.55	1,500.00	948.46	1,944.47	1,500.00
101-453-810.000	Contracted Services	0.00	7,500.00	250.00	0.00	0.00
101-453-943.000	Equipment Rental	14,235.14	12,000.00	16,185.53	23,622.02	25,000.00
Total Dept 453 - Downtown Maintenance		55,491.64	94,396.00	69,231.38	92,158.08	94,014.00
Dept 454 - Parking Lot Maint/Const.						
101-454-704.000	Wages	12,763.03	14,712.00	12,901.05	20,224.93	19,000.00

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022	AMENDED BUDGET	02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 101 - General Fund						
Expenditures						
101-454-709.000	Overtime	2,168.24	3,000.00	1,639.19	3,249.45	2,200.00
101-454-710.020	DPW COMP TIME	0.00	0.00	0.00	84.42	0.00
101-454-715.000	FICA	1,111.77	1,355.00	1,089.64	1,763.18	1,191.00
101-454-716.000	Medical Insurance	2,133.23	4,820.00	2,654.77	3,314.29	3,874.00
101-454-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	520.14	530.88	0.00
101-454-718.000	Retirement	3,341.99	4,452.00	3,466.05	5,043.55	5,500.00
101-454-723.000	Workers Compensation	450.96	605.00	421.65	575.25	605.00
101-454-787.000	Materials	1,043.49	2,500.00	108.40	1,058.48	1,200.00
101-454-810.000	Contracted Services	0.00	5,000.00	7,725.75	0.00	0.00
101-454-943.000	Equipment Rental	13,175.45	12,000.00	8,293.16	19,548.90	22,000.00
101-454-970.000	Capital Improvements	0.00	13,000.00	6,907.50	0.00	0.00
Total Dept 454 - Parking Lot Maint/Const.		36,188.16	61,444.00	45,727.30	55,393.33	55,570.00
Dept 528 - Rubbish Contracts						
101-528-704.000	Wages	0.00	0.00	0.00	0.00	2,844.00
101-528-704.010	ADMIN WAGES	1,939.75	3,151.00	2,151.13	3,182.78	0.00
101-528-705.000	Clerical	1,063.87	2,211.00	1,243.59	1,701.73	2,009.00
101-528-715.000	RUBBISH FICA	229.75	410.00	259.70	373.64	371.00
101-528-716.000	Medical Insurance	140.02	1,034.00	473.01	330.02	527.00
101-528-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	64.00	96.00	0.00
101-528-718.000	Retirement	0.00	315.00	0.00	0.00	284.00
101-528-808.000	Rubbish Collection Contract	149,052.48	205,271.00	153,352.93	199,074.90	200,961.00
101-528-808.010	Commercial Rubbish Contract	23,081.97	33,498.00	26,540.38	35,182.93	33,498.00
Total Dept 528 - Rubbish Contracts		175,507.84	245,890.00	184,084.74	239,942.00	240,494.00
Dept 685 - Public Relations						
101-685-704.000	PT WAGES, COMM./YOUTH ASSIST	9,189.00	25,500.00	3,948.00	13,296.60	13,721.28
101-685-715.000	PT COMM/YOUTH FICA	702.92	1,889.00	302.02	1,017.13	1,774.00
101-685-856.040	Cellular Phone Fees	0.00	600.00	0.00	600.00	0.00
101-685-880.000	COMMUNITY PROMOTION	601.98	7,000.00	5,025.58	1,380.98	5,000.00
101-685-880.020	Cable Commission	0.00	28,842.00	0.00	0.00	26,553.00
Total Dept 685 - Public Relations		10,493.90	63,831.00	9,275.60	16,294.71	47,048.28
Dept 694 - CDBG ACTIVITY						
101-694-802.000	CDBG EXPENDITURES	0.00	22,300.00	7,780.00	0.00	0.00
Total Dept 694 - CDBG ACTIVITY		0.00	22,300.00	7,780.00	0.00	0.00
Dept 701 - Planning						
101-701-704.000	Wages	0.00	0.00	0.00	0.00	2,844.00
101-701-704.010	ADMIN WAGES	1,939.75	3,151.00	2,151.13	3,182.78	0.00
101-701-705.000	Clerical	677.18	1,100.00	740.68	1,085.19	1,039.00
101-701-715.000	PC FICA	200.18	325.00	221.24	326.48	297.00
101-701-716.000	Medical Insurance	136.80	979.00	469.02	325.16	469.00
101-701-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	64.00	96.00	0.00
101-701-718.000	Retirement	0.00	315.00	0.00	0.00	284.00
101-701-810.000	Contracted Services	2,050.00	4,000.00	4,250.00	2,425.00	5,000.00
101-701-817.000	Planning Consultant Contract	14,050.00	18,700.00	8,903.75	23,936.25	22,000.00
101-701-817.100	Zoning Ordinance Revision	3,707.75	100.00	0.00	3,707.75	4,000.00



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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022 NORMAL (ABNORMAL)	AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	06/30/2022 NORMAL (ABNORMAL)	
Fund 101 - General Fund						
Expenditures						
101-701-821.000	Engineering	5,981.25	4,000.00	4,125.00	11,378.75	10,000.00
101-701-905.000	Printing & Publications	747.00	2,396.00	403.96	1,841.80	2,396.00
101-701-955.000	WORKSHOPS	0.00	1,500.00	0.00	0.00	0.00
Total Dept 701 - Planning		29,489.91	36,566.00	21,328.78	48,305.16	48,329.00
Dept 702 - Board of Appeals						
101-702-704.000	Wages	0.00	50.00	60.00	0.00	0.00
101-702-704.010	ADMIN WAGES	969.88	1,575.00	1,075.56	1,591.41	1,422.00
101-702-715.000	ZBA FICA	74.21	124.00	82.29	121.75	109.00
101-702-716.000	Medical Insurance	4.72	342.00	163.04	65.57	111.00
101-702-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	24.00	40.00	0.00
101-702-718.000	Retirement	0.00	158.00	0.00	0.00	142.00
101-702-817.100	Zoning Ordinance Revision	55.20	500.00	0.00	55.20	0.00
101-702-905.000	Printing & Publications	200.78	1,526.00	155.30	470.78	1,526.00
101-702-955.000	WORKSHOPS	0.00	0.00	0.00	0.00	375.00
Total Dept 702 - Board of Appeals		1,304.79	4,275.00	1,560.19	2,344.71	3,685.00
Dept 751 - Parks						
101-751-704.000	Wages	10,953.35	14,646.00	8,212.71	17,469.69	17,000.00
101-751-704.010	ADMIN WAGES	969.88	1,575.00	1,075.56	1,591.41	1,422.00
101-751-705.000	Clerical	460.14	1,104.00	522.33	737.62	1,039.00
101-751-707.010	Beach Wages	5,238.17	8,000.00	6,148.00	8,088.27	7,600.00
101-751-709.000	Overtime	151.60	400.00	286.20	268.86	400.00
101-751-710.020	DPW COMP TIME	0.00	0.00	0.00	3.52	0.00
101-751-715.000	FICA	1,331.35	1,968.00	1,226.10	2,114.74	1,748.00
101-751-716.000	Medical Insurance	2,384.58	6,098.00	2,899.36	3,699.24	4,913.00
101-751-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	562.95	591.03	0.00
101-751-718.000	Retirement	3,152.27	5,260.00	3,269.28	4,757.23	4,642.00
101-751-723.000	Workers Compensation	450.96	605.00	421.65	575.25	605.00
101-751-725.000	Unemployment	0.00	100.00	0.00	0.00	100.00
101-751-740.000	Operating Supplies	244.25	3,000.00	140.90	1,920.57	1,500.00
101-751-787.000	Materials	248.00	7,500.00	159.00	376.52	500.00
101-751-803.000	Physicals	0.00	300.00	0.00	0.00	300.00
101-751-810.000	Contracted Services	3,416.35	2,000.00	113.55	4,382.05	5,000.00
101-751-905.000	Printing & Publications	0.00	200.00	0.00	214.80	150.00
101-751-924.000	Sewer	218.19	360.00	218.19	374.04	360.00
101-751-927.000	WATER-PARKS	126.70	240.00	126.70	217.20	240.00
101-751-943.000	Equipment Rental	10,118.07	5,000.00	6,070.05	17,004.29	17,000.00
101-751-962.000	Insurance	4,198.14	4,574.00	4,668.30	4,198.14	4,356.00
Total Dept 751 - Parks		43,662.00	62,930.00	36,120.83	68,584.47	68,875.00
Dept 805 - Interlocal Gov't. Contracts						
101-805-704.000	WAGES - CIVIC CENTER	4,754.74	6,500.00	4,429.30	6,499.37	6,500.00
101-805-709.000	OVERTIME CIVIC CENTER	279.25	800.00	326.19	326.15	800.00
101-805-710.020	DPW COMP TIME	0.00	0.00	0.00	7.04	0.00
101-805-715.000	FICA	376.77	558.00	355.56	512.10	558.00
101-805-716.000	Medical Insurance	1,287.13	3,001.00	1,414.08	1,948.57	2,257.00
101-805-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	285.40	292.30	0.00
101-805-718.000	Retirement	1,599.62	2,643.00	1,659.05	2,414.06	2,295.00
101-805-723.000	Workers Compensation	450.96	605.00	421.65	575.25	605.00

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022		02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 101 - General Fund						
Expenditures						
101-805-740.000	Operating Supplies	61.44	750.00	494.29	178.64	400.00
101-805-787.000	Material - Civic Center	128.56	2,500.00	79.98	737.43	9,000.00
101-805-810.000	Contracted Services	3,357.68	4,200.00	3,767.97	3,357.68	9,200.00
101-805-943.000	Equipment Rental	3,274.46	4,500.00	2,637.36	4,611.18	3,000.00
Total Dept 805 - Interlocal Gov't. Contracts		15,570.61	26,057.00	15,870.83	21,459.77	34,615.00
Dept 999 - Miscellaneous						
101-999-995.203	Transfer out - Local Streets	0.00	97,000.00	0.00	57,700.00	57,700.00
Total Dept 999 - Miscellaneous		0.00	97,000.00	0.00	57,700.00	57,700.00
Total - Function Unclassified		1,270,232.13	2,285,641.00	1,854,832.04	2,065,539.38	2,130,321.50
TOTAL EXPENDITURES		1,270,232.13	2,285,641.00	1,854,832.04	2,065,539.38	2,130,321.50
Fund 101 - General Fund:						
TOTAL REVENUES		2,179,601.38	2,434,699.00	1,922,131.80	2,821,867.63	2,082,240.00
TOTAL EXPENDITURES		1,270,232.13	2,285,641.00	1,854,832.04	2,065,539.38	2,130,321.50
NET OF REVENUES & EXPENDITURES		909,369.25	149,058.00	67,299.76	756,328.25	(48,081.50)

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022 NORMAL (ABNORMAL)	AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	06/30/2022 NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 202 - Major Street Fund						
Revenues						
Function: Unclassified						
Dept 000						
202-000-546.000	Gas and Weight Tax	163,798.12	280,000.00	218,265.41	322,223.22	280,000.00
202-000-546.010	Road Building	0.00	0.00	0.00	0.00	13,000.00
202-000-581.000	LOCAL GRANT-LRIP	13,075.00	0.00	0.00	13,075.00	0.00
202-000-665.000	Interest Earnings	1,351.83	500.00	2,063.62	2,859.24	1,000.00
202-000-699.000	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	199,844.00
Total Dept 000		178,224.95	280,500.00	220,329.03	338,157.46	493,844.00
Total - Function Unclassified		178,224.95	280,500.00	220,329.03	338,157.46	493,844.00
TOTAL REVENUES		178,224.95	280,500.00	220,329.03	338,157.46	493,844.00
Expenditures						
Function: Unclassified						
Dept 455 - Construction						
202-455-810.000	Contracted Services	0.00	76,003.00	0.00	0.00	77,718.00
202-455-821.000	Engineering	0.00	0.00	0.00	0.00	2,000.00
Total Dept 455 - Construction		0.00	76,003.00	0.00	0.00	79,718.00
Dept 463 - Surface						
202-463-704.000	Wages	13,894.18	19,207.00	12,650.33	21,661.72	17,697.00
202-463-709.000	Overtime	127.98	300.00	36.93	913.07	300.00
202-463-710.010	Leave Time Buyout	0.00	1,000.00	0.00	0.00	2,000.00
202-463-710.020	DPW COMP TIME	0.00	0.00	0.00	34.00	0.00
202-463-715.000	FICA	1,035.06	1,569.00	943.98	1,671.93	1,530.00
202-463-716.000	Medical Insurance	4,331.00	7,762.00	4,465.44	6,410.56	9,901.00
202-463-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	880.20	916.90	0.00
202-463-718.000	Retirement	5,707.86	7,034.00	5,917.89	8,633.25	6,368.00
202-463-718.010	RETIREMENT MERS DC	0.00	0.00	114.85	0.00	0.00
202-463-719.000	OPEB CONTRIBUTIONS	0.00	0.00	140.00	0.00	0.00
202-463-721.000	Uniform Allowance	0.00	1,100.00	1,128.00	567.00	900.00
202-463-723.000	Workers Compensation	601.28	807.00	562.20	767.00	807.00
202-463-787.000	Materials	4,982.04	2,000.00	1,327.30	7,211.98	3,000.00
202-463-810.000	Contracted Services	10,353.87	15,345.00	281,652.46	47,735.69	226,665.50
202-463-810.100	Sidewalks	0.00	3,000.00	0.00	0.00	3,000.00
202-463-821.000	Engineering	13,765.25	1,000.00	7,432.68	81,051.50	56,000.00
202-463-874.000	OPEB	0.00	4,000.00	4,000.00	2,000.00	0.00
202-463-943.000	Equipment Rental	15,452.58	18,000.00	12,948.99	25,150.14	15,000.00
202-463-960.000	Education/Safety Management	352.18	0.00	0.00	352.18	0.00
Total Dept 463 - Surface		70,603.28	82,124.00	334,201.25	205,076.92	343,168.50
Dept 464 - Non-motorized						
202-464-810.000	Contracted Services	2,990.00	3,500.00	4,046.00	2,990.00	3,500.00
Total Dept 464 - Non-motorized		2,990.00	3,500.00	4,046.00	2,990.00	3,500.00
Dept 474 - Traffic						



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GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2022		2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023		END BALANCE 06/30/2022		2021-22 AMENDED BUDGET
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 202 - Major Street Fund									
Expenditures									
202-474-704.000	Wages								
202-474-709.000	Overtime	1,725.98		2,081.00		1,806.32		2,364.17	1,971.00
202-474-715.000	FICA	0.00		200.00		0.00		0.00	200.00
202-474-716.000	Medical Insurance	129.54		175.00		135.46		178.14	166.00
202-474-717.000	HSA EMPLOYER CONTRIBUTION	353.87		723.00		365.73		526.67	732.00
202-474-718.000	Retirement	0.00		0.00		79.28		81.26	0.00
202-474-787.000	Materials	429.74		695.00		445.65		648.54	630.00
202-474-810.000	Contracted Services	517.43		1,200.00		937.41		2,059.68	1,500.00
202-474-810.090	Signal Maintenance	4,878.30		7,700.00		212.50		4,878.30	6,500.00
202-474-943.000	Equipment Rental	1,849.15		7,500.00		823.17		2,545.45	7,500.00
		873.64		1,500.00		799.78		1,084.92	1,000.00
Total Dept 474 - Traffic		10,757.65		21,774.00		5,605.30		14,367.13	20,199.00
Dept 478 - Snow & Ice									
202-478-704.000	Wages	1,471.13		9,980.00		1,008.70		5,251.42	9,005.00
202-478-709.000	Overtime	1,145.33		3,000.00		963.50		1,526.85	3,000.00
202-478-715.000	FICA	195.13		993.00		149.08		511.92	918.00
202-478-716.000	Medical Insurance	1,838.67		3,988.00		2,015.95		2,787.83	3,771.00
202-478-717.000	HSA EMPLOYER CONTRIBUTION	0.00		0.00		397.50		407.25	0.00
202-478-718.000	Retirement	2,195.61		3,594.00		2,277.13		3,313.49	3,240.00
202-478-787.000	Materials	9,412.32		20,000.00		5,762.46		14,389.99	20,000.00
202-478-943.000	Equipment Rental	4,176.24		5,000.00		2,856.04		6,062.35	5,500.00
Total Dept 478 - Snow & Ice		20,434.43		46,555.00		15,430.36		34,251.10	45,434.00
Dept 484 - Wages Administration									
202-484-704.010	Administration Fees	969.88		0.00		2,068.28		0.00	0.00
202-484-705.000	Clerical	920.25		0.00		1,003.58		0.00	0.00
202-484-715.000	FICA	144.58		0.00		235.01		0.00	0.00
202-484-807.000	Audit	694.25		700.00		1,237.47		694.25	700.00
202-484-962.000	Insurance	1,399.38		1,525.00		1,556.10		1,399.38	1,452.00
Total Dept 484 - Wages Administration		4,128.34		2,225.00		6,100.44		2,093.63	2,152.00
Dept 485 - Debt Service									
202-485-991.000	Principal	0.00		0.00		70,000.00		70,000.00	70,000.00
202-485-993.000	Interest	0.00		0.00		3,001.25		6,859.99	6,859.99
Total Dept 485 - Debt Service		0.00		0.00		73,001.25		76,859.99	76,859.99
Total - Function Unclassified		108,913.70		232,181.00		438,384.60		335,638.77	571,031.49
TOTAL EXPENDITURES		108,913.70		232,181.00		438,384.60		335,638.77	571,031.49
Fund 202 - Major Street Fund:									
TOTAL REVENUES		178,224.95		280,500.00		220,329.03		338,157.46	493,844.00
TOTAL EXPENDITURES		108,913.70		232,181.00		438,384.60		335,638.77	571,031.49
NET OF REVENUES & EXPENDITURES		69,311.25		48,319.00		(218,055.57)		2,518.69	(77,187.49)

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022		02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 203 - Local Street Fund						
Revenues						
Function: Unclassified						
Dept 000						
203-000-540.000	METRO ACT FEE	0.00	12,000.00	0.00	14,209.87	0.00
203-000-546.000	Gas and Weight Tax	58,010.35	103,000.00	77,236.82	114,039.88	97,000.00
203-000-665.000	Interest Earnings	85.59	250.00	21.15	113.13	0.00
203-000-676.000	Reimbursements	0.00	97,000.00	0.00	0.00	27,000.00
203-000-699.000	OPERATING TRANSFERS IN	0.00	1,505.00	0.00	0.00	75,413.00
203-000-699.101	TRANSFER-IN GENERAL FUND	0.00	13,091.00	12,908.00	57,700.00	0.00
Total Dept 000		58,095.94	226,846.00	90,165.97	186,062.88	199,413.00
Total - Function Unclassified		58,095.94	226,846.00	90,165.97	186,062.88	199,413.00
TOTAL REVENUES		58,095.94	226,846.00	90,165.97	186,062.88	199,413.00
Expenditures						
Function: Unclassified						
Dept 455 - Construction						
203-455-810.000	Contracted Services	623.15	32,573.00	0.00	623.15	33,308.00
203-455-821.000	Engineering	9,267.30	11,000.00	0.00	9,267.30	6,000.00
Total Dept 455 - Construction		9,890.45	43,573.00	0.00	9,890.45	39,308.00
Dept 463 - Surface						
203-463-704.000	Wages	24,639.84	12,032.00	19,801.53	36,221.16	11,426.00
203-463-709.000	Overtime	70.36	500.00	115.89	70.36	500.00
203-463-710.020	DPW COMP TIME	0.00	0.00	0.00	14.07	0.00
203-463-715.000	FICA	1,843.82	959.00	1,484.41	2,705.35	912.00
203-463-716.000	Medical Insurance	4,317.65	4,757.00	4,515.25	6,433.05	6,040.00
203-463-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	903.99	925.90	0.00
203-463-718.000	Retirement	5,053.03	4,340.00	5,240.57	7,625.75	3,960.00
203-463-719.000	OPEB	0.00	0.00	70.00	0.00	0.00
203-463-723.000	Workers Compensation	601.28	807.00	562.20	767.00	807.00
203-463-787.000	Materials	2,090.40	1,500.00	1,613.22	3,525.78	1,500.00
203-463-810.000	Contracted Services	9,267.24	88,842.00	55,366.77	10,766.58	83,165.50
203-463-810.100	Sidewalks	0.00	1,500.00	0.00	10.00	1,500.00
203-463-874.000	OPEB	0.00	2,000.00	2,000.00	1,000.00	0.00
203-463-943.000	Equipment Rental	24,101.39	19,000.00	16,860.92	38,480.97	6,000.00
203-463-960.000	Education/Safety Management	352.17	0.00	0.00	352.17	0.00
Total Dept 463 - Surface		72,337.18	136,237.00	108,534.75	108,898.14	115,810.50
Dept 474 - Traffic						
203-474-704.000	Wages	841.25	3,209.00	1,079.41	1,334.43	3,105.00
203-474-709.000	Overtime	0.00	150.00	0.00	0.00	150.00
203-474-715.000	FICA	63.78	257.00	80.86	100.81	249.00
203-474-716.000	Medical Insurance	412.50	1,165.00	419.52	610.66	1,188.00
203-474-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	93.74	96.08	0.00
203-474-718.000	Retirement	506.57	1,166.00	525.36	764.49	1,064.00
203-474-787.000	Materials	0.00	500.00	167.07	612.80	1,200.00
203-474-810.000	Contracted Services	0.00	200.00	0.00	0.00	200.00
203-474-943.000	Equipment Rental	326.58	1,000.00	420.21	471.14	1,000.00

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022	AMENDED BUDGET	02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 203 - Local Street Fund						
Expenditures						
Total Dept 474 - Traffic		2,150.68	7,647.00	2,786.17	3,990.41	8,156.00
Dept 478 - Snow & Ice						
203-478-704.000	Wages	2,849.75	6,302.00	1,404.16	4,209.41	5,806.00
203-478-709.000	Overtime	2,134.91	4,000.00	1,790.89	2,727.89	4,000.00
203-478-710.020	DPW COMP TIME	0.00	0.00	0.00	175.88	0.00
203-478-715.000	FICA	370.46	788.00	242.00	530.52	750.00
203-478-716.000	Medical Insurance	1,276.80	2,578.00	1,418.58	1,940.84	2,483.00
203-478-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	279.50	286.25	0.00
203-478-718.000	Retirement	1,568.28	2,335.00	1,626.50	2,366.76	2,115.00
203-478-787.000	Materials	7,129.83	13,000.00	5,670.61	11,200.91	13,000.00
203-478-943.000	Equipment Rental	7,431.35	8,000.00	3,813.18	10,711.67	6,000.00
Total Dept 478 - Snow & Ice		22,761.38	37,003.00	16,245.42	34,150.13	34,154.00
Dept 484 - Wages Administration						
203-484-807.000	Audit	694.25	860.00	1,237.47	694.25	860.00
203-484-962.000	Insurance	1,399.38	1,525.00	1,556.10	1,399.38	1,452.00
Total Dept 484 - Wages Administration		2,093.63	2,385.00	2,793.57	2,093.63	2,312.00
Dept 485 - Debt Service						
203-485-991.000	Principal	0.00	0.00	30,000.00	30,000.00	30,000.00
203-485-993.000	Interest	0.00	0.00	1,286.25	2,940.00	2,940.00
Total Dept 485 - Debt Service		0.00	0.00	31,286.25	32,940.00	32,940.00
Total - Function Unclassified		109,233.32	226,845.00	161,646.16	191,962.76	232,680.50
TOTAL EXPENDITURES		109,233.32	226,845.00	161,646.16	191,962.76	232,680.50
Fund 203 - Local Street Fund:						
TOTAL REVENUES		58,095.94	226,846.00	90,165.97	186,062.88	199,413.00
TOTAL EXPENDITURES		109,233.32	226,845.00	161,646.16	191,962.76	232,680.50
NET OF REVENUES & EXPENDITURES		(51,137.38)	1.00	(71,480.19)	(5,899.88)	(33,267.50)



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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022 NORMAL (ABNORMAL)	AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	06/30/2022 NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Function: Unclassified						
Dept 000						
248-000-402.010	Village Revenue	171,584.02	170,000.00	194,416.14	193,542.07	183,000.00
248-000-402.020	Township Operating	182,868.87	202,000.00	160,908.25	243,876.46	210,000.00
248-000-412.000	Delinquent Property Taxes	4,697.44	250.00	1,131.36	37,897.11	2,000.00
248-000-573.000	STATE PPT REIMBURSEMENT	36,219.23	30,000.00	37,617.44	36,219.23	30,000.00
248-000-581.000	LOCAL GRANT	2,957.99	7,000.00	0.00	8,757.99	0.00
248-000-654.010	TROLLY	0.00	0.00	3,748.00	8,060.00	0.00
248-000-665.000	Interest Earnings	605.86	0.00	3,806.26	1,471.62	500.00
248-000-674.000	Donations	5,106.00	7,500.00	6,420.16	6,406.00	7,500.00
248-000-674.010	ICE FESTIVAL	3,725.00	0.00	1,275.00	4,600.00	0.00
248-000-675.000	GIFT CARD PROMO	1,035.00	0.00	0.00	0.00	0.00
248-000-677.000	Miscellaneous	0.00	0.00	500.00	0.00	0.00
248-000-678.000	CORP GRANT	0.00	0.00	1,267.86	464.28	0.00
248-000-678.010	CORP GRANT CONSUMERS	0.00	0.00	250,000.00	0.00	0.00
248-000-678.020	CORP GRANT T-MOBILE	0.00	0.00	50,000.00	0.00	0.00
248-000-699.248	TRANSFER IN	0.00	282,128.00	0.00	0.00	0.00
Total Dept 000		408,799.41	698,878.00	711,090.47	541,294.76	433,000.00
Total - Function Unclassified		408,799.41	698,878.00	711,090.47	541,294.76	433,000.00
TOTAL REVENUES		408,799.41	698,878.00	711,090.47	541,294.76	433,000.00
Expenditures						
Function: Unclassified						
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-801.000	DDA COUNTY GRANTS	0.00	0.00	0.00	5,800.00	0.00
248-728-802.010	CONSUMERS GRANT EXPENDITURES	0.00	0.00	5,831.67	0.00	0.00
248-728-802.030	OTHER PRIVATE GRANTS AND DONATIONS	0.00	0.00	2,094.42	232.14	0.00
248-728-810.000	Contracted Services	0.00	15,000.00	0.00	0.00	4,000.00
248-728-970.000	Capital Improvements	0.00	250,000.00	32.49	0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		0.00	265,000.00	7,958.58	6,032.14	4,000.00
Dept 729 - Organization/Administration						
248-729-704.000	Wages	41,065.40	64,000.00	57,140.20	70,774.48	60,000.00
248-729-705.000	CLERICAL	0.00	15,000.00	0.00	0.00	8,000.00
248-729-715.000	FICA DDA	3,141.64	5,925.00	4,371.19	5,414.40	4,600.00
248-729-716.000	Medical Insurance	0.00	4,800.00	0.00	0.00	4,800.00
248-729-716.001	LIFE, ST/LT DISABILITY	393.15	688.00	533.50	638.63	688.00
248-729-718.000	Retirement	3,923.60	6,400.00	3,692.40	6,092.96	6,000.00
248-729-718.010	RETIREMENT MERS DC	0.00	0.00	492.32	0.00	0.00
248-729-723.000	WORKERS COMPENSATION	601.28	807.00	562.20	767.00	807.00
248-729-725.000	Unemployment	0.00	0.00	2,801.37	0.00	0.00
248-729-727.000	Office Supplies	75.49	2,500.00	115.98	84.24	500.00
248-729-727.030	COMPUTERS	0.00	0.00	700.00	0.00	0.00
248-729-730.000	Postage - Newsletter	0.00	150.00	0.00	0.00	0.00
248-729-740.000	Operating Supplies	0.00	0.00	0.00	55.00	0.00
248-729-740.140	OPERATING SUPPLIES	0.00	0.00	6.63	0.00	0.00
248-729-807.000	Audit	694.25	1,400.00	1,819.46	694.25	200.00
248-729-810.000	Contracted Services - Admin.	19,239.33	26,535.00	1,783.97	31,364.38	27,227.50
248-729-810.011	DDA CONT. DPW/PD SERVICES	33,333.36	50,000.00	50,106.72	50,005.87	50,000.00

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		02/28/2022	AMENDED BUDGET	02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-729-818.000	Executive Director	0.00	0.00	1.25	825.24	0.00
248-729-830.000	Membership & Dues	130.00	1,000.00	545.00	330.00	991.00
248-729-856.000	Telephone	0.00	540.00	0.00	0.00	0.00
248-729-856.040	Cellular Phone Fees	358.66	0.00	357.94	614.39	648.00
248-729-866.000	Mileage	40.77	100.00	31.25	50.77	100.00
248-729-900.000	Advertising	0.00	0.00	1,358.61	650.09	0.00
248-729-905.000	Printing & Publications	88.00	0.00	0.00	88.00	0.00
248-729-920.000	Utilities	487.58	590.00	472.90	807.97	590.00
248-729-955.000	WORKSHOPS	0.00	1,700.00	534.42	967.18	1,700.00
248-729-955.010	MEALS	0.00	200.00	182.06	166.35	250.00
248-729-955.020	LODGING	0.00	200.00	0.00	0.00	250.00
248-729-962.000	Insurance	3,848.45	4,162.00	4,240.25	3,848.45	3,980.00
248-729-970.000	Capital Improvements	133.43	0.00	0.00	0.00	0.00
248-729-995.394	Transfer to Debt Service	0.00	71,181.00	0.00	71,180.50	62,017.00
248-729-995.494	Transfer Out - DDA Constructi	40,771.09	0.00	0.00	42,235.30	0.00
Total Dept 729 - Organization/Administration		148,325.48	257,878.00	131,849.62	287,655.45	233,348.50
Dept 734 - BUSINESS & EVENTS						
248-734-727.000	Office Supplies	55.00	0.00	13.00	70.89	0.00
248-734-740.000	DOWNTOWN PROMO	11,526.11	27,500.00	0.00	12,083.08	16,200.00
248-734-787.000	Materials	0.00	0.00	37.09	0.00	0.00
248-734-810.000	CONTRACTED SERVICES -EVENTS	9,046.58	61,000.00	21,086.02	16,573.21	24,000.00
248-734-810.160	CONTRACTED SERVICES-DOWNTOWN	8,272.50	0.00	2,357.04	11,986.99	0.00
248-734-810.340	ICE FESTVAL	0.00	0.00	0.00	4,536.10	0.00
248-734-882.000	TROLLY	0.00	0.00	9,876.28	6,070.35	0.00
248-734-885.000	Grant - Facade	24,657.33	77,500.00	21,065.80	37,877.88	40,000.00
248-734-900.000	HOLIDAY ADVERTISING	5,698.24	10,000.00	0.00	6,811.24	0.00
248-734-970.000	Capital Improvements	1,187.15	0.00	11,310.06	18,712.90	100,000.00
Total Dept 734 - BUSINESS & EVENTS		60,442.91	176,000.00	65,745.29	114,722.64	180,200.00
Total - Function Unclassified		208,768.39	698,878.00	205,553.49	408,410.23	417,548.50
TOTAL EXPENDITURES		208,768.39	698,878.00	205,553.49	408,410.23	417,548.50
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		408,799.41	698,878.00	711,090.47	541,294.76	433,000.00
TOTAL EXPENDITURES		208,768.39	698,878.00	205,553.49	408,410.23	417,548.50
NET OF REVENUES & EXPENDITURES		200,031.02	0.00	505,536.98	132,884.53	15,451.50

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		YTD BALANCE 02/28/2022		2022-23		YTD BALANCE 02/28/2023		END BALANCE 06/30/2022		2021-22	
GL NUMBER	DESCRIPTION	NORMAL	(ABNORMAL)	AMENDED BUDGET		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)		AMENDED BUDGET
Fund 590 - Sewer Fund											
Revenues											
Function: Unclassified											
Dept 000											
590-000-642.000	Collections	457,108.62		750,000.00		460,680.47		735,735.74		740,000.00	
590-000-642.010	Penalties on Usage	7,276.53		2,000.00		7,008.01		9,737.17		2,000.00	
590-000-665.000	Interest Earnings	1,523.71		2,000.00		4,393.20		3,493.51		3,000.00	
590-000-675.050	New Connection	17,950.00		2,500.00		0.00		17,950.00		2,000.00	
590-000-676.000	Reimbursements	322.85		0.00		313.88		433.54		0.00	
590-000-699.000	OPERATING TRANSFERS IN	0.00		5,120.00		0.00		0.00		0.00	
Total Dept 000		484,181.71		761,620.00		472,395.56		767,349.96		747,000.00	
Total - Function Unclassified		484,181.71		761,620.00		472,395.56		767,349.96		747,000.00	
TOTAL REVENUES		484,181.71		761,620.00		472,395.56		767,349.96		747,000.00	
Expenditures											
Function: Unclassified											
Dept 559 - Sewer											
590-559-704.000	Wages	5,386.96		57,122.00		6,112.42		10,587.82		44,544.00	
590-559-704.010	ADMIN WAGES	6,923.01		10,846.00		7,408.40		11,358.79		9,736.00	
590-559-705.000	Clerical	5,087.43		8,087.00		5,543.74		8,156.31		7,619.00	
590-559-709.000	Overtime	164.36		1,000.00		129.26		164.36		0.00	
590-559-710.100	Amount Prov for Pmt Leavetime	0.00		0.00		0.00		(225.78)		0.00	
590-559-712.000	Amt. Prov. for Vacation time	0.00		0.00		0.00		(152.22)		0.00	
590-559-715.000	FICA	1,328.81		5,895.00		1,452.44		2,293.13		4,735.00	
590-559-716.000	Medical Insurance	8,078.87		25,784.00		10,171.24		12,591.24		20,378.00	
590-559-717.000	HSA EMPLOYER CONTRIBUTION	0.00		0.00		1,954.50		2,440.75		0.00	
590-559-718.000	Retirement	11,259.53		20,358.00		11,675.67		17,011.52		16,650.00	
590-559-718.010	RETIREMENT MERS DC	0.00		0.00		114.85		0.00		0.00	
590-559-718.100	Amt Prov for Retirement	0.00		0.00		0.00		6,734.00		0.00	
590-559-719.000	OPEB CONTRIBUTIONS	0.00		0.00		140.00		0.00		0.00	
590-559-721.000	Uniform Allowance	0.00		1,100.00		0.00		152.51		1,100.00	
590-559-723.000	Workers Compensation	1,503.20		2,018.00		1,405.50		1,917.50		2,018.00	
590-559-727.000	Office Supplies	0.00		0.00		0.00		0.00		200.00	
590-559-730.000	Postage	0.00		0.00		0.00		0.00		200.00	
590-559-740.000	Operating Supplies	367.51		1,500.00		20.49		720.22		500.00	
590-559-787.000	Materials	0.00		0.00		400.00		876.39		1,000.00	
590-559-807.000	Audit	2,777.00		2,800.00		4,949.85		2,777.00		2,800.00	
590-559-810.000	Contracted Services	7,632.08		27,724.00		8,425.72		20,746.78		29,525.50	
590-559-815.000	Oakland County Usage Fees	244,902.70		434,292.00		254,295.65		419,833.20		434,292.00	
590-559-826.000	Legal Fees	0.00		0.00		0.00		0.00		1,000.00	
590-559-856.000	Telephone - DPW	132.00		0.00		0.00		132.00		240.00	
590-559-856.040	CELLULAR PHONE FEES	0.00		240.00		240.00		120.00		0.00	
590-559-874.000	OPEB EXPENSE	0.00		4,000.00		4,000.00		14,640.00		0.00	
590-559-905.000	Printing & Publications	0.00		100.00		25.00		60.00		100.00	
590-559-943.000	Equipment Rental	4,339.84		12,000.00		3,880.53		7,766.03		23,000.00	
590-559-957.000	Contingency: Year End	0.00		0.00		0.00		0.00		5,000.00	
590-559-962.000	Insurance	3,498.45		3,812.00		3,890.25		3,498.45		3,630.00	
590-559-968.000	Depreciation	0.00		0.00		0.00		69,563.00		0.00	
590-559-991.020	Bond - Interceptor	97,152.81		111,278.00		99,469.05		0.00		115,000.00	
590-559-992.000	Fees	13.68		0.00		13.68		13.68		0.00	
590-559-993.030	Interest Interceptor	34,212.59		31,664.00		32,216.81		33,930.83		17,000.00	



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GL NUMBER	DESCRIPTION	YTD BALANCE		YTD BALANCE	END BALANCE	
		02/28/2022	2022-23	02/28/2023	06/30/2022	2021-22
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 590 - Sewer Fund						
Expenditures						
Total Dept 559 - Sewer		434,760.83	761,620.00	457,935.05	647,707.51	740,267.50
Total - Function Unclassified		434,760.83	761,620.00	457,935.05	647,707.51	740,267.50
TOTAL EXPENDITURES		434,760.83	761,620.00	457,935.05	647,707.51	740,267.50
Fund 590 - Sewer Fund:						
TOTAL REVENUES		484,181.71	761,620.00	472,395.56	767,349.96	747,000.00
TOTAL EXPENDITURES		434,760.83	761,620.00	457,935.05	647,707.51	740,267.50
NET OF REVENUES & EXPENDITURES		49,420.88	0.00	14,460.51	119,642.45	6,732.50

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022	AMENDED BUDGET	02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 591 - Water Fund						
Revenues						
Function: Unclassified						
Dept 000						
591-000-639.000	Installations - Tap	0.00	2,500.00	0.00	0.00	0.00
591-000-642.000	Sales & Service	272,611.87	760,000.00	287,285.29	413,999.47	740,000.00
591-000-642.010	Penalties on Usage	7,780.40	1,500.00	6,767.35	10,237.60	7,000.00
591-000-642.020	Shut off Charge	0.00	90.00	80.00	0.00	0.00
591-000-642.030	Collections - Fixed	210,772.90	0.00	196,232.97	334,521.55	0.00
591-000-665.000	Interest Earnings	1,241.98	2,000.00	2,536.82	2,958.20	4,500.00
591-000-675.060	Capital Charges	15,400.00	5,000.00	2,200.00	15,400.00	5,000.00
591-000-676.000	Reimbursements	466.00	0.00	12.00	530.00	0.00
591-000-677.000	Miscellaneous	7,354.00	5,000.00	2,500.00	8,728.00	0.00
591-000-699.000	OPERATING TRANSFERS IN	0.00	178,172.00	0.00	0.00	260,955.00
591-000-699.101	Transfer In - General Fund	0.00	0.00	373,695.48	0.00	0.00
Total Dept 000		515,627.15	954,262.00	871,309.91	786,374.82	1,017,455.00
Total - Function Unclassified		515,627.15	954,262.00	871,309.91	786,374.82	1,017,455.00
TOTAL REVENUES		515,627.15	954,262.00	871,309.91	786,374.82	1,017,455.00
Expenditures						
Function: Unclassified						
Dept 556 - Water Maintenance						
591-556-704.000	Incentives	19,314.37	97,911.00	29,159.45	32,059.45	81,814.00
591-556-704.010	ADMIN WAGES	6,923.01	10,846.00	7,408.40	11,358.79	9,736.00
591-556-705.000	Clerical	6,789.05	11,045.00	7,630.07	10,886.78	10,390.00
591-556-709.000	Overtime	169.01	1,000.00	1,525.46	398.81	500.00
591-556-710.010	Leave Time Buyout	0.00	1,100.00	0.00	0.00	0.00
591-556-710.020	DPW COMP TIME	0.00	0.00	0.00	1.25	0.00
591-556-710.100	Amount Prov for Pmt Leavetime	0.00	0.00	0.00	(498.51)	0.00
591-556-712.000	Amt. Prov. for Vacation time	0.00	0.00	0.00	(292.31)	0.00
591-556-715.000	FICA	2,482.41	9,325.00	3,419.83	4,099.56	7,837.00
591-556-716.000	Medical Insurance	16,473.90	42,512.00	20,803.16	25,768.42	33,027.00
591-556-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	3,897.50	4,104.25	0.00
591-556-718.000	Retirement	23,648.96	34,079.00	24,525.05	35,708.95	32,345.00
591-556-718.010	RETIREMENT MERS DC	0.00	0.00	114.85	0.00	0.00
591-556-718.100	Amt Prov for Retirement	0.00	0.00	0.00	15,232.00	0.00
591-556-719.000	OPEB CONTRIBUTIONS	0.00	0.00	140.00	0.00	0.00
591-556-721.000	Uniform Allowance	117.52	1,100.00	475.61	117.52	1,100.00
591-556-723.000	Workers Compensation	2,254.80	3,027.00	2,108.25	2,876.25	3,027.00
591-556-727.000	Office Supplies	0.00	0.00	0.00	0.00	100.00
591-556-730.000	POSTAGE & ADVERTISING	3,424.82	7,271.00	4,089.79	5,648.78	5,520.00
591-556-740.000	Operating Supplies	2,295.91	2,500.00	2,034.96	2,651.52	2,500.00
591-556-754.000	Tools	0.00	1,200.00	504.97	251.46	1,500.00
591-556-787.000	Materials	0.00	10,000.00	11,084.57	1,058.89	7,000.00
591-556-807.000	Audit	2,777.00	2,800.00	4,949.85	2,777.00	2,800.00
591-556-810.000	Contracted Services	6,750.52	92,076.00	7,036.24	16,399.50	23,610.50
591-556-821.000	Engineering	22,613.50	30,000.00	34,727.67	0.00	32,000.00
591-556-826.000	Legal Fees	0.00	0.00	0.00	0.00	1,000.00
591-556-856.000	Telephone - DPW	132.00	0.00	0.00	132.00	240.00
591-556-856.040	Cellular Phone Fees	0.00	240.00	240.00	120.00	0.00
591-556-874.000	OPEB EXPENSE	0.00	4,000.00	4,000.00	14,640.00	0.00
591-556-943.000	Equipment Rental	10,231.62	20,000.00	16,732.23	19,392.93	20,000.00

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
PERIOD ENDING 02/28/2023

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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022		02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 591 - Water Fund						
Expenditures						
591-556-960.000	Education/Safety Management	90.00	500.00	355.00	462.70	1,200.00
591-556-969.000	Depreciation	0.00	0.00	0.00	182,516.03	0.00
591-556-970.000	Capital Improvements	67,617.76	405,000.00	228,711.76	0.00	285,000.00
Total Dept 556 - Water Maintenance		194,106.16	787,532.00	415,674.67	387,872.02	562,246.50
Dept 557 - Water Plant						
591-557-730.000	Postage	0.00	650.00	0.00	0.00	650.00
591-557-740.000	Operating Supplies	0.00	500.00	0.00	166.05	600.00
591-557-743.000	Chemicals	19,717.59	55,000.00	13,996.04	29,046.59	52,000.00
591-557-751.000	Diesel Fuel and Gas	811.45	600.00	566.77	811.45	600.00
591-557-787.000	Materials	220.60	5,500.00	1,253.84	220.60	5,500.00
591-557-810.000	Contracted Services	43,476.41	68,336.00	51,324.21	62,485.88	64,473.00
591-557-830.000	Membership & Dues	0.00	0.00	0.00	0.00	500.00
591-557-856.000	Internet	1,917.83	2,833.00	2,386.12	2,973.93	3,207.00
591-557-905.000	Printing & Publications	0.00	0.00	0.00	616.20	0.00
591-557-921.000	Electric	20,289.48	35,633.00	22,371.43	35,271.62	35,633.00
591-557-923.000	Heat	685.61	1,044.00	836.40	1,679.56	1,044.00
591-557-924.000	Sewer	218.17	374.00	218.19	374.02	374.00
591-557-927.000	Water	126.62	217.00	126.57	217.05	217.00
591-557-931.000	Building Maintenance	4.99	0.00	0.00	4.99	500.00
591-557-933.010	Equipment Maintenance Contrac	0.00	0.00	0.00	0.00	1,500.00
591-557-962.000	Insurance	15,393.18	16,772.00	17,117.10	15,393.18	15,974.00
591-557-991.000	Principal	0.00	160,265.00	0.00	0.00	257,284.00
591-557-992.000	Fees	0.00	0.00	0.00	500.00	0.00
591-557-993.000	Interest	16,134.75	14,005.00	14,004.75	28,858.51	16,135.00
Total Dept 557 - Water Plant		118,996.68	361,729.00	124,201.42	178,619.63	456,191.00
Total - Function Unclassified		313,102.84	1,149,261.00	539,876.09	566,491.65	1,018,437.50
TOTAL EXPENDITURES		313,102.84	1,149,261.00	539,876.09	566,491.65	1,018,437.50
Fund 591 - Water Fund:						
TOTAL REVENUES		515,627.15	954,262.00	871,309.91	786,374.82	1,017,455.00
TOTAL EXPENDITURES		313,102.84	1,149,261.00	539,876.09	566,491.65	1,018,437.50
NET OF REVENUES & EXPENDITURES		202,524.31	(194,999.00)	331,433.82	219,883.17	(982.50)



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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
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GL NUMBER	DESCRIPTION	YTD BALANCE	2022-23	YTD BALANCE	END BALANCE	2021-22
		02/28/2022	AMENDED BUDGET	02/28/2023	06/30/2022	
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 661 - Motor Equipment - DPW						
Revenues						
Function: Unclassified						
Dept 000						
661-000-556.000	STATE GRANT	0.00	0.00	0.00	0.00	161,211.00
661-000-645.202	Major Streets Equipment Renta	20,502.46	23,000.00	16,604.81	32,297.41	18,000.00
661-000-645.203	Local Streets Equipment Renta	31,859.32	29,000.00	21,094.31	49,663.78	14,000.00
661-000-645.441	DPW Equipment Rental	43,359.36	48,000.00	35,192.20	69,000.50	36,000.00
661-000-645.590	Sewer Equipment Rental	4,339.84	5,000.00	3,880.53	7,766.03	10,000.00
661-000-645.591	Water Equipment Rental	10,231.62	16,000.00	16,732.23	19,392.93	20,000.00
661-000-665.000	Interest Earnings	652.77	1,000.00	1,919.92	1,496.28	2,000.00
661-000-673.000	Sale of Fixed Assets	0.00	0.00	0.00	2,950.00	0.00
661-000-699.000	OPERATING TRANSFERS IN	0.00	256,139.00	0.00	0.00	0.00
Total Dept 000		110,945.37	378,139.00	95,424.00	182,566.93	261,211.00
Total - Function Unclassified		110,945.37	378,139.00	95,424.00	182,566.93	261,211.00
TOTAL REVENUES		110,945.37	378,139.00	95,424.00	182,566.93	261,211.00
Expenditures						
Function: Unclassified						
Dept 535 - Motor Equipment						
661-535-704.000	Wages	27,679.85	20,808.00	24,845.66	43,147.70	19,528.00
661-535-704.010	ADMIN WAGES	969.88	0.00	2,068.28	1,591.41	0.00
661-535-705.000	Clerical	920.25	0.00	1,003.58	1,475.23	0.00
661-535-709.000	Overtime	0.00	0.00	119.50	35.18	300.00
661-535-710.010	Leave Time Buyout	0.00	500.00	0.00	0.00	1,800.00
661-535-715.000	FICA	2,203.32	1,630.00	1,954.45	3,449.59	1,655.00
661-535-716.000	Medical Insurance	3,293.98	12,108.00	3,257.27	4,805.54	10,265.00
661-535-717.000	HSA EMPLOYER CONTRIBUTION	0.00	0.00	665.75	697.42	0.00
661-535-718.000	Retirement	4,468.89	7,745.00	4,632.98	6,763.47	7,020.00
661-535-718.010	RETIREMENT MERS DC	0.00	0.00	114.85	0.00	0.00
661-535-719.000	OPEB CONTRIBUTIONS	0.00	0.00	140.00	0.00	0.00
661-535-721.000	Uniform Allowance	731.32	1,100.00	846.44	731.32	900.00
661-535-723.000	Workers Compensation	1,503.20	2,018.00	1,405.50	1,917.50	2,018.00
661-535-751.000	Diesel Fuel and Gas	10,123.90	15,000.00	12,907.86	20,564.37	12,000.00
661-535-752.000	Oil and Grease	671.77	1,300.00	1,366.22	846.32	1,300.00
661-535-753.000	Anti-Freeze	74.24	0.00	24.48	74.24	150.00
661-535-754.000	Tools	330.19	500.00	314.99	330.19	400.00
661-535-776.000	DPW Building Maint and Suppli	1,924.48	1,300.00	132.12	2,028.78	1,200.00
661-535-781.000	DPW Repair Parts	3,657.91	9,000.00	7,560.21	6,922.52	10,000.00
661-535-807.000	Audit	1,388.50	1,400.00	2,474.89	1,388.50	1,400.00
661-535-810.000	Contracted Services	11,276.68	30,195.00	22,310.00	14,189.82	10,184.00
661-535-874.000	OPEB	0.00	4,000.00	4,000.00	2,000.00	0.00
661-535-960.000	Education/Safety Management	0.00	100.00	0.00	0.00	200.00
661-535-962.000	Insurance Fleet	10,495.35	11,435.00	11,670.75	10,495.35	10,891.00
661-535-968.000	Depreciation	0.00	0.00	0.00	52,899.57	0.00
661-535-977.000	Vehicle	7,200.00	0.00	0.00	0.00	0.00
661-535-979.000	DPW Equipment	1,943.87	258,000.00	199.95	1,943.87	170,000.00
Total Dept 535 - Motor Equipment		90,857.58	378,139.00	104,015.73	178,297.89	261,211.00
Total - Function Unclassified		90,857.58	378,139.00	104,015.73	178,297.89	261,211.00

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
 PERIOD ENDING 02/28/2023

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GL NUMBER	DESCRIPTION	YTD BALANCE		YTD BALANCE	END BALANCE	
		02/28/2022	2022-23	02/28/2023	06/30/2022	2021-22
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AMENDED BUDGET
Fund 661 - Motor Equipment - DPW Expenditures						
TOTAL EXPENDITURES		90,857.58	378,139.00	104,015.73	178,297.89	261,211.00
Fund 661 - Motor Equipment - DPW:						
TOTAL REVENUES		110,945.37	378,139.00	95,424.00	182,566.93	261,211.00
TOTAL EXPENDITURES		90,857.58	378,139.00	104,015.73	178,297.89	261,211.00
NET OF REVENUES & EXPENDITURES		20,087.79	0.00	(8,591.73)	4,269.04	0.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		3,935,475.91	5,734,944.00	4,382,846.74	5,623,674.44	5,234,163.00
NET OF REVENUES & EXPENDITURES		2,535,868.79	5,732,565.00	3,762,243.16	4,394,048.19	5,371,497.99
NET OF REVENUES & EXPENDITURES		1,399,607.12	2,379.00	620,603.58	1,229,626.25	(137,334.99)

# Local Market Update – January 2023

A Research Tool Provided by Realcomp



## Oxford Vlg

Oakland County

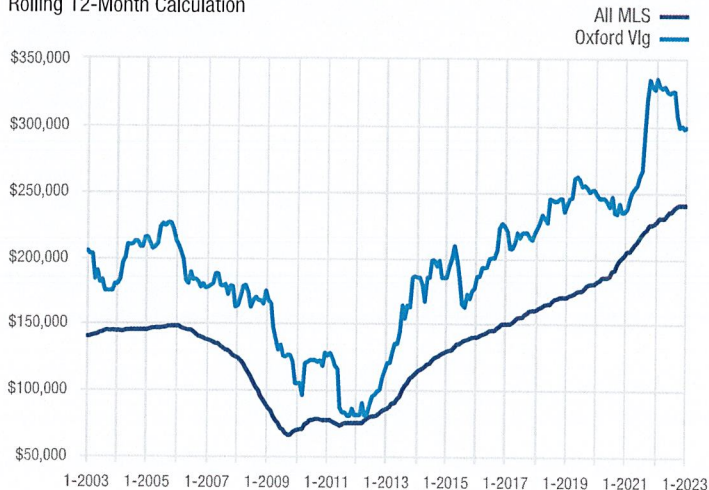
Residential	January			Year to Date		
Key Metrics	2022	2023	% Change	Thru 1-2022	Thru 1-2023	% Change
New Listings	4	3	- 25.0%	4	3	- 25.0%
Pending Sales	5	2	- 60.0%	5	2	- 60.0%
Closed Sales	1	0	- 100.0%	1	0	- 100.0%
Days on Market Until Sale	44	—	—	44	—	—
Median Sales Price*	\$157,000	—	—	\$157,000	—	—
Average Sales Price*	\$157,000	—	—	\$157,000	—	—
Percent of List Price Received*	100.0%	—	—	100.0%	—	—
Inventory of Homes for Sale	5	4	- 20.0%	—	—	—
Months Supply of Inventory	1.1	1.0	- 9.1%	—	—	—

Condo	January			Year to Date		
Key Metrics	2022	2023	% Change	Thru 1-2022	Thru 1-2023	% Change
New Listings	0	0	0.0%	0	0	0.0%
Pending Sales	0	1	—	0	1	—
Closed Sales	0	0	0.0%	0	0	0.0%
Days on Market Until Sale	—	—	—	—	—	—
Median Sales Price*	—	—	—	—	—	—
Average Sales Price*	—	—	—	—	—	—
Percent of List Price Received*	—	—	—	—	—	—
Inventory of Homes for Sale	5	2	- 60.0%	—	—	—
Months Supply of Inventory	3.8	1.2	- 68.4%	—	—	—

\* Does not account for sale concessions and/or downpayment assistance. | Percent changes are calculated using rounded figures and can sometimes look extreme due to small sample size.

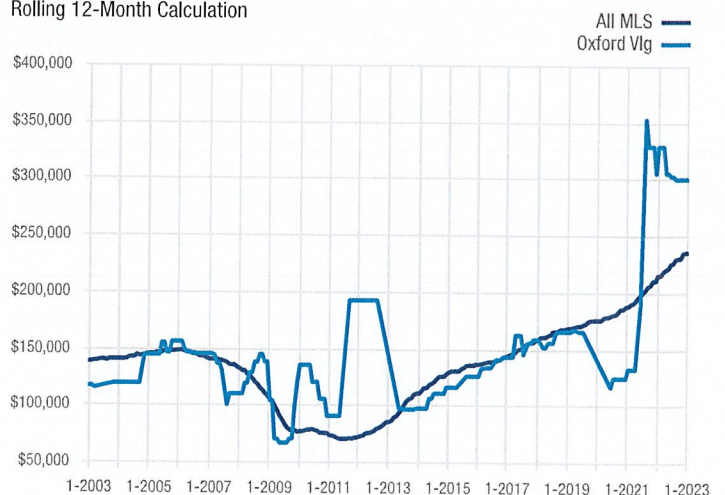
### Median Sales Price - Residential

Rolling 12-Month Calculation



### Median Sales Price - Condo

Rolling 12-Month Calculation



A rolling 12-month calculation represents the current month and the 11 months prior in a single data point. If no activity occurred during a month, the line extends to the next available data point.



THE VILLAGE OF



## Memorandum

To: Honorable President, Kelsey Cooke  
Council Members

From: Joseph M. Madore, Village Manager

Date: March 9<sup>th</sup>, 2023

Re: Budget amendment

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**Background:** We budgeted \$9,000.00 for “Materials and Car Maintenance” for the Police Department. Due to a minor car accident over the winter, we spent about \$11,000.000 to repair that police vehicle and our expenses for this line item stand at \$20,356.45. We did receive \$10,619.64 from the insurance carrier to pay for those repairs which offsets that cost, less \$1,000.00 deductible, but the expenditure still put us over budget. We are now also looking at \$4,000.00 to repair the transmission in the 2018 Chevy Tahoe (83,000 miles on it).

**Analysis:** After the repairs on the Chevy Tahoe, we can expect another 40-50,000 miles of use from it if only normal wear and tear is experienced.

**Recommendation:** Amend the Police Department budget line 101-301-781.000, Materials and Car Maintenance” from \$9,000.00 to \$25,000.00

Please contact me with any questions.

Joseph M. Madore  
Village Manager



## Memorandum

To: Honorable President, Kelsey Cooke  
Council Members

From: Joseph M. Madore, Village Manager

Date: March 8, 2023

Re: Crosswalks on Pontiac and W. Burdick

**Background:** In December Don Brantley and Paul O'Meara from Rowe visited the sites of two locations where we are considering crosswalks. One on W. Burdick just west of Pleasant and one on Pontiac just south of Oxford Elementary School.

**Analysis:** The estimated costs to construct and install the two crosswalks is as follows.

W. Burdick just west of Pleasant	Qty.	\$/ft.	cost
Curb & gutter removal N & S side	16	25	\$ 400.00
Curb ramp opening	10	27	\$ 270.00
Sidewalk ramp	80	8	\$ 640.00
detectable warning surface	12	35	\$ 420.00
			\$1,730.00
130 Pontiac	Qty.	\$/ft.	cost
Curb & gutter removal E. & W. side	16	25	\$ 400.00
Curb ramp opening	10	27	\$ 270.00
Sidewalk ramp	80	8	\$ 640.00
detectable warning surface	12	35	\$ 420.00
sidewalk install (5")	150	6.5	\$ 975.00
sidewalk removal	90	8	\$ 720.00
			\$3,425.00
Contractor mobilization	lump sum		\$ 2,000.00
Maintaining traffic	lump sum		\$ 1,500.00
		total	\$ 8,655.00

**Recommendation:** Consider budgeting for this cost in the 2023/2024 budget for late summer construction.

Joseph M. Madore  
Village Manager





## Memorandum

To: Honorable President, Kelsey Cooke  
Council Members

From: Joseph M. Madore, Village Manager

Date: March 9, 2023

Re: Special Event application 2023-01 Turkey Trot

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**Background:** An application was received and shared with Council at the February 14<sup>th</sup> meeting for a for-profit run on Thanksgiving Morning 2023. The route is from Centennial Park west on Dennison to West St., then to the Polly Ann Trail access on W. Burdick. The runners will go out-and-back at either a 5k or 10k distance. The applicant will be responsible for all Village DPW and Police Personnel cost including overtime on Thanksgiving.

**Analysis:** On March 2<sup>nd</sup> Chief Solwold, Chief Majestic, Don Brantley and myself met with the applicant to go over the logistics and personnel needs. We all agree that the event and plan is acceptable and temporary intersection closures to allow runners to pass through without vehicle traffic at Pontiac/Dennison and Jersey/Dennison will be handled by our staff. The applicant will mail notices to all residents of Dennison and West Streets informing them of the race participants running on their streets at certain times during the race to caution drivers and to make them aware.

**Recommendation:** Approve Special event application 2023-01 with the following conditions:

- All Village personnel costs for the day of the event to be paid by applicant and a deposit in the full amount of expected cost to be paid in full prior to the event.
- Letters are mailed to all residents of Dennison and West Streets informing them of the race and timeframes of runners in their area.
- Applicant must remove all materials related to the event and leave Centennial Park clean upon departure no later than noon on the day of the race.
- All port-a-john units must be removed by noon on Friday November 24<sup>th</sup>. A deposit of \$250 to be provided and forfeited if any port-a-johns unit remains on Village property past 2:00 p.m. on the 24<sup>th</sup>.

Please contact me with any questions.

Joseph M. Madore  
Village Manager





# Special Events Application

Adopted April 10, 2018



## INSTRUCTIONS

These instructions apply to each applicant seeking a special event approval by the Village of Oxford.

1. Obtain Special Event Application package from Village of Oxford offices during normal/posted business hours.
2. Fully complete the Application and deliver to the Village of Oxford offices during normal/posted business hours. The completed Application must be received by the Village of Oxford at least 60 days prior to the proposed event. Applicants proposing large events should submit completed Applications earlier if the proposed event will require significant review.
3. A completed Application shall include the following:
  - a. Fully executed Application;
  - b. Fully completed Event Information Form;
  - c. Non-refundable Application Fee of \$50.00;
  - d. Executed Hold Harmless Agreement; and
  - e. Proof of General Liability Insurance coverage with an endorsement in favor of the Village of Oxford as an additional insured.
4. No Application will be reviewed or considered by the Village Council until the Application is complete in accordance with provision 3 above.
5. After internal reviews, the matter will be placed on the next meeting of the Village of Oxford Council for review and action. You will be notified and may appear on the agenda item to address the Village Council and answer questions raised by the Village Council or Department Heads.
6. The Applicant will be notified by the Village of Oxford about the action taken by the Village Council on the Applicant's Application.

APPLICATION FOR SPECIAL EVENT

Date of Application: 1-6-23

Name of Event: Oxford Turkey Trot

General Description of Event: 5k/10k/Family Mile

Location of Event: Downtown Oxford (Centennial Park) & Polly Ann Trail

Date / Hours of Event: Thanksgiving Morning - 11/23 - 6:00am-10:00am

Dates / Hours of Set-up and Tear Down: 3:00am Setup - Cleaned Up by 11:00am

Applicant's Name: Aaron Palaian - Onurmark Productions DBA Oxford Turkey Trot

Applicant's Address: 3629 Tower Square Dr, Lake Orion, MI 48359

Applicant / Contact Person Phone: 2484664907

Applicant's Contact Person E-Mail: aaron@onurmark.net

Applicant's On Site Event Manager / Phone: 2484664907

*\*Changes in this information must be submitted to the Village prior to the Event.*

The Village Council shall have sole and complete discretion in deciding whether to approve or deny an application.

As the authorized agent of the sponsoring organization/Applicant, I hereby agree that this organization/Applicant shall abide by all conditions and restrictions specific to this event as determined by the Village and will comply with all local, state and federal rules, regulations and laws.

\_\_\_\_\_  
Signature of Applicant Representative

1-6-23

\_\_\_\_\_  
Date

Attached:

Event Information Form

☐ 4

\$50.00 Application Fee

☐

Hold Harmless Agreement

☐ 4

Proof of Insurance

☐



EVENT INFORMATION FORM

Applicant: Aaron Palaian - Onurmark Productions - DBA Oxford Turkey Trot

Additional Sponsors or Participants: None at this time.

First time event? ☒ YES or ☐ NO      Event previously held outside of the Village? ☐ YES or ☒ NO

Total number of people expected to attend per day? 250-1,000

What parking arrangements will be necessary to accommodate the event?

Describe: Since it's Thanksgiving Morning parking will be anywhere downtown it's legal to do so.

Will volunteer staff be provided to assist with safety, security and maintenance? ☒ YES or ☐ NO

Describe: We will have volunteers as well as police that we will pay for on our dime.

Will alcoholic beverages be served? ☐ YES or ☒ NO

Describe permit and authority to provide alcoholic beverages: \_\_\_\_\_

Will food / beverages / merchandise be sold? ☐ YES or ☒ NO

Describe permits obtained for food sales: We will have packaged snacks to give out no

LAYOUT

Will the event require the use of any of the following municipal equipment? Please answer yes or no and amounts, if known. Please provide a sketch of the layout for the event.

Picnic Tables	<u>8</u>	Barricades	<u>20</u>
Trash Receptacles	<u>8</u>	Traffic Cones	<u>250</u>
Dumpsters	<u>1</u>	Other	<u>Crowd Control Fencing &amp; Water Access</u>
Electrical Connections	<u>yes</u>		

Do you request Village safety personnel be assigned to this event (Police/Fire): ☒ YES or ☐ NO

Describe: Minimum 3 officers, possibly as many as 8.

Please note that the Village will consider public safety requests and provide police and/or fire services as determined by the department chiefs. Further, even if a request is not made for public safety personnel to be assigned, the department chiefs may require public safety personnel attend the event; in which case the event applicant may be responsible for the reimbursement of costs.

Will street closures be necessary? ☒ YES or ☐ NO

If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down and describe: See attached. Also in contact and permit has been submitted to the Polly Ann Trail

Will the following be constructed or located in the area of the event? Please answer yes or no and additional information if available.

	Number	Size
Booths	<u>0</u>	<u></u>
Tents	<u>0</u>	<u></u>
Awnings	<u>0</u>	<u></u>
Canopies	<u>4</u>	<u>10'x10'</u>
Tables	<u>8</u>	<u>Picnic Tables or 6' Folding</u>
Portable Restrooms	<u>5-15</u>	<u>4x4 - Total quantity depends on crowd size.</u>
Other	<u></u>	<u></u>

Describe:

### Hold Harmless Agreement

This agreement, dated this 6 day of January, 2023, between Aaron Palaian ("Applicant") and the Village of Oxford, located at 22 W. Burdick, Oxford, Michigan 48371 ("Village") and states the following:

#### Recitals

Whereas, the Applicant wishes to hold a special event in the Village; and,


Whereas, the Applicant has completed a special event application; and,

Whereas, the special event application has been submitted to the Village of Oxford Council.

Now, Therefore, the Village and the Applicant agree as follows with adequate consideration acknowledged and accepted.

#### Indemnity

If the special event is approved and conducted, the Applicant, its officers, directors, employees, agents, contractors, volunteers, representatives, and others working on behalf of the Applicant agrees to defend, hold harmless, and indemnify the Village of Oxford, its elected and appointed officials, employees, and volunteers and others working on behalf of the Village of Oxford against any and all claims, demands, suits, or less, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Village of Oxford, its elected and appointed officials, employees, volunteers, or others working on behalf of the Village of Oxford, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or in any way connected with or associated with the Applicant's special event as set forth in the Applicant's application.



Applicant

Dated: 1-6-23

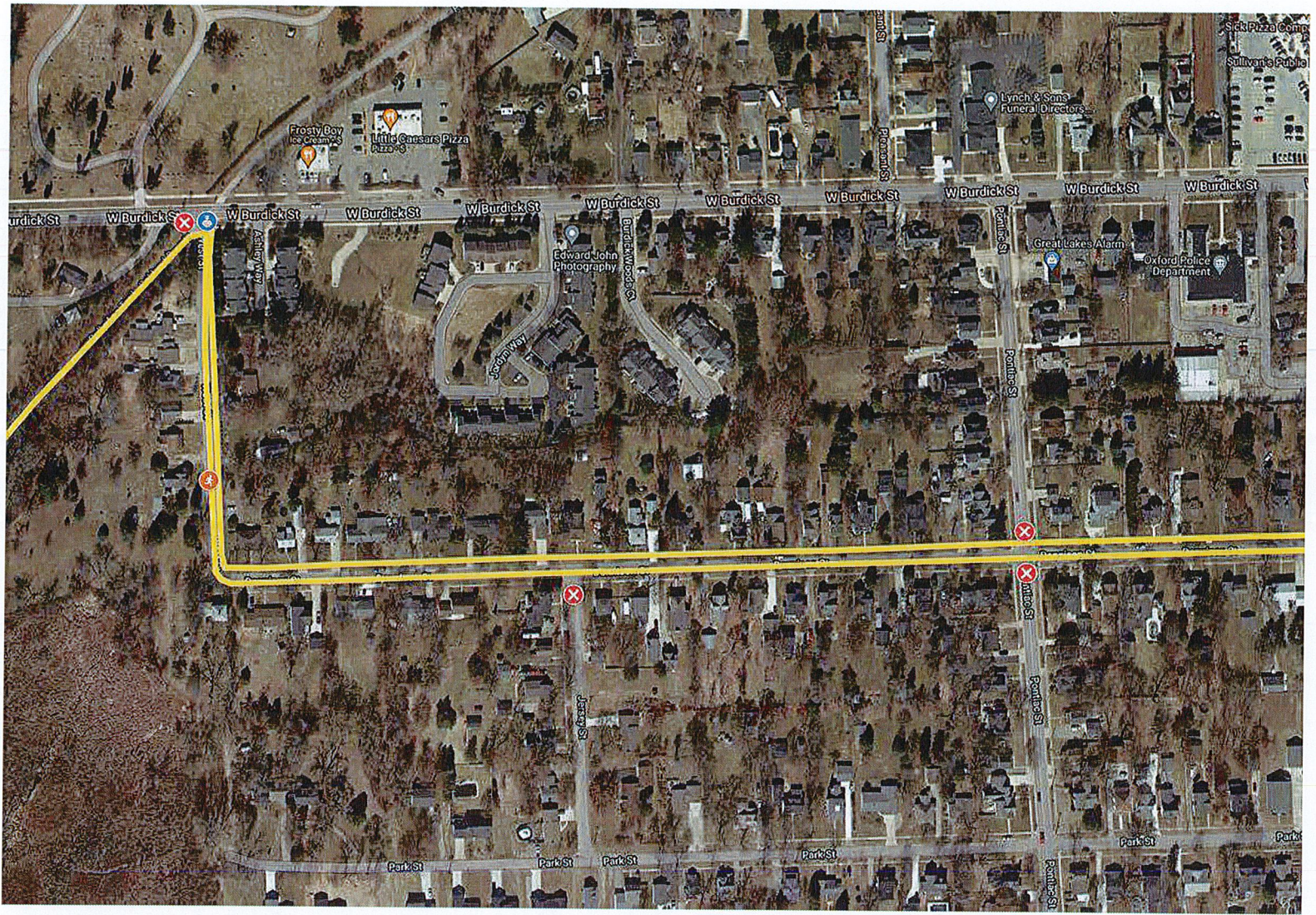
Village of Oxford

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_









## Memorandum

To: Honorable President, Kelsey Cooke  
Council Members

From: Joseph M. Madore, Village Manager

Date: February 23, 2023

Re: 2023 Water service line replacements

---

**Background:** Water service line replacements started in 2020

### 2020

- Emergency replacement at 109 East Street using copper.  
DPW & Son's: \$3,140.00  
WaterTap, Inc. Min. \$8,000.00 not to exceed \$10,000.00.
- M-24 project Service line replacements curb-stop into building using copper (each).  
MDOT estimate: \$1,500  
Dan's Excavating: \$7,600  
DPW & Son's: \$4,500

**2021** 15 residential service line replacements using HDPE piping instead of copper (each).

DPW & Son's: \$3,700  
WaterTap, Inc.: \$3,800

**2022** 15 residential service line replacements using HDPE piping (each).

DPW & Son's: \$3,700  
WaterTap, Inc: No bid turned in.  
SaraDan Const.: No Bid turned in.

**Analysis:** This was the third year in a row that we have used the low-bidder, DPW & Son's for the service leads replacements. We have had great results from not only the work performed, but the way DPW & Sons have performed the work.

**Recommendation:** Allow the Village Manager to award the 2023 water service line replacements to DPW & Son's utilizing a purchase order as a continuation of the 2022 bid process at a cost of \$3,700.00 per location.

Please contact me with any questions.

Joseph M. Madore  
Village Manager



## Memorandum

**To:** Joe Madore, Village Manager – Village of Oxford  
**From:** Paul O'Meara, Project Manager  
**Date:** February 21, 2023  
**RE:** Additional Services for 2022 Street Paving & Water Main Project  
Remaining Work

---

The following summarizes the finances related to the Construction Engineering Services provided to the Village of Oxford by ROWE Professional Services, in conjunction with the above referenced project.

1. Original Agreement

The original contract for services signed on April 15, 2022, was based on providing full construction services for the project that was estimated to require full time observation for 7 weeks at 55 hours per week, plus an additional 15 hours for startup and close out work. The total fee for observation, testing, engineering, and administration was \$69,900.

2. Contract Time

The contractor for this project, Waldorf & Sons, began work on May 24, 2022. The start date was approximately two weeks later than originally planned due to a delay in obtaining required permits. Since the delay was not under Waldorf's control, it was agreed by all parties that the contract substantial completion date would be extended from July 1 to **July 15, 2022**. The actual substantial contract completion date was **August 11, 2022**, a total of 27 days late. In the weeks that followed, Waldorf did not make any attempt to resolve punch list items. ROWE prepared a letter to Waldorf dated September 30, 2022, regarding the Contract Final Completion date, noting that due to the lack of response, liquidated damages would begin accruing again. We acknowledge that there were certain problems or changes in the project that were outside of Waldorf's control, for which a time extension could be granted. However, to date, the time extension request submitted by Waldorf lacked detail and could not be used as a means of granting a time extension. Therefore, the question of how much liquidated damages will be charged has not been resolved.

3. Punch List and Related Extra Work

The Village of Oxford and ROWE jointly prepared a punch list for Waldorf in August, 2022. The punch list was long in relation to the size of the project. Some of the items on the punch list were related to errors that could be partially attributable to ROWE, while others were new items that the Village wished to see incorporated into the project, at additional cost. Since August, ROWE has provided minimal observation time as Waldorf addresses

**SINCE 1962**



the various work items. However, project management time has exceeded that originally planned in order to document what was being requested, and to negotiate with the contractor the various additional cost items. The items of note are listed as follows:

**Punch List Items Related to ROWE Settlement Agreement:**

- a. Removal and Replacement of the Hudson Street drive approach serving the southerly part of the adjacent municipal parking lot (due to excessive slope).
- b. Installation of a 36" dia. infiltration basin and edge drain to help address a drainage problem on Dennison Street adjacent to the Immanuel Congregational United Church of Christ at 2 Hovey Street.

**Punch List Items Requested by the Village at Additional Cost:**

- a. Installation of a 12-inch-wide concrete wedge on the east side of Hudson Street, between the existing sidewalk and adjacent brick wall, directly south of Burdick Street.
- b. Removal and replacement of extra turf areas on Hudson Street adjacent to the municipal parking lot.
- c. Installation of a 2-foot-wide gravel shoulder on both sides of Dennison Street, and extension of the concrete curb and gutter section in two areas.
- d. Installation of a 24-inch PVC infiltration basin in front of 20 Dennison Street.

**4. Summary of Finances**

	Village	ROWE
Construction Engineering Services (Original Agreement)	\$69,900.00	
Added Construction Engineering Services (Extra Three Work Weeks in Contract)	\$15,000.00	
Total Payments to ROWE to Date (Construction Phase)	\$84,765.35 <sup>1</sup>	
Payment to Waldorf for Additional Work (Paid in Payment #4 - December, 2022)	\$ 7,482.77 <sup>2</sup>	\$ 5,225.00 <sup>3</sup>
Additional Cost Items to be paid to Waldorf Upon Completion	\$19,324.04 <sup>4</sup>	\$ 9,182.75 <sup>5</sup>
Total ROWE Settlement		\$14,407.75
ROWE Hours Used over Contract Amount, through February 18, 2023	\$ 4,925.35	

The Village has not requested construction observation time for the majority of the punch list work to date, with the exception of the fire hydrant installations. Other work that remains to be completed is outlined below, with estimated costs:

<b>Remaining Work Items</b>	<b>ROWE Estimated Cost</b>
Construction Observation of Fire Hydrants (3 Remaining)	\$1,785
As-Built Plan Preparation	\$2,455
Project Management	\$1,450
Total	\$5,690

<sup>1</sup> Amount remaining to be billed under current limit is \$134.65.

<sup>2</sup> Cost is primarily for 24-inch Infiltration basin at 20 Dennison Street.

<sup>3</sup> ROWE's 50 percent share of Hudson Street concrete driveway replacement.

<sup>4</sup> Tabulated in Appendix A.

<sup>5</sup> Waldorf's price for 36-inch infiltration basin on Dennison, at 2 Hovey Street.

Joe Madore, Village Manager – Village of Oxford  
February 21, 2023  
Page 3

Based on the above listed level of service, ROWE respectfully requests the Village's endorsement of a contract amendment to cover the unbilled work that has been completed on the Village's behalf, as well as the work that remains to be completed through project completion, which is outlined below:

Work Completed between October 1, 2022 & February 18, 2023:	\$ 4,925
Estimate of Remaining Work Through Job Completion	\$ 5,690
Total	\$10,615

To cover the work currently underway, as well as that needed next spring, plus completion of the as-built plans, ROWE is hereby asking for an additional **\$10,615** in the current Construction Engineering Agreement cost, adjusting the total authorized from \$84,900 to \$95,515.

ROWE requests your acknowledgement of this increase by signing in the space below.

If you have any questions or require additional information, please contact me directly at (248) 318-1492.

Paul T. O'Meara

Digitally signed by Paul T. O'Meara  
DN: cn=US, e=pomeara@rowepsc.com,  
o=ROWE Professional Services Co.,  
ou=Design Services, cn=Paul T. O'Meara  
Date: 2023.02.21 15:31:16-05'00'

Paul T. O'Meara, P.E.  
Project Manager

As Village Manager for the Village of Oxford, I have reviewed the above Summary of Finances document, and endorse the reimbursement schedule to the Village as proposed.

Joseph Madore, Village Manager  
Village of Oxford

2022 Street Paving & Water Main Project  
Village of Oxford

Summary of Finances  
February 21, 2023

**APPENDIX A**

The following details the remaining extra cost items that the Village has agreed to pay Waldorf & Sons for work items that are outside of the original contract:

	Village Cost	ROWE Settlement
Sidewalk Curb on Burdick Street (50%)	\$ 591.82	
Concrete on Hudson, Between East Sidewalk and Wall	\$ 4,288.60	
Dennison Street Shoulder	\$ 7,744.62	
Infiltration Basin on Dennison West of Hovey		\$ 9,192.75
Concrete at Dennison Street Parking Lot Drive Approach	\$ 1,584.00	
Hovey Street HMA Repairs	\$ 740.00	
Maintaining Traffic (50%)	\$ 1,875.00	
Mobilization (50%)	\$ 2,500.00	
Totals	\$19,324.04	\$ 9,192.75



## FULL AND FINAL SETTLEMENT AND RELEASE AGREEMENT

This Full and Final Settlement and Release Agreement ("AGREEMENT") is entered into and is effective the date of the last signature below between Village of Oxford, Michigan ("OXFORD") and ROWE Professional Services Company ("ROWE"), collectively referred to as the "PARTIES."

WHEREAS, by contract dated April 15, 2022, OXFORD retained ROWE to provide professional services for the design and construction of improvements for the 2022 Street Paving and Water Main Project ("THE PROJECT").

WHEREAS, ROWE provided OXFORD with design documents and assisted OXFORD with providing construction services to complete THE PROJECT;

WHEREAS, OXFORD claims that the additional costs incurred for the following items were due to inaccuracies in the documents or direction provided during construction by ROWE and otherwise related to the Project:

- A. Removal and replacement of the Hudson Street concrete driveway approach serving OXFORD's public parking lot: \$5,225
- B. Installation of 36-inch diameter infiltration basin on Dennison Street, west of Hovey Street: \$9,183

WHEREAS, ROWE denies that it is responsible for the additional construction costs or that it is liable to OXFORD in any way;

WHEREAS, the PARTIES have negotiated in an effort to resolve the dispute, and as a result have reached an agreed settlement pursuant to the terms set forth herein.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS, WITH FULL AND ADEQUATE CONSIDERATION ACKNOWLEDGED AND ACCEPTED BY THE PARTIES:

1. **Payment by ROWE** ROWE shall pay OXFORD the sum of FOURTEEN THOUSAND FOUR HUNDRED EIGHT DOLLARS (\$14,408.00) within 30 days of receipt of a fully executed copy of this AGREEMENT and OXFORDS's W-9. The funds shall be paid by Rowe to Oxford by a check made payable to "The Village of Oxford."
2. **Mutual Releases** The PARTIES hereby release each other and their shareholders, members, officers, elected officials, appointed board members, directors, employees, agents, attorneys and insurers from any and all known claims, losses, liabilities, and causes of action of any kind or nature that they have or may have against each other, or in the exercise of reasonable diligence should be known, that relate in any way to the design improvements prepared by ROWE for THE PROJECT.

3. **No Admission of Liability** ROWE denies any and all liability to OXFORD and the PARTIES agree this settlement shall not be deemed or construed as an admission of wrongdoing, liability, or negligence by ROWE.
4. **Entire Agreement** This AGREEMENT constitutes the complete and entire understanding and agreement between the PARTIES and supersedes any previous communications, representations, or agreements, verbal or written, related to the subject matter of this AGREEMENT.
5. **Counter-Parts and Electronic Transmission of Signatures** The PARTIES agree that this Agreement may be signed in Counter-Parts and transmitted via electronic means, with the Agreement being as fully binding as if signed on a single document with original signatures.
6. This agreement shall be deemed to be mutually drafted and shall be constituted under Michigan Law.

**VILLAGE OF OXFORD, MICHIGAN**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: Village Manager

**ROWE PROFESSIONALSERVICES COMPANY**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: President and CEO

R:\Projects\21L0071\Docs\Proposal and Contract\CONSTRUCTION SERVICES\SETTLEMENT AGREEMENT AND MUTUAL  
RELEASE-Oxford Update.docx



**Sec. 46-1. Penalty for violation of chapter.**

Any person who violates the provisions of this chapter shall, upon conviction thereof in any court of competent jurisdiction, be sentenced to pay a fine not to exceed \$500.00 and costs of prosecution, or serve up to 90 days in jail, or both such fine and imprisonment at the discretion of the court.

(Ord. No. 295, § 26, 5-27-1986)

**Sec. 46-2. Fees and charges.**

It shall be unlawful for any person to use any facility, land or area for which a fee or charge has been established by the village without payment for such fee or charge. The village council shall, by resolution, establish such fees and charges as it deems necessary, during the annual budget adoption process.

(Ord. No. 295, § 1, 5-27-1986)

**Sec. 46-3. Display of vehicle pass.**

Every vehicle registered for use in the park must display the vehicle pass on the windshield as long as the vehicle remains in the park.

(Ord. No. 295, § 2, 5-27-1986)

**Sec. 46-4. Park hours.**

Established park use hours for any parklands belonging to the village shall be from 10:00 a.m. to 9:00 p.m. No person shall remain upon park property between 9:00 p.m. and 10:00 a.m. Provided, however, that upon application to the village or its authorized agent such hours may be extended. It shall be unlawful for any person to enter any portion of parklands or waters which have been designated as closed to public use or entry.

(Ord. No. 295, § 3, 5-27-1986)

**Sec. 46-5. Possession of alcoholic beverages prohibited.**

Alcoholic beverages are expressly prohibited from being on the grounds of any parklands of the village. No person shall be in possession of any containers, bottles, cans, or beverages containing alcohol. *Except in duly authorized social district commons areas.*

(Ord. No. 295, § 4, 5-27-1986)

**Sec. 46-6. Glass containers prohibited.**

Glass containers are prohibited in or on any property belonging to the parks of the village.

(Ord. No. 295, § 5, 5-27-1986)

**Sec. 46-7. Animals prohibited.**

No person may bring or allow into any park or beach any pets and/or animals of any type.

(Ord. No. 295, § 6, 5-27-1986)



THE VILLAGE OF



## Memorandum

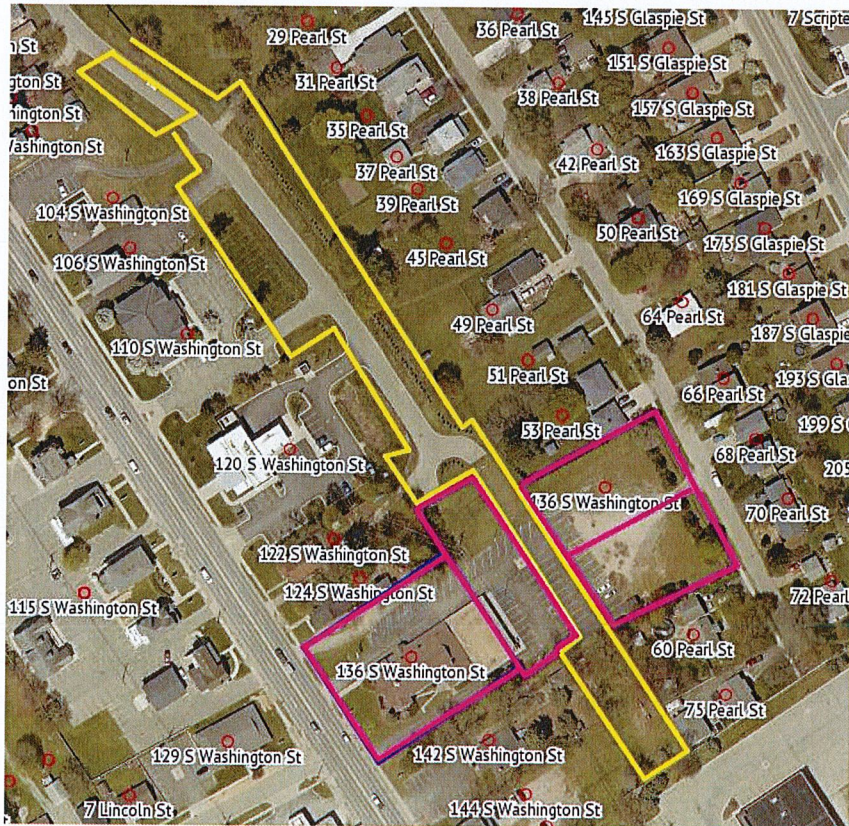
To: Honorable President, Kelsey Cooke  
Council Members

From: Joseph M. Madore, Village Manager

Date: March 9, 2023

Re: Property deed conflicts – Edison Alley and Journey Lutheran Church

**Background:** A couple of years ago I noticed that in the county Pictometry (aerial viewing) system it appears that currently the Village owned, Edison Alley parcel (outlined in yellow) continues through the Journey Lutheran Church parking lot and includes the parcel south of their lot that they have their playground on. See aerial below:

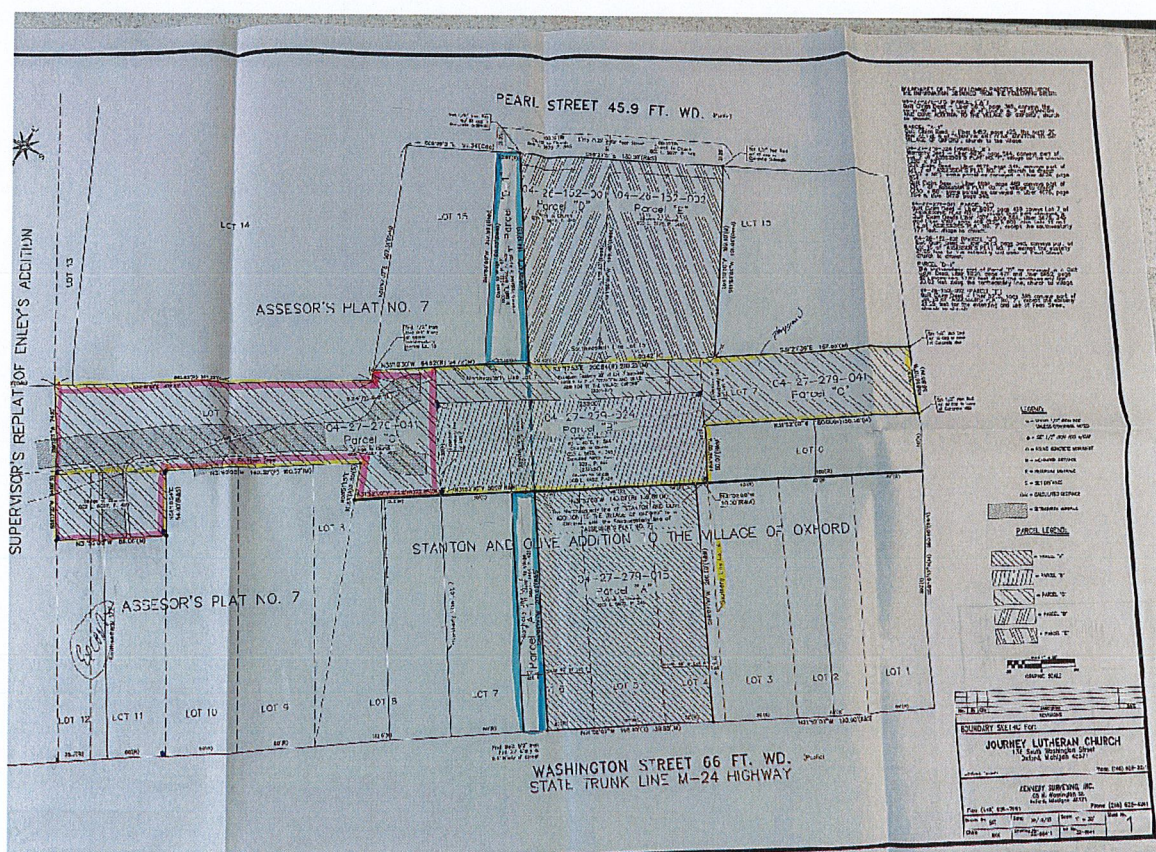




Last year journey Lutheran was going to clean up all their various parcels and combine them into one parcel with one legal description. Then all HECK broke loose when they noticed a lot of issues with the deeds. They've had their legal team looking into how to solve the issues for a while, and I recently met with Huston Kennedy, the Local surveyor that knows every inch in Oxford. He showed me a collection of deeds, quit claim deeds, transfers etc., etc. between the Village and the Church going back years. Pastor Matt from Journey Lutheran Church was in my office last week and said they would like to do whatever transfers are needed to get to a point of agreement on a new configuration we all like.

According to records search and reviewing surveys and deeds, it appears that the parcel outlined in **yellow** on the printed survey sheet is actually owned by the Church, which means the Church owns part of what is currently considered a public street, Edison Alley. The small parcels outlined in **blue** on the printed survey sheet actually belong to the Village, which means the Village owns part of what is now considered parking lot or lawn area used by the Church.

In order to clean this up, the Church is proposing we do property transfers so that the Village would be the owner of the area outlined in **pink** and the Church would be the owner of the rest of the property. This of course would mean a new survey and new legal descriptions and cost a fair amount of money. The Church has not mentioned or discussed any cost sharing and I hope they will take on that work and we simply agree to the plan, and I would facilitate the splits/combinations through our office. Pastor Matt and I did discuss the possibility of the Village obtaining enough property to complete the Cul-de-Sac at the south end of Edison Alley. See plan below:



**Analysis:** Before we would want to move forward with any deed swap/transfer we need to verify if this swap/transfer complies with the Village ***Charter Sec. 3.9b. [Other restrictions.]*** *The Council shall not have the power to make any contract with or give any official position to any person who is in default to the Village. Further, the Council shall not have the power to sell any property of value in excess of five (5) dollars per capita according to the last preceding U.S. Census, or any park, cemetery, or any part thereof, or any property bordering on a waterfront, or engage in any business enterprise requiring an investment of money in excess of twenty-five cents per capita, unless approved by a majority vote of the electors of the Village voting thereon. Except as otherwise provided in this charter, no ordinance or resolution shall be adopted or passed except by the affirmative vote of at least three (3) members of the Council. regarding "Sale of Village owned property."*

**Recommendation:** Move forward with parcel split and combinations between the Village and Journey Lutheran Church in a way that is acceptable to both parties, with the following conditions:

- Approval from Legal Counsel to verify compliance with Charter language.
- Review and approval from Village Manager, Kennedy Surveying and Journey Lutheran Church representatives of the new lot layouts and legal descriptions.
- Lot split/combination documents being approved by Village Manager.

Please contact me with any questions.

Joseph M. Madore  
Village Manager



9 d.

9 d.

## VILLAGE OFFICIALS AND PERSONNEL 2023

ZONING BOARD		Ex-Officio - Voting member	3 YEAR TERM	EXPIRES END OF
Vacant (Council Member)		COUNCIL MEMBER		
ADAM RANDELS		2	Council Rep	term of office expires November 2024 reappointed 11-16-22
MICHELLE MCCELLELLAN		3	PC Rep	2024
SUE BOSSARDET		4		2023
DAVE GERBER		5	VICE CHAIR	2025
TANYA HEUSER			ALTERNATE	reappointed 12-21-22
	Vacant		ALTERNATE	reappointed 12-21-22
			ALTERNATE	reappointed 11-16-22
PLANNING COMMISSION		Ex-Officio Non-Voting member	3 YEAR TERM	EXPIRES END OF
SCOTT FLYNN			Chair*	2025
JONATHAN NOLD			TWP REP.	2023
MICHELLE MCCELLELLAN			ZBA REP.	2023
MAUREEN HELMUTH		COUNCIL MEMBER	COUNCIL REP.	2026
	VACANT			reappointed for this term 12-21-22
LESLIE PIELACK				2023
JUSTIN BALLARD				Arkles Resignation 10/19/2022
				Reappointed 12-14-21
MML			Vice Chair**	2024
				REAPPOINTED 11-23-21
Allison Kemp		ANNUAL APPT.	EXPIRES END OF	
	Vacant	Delegate		2022
SEMGOG		Alternate		2022
Kelsey Cooke		ANNUAL APPT.	EXPIRES END OF	
		Delegate		2022
Lori Bourgeau		Alternate		2022
BEAUTIFICATION COMMISSION		3 YEAR TERM	EXPIRES END OF	
KATHY HUMMEL	resident			2024
LYNN ROYSTER	resident			2024
JAN BURR	resident			2025
				re-appointed 12-21-22
KAREN EHTERTON	resident			2025
				2023
Per Charter:				
5 members, at least 3 must be Village residents, must have by-laws approved by Council if adopted				
POLLY ANN TRAIL MGMT COUNCIL		BI-ANNUAL CERTIFICATION	CERTIFICATION ENDS 12-31-24	
ALLISON KEMP		MEMBER		2024
JOSEPH M. MADORE		ALTERNATE		reappointed 12-21-22
NOTA				reappointed 12-21-22
Lori Bourgeau		3 YEAR TERM	EXPIRES END OF	
	Vacant	MEMBER		2024
		ALTERNATE		2024
CABLE COMMISSION		2 YEAR TERM MIN.	EXPIRES END OF	
MAUREEN HELMUTH		MEMBER		2023
	Vacant	ALTERNATE		2023

9. d.

THE VILLAGE OF



22 W. Burdick St., Oxford, Michigan 48371 ~ Phone 248/628-2543

## BOARD AND COMMISSION APPLICATION

*Thank you for considering volunteering your time and efforts to serve your community!*

*To assist the Council in making the best match between boards and members, please complete this brief application telling us a little more about yourself and your interests. Please note you must be a registered voter to be eligible, and that completion of this application does not guarantee an appointment.*

*Should you have any questions, please feel free to contact the Village Clerk or Manager at 248-628-2543.*

Applicant's Name: Tanya Heuser



**Planning Commission** reviews plans, studies and makes recommendations to Council on planning and zoning matters. Meetings: First and third Tuesday of the month, 7:00 p.m.



**Zoning Board of Appeals** considers appeals to zoning regulations. Meetings: First Monday of the month, 7:00 p.m. as needed.



**Oxford Beautification** promotes landscaping and flowering through an awards program and other activities. Meetings: Third Monday of the month, 8:30 a.m. as needed.



**Oxford Downtown Development Authority (DDA)** promotes economic development in the Village including business attraction, retention, and expansion. Meetings: Third Monday of the month, 7:00 p.m.

There are also four committees serving under the DDA



**Economic Vitality**



**Promotion**



**Design**



**Organization**



9.d.

How long have you lived in the Village or within the Oxford area? 26 years

Why do you want to serve and what do you feel you have to offer the board(s), or boards for which you have indicated an interest?

I want to be more involved in the community and represent the residents of the village to give them more insight in what is happening & being planned in the village as far as what kind of developments and businesses are coming into the village. While we want our village to remain quaint we also need businesses & developments to help our community grow tax revenue and try to give residents a safe place to live, work and shop. I want to be open minded about what the future of The Village Of Oxford may look like & would like to be part of that process.

Please give a summary of your educational and work background as well as any previous civic or service club involvement.

I have been an alternate on the ZBA the last 2 years.

I have been in the Finance Industry since 1995 - I worked at Standard Federal from 1995 - 2006 as a Teller / Assistant Teller Supervisor / Teller Supervisor & Teller Trainer

I worked at Raymond James Financial from 2007 - 2021 in the Account Transfers Department as a Transfer Associate II

From 2021-Current - I am currently at Flagstar in Oxford as a Relationship Banker & Certified Lender

Applicant's Name: Tanya Heuser

Address: 34 Lafayette Street

Telephone: 248 568 0672

Oxford Michigan 48371

Telephone:

Email Address: HLTHEUSER@Yahoo.com

Signature: Tanya Heuser



Date: 2/27/23

**Please Return This Form To:**  
Village of Oxford President  
22 W. Burdick St., Oxford, Michigan 48371





## Memorandum

To: Honorable President, Kelsey Cooke  
Council Members

From: Joseph M. Madore, Village Manager

Date: March 9, 2023

Re: Purchase of used Sewer Jetting truck

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**Background:** For a couple of years, we have been budgeting for and looking for a sewer jetting truck to replace our current 1987 model. Rather than looking for a new unit that could cost around \$400-\$450,000.00 we've been looking for a used unit and budgeted \$225,000.00 in this current FY budget.

Don Brantley has reach out to the few dealers in the State/Metro Detroit region to have them keep an eye out for a good, used, option. We are looking for a single rear-axle unit vs. a dual rear-axle unit which greatly diminishes our pool of options, as most larger communities purchase the larger, dual axle units.

**Analysis:** We have seen only 1-2 options in the last couple of years and they were from a company based out-of-state that only has a sales operation in Michigan. Any repair personnel would come from Ohio. Although this option is something that we would consider, we have just been made aware of a used single-axle unit that our current vendor for our Street Sweeper (Bell Equipment) has secured from another state. The unit appears to meet all of the requirements but has yet to make it to Michigan. Competition for a unit like this is tough and we would not want to miss out on this unit **IF** after inspection of the unit itself, and maintenance and repair records confirms that we want to purchase the unit. The unit is priced at \$175,000.00. We may want to purchase a 36-60-month warrantee as well.

**Recommendation:** Allow the Village Manager to purchase the 2011 Sewer jetting truck from Bell Equipment after verification that the unit meets DPW Supervisor Don Brantley's approval and standards, for a price not to exceed \$200,000.00.

Please contact me with any questions.

Joseph M. Madore  
Village Manager



2011 VACTOR 2100+

- 10 YARD BODY
- SINGLE STAGE FAN
- 80GPM/2000 PSI WATER PUMP
- DEBRIS BODY WASHOUT
- EXTERNAL TRASH PUMP
- 8 FT TELESCOPIC BOOM
- BELLY PACK
- 500' 1" RODDER HOSE
- SPLIT ARROW LED
- COLD WEATHER RECIRCULATOR
- AUTOWIND, INDEXING HOSE REEL WITH PINCH ROLLER
- RODDER PUMP DRAIN VALVES
- LONG HANDLE TOOL STORAGE
- MOUNTED ON A 2012 INTERNATIONAL 7400 4X2
- NAVISTAR ENGINE
- 28,000 MILES AND 5524 HOURS
- AVAILABLE IN APRIL
- **PRICE \$175,000**