



**Village Council Regular Meeting Agenda**  
**Tuesday, April 13, 2021 7:00 PM**  
**COUNCIL CHAMBERS LOCATED AT**  
**22 W Burdick Street, Oxford, MI Tel: 248-628-2543**

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***PUBLIC COMMENTS:*** *The public may voluntarily state their name and address. In adherence to the Open Meetings Act, this time is for council to hear from the public and not to engage in discussion with the public on the comments made. Each person will be allowed an opportunity to speak for three (3) minutes. The public shall refrain from making personal and public attacks against council members or others in attendance, and from making redundant comments. All public comments shall be addressed directly to the Council President.*

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1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Bourgeau, Cooke, Helmuth, Kemp, Ross
4. Approval of Agenda
5. Presentations:
6. Call to Public:
7. Consent Agenda:
  - a. Receive and File items:
    - i. Correspondence: Letters and Communications
    - ii. Department Reports
  - b. Approval items: (roll call vote with bill amount)
    - i. Approval of Minutes March 09, 2021 Regular Meeting, March 30, 2021 Budget Workshop
    - ii. Bills \$155,217.29
    - iii. Monthly Budget Report, Treasurers Report, Budget Amendments
8. Unfinished/Old Business:
  - a. Adult Use Marijuana Facilities, Section 4.1.29, Draft Ordinance Discussion
9. New Business
  - a. West-Nile Resolution 21-03
  - b. Renew Tax Settlement Agreement Resolution 21-04
  - c. Resolution 21-05 MDOT Road certification for addition of Scripser Court
  - d. DPW purchase of used ½ ton truck with purchasing policy waiver. Not to exceed \$10k.
  - e. Oakland County Road Improvement Grant
  - f. Resolution 21-06 Social District creation.
  - g. Schedule Public Hearing for Delinquent Violations to be on the 2021 Tax Roll per Village Ordinance 321, Section 70-78(d)
10. Items Removed from Consent Agenda (from item 7)
11. Public Comment
12. Committee Reports
  - a. NOTA-Lori Bourgeau/A. Ross
  - b. Planning Commission- M. Helmuth/A. Ross
  - c. Cable Commission- M. Helmuth
  - e. DDA – K. Cooke
  - f. Polly Ann Trail – Allison Kemp/M. Helmuth
  - g. Manager, Staff & Attorney report
13. Council Comments
14. Adjournment



## Memorandum

To: Honorable President, Kelsey Cooke  
Council Members

From: Tere Onica, Clerk/Treasurer

Date: April 7, 2021

Re: Treasurer's Report

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Financial information is included in the council packet every month. Normally, council receives a disbursements reports (check register), a Revenue/Expenditure Report to Budget with year-to-date activity and budget amendments or adjustments that are necessary to remain in compliance with the State Treasury Department budgeting requirements.

In this packet, I have included a Cash Summary by Bank and an Account Balance Report by fund. These reports contain the balances in all funds, cash and investment accounts. We operate out of a Pooled Cash General Checking Account which allows us to meet our financial obligations and to pool together the cash reserves for investments that offer a higher return of interest on our cumulative cash. BS&A accounting system tracks the total cash, investments, revenue and expenses belonging to each fund.

It will come as no surprise to report that interest income has taken a dramatic nose-dive. Our Managed Oakland County Investment Pool Account beginning rate was 1.7171107 and as of March 9, 2021, our current interest rate is 0.8416892 leaving a year-to-date cash balance of \$3,254,017.93. Still, to take the sting out of the loss in interest income, by comparison national banking interest rates average 0.045%. Also included in the packet is the monthly Robinson Commentary informational report we receive on market strategies and current trends.

Loss in Constitutional Revenue Sharing for 2019/2020 due to COVID-19 ended the year with a total loss of (only) \$289.00, or 0.1%. Constitutional Revenue Sharing for 2021 was \$311,192; 2022 is projected to be \$302,463 with an estimated loss of \$8,659.00, or 2.8%.

Regarding ACT 51 revenue, we received funding based on respective shares of \$600M redirected income tax transfers and \$19.3 million Recreational Marijuana Tax Revenue (RMT) for a total estimated revenue for 2021 of \$405,673.08; 2022 estimated at \$416,967.52, and 2023 at \$428,323.07 (02/11/2021 reported figures).

As we prepare the 2021/2022 budget, we need to remind council that it is normal and common to have revenue and expenditure adjustments after the fiscal year end. Post year-end transactions

cause issues with the budget that cannot be amended after June 30<sup>th</sup>. As such, we believe it wise and prudent that the Village Manager and Treasurer adjust the budget for reporting purposes. Adjustments come to our attention as late as the last day of the month not leaving any time to present an amendment for approval by council especially when, at this point, adjustments are strictly housekeeping issues. Being unable to make necessary adjustments administratively can lead to non-compliance under the Uniform Budget and Accounting Act of 1968.

The Village Manager and Clerk/Treasurer respectfully ask that council consider the reasoning and importance of giving administrative staff discretionary oversight in this matter as supported in the Village Charter, Chapter VI, Section 6.20.

Fund balances are adjusted by the professional audit staff during audit prep and/or during the audit for financial statement purposes, fiscal year-end reporting to the State of Michigan and to establish beginning year balances.

Sincerely,

Tere Onica  
Village of Oxford Clerk/Treasurer

# CODE ENFORCEMENT ACTIVITY REPORT

Location / Address	Description	Date Opened	Date Revisited	Date Closed	Comments / Action Taken
grease dumpster behind golden dragon	complaint received regarding grease in dumpster enclosure	3/2/21			gross mess. Will contact Darling and send letters to restaurants in quadrant.
59 E Burdick	2 unlicensed cars at rear	2/8/21	3/2/21		letter sent to building owner who did disperse info. Red tagged 2 vehicles. Will refer to OPD
Marketplace	general look	3/4/21	3/9 3/10 3/18		on 3/18 noted loose dumpster outside enclosure. Spoke with service man for center who states they will be putting up a surround for the loose can per village standards
11 Jersey	deep ruts cut through R.O.W. by people parkink on grass on property line		3/4/21		have spoken with them twice before. Village Mgr. looked at site he will contact McKenna for an opinion
11 1st	long standing IPCMC issues	6/30/08	3/4/21		no progress evident
50 W Burdick	removed 1 sign from ROW	2/3/00		3/4/21	
103 Park	vehicle parked on grass				
135 S. Wash.	complaint received	3/9/21			notice sent one week performance
	removed on sign from ROW	3/9/21		3/9/21	
11 S. Wash.	Palletts stacked against outside wall				notice sent 1/24 no response. Red tagged junk today 48 hr removal
64 Pearl	recently wrecked car in driveway	3/10/21			notice sent 2 weeks to repair or remove
50 Glaspie	removed 1 sign from ROW	3/15/21		3/15/21	
174 S. Wash.	flashing sign nail salon	3/15/21		3/15/21	spoke with employee who turned it off
32 First	unlicensed van used to store furniture				notice sent previously no action. Will send second notice today and copy to P.D.
	hand carried copies of previously sent map and notice re: rear sign. Asked Mgr. to look it over and contact village next week to discuss	3/15/21			
110 S. Wash.		3/17/21			





# OXFORD VILLAGE POLICE DEPT.

## POLICE CHIEFS REPORT

2021-March

Micheal D. Solwold-Chief

MONTH						YEAR TO DATE	
	Mar. 2021	Mar. 2020	CHG	2021	2020	DIFF	
CALLS FOR SERVICE	640	504	136	2027	1503	524	
CITATION/WARNING	365	458	-93	1246	1550	-304	
ACCIDENTS	6	5	1	16	24	-8	
	POSITION	#					
	CHIEF	1					
	OFFICERS/FT	5					
	OFFICERS/PT	3					
	Service Aid	1					
	Cmv enf	1					
	Parking Enf	1					
	Reserves	13					
	TOTAL	25					



<b>March</b>	<b>WASHINGTON</b>	<b>GLASPIE</b>	<b>E BIRDICK</b>	<b>LAKEVILLE</b>	<b>OXFORDLAKES</b>	<b>PONTIAC</b>	<b>W BIRDICK</b>	<b>W OF 24</b>	<b>E OF 24</b>	<b>N W LOT</b>	<b>N E LOT</b>	<b>TOTALS</b>
speed	101	30	10	32	2	1	6		1			183
red light	52											52
stop sign		3			3	2						8
improper turns	3	1	1	1			1					7
seat belt												0
drivers licence violations	9	2		2			2	1				16
plate violations	11	2		3			2	1				19
insurance/registration	21	5	2	3		2	3		2			38
equipment	11			1	1	1	3					17
misc. violations	2	2					1					5
parking violations	1	1			1	1	1	4	2			11
fail to yield to emergency vehicle												0
commercial motor vehicle tickets	8		1									9
<b>Location Totals</b>	<b>219</b>	<b>46</b>	<b>14</b>	<b>42</b>	<b>7</b>	<b>7</b>	<b>19</b>	<b>6</b>	<b>5</b>			<b>365</b>

**Grand Total for the Month**

**365**

**OXFORD VILLAGE COUNCIL  
COUNCIL CHAMBERS  
22 W. Burdick St. Oxford, MI. 47371  
REGULAR MEETING MINUTES**

*Village Council Members: Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp, Ashley Ross*

**22 West Burdick Street  
Oxford, MI 48371**

**March 9, 2021**

**7:00 pm**

- 1.) **CALL TO ORDER:** Council President Kelsey Cooke called the meeting to order at 7:00 p.m.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL ATTENDANCE:** Members Present: 3: Cooke, Kemp, Ross. Absent: 2. Bourgeau, Helmuth. Staff Present: Village Manager Joseph Madore, Recording Secretary Clerk/Treasurer, Tere Onica, Police Chief Mike Solwold.  
**MOTION:** by Cooke/Kemp excusing the absence of council members Bourgeau and Helmuth due to illness. All in favor. Motion adopted.
- 4.) **APPROVAL OF AGENDA:** March 9, 2021.  
**MOTION:** by Cooke/Kemp to amend the March 9, 2021 meeting agenda adding 2021-2024 Dispatch Services Agreement as Item (b) under New Business. All in favor. Motion adopted.
- 5.) **PUBLIC HEARING: Ordinance #411, Prohibition of Marihuana Establishments Text Amendment.**  
**MOTION:** by Cooke/Ross to open the Public Hearing for the proposed text amendment to Ordinance #411, Prohibition of Marihuana Establishments, at 7:02 p.m. All in favor. Motion carried.  
  
**Public Comments:** Evelyn Archer-Piotroski supports opting out and removing the sunset clause. Unknown revenue. Expense for legal fees, police and fire. Ongoing lawsuits. Asked for a public response from all council members to go on the record as not benefiting from any marijuana business and to provide reasons why marijuana business is needed in the village.  
  
With no other public wishing to speak:  
**MOTION:** by Cooke/Kemp to close the Public Hearing at 7:08 p.m.  
All in favor. Motion adopted.
- 6.) **CALL TO PUBLIC:** No comments.
- 7.) **CONSENT AGENDA:**  
**MOTION:** by Kemp/Ross to approve consent agenda items under 8(a)(i), (ii) as presented. All in favor. Motion adopted.  
**MOTION:** by Cooke/Ross to approve Consent Agenda items 8(b)(i), (ii), and (iii) as presented including bills in the amount of \$398,801.69.  
**Roll Call Vote:** Ayes: 3. Kemp, Cooke, Ross. Nays: 0. Absent: 2. Helmuth, Bourgeau. Motion adopted.
- 8.) **UNFINISHED BUSINESS:**
  - a. **Second Reading Zoning Text Amendments B, D, & E**  
**MOTION:** by Cooke/Kemp to approve the second reading of the Zoning Ordinance



Text Amendments B, D & E as presented. All in favor. Motion adopted.

b. **Second Reading Text Amendment, Ordinance #411- Prohibition of Marihuana**

**Establishments-Section VI, Sunset Provision,** Proposed Text change from April 30, 2021 to October 31, 2021. Council discussed timing of the proposed draft ordinance for regulating Adult Use Marijuana Ordinance within the village limits. Proposal to remove all but marijuana retail stores/microbusiness from the Adult Use Ordinance language. Retail businesses allow village to capture MRTMA revenue (reported at \$28,001 for 2020) while opting out of growing/processing responds to public concern about odor emanating from businesses in close proximity to residential zoning. Timing for a revised draft is dependent on attorney and ongoing feedback from pending litigation cases. Application process is not finalized. Comment to remove sunset clause for aforementioned reasons was stated with some council in support of expediting adoption of the Adult Use Recreational Marijuana Ordinance.

**MOTION:** by Cooke/Kemp to approve the second reading for the proposed amendment to Ordinance #411-Prohibition of Marihuana Establishments, Section VI, to extend the sunset provision to October 31, 2021.

**Roll Call Vote:** Ayes: 3. Kemp, Ross, Cooke. Nays: 0. Absent: 2. Bourgeau, Helmuth. Motion adopted.

c. **Charter Amendments-Discussion.** Memo distributed from attorney outlining the process. A Charter Commission was suggested.

d. **Extend Commercial Vehicle Moratorium of Enforcement**

**MOTION:** by Cooke/Ross to extend the moratorium for Commercial Vehicle Ordinance 6.1.18 (B) until the proposed language for Amendment C has been finalized and goes into effect 30-days following publication in a newspaper of general circulation. All in favor. Motion adopted.

e. **Temporary Signs and Banners Moratorium of Enforcement of 30-day Limit and Permit Fees.**

**MOTION:** by Cooke/Kemp to extend the moratorium of enforcement of the 30-day limit for temporary signs/banners/prohibited signs and waive the permit fee of \$80.00 until June 30, 2021. All in favor. Motion adopted.

f. **AFSME Contract Renewal Consideration.**

**MOTION:** by Ross/Cooke to approve the AFSME Contract as presented and authorize the Village Manager to sign the contract on behalf of council, effective July 1, 2020-June 30, 2023.

**Roll Call Vote:** Ayes: 3. Kemp, Ross, Cooke. Nays: 0. Absent: 2. Bourgeau, Helmuth. Motion adopted.

9.) **NEW BUSINESS:**

a. **Budget Workshop Dates-Tuesday March 30, 2021 @ 6:30 p.m. in the Community Room.**

b. **2021-2024 Oakland County Dispatch Service Agreement**

Increase of 3%. No other changes.

**MOTION:** by Cooke/Kemp to adopt Resolution 21-02 approving the signing

of the proposed 2021-2024 Police Dispatch Service Agreement between Oakland County and the Village of Oxford as presented with legal review provided by village attorney Bob Davis.

**Roll Call Vote:** Ayes: 3. Kemp, Ross, Cooke. Nays: 0. Absent: 2. Helmuth, Bourgeau.  
Motion adopted.

**10.) ITEMS REMOVED FROM CONSENT AGENDA:** None.

**11.) PUBLIC COMMENT:** None

**12.) COMMITTEE REPORTS-**

NOTA-No update at this time.

Planning Commission- Report from Helmuth.

Cable Commission-Nothing to report.

Polly Ann Trail-Report from Kemp.

DDA-Report from Cooke.

**13.) MANAGER, STAFF, & ATTORNEY REPORTS**

**14.) COUNCIL COMMENTS**

**15.) ADJOURNMENT:**

**MOTION:** by Cooke/Ross to adjourn at 7:55 p.m. All in favor. Motion carried.

Respectfully Submitted,  
Teresa L. Onica, Recording Secretary

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Kelsey Cooke, President

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**OXFORD VILLAGE COUNCIL  
BUDGET WORKSHOP MEETING MINUTES**

*Village Council Members: Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp, Ashley Ross*

**22 West Burdick Street  
Oxford, MI 48371**

**March 30, 2021**

**6:30 pm**

- 1.) **CALL TO ORDER:** Council President Kelsey Cooke called the meeting to order at 6:32 p.m.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL ATTENDANCE:** Members Present: Cooke, Kemp, Bourgeau, Ross & Helmuth.  
Staff Present: Village Manager Joseph Madore.
- 4.) **APPROVAL OF AGENDA:** March 30, 2021.  
**MOTION:** by Helmuth/Kemp to approve the March 30, 2021 meeting agenda. All in favor.  
Motion adopted.
- 5.) **CALL TO PUBLIC:** No comments.
- 6.) **NEW BUSINESS:**
  - a. **Budget Workshop:** Village Manager Madore went through the General fund and both road funds and explained how all the revenues are derived and how expenses are categorized. Topics touched on were:
    - 1.) Labor costs and how those are allocated throughout the various funds, road funding and the rules of Act 51 of 1951 governing those expenditures.
    - 2.) Grant opportunities for labor and equipment for LCR work in the Village and how those mandated activities will direct much of the spending in the water fund and to some degree the road funds over the next 20 years. The LCR's require us to address any Lead or previous Lead connections to water service leads so that brought up a lot of discussion about water rates and the large amount of work required due to LCR's and that rates will need to be increased to pay for that work.
    - 3.) The Oakland County LRIP was discussed and how it is directed to roads that improve economic development and would not be able to be used on the W. end of Park Street. Road repair funding options and bonding versus pay-as-you-go was discussed. Hudson Street was discussed as a viable option to use the LRIP funds in this upcoming grant cycle that will address LCR issues, watermain reconnect at Burdick and Hudson as well as some storm drain issues related to Hudson Street.
    - 4.) The Police department including personnel staffing and equipment needs over the next year was discussed. The State Live scan cost of \$18,000 and floor repair quotes were also discussed.
    - 5.) Part-time seasonal help for DPW was discussed. Need to offer higher wages this year in order to get applicants.
    - 6.) The topic of addressing the current tax rate in comparison to the maximum rate allowed was discussed and whether the Council will want to override, or push back the continued reduction in the rate to maintain the current headroom between what is charged (10.62 mils) and what can be charged. Staff will investigate options for Council consideration.
- 7.) **PUBLIC COMMENT:** None

- 47      **8.) MANAGER, STAFF, & ATTORNEY REPORTS:** Manager Madore will look into asphalt  
48                   pricing that was included in Park Street estimate by Rowe.  
49      **9.) COUNCIL COMMENTS:** Council person Helmuth would like Chief Solwold to give a written  
50                   opinion of removing the stop sign on Pontiac at Park Street,  
51      **10.) ADJOURNMENT:**  
52                   **MOTION:** by Helmuth/Ross to adjourn at 9:19 p.m. All in favor. Motion carried.  
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56                   Respectfully Submitted,  
57                   Joseph M. Madore, Village Manager

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Kelsey Cooke, President



Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank CKG01 GENERAL CHECKING					
03/01/2021	CKG01	61137	POSTMASTER	U.S. POSTMASTER	392.94
03/03/2021	CKG01	61138	ASCROFT, C	CLINT ASCROFT	646.45
03/03/2021	CKG01	61139	OXFORD FIR	OXFORD FIRE DEPARTMENT	100.00
03/04/2021	CKG01	61140	ACE	ACE HARDWARE STONES	120.15
03/04/2021	CKG01	61141	ADT SECURI	ADT SECURITY SERVICE	355.11
03/04/2021	CKG01	61142	AFLAC	AFLAC	426.74
03/04/2021	CKG01	61143	KEMP	ALLISON KEMP	315.00
03/04/2021	CKG01	61144	BP	BILLER PRESS	227.41
03/04/2021	CKG01	61145	BOS	BOSTICK TRUCK CENTER	21.46
03/04/2021	CKG01	61146	DAVIS	DAVIS LISTMAN PLLC	3,579.31
03/04/2021	CKG01	61147	DETROIT SA	DETROIT SALT CO	5,268.79
03/04/2021	CKG01	61148	ERC	ENERGY REDUCTION COALITION	576.85
03/04/2021	CKG01	61149	EQUIVEST L	EQUIVEST LOCKBOX	150.00
03/04/2021	CKG01	61150	GFL	GFL ENVIRONMENT	16,196.50
03/04/2021	CKG01	61151	HIGHLAND T	HIGHLAND TREATMENT INC.	5,099.20
03/04/2021	CKG01	61152	LAP	LAPEER HONDA	29.77
03/04/2021	CKG01	61153	MML WC	MI MUNICIPAL LEAGUE WC FUND	6,721.00
03/04/2021	CKG01	61154	MML WC	VOID	0.00 V
03/04/2021	CKG01	61155	MIKE MODDE	MICHAEL MODDERS	252.09
03/04/2021	CKG01	61156	MIAPA	MICHIGAN ASSOCIATION OF PLANNING	775.00
03/04/2021	CKG01	61157	MICHIGAN P	MICHIGAN POLICE TRAINING	975.00
03/04/2021	CKG01	61158	MULTITECH	MULTI-TECH SOLUTIONS LLC	1,204.00
03/04/2021	CKG01	61159	NHC	NEW HORIZON COMMUNICATIONS	381.39
03/04/2021	CKG01	61160	OAKTREASUR	OAKLAND COUNTY TREASURERS	32,342.94
03/04/2021	CKG01	61161	OAKTEK	OAKTEK INC	700.00
03/04/2021	CKG01	61162	POLICE OFF	POLICE OFFICERS LABOR COUNCIL	201.00
03/04/2021	CKG01	61163	REPUBLIC	REPUBLIC SERVICES #253	2,791.51
03/04/2021	CKG01	61164	ROAD COMMI	ROAD COMMISSION FOR OAKLAND CT	965.72
03/04/2021	CKG01	61165	SHERMAN PU	SHERMAN PUBLICATIONS INC	62.10
03/04/2021	CKG01	61166	ANGELO	SITEONE LANDSCAPE SUPPLY, LLC	421.38
03/04/2021	CKG01	61167	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	139.39
03/04/2021	CKG01	61168	SUPPLY	SUPPLY DEN	167.65
03/04/2021	CKG01	61169	VANTAGEPOI	VANTAGEPOINT TRANSFER AGENT -	160.00
03/04/2021	CKG01	61170	VERI	VERIZON	174.77
03/04/2021	CKG01	61171	VILLAGE	VILLAGE OF OXFORD	424.99
03/04/2021	CKG01	61172	WELLS	WELLS FARGO VENDOR FIN SERVICE	122.00
03/04/2021	CKG01	61173	FLEET SERV	WEX BANK	2,913.01
03/10/2021	CKG01	578(E)	VISA	CARDMEMBER SERVICE	839.19
03/10/2021	CKG01	579(E)	DTE	DTE ENERGY	3,972.07
03/10/2021	CKG01	580(E)	DTE EN-ST	DTE ENERGY - STREET LIGHTING	179.05
03/10/2021	CKG01	581(E)	BIRCH	LINGO COMMUNICATION	212.38
03/17/2021	CKG01	61175	ASCROFT, C	CLINT ASCROFT	1,292.90
03/18/2021	CKG01	61176	51	51 DINER	527.40
03/18/2021	CKG01	61177	ACE	ACE HARDWARE STONES	1.49
03/18/2021	CKG01	61178	ADT SECURI	ADT SECURITY SERVICE	134.34
03/18/2021	CKG01	61179	AFSCME	AFSCME COUNCIL 25	166.00
03/18/2021	CKG01	61180	BELL EQUIP	BELL EQUIPMENT COMPANY	100.00
03/18/2021	CKG01	61181	BCBS	BLUE CROSS BLUE SHIELD OF MI	13,490.34
03/18/2021	CKG01	61182	BCBS	VOID	0.00 V
03/18/2021	CKG01	61183	CADILLAC A	CADILLAC ASPHALT LLC	507.15
03/18/2021	CKG01	61184	CALS	CAL'S AUTO WASH	100.00
03/18/2021	CKG01	61185	MISC	DANIEL KANAAN	500.00
03/18/2021	CKG01	61186	ASCEND	DEARBORN NATIONAL	746.15
03/18/2021	CKG01	61187	ASCEND	VOID	0.00 V
03/18/2021	CKG01	61188	DETROIT SA	DETROIT SALT CO	2,629.32
03/18/2021	CKG01	61189	MC NEESE/D	DONALD T MC NEESE	44.00
03/18/2021	CKG01	61190	EVERGREENS	EVERGREENS COFFEE & BAKESHOP	527.40
03/18/2021	CKG01	61191	GENE	GENE FAERMARK	14.99
03/18/2021	CKG01	61192	GRAVEL	GRAVEL CAPITAL BREWING	527.40
03/18/2021	CKG01	61193	HOMEgrown	HOMEgrown BREWING CO	527.40
03/18/2021	CKG01	61194	MISC	KANAAN COMMUNICATIONS, LLC	1,500.00
03/18/2021	CKG01	61195	MAINSTREAM	MAINSTREAM BOUTIQUE	1,500.00
03/18/2021	CKG01	61196	MC KENNA A	MC KENNA ASSOCIATES INC	2,591.00
03/18/2021	CKG01	61197	MIKE MODDE	MICHAEL MODDERS	44.00
03/18/2021	CKG01	61198	MORTON SAL	MORTON SALT	3,912.61
03/18/2021	CKG01	61199	MULTITECH	MULTI-TECH SOLUTIONS LLC	875.00
03/18/2021	CKG01	61200	MUNICI COD	MUNICIPAL CODE CORPORATION	400.00
03/18/2021	CKG01	61201	NBC TRUCK	NBC TRUCK EQUIPMENT	806.33
03/18/2021	CKG01	61202	NYE	NYE UNIFORM	68.50
03/18/2021	CKG01	61203	OAKTREASUR	OAKLAND COUNTY TREASURERS	2,833.33
03/18/2021	CKG01	61204	OFFICE DEP	OFFICE DEPOT	152.33
03/18/2021	CKG01	61205	OXFORD TAP	OXFORD TAP	527.40
03/18/2021	CKG01	61206	OXFORD TWP	OXFORD TOWNSHIP	265.85
03/18/2021	CKG01	61207	PEP	PEP BOYS #6562	22.49
03/18/2021	CKG01	61208	QUILL CORP	QUILL CORPORATION	226.26
03/18/2021	CKG01	61209	RED KNAPP	RED KNAPP'S AMERICAN GRILL	527.40
03/18/2021	CKG01	61210	SANDS/RICH	RICHARD SANDS	44.00
03/18/2021	CKG01	61211	ROAD COMMI	ROAD COMMISSION FOR OAKLAND CT	1,218.05

04/06/2021 03:49 PM  
User: TONICA  
DB: Oxford

CHECK REGISTER FOR VILLAGE OF OXFORD  
CHECK DATE FROM 03/01/2021 - 03/31/2021

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
03/18/2021	CKG01	61212	ROWE	ROWE PROFESSIONAL SERVICES CO	280.00
03/18/2021	CKG01	61213	REYES/RUDY	RUDY REYES	44.00
03/18/2021	CKG01	61214	SLC METER	SLC METER, LLC	45.46
03/18/2021	CKG01	61215	CHARTER	SPECTRUM	144.98
03/18/2021	CKG01	61216	SPENCER OI	SPENCER OIL COMPANY	1,260.21
03/18/2021	CKG01	61217	MDOT	STATE OF MICHIGAN - MDOT	10,118.16
03/18/2021	CKG01	61218	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	142.13
03/18/2021	CKG01	61219	SULLIVANS	SULLIVAN'S PUBLIC HOUSE	527.40
03/18/2021	CKG01	61220	SUPPLY	SUPPLY DEN	109.58
03/18/2021	CKG01	61221	POSTMASTER	U.S. POSTMASTER	245.00
03/18/2021	CKG01	61222	VALOR	VALOR SALON	791.39
03/18/2021	CKG01	61223	VICTORIA	VICTORIA'S DELIGHTS	527.40
03/18/2021	CKG01	61224	VILLAGE	VILLAGE OF OXFORD	6,272.72
03/18/2021	CKG01	61225	WALLY EDGA	WALLY EDGAR CHEVROLET INC	174.07
03/18/2021	CKG01	61226	WATER TECH	WATER TECH	88.00
03/18/2021	CKG01	61227	WOODCHIPS	WOODCHIPS	527.40
03/30/2021	CKG01	582(E)	AT&T U-VER	AT&T U-VERSE	51.38
03/30/2021	CKG01	583(E)	AVAYA	CIT	268.15
03/30/2021	CKG01	584(E)	DTE EN-ST	DTE ENERGY - STREET LIGHTING	3,106.40
03/30/2021	CKG01	585(E)	BIRCH	LINGO COMMUNICATION	149.92
03/30/2021	CKG01	61228	POSTMASTER	U.S. POSTMASTER	389.40

CKG01 TOTALS:

Total of 99 Checks:	155,217.29
Less 3 Void Checks:	0.00
Total of 96 Disbursements:	155,217.29

User: TONICA

PERIOD ENDING 02/28/2021

DB: Oxford

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	QUARTER 02/28/
				(ABNORM INCREASE	(DECR
Fund 101 - General Fund					
Revenues					
Dept 000					
101-000-402.000	Real Property Tax	1,121,012.00	1,121,012.00	1,145,125.53	68,993.32
101-000-410.000	Personal Property Tax	51,433.00	51,433.00	47,854.47	2,208.96
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	500.00	500.00	183.20	120.35
101-000-446.000	Real Property Penalty	2,400.00	2,400.00	2,367.16	2,367.16
101-000-451.000	Building Licenses	6,000.00	6,000.00	3,225.00	705.00
101-000-452.000	Electrical Con Jrmm License	1,000.00	1,000.00	775.00	195.00
101-000-453.000	Heating and Refrig Contr Lic	600.00	600.00	735.00	180.00
101-000-454.000	Zoning/Solicitors License	6,000.00	6,000.00	1,775.00	300.00
101-000-455.000	Plumbing Master/Journ License	650.00	650.00	3,172.50	125.00
101-000-480.000	Building Permits	24,000.00	24,000.00	14,460.60	3,154.00
101-000-481.000	Electrical Permits	4,500.00	4,500.00	3,559.00	602.00
101-000-482.000	Heating Permits	5,000.00	5,000.00	3,048.00	790.00
101-000-483.000	Plumbing Permits	2,500.00	2,500.00	2,050.00	370.00
101-000-506.000	GRANTS-POLICE DEPT	0.00	0.00	9,000.00	0.00
101-000-543.000	302 FUNDS	750.00	750.00	335.82	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	40,000.00	40,000.00	54,600.88	0.00
101-000-575.000	Constitutional Sales Tax	249,000.00	249,000.00	118,147.00	57,741.00
101-000-579.000	LIQUOR LICENSE	4,000.00	4,000.00	3,912.70	0.00
101-000-580.000	DOG LICENSES	150.00	150.00	90.25	75.25
101-000-608.000	Board of Appeals Fees	400.00	400.00	0.00	0.00
101-000-622.000	Planning Commission Fee	1,000.00	1,000.00	0.00	0.00
101-000-622.010	DPW Site Plan Review Fee	50.00	50.00	0.00	0.00
101-000-622.020	Lot Split Fees	150.00	150.00	0.00	0.00
101-000-623.000	PLAN REVIEW FEE	0.00	0.00	420.00	420.00
101-000-628.000	PBT COPIES & FEES	200.00	200.00	265.70	175.70
101-000-629.000	Cable Franchise Fees	53,106.00	53,106.00	26,894.22	9,084.78
101-000-638.000	PARKING IMPOUND TICKET FINES	2,000.00	2,000.00	3,221.00	940.00
101-000-640.000	Rubbish Fees: Residential	167,304.00	167,304.00	108,493.12	51,621.17
101-000-640.010	Rubbish Fees: Commercial	37,359.00	37,359.00	18,028.53	8,289.00
101-000-656.000	VIOLATIONS	50,000.00	50,000.00	44,080.68	14,707.70
101-000-658.040	SNOW ORDINANCE FINES	500.00	500.00	0.00	0.00
101-000-665.000	Interest Earnings	10,000.00	10,000.00	5,796.39	1,776.22
101-000-670.010	Rent	3,600.00	3,600.00	1,500.00	900.00
101-000-671.020	COMMUNITY ROOM RENTAL	300.00	300.00	0.00	0.00
101-000-677.000	Reimbursements	9,000.00	9,000.00	40,579.54	10,731.79
101-000-677.030	Youth Assistance	7,000.00	7,000.00	1,395.14	818.14
101-000-677.040	Administration Fees	0.00	0.00	315.99	14.20
101-000-679.000	DDA	75,000.00	75,000.00	50,106.72	18,790.02
101-000-686.000	Miscellaneous	2,000.00	2,000.00	790.87	547.37
101-000-686.010	INSURANCE CLAIM PAYMENTS	0.00	0.00	8,041.00	0.00
101-000-686.200	Donations	1,000.00	1,000.00	0.00	(9,100.00)
101-000-687.000	CDBG Community Development Fu	3,000.00	3,000.00	0.00	0.00
101-000-694.010	Insufficient Funds Checking	0.00	0.00	50.00	25.00
Total Dept 000		1,942,464.00	1,942,464.00	1,724,396.01	247,668.13
TOTAL REVENUES		1,942,464.00	1,942,464.00	1,724,396.01	247,668.13
Expenditures					
Dept 101 - Council					
101-101-703.000	Council Salaries	2,800.00	2,800.00	1,595.00	0.00
101-101-723.000	Workers Compensation	142.00	142.00	104.09	34.69
101-101-740.000	Operating Supplies	200.00	200.00	50.00	50.00
101-101-830.000	Membership & Dues	2,908.00	2,908.00	3,096.45	1,230.67
101-101-864.000	Workshops	1,000.00	1,000.00	195.00	195.00
101-101-866.000	Mileage	200.00	200.00	0.00	0.00
101-101-867.000	Lodging	400.00	400.00	0.00	0.00
Total Dept 101 - Council		7,650.00	7,650.00	5,040.54	1,510.36
Dept 172 - Manager					
101-172-704.000	Wages	45,300.00	45,300.00	30,321.74	11,369.84
101-172-705.000	Clerical	674.00	674.00	475.43	180.06
101-172-715.000	FICA	3,517.00	3,517.00	2,355.81	883.60
101-172-716.000	Medical Insurance	3,437.00	3,437.00	289.98	109.41
101-172-718.000	Retirement	4,530.00	4,530.00	5,096.99	2,415.68
101-172-723.000	Workers Compensation	283.00	283.00	208.18	69.38
101-172-740.000	Operating Supplies	600.00	600.00	8.36	0.00
101-172-810.000	Contracted Services	688.00	688.00	523.49	191.94
101-172-830.000	Membership & Dues	100.00	100.00	100.00	100.00
101-172-864.000	Workshops	500.00	500.00	0.00	0.00
101-172-866.000	Mileage	500.00	500.00	0.00	0.00
Total Dept 172 - Manager		60,129.00	60,129.00	39,379.98	15,319.91

User: TONICA

PERIOD ENDING 02/28/2021

DB: Oxford

		2020-21		YTD BALANCE	ACTIVITY FOR
GL NUMBER	DESCRIPTION	ORIGINAL	2020-21	02/28/2021	QUARTER 02/28/
		BUDGET AMENDED	BUDGET NORMAL	(ABNORM INCREASE	(DECR
Fund 101 - General Fund					
Expenditures					
Dept 210 - Attorney					
101-210-825.000	Attorney Retainer	10,200.00	10,200.00	1,700.00	0.00
101-210-826.000	Legal Fees	20,000.00	20,000.00	12,101.10	6,412.50
101-210-826.070	Legal: Litigation	5,000.00	5,000.00	0.00	0.00
Total Dept 210 - Attorney		35,200.00	35,200.00	13,801.10	6,412.50
Dept 215 - Clerk					
101-215-704.000	Wages	22,800.00	22,800.00	15,138.56	5,715.20
101-215-715.000	FICA	1,744.00	1,744.00	1,158.11	437.20
101-215-716.000	Medical Insurance	2,204.00	2,204.00	189.60	71.10
101-215-718.000	Retirement	2,280.00	2,280.00	2,965.40	919.00
101-215-723.000	Workers Compensation	283.00	283.00	208.18	69.38
101-215-727.000	Office Supplies	2,000.00	2,000.00	946.63	192.23
101-215-730.000	Postage	1,500.00	1,500.00	0.00	0.00
101-215-740.000	Operating Supplies	900.00	900.00	529.00	49.00
101-215-740.030	Computers	1,000.00	1,000.00	1,540.62	228.86
101-215-805.000	Payroll Processing	7,150.00	7,150.00	4,223.43	2,114.50
101-215-810.000	Contracted Services	7,888.00	7,888.00	2,786.49	211.94
101-215-830.000	Membership & Dues	100.00	100.00	195.00	100.00
101-215-864.000	Workshops	1,500.00	1,500.00	0.00	0.00
101-215-865.000	Meals	50.00	50.00	0.00	0.00
101-215-866.000	Mileage	125.00	125.00	0.00	0.00
101-215-905.000	Printing & Publications	800.00	800.00	722.63	521.87
101-215-933.010	Equipment Maintenance Contrac	0.00	0.00	950.00	0.00
101-215-956.000	Miscellaneous	500.00	500.00	70.95	0.00
Total Dept 215 - Clerk		52,824.00	52,824.00	31,624.60	10,630.28
Dept 253 - Treasurer					
101-253-704.000	Wages	9,690.00	9,690.00	7,146.34	2,670.24
101-253-705.000	CLERICAL	4,044.00	4,044.00	3,976.34	1,465.71
101-253-715.000	FICA	1,051.00	1,051.00	850.91	316.41
101-253-716.000	Medical Insurance	1,628.00	1,628.00	135.38	56.43
101-253-718.000	Retirement	969.00	969.00	969.00	969.00
101-253-723.000	Workers Compensation	283.00	283.00	208.18	69.38
101-253-810.000	Contracted Services	3,788.00	3,788.00	4,020.13	165.65
101-253-864.000	Workshops	1,500.00	1,500.00	64.00	64.00
101-253-905.000	Printing & Publications	0.00	1,200.00	851.51	0.00
101-253-933.000	Equipment Maintenance	1,200.00	0.00	0.00	0.00
101-253-956.000	Miscellaneous	100.00	100.00	0.00	0.00
Total Dept 253 - Treasurer		24,253.00	24,253.00	18,221.79	5,776.82
Dept 265 - Building & Utilities					
101-265-727.000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	0.00
101-265-775.000	Building Maintenance/Supplies	3,000.00	3,000.00	1,067.76	457.36
101-265-775.010	Civic Center Maintenance	100.00	100.00	0.00	0.00
101-265-807.000	Audit	2,400.00	2,400.00	4,423.80	3,199.50
101-265-810.000	Contracted Services	6,131.00	6,131.00	2,547.70	960.40
101-265-813.000	Custodial Services	3,552.00	3,552.00	2,328.00	873.00
101-265-856.000	Telephone	5,322.00	5,322.00	5,404.51	1,274.68
101-265-910.000	Insurance	1,874.00	1,874.00	2,135.52	0.00
101-265-921.000	Electric	8,702.00	8,702.00	6,343.14	2,591.54
101-265-923.000	Heat	2,945.00	2,945.00	1,624.54	1,295.40
101-265-927.000	Water	1,766.00	1,766.00	1,361.28	404.35
101-265-927.020	Water: DPW	1,200.00	1,200.00	344.89	147.81
101-265-929.000	Rubbish	1,100.00	1,100.00	0.00	0.00
Total Dept 265 - Building & Utilities		40,092.00	40,092.00	27,581.14	11,204.04
Dept 267 - Beautification Commission					
101-267-740.000	Operating Supplies	1,000.00	1,000.00	0.00	0.00
101-267-830.000	Membership & Dues	20.00	20.00	0.00	0.00
Total Dept 267 - Beautification Commission		1,020.00	1,020.00	0.00	0.00
Dept 301 - Police					
101-301-704.000	Wages	328,869.00	328,869.00	213,439.97	100,205.64
101-301-704.010	WAGES - ADMIN	8,520.00	8,520.00	6,626.45	2,454.45
101-301-705.000	POLICE CLERICAL	35,818.00	35,818.00	25,747.26	9,422.14
101-301-706.000	Part-time	37,440.00	37,440.00	47,887.55	(4,762.00)
101-301-709.000	Overtime	11,000.00	11,000.00	13,623.96	8,059.20



User: TONICA

PERIOD ENDING 02/28/2021

DB: Oxford

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	QUARTER 02/28/
				NORMAL (ABNORM INCREASE (DECR	
Fund 101 - General Fund					
Expenditures					
101-301-710.010	Leave Time Buyout	4,000.00	4,000.00	0.00	0.00
101-301-711.000	Holiday	2,400.00	2,400.00	0.00	0.00
101-301-715.000	FICA	32,746.00	32,746.00	22,966.79	8,304.97
101-301-716.000	Medical Insurance	98,620.00	98,620.00	47,306.34	17,979.63
101-301-718.000	Retirement	53,512.00	53,512.00	24,517.80	11,065.61
101-301-719.000	OPEB-HEALTH	0.00	0.00	4,112.00	0.00
101-301-721.000	UNIFORM ALLOWANCE	3,500.00	3,500.00	3,400.00	3,400.00
101-301-721.010	UNIFORMS - PART TIME	1,000.00	1,000.00	322.77	74.17
101-301-721.020	Uniforms - Reserves	1,000.00	1,000.00	74.99	74.99
101-301-723.000	Workers Compensation	2,124.00	2,124.00	1,561.35	520.35
101-301-725.000	Unemployment	2,000.00	2,000.00	0.00	0.00
101-301-727.000	Office Supplies	1,200.00	1,200.00	1,672.88	1,101.97
101-301-730.000	Postage	150.00	150.00	91.07	48.97
101-301-740.000	Operating Supplies	5,200.00	5,200.00	3,210.82	864.39
101-301-740.030	Computers	1,000.00	1,000.00	175.99	105.99
101-301-751.000	Diesel Fuel and Gas	13,000.00	13,000.00	8,308.52	3,432.95
101-301-775.000	Building Maintenance/Supplies	2,000.00	2,000.00	1,249.00	1,025.00
101-301-781.000	Materials Car Maintenance	7,000.00	7,000.00	5,624.68	895.30
101-301-781.040	Car Washes	700.00	700.00	488.00	100.00
101-301-803.000	Physicals	500.00	500.00	400.00	400.00
101-301-807.000	Audit	1,600.00	1,600.00	2,745.15	2,133.00
101-301-810.000	CONTRACTED SERVICES	47,089.00	47,089.00	30,481.32	15,716.77
101-301-813.000	Custodial Services	3,552.00	3,552.00	2,328.00	873.00
101-301-826.080	Legal: Prosecutions	22,000.00	22,000.00	11,398.00	5,766.40
101-301-830.000	Membership & Dues	1,250.00	1,250.00	30.00	30.00
101-301-855.000	Radio Maintenance	500.00	500.00	0.00	0.00
101-301-856.000	Telephone	3,786.00	3,786.00	3,202.24	898.02
101-301-856.040	Cellular Phone Fees	1,300.00	1,300.00	663.39	250.29
101-301-858.000	Computer Maintenance	1,000.00	1,000.00	225.00	0.00
101-301-866.000	Mileage	200.00	200.00	0.00	0.00
101-301-867.000	Lodging	750.00	750.00	118.67	0.00
101-301-880.000	Community Promotion	8,000.00	8,000.00	649.00	0.00
101-301-910.000	Insurance	12,496.00	12,496.00	14,236.80	0.00
101-301-910.010	Insurance - Reserves	2,030.00	2,030.00	0.00	0.00
101-301-921.000	Electric	8,352.00	8,352.00	5,662.26	2,315.01
101-301-923.000	Heat	2,945.00	2,945.00	1,624.54	1,295.40
101-301-924.000	Sewer	650.00	650.00	0.00	0.00
101-301-927.000	Water	1,766.00	1,766.00	1,361.28	404.35
101-301-957.000	Contingency: Year End	1,000.00	1,000.00	0.00	0.00
101-301-960.000	Education/Safety Management	5,000.00	5,000.00	2,100.00	2,100.00
101-301-960.020	302 Training	850.00	850.00	535.82	0.00
Total Dept 301 - Police		779,415.00	779,415.00	510,169.66	196,555.96
Dept 372 - Code Enforcement					
101-372-704.000	Wages	11,856.00	11,856.00	5,202.20	1,508.60
101-372-704.010	WAGES - ADMIN	4,160.00	4,160.00	3,334.43	1,229.47
101-372-705.000	Clerical	1,011.00	1,011.00	878.19	321.63
101-372-715.000	FICA	984.00	984.00	720.24	234.07
101-372-716.000	Medical Insurance	533.00	533.00	134.28	56.49
101-372-718.000	Retirement	416.00	416.00	0.00	0.00
101-372-723.000	Workers Compensation	283.00	283.00	208.18	69.38
101-372-740.000	Operating Supplies	500.00	500.00	(140.77)	89.92
101-372-810.000	Contracted Services	1,000.00	1,000.00	(50.00)	0.00
101-372-866.000	Mileage	350.00	350.00	0.00	0.00
101-372-905.000	Printing & Publications	250.00	250.00	0.00	0.00
Total Dept 372 - Code Enforcement		21,343.00	21,343.00	10,286.75	3,509.56
Dept 376 - Building Department					
101-376-703.050	Building Inspector Fee	29,000.00	29,000.00	10,454.70	4,476.75
101-376-703.060	Electrical Inspector Fees	4,410.00	4,410.00	2,405.25	870.00
101-376-703.070	Plumbing Inspector Fees	1,805.00	1,805.00	1,488.75	708.75
101-376-703.080	Heating Inspector Fees	3,900.00	3,900.00	2,248.50	1,164.75
101-376-704.000	Wages	5,870.00	5,870.00	1,330.00	1,330.00
101-376-704.010	BLDG DEPT ADMIN WAGES	0.00	0.00	4,469.82	1,658.11
101-376-705.000	Clerical	32,685.00	32,685.00	23,102.58	8,575.68
101-376-715.000	FICA	2,949.00	2,949.00	2,063.32	759.90
101-376-716.000	Medical Insurance	7,927.00	7,927.00	3,287.84	1,426.68
101-376-723.000	Workers Compensation	283.00	283.00	208.18	69.38
101-376-727.000	Office Supplies	200.00	200.00	36.97	14.74
101-376-740.000	Operating Supplies	600.00	600.00	50.00	50.00
101-376-810.000	Contracted Services	4,634.00	4,634.00	973.69	344.44
101-376-905.000	Printing & Publications	200.00	200.00	0.00	0.00

User: TONICA

PERIOD ENDING 02/28/2021

DB: Oxford

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	QUARTER 02/28/
			BUDGET	NORMAL (ABNORM INCREASE	(DECR
Fund 101 - General Fund					
Expenditures					
Total Dept 376 - Building Department		94,463.00	94,463.00	52,119.60	21,449.18
Dept 401 - Planning					
101-401-704.000	Wages	2,650.00	2,650.00	0.00	0.00
101-401-704.010	PLANNING ADMIN WAGES	0.00	0.00	1,800.40	675.70
101-401-705.000	Clerical	1,011.00	1,011.00	653.17	244.29
101-401-715.000	PC FICA	280.00	280.00	187.68	70.37
101-401-716.000	Medical Insurance	451.00	451.00	116.92	49.65
101-401-817.000	Planning Consultant	8,500.00	8,500.00	935.00	510.00
101-401-817.100	Zoning Ordinance Revision	100.00	100.00	0.00	0.00
101-401-817.200	Planning Consultant Contract	10,200.00	10,200.00	5,950.00	2,550.00
101-401-821.000	Engineering	1,000.00	1,000.00	2,642.50	(9,407.50)
101-401-905.000	Printing & Publications	838.00	838.00	55.20	0.00
Total Dept 401 - Planning		25,030.00	25,030.00	12,340.87	(5,307.49)
Dept 402 - Board of Appeals					
101-402-703.020	Board of Appeals Wages	200.00	200.00	0.00	0.00
101-402-704.010	ZBA ADMIN WAGES	1,325.00	1,325.00	543.92	217.20
101-402-715.000	ZBA FICA	117.00	117.00	41.61	16.61
101-402-716.000	Medical Insurance	110.00	110.00	4.76	1.77
101-402-718.000	Retirement	133.00	133.00	0.00	0.00
101-402-864.000	WORKSHOPS	375.00	375.00	0.00	0.00
101-402-905.000	Printing & Publications	436.00	436.00	0.00	0.00
Total Dept 402 - Board of Appeals		2,696.00	2,696.00	590.29	235.58
Dept 441 - DPW					
101-441-704.000	Wages	40,516.00	40,516.00	39,456.96	21,181.54
101-441-704.010	WAGES - ADMIN	9,275.00	9,275.00	7,013.76	2,606.18
101-441-705.000	Clerical	4,717.00	4,717.00	3,928.25	1,440.78
101-441-709.000	Overtime	1,000.00	1,000.00	0.00	0.00
101-441-715.000	FICA	4,246.00	4,246.00	3,822.78	1,906.73
101-441-716.000	Medical Insurance	16,734.00	16,734.00	9,152.24	3,462.09
101-441-718.000	Retirement	12,855.00	12,855.00	8,376.06	3,589.74
101-441-721.000	Uniform Allowance	900.00	900.00	0.00	0.00
101-441-723.000	Workers Compensation	2,124.00	2,124.00	1,561.35	520.35
101-441-740.000	Operating Supplies	2,400.00	2,400.00	1,059.92	378.89
101-441-787.000	Materials	400.00	400.00	128.00	0.00
101-441-803.000	Physicals	200.00	200.00	30.00	30.00
101-441-807.000	Audit	1,600.00	1,600.00	2,745.15	2,133.00
101-441-810.000	Contracted Services	7,148.00	7,148.00	2,647.67	1,126.89
101-441-856.000	Telephone	1,755.00	1,755.00	826.70	306.39
101-441-856.040	Cellular Phone Fees	956.00	956.00	774.02	343.47
101-441-866.000	Mileage	100.00	100.00	0.00	0.00
101-441-905.000	Printing & Publications	150.00	150.00	24.17	0.00
101-441-910.000	Insurance	12,496.00	12,496.00	14,236.80	0.00
101-441-921.000	ELECTRIC - EDISON	1,751.00	1,751.00	1,163.82	434.32
101-441-923.000	Heat	5,595.00	5,595.00	2,971.89	2,661.16
101-441-943.000	Equipment Rental	3,000.00	3,000.00	4,109.15	2,038.91
101-441-960.000	Education/Safety Management	185.00	185.00	0.00	0.00
Total Dept 441 - DPW		130,103.00	130,103.00	104,028.69	44,160.44
Dept 442 - Tree Replacement Program					
101-442-704.000	Wages	500.00	500.00	0.00	0.00
101-442-715.000	FICA	38.00	38.00	0.00	0.00
101-442-740.000	Operating Supplies	50.00	50.00	0.00	0.00
101-442-787.000	Materials	500.00	500.00	0.00	0.00
101-442-943.000	Equipment Rental	100.00	100.00	0.00	0.00
Total Dept 442 - Tree Replacement Program		1,188.00	1,188.00	0.00	0.00
Dept 443 - Downtown Maintenance					
101-443-704.000	Wages	27,021.00	27,021.00	22,131.95	7,989.16
101-443-709.000	Overtime	4,000.00	4,000.00	375.18	311.37
101-443-715.000	FICA	2,373.00	2,373.00	1,672.28	618.68
101-443-716.000	Medical Insurance	8,745.00	8,745.00	5,348.24	2,005.59
101-443-718.000	Retirement	8,459.00	8,459.00	6,210.26	2,661.54
101-443-723.000	Workers Compensation	425.00	425.00	312.27	104.07
101-443-787.000	Materials	1,500.00	1,500.00	659.98	536.13
101-443-943.000	Equipment Rental	8,000.00	8,000.00	8,615.52	2,864.49

User: TONICA

PERIOD ENDING 02/28/2021

DB: Oxford

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	02/28/
			BUDGET	NORMAL (ABNORM	INCREASE (DECR
Fund 101 - General Fund					
Expenditures					
Total Dept 443 - Downtown Maintenance		60,523.00	60,523.00	45,325.68	17,091.03
Dept 444 - Parking Lot Maint/Const.					
101-444-704.000	Wages	9,746.00	9,746.00	12,841.28	4,964.53
101-444-709.000	Overtime	2,200.00	2,200.00	1,020.97	1,020.97
101-444-715.000	FICA	914.00	914.00	1,027.04	443.46
101-444-716.000	Medical Insurance	2,815.00	2,815.00	2,081.68	780.63
101-444-718.000	Retirement	2,490.00	2,490.00	2,549.89	1,092.81
101-444-723.000	Workers Compensation	425.00	425.00	312.27	104.07
101-444-787.000	Materials	1,500.00	1,500.00	70.96	0.00
101-444-943.000	Equipment Rental	15,000.00	15,000.00	8,481.72	4,054.56
Total Dept 444 - Parking Lot Maint/Const.		35,090.00	35,090.00	28,385.81	12,461.03
Dept 448 - Street Lighting					
101-448-767.030	Lighting Pole Replacement	2,000.00	2,000.00	0.00	0.00
101-448-787.000	Materials	1,000.00	1,000.00	8,047.25	12.45
101-448-810.000	Contracted Services	5,000.00	5,000.00	663.00	663.00
101-448-921.000	Electric	33,392.00	33,392.00	21,512.88	9,438.10
Total Dept 448 - Street Lighting		41,392.00	41,392.00	30,223.13	10,113.55
Dept 528 - Rubbish Contracts					
101-528-704.000	Wages	2,650.00	2,650.00	0.00	0.00
101-528-704.010	RUBBISH ADMIN WAGES	0.00	0.00	1,800.40	675.70
101-528-705.000	Clerical	1,972.00	1,972.00	1,164.69	413.72
101-528-715.000	RUBBISH FICA	354.00	354.00	226.82	83.34
101-528-716.000	Medical Insurance	509.00	509.00	119.54	50.97
101-528-718.000	Retirement	265.00	265.00	0.00	0.00
101-528-808.000	Rubbish Collection Contract	167,304.00	167,304.00	124,590.18	69,767.82
101-528-808.010	Commercial Rubbish Contract	35,580.00	35,580.00	22,857.38	9,022.58
Total Dept 528 - Rubbish Contracts		208,634.00	208,634.00	150,759.01	80,014.13
Dept 751 - Parks					
101-751-704.000	Wages	11,645.00	11,645.00	6,294.65	1,076.42
101-751-704.010	WAGES - ADMIN	2,080.00	2,080.00	2,268.72	817.30
101-751-705.000	Clerical	1,011.00	1,011.00	683.16	257.19
101-751-707.010	Beach Wages	7,600.00	7,600.00	4,519.51	0.00
101-751-709.000	Overtime	400.00	400.00	170.16	170.16
101-751-715.000	FICA	1,739.00	1,739.00	1,049.03	175.73
101-751-716.000	Medical Insurance	4,710.00	4,710.00	2,334.46	878.82
101-751-718.000	Retirement	3,935.00	3,935.00	2,405.13	1,030.77
101-751-723.000	Workers Compensation	425.00	425.00	312.27	104.07
101-751-725.000	Unemployment	100.00	100.00	0.00	0.00
101-751-740.000	Operating Supplies	1,000.00	1,000.00	149.41	17.99
101-751-787.000	Materials	1,000.00	1,000.00	0.00	0.00
101-751-803.000	Physicals	300.00	300.00	0.00	0.00
101-751-810.000	Contracted Services	2,000.00	2,000.00	1,000.00	0.00
101-751-905.000	Printing & Publications	150.00	150.00	0.00	0.00
101-751-910.000	Insurance	3,749.00	3,749.00	4,271.04	0.00
101-751-927.000	WATER-PARKS	0.00	0.00	344.89	147.81
101-751-943.000	Equipment Rental	5,000.00	5,000.00	4,577.05	397.29
Total Dept 751 - Parks		46,844.00	46,844.00	30,379.48	5,073.55
Dept 852 - Interlocal Gov't. Contracts					
101-852-704.002	Wages - Civic Center Maintena	4,577.00	4,577.00	5,462.49	2,217.50
101-852-709.002	Overtime - Civic Center	800.00	800.00	297.79	297.79
101-852-715.000	FICA	411.00	411.00	426.24	185.13
101-852-716.000	Medical Insurance	1,940.00	1,940.00	1,266.32	474.87
101-852-718.000	Retirement	1,528.00	1,528.00	1,220.52	523.08
101-852-723.000	Workers Compensation	425.00	425.00	312.27	104.07
101-852-740.000	Operating Supplies	500.00	500.00	90.00	0.00
101-852-787.002	Material - Civic Center	1,000.00	1,000.00	1,049.36	405.52
101-852-810.000	Contracted Services	9,000.00	9,000.00	9,488.00	0.00
101-852-943.000	Equipment Rental	3,000.00	3,000.00	2,704.45	1,109.96
Total Dept 852 - Interlocal Gov't. Contracts		23,181.00	23,181.00	22,317.44	5,317.92
Dept 960 - Public Relations					
101-960-704.000	WAGES-PART TIME STAFF	21,000.00	21,000.00	9,965.03	3,449.25

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	02/28/
				NORMAL (ABNORM INCREASE (DECR	QUARTER 02/28/
<hr/>					
Fund 101 - General Fund					
Expenditures					
101-960-715.000	FICA-COMMUNITY PROMOTIONS	1,607.00	1,607.00	762.29	263.85
101-960-856.040	Cellular Phone Fees	600.00	600.00	0.00	0.00
101-960-880.000	Community Promotion	4,000.00	4,000.00	2,500.00	0.00
101-960-880.010	Downtown Christmas Decoration	1,000.00	1,000.00	0.00	0.00
101-960-880.020	Cable Commission	26,553.00	26,553.00	5,241.76	2,752.95
101-960-881.000	PUBLIC SERVICES -CDBG	0.00	3,000.00	2,150.00	2,150.00
Total Dept 960 - Public Relations		54,760.00	57,760.00	20,619.08	8,616.05
Dept 999 - Miscellaneous					
101-999-704.050	Youth Assistantce Wages	11,000.00	8,000.00	1,296.00	472.00
101-999-715.000	FICA	550.00	550.00	99.14	36.10
101-999-999.401	Transfser out to Vill. Const.	200,000.00	200,000.00	0.00	0.00
Total Dept 999 - Miscellaneous		211,550.00	208,550.00	1,395.14	508.10
TOTAL EXPENDITURES		1,957,380.00	1,957,380.00	1,154,589.78	450,652.50
Fund 101 - General Fund:					
TOTAL REVENUES		1,942,464.00	1,942,464.00	1,724,396.01	247,668.13
TOTAL EXPENDITURES		1,957,380.00	1,957,380.00	1,154,589.78	450,652.50
NET OF REVENUES & EXPENDITURES		(14,916.00)	(14,916.00)	569,806.23	(202,984.37)



User: TONICA

PERIOD ENDING 02/28/2021

DB: Oxford

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	QUARTER 02/28/
			BUDGET NORMAL	(ABNORM INCREASE	(DECR
Fund 202 - Major Street Fund					
Revenues					
Dept 000					
202-000-547.000	Gas and Weight Tax	201,000.00	201,000.00	188,498.84	69,153.49
202-000-581.000	LOCAL GRANT-LRIP	0.00	0.00	12,211.00	0.00
202-000-665.000	Interest Earnings	500.00	500.00	2,805.30	816.31
Total Dept 000		201,500.00	201,500.00	203,515.14	69,969.80
TOTAL REVENUES		201,500.00	201,500.00	203,515.14	69,969.80
Expenditures					
Dept 455 - Construction					
202-455-810.000	Contracted Services	79,433.00	79,433.00	0.00	0.00
202-455-821.000	Engineering	2,000.00	2,000.00	0.00	0.00
Total Dept 455 - Construction		81,433.00	81,433.00	0.00	0.00
Dept 463 - Surface					
202-463-704.000	Wages	17,831.00	17,831.00	10,071.63	2,301.26
202-463-709.000	Overtime	300.00	300.00	0.00	0.00
202-463-710.010	Leave Time Buyout	2,000.00	2,000.00	0.00	0.00
202-463-715.000	FICA	1,540.00	1,540.00	743.42	170.48
202-463-716.000	Medical Insurance	7,375.00	7,375.00	3,830.72	1,436.52
202-463-718.000	Retirement	5,703.00	5,703.00	3,661.56	1,569.24
202-463-721.000	Uniform Allowance	900.00	900.00	0.00	0.00
202-463-723.000	Workers Compensation	566.00	566.00	416.36	138.76
202-463-787.000	Materials	3,000.00	3,000.00	214.08	90.00
202-463-810.000	Contracted Services	3,988.00	3,988.00	5,338.24	1,802.53
202-463-810.100	Sidewalks	3,000.00	3,000.00	0.00	0.00
202-463-943.000	Equipment Rental	13,000.00	13,000.00	10,566.28	1,613.50
Total Dept 463 - Surface		59,203.00	59,203.00	34,842.29	9,122.29
Dept 464 - Non-motorized					
202-464-810.000	Contracted Services	3,500.00	3,500.00	2,906.00	2,906.00
Total Dept 464 - Non-motorized		3,500.00	3,500.00	2,906.00	2,906.00
Dept 474 - Traffic					
202-474-704.000	Wages	1,866.00	1,866.00	1,724.90	542.16
202-474-709.000	Overtime	200.00	200.00	0.00	0.00
202-474-715.000	FICA	158.00	158.00	128.21	40.54
202-474-716.000	Medical Insurance	695.00	695.00	356.40	133.65
202-474-718.000	Retirement	522.00	522.00	327.88	140.52
202-474-787.000	Materials	1,500.00	1,500.00	254.53	0.00
202-474-810.000	Contracted Services	6,500.00	6,500.00	0.00	0.00
202-474-810.090	Signal Maintenance	7,500.00	7,500.00	3,240.34	1,185.06
202-474-943.000	Equipment Rental	1,000.00	1,000.00	1,005.37	179.57
Total Dept 474 - Traffic		19,941.00	19,941.00	7,037.63	2,221.50
Dept 478 - Snow & Ice					
202-478-704.000	Wages	8,459.00	8,459.00	709.42	709.42
202-478-709.000	Overtime	3,000.00	3,000.00	1,177.61	1,177.61
202-478-715.000	FICA	877.00	877.00	141.41	141.41
202-478-716.000	Medical Insurance	3,574.00	3,574.00	1,801.04	675.39
202-478-718.000	Retirement	2,684.00	2,684.00	1,675.24	717.96
202-478-787.000	Materials	20,000.00	20,000.00	7,614.60	7,614.60
202-478-910.000	Insurance	1,250.00	1,250.00	1,423.68	0.00
202-478-943.000	Equipment Rental	5,500.00	5,500.00	2,765.48	2,765.48
Total Dept 478 - Snow & Ice		45,344.00	45,344.00	17,308.48	13,801.87
Dept 484 - Wages Administration					
202-484-807.000	Audit	800.00	800.00	1,372.58	1,066.50
202-484-910.000	Insurance	1,250.00	1,250.00	0.00	0.00
Total Dept 484 - Wages Administration		2,050.00	2,050.00	1,372.58	1,066.50
TOTAL EXPENDITURES		211,471.00	211,471.00	63,466.98	29,118.16

User: TONICA

PERIOD ENDING 02/28/2021

DB: Oxford

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	QUARTER 02/28/
					(ABNORM INCREASE (DECR
Fund 202 - Major Street Fund					
Fund 202 - Major Street Fund:					
	TOTAL REVENUES	201,500.00	201,500.00	203,515.14	69,969.80
	TOTAL EXPENDITURES	211,471.00	211,471.00	63,466.98	29,118.16
	NET OF REVENUES & EXPENDITURES	(9,971.00)	(9,971.00)	140,048.16	40,851.64

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
 PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	QUARTER 02/28/
			BUDGET	(ABNORM INCREASE	{DECR
Fund 203 - Local Street Fund					
Revenues					
Dept 000					
203-000-547.000	Gas and Weight Tax	75,500.00	75,500.00	66,537.70	24,409.89
203-000-630.000	METRO FEES	11,000.00	11,000.00	0.00	0.00
203-000-665.000	Interest Earnings	0.00	0.00	509.11	132.47
203-000-677.000	Reimbursements	0.00	18,455.00	18,455.00	0.00
Total Dept 000		86,500.00	104,955.00	85,501.81	24,542.36
TOTAL REVENUES		86,500.00	104,955.00	85,501.81	24,542.36
Expenditures					
Dept 455 - Construction					
203-455-810.000	Contracted Services	34,043.00	34,043.00	0.00	0.00
Total Dept 455 - Construction		34,043.00	34,043.00	0.00	0.00
Dept 463 - Surface					
203-463-704.000	Wages	11,502.00	11,502.00	10,193.29	2,774.21
203-463-709.000	Overtime	500.00	500.00	0.00	0.00
203-463-715.000	FICA	918.00	918.00	757.09	204.80
203-463-716.000	Medical Insurance	4,835.00	4,835.00	4,037.12	1,513.92
203-463-718.000	Retirement	3,466.00	3,466.00	3,855.39	1,652.31
203-463-723.000	Workers Compensation	566.00	566.00	416.36	138.76
203-463-787.000	Materials	2,500.00	2,500.00	178.79	90.00
203-463-810.000	Contracted Services	3,938.00	3,938.00	4,463.38	2,236.80
203-463-810.100	Sidewalks	1,500.00	1,500.00	0.00	0.00
203-463-943.000	Equipment Rental	10,000.00	10,000.00	8,889.27	2,244.88
Total Dept 463 - Surface		39,725.00	39,725.00	32,790.69	10,855.68
Dept 474 - Traffic					
203-474-704.000	Wages	1,990.00	1,990.00	926.82	361.06
203-474-709.000	Overtime	150.00	150.00	0.00	0.00
203-474-715.000	FICA	164.00	164.00	69.20	26.96
203-474-716.000	Medical Insurance	721.00	721.00	418.56	156.96
203-474-718.000	Retirement	546.00	546.00	386.47	165.63
203-474-787.000	Materials	1,000.00	24,000.00	24,861.69	(64.81)
203-474-810.000	Contracted Services	200.00	200.00	0.00	0.00
203-474-943.000	Equipment Rental	1,000.00	1,000.00	341.81	114.51
Total Dept 474 - Traffic		5,771.00	28,771.00	27,004.55	760.31
Dept 478 - Snow & Ice					
203-478-704.000	Wages	5,766.00	5,766.00	995.84	995.84
203-478-709.000	Overtime	4,000.00	4,000.00	2,192.56	2,192.56
203-478-715.000	FICA	747.00	747.00	235.71	235.71
203-478-716.000	Medical Insurance	2,405.00	2,405.00	1,248.08	468.03
203-478-718.000	Retirement	1,864.00	1,864.00	1,196.58	512.82
203-478-787.000	Materials	18,000.00	18,000.00	7,752.55	7,752.55
203-478-910.000	Insurance	0.00	0.00	1,423.68	0.00
203-478-943.000	Equipment Rental	6,000.00	6,000.00	4,477.70	4,477.70
Total Dept 478 - Snow & Ice		38,782.00	38,782.00	19,522.70	16,635.21
Dept 484 - Wages Administration					
203-484-807.000	Audit	800.00	800.00	1,372.58	1,066.50
203-484-910.000	Insurance	1,250.00	1,250.00	0.00	0.00
Total Dept 484 - Wages Administration		2,050.00	2,050.00	1,372.58	1,066.50
TOTAL EXPENDITURES		120,371.00	143,371.00	80,690.52	29,317.70
Fund 203 - Local Street Fund:					
TOTAL REVENUES		86,500.00	104,955.00	85,501.81	24,542.36
TOTAL EXPENDITURES		120,371.00	143,371.00	80,690.52	29,317.70
NET OF REVENUES & EXPENDITURES		(33,871.00)	(38,416.00)	4,811.29	(4,775.34)

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
 PERIOD ENDING 02/28/2021

		2020-21		YTD BALANCE		ACTIVITY FOR	
		ORIGINAL	2020-21	02/28/2021		QUARTER 02/28/	
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	NORMAL	(ABNORM	INCREASE	(DECR
Fund 590 - Sewer Fund							
Revenues							
Dept 000							
590-000-642.000	Collections	760,000.00	760,000.00	435,922.40		186,655.72	
590-000-642.010	Penalties on Usage	8,000.00	8,000.00	0.00		0.00	
590-000-665.000	Interest Earnings	4,000.00	4,000.00	3,385.08		880.06	
590-000-672.050	New Connection	6,000.00	6,000.00	3,300.00		0.00	
590-000-677.000	Reimbursements	0.00	0.00	292.16		92.80	
Total Dept 000		778,000.00	778,000.00	442,899.64		187,628.58	
TOTAL REVENUES		778,000.00	778,000.00	442,899.64		187,628.58	
Expenditures							
Dept 521 - Sewer							
590-521-704.000	Wages	53,496.00	53,496.00	8,127.93		2,398.43	
590-521-704.010	WAGES - ADMIN	9,090.00	9,090.00	4,108.13		1,623.14	
590-521-705.000	Clerical	7,413.00	7,413.00	3,700.20		1,439.76	
590-521-709.000	Overtime	0.00	0.00	138.79		138.79	
590-521-715.000	FICA	5,355.00	5,355.00	1,219.12		424.67	
590-521-716.000	Medical Insurance	21,636.00	21,636.00	7,517.92		2,838.96	
590-521-718.000	Retirement	17,145.00	17,145.00	7,897.40		3,384.60	
590-521-721.000	Uniform Allowance	900.00	900.00	919.95		322.98	
590-521-723.000	Workers Compensation	1,416.00	1,416.00	1,040.90		346.90	
590-521-727.000	Office Supplies	500.00	500.00	0.00		0.00	
590-521-730.000	Postage	2,000.00	2,000.00	0.00		0.00	
590-521-740.000	Operating Supplies	1,500.00	1,500.00	217.14		0.00	
590-521-787.000	Materials	1,000.00	1,000.00	690.00		0.00	
590-521-807.000	Audit	3,200.00	3,200.00	5,184.23		4,266.00	
590-521-810.000	Contracted Services	13,480.00	13,480.00	4,859.60		620.76	
590-521-815.000	Oakland County Usage Fees	437,820.00	437,820.00	226,371.98		100,643.76	
590-521-826.000	Legal Fees	1,000.00	1,000.00	0.00		0.00	
590-521-830.000	Membership & Dues	134.00	134.00	0.00		0.00	
590-521-905.000	Printing & Publications	100.00	100.00	0.00		0.00	
590-521-910.000	Insurance	3,124.00	3,124.00	3,559.20		0.00	
590-521-943.000	Equipment Rental	3,709.00	3,709.00	4,535.48		2,159.68	
590-521-957.000	Contingency: Year End	5,000.00	5,000.00	0.00		0.00	
590-521-991.020	Bond - Interceptor	110,192.00	602,940.00	587,708.49		28,632.77	
590-521-992.000	Fees	0.00	0.00	13.68		6.84	
590-521-995.030	Interest Interceptor	16,493.00	16,493.00	36,295.67		17,793.36	
Total Dept 521 - Sewer		715,703.00	1,208,451.00	904,105.81		167,041.40	
Dept 622 - Environmental							
590-622-810.000	Contracted Services	5,000.00	5,000.00	0.00		0.00	
Total Dept 622 - Environmental		5,000.00	5,000.00	0.00		0.00	
TOTAL EXPENDITURES		720,703.00	1,213,451.00	904,105.81		167,041.40	
Fund 590 - Sewer Fund:							
TOTAL REVENUES		778,000.00	778,000.00	442,899.64		187,628.58	
TOTAL EXPENDITURES		720,703.00	1,213,451.00	904,105.81		167,041.40	
NET OF REVENUES & EXPENDITURES		57,297.00	(435,451.00)	(461,206.17)		20,587.18	

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
 PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	QUARTER 02/28/
			BUDGET	(ABNORM INCREASE	(DECR
Fund 591 - Water Fund					
Revenues					
Dept 000					
591-000-642.000	Collections	760,000.00	760,000.00	263,763.79	84,953.82
591-000-642.010	Penalties on Usage	8,000.00	8,000.00	0.00	0.00
591-000-642.030	Collections - Fixed	0.00	0.00	180,821.57	83,167.06
591-000-665.000	Interest Earnings	4,500.00	4,500.00	2,840.12	815.55
591-000-672.060	Capital Charges	5,000.00	5,000.00	14,352.00	2,832.50
591-000-677.000	Reimbursements	0.00	0.00	1,794.80	617.56
591-000-686.000	Miscellaneous	0.00	0.00	2,852.00	0.00
Total Dept 000		777,500.00	777,500.00	466,424.28	172,386.49
TOTAL REVENUES		777,500.00	777,500.00	466,424.28	172,386.49
Expenditures					
Dept 556 - Water Maintenance					
591-556-704.000	Wages	87,118.00	87,118.00	23,202.85	4,886.40
591-556-704.010	WAGES - ADMIN	9,090.00	9,090.00	5,445.53	2,071.52
591-556-705.000	Clerical	10,109.00	10,109.00	3,803.88	1,543.44
591-556-709.000	Overtime	500.00	500.00	1,278.80	0.00
591-556-715.000	FICA	8,172.00	8,172.00	2,518.20	633.79
591-556-716.000	Medical Insurance	34,847.00	34,847.00	15,491.46	5,829.03
591-556-718.000	Retirement	28,886.00	28,886.00	17,350.41	7,435.89
591-556-721.000	Uniform Allowance	600.00	600.00	1,090.96	0.00
591-556-723.000	Workers Compensation	2,124.00	2,124.00	1,561.35	520.35
591-556-727.000	Office Supplies	100.00	100.00	0.00	0.00
591-556-730.000	Postage	5,520.00	5,520.00	2,735.10	783.75
591-556-740.000	Operating Supplies	1,800.00	1,800.00	1,414.96	640.87
591-556-754.000	Tools	6,000.00	6,000.00	65.57	0.00
591-556-787.000	Materials	3,200.00	3,200.00	6,483.28	0.00
591-556-807.000	Audit	3,200.00	3,200.00	5,490.30	4,266.00
591-556-810.000	Contracted Services	21,769.00	21,769.00	26,133.92	12,277.09
591-556-821.000	Engineering	24,000.00	24,000.00	20,892.50	20,892.50
591-556-826.000	Legal Fees	1,500.00	1,500.00	0.00	0.00
591-556-856.020	Telephone - DPW	134.00	134.00	0.00	0.00
591-556-943.000	Equipment Rental	24,000.00	24,000.00	12,313.49	2,920.45
591-556-960.000	Education/Safety Management	1,200.00	1,200.00	415.00	190.00
591-556-970.000	Capital Improvements	0.00	125,000.00	150,745.00	20,790.00
591-556-999.101	Contribution to General Fund	125,000.00	0.00	44,400.00	0.00
Total Dept 556 - Water Maintenance		398,869.00	398,869.00	342,832.56	85,681.08
Dept 557 - Water Plant					
591-557-730.000	Postage	1,150.00	1,150.00	0.00	0.00
591-557-740.000	Operating Supplies	1,200.00	1,200.00	84.79	0.00
591-557-743.000	Chemicals	52,000.00	52,000.00	30,668.22	9,785.99
591-557-751.000	Diesel Fuel and Gas	1,000.00	1,000.00	0.00	0.00
591-557-787.000	Materials	5,500.00	5,500.00	0.00	0.00
591-557-810.000	Contracted Services	53,965.00	53,965.00	41,116.15	15,505.23
591-557-856.000	Telephone	2,925.00	2,925.00	1,680.21	619.29
591-557-905.000	Printing & Publications	0.00	0.00	82.80	82.80
591-557-910.000	Insurance	0.00	0.00	15,660.48	0.00
591-557-921.000	Electric	32,427.00	32,427.00	20,019.46	7,170.82
591-557-923.000	Heat	1,044.00	1,044.00	677.74	573.04
591-557-924.000	Sewer	374.00	374.00	218.16	93.51
591-557-927.000	Water	217.00	217.00	126.70	54.30
591-557-933.010	Equipment Maintenance Contrac	500.00	500.00	0.00	0.00
591-557-936.000	Grounds Maintenance	2,500.00	2,500.00	0.00	0.00
591-557-958.000	Membership & Dues	500.00	500.00	0.00	0.00
591-557-991.000	Principal	237,688.00	237,688.00	0.00	0.00
591-557-995.000	Interest	20,284.00	20,284.00	20,283.50	20,283.50
Total Dept 557 - Water Plant		413,274.00	413,274.00	130,618.21	54,168.48
Dept 622 - Environmental					
591-622-810.000	Contracted Services	0.00	0.00	(44,400.00)	0.00
Total Dept 622 - Environmental		0.00	0.00	(44,400.00)	0.00
TOTAL EXPENDITURES		812,143.00	812,143.00	429,050.77	139,849.56
Fund 591 - Water Fund:					

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE  
PERIOD ENDING 02/28/2021

Page: 12/13

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET AMENDED	02/28/2021	QUARTER 02/28/
				(ABNORM INCREASE	(DECR
Fund 591 - Water Fund					
TOTAL REVENUES		777,500.00	777,500.00	466,424.28	172,386.49
TOTAL EXPENDITURES		812,143.00	812,143.00	429,050.77	139,849.56
NET OF REVENUES & EXPENDITURES		(34,643.00)	(34,643.00)	37,373.51	32,536.93



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PERIOD ENDING 02/28/2021

DB: Oxford

DB: OXFORD

		2020-21	YTD BALANCE		ACTIVITY FOR
GL NUMBER	DESCRIPTION	ORIGINAL	2020-21	02/28/2021	QUARTER 02/28/
		BUDGET	AMENDED BUDGET	NORMAL (ABNORM	INCREASE (DECR
Fund 661 - Motor Equipment - DPW					
Revenues					
Dept 000					
661-000-665.000	Interest Earnings	2,000.00	2,000.00	1,793.84	465.94
661-000-676.202	Major Streets Equipment Renta	18,000.00	18,000.00	14,337.13	4,558.55
661-000-676.203	Local Streets Equipment Renta	14,000.00	14,000.00	13,708.78	6,837.09
661-000-676.441	DPW Equipment Rental	35,000.00	35,000.00	28,487.89	10,465.21
661-000-676.590	Sewer Equipment Rental	10,000.00	10,000.00	4,535.48	2,159.68
661-000-676.591	Water Equipment Rental	20,000.00	20,000.00	12,313.49	2,920.45
Total Dept 000		99,000.00	99,000.00	75,176.61	27,406.92
TOTAL REVENUES		99,000.00	99,000.00	75,176.61	27,406.92
Expenditures					
Dept 958 - Motor Equipment					
661-958-704.000	Wages	13,939.00	13,939.00	22,421.80	10,664.35
661-958-709.000	Overtime	300.00	300.00	0.00	0.00
661-958-710.010	Leave Time Buyout	1,800.00	1,800.00	0.00	0.00
661-958-715.000	FICA	1,227.00	1,227.00	1,661.08	784.80
661-958-716.000	Medical Insurance	5,445.00	5,445.00	2,846.40	1,067.40
661-958-718.000	Retirement	4,230.00	4,230.00	2,716.21	1,164.09
661-958-721.000	Uniform Allowance	900.00	900.00	46.60	0.00
661-958-723.000	Workers Compensation	1,416.00	1,416.00	1,040.90	346.90
661-958-751.000	Diesel Fuel and Gas	12,000.00	12,000.00	5,878.79	2,782.20
661-958-752.000	Oil and Grease	1,000.00	1,000.00	1,225.22	796.26
661-958-753.000	Anti-Freeze	150.00	150.00	0.00	0.00
661-958-754.000	Tools	500.00	500.00	205.17	71.19
661-958-776.000	DPW Building Maint and Suppli	800.00	800.00	1,135.23	1,067.24
661-958-781.030	DPW Repair Parts	10,000.00	10,000.00	4,508.18	2,002.61
661-958-807.000	Audit	1,600.00	1,600.00	2,745.13	2,133.00
661-958-810.000	Contracted Services	10,184.00	10,184.00	10,009.18	5,543.65
661-958-910.000	Insurance	9,372.00	9,372.00	10,677.60	0.00
661-958-960.000	Education/Safety Management	200.00	200.00	80.00	0.00
661-958-979.000	DPW Equipment	90,400.00	90,400.00	47,142.00	35,142.00
Total Dept 958 - Motor Equipment		165,463.00	165,463.00	114,339.49	63,565.69
TOTAL EXPENDITURES		165,463.00	165,463.00	114,339.49	63,565.69
Fund 661 - Motor Equipment - DPW:					
TOTAL REVENUES		99,000.00	99,000.00	75,176.61	27,406.92
TOTAL EXPENDITURES		165,463.00	165,463.00	114,339.49	63,565.69
NET OF REVENUES & EXPENDITURES		(66,463.00)	(66,463.00)	(39,162.88)	(36,158.77)
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		3,884,964.00	3,903,419.00	2,997,913.49	729,602.28
TOTAL EXPENDITURES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS		3,987,531.00	4,503,279.00	2,746,243.35	879,545.01
NET OF REVENUES & EXPENDITURES		(102,567.00)	(599,860.00)	251,670.14	(149,942.73)

04/06/2021

## CASH SUMMARY BY BANK FOR OXFORD VILLAGE

FROM 03/01/2021 TO 03/31/2021

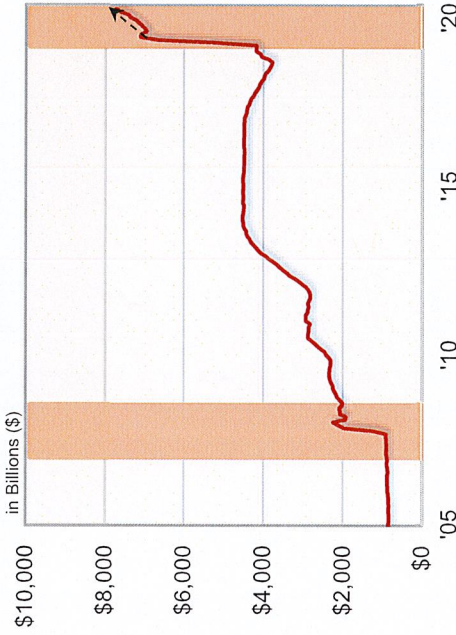
Bank Code Fund	Description	Beginning Balance 03/01/2021	Total Debits	Total Credits	Ending Balance 03/31/2021
<b>CKG01 GENERAL CHECKING</b>					
100	General Checking	328,462.04	385,128.72	306,643.92	406,946.84
	GENERAL CHECKING	328,462.04	385,128.72	306,643.92	<b>406,946.84</b>
<b>INDBK INDEPENDENT BANK</b>					
100	General Checking	4,522.65	0.00	0.00	4,522.65
	INDEPENDENT BANK	4,522.65	0.00	0.00	<b>4,522.65</b>
<b>LGIP LOCAL GOVERNMENT INV. POOL</b>					
100	General Checking	3,251,980.62	2,037.31	0.00	3,254,017.93
	LOCAL GOVERNMENT INV. POOL	3,251,980.62	2,037.31	0.00	<b>3,254,017.93</b>
<b>LRG01 LONE RANGER</b>					
701	Trust and Agency	7,459.79	0.00	0.00	7,459.79
	LONE RANGER	7,459.79	0.00	0.00	<b>7,459.79</b>
<b>SGT01 SPECIAL GIFTS</b>					
701	Trust and Agency	518.13	0.02	0.00	518.15
	SPECIAL GIFTS	518.13	0.02	0.00	<b>518.15</b>
<b>WBD01 WATER BOND DEBT</b>					
591	Water Fund	30,013.85	0.00	0.00	30,013.85
	WATER BOND DEBT	30,013.85	0.00	0.00	<b>30,013.85</b>
<b>WBI01 WATER BOND INTEREST</b>					
591	Water Fund	18,819.77	0.00	0.00	18,819.77
	WATER BOND INTEREST	18,819.77	0.00	0.00	<b>18,819.77</b>
	TOTAL - ALL FUNDS	3,641,776.85	387,166.05	306,643.92	<b>3,722,298.98</b>

04/07/2021 ACCOUNT BALANCE REPORT FOR OXFORD VILLAGE  
PERIOD ENDING 04/07/2021

FUND ACCOUNT	DESCRIPTION	END BALANCE 04/07/2021
Fund 101 - General Fund		
101 001.000	CASH AND INVESTMENTS	881,763.54
TOTAL ASSETS		881,763.54
Fund 202 - Major Street Fund		
202 001.000	CASH AND INVESTMENTS	610,651.04
TOTAL ASSETS		610,651.04
Fund 203 - Local Street Fund		
203 001.000	CASH AND INVESTMENTS	76,360.67
TOTAL ASSETS		76,360.67
Fund 253 - Drug Forfeiture Fund		
253 001.000	CASH AND INVESTMENTS	6,372.14
TOTAL ASSETS		6,372.14
Fund 296 - DDA Operating		
296 001.000	CASH AND INVESTMENTS	315,222.67
TOTAL ASSETS		315,222.67
Fund 494 - DDA Construction Fund		
494 001.000	CASH AND INVESTMENTS	135,934.99
TOTAL ASSETS		135,934.99
Fund 590 - Sewer Fund		
590 001.000	CASH AND INVESTMENTS	676,683.04
TOTAL ASSETS		676,683.04
Fund 591 - Water Fund		
591 001.000	CASH AND INVESTMENTS	646,907.87
TOTAL ASSETS		646,907.87
Fund 661 - Motor Equipment - DPW		
661 001.000	CASH AND INVESTMENTS	324,169.55
TOTAL ASSETS		324,169.55

## Federal Reserve Stance

Federal Reserve Balance Sheet

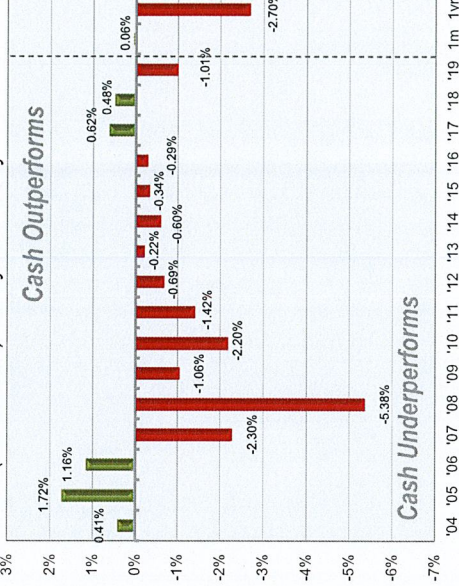


Source: The Federal Reserve, Robinson

The Federal Reserve reaffirmed its commitment to expanding its balance sheet by ~\$120B on a monthly basis. Before 2008, the average monthly change to the Fed's balance sheet had been only \$3B. In March, Fed Chair Powell upgraded the expectations for the economy across all metrics, but said he does not foresee a change in Fed policy through at least 2023.

## Performance

Cash (3mo T-Bill) vs. 2yr Treasury



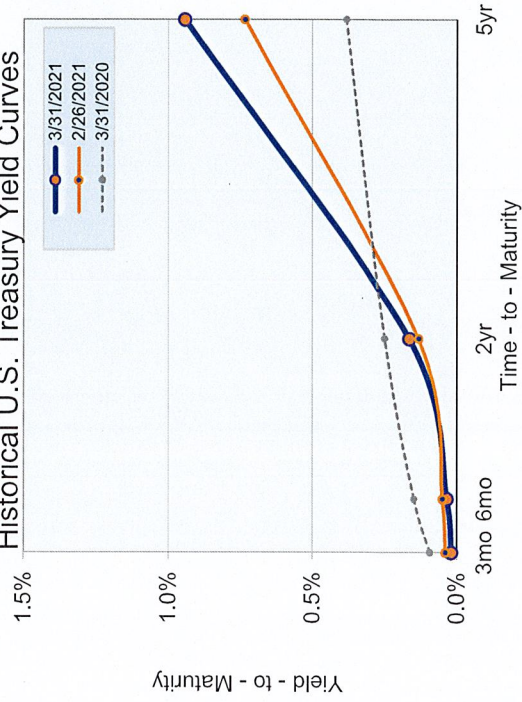
Source: Barclays Capital, Bloomberg, Robinson

The 2-Year Treasury underperformed as rates went higher in March.

Returns	
March	1yr
3mT-Bill	0.01%
2y Tsy	-0.05%
	0.12%
	0.21%

## Yield Curve

Historical U.S. Treasury Yield Curves

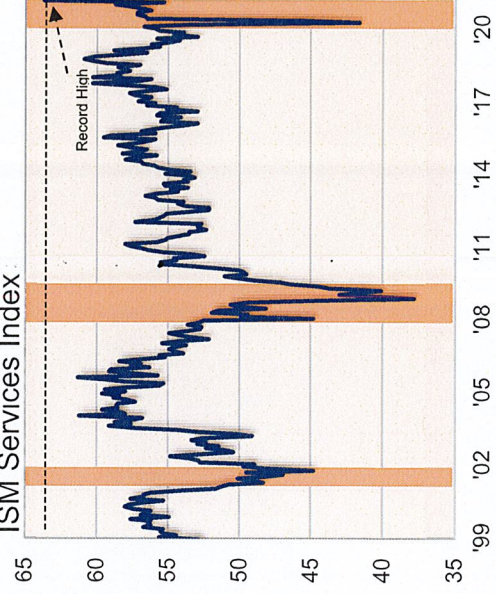


Source: Bloomberg, Robinson

For the second straight month the yield curve moved higher and in particular for longer maturities.

## Graph of the Month

ISM Services Index



Source: Institute for Supply Management, Robinson

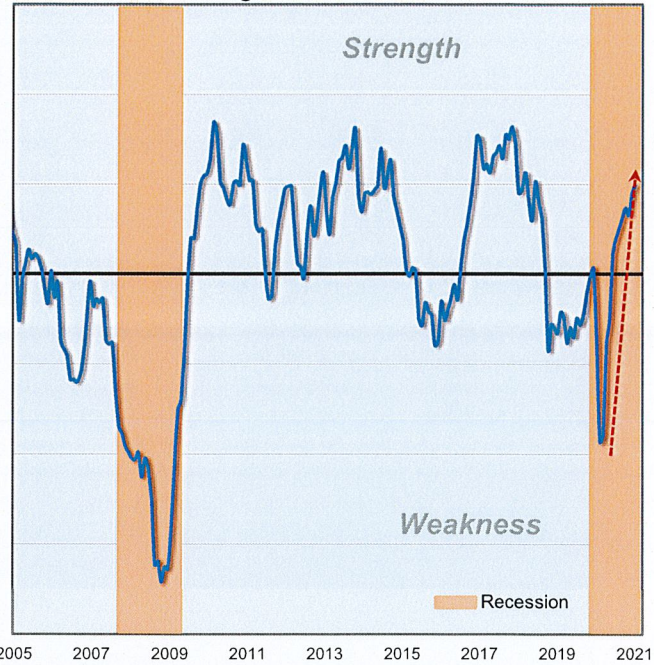
The ISM Services Index tracks sentiment among service-oriented firms and in March the Index reached an all-time high. Service sector spending accounts for roughly 66% of all consumer spending. The current record level can be interpreted as the broad improvement of consumer comfortability and ability to finally begin to physically engage in the economy.



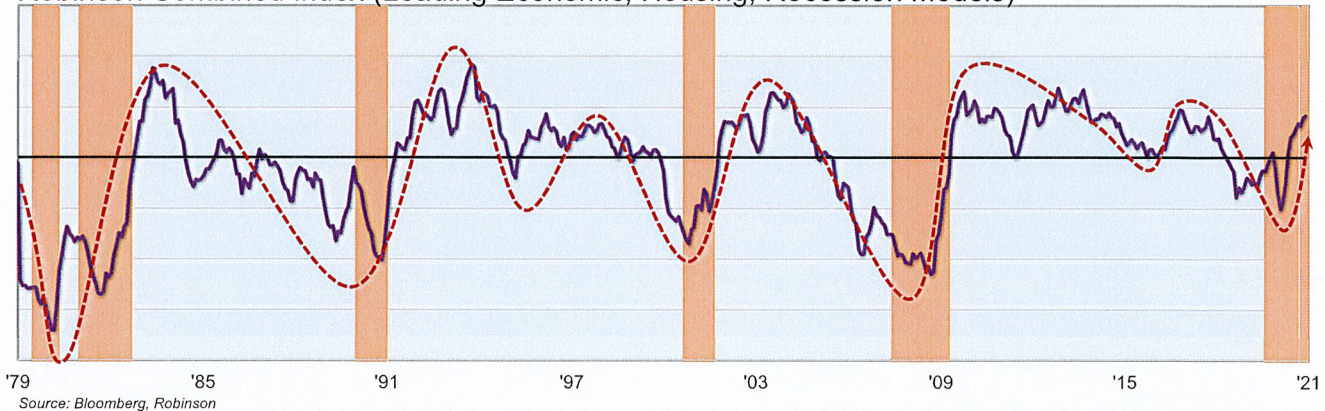
## Economic Comments

- Market Review:** The Robinson Leading Economic Index continued to push further into expansion territory in March. The slight pullback in housing was more than offset by strong consumer confidence and manufacturing numbers, as well as solid macro market metrics. On March 11, a \$1.9T stimulus package was signed into law that featured, among other items, \$1,400 to individuals and \$350B to state and local governments. Seemingly before the deal's details and implications could be understood and appreciated, the markets and Washington D.C. turned their focus to the next big spending deal, an infrastructure bill with reported price tags ranging from \$2T to \$3T. With more than \$5.5T spent since March 2020, the bill is likely to face significant resistance, but its passage would serve as a major tailwind for the recovering economy.
- Inflation:** Just how strong has the housing market been over the last year? Since 2020 the Housing Price Index (bottom left) has increased by nearly 15%, which has been greatly beneficial for the housing sector and homeowners. However, in that same time frame, average hourly earnings have experienced less than a 6% gain. While the time frame is short, a continuation of this divergence has the potential for negative ramifications for the sector if future homeowners are priced out.
- Employment:** From the beginning of the pandemic and throughout the recovery, payroll numbers have been volatile and fluctuating as states across the country went through different cycles of economic closings and openings. In March nearly 1 million jobs were added (bottom right) and the posting beat many of the optimistic estimates. Markets will continue to expect strong job numbers as the economy is primed for an employment recovery as factors such as, warm weather, vaccine distribution, loosening public policy and fiscal stimulus are all headed in a positive direction.

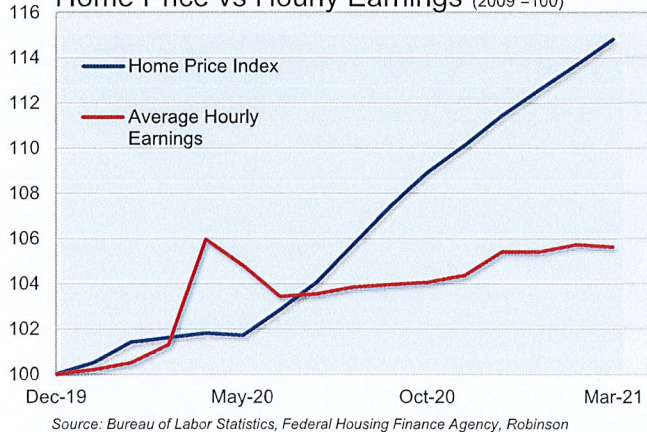
## Robinson Leading Economic Index



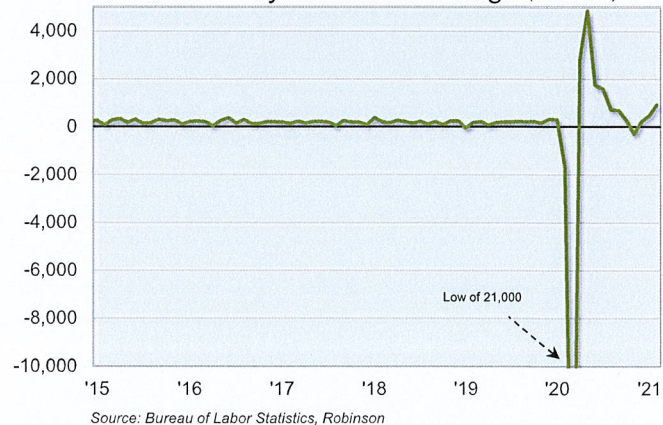
## Robinson Combined Index (Leading Economic, Housing, Recession Models)



## Home Price vs Hourly Earnings (2009=100)



## NonFarm Payrolls MoM Change (thousands)



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## Memorandum



To: Honorable President, Kelsey Cooke  
Council Members

From: Don Brantley, DPW Superintendent

Date: 04/13/2021

Re: West Nile Virus Program, Resolution 2021-03

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**Background-** The Village has been involved with the Oakland County West Nile Virus Program since 2002, which reimburses member communities for participation in activities to prevent the spread of the West Nile Virus.

**Analysis-** This resolution is an annual requirement for participation.

**Recommendation-** Approve Resolution 2021-03 authorizing the village manager as agent for the Village of Oxford, in manner and to the extent provided under Oakland County Board of Commissioners, to request reimbursement of eligible mosquito control activities under the Oakland County West Nile Virus Fund Program.



## **RESOLUTION 21-03**

### **A RESOLUTION OF THE VILLAGE OF OXFORD REGARDING THE WEST NILE VIRUS FUND PROGRAM IN OAKLAND COUNTY**

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connections with personal mosquito protection measures/activities, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the Village of Oxford, Oakland County, Michigan has incurred expenses in connection with mosquito control activities believed eligible for reimbursement under the Oakland County West Nile Virus Fund Program.

NOW, THEREFORE, BE IT RESOLVED, that this Council authorizes and directs its Manager, as agent for the Village of Oxford, in manner and to the extent provided under Oakland County Board of Commissioners, to request reimbursement of eligible mosquito control activities under Oakland County West Nile Virus Fund Program.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be the same are hereby rescinded.

The Resolution was introduced by \_\_\_\_\_ and supported by \_\_\_\_\_

**AYES:**

**NAYS:** 0

**ABSENT:** 0

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village Council of the Village of Oxford, County of Oakland, Michigan, at a regular meeting held on the 13<sup>th</sup> of April 2021.

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**Joseph M. Madore**  
**Village Manager**

## Memorandum



To: Honorable President, Kelsey Cooke  
Council Members

From: Tere Onica, Clerk/Treasurer

Date: 04/13/2021

Re: Resolution 20-04 Summer Tax collection and Settlement Agreement

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**Background-** The Village has an agreement with the township for tax collection and settlement. This agreement is renewed annually.

**Analysis-** This is a common practice for townships to provide this service since the State mandated the townships collect Summer Taxes. Residents of the Village are also residents of the township paying taxes to both locations. There is cost savings in combined mailing and the village does not have the BS&A Tax program software or annual support. Village residents still pay, or partial pay their taxes at the village office and can also pay on-line for a fee charged by the credit card processor.

**Recommendation-** In speaking with other villages and townships, this is an area where combined services reduce cost. Township Treasurer Joe Ferrari has indicated that he is willing and able to continue to provide this service for the village. I recommend renewal of the agreement though council approval of resolution 21-04.

## **RESOLUTION 21-04**

### **A RESOLUTION OF THE VILLAGE OF OXFORD FOR AGREEMENT WITH OXFORD TOWNSHIP REGARDING SUMMER VILLAGE TAX COLLECTION AND SETTLEMENT**

Whereas, the Village of Oxford desires to have the Charter Township of Oxford post 2021 Summer Village tax payments into the Oakland County BS & A tax system on behalf of the Village of Oxford, and,

Whereas, the Charter Township of Oxford is willing to post the 2021 Summer taxes as well as perform the entire Village tax settlement with the Oakland County Treasurer, and,

Whereas, the Village tax receiving, depositing, investing, internal bank account balancing, general ledger posting, and tax payout internal fund transfers will remain the responsibility of the Village of Oxford.

Be it further resolved that the Charter Township of Oxford will post the 2021 Summer Village taxes at a cost of \$2.00 per parcel. The Village parcel count for 2021 is still to be determined. (estimated count of 1708 @ \$2.00 = \$3,416.00)

At a regular meeting of the Village of Oxford on April 13, 2021 Councilperson \_\_\_\_\_ moved and Councilperson \_\_\_\_\_ supported the motion to adopt this resolution as presented and authorizes the Village Manager to execute an agreement for the cooperative 2021 Summer tax payment posting with the Charter Township of Oxford.

AYES:

NAYS:

ABSENT:

RESOLUTION 21-04 WAS DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village Council of the Village of Oxford, County of Oakland, Michigan, at a regular meeting held on the 13<sup>th</sup> of April 2021.

---

Joseph M. Madore  
Manager, Village of Oxford

**VILLAGE OF OXFORD**

Resolution 2021-05

**Resolution to add Scriptor Court to the Village Local Street system**

**WHEREAS** the Village of Oxford did on July 7<sup>th</sup>, 2020 acquire title to Scriptor Court,

**AND WHEREAS**, it is necessary to furnish certain information to the State of Michigan to place this street within the Village Street system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

**NOW, THEREFORE, BE IT RESOLVED,**

That the center line of said street is described as:

*“Beginning at the intersection of the northeasterly line of Glaspie Street and the centerline of Scriptor Court; thence proceeding North 62°29'09" East 38.71 feet to a point of curvature; thence along a curve to the right (having a radius of 50.00 feet, central angle of 36°21'40" and a long chord bearing North 80°40'04" East 31.20 feet) an arc distance of 31.73 feet to a point; thence South 81°09'15" East 461.34 feet to the Point of Ending. Total length of the centerline of Scriptor Court is 531.78 feet.”*

1. That said street is located within the Village of Oxford right-of-way and is under the control of the Village of Oxford.
2. That said street is a public street and is for public street purposes.
3. That said street is accepted into the municipal street system and is open to the public for public use on or before December 31, 2020.

At a regular meeting of the Village Council of Oxford, Michigan, held in the Village Council chambers on Tuesday April 13<sup>th</sup>, 2021, the following resolution was offered by Council Member \_\_\_\_\_, and supported by Council member \_\_\_\_\_.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village Council of the Village of Oxford, County of Oakland, Michigan, at a regular meeting held on Tuesday April 13<sup>th</sup>, 2021

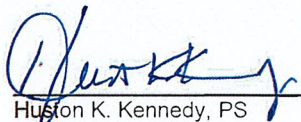
\_\_\_\_\_  
Tere Onica, Village Clerk/Treasurer

March 26, 2021

Village of Oxford  
22 West Burdick Street  
P.O. Box 94  
Oxford, Michigan 48371  
Job No. 18-8052, Page 1 of 1

**DESCRIPTION FOR THE CENTERLINE OF SCRIPTER COURT 50 FEET WIDE**

Beginning at the intersection of the northeasterly line of Glaspie Street and the centerline of Scripter Court; thence proceeding North 62°29'09" East 38.71 feet to a point of curvature; thence along a curve to the right (having a radius of 50.00 feet, central angle of 36°21'40" and a long chord bearing North 80°40'04" East 31.20 feet) an arc distance of 31.73 feet to a point; thence South 81°09'15" East 461.34 feet to the Point of Ending. Total length of the centerline of Scripter Court is 531.78 feet.

  
Huston K. Kennedy, PS  
Kennedy Surveying, Inc.

HKK/clk





## Memorandum

To: Honorable President, Kelsey Cooke  
Council Members

From: Joseph M. Madore, Village Manager

Date: April 7, 2021

Re: Purchasing Policy waiver request, DPW purchase of used Pickup truck

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**Background:** The current purchasing policy Sec. 2-183 states:

*Purchases of supplies, materials, equipment, construction projects or contracting \$5,000.00 or higher.*

*Any expenditure for supplies, materials, equipment, construction projects or contracting, obligating the Village in an amount in excess of \$5,000.00, shall be governed by the provisions of this section.*

- (1) Expenditures under this section shall be made the subject of a written contract. A purchase order shall be a sufficient written contract in situations where the expenditure is in the usual and ordinary course of the Village's affairs. In no case shall a purchase order be sufficient for the construction of public works or the contracting of supplies or services over any period of time or where the quality of the goods or materials or the scope of the services bargained for is not wholly standardized. All contracts shall be reviewed and approved by the Village Attorney.*

**Analysis:** DPW Superintendent Don Brantley would like to purchase a used pickup that will be used by seasonal/part-time workers. Mr. Brantley would like the ability to search for and purchase a used pickup without the need to utilize a *written contract* or be required to have a purchase contract reviewed by Village Counsel as stated in the purchasing policy. If this purchase was *in the usual and ordinary course of the Village's affairs* a purchase order would be sufficient.

**Recommendation:** Grant permission to waive the written contract requirement in the purchasing policy for the DPW Superintendent Don Brantley to purchase a used pickup for DPW use in an amount not to exceed \$10,000.00.

Please contact me with any questions.

Joseph M. Madore  
Village Manager





## Memorandum

To: Honorable President, Kelsey Cooke  
Council Members

From: Joseph M. Madore, Village Manager

Date: April 7, 2021

Re: Oakland County Local Road Improvement Program (LRIP) funding

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**Background:** Since 2017 the Oakland County Board of Commissioners has provided funding to communities for road repairs that lead to economic development and is continuing the program for 2021. The funding is explained in the policy letter provided in your packet. In 2019 the Village received funding for years 2017, 2018 and 2019 and those funds were used to help fund the repaving of W. Burdick Street. In 2020 we used the LRIP funds (Approx. \$12,000) to help with funding of the M-24 project. The 2021 LRIP funds are \$13,075 and require a match amount equal or greater than that from the Village.

**Analysis:** After meeting with the Village Engineer (Rowe Professional Services) we have determine that Hudson Street is the best candidate for the 2021 LRIP. Just after completion of the W. Burdick Street resurfacing in 2019 the old, undersized water main on Hudson that runs from W. Burdick south to Dennison was leaking at the connection under W. Burdick. We had a company come in, excavate in Hudson Street and install a valve under Hudson Street which terminated the connection from Dennison up to W. Burdick and now creates a dead-end. The Hudson Street old 4" water main also has galvanized service lines with probable Lead connections at the main.

The proposed project for Hudson Street will consist of:

- Replacing the 4" water main with an 8" main.
- Replace all service leads into any properties serviced from the Hudson St. main.
- Repave the road surface.
- Repair and realign storm drains along Hudson and coming from Village Hall parking lot.

Due to the amount of work to prepare engineered drawings for bidding purposed this work will be proposed to take place after January 1, 2022.

**Recommendation:** Approve the Village Manager to submit the 2021 LRIP funding request for Hudson Street repaving in 2022.

Please contact me with any questions.

Joseph M. Madore  
Village Manager

**LOCAL ROAD IMPROVEMENT MATCHING FUND PROGRAM**

**STATEMENT OF PURPOSE**

Oakland County Government recognizes that Michigan law places the primary responsibility for road funding on the State and non-county local units of government. However, the County also recognizes that the law does permit a limited, discretionary role for the County in assisting a road commission and local units within a county by supporting some road maintenance and improvement efforts.

Accordingly, for many years Oakland County has voluntarily provided limited assistance to its cities, villages and townships (CVT's) and to the Road Commission of Oakland County (RCOC) by investing in a discretionary Tri-Party Road Program. Authorized under Michigan law, the County's tri-party funding contributions primarily facilitate safety improvement projects on CVT roads under the jurisdiction of the RCOC. By law, tri-party funds cannot be used to fund projects on roads solely under the jurisdiction of CVT's.

Recognizing a continuing need to better maintain local CVT streets and roads, yet being ever mindful of the County's limited responsibility for and jurisdiction over non-County roads and streets, Oakland County Government is continuing the success of the pilot program launched in 2016 that was more flexible than the current Tri-Party Road Program; one that allowed Oakland County to assist its cities and villages with maintenance and safety projects on non-County roads.

Not being the funding responsibility of County government, local CVT roads generally cannot be maintained or improved using County funds because doing so would be considered to be the "gifting" of County resources. However laudable the purpose, Michigan law generally forbids the gifting of government resources. To avoid application of the constitutionally-based gifting restriction, the state legislature must, and in this arena has, determined that a public benefit results from a taxpayer investment, one that provides a *quid pro quo* sufficient to avoid application of the gifting prohibition. Here, the legislature has determined that the economic development benefit presumed to accrue to a county as a result of local street and road investments can provide a sufficient *quid pro quo* to county taxpayers justifying a discretionary county investment in a non-county road, a benefit that constitutes a fair exchange for value and not a gift.

This legislative determination is set forth in 1985 P.A. 9, which amended 1913 P.A. 380, by adding a new section 2, which in pertinent part provides:

"(1) ...A county may grant or loan funds to a township, village or city located within that county for the purpose of encouraging and assisting businesses to locate and expand within the county...

(2) A loan or grant made under subsection (1) may be used for local public improvements or to encourage and assist businesses in locating or expanding in this state, to preserve jobs in this state, to encourage investment in the communities in this state, or for other public purposes."

Communities that wish to attract, retain and grow business, retain jobs and encourage community investment, needs a safely maintained road infrastructure. This road infrastructure must include both residential and commercial roads as workers and consumers need to get to and from work, shopping, schools and recreation. In a fiscally prudent and limited manner, the County wishes to

help its cities and villages accomplish this through its Local Road Improvement Matching Fund Program, commonly known as the Local Road Improvement Program (LRIP).

Any such program must be mindful of the limits imposed under Public Act 9. One important restriction Public Act 9 imposed on grants or loans made pursuant to Subsection 2 of the Act is the mandate that, "A grant or loan under this Subsection shall not be derived from ad valorem taxes except for ad valorem taxes approved by a vote of the people for economic development." This means that funding for an expanded local road assistance program cannot utilize proceeds from any of Oakland County's ad valorem tax levies since no levy has been approved by voters specifically for economic development.

Given this limitation, it appears that the state statutory revenue sharing appropriated to the County can provide a non-ad valorem source of funds that legally can be used to support the program. Competition for those funds, which are limited in amount, is fierce and their yearly availability is subject to the state legislative process. In the recent past, the State stripped all of those funds away from Michigan counties. Understanding that reality, it shall be the policy of the Oakland County Board of Commissioners that the Board shall not appropriate any County funds for a local road improvement matching fund program for non-County roads in any year where the State of Michigan fails to appropriate statutory revenue sharing funds to Oakland County in an amount sufficient to allow the County to first prudently address its core functions.

Act 9 imposes additional conditions on grants and loans. These include requirements that the loan or grant shall be administered within an established application process for proposals; that any grant or loan shall be made at a public hearing of the county board of commissioners and that the Board shall require a report to the county board of commissioners regarding the activities of the recipient and a report as to the degree to which the recipient has met the stated public purpose of the funding.

Understanding all of the above, the Oakland County Board of Commissioners hereby establishes the following Local Road Improvement Matching Fund Program:

#### **PROGRAM SUMMARY**

The Board of Commissioners established a Pilot Local Road Improvement Matching Fund Program through Miscellaneous Resolution #16103 for the purposes of improving economic development in Oakland County cities and villages. The County intends to continue this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

A city or village participating in the Local Road Improvement Matching Fund Program shall match any fund authorized by the Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. County participation shall be limited to a maximum of 50% of the cost of the total project budget. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.

## PROJECT GUIDELINES

Program funding shall be utilized solely for the purposes of road improvements to roads under the jurisdiction of local cities and villages. Road improvements may include, but not be limited to, paving, resurfacing, lane additions or lengthening, bridges, or drainage as such improvements relate to road safety, structure or relieving congestion.

Program funding:

- **May** be utilized to supplement a local government's matched funding for the purposes of receiving additional federal transportation funding;
- **May not** be utilized to fulfill a local government's responsibility to fund improvements to state trunklines;
- **Shall be limited to** real capital improvements to roadways and shall not be utilized for other purposes, such as administrative expenses, personnel, consultants or other similar purposes;
- **Shall not be** utilized for non-motorized improvements, unless these improvements are included in a project plan for major improvements to a motorized roadway;
- **Shall be** utilized for projects that will result in a measurable improvement in the development of the local economy and contribute to business growth. Recipients shall be responsible for providing an outline of the economic benefits of the project prior to approval and for reporting to the Board of Commissioners after the completion of the project on the benefits achieved as a result of the projects.

## ADMINISTRATION

Local Road Improvement Matching Fund Program projects may be appropriated by the Board of Commissioners in compliance with the County budget process. The amount of funds to be dedicated for the Program shall be determined by the Board of Commissioners on an annual basis. Program funding may be reduced or eliminated based upon the ability of the County government to meet primary constitutional and statutory duties. The Board of Commissioners expressly reserves the right to adjust the County matching funds share at any time based upon County budget needs.

In accordance with MCL 123.872, funds dedicated to the Local Road Improvement Matching Fund Program shall not be derived from ad valorem tax revenues. Program funding shall be limited to funds derived from the County's distribution from the Michigan General Revenue Sharing Act. Reduction or elimination of the County's distribution of revenue sharing funds may result in the elimination or suspension of the program.

Funding availability shall be distributed based upon a formula updated annually. The formula will consist of:

1. A percentage derived from the number of certified local major street miles in each city and village divided by aggregate total of certified local major street miles of all cities and villages in the County.
2. A percentage derived from the population of each city and village as determined by the last decennial census conducted by the U.S. Census Bureau divided by the aggregate total population of cities and villages in the County.

3. A percentage derived from the three-year rolling total of the number of crashes on city and village major local streets divided by the aggregate three-year rolling crash numbers for all city and village major local streets, using the most recent data available. The crash data will be supplied by the South East Michigan Council of Governments (SEMCOG).

Each city and village's percentage allocation shall be determined by adding each factor percentage and dividing that total by three. The amount of funds available for match shall be determined by the total amount of funds allocated by the Board of Commissioners added to an equal amount representing the match provided by local cities and villages.

The Chairman of the Board of Commissioners shall establish a Special Committee on the Local Road Improvement Program. This Special Committee shall consist of three members, with two members representing the majority caucus and one member representing the minority caucus. It shall be the responsibility of the Special Committee to direct the administration of this program, receive applications for program funding, and make recommendations of acceptance to the Board of Commissioners. The Special Committee may consult with County departments, staff, the South East Michigan Council of Governments (SEMCOG), and the Road Commission for Oakland County in the conduct of its business.

## **DISBURSEMENT**

The Special Committee shall forward recommendations for approval of Local Road Improvement Matching Fund Program projects to the Chairman of the Board of Commissioners. This recommendation shall include a cost participation agreement between the County and participating municipality. Minimally, cost participation agreements shall include: responsibility for administering the project, the project location, purpose, scope, estimated costs including supporting detail, provisions ensuring compliance with project guidelines, as well as disbursement eligibility requirements. The cost participation agreement shall also require the maintenance of supporting documentation to ensure compliance with the following provisions:

1. Any and all supporting documentation for project expenditures reimbursed with appropriated funding shall be maintained a minimum of seven years from the date of final reimbursement for actual expenditures incurred.
2. The Oakland County Auditing Division reserves the right to audit any and all project expenditures reimbursed through the program.

Upon receipt of recommendation of project approval from the Special Committee, the County Commissioner or Commissioners representing the area included in the proposed project may introduce a resolution authorizing approval of the project and the release of funds. Resolutions shall be forwarded to the Economic Development and Infrastructure Committee of the Board of Commissioners, who shall review and issue a recommendation to the Board on the adoption of the resolution. A public hearing shall be scheduled before the Board of Commissioners prior to consideration of final approval of the resolution.

The deadline for projects to be submitted for consideration shall be established by the Special Committee. The Special Committee may work with participating municipalities to develop a plan for projects that exceed that municipality's annual allocation amount. This may include a limited plan to rollover that municipality's allocation for a period of years until enough funding availability has accrued to complete the project, subject to funding availability.

Upon completion of project plans and execution of the cost participation agreement by the County and governing authority of the local municipality, the participating municipality shall submit an invoice in accordance with the terms and conditions included in the agreement. The Oakland County Department of Management and Budget Fiscal Services Division shall process payments in accordance with policies and procedures as set forth by the Department of Management and Budget and the Oakland County Treasurer.

In the event an eligible local unit of government chooses not to participate in the Local Road Improvement Matching Fund Program, any previously undistributed allocated funding may be reallocated to all participating local units of government at the discretion of the Local Road Improvement Program Special Committee.

At the completion of each project, the participating local government shall provide a report to the Board of Commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated public purpose of the funding as required by MCL 123.872.



**STATE OF MICHIGAN  
COUNTY OF OAKLAND  
VILLAGE OF OXFORD**

**RESOLUTION 21-06**

**To Designate Social Districts Containing Commons Areas and Adopt a Management and Maintenance Plan in Order to Allow Certain On-Premises Liquor Licensees Expanded Use of Shared Areas for Consumption of Alcohol Pursuant to Act 124 of 2020.**

At a regular meeting of the Village of Oxford on April 13<sup>th</sup>, 2021 at 7:00 p.m., the following resolution was offered:

WHEREAS, the Michigan Liquor Control Code was recently amended by Public Act 124 of 2020 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees to obtain a social district permit from the Michigan Liquor Control Commission (MLCC) to utilize expanded areas for the consumption of alcohol;

AND WHEREAS, if the governing body of a local governmental unit designates a social district that contains a commons area, the governing body must define and clearly mark the commons area with signs, establish local management and maintenance plans including, but not limited to, hours of operation for submittal to the MLCC, and maintain the commons areas in a manner that protects the health and safety of the community;

AND WHEREAS, the Village Council finds that designating social districts and commons areas pursuant to the Act is in the best interests of the citizens of the Village of Oxford especially in light of COVID-19 restrictions on indoor gatherings and social distancing recommendations;

AND WHEREAS, the Downtown Oxford Social District shall be created and managed by the Village of Oxford through a collaboration with its Downtown Development Authority.

NOW, THEREFORE BE IT RESOLVED that the Village Council designates the social districts and commons areas as provided on the attached maps, establishes the attached management and maintenance plan, has identified and approves the attached list of potential qualified license holders for a Social District Permit, and authorizes the Village Manager or his designee to take all such other actions necessary in order to implement this Resolution and comply with the Act.

BE IT FURTHER RESOLVED that the Village Clerk is authorized and directed to forward this Resolution and the attached maps and management and maintenance plans to the MLCC as required by the Act together with this Resolution.

Motion: by \_\_\_\_\_

Second: by \_\_\_\_\_

Ayes:  
Nays:  
Absent:

Resolution 21-06 is declared adopted.

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the Village of Oxford Council at a regular meeting held on April 13<sup>th</sup>, 2021.

SIGNED: \_\_\_\_\_  
Teresa L. Onica, Village of Oxford Clerk/Treasurer  
22 W. Burdick Street, Oxford, MI 48371

**From:** [DDA Director](#)  
**To:** [Oxford Village Manager](#)  
**Subject:** Restaurant/ Bar List  
**Date:** Wednesday, April 7, 2021 9:32:58 AM

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Sullivan's Public House  
24<sup>th</sup> Street Tavern  
Casa Real  
The Ox Bar and Grille  
Gravel Capital  
Homegrown Brewery  
Red Knapp's American Grille  
Victoria's Wine and Dine  
The Oxford Tap

*Kelly Westbrook*

Executive Director

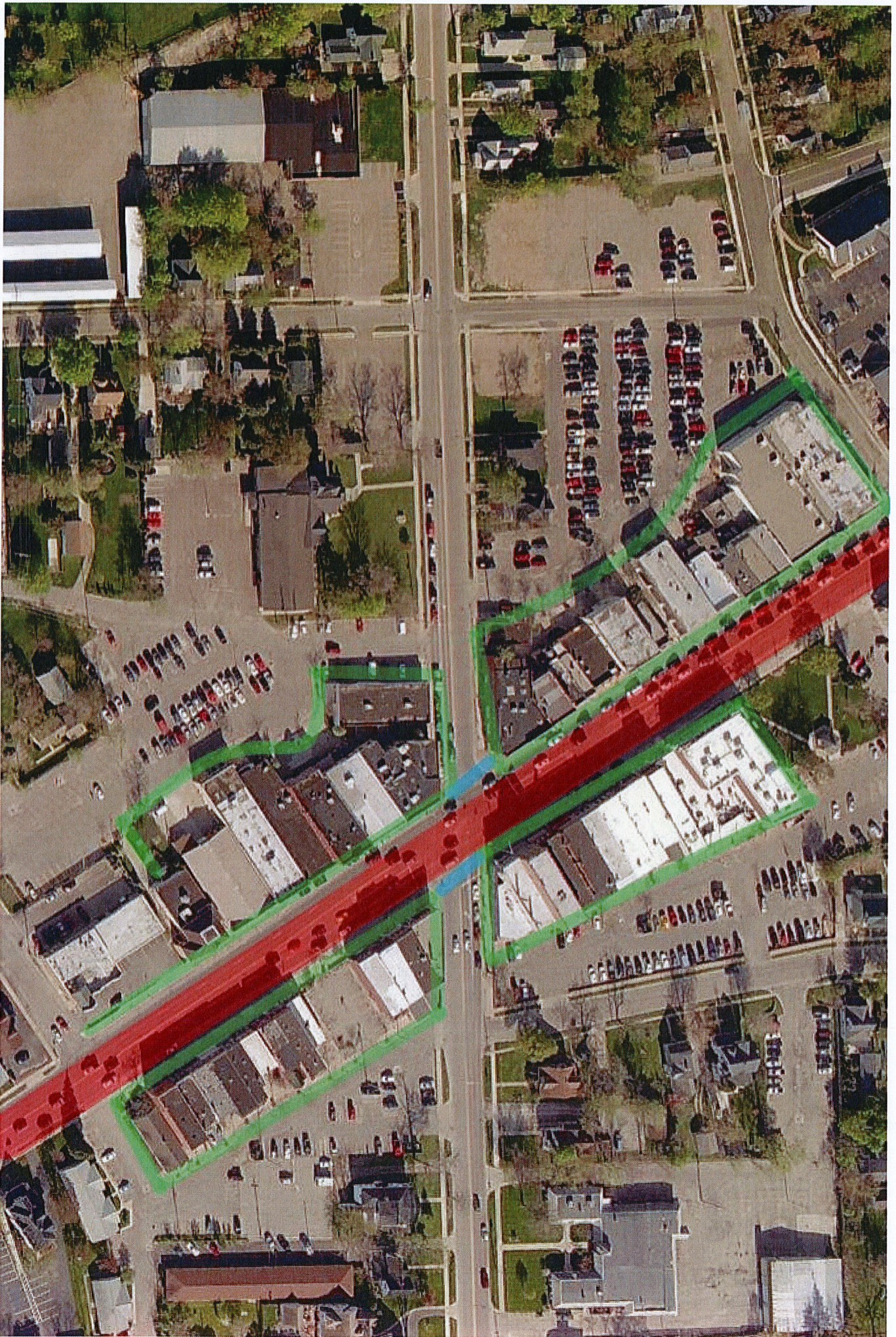
Oxford DDA

c- 248-408-2795

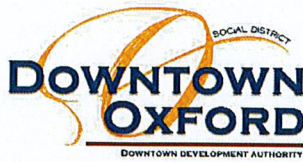
o- 248-628-9941











## Downtown Oxford Social District Management and Maintenance Plan

### Operation

1. The Downtown Oxford Social District shall operate as two distinct social districts, an East Social District and a West Social District, due to the division of Downtown Oxford by the M-24 throughfare. The attached map depicts each social district. This Management and Maintenance Plan shall apply to both social districts, collectively referred to as the Downtown Oxford Social District.
2. The Downtown Oxford Social District shall be open for operation Sunday through Saturday from 12:00 p.m. to 12:00 a.m.
3. No tents or lighting shall be installed within the Downtown Oxford Social District without Village of Oxford permission.
4. No amplified sound shall be used in the Downtown Oxford Social District without Village of Oxford permission.
5. Umbrellas may be installed but shall not be mechanically fastened to street or sidewalk surfaces.
6. There shall be no smoking in the commons areas. Commons areas is defined by law as an area within a social district clearly designated and clearly marked by the governing body of the local governmental unit that is shared by and contiguous to the premises of at least two other qualified licensees. Commons area does not include the licensed premises of any qualified licensee.
7. Dogs are permitted in the Downtown Oxford Social District (all leash laws still apply, as does the obligation to pick up after your dog).

### Access

1. Pedestrian access shall be maintained to all buildings in the Downtown Oxford Social District as required by the Village of Oxford.
2. Emergency access shall be maintained to all adjacent properties in the Downtown Oxford Social District as required by the Village of Oxford.

### Alcohol

1. Alcoholic beverages are allowed in the commons area(s) only in accordance with a social district permit issued by the Michigan Liquor Control Commission (MLCC), any accompanying MLCC regulations, and Village of Oxford requirements.
2. Alcoholic beverages shall only be purchased at the licensed premises of a Downtown Oxford Social District permit holder and must be consumed at the location purchased or in designated commons areas.
3. Alcoholic beverages consumed in commons areas are required to be in designated cups per the requirements of the MLCC and the State of Michigan social district law, Public Act 124 of 2020.

4. Social District Permit holders are responsible for the sale of alcohol on their licensed premises in accordance with their individual Downtown Oxford Social District permits and all MLCC rules and regulations, including confirming the consumer's identification and age, and prohibiting the sale of alcohol to intoxicated parties.

#### Furnishings

1. Oxford Downtown Development Authority (Oxford DDA) will maintain any seating, tables, and related furnishings that have been purchased and deployed by the Oxford DDA within the Downtown Oxford Social District.
2. Seating, tables, and related furnishings that have been provided by individual Downtown Oxford Social District permit holders shall be the sole responsibility of the Social District permit holders and must comply with ADA accessibility requirements. Under certain circumstances, Social District permit holders may use public space for seating, tables, and related furnishings. Interested Social District permit holders must contact the Oxford DDA for necessary reviews and municipal approvals.
3. Related furnishings are defined as planters, fencing, spatial delineators, or other elements that are deployed as part of a seating expansion within the Downtown Oxford Social District.

#### Signage

1. The Oxford DDA, in consultation with and approval by the Village of Oxford, will provide signage that designates the commons area(s) and commons area(s) boundaries.
2. Existing Village of Oxford sign ordinances are still applicable within Downtown Oxford Social District and commons area(s).

#### Trash and Recycling

1. Oxford DDA will provide temporary trash cans and/or recycling cans within commons area(s) and at commons area boundaries and will maintain these trash cans and/or recycling cans and conduct trash removal operations at these locations for the duration of the Downtown Oxford Social District operation so long as it is economically feasible to do so. The Oxford DDA may choose to compensate the Village of Oxford's DPW personnel to perform these services through the Village of Oxford Manager.
2. At locations where existing trash cans are already installed, the Village of Oxford will continue its current maintenance and trash removal operations, with any increased cost paid by the Oxford DDA.

#### Review and Safety

1. This Management and Maintenance Plan shall be included in any future Downtown Oxford Social District reviews conducted by the Village of Oxford or other entities.
2. Oxford DDA shall be included in any review and consulted on any revisions to the Downtown Oxford Social District and Management and Maintenance Plan.
3. During regular patrols, Village of Oxford Police Department will monitor the Downtown Oxford Social District for compliance with MLCC and Village of Oxford laws and regulations.

#### Covid-19 Response

1. All users of the Downtown Oxford Social District shall follow State of Michigan social distancing requirements.
2. All users of the Downtown Oxford Social District shall comply with State of Michigan Department of Health and Human Services Orders and applicable Orders issued by the Oakland County Health Division, including but not limited to, complying with limits on social gatherings and requirements relating to face masks.



## Memorandum



To: Honorable President, Kelsey Cooke  
Council Members

From: Village Clerk/Treasurer, Tere Onica

Date: 04/13/2021

Re: Schedule Public Hearing for May 11, 2021 -Delinquent Billing Violation Notices to be placed on the 2021 Tax Roll

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**Background-** Per Village Ordinance 321, Section 70-78(d), *...charges delinquent for more than six (6) months...shall be certified by the village clerk who shall enter the unpaid charges, plus late fees, plus a ten (10%) percent processing and collection fee on the total amount due, upon the next tax roll against the premises of which such services have been rendered, and such charges shall be collected and such lien shall be enforced in the same manner as provided in respect to taxes assessed upon such roll.*

**Analysis-**The purpose of the Public Hearing is to allow for Public Comment regarding delinquent violation notices. Individual notices will be mailed to those in violation, a legal notice will also be posted in the Oxford Leader, and notice will be posted at the village office. Residents are responsible for their utility bills just as they are for their tax bills. Final numbers for Resolution 21-06 will be presented at the May 12, 2020 meeting to allow for last minute delinquent payments to be received from residents.

**Recommendation-**To schedule the Public Hearing for May 11, 2021 regarding delinquent accounts to be placed on the 2021 Summer Tax Bill.