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OXFORD VILLAGE COUNCIL
TELECONFERENCE SPECIAL MEETING MINUTES
Call-In Access Number (312) 626-6799 Meeting Code: 1531799

Village Council Members: David Bailey, Maureen Helmuth, Allison Kemp, Kelsey Cooke

22 West Burdick Street
Oxford, MI 48371

October 07, 2020

7:00 pm

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- 1.) **CALL TO ORDER:** President Pro-Tem Dave Bailey called the meeting to order at 7:00 p.m. This is a teleconference meeting per Governor Whitmer’s Executive Order No. 2020-154.
 - 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
 - 3.) **ROLL CALL** Attendance Members Present: Bailey, Cooke, Helmuth, Kemp. Absent: 0, with one seat vacant due to resignation on September 8, 2020. Staff Present: Village Manager Joseph Madore, Attorney Robert Davis, Recording Secretary Clerk/Treasurer, Tere Onica.
 - 4.) **APPROVAL OF AGENDA:** October 7, 2020.
MOTION: by Helmuth/Bailey to approve the October 07, 2020 telecommunication special meeting agenda.
Roll Call Vote: Ayes: 4. Bailey, Cooke, Helmuth, Kemp. Nays: 0. Absent: 0. Motion carried.
 - 5.) **CORRESPONDENCE:**
 - a. Oxford-Addison Youth Assistance Letter of Appreciation.
 - b. (37) Form letters of support to allow both medical and recreational marijuana facilities in the Village of Oxford submitted by consultant Justin Dunaskiss. Signatures consisted of 2 Village residents, 34 Oxford Township and Lake Orion residents and one form was blank.
MOTION: by Helmuth/Bailey to receive and file correspondence.
Roll Call Vote: Cooke, Helmuth, Kemp, Bailey. Nays: 0. Absent: 0. Motion carried.
 - 6.) **PUBLIC COMMENTS:**

Justin Willcock, thanked council for vigilance.
Ashley Ross, Expressed concerns on Marijuana Ordinance and research.
 - 7.) **UNFINISHED BUSINESS:** None.
 - 8.) **NEW BUSINESS:**
 - a. **Halloween Schedule:** The office received calls regarding whether Halloween is going to happen and what the hours will be. It was the consensus of council members that parents can dress children appropriately and make the decision about Trick-or-Treating. The kids need something “normal” and they are looking forward to this. Residents can decide how or if they want to participate. No action required or taken.
 - b. **Close Special Gifts Account:**

Private donation was made in 1976 for the opening and re-sealing of the time capsule(s) in 2026. (one in Centennial Park and one in the bank vault inside the village office). The money was intended to be used for digging up the buried time capsule and resealing the capsule(s) for the future. The museum Northeast Oakland Historical Society (NOHS)

45 offered to take stewardship of the money and is also looking at doing something with the
46 Lone Ranger Funds, also a private donation being held by the village in a Trust and Agency
47 Fund. Trust and Agency Funds require additional financial reporting, and it was
48 recommended by auditors that council consider closing this account that has had little to no
49 activity for the better part of 20-years. The account balance is \$518.02.

50 **MOTION:** by Helmuth to leave the Special Gifts account alone until the scheduled
51 capsule opening in 2026, and to drain and close the account at that time. Motion failed due
52 to lack of support.

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54 **MOTION:** by Cooke/Kemp to give custody of the Special Gifts account in the amount of
55 \$518.02 to the NOHS, closing the Trust and Agency Special Gifts Fund with all money and
56 future proceeds to be used for the purpose of funding the opening of the time capsule event
57 scheduled to occur in 2026.

58 **Roll Call Vote:** Ayes: 1, Cooke. Nays: 3, Helmuth, Kemp, Bailey. Motion denied.

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60 **MOTION:** Helmuth/Bailey to set aside.

61 **Roll Call Vote:** Ayes: 3, Bailey, Helmuth, Kemp. Nays: 1, Cooke. Absent: 0. Motion
62 carried.

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64 **c. Council Vacancy appointment:** a vacancy on council was created by the resignation of
65 Joe Frost. The vacancy was noticed on the web page. We have not received any emails or
66 resumes regarding candidates interested in the vacancy other than Kelsey Cooke. If Ms.
67 Cooke fills the vacancy, her seat would then be open and filled on Nov. 3, 2020 by one
68 of the candidates running for office. Ms. Cooke cannot resign at a Special meeting. The
69 next regular meeting October 13th. She will have 5-days to be sworn back into office.
70 Council will comply with the Charter requirements by swearing in new candidates after the
71 election, filling all open seats.

72 **MOTION:** by Helmuth/ Kemp to appoint Kelsey Cooke to fill the vacancy of Joe Frost on
73 the Council and complete his term expiring in 2022.

74 **Roll Call Vote:** Ayes: 4. Bailey, Helmuth, Kemp, Cooke. Nays: 0. Absent: 0.
75 Motion carried.

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77 **d. Adult Use Marijuana Ordinance Update Workshop-** Attorney Davis addressed council
78 on outstanding marijuana issues. Davis has been involved in many issues that involve
79 complaints with neighboring businesses, odor control, City of Warren litigation. The
80 Village licensing and zoning was discussed. The Village has lingering irregularities in the
81 current draft ordinance but is on the right legal path toward a workable ordinance.
82 One irregularity is designating the I-1 District but then excluding some parcels from the
83 box. Prohibition against rezoning and variance rights is another irregularity. The
84 application review process cannot be farmed out. Attorney recommended extending the
85 moratorium at the next meeting.

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87 Council would like to have public input via town hall meetings to see what residents and
88 business owners want. The law regarding tax revenue only applies to retailers or micro
89 business and we may or may not get any tax revenue generating business. May not have the
90 influx of revenue expected.

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92 October 13th meeting to have on the agenda first reading for the extension of the
93 moratorium with length of time to be determined by council first reading.
94 No action required or taken.

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96 **9.) PUBLIC COMMENT:**

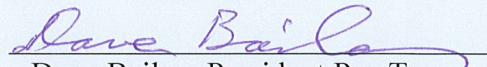
97 Kelly Arkles supports townhall meeting regarding adult use marijuana.
98 Justin Dunaskiss- Number of marijuana meeting have been significant.
99 Ashley Ross-appreciates the hard work of the council. Thanked council for Halloween.
100 Rose Bejma-volunteered time to research the Special Gifts donation for time-capsule.

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102 **10.) COUNCIL COMMENTS**

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104 **11.) ADJOURNMENT:**

105 **MOTION:** by Helmuth/Kemp to adjourn at 8:17 p.m. All in favor by voice vote.
106 Motion carried.

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109 Respectfully Submitted,
110 Teresa L. Onica, Recording Secretary


Dave Bailey, President Pro-Tem

