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**OXFORD VILLAGE COUNCIL
SPECIAL MEETING MINUTES**

22 West Burdick Street
Oxford, MI 48371
Community Room

March 16th, 2020

5:00 p.m.

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Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Allison Kemp, Kelsey Cooke

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- 1.) **CALL TO ORDER:** President Joe Frost called the meeting to order at 5:00 p.m.
 - 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
 - 3.) **COUNCIL ROLL CALL Attendance:** Frost, Kemp, Helmuth, Bailey, Cooke. *Also, present: Village Manager Joseph Madore, Chief of Police Mike Solwold, Sargent Clint Ascroft.*
 - 4.) **APPROVAL OF AGENDA:** March 16, 2020 Meeting Agenda.
MOTION: by Helmuth/Kemp to approve the March 16th Special Meeting agenda. All present voting in favor. Motion carried.
 - 5.) **PUBLIC COMMENTS: None**
 - 6.) **NEW BUSINESS:** President frost ask Manager Madore to comment on the current situation regarding the Covid-19 Corona Virus as it relates to the Village operations including administration staff and DPW. Madore mentioned that around 11:30 today he closed the Village administration offices to the public and that the Police Department hallway entrance remained open due to their ballistic barrier between the employees and the public.

President Frost spoke to the current situation and how Councils goal is to maintain health and safety to the residents. Chief Solwold described actions taken by Police Department to use proper distancing between officers and the public and that disinfecting materials are on hand to properly clean patrol cars and other work areas of the Police Department. After some discussion, the following motion was made by Councilperson Helmuth and supported by Councilperson Kemp calling for:

Cancellation of all Village of Oxford Public Meetings through April 5th, 2020.

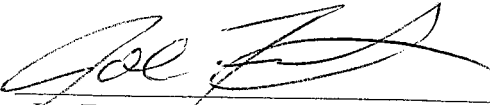
All Council member voted aye; motion carried.

Manager Madore was asked to make the Covid-19 information on the Village website more prominent and to email committee chairs informing them of the decision made here tonight.

PUBLIC COMMENT: None.

- 7.) **COUNCIL COMMENTS-** Councilperson Cooke was welcomed to the Council for her first meeting. Comment made to continue to support our local businesses and to be safe.
- 8.) **ADJOURNMENT**
MOTION: by Helmuth/Kemp to adjourn at 5:30 p.m. All present voting in favor. Motion Carried.

Respectfully Submitted,
Joseph M. Madore, Village Manager


Joe Frost, President