



Village Council Regular Meeting Agenda

Tuesday, September 08, 2020 7:00 PM – ZOOM Meeting

To Participate in Meeting: Call-in access number (312) 626-6799

Meeting ID: 817 9271 9855 - Meeting passcode 959731

Use the following link to join the meeting via the internet

<https://us02web.zoom.us/j/81792719855?pwd=SVVxelg2eDlnExpTjJzNlhTWdJJZz09>

22 W Burdick Street, Oxford, MI Tel: 248-628-2543

This meeting is being held remotely per Governor Whitmer's Executive Order 2020-75

Public Input will be allowed during Item 5, Call to Public; Item 10, Public Comments. Public may voluntarily state their name and address. This time is for council to hear from the public and not to engage in discussion with the public on comments made by the public, in adherence to the Open Meetings Act. Each person will be allowed an opportunity to speak for no more than 3 minutes. All comments will be addressed to the Council President.

1. Call to Order
2. Pledge of Allegiance & Moment of Silence
3. Roll Call: Bailey, Cooke, Frost, Helmuth, Kemp
4. Approval of Agenda
5. Call to Public:
6. Consent Agenda:
 - a. Receive and File items:
 - b. Correspondence:
 - i. Letters, Reports and Minutes
 - c. Approval items: (roll call vote with bill amount)
 - i. Approval of Minutes: August 14, 2020
 - ii. Bills \$ \$840,975.02
 - iii. Monthly Budget Report, Treasurers Report, Budget Amendments
7. Unfinished/Old Business: None
8. New Business
 - a. Letter of Resignation- Joe Frost
 - b. Adult Use Marijuana-Planning Commission Recommendation
 - c. DDA Social district designation – Info coming from DDA.
 - d. Resolution 2020-13 GLWA IPP rules update
9. Items removed from consent agenda (from item 8)
10. Public Comment
11. Committee Reports
 - a. NOTA-D. Bailey
 - b. Planning Commission- M. Helmuth
 - c. Cable Commission- M. Helmuth
 - e. DDA – Joe Frost
 - f. Polly Ann Trail – Allison Kemp
 - g. Manager, Staff & Attorney report
12. Council Comments
13. Closed Session - None
14. Adjournment



Dear Administrator:

Tie Michigan Teal is a state wide campaign, designed to promote awareness of ovarian cancer and its symptoms. Teal is the color representing ovarian cancer. Ovarian cancer is the deadliest of the gynecologic cancers and one of the five leading cancer related deaths among women in the United States. Each year approximately 22,000 women are diagnosed with the disease and 15,000 women die. Women diagnosed with ovarian cancer have on average a five year survival rate of 45%. Unlike other cancers, there is no early detection test for ovarian cancer, and because the symptoms are often subtle and mimic other diseases, awareness of the symptoms is the key to early diagnosis.

The *Tie Michigan Teal* campaign is sponsored by the Michigan Ovarian Cancer Alliance and consists of volunteers tying teal ribbons on lamp posts in the downtown areas and distributing awareness information to local businesses. The event will be held during the month of September, which has been declared National Ovarian Cancer Awareness Month. There is no cost to the city and the ribbons will be taken down at the end of the month.

I am asking you to grant permission for our volunteers to tie ribbons throughout your town/city this September, *2020*. Please sign on the bottom of this letter and return the signed letter to the volunteer whose name and contact information is below. Thank you for your support of our efforts to save women's lives. If you have any questions or concerns, please contact us at: info@mioca.org.

Sincerely,

Michele Gatti, *Tie Michigan Teal* Coordinator

dsgattil@gmail.com

MAYOR/TOWN OFFICIAL

TOWN/STATE

Please return the signed letter to the volunteer listed below. She/he is responsible for the Tie the Michigan Teal Campaign in your city/town.

VOLUNTEER NAME

CONTACT INFORMATION

SEPTEMBER

*is National Ovarian Cancer Awareness Month.
It's time to*



Know your body. Know the symptoms.

- ***Bloating***
- ***Pelvic or abdominal pain***
- ***Difficulty eating or feeling full quickly***
- ***Urinary issues (urgency or frequency)***

See your doctor, preferably a gynecologist, if any of these symptoms are new and occur more than 12 times in one month.

Learn more at MIOCA.org

The earlier the diagnosis, the better the prognosis.

CODE ENFORCEMENT ACTIVITY REPORT

#1

[illegible]

6. 12.

August 2020		WASHINGTON	GLASPIE	E BURDICK	LAKEVILLE	OXFORDLAKES	PONTIAC	W BURDICK	W OF 24	E OF 24	N W LOT	N E LOT	TOTALS
speed	3	130	4	4	1	3	31						176
red light	24	15											39
stop sign					30	10			1	5			46
improper turns	5	13	1				3						22
seat belt													0
drivers licence violations	1	19	3	1	3	1							28
plate violations	2	15	2		7	1	3			2			32
insurance/registration	10	31	2	1	5	3	3	1					56
equipment	1	16	1	3	1	2	1			2			27
misc. violations	8	11	1	1	1	1	1	1		1			25
parking violations	1	2			6		1	2	2				14
fail to yield to emergency vehicle		1											1
commercial motor vehicle tickets	7	21	1	2	3		12			3			49
Location Totals	62	274	15	12	57	21	55	4	15				515

Grand Total for the Month	515
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b.c.

**OXFORD VILLAGE COUNCIL
TELECONFERENCE REGULAR MEETING MINUTES**

Call-In Access Number (701) 802-5176 Meeting Code: 1531799

Village Council Members: David Bailey, Maureen Helmuth, Joe Frost, Allison Kemp, Kelsey Cooke

**22 West Burdick Street
Oxford, MI 48371**

August 11, 2020

7:00 pm

- 1.) **CALL TO ORDER:** President Joe Frost called the meeting to order at 7:00 p.m. This is a teleconference meeting per Governor Whitmer's Executive Order No. 2020-129.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL** Attendance Members Present: Bailey, Cooke, Frost, Kemp, Helmuth. Absent: 0. Staff Present: Village Manager Joseph Madore, Attorney Robert Davis, Police Chief Mike Solwold, Recording Secretary Clerk/Treasurer, Tere Onica.
- 4.) **APPROVAL OF AGENDA:** August 11, 2020.
MOTION: by Helmuth/Kemp to approve the August 11, 2020 telecommunication meeting agenda.
Roll Call Vote: Ayes: 5. Frost, Bailey, Kemp, Helmuth, Cooke. Nays: 0. Absent: 0. Motion carried.
- 5.) **PUBLIC COMMENTS:** None.
- 6.) **CONSENT AGENDA:**
MOTION: by Helmuth/Frost to approve Consent Agenda item 8(a) to receive and file 8(b), Correspondence, Letters, Reports and Minutes as presented.
Roll Call Vote: Ayes: 5. Cooke, Frost, Helmuth, Kemp, Bailey. Nays: 0. Absent: 0. Motion carried.
MOTION: by Helmuth/Kemp to approve items 8(c)(i), (ii) and (iii) with bills in the amount of \$264,363.19 as presented.
Roll Call Vote: Ayes: 5. Frost, Bailey, Kemp, Helmuth, Cooke. Nays: 0. Absent: 0. Motion carried.
- 7.) **UNFINISHED BUSINESS:** None.
- 8.) **NEW BUSINESS:**
 - a. **Oakland County 2020 Local Road Improvement Program (LRIP) Agreement.** The designated and approved local road improvement matching funds is an amount not to exceed \$12,211.00.
MOTION: by Frost/Helmuth to approve the Village Manager to sign the 2020 Local Road Improvement Matching Fund Program agreement as prepared by Oakland County Board of Commissioners for the downtown streetscape and traffic calming improvements, Board Project No. 2020-24.
Roll Call Vote: Ayes: 5. Bailey, Kemp, Helmuth, Cooke, Frost. Nays: 0. Absent: 0. Motion carried.
 - b. **Pleasant Street On-Street Parking Issues.** Memo provided by Police Chief Solwold and Code Enforcement Officer Dan Durham. Narrow streets and on-street parking hampers

accessibility in the area north of Dayton St. Alternatives to no parking from 2:00-6:00 a.m. were discussed. Prohibiting parking on the hydrant side of streets throughout the village was suggested. Striping and off-road parking may help. Traffic assessment needs be done on all village streets before posting no parking signs.

- c. **Oakland County COVID Interlocal Agreement-Resolution 20-11:** Oakland County has funds to distribute from the CARES ACT to cover certain expenditures caused by the COVID-19 pandemic. To apply for these funds, the village must enter into the Oakland Together CARES ACT CVT Fund-Interlocal Agreement, by adopting Resolution 20-11 as presented. Expenditure reimbursement is minimal up to \$1,000.00.

MOTION: by Helmuth/Bailey to approve Resolution 20-11 as presented.

Roll Call Vote: Ayes: 5. Cooke, Frost, Bailey, Kemp, Helmuth. Nays: 0

Absent: 0. Motion carried.

- d. **Resolution 20-12, Set Commercial/Industrial Irrigation Capital Fee-Village General Ordinance Section C, 70-74** spells out certain Capital Charges for connection to the Village water supply. The charges are as follows:

1.) Residential ¾" service for units under 1400 square feet, \$1,800.00

2.) Residential 1" service, \$2,200.00

3.) Other uses according to Section C(4) for various types of businesses as listed.

This would be a one-time capital charge for commercial irrigation systems that are large and have many zones. A charge of \$2,400 was recommended for the first twenty (20) zones with \$10.00 per zone over twenty.

MOTION: by Helmuth/Cooke to approve the rate of \$2,400 for the first twenty (20) zones and \$10.00 per zone over twenty, as noted in the Resolution 20-12 for commercial irrigation systems.

Roll Call Vote: Ayes: 5. Frost, Bailey, Kemp, Helmuth, Cooke. Nays: 0

Absent: 0. Motion carried.

- e. **Water Customer Late Charge Moratorium Extension Consideration/OHLSA Water Assistance Relief Program.** Village Council approved a waiver on any water bill late fees for April, May and June. Currently, there are about 100 accounts at least 30-days delinquent. There is no way to determine if this is due to COVID-19 hardship, which was the reason to waive late fees in April. There are relief programs available to the public.

MOTION: by Frost/Kemp to extend the waiver of late fees for water bills through December 31, 2020.

Roll Call Vote: Ayes: 5. Bailey, Kemp, Helmuth, Cooke, Frost. Nays: 0

Absent: 0. Motion carried.

MOTION: by Frost/Helmuth to opt in to OHLSA Water Assistance Relief Program grant created by Michigan Senate Bill 690.

Roll call vote: Ayes, 5. Kemp, Helmuth, Cooke, Frost, Bailey. Mays, 0. Absent, 0. Motion carried.

- f. **Semi-Truck Exhaust Brake Prohibition Consideration-Village Attorney Davis** submitted Ordinance No. 414 for the Use of Engine Breaks and Exhaust Devices on the motor vehicles within the Village of Oxford Limits as permitted under State law. Use of the

engine helps limit the wear on brakes and helps to slow trucks down and is especially beneficial on the M-24 State Highway. Council could consider posting no exhaust braking in certain areas. The question was asked where exactly is this needed? An ordinance might not be necessary after M-24 re-opens for regular traffic. More research was suggested.

- g. PUD Agreement with Davie Weckle- the PUD agreement was extended to August 15, 2020. The project has made significant progress in the last few weeks. Mr. Weckle believes an extension to July 1, 2021 would be sufficient to complete the project.

MOTION: by Frost/Helmuth to approve an extension of the PUD agreement between the Village, DDA and Dave Weckle to July 1, 2021.

Roll Call Vote: Ayes: 5. Kemp, Helmuth, Cooke, Frost, Bailey. Nays, 0. Absent, 0. Motion Carried.

h. **MML Conference Appointee Consideration**

MOTION: by Frost/Helmuth to appoint Kemp as alternate and to attend the upcoming MML annual meeting representing the Village of Oxford.

Roll Call Vote: Ayes: 5. Helmuth, Cooke, Frost, Bailey, Kemp. Nays: 0. Absent: 0. Motion carried

- i. **Fireworks Permit Request-**are required for all commercial grade fireworks. Drew Espenshade submitted all the required paperwork to allow this event to take place on September 6th, with a rain date of Sept. 7th indicating that the event has been scaled back due to COVID-19 social distancing Executive Orders.

MOTION: by Helmuth/Kemp to approve the fireworks application and licensing at Oxford Lakes pending approval by the Fire Chief and based on community compliance with COVID-19 State Executive Orders enacted at the time of the event.

Roll Call Vote: Ayes, 5. Helmuth, Cooke, Frost, Kemp, Bailey. Nays, 0. Absent 0. Motion carried.

- j. **Discussion About Conducting Remote Meetings:** Council wanted to use ZOOM as the platform to conduct video meetings. Screen share, interface on Facebook, etc.

9.) **ITEMS REMOVED FROM CONSENT AGENDA:** None.

10.) **PUBLIC COMMENT:**

Pete Scholtz- Was muted during the meeting and was unable to offer his opinion.

Lori Burgeau-Oxford Lakes commented on Social Distance during the fireworks.

Tanya Houser- Commented on Pleasant Street and First Street parking and traffic.

11.) **COMMITTEE REPORTS**

12.) **MANAGER, STAFF, & ATTORNEY REPORTS**

13.) **COUNCIL COMMENTS**

138
139
140
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145

14.) ADJOURNMENT:

MOTION: by Bailey/Helmuth to adjourn at 8:36 p.m. All in favor by voice vote. Motion carried.

Respectfully Submitted,
Teresa L. Onica, Recording Secretary

Joe Frost, President

08/26/2020 09:01 AM
 User: TONICA
 DB: Oxford

CHECK REGISTER FOR VILLAGE OF OXFORD
 CHECK DATE FROM 08/01/2020 - 08/31/2020

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6011

Check Date	Bank	Check	Vendor	Vendor Name	Amount	
Bank CKG01 GENERAL CHECKING						
08/06/2020	CKG01	60475	ACE	ACE HARDWARE STONES	124.83	
08/06/2020	CKG01	60476	AFSCME	AFSCME COUNCIL 25	166.00	
08/06/2020	CKG01	60477	AT&T	ATT 19	1,101.86	
08/06/2020	CKG01	60478	BELL EQUIP	BELL EQUIPMENT COMPANY	229.00	
08/06/2020	CKG01	60479	BURDICK ST	BURDICK ST LANDSCAPE SUPPLY	170.78	
08/06/2020	CKG01	60480	CLINTON RI	CLINTON RIVER WATERSHED COUNCI	630.00	
08/06/2020	CKG01	60481	DAVIS	DAVIS LISTMAN PLLC	4,309.90	
08/06/2020	CKG01	60482	DAVISON	DAVISON SIGN & BUSINESS SUPPLY	768.00	
08/06/2020	CKG01	60483	DPW	DPW & SON LLC	3,740.00	
08/06/2020	CKG01	60484	ERC	ENERGY REDUCTION COALITION	583.60	
08/06/2020	CKG01	60485	EQUIVEST L	EQUIVEST LOCKBOX	150.00	
08/06/2020	CKG01	60486	ETNA SUPPL	ETNA SUPPLY COMPANY	2,331.16	
08/06/2020	CKG01	60487	GFL	GFL ENVIRONMENT	13,705.59	
08/06/2020	CKG01	60488	HIGHLAND T	HIGHLAND TREATMENT INC.	4,957.00	
08/06/2020	CKG01	60489	LOWRY TIRE	LOWRY TIRE COMPANY INC	31.95	
08/06/2020	CKG01	60490	MML WC	MI MUNICIPAL LEAGUE WC FUND	3,470.00	
08/06/2020	CKG01	60491	MML WC	VOID	0.00	V
08/06/2020	CKG01	60492	MORTON SAL	MORTON SALT	3,523.60	
08/06/2020	CKG01	60493	MULTITECH	MULTI-TECH SOLUTIONS LLC	2,045.00	
08/06/2020	CKG01	60494	ANIMAL CTR	OAKLAND COUNTY ANIMAL CONTROL	233.25	
08/06/2020	CKG01	60495	OAKTREASUR	OAKLAND COUNTY TREASURERS	499,356.64	
08/06/2020	CKG01	60496	OFFICE DEP	OFFICE DEPOT	127.96	
08/06/2020	CKG01	60497	OWEN TREE	OWEN TREE SERVICE	2,180.00	
08/06/2020	CKG01	60498	OXFORD ARE	OXFORD AREA CABLE COMMISSION	2,491.92	
08/06/2020	CKG01	60499	OXFORD TWP	OXFORD TOWNSHIP	430.71	
08/06/2020	CKG01	60500	PATRIOT	PATRIOT FIRE EXTINGUISHERS LLC	159.44	
08/06/2020	CKG01	60501	PEP	PEP BOYS #6562	118.69	
08/06/2020	CKG01	60502	PLANTE	PLANTE MORAN, PLLC	556.50	
08/06/2020	CKG01	60503	POLICE OFF	POLICE OFFICERS LABOR COUNCIL	201.00	
08/06/2020	CKG01	60504	PROVISION	PRO-VISION VIDEO SYSTEMS	3,412.00	
08/06/2020	CKG01	60505	QUILL CORP	QUILL CORPORATION	79.93	
08/06/2020	CKG01	60506	ROAD COMMI	ROAD COMMISSION FOR OAKLAND CT	127.60	
08/06/2020	CKG01	60507	ROWE	ROWE PROFESSIONAL SERVICES CO	350.00	
08/06/2020	CKG01	60508	SLC METER	SLC METER, LLC	2,073.45	
08/06/2020	CKG01	60509	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	14.98	
08/06/2020	CKG01	60510	TRUGREEN	TRUGREEN	72.00	
08/06/2020	CKG01	60511	UNIFIRST C	UNIFIRST CORPORATION	37.60	
08/06/2020	CKG01	60512	VANTAGEPOI	VANTAGEPOINT TRANSFER AGENT -	160.00	
08/06/2020	CKG01	60513	VERI	VERIZON	211.48	
08/06/2020	CKG01	60514	VILLAGE	VILLAGE OF OXFORD	624.84	
08/06/2020	CKG01	60515	WELLS	WELLS FARGO VENDOR FIN SERVICE	122.00	
08/06/2020	CKG01	60516	FLEET SERV	WEX BANK	2,118.89	
08/06/2020	CKG01	60517	FLEET SERV	WEX BANK	23.10	
08/11/2020	CKG01	520(E)	VISA	CARDMEMBER SERVICE	1,990.24	
08/11/2020	CKG01	521(E)	DTE	DTE ENERGY	5,034.03	
08/11/2020	CKG01	522(E)	BIRCH	LINGO COMMUNICATION	215.56	
08/20/2020	CKG01	60518	ACE	ACE HARDWARE STONES	174.40	
08/20/2020	CKG01	60519	ADT SECURI	ADT SECURITY SERVICE	355.11	
08/20/2020	CKG01	60520	AFLAC	AFLAC	260.74	
08/20/2020	CKG01	60521	ALBA	ALBATROSS CUSTOM CARPENTRY	415.68	
08/20/2020	CKG01	60522	BELL EQUIP	BELL EQUIPMENT COMPANY	1,237.06	
08/20/2020	CKG01	60523	BCBS	BLUE CROSS BLUE SHIELD OF MI	13,144.90	
08/20/2020	CKG01	60524	BCBS	VOID	0.00	V
08/20/2020	CKG01	60525	BURDICK ST	BURDICK ST LANDSCAPE SUPPLY	94.59	
08/20/2020	CKG01	60526	AVAYA	CIT	268.15	
08/20/2020	CKG01	60527	MISC	CLEARVIEW HOMES LLC	500.00	
08/20/2020	CKG01	60528	ASCEND	DEARBORN NATIONAL	719.62	
08/20/2020	CKG01	60529	ASCEND	VOID	0.00	V
08/20/2020	CKG01	60530	DPW	DPW & SON LLC	30,300.00	
08/20/2020	CKG01	60531	FJ	FJ TURNER COMPANY INC	690.00	
08/20/2020	CKG01	60532	GLWA	GREAT LAKES WATER AUTHORITY	1,196.52	
08/20/2020	CKG01	60533	GRIS	GRISSIM & METZ	6,480.00	
08/20/2020	CKG01	60534	MORTON SAL	MORTON SALT	3,687.74	
08/20/2020	CKG01	60535	NICKELANDS	NICKEL & SAPH, INC.	71,534.00	
08/20/2020	CKG01	60536	OCTTC	OAKLAND COUNTY TACTICAL TRAINING CO	250.00	
08/20/2020	CKG01	60537	OAKTREASUR	OAKLAND COUNTY TREASURERS	112,964.94	
08/20/2020	CKG01	60538	OAK SCHOOL	OAKLAND SCHOOLS	405.51	
08/20/2020	CKG01	60539	OFFICE DEP	OFFICE DEPOT	66.16	
08/20/2020	CKG01	60540	OYA	OXFORD ADDISON YOUTH ASSIST.	2,500.00	
08/20/2020	CKG01	60541	OXFORD ARE	OXFORD AREA CABLE COMMISSION	93.85	
08/20/2020	CKG01	60542	OXFORD LK	OXFORD LAKES ASSOCIATION	1,876.50	
08/20/2020	CKG01	60543	OX PLBG	OXFORD PLUMBING & HEATING	87.00	
08/20/2020	CKG01	60544	PEP	PEP BOYS #6562	65.21	
08/20/2020	CKG01	60545	PITNEY BOW	PITNEY BOWES INC	500.00	
08/20/2020	CKG01	60546	POMPS	POMP'S TIRE SERVICE, INC	368.28	
08/20/2020	CKG01	60547	HLCCLAEYS	PROGRESSIVE PLUMBING SUPPLY	16.71	
08/20/2020	CKG01	60548	QUILL CORP	QUILL CORPORATION	249.27	
08/20/2020	CKG01	60549	REPUBLIC	REPUBLIC SERVICES #253	2,505.41	

08/26/2020 09:01 AM
User: TONICA
DB: Oxford

CHECK REGISTER FOR VILLAGE OF OXFORD
CHECK DATE FROM 08/01/2020 - 08/31/2020

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
08/20/2020	CKG01	60550	SHERMAN PU	SHERMAN PUBLICATIONS INC	62.10
08/20/2020	CKG01	60551	SLC METER	SLC METER, LLC	1,062.48
08/20/2020	CKG01	60552	CHARTER	SPECTRUM	144.98
08/20/2020	CKG01	60553	MDOT	STATE OF MICHIGAN - MDOT	7,445.72
08/20/2020	CKG01	60554	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	21.92
08/20/2020	CKG01	60555	POSTMASTER	U.S. POSTMASTER	384.75
08/20/2020	CKG01	60556	VILLAGE	VILLAGE OF OXFORD	12,526.68
08/20/2020	CKG01	60557	WOLFCOM	WOLFCOM ENTERPRISES	1,756.96

CKG01 TOTALS:

Total of 86 Checks:	840,975.02
Less 3 Void Checks:	0.00
Total of 83 Disbursements:	840,975.02

User: TONICA

DB: Oxford

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		END BALANCE
		2020-21 MONTH 08/31/20	YEAR-TO-DATE THRU 08/31/20	
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR NORMAL	(ABNORM
Fund 101 - General Fund				
Assets				
101-000-001.000	CASH AND INVESTMENTS	151,036.78	95,039.34	676,456.78
101-000-004.010	Petty Cash	0.00	0.00	200.00
101-000-028.000	Taxes Rec Del Personal	0.00	0.00	2,689.26
101-000-028.100	Allowance for Del Taxes Rec	0.00	0.00	(489.05)
101-000-033.000	Utility Billing: Rubbish	2,219.46	2,462.75	11,872.02
101-000-037.000	Accounts Receivable Invoices	4,225.12	10,868.61	19,978.42
101-000-037.050	Chamber of Commerce	0.00	(900.00)	300.00
101-000-040.000	Accounts Receivable-NSF	0.00	0.00	25.00
101-000-040.010	A/R Delinquent Spec Assessmen	(168.16)	(168.16)	2,098.98
101-000-056.000	Interest Receivable	0.00	0.00	398.98
101-000-077.000	Due from County	0.00	0.00	(5,112.29)
TOTAL ASSETS		157,313.20	107,302.54	708,418.10
Liabilities				
101-000-202.000	ACCOUNTS PAYABLE	(13,301.17)	(56,261.76)	0.00
101-000-231.040	ICMA Retirement	0.00	310.00	1,902.22
101-000-231.090	Medical Reimbursement	925.00	1,789.50	(1,131.50)
101-000-231.100	Employee Pension	(74.25)	991.79	1,576.54
101-000-255.020	Parks & Recreation Deposit	0.00	0.00	600.00
101-000-255.040	Chamber of Commerce Deposit	0.00	0.00	100.00
101-000-257.000	Accrued Payroll	0.00	(26,696.90)	0.00
101-000-283.010	Performance Bonds - Held	(500.00)	1,000.00	11,120.00
101-000-283.020	Building Permit Bonds	0.00	0.00	17,000.00
101-000-283.115	Beautification Commission	0.00	0.00	2.93
101-000-339.000	Deferred Revenue	0.00	0.00	2,410.07
TOTAL LIABILITIES		(12,950.42)	(78,867.37)	33,580.26
Fund Equity				
101-000-390.000	Fund Balance	0.00	0.00	637,221.23
101-000-393.000	Designated - Metamora Landfil	0.00	0.00	21,433.94
TOTAL FUND EQUITY		0.00	0.00	658,655.17
Revenues				
101-000-402.000	Real Property Tax	1,121,012.00	285,902.29	285,902.29
101-000-410.000	Personal Property Tax	51,433.00	8,790.58	8,790.58
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	500.00	0.00	0.00
101-000-446.000	Real Property Penalty	2,400.00	0.00	0.00
101-000-451.000	Building Licenses	6,000.00	395.00	1,280.00
101-000-452.000	Electrical Con Jrmm License	1,000.00	120.00	195.00
101-000-453.000	Heating and Refrig Contr Lic	600.00	60.00	105.00
101-000-454.000	Zoning/Solicitors License	6,000.00	0.00	1,175.00
101-000-455.000	Plumbing Master/Journ License	650.00	30.00	2,742.50
101-000-480.000	Building Permits	24,000.00	1,310.00	3,117.60
101-000-481.000	Electrical Permits	4,500.00	575.00	835.00
101-000-482.000	Heating Permits	5,000.00	280.00	535.00
101-000-483.000	Plumbing Permits	2,500.00	50.00	565.00
101-000-543.000	302 FUNDS	750.00	0.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	40,000.00	0.00	0.00
101-000-575.000	Constitutional Sales Tax	249,000.00	0.00	43,151.00
101-000-579.000	LIQUOR LICENSE	4,000.00	3,912.70	3,912.70
101-000-580.000	DOG LICENSES	150.00	9.75	109.50
101-000-608.000	Board of Appeals Fees	400.00	0.00	0.00
101-000-622.000	Planning Commission Fee	1,000.00	0.00	0.00
101-000-622.010	DPW Site Plan Review Fee	50.00	0.00	0.00
101-000-622.020	Lot Split Fees	150.00	0.00	0.00
101-000-628.000	PBT COPIES & FEES	200.00	0.00	0.00
101-000-629.000	Cable Franchise Fees	53,106.00	145.98	8,944.11
101-000-638.000	PARKING IMPOUND TICKET FINES	2,000.00	140.00	540.00
101-000-640.000	Rubbish Fees: Residential	167,304.00	14,580.64	29,149.94
101-000-640.010	Rubbish Fees: Commercial	37,359.00	2,756.47	5,512.94
101-000-656.000	VIOLATIONS	50,000.00	5,543.28	10,655.57
101-000-658.040	SNOW ORDINANCE FINES	500.00	0.00	0.00
101-000-665.000	Interest Earnings	10,000.00	305.99	713.52
101-000-670.010	Rent	3,600.00	300.00	(300.00)
101-000-671.020	COMMUNITY ROOM RENTAL	300.00	0.00	0.00
101-000-677.000	Reimbursements	9,000.00	(715.80)	12,691.14
101-000-677.030	Youth Assistance	7,000.00	0.00	0.00
101-000-677.040	Administration Fees	0.00	97.92	97.92
101-000-679.000	DDA	75,000.00	6,263.34	12,526.68
101-000-686.000	Miscellaneous	2,000.00	5.00	5.00
101-000-686.200	Donations	1,000.00	0.00	0.00

User: TONICA

DB: Oxford

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	08/31/2020
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 101 - General Fund					
Revenues					
101-000-687.000	CDBG Community Development Fu	3,000.00	0.00	0.00	0.00
101-301-686.000	Miscellaneous	0.00	20.50	20.50	20.50
TOTAL REVENUES		1,942,464.00	330,878.64	432,973.49	432,973.49
Expenditures					
101-101-703.000	Council Salaries	2,800.00	0.00	0.00	0.00
101-101-723.000	Workers Compensation	142.00	34.70	34.70	34.70
101-101-740.000	Operating Supplies	200.00	0.00	0.00	0.00
101-101-830.000	Membership & Dues	2,908.00	0.00	0.00	0.00
101-101-864.000	Workshops	1,000.00	0.00	0.00	0.00
101-101-866.000	Mileage	200.00	0.00	0.00	0.00
101-101-867.000	Lodging	400.00	0.00	0.00	0.00
101-172-704.000	Wages	45,300.00	3,631.26	6,358.49	6,358.49
101-172-705.000	Clerical	674.00	51.84	87.59	87.59
101-172-715.000	FICA	3,517.00	281.71	493.00	493.00
101-172-716.000	Medical Insurance	3,437.00	35.58	71.16	71.16
101-172-718.000	Retirement	4,530.00	586.08	1,216.11	1,216.11
101-172-723.000	Workers Compensation	283.00	69.40	69.40	69.40
101-172-740.000	Operating Supplies	600.00	0.00	0.00	0.00
101-172-810.000	Contracted Services	688.00	37.50	77.50	77.50
101-172-830.000	Membership & Dues	100.00	0.00	0.00	0.00
101-172-864.000	Workshops	500.00	0.00	0.00	0.00
101-172-866.000	Mileage	500.00	0.00	0.00	0.00
101-210-825.000	Attorney Retainer	10,200.00	850.00	850.00	850.00
101-210-826.000	Legal Fees	20,000.00	1,920.90	1,920.90	1,920.90
101-210-826.070	Legal: Litigation	5,000.00	0.00	0.00	0.00
101-215-704.000	Wages	22,800.00	1,836.80	3,074.56	3,074.56
101-215-715.000	FICA	1,744.00	140.52	235.21	235.21
101-215-716.000	Medical Insurance	2,204.00	23.70	47.40	47.40
101-215-718.000	Retirement	2,280.00	459.20	918.40	918.40
101-215-723.000	Workers Compensation	283.00	69.40	69.40	69.40
101-215-727.000	Office Supplies	2,000.00	202.77	371.04	371.04
101-215-730.000	Postage	1,500.00	0.00	0.00	0.00
101-215-740.000	Operating Supplies	900.00	0.00	480.00	480.00
101-215-740.030	Computers	1,000.00	929.89	929.89	929.89
101-215-805.000	Payroll Processing	7,150.00	468.52	990.17	990.17
101-215-810.000	Contracted Services	7,888.00	37.50	2,310.50	2,310.50
101-215-830.000	Membership & Dues	100.00	0.00	0.00	0.00
101-215-864.000	Workshops	1,500.00	0.00	0.00	0.00
101-215-865.000	Meals	50.00	0.00	0.00	0.00
101-215-866.000	Mileage	125.00	0.00	0.00	0.00
101-215-905.000	Printing & Publications	800.00	62.10	62.10	62.10
101-215-956.000	Miscellaneous	500.00	0.00	0.00	0.00
101-253-704.000	Wages	9,690.00	872.48	1,460.42	1,460.42
101-253-705.000	CLERICAL	4,044.00	440.64	744.50	744.50
101-253-715.000	FICA	1,051.00	100.45	168.68	168.68
101-253-716.000	Medical Insurance	1,628.00	11.26	22.52	22.52
101-253-718.000	Retirement	969.00	0.00	0.00	0.00
101-253-723.000	Workers Compensation	283.00	69.40	69.40	69.40
101-253-810.000	Contracted Services	3,788.00	594.00	3,623.00	3,623.00
101-253-864.000	Workshops	1,500.00	0.00	0.00	0.00
101-253-905.000	Printing & Publications	1,200.00	405.51	851.51	851.51
101-253-956.000	Miscellaneous	100.00	0.00	0.00	0.00
101-265-727.000	OFFICE SUPPLIES	2,000.00	0.00	0.00	0.00
101-265-775.000	Building Maintenance/Supplies	3,000.00	173.15	175.76	175.76
101-265-775.010	Civic Center Maintenance	100.00	0.00	0.00	0.00
101-265-807.000	Audit	2,400.00	0.00	0.00	0.00
101-265-810.000	Contracted Services	6,131.00	445.69	814.71	814.71
101-265-813.000	Custodial Services	3,552.00	0.00	291.00	291.00
101-265-856.000	Telephone	5,322.00	921.11	1,055.18	1,055.18
101-265-910.000	Insurance	1,874.00	2,135.52	2,135.52	2,135.52
101-265-921.000	Electric	8,702.00	895.84	1,129.28	1,129.28
101-265-923.000	Heat	2,945.00	44.02	91.21	91.21
101-265-927.000	Water	1,766.00	238.52	238.52	238.52
101-265-927.020	Water: DPW	1,200.00	49.27	49.27	49.27
101-265-929.000	Rubbish	1,100.00	0.00	0.00	0.00
101-267-740.000	Operating Supplies	1,000.00	0.00	0.00	0.00
101-267-830.000	Membership & Dues	20.00	0.00	0.00	0.00
101-301-704.000	Wages	328,869.00	19,987.40	33,886.28	33,886.28
101-301-704.010	WAGES - ADMIN	8,520.00	805.62	1,382.33	1,382.33
101-301-705.000	POLICE CLERICAL	35,818.00	2,898.12	4,986.96	4,986.96
101-301-706.000	Part-time	37,440.00	9,543.00	16,931.30	16,931.30
101-301-709.000	Overtime	11,000.00	438.66	1,173.58	1,173.58
101-301-710.010	Leave Time Buyout	4,000.00	0.00	0.00	0.00
101-301-711.000	Holiday	2,400.00	0.00	0.00	0.00

User: TONICA

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	08/31/2020
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 101 - General Fund					
Expenditures					
101-301-715.000	FICA	32,746.00	2,341.79	4,055.57	4,055.57
101-301-716.000	Medical Insurance	98,620.00	5,561.44	11,122.92	11,122.92
101-301-718.000	Retirement	53,512.00	3,245.18	3,980.91	3,980.91
101-301-721.000	UNIFORM ALLOWANCE	3,500.00	0.00	0.00	0.00
101-301-721.010	UNIFORMS - PART TIME	1,000.00	0.00	0.00	0.00
101-301-721.020	Uniforms - Reserves	1,000.00	0.00	0.00	0.00
101-301-723.000	Workers Compensation	2,124.00	520.50	520.50	520.50
101-301-725.000	Unemployment	2,000.00	0.00	0.00	0.00
101-301-727.000	Office Supplies	1,200.00	194.12	194.12	194.12
101-301-730.000	Postage	150.00	0.00	0.00	0.00
101-301-740.000	Operating Supplies	5,200.00	1,854.43	1,854.43	1,854.43
101-301-740.030	Computers	1,000.00	0.00	0.00	0.00
101-301-751.000	Diesel Fuel and Gas	13,000.00	1,294.14	1,294.14	1,294.14
101-301-775.000	Building Maintenance/Supplies	2,000.00	0.00	0.00	0.00
101-301-781.000	Materials Car Maintenance	7,000.00	144.33	147.32	147.32
101-301-781.040	Car Washes	700.00	0.00	88.00	88.00
101-301-803.000	Physicals	500.00	0.00	0.00	0.00
101-301-807.000	Audit	1,600.00	0.00	0.00	0.00
101-301-810.000	CONTRACTED SERVICES	47,089.00	559.39	850.72	850.72
101-301-813.000	Custodial Services	3,552.00	0.00	291.00	291.00
101-301-826.080	Legal: Prosecutions	22,000.00	1,539.00	1,539.00	1,539.00
101-301-830.000	Membership & Dues	1,250.00	0.00	0.00	0.00
101-301-855.000	Radio Maintenance	500.00	0.00	0.00	0.00
101-301-856.000	Telephone	3,786.00	498.84	682.85	682.85
101-301-856.040	Cellular Phone Fees	1,300.00	105.74	105.74	105.74
101-301-858.000	Computer Maintenance	1,000.00	465.00	65.00	65.00
101-301-866.000	Mileage	200.00	0.00	0.00	0.00
101-301-867.000	Lodging	750.00	0.00	0.00	0.00
101-301-880.000	Community Promotion	8,000.00	260.00	260.00	260.00
101-301-910.000	Insurance	12,496.00	14,236.80	14,236.80	14,236.80
101-301-910.010	Insurance - Reserves	2,030.00	0.00	0.00	0.00
101-301-921.000	Electric	8,352.00	800.42	1,004.68	1,004.68
101-301-923.000	Heat	2,945.00	44.02	91.21	91.21
101-301-924.000	Sewer	650.00	0.00	0.00	0.00
101-301-927.000	Water	1,766.00	238.52	238.52	238.52
101-301-957.000	Contingency: Year End	1,000.00	0.00	0.00	0.00
101-301-960.000	Education/Safety Management	5,000.00	0.00	0.00	0.00
101-301-960.020	302 Training	850.00	200.00	200.00	200.00
101-372-704.000	Wages	11,856.00	691.60	1,223.60	1,223.60
101-372-704.010	WAGES - ADMIN	4,160.00	404.88	701.88	701.88
101-372-705.000	Clerical	1,011.00	103.68	175.26	175.26
101-372-715.000	FICA	984.00	91.81	160.71	160.71
101-372-716.000	Medical Insurance	533.00	4.25	8.50	8.50
101-372-718.000	Retirement	416.00	0.00	0.00	0.00
101-372-723.000	Workers Compensation	283.00	69.40	69.40	69.40
101-372-740.000	Operating Supplies	500.00	0.00	(239.05)	(239.05)
101-372-810.000	Contracted Services	1,000.00	0.00	(150.00)	(150.00)
101-372-866.000	Mileage	350.00	0.00	0.00	0.00
101-372-905.000	Printing & Publications	250.00	0.00	0.00	0.00
101-376-703.050	Building Inspector Fee	29,000.00	0.00	0.00	0.00
101-376-703.060	Electrical Inspector Fees	4,410.00	0.00	0.00	0.00
101-376-703.070	Plumbing Inspector Fees	1,805.00	0.00	0.00	0.00
101-376-703.080	Heating Inspector Fees	3,900.00	0.00	0.00	0.00
101-376-704.000	Wages	5,870.00	0.00	0.00	0.00
101-376-704.010	BLDG DEPT ADMIN WAGES	0.00	542.64	932.47	932.47
101-376-705.000	Clerical	32,685.00	2,747.52	4,645.14	4,645.14
101-376-715.000	FICA	2,949.00	251.70	426.69	426.69
101-376-716.000	Medical Insurance	7,927.00	6.03	12.06	12.06
101-376-723.000	Workers Compensation	283.00	69.40	69.40	69.40
101-376-727.000	Office Supplies	200.00	22.23	22.23	22.23
101-376-740.000	Operating Supplies	600.00	0.00	0.00	0.00
101-376-810.000	Contracted Services	4,634.00	75.00	155.00	155.00
101-376-905.000	Printing & Publications	200.00	0.00	0.00	0.00
101-401-704.000	Wages	2,650.00	0.00	0.00	0.00
101-401-704.010	PLANNING ADMIN WAGES	0.00	217.06	372.99	372.99
101-401-705.000	Clerical	1,011.00	77.76	131.47	131.47
101-401-715.000	PC FICA	280.00	22.55	38.59	38.59
101-401-716.000	Medical Insurance	451.00	2.41	4.82	4.82
101-401-817.000	Planning Consultant	8,500.00	0.00	0.00	0.00
101-401-817.100	Zoning Ordinance Revision	100.00	0.00	0.00	0.00
101-401-817.200	Planning Consultant Contract	10,200.00	0.00	0.00	0.00
101-401-821.000	Engineering	1,000.00	0.00	0.00	0.00
101-401-905.000	Printing & Publications	838.00	0.00	0.00	0.00
101-402-703.020	Board of Appeals Wages	200.00	0.00	0.00	0.00
101-402-704.010	ZBA ADMIN WAGES	1,325.00	62.60	109.62	109.62
101-402-715.000	ZBA FICA	117.00	4.79	8.39	8.39
101-402-716.000	Medical Insurance	110.00	0.61	1.22	1.22

User: TONICA

DB: Oxford

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE		END BALANCE
		2020-21 MONTH	08/31/20	THRU 08/31/20	08/31/2020	08/31/2020
		AMENDED BUDGET	INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 101 - General Fund						
Expenditures						
101-402-718.000	Retirement	133.00	0.00	0.00	0.00	0.00
101-402-864.000	WORKSHOPS	375.00	0.00	0.00	0.00	0.00
101-402-905.000	Printing & Publications	436.00	0.00	0.00	0.00	0.00
101-441-704.000	Wages	40,516.00	4,202.40	7,046.01	7,046.01	7,046.01
101-441-704.010	WAGES - ADMIN	9,275.00	851.54	1,459.19	1,459.19	1,459.19
101-441-705.000	Clerical	4,717.00	466.56	788.75	788.75	788.75
101-441-709.000	Overtime	1,000.00	0.00	0.00	0.00	0.00
101-441-715.000	FICA	4,246.00	411.44	728.72	728.72	728.72
101-441-716.000	Medical Insurance	16,734.00	1,082.03	2,164.06	2,164.06	2,164.06
101-441-718.000	Retirement	12,855.00	1,196.58	1,196.58	1,196.58	1,196.58
101-441-721.000	Uniform Allowance	900.00	0.00	0.00	0.00	0.00
101-441-723.000	Workers Compensation	2,124.00	520.50	520.50	520.50	520.50
101-441-740.000	Operating Supplies	2,400.00	10.98	147.02	147.02	147.02
101-441-787.000	Materials	400.00	0.00	0.00	0.00	0.00
101-441-803.000	Physicals	200.00	0.00	0.00	0.00	0.00
101-441-807.000	Audit	1,600.00	0.00	0.00	0.00	0.00
101-441-810.000	Contracted Services	7,148.00	163.98	407.96	407.96	407.96
101-441-856.000	Telephone	1,755.00	103.82	209.26	209.26	209.26
101-441-856.040	Cellular Phone Fees	956.00	52.87	276.87	276.87	276.87
101-441-866.000	Mileage	100.00	0.00	0.00	0.00	0.00
101-441-905.000	Printing & Publications	150.00	0.00	0.00	0.00	0.00
101-441-910.000	Insurance	12,496.00	14,236.80	14,236.80	14,236.80	14,236.80
101-441-921.000	ELECTRIC - EDISON	1,751.00	145.90	291.80	291.80	291.80
101-441-923.000	Heat	5,595.00	38.52	76.53	76.53	76.53
101-441-943.000	Equipment Rental	3,000.00	398.91	974.92	974.92	974.92
101-441-960.000	Education/Safety Management	185.00	0.00	0.00	0.00	0.00
101-442-704.000	Wages	500.00	0.00	0.00	0.00	0.00
101-442-715.000	FICA	38.00	0.00	0.00	0.00	0.00
101-442-740.000	Operating Supplies	50.00	0.00	0.00	0.00	0.00
101-442-787.000	Materials	500.00	0.00	0.00	0.00	0.00
101-442-943.000	Equipment Rental	100.00	0.00	0.00	0.00	0.00
101-443-704.000	Wages	27,021.00	2,825.76	4,359.25	4,359.25	4,359.25
101-443-709.000	Overtime	4,000.00	63.81	63.81	63.81	63.81
101-443-715.000	FICA	2,373.00	213.72	325.08	325.08	325.08
101-443-716.000	Medical Insurance	8,745.00	668.53	1,337.06	1,337.06	1,337.06
101-443-718.000	Retirement	8,459.00	887.18	887.18	887.18	887.18
101-443-723.000	Workers Compensation	425.00	104.10	104.10	104.10	104.10
101-443-787.000	Materials	1,500.00	0.00	0.00	0.00	0.00
101-443-943.000	Equipment Rental	8,000.00	1,274.95	2,457.29	2,457.29	2,457.29
101-444-704.000	Wages	9,746.00	1,396.23	2,106.73	2,106.73	2,106.73
101-444-709.000	Overtime	2,200.00	0.00	0.00	0.00	0.00
101-444-715.000	FICA	914.00	102.24	153.89	153.89	153.89
101-444-716.000	Medical Insurance	2,815.00	260.21	520.42	520.42	520.42
101-444-718.000	Retirement	2,490.00	364.27	364.27	364.27	364.27
101-444-723.000	Workers Compensation	425.00	104.10	104.10	104.10	104.10
101-444-787.000	Materials	1,500.00	45.98	45.98	45.98	45.98
101-444-943.000	Equipment Rental	15,000.00	660.93	1,173.39	1,173.39	1,173.39
101-448-767.030	Lighting Pole Replacement	2,000.00	0.00	0.00	0.00	0.00
101-448-787.000	Materials	1,000.00	0.00	0.00	0.00	0.00
101-448-810.000	Contracted Services	5,000.00	0.00	0.00	0.00	0.00
101-448-921.000	Electric	33,392.00	2,977.52	2,977.52	2,977.52	2,977.52
101-528-704.000	Wages	2,650.00	0.00	0.00	0.00	0.00
101-528-704.010	RUBBISH ADMIN WAGES	0.00	217.06	372.99	372.99	372.99
101-528-705.000	Clerical	1,972.00	140.08	239.67	239.67	239.67
101-528-715.000	RUBBISH FICA	354.00	27.32	46.87	46.87	46.87
101-528-716.000	Medical Insurance	509.00	2.41	4.82	4.82	4.82
101-528-718.000	Retirement	265.00	0.00	0.00	0.00	0.00
101-528-808.000	Rubbish Collection Contract	167,304.00	13,705.59	27,411.18	27,411.18	27,411.18
101-528-808.010	Commercial Rubbish Contract	35,580.00	2,505.41	5,005.95	5,005.95	5,005.95
101-751-704.000	Wages	11,645.00	1,183.10	1,801.32	1,801.32	1,801.32
101-751-704.010	WAGES - ADMIN	2,080.00	279.66	482.61	482.61	482.61
101-751-705.000	Clerical	1,011.00	77.76	131.43	131.43	131.43
101-751-707.010	Beach Wages	7,600.00	2,212.88	3,645.38	3,645.38	3,645.38
101-751-709.000	Overtime	400.00	0.00	0.00	0.00	0.00
101-751-715.000	FICA	1,739.00	283.74	458.62	458.62	458.62
101-751-716.000	Medical Insurance	4,710.00	285.21	570.42	570.42	570.42
101-751-718.000	Retirement	3,935.00	343.59	343.59	343.59	343.59
101-751-723.000	Workers Compensation	425.00	104.10	104.10	104.10	104.10
101-751-725.000	Unemployment	100.00	0.00	0.00	0.00	0.00
101-751-740.000	Operating Supplies	1,000.00	0.00	8.98	8.98	8.98
101-751-787.000	Materials	1,000.00	0.00	0.00	0.00	0.00
101-751-803.000	Physicals	300.00	0.00	0.00	0.00	0.00
101-751-810.000	Contracted Services	2,000.00	0.00	1,000.00	1,000.00	1,000.00
101-751-905.000	Printing & Publications	150.00	0.00	0.00	0.00	0.00
101-751-910.000	Insurance	3,749.00	4,271.04	4,271.04	4,271.04	4,271.04
101-751-927.000	WATER-PARKS	0.00	49.27	49.27	49.27	49.27
101-751-943.000	Equipment Rental	5,000.00	1,193.54	2,035.78	2,035.78	2,035.78

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE		END BALANCE
		2020-21 MONTH 08/31/20	AMENDED BUDGET INCREASE (DECR	THRU 08/31/20	INCREASE (DECR	
						NORMAL (ABNORM
Fund 101 - General Fund						
Expenditures						
101-852-704.002	Wages - Civic Center Maintena	4,577.00	342.06	761.69		761.69
101-852-709.002	Overtime - Civic Center	800.00	0.00	0.00		0.00
101-852-715.000	FICA	411.00	25.36	55.97		55.97
101-852-716.000	Medical Insurance	1,940.00	158.29	316.58		316.58
101-852-718.000	Retirement	1,528.00	174.36	174.36		174.36
101-852-723.000	Workers Compensation	425.00	104.10	104.10		104.10
101-852-740.000	Operating Supplies	500.00	0.00	0.00		0.00
101-852-787.002	Material - Civic Center	1,000.00	441.24	446.23		446.23
101-852-810.000	Contracted Services	9,000.00	0.00	0.00		0.00
101-852-943.000	Equipment Rental	3,000.00	193.55	572.63		572.63
101-960-704.000	WAGES-PART TIME STAFF	21,000.00	1,478.25	2,536.65		2,536.65
101-960-715.000	FICA-COMMUNITY PROMOTIONS	1,607.00	113.08	194.04		194.04
101-960-856.040	Cellular Phone Fees	600.00	0.00	0.00		0.00
101-960-880.000	Community Promotion	4,000.00	2,500.00	2,500.00		2,500.00
101-960-880.010	Downtown Christmas Decoration	1,000.00	0.00	0.00		0.00
101-960-880.020	Cable Commission	26,553.00	0.00	0.00		0.00
101-999-704.050	Youth Assistantce Wages	11,000.00	0.00	0.00		0.00
101-999-715.000	FICA	550.00	0.00	0.00		0.00
101-999-999.401	Transfser out to Vill. Const.	200,000.00	0.00	0.00		0.00
TOTAL EXPENDITURES		1,957,380.00	160,615.02	246,803.58		246,803.58
Total Fund 101 - General Fund						
TOTAL ASSETS			157,313.20	107,302.54		708,418.10
BEG. FUND BALANCE - 2019-20						658,655.17
+ NET OF REVENUES/EXPENDITURES - 2019-20						(169,987.24)
+ NET OF REVENUES & EXPENDITURES		(14,916.00)	170,263.62	186,169.91		186,169.91
= ENDING FUND BALANCE			276.38	16,182.67		674,837.84
+ LIABILITIES			(12,950.42)	(78,867.37)		33,580.26
= TOTAL LIABILITIES AND FUND BALANCE			(12,674.04)	(62,684.70)		708,418.10

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	08/31/2020
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 202 - Major Street Fund					
Assets					
202-000-001.000	CASH AND INVESTMENTS	15,096.73	25,105.57	492,569.83	
202-000-056.000	Interest Receivable	0.00	0.00	342.43	
TOTAL ASSETS		15,096.73	25,105.57	492,912.26	
Liabilities					
202-000-202.000	ACCOUNTS PAYABLE	(127.60)	(1,706.21)	0.00	
202-000-257.000	Accrued Payroll	0.00	(793.76)	0.00	
202-000-339.000	Deferred Revenue	0.00	0.00	1,015.77	
TOTAL LIABILITIES		(127.60)	(2,499.97)	1,015.77	
Fund Equity					
202-000-390.000	Fund Balance	0.00	0.00	491,721.53	
TOTAL FUND EQUITY		0.00	0.00	491,721.53	
Revenues					
202-000-547.000	Gas and Weight Tax	201,000.00	22,307.63	38,320.45	38,320.45
202-000-665.000	Interest Earnings	500.00	361.99	712.66	712.66
TOTAL REVENUES		201,500.00	22,669.62	39,033.11	39,033.11
Expenditures					
202-455-810.000	Contracted Services	79,433.00	0.00	0.00	0.00
202-455-821.000	Engineering	2,000.00	0.00	0.00	0.00
202-463-704.000	Wages	17,831.00	999.54	2,236.74	2,236.74
202-463-709.000	Overtime	300.00	0.00	0.00	0.00
202-463-710.010	Leave Time Buyout	2,000.00	0.00	0.00	0.00
202-463-715.000	FICA	1,540.00	73.33	164.13	164.13
202-463-716.000	Medical Insurance	7,375.00	478.84	957.68	957.68
202-463-718.000	Retirement	5,703.00	523.08	523.08	523.08
202-463-721.000	Uniform Allowance	900.00	0.00	0.00	0.00
202-463-723.000	Workers Compensation	566.00	138.80	138.80	138.80
202-463-787.000	Materials	3,000.00	0.00	0.00	0.00
202-463-810.000	Contracted Services	3,988.00	1,567.50	1,607.50	1,607.50
202-463-810.100	Sidewalks	3,000.00	0.00	0.00	0.00
202-463-943.000	Equipment Rental	13,000.00	1,211.43	2,497.45	2,497.45
202-464-810.000	Contracted Services	3,500.00	0.00	0.00	0.00
202-474-704.000	Wages	1,866.00	214.44	351.44	351.44
202-474-709.000	Overtime	200.00	0.00	0.00	0.00
202-474-715.000	FICA	158.00	16.21	26.08	26.08
202-474-716.000	Medical Insurance	695.00	44.55	89.10	89.10
202-474-718.000	Retirement	522.00	46.84	46.84	46.84
202-474-787.000	Materials	1,500.00	0.00	122.64	122.64
202-474-810.000	Contracted Services	6,500.00	0.00	0.00	0.00
202-474-810.090	Signal Maintenance	7,500.00	0.00	0.00	0.00
202-474-943.000	Equipment Rental	1,000.00	242.60	552.83	552.83
202-478-704.000	Wages	8,459.00	0.00	0.00	0.00
202-478-709.000	Overtime	3,000.00	0.00	0.00	0.00
202-478-715.000	FICA	877.00	0.00	0.00	0.00
202-478-716.000	Medical Insurance	3,574.00	225.13	450.26	450.26
202-478-718.000	Retirement	2,684.00	239.32	239.32	239.32
202-478-787.000	Materials	20,000.00	0.00	0.00	0.00
202-478-910.000	Insurance	1,250.00	1,423.68	1,423.68	1,423.68
202-478-943.000	Equipment Rental	5,500.00	0.00	0.00	0.00
202-484-807.000	Audit	800.00	0.00	0.00	0.00
202-484-910.000	Insurance	1,250.00	0.00	0.00	0.00
TOTAL EXPENDITURES		211,471.00	7,445.29	11,427.57	11,427.57
Total Fund 202 - Major Street Fund					
TOTAL ASSETS		15,096.73	25,105.57	492,912.26	
BEG. FUND BALANCE - 2019-20				491,721.53	
+ NET OF REVENUES/EXPENDITURES - 2019-20				(27,430.58)	
+ NET OF REVENUES & EXPENDITURES		(9,971.00)	15,224.33	27,605.54	
= ENDING FUND BALANCE			(12,206.25)	174.96	491,896.49
+ LIABILITIES			(127.60)	(2,499.97)	1,015.77
= TOTAL LIABILITIES AND FUND BALANCE			(12,333.85)	(2,325.01)	492,912.26

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH	08/31/20	THRU 08/31/20	08/31/2020
		AMENDED BUDGET	INCREASE (DECR	INCREASE (DECR	NORMAL (ABNORM

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 203 - Local Street Fund					
Assets					
203-000-001.000	CASH AND INVESTMENTS	(625.59)	635.59	88,782.69	
203-000-056.000	Interest Receivable	0.00	0.00	65.82	
TOTAL ASSETS		(625.59)	635.59	88,848.51	
Liabilities					
203-000-202.000	ACCOUNTS PAYABLE	0.00	(1,071.50)	0.00	
203-000-257.000	Accrued Payroll	0.00	(446.65)	0.00	
203-000-339.000	Deferred Revenue	0.00	0.00	358.80	
TOTAL LIABILITIES		0.00	(1,518.15)	358.80	
Fund Equity					
203-000-390.000	Fund Balance	0.00	0.00	83,528.08	
203-000-394.000	Committed Fund Balance	0.00	0.00	10,293.00	
TOTAL FUND EQUITY		0.00	0.00	93,821.08	
Revenues					
203-000-547.000	Gas and Weight Tax	75,500.00	7,874.68	13,527.27	13,527.27
203-000-630.000	METRO FEES	11,000.00	0.00	0.00	0.00
203-000-665.000	Interest Earnings	0.00	68.11	135.47	135.47
TOTAL REVENUES		86,500.00	7,942.79	13,662.74	13,662.74
Expenditures					
203-455-810.000	Contracted Services	34,043.00	0.00	0.00	0.00
203-463-704.000	Wages	11,502.00	1,397.10	2,443.80	2,443.80
203-463-709.000	Overtime	500.00	0.00	0.00	0.00
203-463-715.000	FICA	918.00	105.53	181.63	181.63
203-463-716.000	Medical Insurance	4,835.00	504.64	1,009.28	1,009.28
203-463-718.000	Retirement	3,466.00	550.77	550.77	550.77
203-463-723.000	Workers Compensation	566.00	138.80	138.80	138.80
203-463-787.000	Materials	2,500.00	26.94	26.94	26.94
203-463-810.000	Contracted Services	3,938.00	1,317.50	1,357.50	1,357.50
203-463-810.100	Sidewalks	1,500.00	0.00	0.00	0.00
203-463-943.000	Equipment Rental	10,000.00	702.65	1,555.73	1,555.73
203-474-704.000	Wages	1,990.00	64.68	154.34	154.34
203-474-709.000	Overtime	150.00	0.00	0.00	0.00
203-474-715.000	FICA	164.00	4.89	11.46	11.46
203-474-716.000	Medical Insurance	721.00	52.32	104.64	104.64
203-474-718.000	Retirement	546.00	55.21	55.21	55.21
203-474-787.000	Materials	1,000.00	1,876.50	1,926.50	1,926.50
203-474-810.000	Contracted Services	200.00	0.00	0.00	0.00
203-474-943.000	Equipment Rental	1,000.00	20.22	85.76	85.76
203-478-704.000	Wages	5,766.00	0.00	0.00	0.00
203-478-709.000	Overtime	4,000.00	0.00	0.00	0.00
203-478-715.000	FICA	747.00	0.00	0.00	0.00
203-478-716.000	Medical Insurance	2,405.00	156.01	312.02	312.02
203-478-718.000	Retirement	1,864.00	170.94	170.94	170.94
203-478-787.000	Materials	18,000.00	0.00	0.00	0.00
203-478-910.000	Insurance	0.00	1,423.68	1,423.68	1,423.68
203-478-943.000	Equipment Rental	6,000.00	0.00	0.00	0.00
203-484-807.000	Audit	800.00	0.00	0.00	0.00
203-484-910.000	Insurance	1,250.00	0.00	0.00	0.00
TOTAL EXPENDITURES		120,371.00	8,568.38	11,509.00	11,509.00
Total Fund 203 - Local Street Fund					
TOTAL ASSETS		(625.59)	635.59	88,848.51	
BEG. FUND BALANCE - 2019-20				93,821.08	
+ NET OF REVENUES/EXPENDITURES - 2019-20				(7,485.11)	
+ NET OF REVENUES & EXPENDITURES		(33,871.00)	(625.59)	2,153.74	
= ENDING FUND BALANCE			(8,110.70)	(5,331.37)	88,489.71
+ LIABILITIES			0.00	(1,518.15)	358.80
= TOTAL LIABILITIES AND FUND BALANCE			(8,110.70)	(6,849.52)	88,848.51

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GL NUMBER	DESCRIPTION	ACTIVITY FOR 2020-21 MONTH 08/31/20	YEAR-TO-DATE THRU 08/31/20	END BALANCE 08/31/2020
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR NORMAL	(ABNORM
Fund 204 - Municipal Street Fund				
Revenues				
204-000-699.101	Transfer In - General Fund	113,476.00	0.00	0.00
TOTAL REVENUES		113,476.00	0.00	0.00
Expenditures				
204-485-991.000	Principal	106,738.00	0.00	0.00
204-485-995.000	Interest	6,738.00	0.00	0.00
TOTAL EXPENDITURES		113,476.00	0.00	0.00
Total Fund 204 - Municipal Street Fund				
TOTAL ASSETS		0.00	0.00	0.00
BEG. FUND BALANCE - 2019-20				0.00
+ NET OF REVENUES & EXPENDITURES				
= ENDING FUND BALANCE		0.00	0.00	0.00
+ LIABILITIES		0.00	0.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		0.00	0.00	0.00

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	08/31/2020
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 296 - DDA Operating					
Assets					
296-000-001.000	CASH AND INVESTMENTS	39,838.42	29,468.08	67,419.27	
296-000-028.000	Taxes Rec Del Personal	0.00	0.00	25,981.28	
296-000-028.100	Allowance for Del Taxes Rec	0.00	0.00	(8,283.00)	
296-000-056.000	Interest Receivable	0.00	0.00	24.73	
TOTAL ASSETS		39,838.42	29,468.08	85,142.28	
Liabilities					
296-000-202.000	ACCOUNTS PAYABLE	(6,480.00)	(10,184.24)	0.00	
296-000-257.000	Accrued Payroll	0.00	(1,528.98)	0.00	
296-000-339.000	Deferred Revenue	0.00	0.00	17,698.28	
TOTAL LIABILITIES		(6,480.00)	(11,713.22)	17,698.28	
Fund Equity					
296-000-390.000	Fund Balance	0.00	0.00	253,878.66	
296-000-394.000	Committed Fund Balance	0.00	0.00	110,000.00	
TOTAL FUND EQUITY		0.00	0.00	363,878.66	
Revenues					
296-000-401.000	Township Operating	210,000.00	18,969.11	18,969.11	18,969.11
296-000-401.010	Village Revenue	183,000.00	47,983.04	47,983.04	47,983.04
296-000-401.020	STATE PERSONAL PROPERTY TAX	30,000.00	0.00	0.00	0.00
296-000-412.000	Delinquent Property Taxes	2,000.00	0.00	68.40	68.40
296-000-665.000	Interest Earnings	500.00	20.40	45.60	45.60
296-000-671.040	Scarecrow Festival	1,000.00	0.00	0.00	0.00
296-000-671.080	Concerts in the Park	2,000.00	0.00	0.00	0.00
296-000-677.000	Reimbursements	4,500.00	0.00	0.00	0.00
296-000-686.200	Donations	0.00	5,301.99	5,301.99	5,301.99
TOTAL REVENUES		433,000.00	72,274.54	72,368.14	72,368.14
Expenditures					
296-729-704.000	Wages	60,000.00	4,266.40	7,245.68	7,245.68
296-729-705.000	CLERICAL COMMUNICATIONS	8,000.00	492.75	845.55	845.55
296-729-715.000	FICA	4,600.00	326.37	554.28	554.28
296-729-715.001	FICA COMMUNICATIONS	0.00	37.71	64.72	64.72
296-729-716.000	Medical Insurance	18,094.00	1,520.38	3,040.76	3,040.76
296-729-716.001	LIFE, ST/LT DISABILITY	688.00	57.30	114.60	114.60
296-729-718.000	Retirement	6,000.00	423.04	846.08	846.08
296-729-723.000	Workers Compensation	566.00	138.80	138.80	138.80
296-729-727.000	Office Supplies	500.00	0.00	0.00	0.00
296-729-730.000	Postage	200.00	0.00	0.00	0.00
296-729-807.000	Audit	800.00	0.00	0.00	0.00
296-729-810.000	Contracted Services	688.00	37.50	1,277.50	1,277.50
296-729-810.011	Downtown Cleaning	50,000.00	8,333.34	8,333.34	8,333.34
296-729-810.111	Enforcement Transfer	25,000.00	4,193.34	4,193.34	4,193.34
296-729-810.140	Contracted Services - Website	1,200.00	0.00	0.00	0.00
296-729-830.000	Membership & Dues	1,000.00	0.00	0.00	0.00
296-729-856.040	Cellular Phone Fees	777.00	52.87	52.87	52.87
296-729-864.000	Workshops	200.00	0.00	0.00	0.00
296-729-864.010	Director - Conference	1,500.00	0.00	0.00	0.00
296-729-866.000	Mileage	100.00	0.00	0.00	0.00
296-729-867.000	Lodging	250.00	0.00	0.00	0.00
296-729-868.000	Meals	250.00	0.00	0.00	0.00
296-729-910.000	Insurance	3,474.00	3,909.20	3,909.20	3,909.20
296-729-920.000	Utilities	590.00	66.24	66.24	66.24
296-729-999.394	Transfer to Debt Service	62,017.00	0.00	0.00	0.00
296-730-740.230	Operating Supplies - Flowers	2,500.00	0.00	(2,250.00)	(2,250.00)
296-730-810.000	Contracted Services	20,000.00	1,950.88	2,003.88	2,003.88
296-730-970.000	Capital Improvements	100,000.00	0.00	0.00	0.00
296-730-996.050	Grant - Sign	20,000.00	0.00	0.00	0.00
296-730-996.060	Grant - Facade	20,000.00	0.00	0.00	0.00
296-731-810.000	Contracted Services	4,000.00	0.00	0.00	0.00
296-961-740.310	EVENTS	9,700.00	150.00	750.00	750.00
296-961-740.360	BUSINESS PROMOTION	4,000.00	0.00	0.00	0.00
296-961-810.310	IMAGE PROMO	4,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		430,694.00	25,956.12	31,186.84	31,186.84

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL (ABNORM	
Fund 296 - DDA Operating					
Total Fund 296 - DDA Operating					
TOTAL ASSETS		39,838.42	29,468.08	85,142.28	
BEG. FUND BALANCE - 2019-20				363,878.66	
+ NET OF REVENUES/EXPENDITURES - 2019-20				(337,615.96)	
+ NET OF REVENUES & EXPENDITURES	2,306.00	46,318.42	41,181.30	41,181.30	
= ENDING FUND BALANCE		(291,297.54)	(296,434.66)	67,444.00	
+ LIABILITIES		(6,480.00)	(11,713.22)	17,698.28	
= TOTAL LIABILITIES AND FUND BALANCE		(297,777.54)	(308,147.88)	85,142.28	

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE		END BALANCE
		2020-21 MONTH 08/31/20	AMENDED BUDGET	INCREASE (DECR	THRU 08/31/20 INCREASE (DECR	08/31/2020 NORMAL (ABNORM
Fund 494 - DDA Construction Fund						
Assets						
494-000-001.000	CASH AND INVESTMENTS		(7,191.65)		(16,085.36)	340,615.09
TOTAL ASSETS			(7,191.65)		(16,085.36)	340,615.09
Revenues						
494-000-665.000	Interest Earnings	0.00	254.07		260.07	260.07
TOTAL REVENUES		0.00	254.07		260.07	260.07
Expenditures						
494-455-970.000	Capital Improvements	0.00	7,445.72		16,345.43	16,345.43
TOTAL EXPENDITURES		0.00	7,445.72		16,345.43	16,345.43
Total Fund 494 - DDA Construction Fund						
TOTAL ASSETS			(7,191.65)		(16,085.36)	340,615.09
BEG. FUND BALANCE - 2019-20						0.00
+ NET OF REVENUES/EXPENDITURES - 2019-20						356,700.45
+ NET OF REVENUES & EXPENDITURES			(7,191.65)		(16,085.36)	(16,085.36)
= ENDING FUND BALANCE			349,508.80		340,615.09	340,615.09
+ LIABILITIES			0.00		0.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE			349,508.80		340,615.09	340,615.09

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	08/31/2020
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 590 - Sewer Fund					
Assets					
590-000-001.000	CASH AND INVESTMENTS	(555,600.11)	(537,838.89)	527,964.55	
590-000-004.010	Petty Cash	0.00	0.00	100.00	
590-000-037.000	Accounts Receivable Invoices	6,346.93	6,346.93	10,240.63	
590-000-040.010	A/R Delinquent Spec Assessmen	(458.45)	(458.45)	(9.15)	
590-000-040.020	Usage Collection	7,708.80	15,226.83	39,569.99	
590-000-040.030	Usage Penalty	(35.16)	(117.94)	285.23	
590-000-056.000	Interest Receivable	0.00	0.00	745.43	
590-000-130.000	Land	0.00	0.00	352,372.00	
590-000-140.020	Meter Reading Equipment	0.00	0.00	8,250.00	
590-000-142.020	Accum Meter Reading Equip.	0.00	0.00	(8,250.00)	
590-000-144.000	Sewer Equipment	0.00	0.00	11,106.00	
590-000-145.000	Accum Depr Sewer Equipment	0.00	0.00	(11,106.00)	
590-000-146.000	Office Equipment and Furnitur	0.00	0.00	4,910.30	
590-000-147.000	Accum Depr Office Furniture	0.00	0.00	(4,910.30)	
590-000-154.000	Laterals	0.00	0.00	2,670,322.00	
590-000-154.010	Interceptor	0.00	0.00	3,427,232.90	
590-000-155.000	Accum Depr Laterals	0.00	0.00	(2,670,322.00)	
590-000-155.010	Accum Depr Interceptor	0.00	0.00	(1,383,625.06)	
590-000-180.000	DEFERRED OUTFLOWS RELATED TO PENSIONS	0.00	0.00	21,049.95	
TOTAL ASSETS		(542,037.99)	(516,841.52)	2,995,926.47	
Liabilities					
590-000-202.000	ACCOUNTS PAYABLE	0.00	(39,083.50)	0.00	
590-000-249.000	Bonds Payable - Current	0.00	0.00	94,960.43	
590-000-251.000	Interest Payable	0.00	0.00	9,190.06	
590-000-257.000	Accrued Payroll	0.00	(2,548.83)	0.00	
590-000-280.000	NET PENSION LIABILITY	0.00	0.00	117,948.92	
590-000-305.002	Drain Bond - Oakland Macomb I	0.00	0.00	1,530,868.98	
590-000-343.000	Accrued Compensation Sick	0.00	0.00	930.17	
590-000-343.010	ACCRUED COMPENSATION SICK	0.00	0.00	242.01	
590-000-350.100	DEFERRED INFLOW OF RESOURCES	0.00	0.00	6,291.53	
TOTAL LIABILITIES		0.00	(41,632.33)	1,760,432.10	
Fund Equity					
590-000-373.000	Retained Earnings Reserved	0.00	0.00	1,464,152.39	
590-000-390.000	Fund Balance	0.00	0.00	(1,387,055.17)	
590-000-395.000	Retained Earnings	0.00	0.00	1,437,469.24	
TOTAL FUND EQUITY		0.00	0.00	1,514,566.46	
Revenues					
590-000-642.000	Collections	760,000.00	73,674.63	141,790.39	141,790.39
590-000-642.010	Penalties on Usage	8,000.00	0.00	0.00	0.00
590-000-665.000	Interest Earnings	4,000.00	437.71	1,201.82	1,201.82
590-000-672.050	New Connection	6,000.00	0.00	3,300.00	3,300.00
590-000-677.000	Reimbursements	0.00	0.00	101.65	101.65
TOTAL REVENUES		778,000.00	74,112.34	146,393.86	146,393.86
Expenditures					
590-521-704.000	Wages	53,496.00	998.52	2,718.31	2,718.31
590-521-704.010	WAGES - ADMIN	9,090.00	480.04	822.85	822.85
590-521-705.000	Clerical	7,413.00	414.72	700.98	700.98
590-521-715.000	FICA	5,355.00	143.47	322.09	322.09
590-521-716.000	Medical Insurance	21,636.00	900.80	1,801.60	1,801.60
590-521-718.000	Retirement	17,145.00	1,128.20	1,128.20	1,128.20
590-521-721.000	Uniform Allowance	900.00	0.00	0.00	0.00
590-521-723.000	Workers Compensation	1,416.00	347.00	347.00	347.00
590-521-727.000	Office Supplies	500.00	0.00	0.00	0.00
590-521-730.000	Postage	2,000.00	0.00	0.00	0.00
590-521-740.000	Operating Supplies	1,500.00	19.98	217.14	217.14
590-521-787.000	Materials	1,000.00	690.00	690.00	690.00
590-521-807.000	Audit	3,200.00	0.00	0.00	0.00
590-521-810.000	Contracted Services	13,480.00	174.70	1,739.12	1,739.12
590-521-815.000	Oakland County Usage Fees	437,820.00	29,324.65	29,324.65	29,324.65
590-521-826.000	Legal Fees	1,000.00	0.00	0.00	0.00
590-521-830.000	Membership & Dues	134.00	0.00	0.00	0.00
590-521-905.000	Printing & Publications	100.00	0.00	0.00	0.00
590-521-910.000	Insurance	3,124.00	3,559.20	3,559.20	3,559.20
590-521-943.000	Equipment Rental	3,709.00	384.18	647.04	647.04
590-521-957.000	Contingency: Year End	5,000.00	0.00	0.00	0.00

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE		END BALANCE	
		2020-21 MONTH	08/31/20	THRU 08/31/20	08/31/2020	08/31/2020	08/31/2020
		AMENDED BUDGET	INCREASE (DECR	INCREASE (DECR	NORMAL (ABNORM		
Fund 590 - Sewer Fund							
Expenditures							
590-521-991.020	Bond - Interceptor	602,940.00	559,075.72	559,075.72		559,075.72	
590-521-992.000	Fees	0.00	6.84	6.84		6.84	
590-521-995.030	Interest Interceptor	16,493.00	18,502.31	18,502.31		18,502.31	
590-622-810.000	Contracted Services	5,000.00	0.00	0.00		0.00	
TOTAL EXPENDITURES		1,213,451.00	616,150.33	621,603.05		621,603.05	
Total Fund 590 - Sewer Fund							
TOTAL ASSETS			(542,037.99)	(516,841.52)		2,995,926.47	
BEG. FUND BALANCE - 2019-20						1,514,566.46	
+ NET OF REVENUES/EXPENDITURES - 2019-20						196,137.10	
+ NET OF REVENUES & EXPENDITURES		(435,451.00)	(542,037.99)	(475,209.19)		(475,209.19)	
= ENDING FUND BALANCE			(345,900.89)	(279,072.09)		1,235,494.37	
+ LIABILITIES			0.00	(41,632.33)		1,760,432.10	
= TOTAL LIABILITIES AND FUND BALANCE			(345,900.89)	(320,704.42)		2,995,926.47	

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	08/31/2020
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	ABNORM
Fund 591 - Water Fund					
Assets					
591-000-001.000	CASH AND INVESTMENTS	(5,744.01)	35,203.51	526,635.50	
591-000-001.010	Water Bond Debt	0.00	1.89	30,001.79	
591-000-001.020	Water Bond & Interest	0.00	0.85	18,814.37	
591-000-037.000	Accounts Receivable Invoices	(224.00)	8.00	148.00	
591-000-040.010	A/R Delinquent Spec Assessmen	(352.58)	(352.58)	347.97	
591-000-040.020	USAGE COLLECTION	9,962.99	37,382.09	54,801.89	
591-000-040.030	Usage Penalty	(25.80)	(85.78)	240.47	
591-000-040.040	Shut Off Charges	0.00	0.00	(30.00)	
591-000-056.000	Interest Receivable	0.00	0.00	359.86	
591-000-130.000	Land	0.00	0.00	357,372.00	
591-000-132.010	Retention Facility	0.00	0.00	25,039.00	
591-000-132.020	Parking Facility	0.00	0.00	9,688.00	
591-000-133.010	Accum Depr Reten Facility	0.00	0.00	(24,413.07)	
591-000-133.020	Accum Depr Parking Facility	0.00	0.00	(9,688.00)	
591-000-136.010	12" Diameter Well	0.00	0.00	64,627.00	
591-000-136.020	Water Dept Building	0.00	0.00	2,780,679.92	
591-000-137.010	Accum Depr Well	0.00	0.00	(63,011.37)	
591-000-137.020	Accum Depr Water Dept Bldg	0.00	0.00	(855,965.39)	
591-000-140.020	Meter Reading Equipment	0.00	0.00	8,250.00	
591-000-142.000	Radio Equipment	0.00	0.00	1,579.66	
591-000-142.010	Accum Depr Radio Equipment	0.00	0.00	(1,580.00)	
591-000-142.020	Accum Meter Reading Equip.	0.00	0.00	(8,250.00)	
591-000-146.000	Office Equipment and Furnitur	0.00	0.00	17,244.42	
591-000-147.000	Accum Depr Office Furniture	0.00	0.00	(17,244.00)	
591-000-152.000	Water Meters	0.00	0.00	377,555.67	
591-000-152.010	500,000 Gal Water Tank	0.00	0.00	632,671.62	
591-000-152.020	Water Supply System Improveme	0.00	0.00	4,539,945.15	
591-000-152.030	Water Mains, Valves, Equipmen	0.00	0.00	69,292.50	
591-000-153.000	Accum Depr Water Meters	0.00	0.00	(259,841.85)	
591-000-153.010	Accum Depr Water Tank	0.00	0.00	(531,653.27)	
591-000-153.020	Accum Depr Water Supply	0.00	0.00	(2,663,560.52)	
591-000-153.030	Accum Depr Main Val & Equip	0.00	0.00	(69,293.00)	
591-000-180.000	DEFERRED OUTFLOWS RELATED TO PENSIONS	0.00	0.00	46,180.95	
TOTAL ASSETS		3,616.60	72,157.98	5,056,945.27	
Liabilities					
591-000-124.100	DEFERRED CHARGES ON REFUNDING	0.00	0.00	(27,876.35)	
591-000-202.000	ACCOUNTS PAYABLE	0.00	(8,582.43)	0.00	
591-000-250.050	2017 REFUNDING BONDS	0.00	0.00	1,312,650.00	
591-000-250.060	2017 REFUNDING BONDS - BOND PREMIUM	0.00	0.00	55,164.36	
591-000-255.030	Security Deposit - Cingular W	0.00	0.00	5,000.00	
591-000-257.000	Accrued Payroll	0.00	(3,261.67)	0.00	
591-000-275.000	DUE TO CUSTOMERS (UB REFUNDS)	0.00	91.79	177.79	
591-000-280.000	NET PENSION LIABILITY	0.00	0.00	263,708.92	
591-000-343.000	Accrued Compensation Sick	0.00	0.00	1,993.23	
591-000-343.010	Accrued Compensation Vac.	0.00	0.00	518.60	
591-000-350.100	DEFERRED INFLOW OF RESOURCES	0.00	0.00	13,804.53	
TOTAL LIABILITIES		0.00	(11,752.31)	1,625,141.08	
Fund Equity					
591-000-372.000	Reserve for Debt Service	0.00	0.00	267,848.33	
591-000-373.000	Retained Earnings Reserved	0.00	0.00	44,762.52	
591-000-390.000	Fund Balance	0.00	0.00	2,752,429.71	
591-000-395.000	Retained Earnings	0.00	0.00	26,128.00	
TOTAL FUND EQUITY		0.00	0.00	3,091,168.56	
Revenues					
591-000-642.000	Collections	760,000.00	60,790.32	125,311.86	125,311.86
591-000-642.010	Penalties on Usage	8,000.00	0.00	0.00	0.00
591-000-642.030	Collections - Fixed	0.00	27,404.87	55,085.43	55,085.43
591-000-665.000	Interest Earnings	4,500.00	380.47	752.24	752.24
591-000-672.060	Capital Charges	5,000.00	0.00	4,857.00	4,857.00
591-000-677.000	Reimbursements	0.00	40.00	272.00	272.00
591-000-686.000	Miscellaneous	0.00	0.00	2,070.00	2,070.00
TOTAL REVENUES		777,500.00	88,615.66	188,348.53	188,348.53
Expenditures					
591-556-704.000	Wages	87,118.00	4,082.55	8,292.65	8,292.65
591-556-704.010	WAGES - ADMIN	9,090.00	651.16	1,118.95	1,118.95

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PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	08/31/2020
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 591 - Water Fund					
Expenditures					
591-556-705.000	Clerical	10,109.00	414.72	700.98	700.98
591-556-709.000	Overtime	500.00	272.88	1,206.03	1,206.03
591-556-715.000	FICA	8,172.00	403.41	839.31	839.31
591-556-716.000	Medical Insurance	34,847.00	1,897.50	3,795.00	3,795.00
591-556-718.000	Retirement	28,886.00	2,478.63	2,478.63	2,478.63
591-556-721.000	Uniform Allowance	600.00	0.00	0.00	0.00
591-556-723.000	Workers Compensation	2,124.00	520.50	520.50	520.50
591-556-727.000	Office Supplies	100.00	0.00	0.00	0.00
591-556-730.000	Postage	5,520.00	384.75	769.50	769.50
591-556-740.000	Operating Supplies	1,800.00	188.71	292.54	292.54
591-556-754.000	Tools	6,000.00	0.00	0.00	0.00
591-556-787.000	Materials	3,200.00	3,135.93	3,842.99	3,842.99
591-556-807.000	Audit	3,200.00	0.00	0.00	0.00
591-556-810.000	Contracted Services	21,769.00	4,001.70	4,171.12	4,171.12
591-556-821.000	Engineering	24,000.00	0.00	0.00	0.00
591-556-826.000	Legal Fees	1,500.00	0.00	0.00	0.00
591-556-856.020	Telephone - DPW	134.00	0.00	0.00	0.00
591-556-943.000	Equipment Rental	24,000.00	1,838.60	4,231.85	4,231.85
591-556-960.000	Education/Safety Management	1,200.00	0.00	0.00	0.00
591-556-970.000	Capital Improvements	0.00	32,560.00	32,560.00	32,560.00
591-556-999.101	Contribution to General Fund	125,000.00	0.00	0.00	0.00
591-557-730.000	Postage	1,150.00	0.00	0.00	0.00
591-557-740.000	Operating Supplies	1,200.00	0.00	0.00	0.00
591-557-743.000	Chemicals	52,000.00	7,211.34	10,246.24	10,246.24
591-557-751.000	Diesel Fuel and Gas	1,000.00	0.00	0.00	0.00
591-557-787.000	Materials	5,500.00	0.00	0.00	0.00
591-557-810.000	Contracted Services	53,965.00	5,312.11	9,476.91	9,476.91
591-557-856.000	Telephone	2,925.00	211.60	428.07	428.07
591-557-910.000	Insurance	0.00	15,660.48	15,660.48	15,660.48
591-557-921.000	Electric	32,427.00	3,709.23	3,709.23	3,709.23
591-557-923.000	Heat	1,044.00	14.00	28.00	28.00
591-557-924.000	Sewer	374.00	31.16	31.16	31.16
591-557-927.000	Water	217.00	18.10	18.10	18.10
591-557-933.010	Equipment Maintenance Contrac	500.00	0.00	0.00	0.00
591-557-936.000	Grounds Maintenance	2,500.00	0.00	0.00	0.00
591-557-958.000	Membership & Dues	500.00	0.00	0.00	0.00
591-557-991.000	Principal	237,688.00	0.00	0.00	0.00
591-557-992.000	Fees	0.00	0.00	20.00	20.00
591-557-995.000	Interest	20,284.00	0.00	0.00	0.00
TOTAL EXPENDITURES		812,143.00	84,999.06	104,438.24	104,438.24
Total Fund 591 - Water Fund					
TOTAL ASSETS			3,616.60	72,157.98	5,056,945.27
BEG. FUND BALANCE - 2019-20					3,091,168.56
+ NET OF REVENUES/EXPENDITURES - 2019-20					256,725.34
+ NET OF REVENUES & EXPENDITURES		(34,643.00)	3,616.60	83,910.29	83,910.29
= ENDING FUND BALANCE			260,341.94	340,635.63	3,431,804.19
+ LIABILITIES			0.00	(11,752.31)	1,625,141.08
= TOTAL LIABILITIES AND FUND BALANCE			260,341.94	328,883.32	5,056,945.27

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YEAR-TO-DATE	END BALANCE
		2020-21 MONTH 08/31/20	THRU 08/31/20	08/31/2020	
		AMENDED BUDGET INCREASE (DECR	INCREASE (DECR	NORMAL	(ABNORM
Fund 661 - Motor Equipment - DPW					
Assets					
661-000-001.000	CASH AND INVESTMENTS	(8,064.02)	(2,981.73)	349,593.09	
661-000-056.000	Interest Receivable	0.00	0.00	252.67	
661-000-136.000	Buildings	0.00	0.00	740,773.00	
661-000-140.000	Equipment	0.00	0.00	1,048,179.77	
661-000-141.000	Accum Depr Equipment: DPW	0.00	0.00	(1,647,330.80)	
TOTAL ASSETS		(8,064.02)	(2,981.73)	491,467.73	
Liabilities					
661-000-202.000	ACCOUNTS PAYABLE	0.00	(1,384.67)	0.00	
661-000-257.000	Accrued Payroll	0.00	(475.24)	0.00	
TOTAL LIABILITIES		0.00	(1,859.91)	0.00	
Fund Equity					
661-000-390.000	Fund Balance	0.00	0.00	3,421.80	
661-000-395.000	Retained Earnings	0.00	0.00	464,225.09	
TOTAL FUND EQUITY		0.00	0.00	467,646.89	
Revenues					
661-000-665.000	Interest Earnings	2,000.00	262.16	521.00	521.00
661-000-676.202	Major Streets Equipment Renta	18,000.00	1,454.03	3,050.28	3,050.28
661-000-676.203	Local Streets Equipment Renta	14,000.00	722.87	1,641.49	1,641.49
661-000-676.441	DPW Equipment Rental	35,000.00	3,721.88	7,214.01	7,214.01
661-000-676.590	Sewer Equipment Rental	10,000.00	384.18	647.04	647.04
661-000-676.591	Water Equipment Rental	20,000.00	1,838.60	4,231.85	4,231.85
TOTAL REVENUES		99,000.00	8,383.72	17,305.67	17,305.67
Expenditures					
661-958-704.000	Wages	13,939.00	1,363.89	2,648.82	2,648.82
661-958-709.000	Overtime	300.00	0.00	0.00	0.00
661-958-710.010	Leave Time Buyout	1,800.00	0.00	0.00	0.00
661-958-715.000	FICA	1,227.00	102.07	195.00	195.00
661-958-716.000	Medical Insurance	5,445.00	355.80	711.60	711.60
661-958-718.000	Retirement	4,230.00	388.03	388.03	388.03
661-958-721.000	Uniform Allowance	900.00	0.00	0.00	0.00
661-958-723.000	Workers Compensation	1,416.00	347.00	347.00	347.00
661-958-751.000	Diesel Fuel and Gas	12,000.00	847.85	847.85	847.85
661-958-752.000	Oil and Grease	1,000.00	0.00	0.00	0.00
661-958-753.000	Anti-Freeze	150.00	0.00	0.00	0.00
661-958-754.000	Tools	500.00	14.98	14.98	14.98
661-958-776.000	DPW Building Maint and Suppli	800.00	0.00	0.00	0.00
661-958-781.030	DPW Repair Parts	10,000.00	884.57	1,090.66	1,090.66
661-958-807.000	Audit	1,600.00	0.00	0.00	0.00
661-958-810.000	Contracted Services	10,184.00	1,465.95	1,505.95	1,505.95
661-958-910.000	Insurance	9,372.00	10,677.60	10,677.60	10,677.60
661-958-960.000	Education/Safety Management	200.00	0.00	0.00	0.00
661-958-979.000	DPW Equipment	90,400.00	0.00	0.00	0.00
TOTAL EXPENDITURES		165,463.00	16,447.74	18,427.49	18,427.49
Total Fund 661 - Motor Equipment - DPW					
TOTAL ASSETS		(8,064.02)	(2,981.73)	491,467.73	
BEG. FUND BALANCE - 2019-20				467,646.89	
+ NET OF REVENUES/EXPENDITURES - 2019-20				24,942.66	
+ NET OF REVENUES & EXPENDITURES		(66,463.00)	(8,064.02)	(1,121.82)	(1,121.82)
= ENDING FUND BALANCE			16,878.64	23,820.84	491,467.73
+ LIABILITIES			0.00	(1,859.91)	0.00
= TOTAL LIABILITIES AND FUND BALANCE			16,878.64	21,960.93	491,467.73



8. a.
Joe Frost, *Village President*

August 25, 2020

Mrs. Teri Onica
Village Clerk
Village of Oxford
22 W. Burdick St.
Oxford, MI 48371

Re: Resignation of Village President and Village Council

Mrs. Onica,

It is with great consideration, I am writing to resign my position as Village President (term expiring November 2020), and my seat on the Village of Oxford Village Council (term expiring November 2022) **effective at the adjournment of the next regular Village Council meeting (September 8, 2020).**

Since 2015, I have been involved with the Village of Oxford in various roles. First, as the Executive Director of the Downtown Development Authority, then as a Council Member, and for the last two years as Village President. During this time, our community has grown, and I am honored to have served the community in these various capacities.

Now, my family and I have decided to move to my wife's hometown of Bay City, where we will be rehabilitating an historic home built in 1884. Historic preservation and community development are passions of mine, and this transition allows me to follow these passions, and be closer to family.

In closing, I would be remiss to mention the many accomplishments of the Village of Oxford in the last two years, which are too numerous for this short letter. While some politicians prefer to claim success as their own, my approach has been humbler. The Village of Oxford has an incredibly talented staff, including Village Manager, Joseph Madore, yourself as clerk, and the many department heads who implement the many aspects of municipal operations. This team is the backbone of Village government and are poised for great success for the future.

I am honored to have served the Village of Oxford, our residents, and the Oxford Community at large. Best wishes for future success! Thank you!

Joe Frost

Village President

(cc. Joseph Madore, *Village Manager*; Tere Onica, *Village Clerk*; Bob Davis, *Village Attorney*; Glenn Pape, *Executive Director Oxford – DDA*; Don Brantley, *DPW Supervisor*, Chief Mike Solwold, *Oxford Police*; Oxford Village Council, Justin Ballard, *Planning Commission Chair*; Nicole Ellsworth, *DDA Chair*)

VILLAGE OF OXFORD

PLANNING COMMISSION

REGULAR TELECONFERENCE MEETING MINUTES

Meeting conducted via video/teleconference due to the health concerns of COVID-19

Per Governor's Executive Order 2020-129

Call-in access number: (701) 802-5176

Meeting Code: 1531799

Planning Commission Members: Justin Ballard, Rose Bejma, Jack Curtis, Gary Douglas,
Maureen Helmuth, Michelle McClellan, Leslie Pielack

22 West Burdick Street
Oxford, MI 48371

August 18, 2020

7:00 pm

1. CALL TO ORDER

Chairman Justin Ballard called the meeting to order at 7:00 p.m.

2. RESPECTS TO THE FLAG

3. ROLL CALL: Members Present- Ballard, Bejma, Curtis, Douglas, Helmuth, McClellan, Pielack.
Absent: 0. Staff Present: Village Manager Joe Madore, Recording Secretary Tere Onica, McKenna
Planner Mario Ortega, Rowe Engineer Doug Skylis and Attorney Robert Davis, Fire Chief Pete
Scholz.

Due to the nature of the meeting, a roll call vote was called and recorded for each motion.

4. APPROVAL OF AGENDA: Meeting Agenda August 18, 2020.

MOTION: by Curtis/Helmuth to approve the agenda as presented.

Roll Call Vote: Ayes, 7. Curtis, Douglas, Ballard, McClellan, Pielack, Helmuth, Bejma. Nays: 0.
Absent: 0. Motion carried.

5. APPROVAL OF MEETING MINUTES: July 21, 2020 Regular Meeting.

MOTION: by Curtis/Bejma to approve the Village of Oxford Planning Commission
July 21, 2020 Regular Meeting minutes with a correction to the spelling of Mario Ortega on line
16.

Roll Call Vote: Ayes, 7. Douglas, Helmuth, McClellan, Pielack, Ballard, Bejma, Curtis. Nays: 0.
Absent: 0. Motion carried.

6. CORRESPONDENCE: Email correspondence was received a few hours before the meeting
from Cheryl Lotan regarding inadequate setbacks for proposed Building 3 and concerns for
decking or doorwalls located above the grade. Julie Hallock Village Ridge HOA President emailed
a response to the review letter from McKenna citing Items 3, 5, 6, 8, 9, sump pump problems, and
construction bond.

MOTION: by Douglas/Curtis to receive and file the correspondence into the record.

Roll Call Vote: Ayes, 7. Helmuth, McClellan, Pielack, Ballard, Bejma, Curtis, Douglas. Nays: 0.
Absent: 0. Motion carried.

7. OLD BUSINESS:

- a. Valley Ridge Site Plan Review #5: Planner Mario Ortega reviewed the August 11, 2020
McKenna letter (referencing the site plan originally dated February 21, 2020). Project history
was given. The Consent Judgement dated May 8, 2001 was referenced regarding agreed
upon setbacks of Buildings 4 and 5 from the centerline of Conda Lane. There was also a

Condominium Parcel Split in August 2015. The applicant must shift the condominium boundary line west to remove Conda Lane from Village Ridges' general element area. Final site plan approval should be contingent upon recording the revised Exhibit B and associated Oakland County land combination of the two parcels back in to one property prior to issuing any building permits. The applicant should verify that no amendments will be submitted for recording Master Deed and Bylaws. On November 5, 2019, the Planning Commission granted preliminary site plan approval contingent upon several issues being resolved before final site plan approval could be granted.

Recommendation to grant final site plan approval contingent upon:

1. A revised Exhibit B that removes Conda Lane from within the general element condominium boundary
2. A revised landscape plan if required by the Planning Commission to meet the intent of the ordinance
3. Sufficiently addressing any unresolved engineering issues identified in condition 2 of the preliminary site plan approval.

Shiloh Dahlin from Alpine Engineering addressed foundation systems. Geotech data needs to be linked to the blueprints/plans provided by the applicant. Rowe Engineering to advise on stabilizing utilities such as water and sewer lines in unstable soil. Landscaping plans need to be more detailed because of the complicated site with elevation changes. Open space is a field being mowed, when new buildings are constructed what is the plan to improve the aesthetics? Village ordinance has irrigation requirements that are not addressed. It was advised that a recording of the meeting discussion at or around the time of 8:00 p.m. where Village Ridge deficiencies were discussed be given to the applicant/Alpine Engineering for a complete understanding of what the commissioners need to review in order to approve the site plan. Title work needs to be done at Oakland County per the McKenna review letter in advance of permits being issued.

To recap so that applicant understands what needs to be presented to the commission: Foundation drawing-what does the soil profile require; what is needed for a building to be built on unstable soil and how will the utilities be stabilized? Landscaping detail needs to be provided. Abandoned sign needs to be removed. Use of white spruce was questioned because of Phomopsis Fungus disease. Village Ordinance requires species be diverse, not more than 30% of one species to avoid species specific diseases decimating Michigan landscape. Tree in front of building 3 will be removed for construction with no provisions for replacement or irrigation. Elevations need to show placement of plantings.

MOTION: by Bejma/Douglas to postpone Village Ridge Site Plan review to the next meeting.

Roll Call Vote: Ayes: 7 Helmuth, McClellan, Pielack, Bejma, Curtis, Ballard, Douglas.
Nays: 0. Absent: 0. Motion carried.

b. Adult Use Marijuana: Attorney provided information on Warren litigation which is ongoing. An updated Adult Use Marijuana Ordinance draft with a draft application was presented as a follow up to memos dated May 7, May 27, July 21, and August 18, 2020. As litigation continues, the draft Adult Use Marijuana Ordinance goes through further revision. The memo covered Ordinance Outline Key Provisions, Application Requirements and Conclusions/Recommendations for the safest way to proceed to mitigate potential litigation. Buffer between businesses is appropriate for keeping economic development balance. Concern

over receiving a flood of applications at the same time.

MOTION: by Curtis/Helmuth to recommend the draft Adult Use Marijuana Ordinance latest revision as presented and developed by the Planning Commission to the Village Council for consideration at its next regular meeting.

Roll Call Vote: Ayes: 7 Pielack, Bejma, Curtis, Ballard, Douglas, Helmuth, McClellan.
Nays: 0. Absent: 0. Motion carried.

8. NEW BUSINESS: None.

9. PUBLIC COMMENT: None.

10. CONSULTANT AND ADMINISTRATIVE COMMENTS

11. COMMISSIONER COMMENTS:

Oxford Township- Culver's restaurant returned with amendment to Site Plan to accommodate two drive through windows that have become necessary due to the Pandemic.

ZBA-Rose Bejma-Nothing to report.

DDA- Three vacancies on the DDA.

12. ADJOURNMENT:

MOTION: by Helmuth/Pielack to adjourn at 9 :10 p.m. All in favor. Motion carried.

Roll Call Vote: Ayes: 7. McClellan, Pielack, Bejma, Helmuth, Curtis, Ballard, Douglas.
Nays: 0. Absent: 0. Motion carried.

Respectfully submitted,
Tere Onica, Recording Secretary


ROBERT CHARLES DAVIS
Attorney

Memo

TO: Village Council *via electronic mail only*
FROM: Robert Charles Davis
RE: Adult Use Ordinance
DATE: September 3, 2020

The Planning Commission has completed its initial role in the process. The Planning Commission voted to forward a draft ordinance to the Village Council for review and deliberation. A copy of that ordinance and the current form of an application will be provided.

Given the importance and complexity of this issue, I suggest a special meeting/workshop on this issue. I would like to present issues at that meeting and I believe it would be wise to have our planner attend as well.


Robert Charles Davis

/emm

ROBERT CHARLES DAVIS
Attorney

Memo

TO: Village Planning Commission *via electronic mail only*
FROM: Robert Charles Davis
RE: Adult Use Ordinance Issues
DATE: August 18, 2020

This is a follow-up to my memos to you dated May 7, 2020, May 27, 2020 and July 21, 2020. You now have the following:

1. A draft ordinance (updated and attached)
2. A draft application (updated and attached)

Ordinance Outline of Key Provisions

1. Section B.2. defines the types of facilities permitted.
2. Section C.3. contains the 100 foot buffer issue. As discussed at the last meeting, this buffer does create a type of race administratively and places the Village Administration in the position of having to potentially make judgment calls. It is my opinion this should be avoided and the Commission should consider removing this 100 foot buffer issue.
3. Section C.4. creates the permitted district and defines a portion of the I-1 zoning category. This is an area of potential challenge. I think it is wise to have a record as to how we decided what I-1 properties to include. One suggestion is to have a record that makes it clear the Village did not want any such facilities in the "Downtown" area. This would justify the exclusion of the parcels circled on the attached zoning map. I suggest we include -- or consider -- the balance of the I-1 District thereafter and include the properties

in squares on the attached zoning map. Thereafter, Section C.4.b. restricts any expansion by variance, rezoning or special use processes.

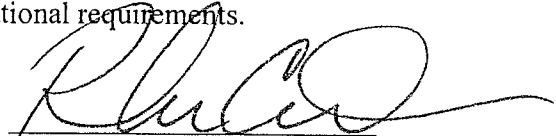
4. Section D provides the operational requirements.
5. Section E addresses the application process. This list includes a site plan. Thus, the matter will, at some time, return to this Planning Commission.
6. Section G provides for adverse license actions.
7. Section H and I provides for due process concerns and appeals.

Application

1. The application defines each party involved.
2. The application requires a series of attachments and a fee.
3. The application has a release of liability, indemnification and waiver.
4. The application has an oath provision.

CONCLUSIONS

1. I think the license process is the safest way to proceed.
2. I think not having a set number of facilities is the safest way to proceed.
3. I think including all of the I-1 properties, excluding only those in the Downtown area, is the safest way to proceed.
4. I think the site plan process will control the site and ensure that all requirements are met including all operational requirements.



Robert Charles Davis

/emm

SECTION 4.1.29 • ADULT USE MARIJUANA FACILITIES

An ordinance to license regulate adult use marijuana facilities in the Village of Oxford.

Adult use marijuana facilities shall conform and be subject to the provisions of this ordinance.

A. Definitions. As used in this ordinance, the following definitions shall apply to adult use marijuana facilities:

1. **Applicant:** Any individual, organization, entity, or association, including any corporation, partnership, limited liability company, or any other business, that applies for a License under this ordinance.
2. **Department:** The State of Michigan Department of Licensing and Regulatory Affairs.
3. **License:** A license to operate a marijuana facility under this ordinance.
4. **Marijuana:** All parts of the plant of the genus cannabis, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marijuana concentrate and marijuana-infused products. For purposes of this act, marijuana does not include:
 - a. the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination;
 - b. Industrial hemp; or
 - c. any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink, or other products.

For the purposes of this Village of Oxford ordinance, the spelling of the above defined term shall be 'marijuana' and should be deemed to be equivalent to and referencing the term that is spelled 'marihuana' by the Department and within the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, as amended.

5. **Marijuana Accessories:** Any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marijuana into the human body.

6. **Marijuana Designated Consumption Establishment:** A commercial space that is licensed by the Department and authorized to permit adults 21 years of age and older to consume marijuana products at the location indicated on the state license.
7. **Marijuana Facility:** Any type of marijuana-related business licensed by the Department as authorized by the Michigan Regulation and Taxation of Marijuana Act, Initiated Law 1 of 2018, as amended.
8. **Marijuana Grower:** A facility operated by a State Licensee holding less than 5 class C marijuana grower licenses where the cultivation of marijuana takes place. A facility receiving a grower license authorizes the facility to grow not more than the following number of marijuana plants under the indicated license class for each license the grower holds in that class:
 - a) Class A – 500 marijuana plants
 - b) Class B – 1,000 marijuana plants
 - c) Class C – 1,500 marijuana plants
9. **Excess Marijuana Grower:** A facility operated by a person holding 5 class C marijuana grower licenses and licensed to cultivate marijuana and sell or otherwise transfer marijuana to marijuana establishments where the cultivation of marijuana takes place.
10. **Marijuana Microbusiness:** A facility operated by a State Licensee where the cultivation of not more than 150 marijuana plants, the processing and packaging of marijuana, and the sale or otherwise transference of marijuana to individuals who are 21 years of age or older or to a marijuana safety compliance facility takes place.
11. **Marijuana Processor:** A facility operated by a State Licensee where the processing and packaging of marijuana takes place.
12. **Marijuana Retailer:** A facility operated by a State Licensee where the sale or otherwise transference of marijuana, marijuana-infused products or marijuana accessories to individuals who are 21 years of age or older takes place.
13. **Marijuana Safety Compliance Facility:** A facility operated by a State Licensee where the testing of marijuana for the certification of potency and the presence of contaminants takes place.
14. **Marijuana Secure Transporter:** A person licensed to obtain marijuana from marijuana establishments in order to transport marijuana to marijuana establishments.
15. **State Licensee:** Any individual, corporation, limited liability company, partnership of any type, trust or other legal entity that has been issued a license by the Department that allows for the operation of a marijuana facility.

16. **Temporary Marijuana Event:** Any event held by a marijuana event organizer licensee where the onsite sale or consumption of marijuana products, or both, are authorized at the location indicated on the state license during the dates indicated on the state license.

B. Permitted and Prohibited Facilities.

1. **Conflicts of Law.** As of the effective date of this ordinance, marijuana is classified as a Schedule 1 controlled substance under the Federal Controlled Substances Act, 21 USC S801, et. seq. which makes it unlawful to manufacture, distribute or dispense marijuana. Nothing in this ordinance creates or grants immunity to any person or entity from criminal prosecution under any applicable federal law.
2. **Permitted Facilities.** Only the following listed marijuana facilities shall be allowed to be located within the Village of Oxford under this ordinance:
 - a. Marijuana Grower
 - b. Marijuana Microbusiness
 - c. Marijuana Processor
 - d. Marijuana Retailer
 - e. Marijuana Safety Compliance Facility
 - f. Marijuana Secure Transporter

No person or entity shall establish or operate any adult use marijuana facility in the Village of Oxford without first complying with this ordinance and any and all applicable state laws and regulations, including all amendments to such ordinances, laws and regulations.

3. **Permitted Shared Facilities.** Any licensed marijuana facility under this ordinance may be allowed to operate in the same building housing another licensed marijuana facility provided it is constructed and operated in compliance with all State and Village of Oxford requirements for the shared use of marijuana facilities. Marijuana facilities may be allowed to occupy more than one building on the same lot provided the facility and buildings are operated in compliance with all State and Village of Oxford requirements.
4. **Prohibited Facilities.**
 - a. **Mixed-Use Prohibited.** No other principal use, special land use or accessory use shall be permitted or continue to operate on the same lot, parcel or unit upon which a marijuana facility is located and operated upon under this ordinance.

- b. **Home Occupations and Accessory Use Prohibited.** A marijuana facility, or activities associated with the marijuana facility, shall not be permitted as a home occupation or an accessory use.
 - c. **Other Marijuana Facilities Prohibited.** Any marijuana facility or event not specifically listed as a permitted facility or event herein shall be prohibited within the Village of Oxford.
- C. **Location.** Marijuana facilities are permitted to be located, as a permitted use subject to the terms of this ordinance and all applicable State laws and regulations, within the Village of Oxford as set forth below and shall adhere to the following location requirements:
 - 1. **Child Care Facilities, Schools, and Similar Facilities Buffer.** All lots containing a marijuana facility must be located at least 500 feet from the nearest lot line of any child care center or licensed day care facility licensed by the State of Michigan Department of Licensing and Regulatory Affairs and 500 feet from the nearest preschool program center, primary, intermediate or secondary school, or like facility, established pursuant to and in accordance with the Revised School Code, P.A. 451 of 1976, being M.C.L.A. §§ 380.1 through 380.1853, as amended, and/or the State School Aid Act of 1979, P.A. 94 of 1979, being M.C.L.A. §§ 388.1601 through 388.1772, as amended.
 - 2. **Public Parks Buffer.** All lots containing a marijuana retailer facility must be located at least 500 feet from a public park measured from the nearest lot line of the marijuana facility to the nearest lot line of the public park.
 - 3. **Marijuana Facilities Buffer.** All lots containing a marijuana facility must be located at least 100 feet from any other lot containing a marijuana facility, measured from the nearest lot line of the marijuana facility to the nearest lot line of any other marijuana facility.
 - 4. **Permitted Districts.**
 - a. **I-1 Industrial District:** All permitted marijuana facilities shall be allowed as a permitted use only on parcels in the Village of Oxford whose front lot line is the Glaspie Street, Industrial Drive or Drahner Road right-of-way line and are otherwise fully located in the I-1 Industrial zoning district.
 - b. The geographic area defined above in 4.a. is final and complete. No other property outside this geographic area shall have the right to allow for the placement of a marijuana facility by variance, special land use approval, rezoning or any form of contract rezoning.
- D. **General Use Requirements For All Marijuana Facilities.**
 - 1. **Hours of Operation.** All marijuana facilities must provide the Village of Oxford administration and Chief of Police with the hours of operation of the facility, must

provide revised hours if adjusted within 48 hours of a change and must provide such information if requested by the Village of Oxford. Marijuana retailers and the retail operations of a Marijuana Microbusiness shall only be open from 9:00 a.m. to 9:00 p.m. with no modifications allowed.

2. **Odor Control.** All marijuana facilities must be equipped with an operable filtration, ventilation, and exhaust system that, at all times, effectively confines odors to the interior of the building from which the odor is generated.

No marijuana shall be cultivated, grown, manufactured or processed in any manner that would emit odors beyond the interior of the premises or which is otherwise discernable to another person. The odor must be prevented by the installation of an operable filtration to ventilation and exhaust system. Odors must otherwise be effectively confined to the interior of the location in which the odor is generated.

Venting of marijuana odors into the areas surrounding the location is deemed and declared to be a public nuisance for all legal purposes.

3. **Waste Water.** All marijuana facilities shall be designed and operated so as to minimize the amount of pesticides, fertilizers, nutrients, marijuana, and any other potential contaminants discharged into the public wastewater and/or stormwater systems as shall be determined by the Village Engineer.
4. **Security Requirements.** All marijuana facilities must have an adequate security plan to prevent access to marijuana by non-authorized personnel, including unauthorized removal of any marijuana. All rooms that contain marijuana, in any form, must be individually locked and accessible only to authorized personnel. The building(s) housing the marijuana facility shall all be equipped with security cameras approved by the Chief of Police, maintained in operational order, and installed in such a way as to monitor the entire perimeter of the building(s) including all parking lots and areas accessible by individuals and capable of recording and storing both on and off site a minimum of 120 continuous hours of the perimeter monitoring. The security cameras shall be in operation 24 hours a day, seven days a week, and shall be set to maintain the record of the prior 120 hours of continuous operation. The Chief of Police may require review and recommendation of a proposed security plan by an independent consultant with credentialed expertise in the field of site/facility security measures. The cost of an independent review by an independent security consultant shall be paid by the applicant. The security plan shall describe how cash will be handled and deposited, including a plan to minimize the cash on hand at the marijuana facilities and to provide for a method of secure pick up and transportation of cash.
5. **Indoor Activity Only.** All marijuana facility activities including, but not limited to, operations, cultivation, processing, storage, and transactions, shall be conducted within an enclosed structure. All outdoor storage is prohibited.

6. **Inspections.** A marijuana facility shall be subject to inspections to ensure compliance with all applicable Village of Oxford codes and ordinances and all applicable State laws.
7. **Prohibited Activities.** No smoking, inhalation, or consumption of marijuana shall take place on the premises of any marijuana facility.
8. **Unlawful Activities.** Any uses or activities found by the State of Michigan or a court of competent jurisdiction to be unconstitutional or otherwise unlawful by State law shall not be permitted by the Village of Oxford.

E. Application Submittal Requirements for a License.

The following items shall be required at the time an applicant makes an application for a license under this ordinance. If any item is not included at the time of the application, the entire application shall not be accepted for review by the Village of Oxford. Any subsequent revisions to an application previously reviewed by the Village of Oxford shall submit all of the following items at the time of application.

1. **Application Form.** A signed and dated application form to be provided by the Village of Oxford. If the applicant does not own the property, a signed and notarized statement granting permission to another individual to submit an application shall be included with the application.
2. **Preliminary State License Approval.** A letter from the Marijuana Regulatory Agency of the State of Michigan, or its' designated successor, granting preliminary state license approval for the applicant to operate a marijuana facility that the applicant is requesting for approval within the Village of Oxford.
3. **Site Plan.** A site plan including all information required in the Village of Oxford zoning ordinance and all general use requirements set forth herein. The site plan shall be reviewed and approved consistent with the Village of Oxford Zoning Ordinance.
4. **Use Statement.** A written statement by the applicant identifying all activities, operations, products and services to be provided by the marijuana facility, including retail sales of food and/or beverages, if any.
5. **Hours of Operation.** A written statement identifying the marijuana facilities' hours of operation.
6. **Odor Control Plan.** An odor control plan consistent with the requirements herein.
7. **Waste Water Control Plan.** A waste water control plan consistent with the requirements herein.
8. **Security Plan.** A security plan consistent with the requirements herein.

9. **Liability Release and Insurance Documentation.** An executed release of liability, indemnification and hold harmless agreement in the form provided by the Village of Oxford's application form and proof of insurance providing general liability coverage for loss, liability and damage claims arising out of injury to persons or property in an amount to be set by resolution of the Village of Oxford Council.
10. **Notarized Acknowledgement of Operational Requirements.** As part of the application form, the applicant shall submit a signed and notarized statement by all individuals receiving pre-approval to operate the marijuana facility that applicant(s) are aware of the terms of this ordinance.

F. Application Consideration.

A completed application for a license shall be reviewed and considered to be consistent with this ordinance. There shall be no other review policy or guideline.

1. **Application Fee.** The applicant, with the application, shall pay a fee of \$5,000.00 per license type to defray the administrative and enforcement costs associated with the operation of marijuana facility.
2. **Renewals.** Each license issued under this ordinance must be renewed annually with a renewal fee of \$5,000.00 per license on a renewal form to be provided by the Village of Oxford.
3. **No Property Right.** A Village license for a marijuana facility is a revocable privilege granted by the Village of Oxford and is not a property right. Granting a license under this ordinance does not create or vest any right, title, franchise, or other property interest. No licensee or any other person shall lease, pledge, or borrow or loan money against a license.

G. Adverse License Actions.

The Village of Oxford Village Manager may suspend, revoke, or place in non-renewal status any License granted under this ordinance based on the following:

1. Any fraud or misrepresentation contained in the license application.
2. Any violation of this ordinance or State Marijuana Law.
3. The marijuana business operates in an unlawful manner or in such a way as to constitute a public nuisance or to adversely affect the health, safety, or general welfare of the public.
4. The revocation, suspension, nonrenewal, and placement of restrictions by the agency on a state license applies equally to the corresponding license issued by the Village of Oxford.

If a license is not renewed or is suspended or revoked, the licensee must immediately cease all operations at the marijuana facility.

Nothing in this section prohibits the Village from imposing other penalties authorized in the Village of Oxford Codes and Ordinances, including filing a public nuisance action or any other legal action in a court of competent jurisdiction.

H. Due Process. For a violation that impacts health or safety of customers, employees, or the public, the Village of Oxford Village Manager may temporarily suspend a license without a hearing but only until such time as a hearing can be held.

The Village of Oxford shall send notice to the licensee listing the reason for the adverse license proceeding. The notice shall list a proposed action and proposed conditions for reinstatement, if applicable.

The licensee shall have 10 business days from the date the notice was sent to respond in writing and request a hearing. If the licensee does not reply within the 10-day period, then the proposed adverse action and any proposed conditions will be considered the recommendation of the Village of Oxford Village Manager. The licensee may appeal a recommended adverse action issued under this subsection to the Village of Oxford Planning Commission. The Planning Commission's review shall be limited to the information possessed by the Village of Oxford Village Manager at the time the recommendation was issued.

The Village of Oxford Planning Commission shall, as soon as practicable, conduct a public hearing where the licensee and the Village of Oxford Village Manager will each have the opportunity to give testimony, present evidence, and show cause as to why the license should or should not be placed in non-renewal status or suspended or revoked and as to any conditions for reinstatement or renewal.

I. Appeal to Village of Oxford. A recommendation of the Planning Commission may be appealed through a written request to the Village Clerk within 10 business days from the date the Planning Commission issued its decision. The Village Clerk shall place the appeal on the agenda for the next regular meeting of the Village Council. A written appeal shall be limited to 20 pages plus up to 10 pages of exhibits.

The Village Council shall be limited to reviewing the record of the hearing at the Planning Commission.

If the Planning Commission's recommendation is supported by the record, then the Planning Commission's recommendation shall be adopted by the Village Council.

It shall be the burden of the licensee to show by clear and convincing evidence that the Planning Commission's recommendation was not supported by the record.

The Village Council may adopt the Planning Commission's recommendation in whole or in part or may issue an entirely new decision. The decision of the Village Council shall be final.

J. Severability.

The provisions of this ordinance are hereby declared, for all legal purposes, to be severable. If any clause, sentence, word, section, or provision is hereafter declared to be void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of this ordinance which continue in full force and effect.

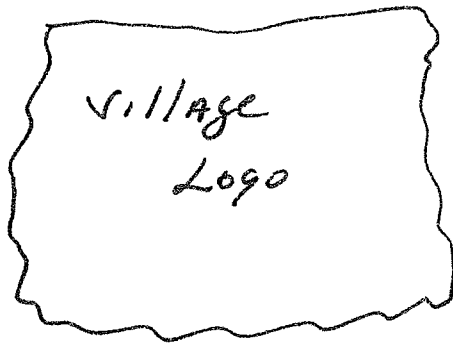
K. Violations and Penalties.

Any person who disobeys, neglects, or refuses to comply with any provision of this ordinance or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this ordinance. A violation of this ordinance is deemed to be a nuisance per se for all legal purposes.

A violation of this ordinance shall be a misdemeanor, for which the punishment for a first violation shall be a fine of not less than \$100.00 and not more than \$500.00, or imprisonment not to exceed ninety (90) days, or both, in the discretion of the court. The punishment for a second or subsequent violation shall be a fine of not less than \$250.00 and not more than \$500.00, or imprisonment not to exceed ninety (90) days, or both, in the discretion of the court. For purposes of this section "second or subsequent violation" means a violation of the provisions of this ordinance committed by the same person within twelve (12) calendar months of a previous violation of the same provision of this ordinance for which said person pled or was adjudicated guilty. The foregoing penalties shall be in addition to the rights of the Village to proceed at law or equity with other appropriate and proper remedies.

Each day during which any violation continues shall be deemed a separate offense.

The Village may seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief as may be provided by law.



Adult Use Marijuana Facility License Application

Village of Oxford
Clerk's Office
22 W. Burdick, Oxford, MI 48371

Phone: (248) 628-9760

Type of Application	Type of Permit(s) being Applied for
<input type="checkbox"/> New	Adult Use (MRTMA)
<input type="checkbox"/> Renewal	<input type="checkbox"/> Grower Class A Grower
<input type="checkbox"/> Modification	<input type="checkbox"/> Grower Class B
	<input type="checkbox"/> Grower Class C
	<input type="checkbox"/> Amount of Class C
	<input type="checkbox"/> Microbusiness
	<input type="checkbox"/> Retailer
	<input type="checkbox"/> Processor
	<input type="checkbox"/> Safety Compliance
	<input type="checkbox"/> Secure Transporter

License Applicant

Name

Address

City

State

Zip

Phone Number

Cell Number

Email

Company Name

Proposed Facility Address

Proposed Facility Property ID Number

For Village Use Only					
Date Received		Application Number		Fire Department	Building Department
Time Received		Employee Initials		Planner	Administration
Final Disposition:					

The names, home addresses and personal phone numbers for all owners, directors, officers and managers of the License Applicant and the Marijuana Business (Attach additional pages if necessary)

Full Name (First Middle Last)			
			%
Official Position/Nature of Interest		Ownership Percentage	
Address	City	State	Zip
Phone Number	Cell Number	Email	

Full Name (First Middle Last)			
			%
Official Position/Nature of Interest		Ownership Percentage	
Address	City	State	Zip
Phone Number	Cell Number	Email	

Full Name (First Middle Last)			
			%
Official Position/Nature of Interest		Ownership Percentage	
Address	City	State	Zip
Phone Number	Cell Number	Email	

Full Name (First Middle Last)			
			%
Official Position/Nature of Interest		Ownership Percentage	
Address	City	State	Zip
Phone Number	Cell Number	Email	

You must attach one copy of each of the following with this application:

- _____ 1 All documentation showing the proposed License Holder's valid tenancy, ownership or other legal interest in the proposed Facility location. If the Applicant is not the owner of the proposed Facility location, a notarized statement from the owner of such Location authorizing the use of the Location for a Marijuana Facility under this Application.
- _____ 2 If the proposed License Holder is a corporation, non-profit organization, Limited Liability Company or any other entity other than a natural person, indicate its legal status, attach a copy of all company formation documents (including amendments), proof of registration with the State of Michigan, and a certificate of good standing from the applicable jurisdiction.
- _____ 3 A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Marijuana Facility.
- _____ 4 Evidence of a valid sales tax license if such a license is required by state law or local regulations.
- _____ 5 Non-refundable Application fee/Renewal fee of \$5,000 per license requested.
- _____ 6 Business and Operations Plan, showing in detail the Marijuana Business's proposed plan of operation, including without limitation, the following information:
 - _____ i. A description of the type of Marijuana Facility proposed and the anticipated or actual number of employees. The name of the proposed Manager of the Marijuana Facility. The days and hours the Marijuana Facility will be open and or in operation.
 - _____ ii. A security plan meeting the requirements of the Ordinance which shall include a general description of the security systems(s) and lighting plan showing the lighting outside of the Marijuana Facility for security purposes in compliance with Village requirements, current centrally alarmed and monitored security system service agreement for the proposed Location, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations at the Facility location.
 - _____ iii. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals and/or compounds proposed for use in the Marijuana Facility. A copy of a procedural plans for testing of contaminants, including mold and pesticides.

- _____ iv. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detected from outside the Facility location.
- _____ v. A plan for the disposal of Marihuana and related by-products that will be used at the Facility which includes at a minimum how the plan will protect against any marijuana being ingested by any person or animal, indicating how the waste will be stored and disposed of, and how any marihuana will be rendered unusable upon disposal. Disposal by on-site burning or introduction to the sewage system is prohibited.
- _____ 7 An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marijuana for the Facility.
- _____ 8 A signed attestation whether any Applicant has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction that has been denied, restricted, suspended, revoked, or not renewed and a statement describing the facts and circumstances concerning the application, denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken and the reason for each action.
- _____ 9 A Site Plan of the Location and the Facility location. The site plan shall also include an interior floor plan as well as a scale diagram illustrating the Facility location upon which the Facility (s) is to be operated, including all available parking spaces and specifying which parking spaces, if any, are handicapped accessible. A location area map of the Marijuana Facility and the surrounding area that identifies that the location of the Facility is situated.
- _____ 10 Information regarding any other Marijuana Business Facility that the Licensee is authorized to operate in any other jurisdiction within the State of Michigan, or another State, and the Applicant's involvement in each Facility.
- _____ 11 Proof of Insurance. A Licensee shall at all times maintain full force and effect for duration of the License, worker's compensation insurance as required by state law, and general liability insurance with minimum limits of \$1,000,000 per occurrence and a \$2,000,000 aggregate limit issued from a company licensed to do business in Michigan. A Licensee shall provide proof of insurance to the Village Clerk in the form of a certificate of insurance evidencing the existence of a valid and effective policy which discloses the limits of each policy, the name of the insurer, the effective date and expiration date of each policy, the policy number and the names of the additional insureds. The policy shall name the Village of Oxford and its officials and employees as additional insureds to the limits required by this section. A License or its insurance broker shall notify the Village of any cancellation or reduction in coverage within seven (7) days of receipt of insurers' notification to that effect. The license Holder shall forthwith obtain and submit proof of substitute insurance to the Village Clerk within five (5) business days in the event of expiration or cancellation of coverage.

Release of Liability, Indemnification and Waiver

This Application process or the granting of a license hereunder is not intended to grant, nor shall it be construed as granting, immunity from criminal prosecution for growing, sale, consumption, use, distribution, or possession of marijuana not in strict compliance with state or federal law. Also, since federal law is not affected by state law or local ordinance, nothing in this permit application; the granting of a permit hereunder; or any Village of Oxford ordinance, policy, or rule is intended to grant, nor shall they be construed as granting, immunity from criminal prosecution under federal law, state law, this permit application, or the issuance of a Village of Oxford permit does not protect users, caregivers, or the owners of properties on which the use of marijuana/marihuana is occurring from federal prosecution, or from having their property seized by federal authorities under the Federal Controlled Substances Act or other federal statutes.

Upon issuance and acceptance of a license for a Marijuana Facility and/or renewal, the undersigned individually and on behalf of _____, as its duly authorized agent, hereby unconditionally and irrevocably waives, discharges, and releases the Village of Oxford, its agents, employees, and officials from any and all claims, damages, and liability in any way arising out of or related to the permitted premises including, but not limited to, issuance of a permit to permittee and any and all acts, omissions damages, or injuries to any person or property resulting from any act, omission, condition, occurrence, or criminal act occurring upon or in relation to the premises, and to indemnify, defend, and hold harmless the Village of Oxford, including its agents, employees, and officials to the fullest extent permitted by law and equity for any and all claims, damages, injuries, or liabilities at law or equity in any way arising out of or related to any acts, omissions, activities, conditions, or occurrences or incidents in any way related to the premises.

Additionally, the applicant hereby agrees to not violate any of the laws of the State of Michigan or the ordinances of the Village of Oxford in conducting the business in which the license will be used, and that a violation on the premises may be cause for objecting to renewal of the license, or for revocation of the license.

The applicant agrees to make the premises open for inspection upon request by the Building Official, the Fire Department, and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use and as such other times as anyone is present on the premises. The applicant agrees to inspections by the Village of Oxford Official's designee to confirm the facility is operating in accordance with applicable laws including, but not limited to, state law and local ordinances.

Authorized Signature

Title

Date

Oath of Application

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with all applicable ordinances, law and regulations. I acknowledge and understand that I am required to immediately provide the Village of Oxford with any changes in the information submitted with the Application or any other changes that materially affect a License if granted.

Signature of Applicant

Sworn to and subscribed before me this

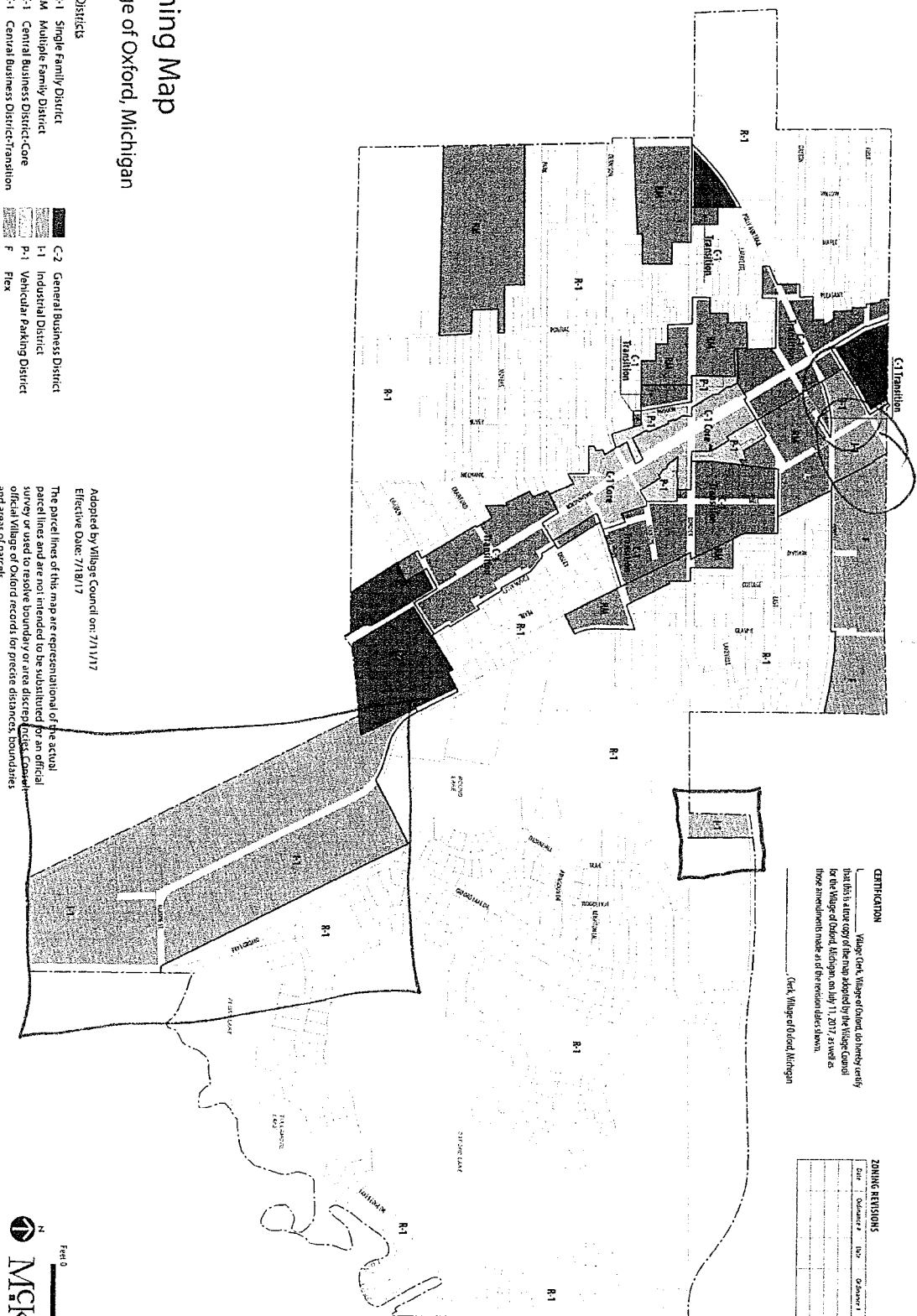
_____ day of _____, 20

Notary Public, _____

County of _____, Michigan

My Commission Expires _____

Zoning Districts	
	R-1 Single Family District
	RM Multiple Family District
	C-1 Central Business District-Core
	C-1 Central Business District-Transition
	C-2 General Business District
	I-1 Industrial District
	P Vehicular Parking District
	F Flex



CERTIFICATION

I, _____ Village Clerk, Village of Oxford, do hereby certify that this is a true copy of the map adopted by the Village Council for the Village of Oxford, Michigan, on July 11, 2017, as well as those amendments made as of the revision dates shown.

[illegible]

..., Clerk, Village of Oxford, Michigan

Adopted by Village Council on: 7/11/17
Effective Date: 7/18/17

The parcel lines of this map are representational of the actual parcel lines and are not intended to be substituted for an official survey or used to resolve boundary or area discrepancies. Coastal official Village of Oxford records for precise distances, boundaries, and areas of parcels.

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McKenna
ASSOCIATES

Base Map Source: Garmin Connect US, 2015

**VILLAGE OF OXFORD
RESOLUTION 2020-13
TO CONCUR IN THE RULES AND REGULATIONS CONCERNING
INDUSTRIAL PRETREATMENT PROGRAM AS ADOPTED
BY THE GREAT LAKES WATER AUTHORITY**

WHEREAS, the Great Lakes Water Authority ("GLWA") is a Michigan municipal authority and public body corporate organized and existing pursuant to the provisions of Michigan Public Act No.233 of 1955, as amended, MCL 124.281, *et seq.* ("Act 233"), for the purpose of establishing a regional sewage disposal system to operate, control, and improve the sewage disposal system leased from the City of Detroit; and

WHEREAS, pursuant to Act 233, the Village of Oxford is a constituent municipality of the GLWA; and

WHEREAS, as authorized by Act 233, GLWA and the constituent municipalities are required by state and federal law to adopt binding rules and regulations (Exhibit A, attached hereto and incorporated herein by reference) as part of an Industrial Pretreatment Program (IPP) in order to comply with all applicable state and federal laws, including, without limitation, the requirements of the Federal Water Pollution Control Act, 33 USC Section 1251, *et. seq.*, the General Pretreatment Regulations for Existing and New Sources of Pollution, 40 CFR 403, and the National Categorical Pretreatment Standards contained in 40 CFR Sections 405-471; and

WHEREAS, these rules and regulations were adopted by GLWA as a uniform code to: (1) regulate wastes and wastewaters discharged into the collection system for all participating municipalities; (2) prevent the introduction of pollutants into the wastewater systems which will interfere with the operation of the system, contaminate the resulting sludge, or pose a hazard to the health, safety or welfare of the people, the communities or to employees of GLWA; (3) prevent the introduction of pollutants into the wastewater system which will pass inadequately treated through the system and into the receiving waters, the atmosphere, and the environment, or will otherwise be incompatible with the system; (4) provide for the recovery of costs from users of the wastewater collection system sufficient to administer regulatory activities and meet the costs of operation, maintenance, improvement and replacement of the system; and

WHEREAS, after a 45-day public comment period and public hearing, the Board of the GLWA approved the IPP Rules on November 13, 2019.

NOW THEREFORE BE IT RESOLVED that the governing body of the Village of Oxford, in compliance with Act 233 and state and federal law, hereby concur in the IPP rules and regulations attached hereto as Exhibit A; including any subsequent amendments thereto, which amendments, if any, shall not require the approval of this governing body; and

BE IT FURTHER RESOLVED that the adoption and approval of the rules and regulations contained in Exhibit A shall be contractually binding on the parties, and no governing body of the Village of Oxford shall be authorized or empowered to rescind or change the approval granted in this resolution without 180 days prior written notice to the GLWA.

ON MOTION OF _____ SUPPORTED BY _____ the foregoing Resolution was adopted by the following vote:

ROLL CALL: ABSENT _____ AYE _____ NAY _____