

**VILLAGE OF OXFORD
PLANNING COMMISSION
May 04, 2021, 7:00 p.m.
VIRTUAL MEETING MINUTES**

Meeting Location: Virtual meeting only. Information below.

Call 1-312-626-6799 or 1-646-558-8656 and enter Meeting ID: 849 3894 1013 and Passcode: 006170

Or join online by clicking this link

<https://us02web.zoom.us/j/84938941013?pwd=SXpvdVFrQmd6Z0tLakxYc2Vib2VqUT09>

Office Location ▪ 22 W Burdick Street, Oxford, MI ▪ Tel: (248) 628-2543

www.thevillageofoxford.org

This meeting was held remotely per Resolution 21-08

for safety reasons to the rise in cases reported for the COVID-19 virus.

Planning Commission Contact Information: Justin Ballard: justin.ballard@ballardintl.com; Leslie Pielack: leslie.pielack@gmail.com; Gary Douglas: willguver@gmail.com; Maureen Helmuth: hlemo@aol.com; Michelle McClellan: mcclellan72@yahoo.com; Jon Nold: jnold@oxfordtownship.org; Kelly Arkles: karkles@gmail.com

1. CALL TO ORDER

Chairman Justin Ballard called the meeting to order at 7:00 p.m.

2. RESPECTS TO THE FLAG

3. ROLL CALL: Members Present- Arkles, location: Village of Oxford, MI; Ballard, location: Village of Oxford, MI; Pielack, location: Village of Oxford, MI.; Helmuth, location: Village of Oxford, MI.; Nold, location: Oxford Township, MI. Absent 2. Douglas. McClellan. Staff Present: Village Manager Joe Madore, Recording Secretary Tere Onica, McKenna Planner Mario Ortega.

4. APPROVAL OF AGENDA: Meeting Agenda May 4, 2021.

MOTION: by Nold/Pielack to approve the agenda as presented.

Roll Call Vote: Ayes: 5. Helmuth, Nold, Pielack, Arkles, Ballard. Nays: 0. Absent: 2 Douglas, McClellan. Motion carried.

5. APPROVAL OF MEETING MINUTES: April 6, 2021, Regular Meeting Minutes.

MOTION: by Nold/Helmuth to approve the Village of Oxford April 6, 2021, Planning Commission regular meeting minutes as presented.

Roll Call Vote: Ayes: 5. Pielack, Ballard, Arkles, Nold, Helmuth. Nays: 0. Absent: 2. Douglas, McClellan. Motion carried.

6. CORRESPONDENCE: None.

7. OLD BUSINESS:

- a. Amendment A: Zoning Ordinance Section 4.1.4(B)(15) Text Amendment to Remove Tattoo Parlors from Adult Use. Coming back to PC at next meeting for review and recommendation to council.
- b. Amendment C: Zoning Ordinance Section 6.1.18 (B)Text Amendment Commercial Vehicles. Coming back to PC at next meeting for review and recommendation to council.
- c. Master Plan Review: Ongoing discussion. No action taken.
Planner Ortega reviewed the McKenna Memorandum-Master Plan is good, servicing the Village of Oxford well. Focus and conclusions show the Master Plan

is still applicable. Summarized highlights with a critique of each chapter. Recommended commissioners follow review and make comments. The purpose of the review is to have a consensus on how well the Master Plan is servicing the needs of the village. There were several questions related to the review process. The village is almost built out. Not a lot of development remains. In the next 2-5 years the focus will likely be on re-development plans that will involve the DDA. The commissioners were advised to familiarize themselves with the Master Plan to return for more discussion. There are long term objectives still in play from the last revision. Development should not be based on what developers want. Compatible uses to the surrounding area and taking into consideration the natural features of the community to preserve the character of the community will provide a vision and framework for the future of Oxford.

8. **NEW BUSINESS:** None

9. **PUBLIC COMMENT:** None.

10. **CONSULTANT AND ADMINISTRATIVE COMMENTS**

11. **COMMISSIONER COMMENTS**

OXFORD Jon Nold gave Township Planning Commission update.

ZBA- Nothing to report.

DDA- Update by the Village Manager.

15. **ADJOURNMENT:**

MOTION: by Pielack/Helmuth to adjourn at 8:39 p.m.

ROLL CALL VOTE: Ayes: 5. Pielack, Ballard, Arkles, Helmuth, Nold. Nays: 0. Absent 2: Douglas, McClellan. Motion carried.



Respectfully submitted,
Tere Onica, Recording Secretary